

**THE CORPORATION OF THE  
TOWN OF MATTAWA**



**AGENDA**

**REGULAR MEETING OF COUNCIL  
MONDAY, AUGUST 13<sup>TH</sup>, 2018  
7:00 P.M.**

**MUNICIPAL COUNCIL CHAMBERS  
160 WATER STREET  
MATTAWA, ONTARIO**

**THE CORPORATION OF THE TOWN OF MATTAWA**  
**A G E N D A**  
**MUNICIPAL COUNCIL CHAMBERS**  
**160 WATER STREET**  
**MATTAWA, ONTARIO**  
**MONDAY, AUGUST 13<sup>TH</sup>, 2018 @ 7:00 P.M.**

**1. Call to Order**

**2. Disclosure of Pecuniary Interest and Nature Thereof**

**3. Petitions & Delegations**

3.1 Katharine Strang, U Need A Cab – Re: Town of Mattawa Taxi By-Law

**4. Correspondence**

4.1 Mattawa Fire Department – Re: Fire Safety & Awareness Open House September 8, 2018  
Fire Department Committee – Fire Chief

4.2 City of Hamilton – Re: Resolution on Cannabis Grace Period Request  
General Government Services Committee – Clerk

4.3 Community Living Mattawa – Re: Change of Date for BBQ on Main Street  
By-law Department Committee – By-Law Enforcement Officer

4.4 Maria Glidden – Re: September is Prostate Cancer Awareness Month  
General Government Services Committee – Clerk

4.5 AMO – Re: Changes to Cannabis Implementation  
General Government Services Committee – Clerk

4.6 Karlee Gravelle– Re: Card of Thanks for Graduation Bursary  
Recreation, Tourism & Special Projects Committee – Re: Recreation & Facilities Services  
Manager

4.7 Rachelle & Glenn Draper – Re: Use of Lions Park for Wedding August 25, 2018  
General Government Services Committee – Clerk

4.8 City of North Bay – Re: Film Industry Funding Resolution  
Recreation, Tourism & Special Projects Committee – Re: Recreation & Facilities Services  
Manager

4.9 ROMA – Re: ROMA AGM & Conference January 27 – 29, 2019  
General Government Services Committee – Clerk

4.10 Algonquin Nursing Home – Re: Update on Redevelopment Project  
General Government Services Committee – Clerk

**Monday, August 13, 2018**  
**Correspondence – Cont'd**

4.11 Independent Electricity System Operator – Re: Municipal Energy Consumption Report  
Environmental Services Committee – Clerk

**5. Questions/Comments (public & Council) about the Content of the Agenda**

**6. Municipal Report Number 786**

- **Minutes of Previous Meeting (s)**
- **Presentation of By-laws/Resolutions**
- **Adoption of Report**

**7. Committee Reports**

7.1 Terry Bangs, Public Works Supervisor – Re: Storm Water Runoff at 1020 James Street /  
Rankin Street

**8. Questions from the Floor**

**9. New/Old Business**

**10. 2/3 (Special Resolutions – not previously circulated)**

**11. In Camera (Closed)**

**12. Return to Regular Session**

**13. Adjournment**

Monday, August 13<sup>th</sup>, 2018

Members of Council,

Attached please find Municipal Report Number 786 for consideration by Council.

Respectfully submitted

Francine Desormeau  
Clerk

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**THE CORPORATION TOWN OF MATTAWA**

**COMMITTEE: GENERAL GOVERNMENT SERVICES**

**CHAIRPERSON: COUNCILLOR L. MICK**

**DEPT. HEAD: FRANCINE DESORMEAU, CLERK/DEPUTY-TREASURER**

**TITLE: ADOPTION OF THE MINUTES**

Draft By-Law

Item

Policy Recommendation

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**Mayor D. Backer and Members of Council:**

It is respectfully recommended to Council that the minutes of the Regular Meeting of Monday, July 23<sup>rd</sup>, 2018 and the Closed Meeting of Monday, July 23<sup>rd</sup>, 2018 be adopted as circulated.

Councillor L. Mick

## THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the regular meeting of Council held Monday, July 23, 2018 at 7:00 p.m. in the Municipal Council Chambers.

Council Present: Mayor D. Backer  
Councillor C. Lacelle  
Councillor G. Thibert  
Councillor G. Larose  
Councillor L. Mick  
Councillor C. Bastien, Jr.  
Councillor D. Sarrazin

Council Absent: None

Staff Present: Francine Desormeau, Clerk/Deputy Treasurer  
Raymond Belanger, CAO/Treasurer  
Terry Bangs, Public Works Supervisor  
Chad Belanger, Fire Chief  
Lucie Desrochers, Recreation & Facilities Services Manager  
Dan Finnigan, Process & Compliance Technician

Staff Absent: Wayne Chaput, Chief Building Official/By-Law Officer

\*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order at 7:00 p.m.
2. No Disclosure of Pecuniary Interest and Nature Thereof
3. Petitions & Delegations – None
4. Correspondence
5. No Questions/Comments about the Content of the Agenda
6. Municipal Report Number 785

Page No. 127

*It is respectfully recommended to Council that the minutes of the Regular Meeting of Monday, July 9<sup>th</sup>, 2018 be adopted as circulated.*

Carried

Page No. 128

*That the Mayor and Council of the Corporation of the Town of Mattawa adopt By-Law 18-19 which will amend Parking By-Law No. 07-17, Schedule "G" which pertains to Parking for Disabled Persons and Section 1 (o) and (p) definitions.*

Carried

Page No. 129

*That Mayor and Council of the Corporation of the Town of Mattawa adopt By-law 18-20 authorizing the expropriation of the lands described at Lots 64, 65, 66 and 67, Plan 2, Mattawan; Mattawa, District of Nipissing, bearing PIN 49101-0042 as per the provisions of the Municipal Act, 2001 S. O. 2001, C.25 and the Expropriations Act, R. S. O. 1990, C. E. 26.*

Carried

Resolution Number 18-31

Moved by Councillor C. Bastien, Jr.

Seconded by Councillor L. Mick

*That the Municipal Report Number 785 be adopted.*

Carried

7. Committee Reports

7.1 Francine Desormeau, Clerk/Deputy-Treasurer – Re: Request from Mr. Fern Rockburn on Trapping at Landfill Site

7.2 Dan Finnigan, Process & Compliance Technician – Re: May 31, 2018 MOECC Drinking Water System Inspection Report

**Department Activity Reports**

Recreation Committee Report – Recreation & Facilities Services Manager, Lucie Desrochers  
Read by Councillor D. Sarrazin

Process & Compliance Technician Report – Process & Compliance Technician, Dan Finnigan  
Read by Councillor G. Thibert

Public Works Report – Public Works Supervisor, Terry Bangs  
Read by Councillor G. Thibert

Fire Department Report – Fire Chief, Chad Belanger  
Read by Councillor C. Lacelle

8. Questions from the Floor – None
9. New/Old Business
10. 2/3 (Special Resolutions – not previously circulated) – None
11. In Camera (Closed) Session

11.1 Personnel Matter

Resolution Number 18-32

Moved by Councillor C. Lacelle

Seconded by Councillor C. Bastien, Jr.

*That this Committee proceed in Camera in order to address a matter pertaining to personal matters about an identifiable individual, including municipal or local board employees.*

Carried

Resolution Number 18-33

Moved by Councillor C. Lacelle

Seconded by Councillor C. Bastien, Jr.

*That the In Camera session reconvene at 8:10 p.m.*

Carried

Mayor Backer stated the In Camera session was to discuss a personnel matter.

12. Return to Regular Session
13. Adjournment

The regular meeting of Council Monday, July 23<sup>rd</sup>, 2018 adjourned at 8:11 p.m.

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Mayor

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Clerk



## THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the Closed Meeting session of Council held Monday, July 23<sup>rd</sup>, 2018 at 7:40 p.m. in the CAO's Office.

Council Present: Mayor D. Backer  
Councillors C. Lacelle, G. Thibert, G. Larose, L. Mick,  
Councillors C. Bastien, Jr., D. Sarrazin

Council Absent: None

Staff: Raymond A. Belanger, CAO/Treasurer  
Francine Desormeau, Clerk/Deputy-Treasurer

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The meeting was held under the Municipal Act, 2001, S.O. 2001, c.25 Section 239 (2) (b).

Topics for discussion:

1. Under Section 239 (2) (d) of the Municipal Act – b) personal matters about an identifiable individual, including municipal or local board employees.
  - See Regular Meeting Resolution: 18-32 and 18-33

The closed meeting session adjourned at 8:10 p.m.

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Mayor

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Clerk

**THE CORPORATION TOWN OF MATTAWA**

**COMMITTEE: ENVIRONMENTAL SERVICES**

**CHAIRPERSON: COUNCILLOR G. THIBERT**

**DEPT. HEAD: DAN FINNIGAN, PROCESS & COMPLIANCE TECHNICIAN**

**TITLE: 451 BISSETT STREET LIFT STATION PUMP REPAIR**

Draft By-Law       Item       Policy Recommendation

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**Mayor D. Backer and Members of Council:**

Our new maintenance program of using a large commercial vac-truck to clean and inspect our sewage stations has identified a major issue. A recent discovery of two extremely important “wear rings” sitting at the bottom of our sewage wet well prompted operators to pull both sewage pumps and inspect them. When it was obvious that there was something wrong, we called Xylem (Flygt) from Sudbury to assist. Xylem performed a more in-depth inspection, removing the volute from the pump and checking the impellers, oil, bearings, etc. What they found was shocking: both wear rings had simply “fallen” out of the pumps, leaving a large gap where the tolerance was supposed to be less than 2 mm.

Without these wear rings the pumps are operating with massive inefficiencies, and there is now the possibility of severe and catastrophic damage to the pumps themselves. Both impellers were pitted and worn, and the piece that holds the “wear” ring in place was worn out of round.

Although Council recently authorized repairs to the check valves of this lift station, the pumps themselves have remained virtually untouched since the initial installation in 1992. One pump showed service in 1994. The cost of a **single** new matching pump was quoted at \$85,000.00. The cost to replace the parts on **both pumps** is quoted at \$17,062.80. This price does not include the service call to perform the work, although it should be noted that the initial inspection was completed for us at no charge, and the cost to rebuild the pumps onsite will be minimal. We are very fortunate that these heavy duty municipal sewage pumps have a bottom plate that can be replaced without having to replace the entire volute (the worn part where the brass wear rings go).

This unforeseen repair was not anticipated in this year’s budget. However, as this is Mattawa’s largest sewage pumping station, about 8 hundred thousand to 1.2 million litres of sewage is sent from here to our lagoon every day. If these pumps should fail we would be forced to by-pass this sewage to the Mattawa River until a portable backup pump can be rented and run until repairs are complete.

Next year Council will be made aware of the details of a potential service contract that will help us develop a true Preventative Maintenance Program to better budget for future repairs before they become unexpected expenses.

**Recommendation:**

It is recommended that Council authorize funds (with an upset limit of \$20,000) to be taken from the newly created Sewer Reserve and applied to Account #1-60-608-740-602 (Pumping Station: Material) to pay for the repair of both pumps at the 451 Bissett Street sewage station.

Respectfully submitted,

Councillor G. Thibert

Date: MONDAY, AUGUST 13<sup>TH</sup>, 2018

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**THE CORPORATION TOWN OF MATTAWA**

**COMMITTEE: FINANCE**

**CHAIRPERSON: COUNCILLOR C. LACELLE**

**DEPT. HEAD: RAYMOND A. BÉLANGER, CAO/TREASURER**

**TITLE: FINANCIAL REPORT FOR THE MONTH OF JULY**

Draft By-Law

Item

Policy Recommendation

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**Mayor D. Backer and Members of Council:**

That the disbursements for the month of July 2018 in the amount of \$650,075.07 be adopted as submitted.

Respectfully submitted

Councillor C. Lacelle

**THE CORPORATION OF THE TOWN OF MATTAWA**

**COMMITTEE: GENERAL GOVERNMENT SERVICES**

**CHAIRPERSON: COUNCILLOR L. MICK**

**DEPT. HEAD: RAYMOND A. BÉLANGER, CAO/TREASURER**

**TITLE: TRAPPING RIGHTS AT LANDFILL SITE**

     Draft By-Law                        X   Item                           Policy Recommendation

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**Mayor D. Backer and Members of Council:**

Mr. Fern Rockburn's letter dated July 9<sup>th</sup>, 2018 was addressed to Mayor and Council and included in the Correspondence Section (4.7) of the July 23<sup>rd</sup>, 2018 Regular Meeting of Council Agenda. In his letter Mr. Rockburn is respectfully asking Council for permission to trap fur bearing animals, more specifically fox and martin, on municipal property surrounding the Mattawa Landfill Site.

He has successfully completed the Ontario Fur Harvesting and Management Course and holds a valid Trapper's Licence. His trapping methods are most modern and humane. Traps will be set a minimum of 100 meters from the actual landfill area in order to reduce any possible high visibility or danger to the public. He also has permission to trap adjacent properties thereby eliminating any possibility of conflict with other trappers.

On December 8<sup>th</sup>, 2014 Council had approved the same request for and up to December 2018.

**Recommendation:**

That the Mayor and Council of the Corporation of the Town of Mattawa approve Mr. Fern Rockburn's request for permission to trap fur bearing animals, more specifically fox and martin, on municipal property surrounding the Mattawa Landfill Site for a three-year period which would include the trapping seasons of 2018-2019, 2019-2020, and 2020-2021.

Respectfully submitted,

Councillor L. Mick

**THE CORPORATION OF THE TOWN OF MATTAWA**

**COMMITTEE: PERSONNEL**

**CHAIRPERSON: COUNCILLOR C. LACELLE**

**DEPT. HEAD: RAYMOND A. BÉLANGER, CAO/TREASURER**

**TITLE: PAY OUT OF VACATION CREDITS**

     Draft By-Law

  X   Item

     Policy Recommendation

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**Mayor D. Backer and Members of Council:**

During the closed meeting portion of the July 23, 2018 Regular Meeting of Council, the CAO requested that Council authorize staff to pay out thirty (30) of his vacation days in an effort to further reduce municipal vacation bank balances.

The Town has taken proactive steps to help reduce and to further prevent sick days and unlimited vacation days accumulation through updated policies and negotiations.

**Recommendation:**

That the Mayor and Council of the Corporation of the Town of Mattawa authorize staff to pay out thirty (30) vacation days to the CAO as per the Non-Union Employee Group salary grid. This will further reduce the municipal liability in relation to sick and vacation days banked by the Corporation's employees.

Respectfully submitted,

Councillor C. Lacelle

**THE CORPORATION TOWN OF MATTAWA**

**COMMITTEE: BY-LAW DEPARTMENT**

**CHAIRPERSON: COUNCILLOR G. LAROSE**

**DEPT. HEAD: WAYNE CHAPUT, BY-LAW ENFORCEMENT OFFICER**

**TITLE: TAXI-CAB LICENCING BY-LAW**

  X   Draft By-law                   Item                   Policy Recommendation

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**Mayor D. Backer and Members of Council:**

Recently, a variety of issues have been brought to the forefront in relation to our Taxi By-Law and its enforcement. The main problem identified being outside Taxi-Cab companies picking up fares within the boundaries of the Town of Mattawa. A local taxi company owner approached Mayor Backer in an effort to scrutinize this practice and to hopefully amend the By-Law by providing substance for enforcement purposes.

At the July 9<sup>th</sup>, 2018 Regular Meeting of Council, a report (7.1 copy attached) was provided to Council by the By-Law Enforcement Officer. Following discussion, Council directed staff to proceed with the proposed addition of a set fine schedule to By-Law 93-11 adopted on February 22, 1993.

The CAO and By-Law Enforcement Officer consulted with the Municipal Solicitor in order to draft wording and a set fine schedule. After some back and forth dialogue it became quite evident that the existing By-Law had served its purpose and was in dire need for change. He also recommended that By-Law No. 93-11 and all other By-Laws relating to it be repealed.

**Recommendation:**

That the Mayor and Council of the Corporation of the Town of Mattawa adopt By-Law No.18-21 which is a By-Law to provide for the licencing, regulating and governing of owners and drivers of Taxi-Cabs used for hire for the transportation of passengers and to regulate the operation of Taxi-Cabs within the boundaries of the Town of Mattawa.

Respectfully submitted,

Councillor G. Larose

**THE CORPORATION OF THE TOWN OF MATTAWA  
BY-LAW NUMBER 18-21**

**BEING A BY-LAW TO PROVIDE FOR THE LICENCING, REGULATING AND  
GOVERNING OF OWNERS AND DRIVERS OF TAXI-CABS USED FOR HIRE FOR THE  
TRANSPORTATION OF PASSENGERS AND TO REGULATE THE OPERATION OF  
TAXI-CABS IN THE TOWN OF MATTAWA.**

**WHEREAS**, pursuant to Section 151 of the Municipal Act, 2001, S.O., c.25 (the "Act") as amended, a local municipality may licence, regulate and govern any business wholly or partly carried on within the municipality even if the business is carried on from a location outside the municipality;

**AND WHEREAS**, pursuant to section 156 of the Act, the municipality may pass a By-Law under section 150 for licencing, regulating and governing the owners and drivers of Taxi-Cabs, may establish the rates or fares for this service, provide for the collection of such rates or fares and limit the number of Taxi-Cabs or any class of them;

**AND WHEREAS**, pursuant to section 425 of the Act, the municipality has the authority to pass By-Laws making it an offence to contravene the municipal By-Laws;

**AND WHEREAS**, sections 429 and 444 of the Act, respectively, provides the municipality with the authority to establish fines for offences and/or to make an Order requiring the person who contravenes the By-Law or who caused or permitted the contravention discontinue the contravening activity, and any person who contravenes such an Order is guilty of an offence.

**NOW THEREFORE** the Council of the Corporation of the Town of Mattawa enacts as follows:

**INTERPRETATION**

1. a) "Council" shall mean the Municipal Council of the Corporation of the Town of Mattawa which is responsible for the issuance of the licences.
- b) "Town" shall mean the Corporation of the Town of Mattawa.
- c) "Municipal By-Law Enforcement Officer" shall mean the officer in charge of the By-Law Enforcement of the Corporation of the Town of Mattawa or his authorized assistants and by virtue of Section 15 of the Police Services Act, Chapter P-15, S.O. such officers shall be Peace Officers.
- d) "Owner" and/or "Person" shall mean any person owning a Taxi-Cab which is subject to this By-Law and shall include an individual partnership or corporation conducting a Taxi-Cab business.
- e) "Taxi Broker" means a person or company that accepts calls in any manner for Taxi-Cabs that are used for hire and are owned by Owners or Persons other than that person or company, their immediate family, or their employer.



- f) "Taxi Stand" includes any place designed to accept calls for Taxi-Cabs and includes public waiting areas.
- g) "Driver" shall mean any person driving a Taxi-Cab which is subject to this By-Law.
- h) "Passenger" shall include any person riding in a Taxi-Cab other than the driver.
- i) "Peace Officer" shall mean a police officer and constable or other people employed for the preservation and maintenance of the public peace and by virtue of Section 15 of the Police Services Act, Chapter P-15 1990 and shall include a Municipal By-Law Enforcement Officer.
- j) "Taxi-Cab" shall mean any motor vehicle kept for hire for the conveyance of passengers.

### **APPLICATION OF BY-LAW**

- 2. This By-Law shall apply to all Owners, Persons, Taxi Brokers, Taxi Stands, and Drivers of any Taxi-Cab engaged in the Taxi-Cab business of conveying Passengers and/or being hired by Passengers, anywhere within the Town's boundaries as set out in Schedule "E" of this By-Law, except for any Owners, Persons, Taxi Brokers, Taxi Stands, and Drivers of any Taxi-Cab exempted under s. 3(c) of this by-law.

### **LICENCE REQUIRED AND PROHIBITIONS**

- 3.
  - a) There shall be taken out by every Owner, Person, Taxi Broker, Taxi Stand, and/or Driver, a license under this By-Law authorizing them respectively to carry on a Taxi-Cab business in the Town of Mattawa.
  - b) No Owners, Persons, Taxi Brokers, Taxi Stands, and/or Drivers shall carry on or engage in a Taxi-Cab business using a Taxi-Cab without having first procured a licence to do so under this By-Law.
  - c) This By-Law shall not apply to an Owner, Person, Taxi Broker, Taxi Stand, and Driver of a Taxi-Cab who meets all of the following requirements:
    - (i) the Owner, Person, Taxi Broker, Taxi Stand, and Driver is in possession of a duly issued licence other than from the Corporation of the Town of Mattawa;
    - (ii) the Owner, Person, Taxi Broker, Taxi Stand, and Driver has conveyed a Passenger from a location outside of the Town of Mattawa's boundaries to a drop-off location within the Town of Mattawa's boundaries (an "Arriving Conveyance");
    - (iii) the Owner, Person, Taxi Broker, Taxi Stand, and Driver is conveying that same Passenger from the Arriving Conveyance, from a location inside of the Town of Mattawa's boundaries back to a location outside of the Town of Mattawa's

boundaries (a “Return Conveyance”) and that Return Conveyance occurs within the same calendar day as the Arriving Conveyance; and,

- (iv) the Owner, Person, Taxi Broker, Taxi Stand, and Driver, at all times, maintains and keeps in their possession an electronically generated receipt showing the name of the Passenger, the date and time the Arriving Conveyance occurred and the location that the Passenger was picked up from on the Arriving Conveyance and such receipt is produced immediately upon demand by any Police Officer or Municipal By-Law Enforcement Officer.
- d) This exemption does not exempt an Owner, Person, Taxi Broker, Taxi Stand, and Driver from this By-Law if a Passenger is conveyed from a location inside of the Town of Mattawa’s boundaries to a drop-off location outside of the Town of Mattawa’s boundaries, unless the Owner, Person, Taxi Broker, Taxi Stand, and Driver is in strict compliance with the exemption requirements at section 3 (c) of this By-Law.

#### **APPLICATION FOR LICENCE**

- 4. a) The Municipal Council shall be the responsible licencing authority for all issuance of licences to Owners, Persons, Taxi Brokers, Taxi Stands, and Drivers who are the owners of Taxi-Cabs within the Town of Mattawa.
- b) Upon receiving the application, the Council may grant or refuse any licences in its sole and absolute discretion.
- 5. a) Owner/ Person: Before operating a Taxi-Cab, an owner must apply for and be granted a Taxi-Cab owner’s licence using an application form to be provided by the By-Law (schedule “A” attached).
- b) Driver: Before driving a Taxi-Cab, a driver must apply for and be granted a Taxi-Cab driver’s licence using an application form provided by the By-Law (schedule “B” attached).
- 6. A Safety Standards Certificate is required for a Taxi-Cab when:
  - a) A Taxi-Cab is more than ten years old and by-annually thereafter.
  - b) A “new or used” Taxi-Cab is added to the annual taxi-cab licence.
- 7. The Municipal By-Law Enforcement Officer shall have supervision over all persons licenced under this By-Law, and over all vehicles in respect of which licences are issued and shall in connection with this By-Law;
  - a) report to the Council the performance of his duties at any time upon request of the Council.

- b) make all necessary and proper enquiries concerning applications for licences and the suspensions, revocation thereof
  - c) inspect and satisfy himself as to the sufficiency, repair and condition of every vehicle in respect of which a licence is applied for;
  - d) satisfy himself as to the good character and responsibility of all applicants for licences;
  - e) The By-Law Enforcement Officer shall, on issuing a licence, furnish to the Licencee, with one copy of this By-Law.
  - f) Prosecute all persons who shall break any of the provisions of this By-Law.
8. A Taxi-Cab Driver's Licence shall not be issued to any applicants under the age of 19 years.
  9. Every owner of more than one Taxi-Cab required to be licenced under this By-Law shall take out a separate licence for each cab.
  10. Licences may be refused or revoked by the Council at its discretion. Without limiting the generality of the foregoing, the licence holder shall be revoked upon proof being satisfactorily tendered to the Council of a conviction of such licence holder under any of the following sections of the Liquor Control Act of the Province of Ontario R.S.O. 1970 or its amendments, namely: -Section 70 (1) (Sale or supplying of Liquor to persons under 19 years); Section 70 (2) (The supplying of liquor to interdicted persons); Section 60 (1) (The selling or keeping of liquor for sale); Section 32 (1) (having liquor in place other than a residence shall not be entitled to a new licence unless and until this Council should approve the granting of such licence).
  11. No owner shall hire, nor allow any person to drive such Taxi-Cab, who is not in possession of a Class G licence, valid in the Province of Ontario for current year.
  12. Every driver shall retain his Taxi-Cab Driver's Licence in his possession at all times while operating the same, and upon request shall exhibit his licence to the Municipal By-Law Enforcement Officer.
  13. Whenever any licenced owner disposes of his vehicle and acquires another, in its stead for use as a Taxi-Cab, he shall before using the same as a Taxi-Cab, submit the same to the Municipal By-Law Enforcement Officer for inspection and approval.
  14. The Council may at the time, for cause, cancel and revoke any Taxi-Cab licence or any Taxi-Cab driver's licence for any breach of the provisions of the By-Law.
  15. Every licence unless sooner revoked or cancelled, shall expire on the 31st day of December next after the date of issue thereof and all owners and drivers must apply for renewals of licences annually, before that date, for the next year.

## **INSURANCE**

16. Before a cab licence is granted under this By-Law, the applicant for such licence shall procure a policy of insurance on each of his vehicles to be licenced covering public liability and passenger hazard risk to at least the amount of \$1,000,000.00 for any accident and also covering damage to the property of others to at least the amount of \$25,000.00 which policy of insurance he shall keep in full force and effect during the term of the licence granted to him. A copy of such policy shall be deposited with and retained by the By-Law Enforcement Officer but either the Town of Mattawa or the By-Law Enforcement Officer shall be in any way responsible for seeing that such policy of insurance is kept in force. Such policy must contain a provision requiring notification to the By-Law Enforcement Officer in the event such policy should be terminated by action of the issuing Company for any reason.
17. The said policy shall cover and include any other Vehicle used by the insured as a Taxi-Cab in substitution for the vehicle mentioned or described in the said policy so long as the licence is in force and effect.

## **DUTIES AND CONDUCT OF DRIVERS**

18. Every driver of a Taxi-Cab shall:  
Take care of all property delivered or entrusted to him for conveyance of safekeeping. Every driver of a cab, immediately upon the termination of any hiring or engagement shall carefully search his Taxi-Cab for any property lost or left therein, and all property or money left in his Taxi-Cab shall be forthwith delivered over to the person owning it, or if the owner cannot be found, then to the Police Station with all information in his possession regarding it.
19. No owner or driver of a Taxi-Cab to remain standing on any street in the Town of Mattawa unless for the immediate purpose of:
  - a) taking on passengers who has already engaged the Taxi-Cab;
  - b) discharging a passenger from the Taxi-Cab;
  - c) under the direction so to remain by a passenger by whom the Taxi-Cab is already engaged and in the continuance of such engagement.
20. Every owner or driver of a Taxi-Cab shall give full information to any Police Officer or Municipal By-Law Enforcement Officer on being required to do so, with reference to the address of the house or place to, or from which he has driven any passenger or parcel with the description, name and address, upon proper request.
21. The owner or driver of every Taxi-Cab licenced under the By-Law shall keep the interior and exterior of such cab, clean, dry and in good repair, and whenever the owner of any such cab receives notice, either given to him or his driver, and signed by the By-Law Enforcement Officer, that such cab is not fit or proper condition for use, stating briefly the items complained of, such owner shall with the time mentioned in such notice, put the same in a fit and proper condition.

22. There shall be displayed on all Taxi-Cabs, a sign bearing the word "Taxi" and the sign must be illuminated after dark, when the Taxi-Cab is available for hire
23. The owner of every Taxi-Cab in respect of which a licence has been issued under this By-Law shall when required, submit his Taxi-Cab for examination by the By-Law Enforcement Officer and no owner or driver shall, at any time, when his Taxi-Cab is not employed prevent or hinder the said By-Law Enforcement Officer from entering the same or at any time prevent or hinder him from entering the garage or other building for the purpose of inspecting same.

#### **SALE OF LICENSE FEES**

24. The Licence fees to be paid under this By-Law shall form part of Schedule "C".

#### **NUMBER OF CABS PERMITTED**

25. Subject to the provision of this By-Law, there shall be a limited number of Taxi-Cabs and owners within the municipality as per Schedule "D" of this By-Law.

#### **OFFENCES AND FINES**

26. Every Owner, Person, Taxi Broker, Taxi Stand, and Driver who contravenes any provisions of this By-Law, including any Schedule attached hereto, is guilty of an offence.
27. A director or officer of a Corporation who knowingly concurs in the contravention of any provision of this By-Law, including any Schedule attached hereto, is guilty of an offence.
28. Every Owner, Person, Taxi Broker, Taxi Stand, and Driver who is convicted of an offence under this By-Law is liable to a minimum fine that shall not exceed \$500.00 and as set out in Schedule "E" of this By-Law and to maximum fine not exceeding \$100,000.00, pursuant to subsections 429(1) and (3) of the Act.
29. Every Owner, Person, Taxi Broker, Taxi Stand, and Driver who is convicted of an offence under this By-Law is liable, for each day or part of a day that the offence continues, to a minimum fine of \$500.00 and a maximum fine of \$10,000.00, and the total of all daily fines for the offence is not limited to \$100,000.00 as provided for in subsection 429 (3) of the Act.
30. If this By-Law is contravened and a conviction entered, in addition to any other remedy and to any penalty imposed by this By-Law, the court in which the conviction has been entered and any court of competent jurisdiction thereafter may make an order
  - a) Prohibiting the continuation or repetition of the offence by the Owner, Person, Taxi Broker, Taxi Stand, and Driver convicted; and,
  - b) Requiring the Owner, Person, Taxi Broker, Taxi Stand, and Driver convicted to correct the contravention in the manner and within the period that the court considers appropriate.

31. By-Law No. 93-11, By-Law No. 02-10 and By-Law No. 02-25 of the Town of Mattawa is hereby repealed.

READ A FIRST and SECOND time this 13<sup>th</sup> day of August, 2018.

READ A THIRD time and FINALLY PASSED this 13<sup>th</sup> day of August, 2018.

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Mayor

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Clerk

**Schedule "A" to By-Law 18-21**

**Corporation of the Town of Mattawa  
By-Law Department.**

**Licence Fee:**

**Licence No:**

**Receipt No:**

**APPLICATION FOR A LICENCE**

To conduct the following business activity in the Town of Mattawa

**Taxi-Cab Owner**

The undersigned hereby applies for a licence as described above to comply with all Municipal By-Laws, regulations, and all applicable government requirements; it is further expressly understood that the issuance of a licence does not relieve the applicant from complying from all Municipal By-Laws, regulations, and government statute whether provincial or federal. The applicant agrees that if a licence is revoked because of irregularities or non-applicant of the said municipal By-Law 18-21 that in consideration of the issuing of the licence all claims are waived arising therefrom against the Corporation of the Town of Mattawa.

Applicant's Name:

Company's Name:

Telephone No.:

Residence Address:

Business Location:

Vehicle Make:

Colour:

Year:

Policy No:

Ontario Plates:

Agent:

Insurance Company:

Vehicle Make:

Colour:

Year:

Policy No:

Ontario Plates:

Agent:

Insurance Company:

Vehicle Make:

Colour:

Year:

Policy No:

Ontario Plates:

Agent:

Insurance Company:

Expiry Date:

I \_\_\_\_\_ in the District/County of Nipissing do so solemnly declare that I am the owner/authorized agent of the owner named in the application for a licence hereto attached. That the statements herein contained in the said application are true and made a full knowledge of the circumstances connected with the same. That I know of no reason why the licence should not be granted to me in pursuance of the said application, and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Schedule "B" to By-Law 18-21

**Corporation of the Town of Mattawa  
By-Law Department.**

**Licence Fee:** \$15.00  
**Licence No:**  
**Receipt No:**

**APPLICATION FOR A LICENCE**

To conduct the following business activity in the Town of Mattawa

**Taxi Driver**

The undersigned hereby applies for a licence as described above to comply with all Municipal By-Laws, regulations, and all applicable government requirements; it is further expressly understood that the issuance of a licence does not relieve the applicant from complying from all municipal By-Laws, regulations, and government statute whether provincial or federal. The applicant agrees that if a licence is revoked because of irregularities or non-applicant of the said Municipal By-Law 18-21 that in consideration of the issuing of the licence all claims are waived arising therefrom against the Corporation of the Town of Mattawa.

Applicant's Name:  
Company's Name:  
Telephone No.:  
Residence Address:  
Business Location:  
Drivers Licence #:  
Date of Birth:  
Agent: Insurance Company:  
Expiry date:

I \_\_\_\_\_ of the Town of Mattawa in the District/County of Nipissing do so solemnly declare that I am the owner/authorized agent of the owner named in the application for a licence hereto attached. That the statements herein contained in the said application are true and made a full knowledge of the circumstances connected with the same. That I know of no reason why the licence should not be granted to me in pursuance of the said application and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



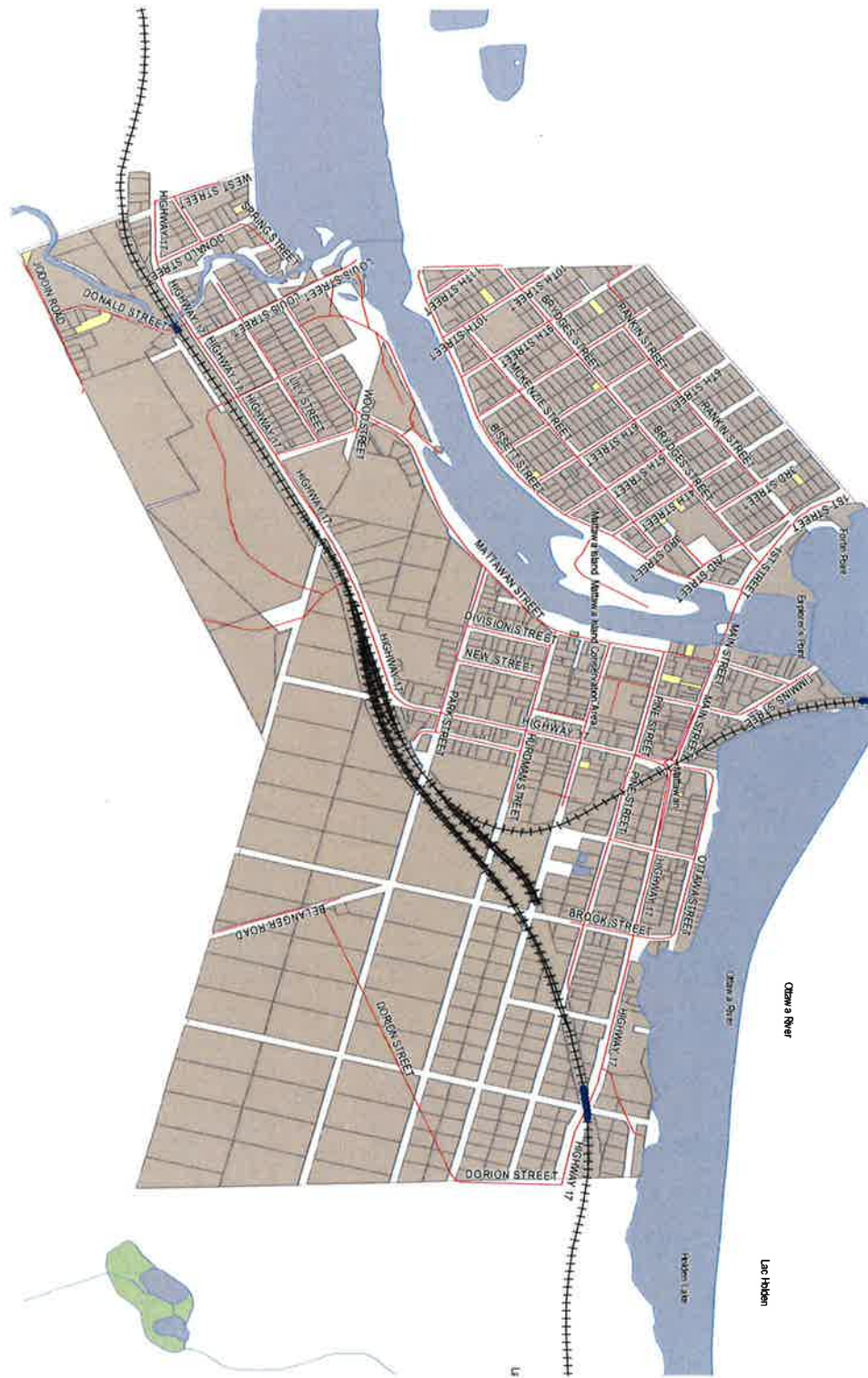
**Schedule "C" to By-Law 18-21**

- |    |  |          |
|----|--|----------|
| 1. | For each automobile or truck licenced by the applicant as a Taxi-Cab under the terms of this By-Law. | \$250.00 |
| 2. | For each driver of a licenced Taxi-Cab   | \$15.00  |
| 3. | For each driver of a licenced truck  | \$15.00  |

**Schedule "D" to By-Law 18-21**

- a) The number of licensed Taxi-Cab owners permitted in the Town of Mattawa shall be two (2).
- b) The number of Taxi-Cab vehicles shall be four (4) as per approved licenced Taxi-Cab owners.

**Schedule "E" to By-Law 18-21**  
**TOWN OF MATTAWA AREA BOUNDARY**



**THE CORPORATION OF THE TOWN OF MATTAWA – SET FINES  
PART 1 – PROVINCIAL OFFENCES ACT**

A By-Law to licence and regulate the operation of Taxi-Cabs in the Town of Mattawa.

ITEM #	COLUMN 1	COLUMN 2	COLUMN 3
	SHORT FORM WORDING	PROVISION CREATING OR DEFINING OFFENCE	SET FINE
1.	Owner fail to obtain a Taxi-Cab owner's licence .	3(a)	\$500
2.	Driver fail to obtain a Taxi-Cab driver's licence .	3(b)	\$500
3.	Owner fail to supply a Safety Standards Certificate when Taxi-Cab more than ten years old.	5(a)	\$250
4.	Owner fail to supply a Safety Standards Certificate by-annually thereafter.	5(a)	\$250
5.	Owner fail to supply a Safety Standards Certificate when a used Taxi-Cab added to licence.	5(b)	\$250
6.	Owner allow any person to drive Taxi-Cab without a valid class G licence.	10	\$105
7.	Driver fail to retain taxi driver's licence in their possession	11	\$105
8.	Owner fail to apply for Taxi-Cab owner's licence renewal before January 1 of each year.	14	\$105
9.	Driver fail to apply for Taxi-Cab owner's licence renewal before January 1 of each year.	14	\$105
10.	Owner fail to notify By-Law Enforcement Officer insurance policy terminated.	15	\$105
11.	Driver fail to take care of property delivered to them for conveyance of safekeeping.	17	\$105
12.	Driver fail to take care of property entrusted to them for conveyance of safekeeping.	17	\$105
13.	Driver fail to search Taxi-Cab for any property left therein.	17	\$105
14.	Driver fail to search Taxi-Cab for any property lost therein.	17	\$105
15.	Driver fail to deliver property forthwith to person owning it.	17	\$105
16.	Driver fail to deliver property to Police Station when owner cannot be found.	17	\$105
17.	Owner remain standing on any street without passenger.	18	\$105
18.	Driver remain standing on any street without passenger.	18	\$105
19.	Owner fail to give full information to By-Law Enforcement Officer	19	\$105
20.	Driver fail to give full information to By-Law Enforcement Officer	19	\$105
21.	Owner fail to keep interior of Taxi-Cab in clean repair	20	\$105

NOTE: the general penalty provision for the offenses listed above is section 24 of By-Law No. 18-21, a certified copy of which has been filed

