

**THE CORPORATION OF THE
TOWN OF MATTAWA**

AGENDA

**REGULAR MEETING OF COUNCIL
MONDAY, MARCH 12TH, 2018
7:00 P.M.**

**MUNICIPAL COUNCIL CHAMBERS
160 WATER STREET
MATTAWA, ONTARIO**

THE CORPORATION OF THE TOWN OF MATTAWA
A G E N D A
MUNICIPAL COUNCIL CHAMBERS
160 WATER STREET
MATTAWA, ONTARIO
MONDAY, MARCH 12TH, 2018 @ 7:00 P.M.

1. Call to Order

2. Disclosure of Pecuniary Interest and Nature Thereof

3. Petitions & Delegations

3.1 Sudawan & Qaisar Butt, Le Voyageur Inn – Re: Tax Arrears

4. Correspondence

4.1 AMO – Re: Province Broadens Municipal Investment Powers
General Government Services Committee – Clerk

4.2 NBMCA – Re: 2018 Municipal Conference April 12, 2018
Conservation Authority Committee – Clerk

4.3 Luce Zeus – RE: Cassellholme
General Government Services Committee – Clerk

4.4 Sylvia Jones, MPP Dufferin-Caledon – Re: Municipal Infrastructure Information on
Municipal Wastewater Systems
General Government Services Committee – Clerk

4.5 County of Renfrew – Re: Request for 5 Year Extension of Section 22.1 of Endangered
Species Act, 2007
Planning & Development Services Committee – Clerk

4.6 Northeastern Fire Education Conference – Re: 2018 Conference March 23 – 25, 2018
Fire Department Committee – Fire Chief

4.7 Service Line Warranties of Canada – Re: Annual Royalty Report for 2017
Finance Committee – Clerk

4.8 Ontario Small Urban Municipalities – Re: 2018 Nomination Form for OSUM Executive
Committee
General Government Services Committee – Clerk

4.9 North East LHIN – Re: Helping Improve Northeastern Ontario Health Care System
Health Services Committee – Clerk

4.10 Ephrem Gallant – Re: Cassellholme Long Term Care Reconstruction Project North Bay
Health Services Committee – Clerk

Monday, March 12, 2018
Correspondence – Cont'd

- 4.11 Affaires Francophones – Re: Invitation to NOSM's 6th Francophone Symposium
General Government Services Committee – Clerk
- 4.12 City of North Bay – Re: Provincial Offences Distribution of Net Revenue
Finance Committee – Clerk
- 4.13 ROMA – Re: New Long-Term Care Beds Expected
Health Services Committee – Clerk
- 4.14 Cassellholme – Re: 2018 Operating Budget & Municipal Levy
Finance Committee – Clerk
- 4.15 Canadian Ecology Centre – Re: Words in the Woods Event April 21, 2018
General Government Services Committee – Clerk

5. Questions/Comments (public & Council) about the Content of the Agenda

6. Municipal Report Number 776

- **Minutes of Previous Meeting (s)**
- **Presentation of By-laws/Resolutions**
- **Adoption of Report**

7. Committee Reports

- 7.1 Francine Desormeau, Clerk/Deputy-Treasurer – Re: Asset Management Plan Update
- 7.2 Raymond Belanger, CAO/Treasurer – Re: Mattawa River Bridge Dedication

8. Questions from the Floor

9. New/Old Business

10. 2/3 (Special Resolutions – not previously circulated)

11. In Camera (Closed)

12. Return to Regular Session

13. Adjournment

Monday, March 12th, 2018

Members of Council,

Attached please find Municipal Report Number 776 for consideration by Council.

Respectfully submitted

Francine Desormeau
Clerk

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THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT SERVICES

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: FRANCINE DESORMEAU, CLERK/DEPUTY-TREASURER

TITLE: ADOPTION OF THE MINUTES

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

It is respectfully recommended to Council that the minutes of the Regular Meeting of Monday, February 26th, 2018 be adopted as circulated.

Councillor L. Mick

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the regular meeting of Council held Monday, February 26th, 2018 at 7:00 p.m. in the Municipal Council Chambers.

Present: Mayor D. Backer
Councillor G. Thibert
Councillor G. Larose**
Councillor C. Bastien, Jr.
Councillor D. Sarrazin
Raymond Belanger, CAO/Treasurer
Francine Desormeau, Clerk/Deputy-Treasurer

Absent: Councillor C. Lacelle
Councillor L. Mick

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order at 7:00 p.m.
2. No Disclosure of Pecuniary Interest and Nature Thereof
3. Petitions & Delegations
4. Correspondence
5. No Questions/Comments about the Content of the Agenda
6. Municipal Report Number 775

Page No. 25

It is respectfully recommended to Council that the minutes of the Finance Meeting of Monday, February 12th, 2018, the Regular Meeting of Monday, February 12th, 2018 and the Closed Meeting of Monday, February 12th, 2018 be adopted as circulated.

Carried

Page No. 26

It is recommended that Council authorizes Administration to take part in the City of North Bay's Household Hazardous Waste Program at a cost of \$2,104 for 2018.

Carried

Page No. 27

It is recommended that Council formally accept the 2017 Summary Waterworks Report as submitted by the PCT from the Environmental Services Department.

Carried

**Councillor G. Larose arrived at the meeting at 7:06 p.m. during the reading of Page No. 28

Page No. 28

That the Mayor and Council of the Corporation of the Town of Mattawa adopt By-Law 18-07 which establishes the water rates for flat rate water users and water users on meters and represents a 8.5 percent rate increase for the year 2018.

Carried

Recorded vote on Page No. 28 and the vote was as follows:

Voting for: Mayor Backer, Councillors G. Thibert, C. Bastien, Jr.

Voting against: Councillors G. Larose, D. Sarrazin

Page No. 29

It is therefore recommended that the Town of Mattawa adopt By-law 18-08 to amend the Consolidated Fees and Charges By-law 17-06 for goods and services rendered by the municipality.

Carried

Page No. 30

Be it resolved that the Town of Mattawa supports the Township of Papineau-Cameron's funding application to the Ministry of Transportation's Community Transportation Grant Program – Municipal Stream in efforts to continue the Nipissing Travellink pilot project that will be ending March 31, 2018.

Carried

Page No. 31

It is therefore recommended that the above funding agreement be adopted with Mattawa Wellness Inc.;

And may it be resolved that the Corporation of the Town of Mattawa will provide:

- *The above described insurance; and*
- *The above described community space and office use; and*
- *The use of the Mattawa Wellness Programmer and Manager, as above specified.*

And may it be resolved that Mattawa Wellness will contribute:

- *\$2,000.00 towards the municipal portion of the Mattawa Wellness Programmer and Manager's salary costs for the **Senior Community Classes** from April 1st, 2018 to March 31st, 2019 (billed and paid quarterly, provided that the funding is approved and provided to Mattawa Wellness);*
- *\$1000.00 for the entire program preparation and the said quarterly instruction time for **Still Standing Program** from January 1st, 2018 to March 31st, 2018; and*
- *\$2000.00 for instruction time for **Still Standing Program** from April 1st, 2018 to March 31st, 2019 (billed and paid quarterly, provided that the funding is approved and provided to Mattawa Wellness).*

Carried

Page No. 32

It is therefore recommended that the Council of the Corporation of the Town of Mattawa authorize staff to retain Mr. Thomas Davis, from the firm of Valin Partners LLP, to draft a legal document which would outline all associated costs and conditions to be implemented in such a case that Council approval would be granted for a non-resident water and/or sanitary sewer connection.

Carried

Recorded vote on Page No. 32 and the vote was unanimous

Resolution Number 18-10

Moved by Councillor G. Thibert

Seconded by Councillor D. Sarrazin

That the Municipal Report Number 775 be adopted.

Carried

7. Committee Reports

7.1 Francine Desormeau – Re: Sale of Land at 661 Brydges Street

7.2 Francine Desormeau - Re: Speed Reduction on Highway 17/McConnell/John Street

7.3 Dan Finnigan – Re: 2017 Water & Wastewater Compliance Reports

Department Activity Reports

By-Law Committee Report – By-Law Officer, Wayne Chaput

Read by Councillor G. Larose

Recreation Committee Report – Recreation & Facilities Services Manager, Lucie

Desrochers

Read by Councillor D. Sarrazin

8. Questions from the Floor

Ratepayer inquired as to whether glass was acceptable with recyclables and seasonal water connection for Landfill Site.

9. New/Old Business

10. 2/3 (Special Resolutions – not previously circulated)

Resolution Number 18-11

Moved by Councillor C. Bastien, Jr.

Seconded by Councillor G. Thibert

- 2/3 *That Council of the Town of Mattawa authorize staff to advertise the sale of municipal property located at 661 Brydges Street legally described as Plan 2, Part of Lot 235 by 'best offer' as per the Sale and Disposition of Land policy.*

Carried

Resolution Number 18-12

Moved by Councillor C. Bastien, Jr.

Seconded by Councillor G. Thibert

- 2/3 *In light of recent highway traffic accidents and the increased traffic flow generated by new businesses, school and hospitals on the highway corridor, Council of the Town of Mattawa formally requests the Ministry of Transportation's Regional Traffic Office reduce the speed limit in the McConnell/John Street section of Provincial Highway 17 within the municipality's jurisdiction.*

Carried

11. In Camera (Closed) Session

12. Return to Regular Session

13. Adjournment

The regular meeting of Council Monday, February 26th, 2018 adjourned at 7:55 p.m.

Mayor

Clerk

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: FINANCE

CHAIRPERSON: COUNCILLOR C. LACELLE

DEPT. HEAD: FRANCINE DESORMEAU, CLERK/DEPUTY TREASURER

TITLE: ALLOCATION OF ANNUAL SURPLUS OR DEFICIT TO WORKING FUNDS RESERVE

Draft By-Law Item Policy Recommendation

Mayor D. Backer and Members of Council:

The municipal auditing firm, Pahapill and Associates, have requested that Council as part of the municipality's year-end process authorize any calculated working surplus and/or deficit to be included to the general Working Funds reserve.

The entire working surplus or deficit will automatically be transferred or taken from the working funds reserve except for any water allocations as they would be included strictly to the Water Department Reserve.

Council always reserves the right to re-allocate these reserves after the annual audit process is completed. This resolution will essentially help streamline the annual audit process.

For these reasons, the following is recommended:

Recommendation:

Be it resolved that the Mayor and Council of the Corporation of the Town of Mattawa authorizes the annual transfer of any calculated working surplus or deficit into the Working Funds Reserves as part of the annual auditing process.

Respectfully submitted,

Councillor C. Lacelle

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: FINANCE

CHAIRPERSON: COUNCILLOR C. LACELLE

DEPT. HEAD: FRANCINE DESORMEAU, CLERK/DEPUTY TREASURER

TITLE: REVENUES TRANSFER TO RECREATION/CAPITAL RESERVE

 Draft By-Law X Item Policy Recommendation

Mayor D. Backer and Members of Council:

As part of the 2017 review of user fees and charges, Council authorized an increase in youth and adult ice/floor and ball field rental fees. The revenues generated from the fee increase were to be allocated to the Recreation Department's Capital replacement reserve which is specifically earmarked for future capital costs of the Mike Rodden Arena and Community Centre.

For 2017, a total of \$1,770.00 represented the additional revenues generated from the fee increase. This amount will be transferred to the Recreation/Capital Reserve account as part of the audit process.

For these reasons, the following is recommended:

Recommendation:

Be it resolved that the Mayor and Council of the Corporation of the Town of Mattawa authorizes the transfer of \$1,770.00 being the additional revenues generated from the ice/floor and ballfield rentals increase in the year 2017 to the Recreation/Capital Reserve account to be earmarked for future capital costs of the Mike Rodden Arena and Community Centre.

Respectfully submitted,

Councillor C. Lacelle

Date: MONDAY, MARCH 12TH, 2018

Page No: **40**

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: FINANCE

CHAIRPERSON: COUNCILLOR C. LACELLE

DEPT. HEAD: RAYMOND BELANGER, CAO/TREASURER

TITLE: FINANCIAL REPORT FOR THE MONTH OF FEBRUARY

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

That the disbursements for the month of Febraury 2018 in the amount of \$758,875.62 be adopted as submitted.

Respectfully submitted

Councillor C. Lacelle

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT SERVICES

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: FRANCINE DESORMEAU, CLERK

TITLE: 2018 ANNUAL FONOM CONFERENCE

 Draft By-Law X Item Policy Recommendation

Mayor Backer and Members of Council:

The annual Federation of Northern Ontario Municipalities (FONOM) Northeastern municipal conference is being held in the Town of Parry Sound, May 9-11th this year. This year's conference theme is 'Leading the Way Through Innovation' and it is anticipated approximately 250 delegate attendees will be attending.

This annual conference is the perfect opportunity for members of Council to gain valuable insight into various municipal challenges, while reconnecting with municipal colleagues from across Northeastern Ontario.

Mayor Backer and Councillor Thibert both wish to attend the conference and the estimated cost is expected to be \$1,000.00 per person which includes registration, accommodation, travel and per diem expenses.

Recommendation:

That Council of the Town of Mattawa authorize Mayor Backer and Councillor Thibert to attend the 2018 Annual FONOM conference in the Town of Parry Sound May 9-11, 2018 at an estimated total cost of \$2,000.00.

Respectfully submitted

Councillor L. Mick