

**THE CORPORATION OF THE
TOWN OF MATTAWA**

AGENDA

**REGULAR MEETING OF COUNCIL
TUESDAY, OCTOBER 9TH, 2018
7:00 P.M.**

**MUNICIPAL COUNCIL CHAMBERS
160 WATER STREET
MATTAWA, ONTARIO**

THE CORPORATION OF THE TOWN OF MATTAWA
A G E N D A
MUNICIPAL COUNCIL CHAMBERS
160 WATER STREET
MATTAWA, ONTARIO
TUESDAY, OCTOBER 9TH, 2018 @ 7:00 P.M.

- 1. Call to Order**
- 2. Disclosure of Pecuniary Interest and Nature Thereof**
- 3. Petitions & Delegations**
- 4. Correspondence**
 - 4.1 AMO – Re: Municipal Governments in Ontario Recreational Cannabis Framework
General Government Services Committee – Clerk
 - 4.2 Northeastern Ontario Tourism – Re: 2018 Annual General Meeting October 18, 2018
Recreation, Tourism & Special Projects Committee – Re: Recreation & Facilities Services
Manager
 - 4.3 Community Living Mattawa – Re: Corporate Membership Request
Finance Committee – Clerk
 - 4.4 MBEDC – Re: VMUTS News Article
Recreation, Tourism & Special Projects Committee – Re: Recreation & Facilities Services
Manager
 - 4.5 Town of Hearst – Re: Transforming Ontario’s North Summit
General Government Services Committee – Clerk
 - 4.6 FONOM – Re: Development of Ontario’s Provincial Forestry Strategy
General Government Services Committee – Clerk
 - 4.7 Township of Bonfield – Re: Remembrance Day Ceremony Invitation
General Government Services Committee – Clerk
 - 4.8 Twiggs & Berries – Re: Request for Donation for Halloween Event
Finance Committee – Clerk
 - 4.9 Royal Canadian Legion Branch 254 – Re: Remembrance Day Poppy Fund Donation
Finance Committee – Clerk
 - 4.10 Stewardship Ontario – Re: Second Quarter Blue Box Recycling Funding
Finance Committee – Clerk

Tuesday, October 9, 2018
Correspondence – Cont'd

- 4.11 AMO – Re: Changes to Acts Related to Use & Sale of Cannabis
General Government Services Committee – Clerk
- 4.12 Municipality of East Ferris – Re: ROMA 2019 Conference
General Government Services Committee – Clerk
- 4.13 MNRF – Re: Review of Draft Forest Management Plan
Planning & Development Services Committee – Clerk
- 4.14 AMO – Re: Private Cannabis Retail Legislation with Municipal Opt Out
General Government Service Committee – Clerk
- 4.15 AMO – Re: Legislation to Expand Natural Gas Through Private Investment
General Government Services Committee – Clerk
- 4.16 Township of Amaranth – Re: Licensing Process for Commercial Water Bottling Facilities
Environmental Services Committee – Clerk
- 4.17 Township of Montague – Re: Resolution of Support for Municipal Consultation
General Government Services Committee – Clerk

5. Questions/Comments (public & Council) about the Content of the Agenda

6. Municipal Report Number 789

- Minutes of Previous Meeting (s)
- Presentation of By-laws/Resolutions
- Adoption of Report

7. Committee Reports

8. Questions from the Floor

9. New/Old Business

10. 2/3 (Special Resolutions – not previously circulated)

11. In Camera (Closed)

12. Return to Regular Session

13. Adjournment

Tuesday, October 9th, 2018

Members of Council,

Attached please find Municipal Report Number 790 for consideration by Council.

Respectfully submitted

Francine Desormeau
Clerk

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THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT SERVICES

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: FRANCINE DESORMEAU, CLERK/DEPUTY-TREASURER

TITLE: ADOPTION OF THE MINUTES

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

It is respectfully recommended to Council that the minutes of the Regular Meeting of Monday, September 24th, 2018 be adopted as circulated.

Councillor L. Mick

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the regular meeting of Council held Monday, September 24th, 2018 at 7:00 p.m. in the Municipal Council Chambers.

Council Present: Mayor D. Backer
Councillor C. Lacelle
Councillor G. Thibert
Councillor G. Larose
Councillor L. Mick
Councillor C. Bastien, Jr.
Councillor D. Sarrazin

Staff Present: Raymond Belanger, CAO/Treasurer
Francine Desormeau, Clerk/Deputy Treasurer
Lucie Desrochers, Recreation & Facilities Services Manager
Chad Belanger, Fire Chief

Staff Absent: Terry Bangs, Public Works Supervisor
Wayne Chaput, Chief Building Official/By-Law Officer
Dan Finnigan, Process & Compliance Technician

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order at 7:00 p.m.
2. No Disclosure of Pecuniary Interest and Nature Thereof
3. Petitions & Delegations
4. Correspondence
5. No Questions/Comments about the Content of the Agenda
6. Municipal Report Number 789

Page No. 154

It is respectfully recommended to Council that the minutes of the Regular Meeting of Monday, September 10th, 2018 be adopted as circulated.

Carried

Page No. 155

That Council approve By-law 18-22 which will amend the Town of Mattawa's Zoning By-law 85-23, as amended for the purpose of regulating the location of adult entertainment establishments in the Town of Mattawa.

Carried

Page No. 156

That the Mayor and Council of the Corporation of the Town of Mattawa approve the transfer of \$108,435.00 from the Sick Leave Reserve into the 2018 Municipal Budget since that amount was dispensed to employees as per their request subject to the May 4th, 2018 Memorandum of Settlement agreement between the Corporation of the Town of Mattawa and CUPE Local 1465-01.

Carried

Page No. 157

That the October 22nd, 2018 regular meeting of Council be cancelled and the normal business associated with that meeting be carried over to the November 12, 2018 regular meeting of Council.

Carried

Page No. 158

That the Mayor and Council of the Corporation of the Town of Mattawa authorize staff to proceed with a Request for Proposal (RFP) to be sent to established landscaping companies who provide these services in our region. The RFP will also be posted on the Municipal website and advertised in the Mattawa Recorder.

Carried

Page No. 159

It is therefore recommended that the Corporation of the Town of Mattawa employ a total of 8 students for winter part-time employment in the Recreation Department. Further, that these wage expenses be covered in the 2018 operational budget under account # 1-70-700-534-231.

Carried

Resolution Number 18-37

Moved by Councillor G. Thibert

Seconded by Councillor L. Mick

That the Municipal Report Number 789 be adopted.

Carried

7. Committee Reports

Department Activity Reports

Fire Department Report – Fire Chief, Chad Belanger
Read by Councillor C. Lacelle

Public Works Report – Public Works Supervisor, Terry Bangs
Read by Councillor G. Thibert

By-Law/Building Report – Chief Building Official, Wayne Chaput
Read by Councillor G. Larose

Recreation Committee Report – Recreation & Facilities Services Manager, Lucie
Desrochers
Read by Councillor D. Sarrazin

8. Questions from the Floor – None

9. New/Old Business

10. 2/3 (Special Resolutions – not previously circulated) – None

11. In Camera (Closed) Session – None

12. Return to Regular Session

13. Adjournment

The regular meeting of Council Monday, September 24th, 2018 adjourned at 8:05 p.m.

Mayor

Clerk

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: ENVIRONMENTAL SERVICES

CHAIRPERSON: COUNCILLOR G. THIBERT

DEPT. HEAD: DAN FINNIGAN, PROCESS & COMPLIANCE TECHNICIAN

TITLE: WOOD FIBRE PILE & BRUSH PILE GRINDING

Draft By-Law Item Policy Recommendation

Mayor D. Backer and Members of Council:

In October of 2017 Council authorized staff to proceed with contracting services to complete the wood grinding at our municipal landfill. Last year’s pile included about 16 months’ worth of collected stock whereas this year we have a 12-month worth of wood and fiber waste collected.

A Request for Quote (RFQ) was produced and issued via email to all the contractors we were aware of that might be interested (a total of four companies), and we also posted the RFQ on our website.

Although all four contractors were interested in the contract, we received three quotes based on the RFQ that was published. All parties that submitted have extensive experience with this type of grinding, and maintain the necessary equipment to complete the job.

The three quotes received are as follows:

1. Sittler Grinding from Elmira, ON for a total of \$14,600 plus HST
2. Sturgeon Falls Brush from Sturgeon Falls, ON for a total of \$16,850.00 plus HST
3. National Grinding Inc. from Renfrew, ON for a total of \$13,500 plus HST

Recommendation:

It is therefore recommended that Council authorize staff to enter into an agreement with National Grinding Inc. to proceed with the Mattawa Landfill Site grinding contract (Project No. 2018-001 Landfill) for the amount of \$13,500 plus HST. Funding for this contract has been approved in the 2018 Budget, and will come under the line item “Contracted Services” Account No. 1-60-612-684-603.

Respectfully submitted,

Councillor G. Thibert

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: FINANCE

CHAIRPERSON: COUNCILLOR C. LACELLE

DEPT. HEAD: TERRY BANGS, PUBLIC WORKS SUPERVISOR

TITLE: MUNICIPAL EQUIPMENT AS SURPLUS

 Draft By-law X Item Policy Recommendation

Mayor D. Backer and Members of Council:

The Corporation of the Town of Mattawa has recently taken possession of a new 2017R Trackless RMT5 remanufactured all season tractor from Joe Johnson Equipment Inc. The Public Works Department is thankful that Council has upgraded the Town’s winter maintenance fleet.

As of September 2018, the Public Works Department Supervisor has officially removed our 1995 MT5 Trackless from service and has proceeded to list it on GovDeals, a liquidity services marketplace, which has on a few occasions, provided positive outcomes for the municipality. The starting bid was set at \$4,000.00, the site received 713 visitors and the end result was a favorable bid response of \$8,545.00.

Council needs to declare the 1995 MT5 Trackless all season tractor as surplus equipment and formally accept the bid received through GovDeals.

Recommendation:

That the Mayor and Council of the Corporation of the Town Mattawa declare the 1995 MT5 Trackless as surplus equipment and further accept the bid of \$8,545.00 received through GovDeals.com.

Respectfully submitted,

Councilor C. Lacelle

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: FINANCE

CHAIRPERSON: COUNCILLOR C. LACELLE

DEPT. HEAD: RAYMOND BELANGER, CAO/TREASURER

TITLE: FINANCIAL REPORT FOR THE MONTH OF SEPTEMBER

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

That the disbursements for the month of September 2018 in the amount of \$651,302.32 be adopted as submitted.

Respectfully submitted

Councillor C. Lacelle