

**THE CORPORATION OF THE
TOWN OF MATTAWA**

AGENDA

**REGULAR MEETING OF COUNCIL
MONDAY, JUNE 25TH, 2018
7:00 P.M.**

**MUNICIPAL COUNCIL CHAMBERS
160 WATER STREET
MATTAWA, ONTARIO**

**THE CORPORATION OF THE TOWN OF MATTAWA
A G E N D A
MUNICIPAL COUNCIL CHAMBERS
160 WATER STREET
MATTAWA, ONTARIO
MONDAY, JUNE 25TH, 2018 @ 7:00 P.M.**

- 1. Call to Order**
- 2. Disclosure of Pecuniary Interest and Nature Thereof**
- 3. Petitions & Delegations**
- 4. Correspondence**
 - 4.1 NBPSDHU – Re: Grand Opening Event June 27, 2018
Health Services Committee – Clerk
 - 4.2 AMO – Re: Next Steps of New Government
General Government Services Committee – Clerk
 - 4.3 Steven Guilbeault – Re: Metis Flag on Explorer’s Point
General Government Services Committee – Clerk
- 5. Questions/Comments (public & Council) about the Content of the Agenda**
- 6. Municipal Report Number 783**
 - Minutes of Previous Meeting (s)
 - Presentation of By-laws/Resolutions
 - Adoption of Report
- 7. Committee Reports**
 - 7.1 Splash Pad Project Information
- 8. Questions from the Floor**
- 9. New/Old Business**
- 10. 2/3 (Special Resolutions – not previously circulated)**
- 11. In Camera (Closed)**
- 12. Return to Regular Session**
- 13. Adjournment**

Monday, June 25th, 2018

Members of Council,

Attached please find Municipal Report Number 783 for consideration by Council.

Respectfully submitted

Francine Desormeau
Clerk

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Date: MONDAY JUNE 25TH, 2018

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THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT SERVICES

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: FRANCINE DESORMEAU, CLERK/DEPUTY-TREASURER

TITLE: ADOPTION OF THE MINUTES

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

It is respectfully recommended to Council that the minutes of the Regular Meeting of Monday, June 11th, 2018 be adopted as circulated.

Councillor L. Mick

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the regular meeting of Council held Monday, June 11, 2018 at 7:00 p.m. in the Municipal Council Chambers.

Council Present: Mayor D. Backer
Councillor C. Lacelle
Councillor G. Thibert
Councillor G. Larose
Councillor L. Mick
Councillor C. Bastien, Jr.
Councillor D. Sarrazin

Council Absent: None

Staff Present: Raymond Belanger, CAO/Treasurer
Francine Desormeau, Clerk/Deputy Treasurer
Lucie Desrochers, Recreation & Facilities Services Manager
Terry Bangs, Public Works Supervisor

Staff Absent: Wayne Chaput, Chief Building Official
Chad Belanger, Fire Chief
Dan Finnigan, Process & Compliance Technician

<p>*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.</p>

1. Meeting Called to Order at 7:00 p.m.
2. No Disclosure of Pecuniary Interest and Nature Thereof
3. Petitions & Delegations – None
4. Correspondence
5. No Questions/Comments about the Content of the Agenda
6. Municipal Report Number 782

Page No. 103

It is respectfully recommended to Council that the minutes of the Regular Meeting of Monday, May 28th, 2018 be adopted as circulated.

Carried

Page No. 104

Be it resolved that the Mayor and Council of the Corporation of the Town of Mattawa approve from the 2018 budget, a financial commitment of \$13,769.54 for the Mattawa Physician Recruitment Initiative. This sum represents the year 3 of a 6-year annual Physician Incentives Plan contribution.

Carried

Page No. 105

Be it resolved that the Mayor and Council of the Corporation of the Town of Mattawa authorizes the creation of a new reserve labelled "Sewer Reserve". Due to the arbitrary nature of the sewer surcharge billing, the sewer reserve which is equal to the prior year operating results in sewer is to be transferred to the water Reserve on January 1st of the following year as part of the annual auditing process.

Carried

Page No. 106

That the disbursements for the month of May 2018 in the amount of \$489,469.31 be adopted as submitted.

Carried

Resolution Number 18-27

Moved by Councillor C. Lacelle

Seconded by Councillor L. Mick

That the Municipal Report Number 782 be adopted as amended.

Carried

7. Committee Reports

7.1 Francine Desormeau, Clerk/Deputy-Treasurer – Re: Joint Election Compliance Audit Committee

Department Activity Reports

Public Works Committee Report – Public Works Supervisor, Terry Bangs
Read by Councillor G. Thibert

Recreation Committee Report – Recreation & Facilities Services Manager, Lucie Desrochers
Read by Councillor D. Sarrazin

By-Law/Building Committee Report – Chief Building Official, Wayne Chaput
Read by Councillor G. Larose

8. Questions from the Floor – None

9. New/Old Business

9.1 2018 Budget

9.2 Splash Pad Project Update

10. 2/3 (Special Resolutions – not previously circulated)

Resolution Number 18-28

Moved by Councillor C. Bastien, Jr.

Seconded by Councillor L. Mick

2/3 *That Council authorize the staff to complete the Splash Pad Project as per Jp2g Consultants Inc. conceptual plan at an upset limit of \$150,000.00.*

Carried

11. In Camera (Closed) Session – None

12. Return to Regular Session

13. Adjournment

The regular meeting of Council Monday, June 11th, 2018 adjourned at 7:45 p.m.

Mayor

Clerk

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: FINANCE

CHAIRPERSON: COUNCILLOR C. LACELLE

DEPT. HEAD: FRANCINE DESORMEAU, CLERK/DEPUTY-TREASURER

TITLE: BY-LAW TO ADOPT 2018 OPERATING BUDGET

 X Draft By-Law Item Policy Recommendation

Mayor D. Backer and Members of Council:

Treasury staff worked closely with all municipal departments on this year’s operating budget. Committee of the Whole Meetings for budget deliberations were held June 4th and 5th and a public meeting was also held June 11th with no one from the public in attendance.

Approximately 1.3 million dollars in capital projects is being invested this year. Some of the capital project highlights include:

- Completion of Splash Pad Project at Timmins Park
- Mike Rodden Arena Dressing Rooms and Accessible Washrooms Project
- Improvements to the Landfill Site
- Water Reservoir Project Upgrades & Water Well
- Bridge Dedication Project
- Building Improvements to the Information Centre
- New MT5 Trackless Sidewalk Tractor
- New Zamboni at the Mike Rodden Arena

Within this year’s budget Council will also address barrier free accessibility improvements at the municipal office, Museum and the Mike Rodden Arena and Community Centre.

The overall revenues budgeted for 2017 are \$4,597,564.43 and total budgeted expenses of \$6,776,733.39 resulting in an amount of \$2,179,168.96 required to be raised from taxation.

Recommendation:

It is therefore recommended that Council adopt By-law 18-14 which approves the 2018 Operating Budget for the Town of Mattawa as per the attached Schedule “A”, 2018 Budget Worksheet and Budget Summary.

Respectfully recommended

Councillor C. Lacelle

THE CORPORATION OF THE TOWN OF MATTAWA

BY-LAW NUMBER 18-14

**BEING A BY-LAW TO ADOPT THE
2018 MUNICIPAL OPERATING BUDGET**

WHEREAS Subsection 289 (1) of the Municipal Act, S. O. 2001, Chapter 25. as amended, requires that a municipality shall in each year prepare and adopt a budget;

AND WHEREAS the Council of the Town of Mattawa adopt its 2018 Operating Budget.

NOW THEREFORE the Council of the Town of Mattawa enacts as follows:

1. That the 2018 Operating Budget as set out in Schedule "A", 2018 Budget Worksheet and Budget Department Summary, be and hereby is adopted.
2. That this By-law shall come into force on the day upon which it is passed.

READ A FIRST and SECOND time, this 25th day of June, 2018.

READ A THIRD time and FINALLY PASSED this 25th day of June, 2018.

Mayor

Clerk

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: FINANCE

CHAIRPERSON: COUNCILLOR C. LACELLE

DEPT. HEAD: FRANCINE DESORMEAU, CLERK/DEPUTY-TREASURER

TITLE: ESTABLISH TAX RATIOS

Draft By-Law Item Policy Recommendation

Mayor D. Backer and Members of Council:

The Municipal Act requires municipalities to adopt tax ratio by-laws each year. The setting of these tax ratios permit the municipality to adjust the relative tax burden borne by different classes of properties. The tax ratios remain the same as last year however two new mandatory tax classes have been added being New Multi-Residential and Landfills.

Recommendation:

That Council of the Town of Mattawa adopt By-Law 18-15 which will establish the tax ratios for 2018.

Respectfully recommended

Councillor C. Lacelle

**THE CORPORATION OF THE TOWN OF MATTAWA
BY-LAW 18-15**

BEING a by-law for establishing tax ratios for the current taxation year

WHEREAS pursuant to Section 308(1) of the Municipal Act, S. O. 2001, c. 25, as amended, the Council of the municipality shall pass a by-law establishing the tax ratios for the year for the municipality.

NOW THEREFORE the Council of the Corporation of the Town of Mattawa enacts as follows:

The tax ratios for the municipality are as follows for 2018:

Residential/Farm	1.0000
New Multi-Residential	1.1000
Multi-Residential	1.4053
Commercial - Occupied	1.5976
Commercial – Excess Land	1.1183
Commercial – Vacant Land	1.1183
Industrial - Occupied	2.1688
Industrial – Excess Land	1.4097
Industrial – Vacant Land	1.4097
Landfills	1.1000
Pipelines	1.1764
Farmlands	0.2500
Managed Forests	0.2500

READ A FIRST and SECOND time, this 25th day of June, 2018.

READ A THIRD time and FINALLY PASSED this 25th day of June, 2018.

Mayor

Clerk

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: FINANCE

CHAIRPERSON: COUNCILLOR C. LACELLE

DEPT. HEAD: FRANCINE DESORMEAU, CLERK/DEPUTY-TREASURER

TITLE: RATE OF TAXATION FOR 2018

X Draft By-Law Item Policy Recommendation

Mayor D. Backer and Members of Council:

Following the budget deliberation process, the proposed 2018 municipal operating budget requires collection of taxes for the general purposes of the municipality in the amount of \$2,179,168.96. This amount results in a -2.13% increase on the residential municipal tax rate and an overall levy change of -1.94% which includes the municipal and education portion of the residential tax rate. The total levy revenue required for this year has decreased by \$47,327.00 compared to last year's budgetary requirements.

The Province establishes the Education tax rate for each class of property. Education taxes are then billed and collected by the municipality and remitted to the four district School Boards. The 2018 Residential and Multi-Residential classes have been set at 0.00170%. The municipality will levy and forward to the School Boards a total of \$289,675.00.

Recommendation:

It is therefore recommended that the Council of the Town of Mattawa approve By-law 18-16 which will strike the rate of taxation for the Corporation of the Town of Mattawa for the year 2018.

Respectfully recommended

Councillor C. Lacelle

THE CORPORATION OF THE TOWN OF MATTAWA

BY-LAW NUMBER 18-16

BEING a by-law to fix the tax rates and to provide for the levy and collection of municipal and education taxes for the year 2018.

WHEREAS it is deemed necessary to set the tax rates for the year 2018, and to provide accordingly for the levy and collection of the taxes required for the general purposes of the municipality in the amount of \$2,179,168.96.

AND WHEREAS it is deemed necessary to set the tax rates for year 2018, and to provide accordingly for the levy and collection of the taxes required for Provincial/Educational purposes in the amount of \$289,675.00.

AND WHEREAS the whole of the assessment on real property, business and ROW (Acres) in the Town of Mattawa, according to the 2017 assessment roll as returned and revised pursuant to the provisions of the Assessment Act, is in the amount of \$104,276,781.00 assessment and 25.17 Acres (ROW) upon which the rate of taxation for Municipal and Education purposes for the year 2018 shall be fixed and levied pursuant to the provisions of the Municipal Act, S.O. 2001, c. 25, Part VIII.

THEREFORE the Council of the Corporation of the Town of Mattawa enacts as follows:

1. There shall be levied and collected upon the whole of the assessment of real property, business and ROW (Acres) in the Town of Mattawa according to the 2017 assessment roll, as returned and revised, upon which the taxes for the year 2018 shall be levied, and upon all ratable property upon which taxes for such year may be levied, taxes in the amount of \$2,468,843.96 which amount shall be levied upon the assessments of the real property in each of the following classes at the rates shown below:

CLASS	MUN RATE	EDUCATION	TOTAL RATE
RESIDENTIAL	0.019115305734	0.001700	0.020815305734
MULTI-RESIDENTIAL	0.026862739147	0.001700	0.028562739147
COMMERCIAL - OCCUPIED	0.030538612440	0.010900	0.041438612440
COMMERCIAL - EXCESS LAND	0.021377028708	0.007630	0.029007028708
COMMERCIAL - VAC LAND	0.021377028708	0.007630	0.029007028708
INDUSTRIAL - OCCUPIED	0.041457275075	0.010900	0.052357275075
INDUSTRIAL - EXCESS LAND/VACANT	0.026947228799	0.007085	0.034032228799
PIPELINE	0.022487245665	0.010900	0.033387245665
RAILWAY(R-O-W) - ACRES	110.00	24.78	134.78

2. That all taxes levied respectively as aforesaid and other rates payable as taxes, shall be payable into the hands of the Deputy Treasurer in accordance with the provisions of this by-law.
3. a) That all property taxes and all rates and charges, payable as taxes, included in the tax roll for the year 2018 shall be payable upon the following dates:

50% thereof on the 31st day of July, 2018
50% thereof on the 28th day of September 2018

b) That there shall be imposed on all installments of taxes payable and remaining unpaid on the dates specified in subsection (a), one and one quarter per cent (1.25%) per month on the first day of each calendar month which such default continues, pursuant to Section 345 Subsections 1, 2, and 3 of the Municipal Act, S. O. c. 25, as amended.
4. That the Deputy Treasurer is hereby authorized to accept part payment from time to time on account of taxes due, and to give a receipt of such part payment, provided that acceptance of any such part payment shall not affect the collection of any percentage charge imposed and collectable under sections 4(b) in respect of non-payment of any taxes or any class of taxes or any installment thereof.
5. That the Deputy Treasurer may mail or cause to be mailed to the address of the residence of place of business of each person taxed, a notice specifying the amount of taxes payable by such person and be given authority to solely use discretion in unforeseen circumstances and may allow on the full installment of taxes, a period of grace if warranted without additional penalty, on payment received after due date as mentioned in paragraph 4.
6. Notwithstanding the provisions of this by-law providing for payment of taxes or installments thereof without an additional percentage charge on or before the dates hereinbefore set forth, all taxes for the year 2018, including other rates payable as taxes, shall be deemed to have been imposed and to be due on and from the first day of January, 2018.
7. That nothing herein contained shall prevent the Deputy Treasurer from proceeding at any time with the collection of any rate, tax or assessment, or any part thereof, in accordance with the provisions of the statutes and by-laws governing the collection of taxes.
8. In the event of conflict between the provisions of this by-law and any other by-law, the provisions of this by-law shall prevail.
9. This by-law shall come into force and take effect on the day of the final passing thereof.

READ A FIRST and SECOND time, this 25th day of June, 2018.

READ A THIRD time and FINALLY PASSED this 25th day of June, 2018.

Mayor

Clerk

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT SERVICES

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: FRANCINE DESORMEAU, CLERK/DEPUTY-TREASURER

TITLE: 2018 JOINT ELECTION COMPLIANCE AUDIT COMMITTEE

X Draft By-Law ___ Item ___ Policy Recommendation

Mayor D. Backer and Members of Council:

The Municipal Elections Act states that municipal councils must appoint a compliance audit committee before October 1st of an election year being composed of 3 to 7 members. The term of office for the committee is the same as the term of council and is in place for any by-elections that occur during the term.

Employees or officers of the municipality, members of council or any candidates/registered third party in the election are deemed ineligible to sit on a compliance audit committee.

For the past two municipal elections, the municipal clerks from the municipalities of Calvin and Mattawan and the Township of Papineau-Cameron along with the Town Clerk have formed a joint committee to comply with the Act. The clerk whose municipality has received a compliance audit application and/or is the Clerk who has submitted a report to the Committee shall be excused while that application is in process but shall act as Officer to the Committee.

A report to Council with the draft terms of reference to the Committee was included at the last regular meeting of Council and no comments and or objections were noted therefore the following is recommended for approval:

Recommendation:

That Council of the Town of Mattawa adopt By-law 18-17 to establish a Joint Election Compliance Audit Committee for the 2018 Municipal Elections.

Respectfully recommended

Councillor L. Mick

**CORPORATION OF THE TOWN OF MATTAWA
BY-LAW NUMBER 18-17**

**BEING A BY-LAW TO AUTHORIZE THE ESTABLISHMENT
OF THE JOINT ELECTION COMPLIANCE AUDIT COMMITTEE
AND TO APPOINT ITS COMMITTEE MEMBERS
FOR THE 2018 MUNICIPAL ELECTIONS**

WHEREAS Section 88.37 (1) of the Municipal Elections Act, 1996, as amended, requires the Council, before October 1st of an election year, to establish a Compliance Audit Committee to deal with matters regarding election campaign finances and contributions; and

WHEREAS, Section 88.37 (2) of the Municipal Elections Act, 1996, as amended, requires that the Committee shall be composed of not fewer than three and not more than seven members; and

WHEREAS, Section 88.37 (6) of the Municipal Elections Act, 1996, as amended, states that the clerk of the municipality shall establish administrative practices and procedures for the committee and shall carry out any other duties required under this Act to implement the committee's decisions; and

WHEREAS the Councils of the Town of Mattawa, the Municipality of Mattawan, the Township of Papineau-Cameron and the Municipality of Calvin deem it advisable to establish the Joint Election Compliance Audit Committee and to set out the terms of reference of the Committee.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF MATTAWA ENACTS AS FOLLOWS:

1. THAT the Council of the Corporation of the Town of Mattawa hereby adopts the Terms of Reference for the Joint Election Compliance Audit Committee, hereto attached as Schedule "A" and forming part of this by-law, to meet the requirements of Section 88.37 (1) of the Municipal Elections Act, 1996, as amended.
2. THAT the Council of the Corporation of the Town of Mattawa hereby appoints the three (3) following municipal clerks to the 2018 Joint Election Audit Committee for the term commencing December 1, 2018 to November 14, 2022 to meet the requirements of Section 88.37(2) of the Municipal Elections Act, 1996, as amended:
 - a) Clerk – Municipality of Mattawan
 - b) Clerk – Township of Papineau-Cameron
 - c) Clerk – Municipality of Calvin.
3. THAT this by-law shall come into full force and effect upon the date of the final passing thereof.

READ A FIRST and SECOND time, this 25th day of June, 2018.

READ A THIRD time and FINALLY PASSED this 25th day of June, 2018.

Mayor

Clerk

THE CORPORATION OF THE TOWN OF MATTAWA

COMMITTEE: RECREATION, TOURISM & SPECIAL PROJECTS

CHAIRPERSON: COUNCILLOR D. SARRAZIN

DEPT. HEAD: RAYMOND A. BÉLANGER, CAO/TREASURER

TITLE: METIS NATION OF ONTARIO FLAG

 Draft By-Law

 X Item

 Policy Recommendation

Mayor D. Backer and Members of Council:

The Mattawa Metis Council attended the December 11th, 2017 Regular Meeting of Council requesting to have the Metis Nation of Ontario flag represented at Explorers Point where the rivers meet. They followed this request with another letter dated April 18, 2018 which was included in the Correspondence Section (4.16) of the May 14th, 2018, Regular Meeting of Council.

Council further discussed the request and proposed options for staff to coordinate discussions with the Mattawa Metis Council. On Wednesday June 13th, 2018 the CAO conducted an on-site meeting with Mr. N. Montreuil and Mr. R. Sarrazin of the Mattawa Metis Council.

Following this meeting, Mr. Montreuil advised the CAO and accepted that the area (point), just North-West of the boat launch at the Mattawa Waterfront would be acceptable for the erection of the Metis Nation of Ontario flag.

It is also understood that the total cost of purchasing and installing a new engineered flag pole, including supply and maintenance of the flag will be the responsibility of the Mattawa Metis Council.

Recommendation:

That the Mayor and Council of the Corporation of the Town of Mattawa grant the Mattawa Metis Council permission to erect the Metis Nation of Ontario flag at the area (point) just North-West of the boat launch at the Mattawa Waterfront.

Further, that all associated costs of purchasing and installing a new engineered flag pole including supply and maintenance of the Metis Nation of Ontario flag are entirely the responsibility of the Mattawa Metis Council.

Respectfully submitted,
Councillor D. Sarrazin