

**THE CORPORATION OF THE  
TOWN OF MATTAWA**

**AGENDA**

**REGULAR MEETING OF COUNCIL  
MONDAY, JUNE 11<sup>TH</sup>, 2018  
7:00 P.M.**

**MUNICIPAL COUNCIL CHAMBERS  
160 WATER STREET  
MATTAWA, ONTARIO**

**THE CORPORATION OF THE TOWN OF MATTAWA**  
**A G E N D A**  
**MUNICIPAL COUNCIL CHAMBERS**  
**160 WATER STREET**  
**MATTAWA, ONTARIO**  
**MONDAY, JUNE 11<sup>TH</sup>, 2018 @ 7:00 P.M.**

- 1. Call to Order**
- 2. Disclosure of Pecuniary Interest and Nature Thereof**
- 3. Petitions & Delegations**
- 4. Correspondence**
  - 4.1 Mattawa Community Living – Re: Request for Donations for Raffle Basket  
Finance Committee – Clerk
  - 4.2 NBPSDHU – Re: North Bay Tick Tests Positive for Lyme Disease  
Health Services Committee – Clerk
  - 4.3 Dan Sigouin & Kathy MacDonald Sigouin – Re: Request for Extension of Municipal  
Services  
Planning & Development Services Committee – Clerk
  - 4.4 NBPSDHU – Re: Health Unit Financial Statements for 2017  
Finance Committee – Clerk
  - 4.5 NBMCA – Re: Source Protection Plan Review Meeting  
Conservation Authority Committee – Clerk
  - 4.6 Issuer Services Office – Re: Congratulations to Mattawa Office for Outstanding  
Achievement of 2017 – 2018 Quality Assurance  
Transportation Services Committee – Clerk
  - 4.7 Municipality of Calvin – Re: Canada Day Donation for Youth Program  
Finance Committee – Clerk
  - 4.8 City of Quinte West – Re: Resolution of Support for Cannabis Legislation Grace Period  
General Government Services Committee – Clerk
  - 4.9 DNSSAB – Re: May 22, 2018 Board Package  
General Government Services Committee – Clerk
  - 4.10 NBMCA – Re: Financial Statements for Year 2017  
Finance Committee – Clerk
  - 4.11 NBMCA – Re: Funding Request for 2018 LSHSC Reserve “ASK”  
Conservation Authority Committee – Clerk

## **Monday, June 11, 2018**

### **Correspondence – Cont'd**

- 4.12 22 Wing CFB North Bay – Re: Armed Forces Day June 13, 2018  
General Government Services Committee – Clerk
- 4.13 City of Hamilton – Re: Resolution on Landfill Development in Municipalities  
Environmental Services Committee – Clerk
- 4.14 Prostate Cancer Canada – Re: Plaid for Dad June 15, 2018  
Social & Family Services Committee – Clerk
- 4.15 Town of Espanola – Re: Resolution on Landfill Development in Municipalities  
Environmental Services Committee – Clerk
- 4.16 Municipality of Killarney – Re: Resolution on Landfill Development in Municipalities  
Environmental Services Committee – Clerk
- 4.17 NBMCA – Re: Minutes of April 25, 2018 Meeting  
Conservation Authority Committee – Clerk

### **5. Questions/Comments (public & Council) about the Content of the Agenda**

### **6. Municipal Report Number 782**

- **Minutes of Previous Meeting (s)**
- **Presentation of By-laws/Resolutions**
- **Adoption of Report**

### **7. Committee Reports**

- 7.1 Francine Desormeau, Clerk/Deputy-Treasurer – Re: Joint Election Compliance Audit Committee

### **8. Questions from the Floor**

### **9. New/Old Business**

- 9.1 2018 Budget
- 9.2 Splash Pad Project Update

### **10. 2/3 (Special Resolutions – not previously circulated)**

### **11. In Camera (Closed)**

### **12. Return to Regular Session**

### **13. Adjournment**

Monday, June 11<sup>th</sup>, 2018

Members of Council,

Attached please find Municipal Report Number 782 for consideration by Council.

Respectfully submitted

Francine Desormeau  
Clerk

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**THE CORPORATION TOWN OF MATTAWA**

**COMMITTEE: GENERAL GOVERNMENT SERVICES**

**CHAIRPERSON: COUNCILLOR L. MICK**

**DEPT. HEAD: FRANCINE DESORMEAU, CLERK/DEPUTY-TREASURER**

**TITLE: ADOPTION OF THE MINUTES**

Draft By-Law

Item

Policy Recommendation

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**Mayor D. Backer and Members of Council:**

It is respectfully recommended to Council that the minutes of the Regular Meeting of Monday, May 28<sup>th</sup>, 2018 be adopted as circulated.

Councillor L. Mick

## THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the regular meeting of Council held Monday, May 28, 2018 at 7:00 p.m. in the Municipal Council Chambers.

Present: Mayor D. Backer  
Councillor G. Thibert  
Councillor G. Larose  
Councillor L. Mick  
Councillor C. Bastien, Jr.  
Councillor D. Sarrazin  
Raymond Belanger, CAO/Treasurer  
Francine Desormeau, Clerk/Deputy Treasurer

Absent: Councillor C. Lacelle

\*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order at 7:00 p.m.
2. No Disclosure of Pecuniary Interest and Nature Thereof
3. Petitions & Delegations
4. Correspondence
5. No Questions/Comments about the Content of the Agenda
6. Municipal Report Number 781

Page No. 92

*It is respectfully recommended to Council that the minutes of the Regular Meeting of Monday, May 14<sup>th</sup>, 2018 be adopted as circulated.*

Carried

Page No. 93

That Mayor and Council of the Corporation of the Town of Mattawa approves By-law Number 18-11 which is a Transfer Payment Agreement with the Association of Municipalities of Ontario for the Municipal Main Street Revitalization Initiative funding.

Carried

Mayor Backer declared a Conflict of Interest on Page No. 94 and removed himself from Council Chambers.

Councillor G. Thibert presented Page No. 94 in the absence of Mayor Backer.

Page No. 94

*It is therefore recommended that the Corporation of the Town of Mattawa employ seventeen (17) students for summer employment in the Recreation Department for 2018. The salary expenses shall be included in the 2018 operational budget under account # 1-70-700-534-231.*

Carried

Mayor Backer returned to Council Chambers.

Page No. 95

*It is therefore recommended that Mayor and Council of the Corporation of the Town of Mattawa accepts the tender in the amount of \$10,000.00 from North Wales Mechanical Ltd for the sale of land described as PIN 49101-0211, Pt. Lot 235, Plan 2 661 Brydges Street. And further that By-law 18-12 be approved to authorize and finalize the sale of this land.*

Carried

Page No. 96

*It is therefore recommended that Mayor and Council of the Corporation of the Town of Mattawa accepts the tender in the amount of \$18,105.00 from Scott Duval/TX Therapies Inc. for the sale of land described as PIN 49102-0241 Part of Lot 6, N/S of Wood Street, Lot 7 N/S Wood Street Plan 1, 747 John Street. And further that By-law 18-13 be approved to authorize and finalize the sale of this land.*

Carried

Page No. 97

*That Council authorizes the Planning Department to proceed with the public consultation process to amend Zoning By-law 85-23, as amended, with the intention of recommending to Council a Zoning By-law amendment to restrict adult entertainment establishments to certain areas of the municipality.*

Carried

Page No. 98

*That the Mayor and Council of the Corporation of the Town of Mattawa formally adopt the 2017 Consolidated Financial Statements for the Town of Mattawa as submitted by the municipal auditing firm, Pahapill and Associates, Chartered Accountants Professional Corporation.*

Carried

Resolution Number 18-25

Moved by Councillor L. Mick

Seconded by Councillor C. Bastien, Jr.

*That the Municipal Report Number 781 be adopted as amended.*

Carried

7. Committee Reports

- 7.1 Francine Desormeau, Clerk/Deputy-Treasurer – Re: Natural Gas Expansion Opportunities

**Department Activity Reports**

Recreation Committee Report – Recreation & Facilities Services Manager, Lucie Desrochers

Read by Councillor D. Sarrazin

By-Law/Building Committee Report (May 14<sup>th</sup> & May 28<sup>th</sup>) – Chief Building Official, Wayne Chaput

Read by Councillor G. Larose

PCT Activity Report – Process & Compliance Technician, Dan Finnigan

Read by Councillor G. Thibert

Public Works Committee Report – Public Works Supervisor, Terry Bangs

Read by Councillor G. Thibert

8. Questions from the Floor – None

9. New/Old Business

Councillor C. Bastien, Jr. declared a Conflict of Interest during the discussion on New Business Item 9.1 and removed himself from Council Chambers for the discussion of this item.

9.1 Metis Nation of Ontario Flag

Councillor C. Bastien, Jr. returned to Council Chambers after the discussion.

10. 2/3 (Special Resolutions – not previously circulated)

Resolution Number 18-26

Moved by Councillor C. Bastien, Jr.

Seconded by Councillor L. Mick

2/3 *That Council authorizes the change in start time for the June 4<sup>th</sup> and 5<sup>th</sup> Budget Review Meetings to begin at 6:00 p.m. and the Public Meeting of June 11<sup>th</sup> at 6:15 p.m.*

Carried

11. In Camera (Closed) Session – None

12. Return to Regular Session



13. Adjournment

The regular meeting of Council Monday, May 28<sup>th</sup>, 2018 adjourned at 8:25 p.m.

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Mayor

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Clerk

**THE CORPORATION OF THE TOWN OF MATTAWA**

**COMMITTEE: HEALTH SERVICES**

**CHAIRPERSON: COUNCILLOR C. BASTIEN, JR.**

**DEPT. HEAD: RAYMOND BELANGER, CAO/TREASURER**

**TITLE: PHYSICIAN RECRUITMENT INITIATIVE**

     Draft By-Law

  X   Item

     Policy Recommendation

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**Mayor D. Backer and Members of Council:**

On May 25, 2015 Mayor Backer distributed a cost analyses supporting the proposed Physician Recruitment Initiative. A variety of scenarios and options were presented and described.

At the Regular Meeting of June 8, 2015 Jeremy Stevenson CEO/Administrator and Dr. Len Gushe of the Mattawa Hospital addressed Council during the Petition and Delegation segment of the meeting.

In their address, they emphasised the shortage of doctors at the hospital indicating that the situation is near the crisis point. The pending retirement of a local doctor and the hopeful return of another are very real issues that could further jeopardise Mattawa and area residents of proper medical services.

At the Regular Meeting of February 13, 2017 Brian Williams updated Council in regards to the Physician Recruitment Initiative and Mayor Backer again distributed information to Council concerning the Physician Recruitment Fund for the 5 municipalities outlining the total contributions per year.

We need to band together, as municipalities supporting our medical services, and prepare incentives packages that will help attract new medical practitioners to come and settle in Mattawa. The Mattawa Hospital installations offer a turn-key business operation option for our future medical residents.

**Recommendation:**

Be it resolved that the Mayor and Council of the Corporation of the Town of Mattawa approve from the 2018 budget, a financial commitment of \$13,769.54 for the Mattawa Physician Recruitment Initiative. This sum represents the year 3 of a 6-year annual Physician Incentives Plan contribution.

Respectfully submitted  
Councillor C. Bastien Jr.

**THE CORPORATION TOWN OF MATTAWA**

**COMMITTEE: FINANCE**

**CHAIRPERSON: COUNCILLOR C. LACELLE**

**DEPT. HEAD: RAYMOND A. BÉLANGER, CAO/TREASURER**

**TITLE: CREATION OF A SEWER RESERVE**

Draft By-Law                       Item                       Policy Recommendation

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**Mayor D. Backer and Members of Council:**

On March 12th, 2018 Council authorized the annual transfer of any calculated working surplus or deficit into the Working Funds Reserves except for any water allocations (as they would be included strictly to the Water Department Reserve) as part of the annual auditing process.

The municipal auditing firm, Pahapill and Associates, have recently completed our 2017 Consolidated Financial Statements and as part of the municipality’s year-end process have now calculated working surplus and/or deficit to be included to the general Working Funds reserve.

Due to the arbitrary nature of the sewer surcharge billing, the sewer reserve which is equal to the prior year operating results in sewer is to be transferred to the water reserve on January 1<sup>st</sup> of the following year.

As always, Council reserves the right to re-allocate these reserves after the annual audit process is completed. This resolution will essentially help streamline the annual audit process.

For these reasons, the following is recommended:

**Recommendation:**

Be it resolved that the Mayor and Council of the Corporation of the Town of Mattawa authorizes the creation of a new reserve labelled “Sewer Reserve”. Due to the arbitrary nature of the sewer surcharge billing, the sewer reserve which is equal to the prior year operating results in sewer is to be transferred to the water Reserve on January 1<sup>st</sup> of the following year as part of the annual auditing process.

Respectfully submitted,

Councillor C. Lacelle

**THE CORPORATION TOWN OF MATTAWA**

**COMMITTEE: FINANCE**

**CHAIRPERSON: COUNCILLOR C. LACELLE**

**DEPT. HEAD: RAYMOND BELANGER, CAO/TREASURER**

**TITLE: FINANCIAL REPORT FOR THE MONTH OF MAY**

**Draft By-Law**

**Item**

**Policy Recommendation**

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**Mayor D. Backer and Members of Council:**

That the disbursements for the month of May 2018 in the amount of \$489,469.31 be adopted as submitted.

Respectfully submitted

Councillor C. Lacelle