

**THE CORPORATION OF THE  
TOWN OF MATTAWA**

**AGENDA**

**REGULAR MEETING OF COUNCIL  
MONDAY, JULY 9<sup>TH</sup>, 2018  
7:00 P.M.**

**MUNICIPAL COUNCIL CHAMBERS  
160 WATER STREET  
MATTAWA, ONTARIO**

**THE CORPORATION OF THE TOWN OF MATTAWA**  
**A G E N D A**  
**MUNICIPAL COUNCIL CHAMBERS**  
**160 WATER STREET**  
**MATTAWA, ONTARIO**  
**MONDAY, JULY 9<sup>TH</sup>, 2018 @ 7:00 P.M.**

- 1. Call to Order**
- 2. Disclosure of Pecuniary Interest and Nature Thereof**
- 3. Petitions & Delegations**
- 4. Correspondence**
  - 4.1 St. Victor's School – Re: Card of Thanks for Donation  
Recreation, Tourism & Special Projects Committee – Re: Recreation & Facilities Services  
Manager
  - 4.2 Jessica Resmer – Re: Card of Thanks for Donation  
Recreation, Tourism & Special Projects Committee – Re: Recreation & Facilities Services  
Manager
  - 4.3 Stewardship Ontario – Re: Municipal Blue Box Recycling First Quarter Payment for 2018  
Finance Committee – Clerk
  - 4.4 NBMCA – Re: Meeting Minutes of May 23, 2018  
Conservation Authority Committee – Clerk
  - 4.5 AMO – Re: New Ontario Government Takes Office  
General Government Services Committee – Clerk
  - 4.6 Ministry of Infrastructure – Re: Asset Management Policy Response  
General Government Services Committee – Clerk
  - 4.7 AMO – Re: Board of Directors Nominations for 2018 – 2020 Term  
General Government Services Committee – Clerk
  - 4.8 Terry Bangs/Kathleen Moore – Re: Condition of Pinehill Cemetery  
General Government Services Committee – Clerk
  - 4.9 FONOM – Re: Update from FONOM  
General Government Services Committee – Clerk
  - 4.10 NBPSDHU – Re: Board of Health Agendas June 27, 2018  
Health Services Committee – Clerk
- 5. Questions/Comments (public & Council) about the Content of the Agenda**

**6. Municipal Report Number 784**

- **Minutes of Previous Meeting (s)**
- **Presentation of By-laws/Resolutions**
- **Adoption of Report**

**7. Committee Reports**

7.1 Wayne Chaput, By-Law Enforcement Officer – Re: Set Fines for Taxi By-Law No. 93-11

7.2 Wayne Chaput, By-Law Enforcement Officer – Re: Swimming Pool Fence By-Law No. 92-28

7.3 Francine Desormeau, Clerk/Deputy-Treasurer – Re: Tax Arrears Sale Tender – 333 Main Street

**8. Questions from the Floor**

**9. New/Old Business**

**10. 2/3 (Special Resolutions – not previously circulated)**

**11. In Camera (Closed)**

**12. Return to Regular Session**

**13. Adjournment**

Monday, July 9<sup>th</sup>, 2018

Members of Council,

Attached please find Municipal Report Number 784 for consideration by Council.

Respectfully submitted

Francine Desormeau  
Clerk

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**THE CORPORATION TOWN OF MATTAWA**

**COMMITTEE: GENERAL GOVERNMENT SERVICES**

**CHAIRPERSON: COUNCILLOR L. MICK**

**DEPT. HEAD: FRANCINE DESORMEAU, CLERK/DEPUTY-TREASURER**

**TITLE: ADOPTION OF THE MINUTES**

Draft By-Law

Item

Policy Recommendation

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**Mayor D. Backer and Members of Council:**

It is respectfully recommended to Council that the minutes of the Regular Meeting of Monday, June 25<sup>th</sup>, 2018 be adopted as circulated.

Councillor L. Mick

## THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the regular meeting of Council held Monday, June 25, 2018 at 7:00 p.m. in the Municipal Council Chambers.

Council Present: Mayor D. Backer  
Councillor C. Lacelle  
Councillor G. Thibert  
Councillor G. Larose  
Councillor L. Mick  
Councillor C. Bastien, Jr.  
Councillor D. Sarrazin

Staff Present: Francine Desormeau, Clerk/Deputy Treasurer  
Amy Honen, Executive Assistant/Deputy Clerk  
Terry Bangs, Public Works Supervisor  
Wayne Chaput, Chief Building Official  
Chad Belanger, Fire Chief  
Dan Finnigan, Process & Compliance Technician  
Scott Lacelle, Finance & Payroll Coordinator

Staff Absent: Lucie Desrochers, Recreation & Facilities Services Manager

<p>*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.</p>
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1. Meeting Called to Order at 7:00 p.m.
2. No Disclosure of Pecuniary Interest and Nature Thereof
3. Petitions & Delegations – None
4. Correspondence
5. No Questions/Comments about the Content of the Agenda
6. Municipal Report Number 783

Page No. 110

*It is respectfully recommended to Council that the minutes of the Regular Meeting of Monday, June 11<sup>th</sup>, 2018 be adopted as circulated.*

Carried

Page No. 111

*It is therefore recommended that Council adopt By-law 18-14 which approves the 2018 Operating Budget for the Town of Mattawa as per the attached Schedule "A", 2018 Budget Worksheet and Budget Summary.*

Carried

Page No. 112

That Council of the Town of Mattawa adopt By-Law 18-15 which will establish the tax ratios for 2018.

Carried

Page No. 113

*It is therefore recommended that the Council of the Town of Mattawa approve By-law 18-16 which will strike the rate of taxation for the Corporation of the Town of Mattawa for the year 2018.*

Carried

Page No. 114

*That Council of the Town of Mattawa adopt By-law 18-17 to establish a Joint Election Compliance Audit Committee for the 2018 Municipal Elections.*

Carried

Councillor Bastien, Jr. declared a conflict of interest on Page No. 115 and removed himself from Council Chambers.

Page No. 115

*That the Mayor and Council of the Corporation of the Town of Mattawa grant the Mattawa Metis Council permission to erect the Metis Nation of Ontario flag at the area (point) just North-West of the boat launch at the Mattawa Waterfront.*

*Further, that all associated costs of purchasing and installing a new engineered flag pole including supply and maintenance of the Metis Nation of Ontario flag are entirely the responsibility of the Mattawa Metis Council.*

Carried

Councillor Bastien, Jr. returned to Council Chambers.

Resolution Number 18-29

Moved by Councillor G. Thibert

Seconded by Councillor C. Bastien, Jr.

*That the Municipal Report Number 783 be adopted.*

Carried

7. Committee Reports

- 7.1 Lucie Desrochers, Recreation & Facilities Services Manager – Re: Splash Pad Project Information

**Department Activity Reports**

Recreation Committee Report – Recreation & Facilities Services Manager, Lucie Desrochers  
Read by Councillor D. Sarrazin

By-Law/Building Committee Report – Chief Building Official, Wayne Chaput  
Read by Councillor G. Larose

Public Works Committee Report – Public Works Supervisor, Terry Bangs  
Read by Councillor G. Thibert

8. Questions from the Floor – None
9. New/Old Business
10. 2/3 (Special Resolutions – not previously circulated)
11. In Camera (Closed) Session – None
12. Return to Regular Session
13. Adjournment

The regular meeting of Council Monday, June 25<sup>th</sup>, 2018 adjourned at 7:40 p.m.

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Mayor

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Clerk



**THE CORPORATION TOWN OF MATTAWA**

**COMMITTEE: FINANCE**

**CHAIRPERSON: COUNCILLOR C. LACELLE**

**DEPT. HEAD: RAYMOND BELANGER, CAO/TREASURER**

**TITLE: FINANCIAL REPORT FOR THE MONTH OF JUNE**

**Draft By-Law**

**Item**

**Policy Recommendation**

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**Mayor D. Backer and Members of Council:**

That the disbursements for the month of June 2018 in the amount of \$553,115.16 be adopted as submitted.

Respectfully submitted

Councillor C. Lacelle

**THE CORPORATION TOWN OF MATTAWA**

**COMMITTEE: FINANCE**

**CHAIRPERSON: COUNCILLOR C. LACELLE**

**DEPT. HEAD: FRANCINE DESORMEAU, CLERK**

**TITLE: PROPERTY TAX EXTENSION AGREEMENT**

  X   Draft By-Law                         Item                             Policy Recommendation

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**Mayor Backer and Members of Council:**

Section 378 of the Municipal Act provides that a municipality, by a by-law passed after the registration of a tax arrears certificate and before the expiry of the one-year period for redemption, may authorize an Extension Agreement with the owner, spouse of the owner, mortgagee or tenant in occupation of the land, extending the period in which the cancellation price is to be paid. The property owner must apply for the tax extension agreement and it must be ratified by Council by by-law before the expiry of the redemption period.

The owners of the property located at 407 Valois Drive, pursuant to a Tax Arrears Certificate registered on the subject property June 20, 2018 have requested Council formally enter into a Tax Extension agreement which will address the tax arrears, plus current taxes and all current and future penalties and interest as well as legal and all other associated costs.

For these reasons the following is recommended:

**Recommendation:**

That Council of the Town of Mattawa adopt By-law Number 18-18 which will formally enter into a Tax Extension Agreement with David and Ruth Bujold as outlined in Schedule A, for the payment of all outstanding taxes, penalty, interest and costs on the property at 407 Valois Drive, more particularly described as PIN 49102-0561, Part of Lot 19 N/S Valois Drive, 18 N/S Valois Drive Plan 1 Village of Mattawan, District of Nipissing.

Respectfully submitted

Councillor C. Lacelle

**THE CORPORATION OF THE TOWN OF MATTAWA**

**BY-LAW NUMBER 18-18**

**BEING A BY-LAW TO AUTHORIZE AN EXTENSION AGREEMENT  
WITH RUTH THERESA BUJOLD AND DAVID HERMAN BUJOLD**

**WHEREAS** a Tax Arrears Certificate was registered on June 20, 2018 as instrument No. BS167925 against lands described as PIN 49102-0561LT, PT. LOT 19 N/S VALOIS DRIVE, 18 N/S VALOIS DR PL 1 VILLAGE OF MATTAWAN AS IN NB61856 & PT 1, 36R52865; MATTAWA; DISTRICT OF NIPISSING, 407 VALOIS DRIVE, in the TOWN OF MATTAWA (the “Property”).

**AND WHEREAS** Ruth Theresa Bujold and David Herman Bujold are the registered owners of the Property.

**AND WHEREAS** Ruth Theresa Bujold and David Herman Bujold have expressed the desire to enter into an agreement with the Corporation of the Town of Mattawa in connection with the repayment of tax arrears and all related costs for the Property prior to the sale of the Property by way of public tender.

**AND WHEREAS** Section 378 of the *Municipal Act*, 2001, permits the municipality to pass a by-law authorizing an extension agreement with the owners of land against which a Tax Arrears Certificate has been registered, in order to extend the allowable time to the repayment of the cancellation price.

**AND WHEREAS** Council has determined that it is in the best interest of the municipality to enter into an extension agreement in connection with the tax arrears and related costs for the Property.

**NOW THEREFORE BE IT ENACTED AS FOLLOWS:**

1. **THE** municipality is hereby authorized to enter into the Extension Agreement dated July 9, 2018 with Ruth Theresa Bujold and David Herman Bujold in the form of Agreement attached as Schedule A to this by-law and forming a part hereof.
2. **THAT** Mayor and Clerk are hereby authorized to execute the Extension Agreement on behalf of the municipality under corporate seal and to deliver it to the parties.
3. **THIS** by-law shall come into force and take effect on the date it is passed.

READ A FIRST and SECOND time, this 9<sup>th</sup> day of July, 2018.

READ A THIRD time and FINALLY PASSED this 9<sup>th</sup> day of July, 2018.

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Mayor

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Clerk

**THE CORPORATION TOWN OF MATTAWA**

**COMMITTEE: SOCIAL AND FAMILY SERVICES**

**CHAIRPERSON: COUNCILLOR G. LAROSE**  
(Council representative on Museum Board)

**DEPT. HEAD: LUCIE DESROCHERS, RECREATION AND FACILITIES SERVICES MANGER**

**TITLE: FINANCIAL ASSISTANCE TO MUSEUM FOR STAFFING COSTS**

     Draft By-Law                        X   Item                           Policy Recommendation

**Mayor D. Backer and Members of Council:**

On March 14<sup>th</sup>, 2011, Council approved a request made by the Historical Society Board for financial assistance to ensure the efficiency of maintaining and promoting the Mattawa and area history. Council has since continued to provide financial assistance on an annual basis to the Mattawa and Area Museum.

Council is complimentary of the work and efforts provided by the Historical Society Board, and eight years ago agreed to assume responsibility of the museum building and by doing so took over the repair and maintenance schedule of the building, permitting the Board to concentrate on programming rather than operating costs.

Upgrades to the building exit signage as well as bringing the doors up to fire and building codes will be completed this year. Council also urges the Board to seek other sources of revenue, and will revisit this commitment in the 2019 municipal budget.

**Recommendation:**

It is recommended that the Corporation of the Town of Mattawa provide financial assistance to the Historical Society Board with a \$15,000.00 grant for the Mattawa and Area Museum to go towards their 2018 administrative and staffing costs. Council also strongly encourages the Board to seek other sources of revenue from various levels of Government including other area municipalities who are also part of the history on display at the Museum. This expense is to be covered in the 2018 operational budget under account # 1-70-710-760-691.

Respectfully submitted,

Councillor G. Larose

**THE CORPORATION TOWN OF MATTAWA**

**COMMITTEE: RECREATION, TOURISM & SPECIAL PROJECTS**

**CHAIRPERSON: COUNCILLOR D. SARRAZIN**

**DEPT. HEAD: LUCIE DESROCHERS, RECREATION AND FACILITIES SERVICES MANGER**

**TITLE: NEW DISHWASHER FOR COMMUNITY CENTRE HALL**

Draft By-Law                       Item                       Policy Recommendation

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**Mayor D. Backer and Members of Council:**

As per Health regulations we must supply a commercial dishwasher in the Mike Rodden Community Centre Hall that ensures proper 180 degree F rinsing temperature.

On Saturday June 30<sup>th</sup>, 2018 the used dishwasher that was donated to us from the Lions Club twenty some years ago malfunctioned. It started to overheat and emitted sparks and the Recreation Staff immediately turned off the breaker. Staff contacted TransCanada Store and Restaurant Supplies LTD in North Bay to see about fixing or replacing the dishwasher and was told that parts for the unit were no longer available as the unit was too old. Staff also contacted Diversey's repairman, whom are the commercial kitchen repair service company for the Mattawa Hospital and the Nursing Home. They also advised that the unit is too old and could not get parts to repair it.

TransCanada Store and Restaurant Supplies LTD provided a quote for a dishwasher unit that would fit the spot and which was in stock for the price of \$3,997.00 plus HST. The rush for the replacement is that there are weddings and dinners in the next couple weeks and they would not be able to use the kitchen without a dishwasher.

**Recommendation:**

It is recommended that the Corporation of the Town of Mattawa purchase a replacement dishwasher from TransCanada Store and Restaurant Supplies LTD for the price of \$3,997.00 plus HST at the Mike Rodden Community Centre Hall and this expense is an unbudgeted item under Capital account # 1-70-710-570-000.

Respectfully submitted,

Councillor D. Sarrazin