

**THE CORPORATION OF THE  
TOWN OF MATTAWA**

**AGENDA**

**REGULAR MEETING OF COUNCIL  
MONDAY, APRIL 9<sup>TH</sup>, 2018  
7:00 P.M.**

**MUNICIPAL COUNCIL CHAMBERS  
160 WATER STREET  
MATTAWA, ONTARIO**

**THE CORPORATION OF THE TOWN OF MATTAWA**  
**A G E N D A**  
**MUNICIPAL COUNCIL CHAMBERS**  
**160 WATER STREET**  
**MATTAWA, ONTARIO**  
**MONDAY, APRIL 9<sup>TH</sup>, 2018 @ 7:00 P.M.**

- 1. Call to Order**
- 2. Disclosure of Pecuniary Interest and Nature Thereof**
- 3. Petitions & Delegations**
- 4. Correspondence**
  - 4.1 Stewardship Ontario – Re: Fourth Quarter Blue Box Recycling Funding  
Finance Committee – Clerk
  - 4.2 OGRA – Re: Asset Management Workshop for Elected Officials  
General Government Services Committee – Clerk
  - 4.3 Township of Madawaska Valley – Re: Resolution for Standardized Tools for Asset  
Management Planning at Cost of Provincial Government  
General Government Services Committee – Clerk
  - 4.4 FONOM – Re: 2018 Ontario Budget Comments from FONOM  
Finance Committee – Clerk
  - 4.5 Northern Ontario Party – Re: Elections 2018 Northern Ontario Party Platform  
General Government Services Committee – Clerk
  - 4.6 Town of Mattawa – Re: Letter of Congratulations to Mayor Allan McDonald  
General Government Services Committee – Clerk
  - 4.7 AMO – Re: Policy Update on 2018 Provincial Budget  
Finance Committee – Clerk
  - 4.8 Northeastern Ontario Rail Network – Re: Northeastern Ontario Passenger Rail Summit April  
19, 2018  
General Government Services Committee – Clerk
  - 4.9 Ontario Honours and Awards – Re: 2018 Senior of the Year Award  
General Government Services Committee – Clerk
  - 4.10 MNRF – Re: Inspection of Approval 2018 – 2019 Annual Work Schedule Ottawa Valley  
Forest  
Planning & Development Services Committee – Clerk

## **Monday, April 9, 2018**

### **Correspondence – Cont'd**

- 4.11 MMA – Re: Northeastern Ontario Planning Authorities Technical Workshop September 26 – 27, 2018  
Planning & Development Services Committee – Clerk
- 4.12 Action's School of Fitness & Arts – Re: Quest for the Voyageur Title 6  
Recreation, Tourism & Special Projects Committee – Re: Recreation & Facilities Services Manager
- 4.13 Canadian Heritage – Re: Approved Funding for Canada Day Celebration  
Recreation, Tourism & Special Projects Committee – Re: Recreation & Facilities Services Manager

### **5. Questions/Comments (public & Council) about the Content of the Agenda**

### **6. Municipal Report Number 778**

- **Minutes of Previous Meeting (s)**
- **Presentation of By-laws/Resolutions**
- **Adoption of Report**

### **7. Committee Reports**

- 7.1 Francine Desormeau, Clerk/Deputy-Treasurer – Re: 2018 Municipal Elections Policies
- 7.2 Francine Desormeau, Clerk/Deputy-Treasurer – Re: Main Street Revitalization Funding
- 7.3 Raymond Belanger, CAO/Treasurer – Re: MBEDC Budget and Organizational Focus

### **8. Questions from the Floor**

### **9. New/Old Business**

- 9.1 Filming Crew in Mattawa

### **10. 2/3 (Special Resolutions – not previously circulated)**

### **11. In Camera (Closed)**

### **12. Return to Regular Session**

### **13. Adjournment**

Monday, April 9<sup>th</sup>, 2018

Members of Council,

Attached please find Municipal Report Number 778 for consideration by Council.

Respectfully submitted

Francine Desormeau  
Clerk

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**THE CORPORATION TOWN OF MATTAWA**

**COMMITTEE: GENERAL GOVERNMENT SERVICES**

**CHAIRPERSON: COUNCILLOR L. MICK**

**DEPT. HEAD: FRANCINE DESORMEAU, CLERK/DEPUTY-TREASURER**

**TITLE: ADOPTION OF THE MINUTES**

Draft By-Law

Item

Policy Recommendation

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**Mayor D. Backer and Members of Council:**

It is respectfully recommended to Council that the minutes of the Regular Meeting of Monday, March 26<sup>th</sup>, 2018 be adopted as circulated.

Councillor L. Mick

## THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the regular meeting of Council held Monday, March 26<sup>th</sup>, 2018 at 7:00 p.m. in the Municipal Council Chambers.

Present: Mayor D. Backer  
Councillor C. Lacelle  
Councillor G. Thibert  
Councillor G. Larose  
Councillor L. Mick  
Raymond Belanger, CAO/Treasurer  
Francine Desormeau, Clerk/Deputy Treasurer

Absent: Councillor C. Bastien, Jr.  
Councillor D. Sarrazin

\*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order at 7:00 p.m.
2. No Disclosure of Pecuniary Interest and Nature Thereof
3. Petitions & Delegations
  - 3.1 Sudawan & Qaisar Butt, La Voyageur Inn postponed until a later date.
4. Correspondence
5. No Questions/Comments about the Content of the Agenda
6. Municipal Report Number 777

Page No. 45

*It is respectfully recommended to Council that the minutes of the Regular Meeting of Monday, March 12<sup>th</sup>, 2018 be adopted as circulated.*

Carried

Page No. 46

*That the Corporation of the Town of Mattawa recognizes the critical need to redevelop and re-imagine senior's care in the Nipissing Region;*

*That resolutions, supporting the redevelopment, were passed by all participating municipalities and forwarded to the Board of Management of Casselholme;*

*That the necessary amendments to the Long Term Care Act specifically Bill 160 now provides for Casselholme's ability to borrow on their own faith and credit;*

*That a detailed financial model has been developed and approved by BDO Canada (Appendix A), in consultation with the participating municipalities, Board of Management and senior staff of Casselholme;*

*That it is understood the next steps includes dissolving the current Board and reconstituting a new Board of Management (per legislative direction) once a final development agreement has been executed, the Town of Mattawa, the Township of Mattawan, the Township of Papineau-Cameron and Township of Calvin have provided their contribution to the capital redevelopment up front or secured by agreement and an associated letter of credit; will the exit from Casselholme for the four member municipalities shall then be confirmed;*

***That the Board and member municipalities agree to financially support the redevelopment of Casselholme and 248 beds AND FURTHER;***

***AND Direct the Board to secure construction financing at the most favourable rates and terms in order to ensure Casselholme's long term viability and sustainability.***

Carried

Page No. 47

*That the Mayor and Council has reviewed and approved the Jp2g Consultants Inc. proposed Mattawa River Bridge Dedication Project. Further, that the Corporation of the Town of Mattawa allocate an additional \$10,000 in the 2018 budget in order to fund the project.*

Carried

Resolution Number 18-14

Moved by Councillor G. Thibert

Seconded by Councillor C. Lacelle

*That the Municipal Report Number 777be adopted as amended.*

Carried

## 7. Committee Reports

7.1 Raymond Belanger – Re: 2017 Statement of Remuneration and Expenses

**Department Activity Reports**

Fire Committee Report – Fire Chief, Chad Belanger  
Read by Councillor C. Lacelle

Public Works Committee Report – Public Works Supervisor, Terry Bangs  
Read by Councillor G. Thibert

By-Law/Building Committee Report – CBO, Wayne Chaput  
Read by Councillor G. Larose

Recreation Committee Report – Recreation & Facilities Services Manager, Lucie  
Desrochers  
Read by Mayor D. Backer

8. Questions from the Floor – None
9. New/Old Business
  - 9.1 Insurance Renewal
10. 2/3 (Special Resolutions – not previously circulated) – None
11. In Camera (Closed) Session – None
12. Return to Regular Session
13. Adjournment

The regular meeting of Council Monday, March 26<sup>th</sup>, 2018 adjourned at 8:00 p.m.

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Mayor

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Clerk



**THE CORPORATION TOWN OF MATTAWA**

**COMMITTEE: SOCIAL AND FAMILY SERVICES**

**CHAIRPERSON: COUNCILLOR G. LAROSE**  
(Council representative on Museum Board)

**DEPT. HEAD: FRANCINE DESORMEAU, CLERK/DEPUTY-TREASURER**

**TITLE: DONATION TO MATTAWA HISTORICAL SOCIETY**

Draft By-Law                       Item                       Policy Recommendation

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**Mayor D. Backer and Members of Council:**

In the correspondence section of the March 26<sup>th</sup> agenda, included was a letter (4.16) from the Mattawa Historical Society/Mattawa and District Museum Board advising of the upcoming 3<sup>rd</sup> annual free music festival at Explorer’s Point on Saturday June 9<sup>th</sup> which will feature live local bands, a classic car show and free access to the museum for that day. In order to keep the festival free the Board is seeking donations to offset some of the expenses for this festival.

Council spoke to this request and a resolution has been prepared to provide a donation.

**Recommendation:**

That Council of the Town of Mattawa approve a donation in the amount of \$100.00 to the Mattawa Historical Society/Mattawa and District Museum Board to assist with some of the expenses for the upcoming 3<sup>rd</sup> annual free music festival to be held at Explorer’s Point Saturday June 9<sup>th</sup>, 2018.

Respectfully recommended

Councillor G. Larose

**THE CORPORATION OF THE TOWN OF MATTAWA**

**COMMITTEE: RECREATION, TOURISM & SPECIAL PROJECTS**

**CHAIRPERSON: COUNCILLOR D. SARRAZIN**

**DEPT. HEAD: RAYMOND BÉLANGER, CAO/TREASURER**

**TITLE: MUNICIPAL REPRESENTATION ON VMUTS BOARD OF DIRECTORS**

     Draft By-Law

  X   Item

     Policy Recommendation

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**Mayor D. Backer and Members of Council:**

According to VMUTS By-Laws, election and term is as follows:

- The Directors shall be elected by the Board of Directors. The term of office of the directors (subject to the provisions, if any of the articles) shall form the date of the meeting at which they are elected or appointed until the next annual general meeting or until their successors are elected or appointed
- The affairs of the corporation shall be managed by a board of twelve (12) Directors all of whom are members in good standing
- The number of directors can be adjusted; however there shall be a board of no less than five (5) directors
- Nomination for a director must be in writing. Nominees must be a resident of the district of Nipissing and be approved by the current board of directors
- Current directors must declare their intention to remain on the board one month prior to the annual general meeting.

At the March 14<sup>th</sup>, 2018 VMUTS meeting, the VMUTS By-Laws were amended to include designated board members from each Municipality that comprise from the Mattawa-Bonfield Economic Development Corporation (MBEDC), with the request that each municipality appoint a representative to the Board before the next VMUTS scheduled Meeting on April 18<sup>th</sup> at 4:00 p.m. at the Mattawa Municipal Office.

**Recommendation:**

It is recommended that Council of the Corporation of the Town of Mattawa appoint Mayor Dean Backer as the Municipal Representative on the VMUTS Board of Directors effective April 9<sup>th</sup>, 2018 to March 31<sup>st</sup>, 2019.

Respectfully submitted,  
Councillor D. Sarrazin

**THE CORPORATION OF THE TOWN OF MATTAWA**

**COMMITTEE: TRANSPORTATION SERVICES**

**CHAIRPERSON: COUNCILLOR G. THIBERT**

**DEPT. HEAD: TERRY BANGS, PUBLIC WORKS SUPERVISOR**

**TITLE: 2017R TRACKLESS RMT5 REMANUFACTURED ALL SEASON TRACTOR**

     Draft By-Law                        X   Item                           Policy Recommendation

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**Mayor D. Backer and Members of Council:**

As per the January 4<sup>th</sup>, 2018 Report (7.1) to Council, the Public Works Department has been dealing with ongoing issues with our municipal sidewalk plow/sander (Unit # MT-01). The noise in the transmission is persisting which will become another big ticket item to repair in the amount of \$16,895.64. We have been monitoring this issue ever since it was identified and we managed to get through this winter season.

If we factor in the transmission rebuild and transfer case rebuilt, we are looking at a cost of \$22,888.41 and after all of this spending, we would still be patching a 22 year old piece of equipment. It was recommended to Council to replace this unit as well as the sander, knowing that all other attachments that we presently own would fit on either a refurbished or new unit.

After shopping and looking at numerous other manufacturers, it was determined that if we were to purchase a tractor other than from Trackless Municipal Equipment, by the time we would add in all of the extra attachments such as sweeper, lawn mower, V blade plow, and sander, that it would bring the replacement cost up by roughly another \$60,000.00. At the time, the consensus was to consider the following:

2017R Trackless RMT5 remanufactured all season tractor	\$ 79,500.00
Air conditioning with heat pressurizer kit	\$ 5,200.00
Rear sander with single agitator	<u>\$ 6,750.00</u>
Total price	\$ 91,450.00

There is a net saving of \$39,000 with the option to go with the remanufactured MT5 rather than a new model. This pricing is strictly for budgetary purpose and does not include H.S.T. This unit carries a full new machine warranty of 1 year/12 months or 600 hours.

At the time of the report Joe Johnson Equipment Inc. had six (6) of these units and have since sold five (5) of them. They contacted our Public Works Supervisor to inform him of the situation in

addition to the difficulty in finding used tractors in decent enough shape to be reconstructed. They have also extended the offer to reserve the last unit for the municipality if Council would provide a Letter of Intent to purchase.

**Recommendation:**

That the Mayor and Council of the Corporation of the Town of Mattawa authorize the Public Works Department to provide Joe Johnson Equipment Inc. with a Letter of Intent to purchase their last available 2017R Trackless RMT5 remanufactured all season tractor. Once the 2018 Budget has been finalized, Council will proceed with a resolution to purchase.

Respectfully submitted,

Councillor G. Thibert

**THE CORPORATION TOWN OF MATTAWA**

**COMMITTEE: TRANSPORTATION SERVICES**

**CHAIRPERSON: COUNCILLOR G. THIBERT**

**DEPT. HEAD: FRANCINE DESORMEAU, CLERK/DEPUTY-TREASURER**

**TITLE: RESOLUTION OF SUPPORT**

     Draft By-Law                        X   Item                           Policy Recommendation

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**Mayor D. Backer and Members of Council:**

In the correspondence section of the March 26<sup>th</sup> agenda, a letter (4.17) from the City of Stratford requested municipalities support their resolution to proclaim the week of May 20-26<sup>th</sup>, 2018 as National Public Works Week. The theme for the 2018 National Public Works Week is ‘The Power of Public Works’ to help give a voice to the impact the many facets of public works have on modern civilization.

Council spoke to this request and agreed a resolution of support was in order.

**Recommendation:**

WHEREAS, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of Ontario;

AND WHEREAS, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers and employees from provincial and municipal governments and the private sector, who are responsible for rebuilding, improving and protecting our nation’s transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens;

Be it resolved that We, the Mayor and Council of the Town of Mattawa, do hereby designate the week May 20-26, 2018 as National Public Works Week; I urge all our people to join with representatives of the Canadian Public Works Association and government agencies in activities, events and ceremonies designed to pay tribute to our public works professionals, engineers, managers and employees and to recognize the substantial contributions they make to protecting our national health, safety and quality of life.

Respectfully recommended

Councillor G. Thibert

**THE CORPORATION TOWN OF MATTAWA**

**COMMITTEE: FINANCE**

**CHAIRPERSON: COUNCILLOR C. LACELLE**

**DEPT. HEAD: RAYMOND BELANGER, CAO/TREASURER**

**TITLE: FINANCIAL REPORT FOR THE MONTH OF MARCH**

**Draft By-Law**

**Item**

**Policy Recommendation**

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**Mayor D. Backer and Members of Council:**

That the disbursements for the month of March 2018 in the amount of \$503,805.13 be adopted as submitted.

Respectfully submitted

Councillor C. Lacelle