1. **Call to Order**

2. **Disclosure of Pecuniary Interest and Nature Thereof**

3. **Petitions & Delegations**

4. **Correspondence**
   
   4.1 Christian Life Pentecostal Church – Re: Donation Request for Community Christmas Dinner
   
   Finance Committee – Public Works Supervisor

   4.2 FONOM – Re: Forestry Coalition Asks Government to Support Sector
   
   Environmental Services Committee – Process & Compliance Technician

   4.3 Township of Ignace – Re: Support Resolution for Provincial Flood Insurance Program
   
   Environmental Services Committee – Process & Compliance Technician

   4.4 Hospital de Mattawa Hospital – Re: Donation Request for Tree of Lights Campaign
   
   Finance Committee – Clerk

   4.5 NBPSDHU – Re: Board of Health Meeting Agenda
   
   Health Services Committee – Clerk

   4.6 Anthony Rota, MP – Re: Hosting Mattawa Community Pop-Up Sessions
   
   General Government Services Committee – Clerk

   4.7 Village of Merrickville-Wolford – Re: Support Resolution for Bill 148 for Volunteer Firefighters
   
   Fire Department Committee – Fire Chief

   4.8 Township of East Zorra-Tavistock – Re: Support Resolution for Bill 139
   
   General Government Services Committee – Clerk

   4.9 NEDIC – Re: Request for Proclamation of February 1 – 7, 2018 as Eating Disorder Awareness Week
   
   Social & Family Services Committee – Clerk

   4.10 Municipality of St. Charles – Re: Support Resolution for Bill 148 Impact Study
   
   General Government Services Committee – Clerk

   4.11 City of Hamilton – Re: Support Town of Lakeshore for Provincial Flood Insurance Program
   
   General Government Services Committee – Clerk
Monday, November 27, 2017
Correspondence – Cont’d

4.12 Town of Tillsonburg – Re: Support Resolution for Landfill Projects in Communities
Environmental Services Committee – Process & Compliance Technician

4.13 Ministry of Agriculture, Food & Rural Affairs – Re: New Rural Ontario Leaders Award
General Government Services Committee – Clerk

Volunteer Firefighters Pay
Fire Department Committee – Fire Chief

4.15 NBMCA – Re: Board of Directors Meeting Minutes on September 27, 2017
Conservation Authority Committee – Clerk

4.16 Ministry of Municipal Affairs – Re: Proposed Amendments to Bill 148 Volunteer
Firefighters
Fire Department Committee – Fire Chief

4.17 Gravel Watch Ontario – Re: Concerns with Cornerstone Standards Council Aggregate
Program
Environmental Services Committee – Process & Compliance Technician

4.18 AMO – Re: New Apprenticeship Grant, Tax Cuts for Small Businesses
General Government Services Committee – Clerk

4.19 AMO – Re: Legislated Protection for Fire-Medic Approach for Municipalities
Protection to Persons & Property Committee – Clerk

General Government Services Committee – Clerk

4.21 Township of Sioux Narrows – Nestor Falls – Re: Support Resolution for Bill 148 Volunteer
Firefighters
Fire Department Committee – Fire Chief

4.22 Canada Mortgage & Housing Corporation – Re: Create & Preserve Affordable Housing
General Government Services Committee – Clerk

5. Questions/Comments (public & Council) about the Content of the Agenda

6. Municipal Report Number 770

- Minutes of Previous Meeting (s)
- Presentation of By-laws/Resolutions
- Adoption of Report
7. **Committee Reports**
   7.2 Raymond A. Belanger, CAO/Treasurer – Re: Mattawa General Hospital / Town of Mattawa 2009 Watermain Upgrades

8. **Questions from the Floor**

9. **New/Old Business**

10. **2/3 (Special Resolutions – not previously circulated)**

11. **In Camera (Closed)**

12. **Return to Regular Session**

13. **Adjournment**
Members of Council,

Attached please find Municipal Report Number 770 for consideration by Council.

Respectfully submitted

Francine Desormeau  
Clerk

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THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT SERVICES
CHAIRPERSON: COUNCILLOR L. MICK
DEPT. HEAD: FRANCINE DESORMEAU, CLERK/DEPUTY-TREASURER
TITLE: ADOPTION OF THE MINUTES

____ Draft By-Law   ____ Item   ____ Policy Recommendation

Mayor D. Backer and Members of Council:

It is respectfully recommended to Council that the minutes of the Regular Meeting of Monday, November 13th, 2017 and the Special Meeting of Monday, November 20th, 2017 be adopted as circulated.

Councillor L. Mick
THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the regular meeting of Council held Monday, November 13th, 2017 at 7:00 p.m. in the Municipal Council Chambers.

Present: Mayor D. Backer  
Councillor G. Thibert  
Councillor L. Mick  
Councillor C. Bastien, Jr.  
Councillor D. Sarrazin  
Raymond Belanger, CAO/Treasurer  
Francine Desormeau, Clerk/Deputy-Treasurer

Absent: Councillor C. Lacelle  
Councillor G. Larose

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order at 7:00 p.m.
2. No Disclosure of Pecuniary Interest and Nature Thereof
3. Petitions & Delegations
   3.1 Mr. Douglass Patterson made a presentation to Council concerning the Mattawa Community Development Inc. Catch the Ace gaming licence fees and the Age Friendly Planning.
   3.2 Matthew Gardiner presented Council with a cheque in the amount of $16,000.00 from the Splash Pad Committee for the Splash Pad Project.
4. Correspondence
5. No Questions/Comments about the Content of the Agenda
6. Municipal Report Number 769

Page No. 211
It is respectfully recommended to Council that the minutes of the Regular Meeting of Monday, October 23rd, 2017 and the Special Meeting of Thursday, November 9th, 2017 be adopted as circulated.
Carried

Page No. 212
That the disbursements for the month of October 2017 in the amount of $498,595.17 be adopted as submitted.
Carried
That the Mayor and Council of the Corporation of the Town of Mattawa authorize the CAO to post and advertise externally through the Mattawa Recorder and the Municipal Website. Furthermore that these Temporary Employees will bring specific skills set for call-in duties in both the Parks and Recreation and Public Works Departments. These call-in positions will work within the various classifications and shall be remunerated as per C.U.P.E. Local 1465-01 Agreement 2016.

Carried

It is recommended that Council adopt By-Law 17-30 which will appoint Mrs. Sabrina Poullas as a Lottery Licensing Officer for the Town of Mattawa.

Carried

That the Mayor and Council of the Corporation of the Town of Mattawa authorize staff to enter into an agreement with the firm of Golder Associates Ltd. to provide a Designated Substance Survey for the Mike Rodden Arena and Community Centre at a cost of $2,995.00 plus HST. This is an unexpected and unbudgeted Health and Safety expense to account 1-70-700-583-000.

Carried

That Council of the Town of Mattawa approve By-law 17-31 which authorizes the sale of 305 Park Street as per the attached legal survey Plan 36R-14125 Part 1 and 2, Part of Lot 27, Registered Plan No. 6, PIN 49102-0144 (LT) to Mr. Romeo Algieri.

Carried

That Council of the Town of Mattawa adopt By-law 17-32 which will authorize the signing of a Garbage Collection Services Extension and Amending Agreement with Paul Lafreniere Contracting for the municipality’s garbage collection services for a renewed period of three (3) years from January 1, 2018 to December 31, 2020.

Carried

That Council of the Town of Mattawa adopt By-law 17-33 which will authorize the signing of a Recycling Collection Extension and Amending Agreement with Paul Lafreniere Contracting for the municipality’s recycling program for a renewed period of three (3) years from January 1, 2018 to December 31, 2020.

Carried
Resolution Number 17-60  
Moved by Councillor D. Sarrazin  
Seconded by Councillor G. Thibert  

That the Municipal Report Number 769 be adopted.  
Carried

7. Committee Reports

Department Activity Reports

Public Works Committee Report – Public Works Supervisor, Terry Bangs  
Read by Councillor G. Thibert

Environmental Services Committee Report – Process & Compliance Technician, Dan Finnigan  
Read by Councillor G. Thibert

Recreation Committee Report – Recreation & Facilities Services Manager, Lucie Desrochers  
Read by Councillor D. Sarrazin

Fire Department Report – Fire Chief, Chad Belanger  
Read by Mayor D. Backer (In absence of Councillor C. Lacelle)

8. Questions from the Floor

A member of the audience asked a question concerning the water capital projects that were to be done.

9. New/Old Business

9.1 Long Term Home Care Sanitary Sewage Upgrades

10. 2/3 (Special Resolutions – not previously circulated)

Resolution Number 17-61  
Moved by Councillor G. Thibert  
Seconded by Councillor D. Sarrazin

2/3 Be it resolved that Council authorize staff to advertise the Timmins Park Splash Pad Open House of Wednesday December 6, 2017 at 6 pm where residents will have the opportunity to ask questions and/or voice any concerns pertaining to the New Splash Pad.  
Carried
Resolution Number 17-62
Moved by Councillor C. Bastien, Jr.
Seconded by Councillor L. Mick

2/3 That Mayor and Council of the Town of Mattawa in conjunction with the Mattawa Hospital is in agreement to entrust the services of Frecon Construction Ltd. to perform the necessary repairs to the sanitary line. Furthermore it is understood that the total cost of this job is $212,832.95 which includes the Mattawa Hospital’s contribution of $100,000 and that the municipality fund the balance of $112,832.95 to be taken from the Water/Wastewater Department Reserves.

Carried

Recorded vote on Resolution Number 17-62 and the vote was as follows:

Voting for: Mayor D. Backer, Councillors L. Mick, C. Bastien Jr., D. Sarrazin
Voting against: Councillor G. Thibert

11. In Camera (Closed) Session – None

12. Return to Regular Session

13. Adjournment

The regular meeting of Council Monday, November 13th, 2017 adjourned at 8:55 p.m.

________________________________________
Mayor

________________________________________
Clerk
THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the special meeting of Council held Monday, November 20\textsuperscript{th}, 2017 at 7:00 p.m. in the Municipal Council Chambers.

Present: Mayor D. Backer
Councillor C. Lacelle
Councillor G. Larose
Councillor L. Mick
Councillor C. Bastien, Jr.
Councillor D. Sarrazin
Raymond A. Belanger, CAO/Treasurer
Francine Desormeau, Clerk

Absent: Councillor G. Thibert

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order at 7:00 p.m.

\textit{Mayor Backer and Members of Council stepped out of Council Chambers to view the new fire truck that Fire Chief Belanger brought for viewing and returned to Council Chambers at 7:05 p.m. to proceed with the meeting.}

2. No Disclosure of Pecuniary Interest and Nature Thereof (None)

3. Committee Reports / Discussions

3.1 Arena Dressing Room / Accessible Washroom Upgrades Tender

3.2 Museum HVAC System Tender

3.3 Voyageur Days 2018

4. Presentation of By-laws/Resolutions/2/3 Special Resolutions:

\textbf{Resolution Number 17-63}
Moved by Councillor D. Sarrazin
Seconded by Councillor G. Larose

\textit{That Mayor and Council award the “Mike Rodden Arena Washroom Upgrades and Renovations Project No. 17-1077C” to the low tender, Venasse Building Group for $307,000.00 plus HST.}
Carried

5. In Camera (Closed Session) – None
6. Adjournment

The special meeting of Council Monday, November 20th, 2017 adjourned at 8:25 p.m.

__________________________________________
Mayor

__________________________________________
Clerk
Mayor D. Backer and Members of Council:

Over the last couple of years, Council, on a number of occasions, have discussed the municipality’s eligibility to be granted a charitable status under the Canada Revenue Agency guidelines.

Staff looked into this possibility and as per CRA legislation municipal and public bodies performing a function of government in Canada that want to be recognized as qualified donees must apply for registration to be added to a list maintained by the Canada Revenue Agency. As a qualified donee the municipality would be eligible to issue official donation receipts and to receive gifts from registered charities.

Pahapill and Associates, the municipal auditors, have agreed to apply on the municipality’s behalf upon Council’s authorization.

Therefore the following is recommended:

**Recommendation:**

That Mayor and Council of the Town of Mattawa authorize Pahapill and Associates, its municipal auditing firm, to register the municipality with the Canada Revenue Agency as a qualified donee in order to be able to issue official donation receipts for income tax purposes and to receive gifts from registered charities.

Respectfully submitted,

Councillor C. Lacelle
Mayor D. Backer and Members of Council:

The Corporation has just recently replaced the 1986 GMC Fire Truck #3 with a new 2016 HME Silver Fox 1250 GPM Side Mount Pump, 1000 Gallon – Stainless Body from Dependable Emergency Vehicles.

Earlier this year, we also purchased a 2005 Elgin Whirlwind Street Sweeper/Hydro Vac Unit from Cubex Municipal Construction which is a Hydro Vac Truck Sweeper Dealership out of Brantford Ontario. This unit replaced our 1995 Elgin Whirlwind Street sweeper which we have stripped down all parts that are compatible to our newer unit.

The Public Works Supervisor listed our portable Gen-Set on GovDeals.com earlier this year and was able to sell it for $11,058.75 after taxes. This avenue was profitable for the Town and we could try again by listing our 1986 GMC Fire Truck and our 1995 Street Sweeper.

Recommendation:

That the Mayor and Council of the Corporation of the Town of Mattawa declare the 1986 GMC Fire Truck #3 and the 1995 Elgin Whirlwind Sweeper as surplus equipment. Furthermore, that the Public Works Supervisor dispose of these through the GovDeals - Government Surplus Auctions.

Respectfully submitted,

Councillor C. Lacelle
THE CORPORATION TOWN OF MATTAWA

COMMITTEE: LIBRARY

CHAIRPERSON: COUNCILLOR D. SARRAZIN

DEPT. HEAD: FRANCINE DESORMEAU, CLERK/DEPUTY-TREASURER

TITLE: APPOINTMENT OF LIBRARY BOARD MEMBER

Mayor D. Backer and Members of Council:

Due to a recent vacancy on the John Dixon Public Library Board an advertisement was placed in the Mattawa Recorder seeking members of the community interested in sitting on this Board.

Mr. Nicholas Walters submitted a letter of interest and under the Public Libraries Act, Board member qualifications include being at least eighteen years of age, a Canadian citizen, and a resident of Mattawa.

Board members must be appointed by Council By-law therefore the following is recommended:

**Recommendation:**

That By-law 17-34 be adopted to appoint Mr. Nicholas Walters to the John Dixon Public Library Board.

Respectfully submitted

Councillor D. Sarrazin
WHEREAS the Public Libraries Act, R. S. O. 1990, c. P. 44, 5.9 (1) provides for Municipal Councils to appoint Library Board Members.

AND WHEREAS one application has been received to replace a vacant seat on the Library Board as per the Board’s formal request dated and received in our office via e-mail from Nancy Adams, Board Chair on October 5, 2017.

AND WHEREAS an advertisement was placed in the local newspaper, the Mattawa Recorder and on the municipal website seeking applications to fill the vacancy.

AND WHEREAS one application was received by Mr. Nicholas Walters who is qualified to sit as a “Board” member under Section 10 (1), (2), (3) of the Public Libraries Act.

NOW THEREFORE be it enacted as follows:

1. That Mr. Nicholas Walters be appointed to the John Dixon Public Library Board for the remainder of the term of Council, 2017 and 2018.

READ a first and second time this 27th day of November, 2017.

READ a third time and finally passed this 27th day of November, 2017.

___________________________
Mayor

___________________________
Clerk
Mayor D. Backer and Members of Council:

In June 2015 the Corporation of the Town of Mattawa invited qualified suppliers and contractors to submit a Request for Quotation (RFQ) for the installation of subflooring and floor tiles in the Community Hall, Information Centre and Town Hall.

The Corporation has also expressed the desire to remove carpeting from the Mayor’s office and the Council Chambers in the Town Hall. At that time, due to budget constraints, estimates for flooring in the Mayor’s office and Council Chambers were put on hold.

The 2017 Budget ($27,000.00) General Government capital expenditures was approved and at this point $10,455.14 has been spent to acquire a new central vacuum, screen and projector, logo, Gen-Set, and a new Post Machine. Estimates for the proposed work have been resubmitted on June 9, 2017 and prices have been reconfirmed as of November 23, 2017 for the following:

- Supply and install VCT complete with vinyl cove base to Mayors office ($894.71 plus HST)
- To remove existing VCT and to supply and install Osage Hill “Sandalwood” LVT complete with Oak baseboards and nosing at platform edge ($11,443.07 plus HST)
- To supply and install Graber 5% “Sheerwave” roller blinds to two windows in front of Reception desk ($609.52 plus HST)
- To supply and install Graber 5% “Sheerweave” roller blinds to two windows in Council Chambers ($737.99 plus HST)

The existing carpeting from the Mayor’s office and Council Chambers will be removed and disposed of by municipal forces. The Contractor/Supplier will be responsible for all preparatory work to ensure that the floor is level in order to supply and install the new flooring as well as supply and install new window blinds.
In order to avoid any disruption of services, it was agreed with the Contractor/Supplier that this work must be carried out during the Christmas Break (December 22, 2017 to January 2, 2018).

**Recommendation:**

That Council approve the following Stradwicks Carpet One Job Estimates: JE00193-001, JE001964-001, JE001965-001, and JE001966-001 for the supply and installation of flooring in the Council Chambers and the Mayor’s office and window blinds for the Council Chambers and the Reception Desk area at the Town Hall in the total amount of $13,685.29 plus HST from account No. 1-20-200-570-000. Furthermore, that this work be carried out during the Christmas Break in order to minimize service disruptions.

Respectfully submitted,

Councillor L. Mick
Mayor D. Backer and Members of Council:

The community festival will again need to have food vendors at Explorers Point during Voyageur Days on July 27th, 28th, and 29th, 2018. If Council approves locating food vendors at Explorers Point, vendors will be responsible to follow all regulations involved in By-Law 09-14.

Recommendation:
It is therefore recommended that refreshment vehicles regulated under By-law 09-14 be permitted to locate at Explorers Point on July 27th, 28th, and 29th, 2018 during Mattawa Voyageur Days.

Refreshment vehicle operators will be responsible for the following:

1) Obtain all approvals before operating from the North Bay and District Health Unit, Fire Department, and the Building Department under sections 6 and 7 of By-Law 09-14.

2) Notify the By-Law Department with all such approvals no later than July 23, 2018 at 5:00 p.m. prior to installation at Explorers Point.

3) Be responsible and ensure that the immediate area is kept clean at all times.

4) Exit Explorers Point no later than Monday, July 30th, 2018 at 5:00 p.m.

Applicable fees regulated under section 12 of By-Law 09-14 are waved for Mattawa Voyageur Days 2018 at Explorers Point.

Respectfully submitted,

Councillor G. Larose
Mayor D. Backer and Members of Council:

Mr. Doug Patterson made a presentation to Council at the last regular meeting of Council on behalf of the Mattawa and Region Community Development Inc. (MCDI). The organization is applying to the Ministry of Seniors Affairs under the Stream 3 Seniors Community Grant Program. Stream 3 projects can receive up to $100,000.00 in funding for supporting investments that are regional or provincial in scope, strengthen local partnerships and have the potential to benefit more seniors over time.

The MCDI, if successful in receiving funding, plans to support area municipalities with the continued Age Friendly development of our region and value the benefits that Age Friendly planning can bring to all our residents including our local seniors. This funding will enable much needed work to help our region complete an Age Friendly needs assessment and action plan based on the input from our local seniors and residents.

Recommendation:

That Mayor and Council of the Town of Mattawa fully supports the Mattawa and Region Community Development Inc. (MCDI)’s application to the Ministry of Seniors Affairs under the Stream 3 Seniors Community Grant Program which if successful would be a very important step towards helping our municipality and region in becoming Age Friendly.

Respectfully submitted,

Councillor C. Bastien, Jr.
THE CORPORATION OF THE TOWN OF MATTAWA

COMMITTEE: RECREATION, TOURISM & SPECIAL PROJECTS

CHAIRPERSON: COUNCILLOR D. SARRAZIN

DEPT. HEAD: LUCIE DESROCHERS, RECREATION & FACILITIES SERVICES MANAGER

TITLE: MIKE RODDEN ARENA RENOVATIONS PROJECT CONTRACT WITH VENASSE BUILDING GROUP

Draft By-Law Item Policy Recommendation

Mayor D. Backer and Members of Council:

A tender was issued on October 27th with the assistance of Jp2g Consultants Inc. for the arena dressing room project which consists of retrofit of two existing washrooms and addition of one new barrier free washroom. A mandatory site visit for all bidders was held on Wednesday October 25, 2017 and a total of four contractors attended. Tender submission date was Friday November 3, 2017 at 5:00 p.m. and a total of two tenders were received as follows:

- Venasse Building Group Inc. $307,000.00 excl. HST
- Descon Construction Ltd. $328,800.00 excl. HST

The CAO/Treasurer provided Council with a report at their Special Meeting of November 20, 2017 providing information on a potential total savings of $22,980.00 by having a few items in the tender removed and/or amended. Council discussed the potential savings and all agreed it wasn’t substantial enough and to proceed with the original low tenderer being Venasse Building Group Inc. and passed Resolution Number 17-63 which stated:

That Mayor and Council award the “Mike Rodden Arena Washroom Upgrades and Renovations Project No. 17-1077C” to the low tender, Venasse Building Group for $307,000.00 plus HST.

A by-law entering the municipality into contract with Venasse Building Group Inc. is now required.

Recommendation:

That By-law 17-35 be adopted which will enter the Corporation of the Town of Mattawa into an agreement with Venasse Building Group Inc. to undertake the Mike Rodden Arena Washroom Upgrades and Renovations Project No. 17-1077C in the amount of $307,000.00 plus HST.

Respectfully submitted,
Councillor D. Sarrazin
THE CORPORATION OF THE TOWN OF MATTAWA

BY-LAW NUMBER 17-35

BEING a by-law authorizing the signing of an agreement with Venasse Building Group Inc. to undertake the Mike Rodden Arena Washroom Upgrades and Renovations Project No. 17-1077C as part of the Canada 150 Community Infrastructure Program Contribution Agreement, By-law 17-18.

WHEREAS Subsection 8 of the Ontario Municipal Act 2001, S. O. 2001, c. 25 empowers and authorizes a municipality to enter into an agreement to enable them to govern their affairs as they consider appropriate.

AND WHEREAS Venasse Building Group Inc. has agreed to perform the required work as per the contract documents attached as per Appendix “A” to this By-law, at a total cost of $307,000.00 plus HST.

NOW THEREFORE, the Council of the Corporation Town of Mattawa enacts as follows:

1. The Mayor and Clerk are hereby authorized to execute the aforesaid Agreement on behalf of the Council of the Corporation of the Town of Mattawa, in accordance with the terms and conditions referred to in this agreement attached to this By-law and known as Appendix “A”.

2. That this Agreement shall be effective and shall remain in effect and force in accordance with the terms of the agreement subject to any amendments thereto or the termination of the said agreement.

READ a first and second time this 27th day of November, 2017.

READ a third time and finally passed this 27th day of November, 2017.

__________________________________________
Mayor

__________________________________________
Clerk
THE CORPORATION TOWN OF MATTAWA

COMMITTEE: RECREATION, TOURISM & SPECIAL PROJECTS
CHAIRPERSON: COUNCILLOR D. SARRAZIN
DEPT. HEAD: LUCIE DESROCHERS, RECREATION AND FACILITIES SERVICES MANAGER
TITLE: MATTAWA VOYAGEUR DAYS 2018

Mayor D. Backer and Members of Council:

In 2017 the Corporation of the Town of Mattawa identified the need for imposing tighter restriction in the delivery of our municipal summer festival. Council established a total budget of $300,000 which the Committee respected and delivered a “top-of-the-class” summer festival.

The Town of Mattawa will be celebrating its 21st Voyageur Days Annual Festival from July 27th to July 29th, 2018 with a “Mattawa Reunion Theme”. Mattawa will celebrate this event with style and will present the 2018 edition within the $300,000 allocated budget.

The festival has brought an economical spin-off of $9,342,290.52 since it’s inauguration in 1998, therefore highlighting the importance of this event. Voyageur Days has always and remains a very important Economic Engine for the Town of Mattawa.

We need to get better at selling the Festival. It is not only a music jamboree with a bar but rather a Reunion, an opportunity to take in what our picturesque little town has to offer.

Recommendation:

It is recommended that the Mayor and Council of the Corporation of the Town of Mattawa support the hosting of Mattawa Voyageur Days from July 27, 28, and 29th, 2018. Furthermore, that the total operating budget for the 2018 Mattawa Voyageur Days festival not exceed $300,000.00.

Respectfully submitted,

Councillor D. Sarrazin
THE CORPORATION TOWN OF MATTAWA

COMMITTEE: RECREATION, TOURISM & SPECIAL PROJECTS

CHAIRPERSON: COUNCILLOR D. SARRAZIN

DEPT. HEAD: LUCIE DESROCHERS, RECREATION AND FACILITIES SERVICES MANAGER

TITLE: VOYAGEUR DAYS 2018 - SPECIAL OCCASION PERMIT (SOP)

_____ Draft By-Law  ______ Item  ______ Policy Recommendation

Mayor D. Backer and Members of Council:

The Town of Mattawa will host the Voyageur Days 21st Annual Festival which will be held on July 27th, 28th, and 29th, 2018.

Voyageur Days directors will be making application to the LLBO for a liquor license which requires approval by the Corporation of the Town of Mattawa.

The Building Department is aware and has no objections to alcohol beverages being served under a tent at Explorers Point.

Council must endorse and support Mattawa Voyageur Days community festival as an event of municipal significance as part of the requirements from LCBO for acquiring a Special Occasion Permit.

**Recommendation:**

It is therefore recommended that The Corporation of the Town of Mattawa permits the sale of alcohol at Explorers Point on Friday July 27th, 2018, Saturday July 28th, 2018, and Sunday July 29th, 2018 with the understanding that all rules and regulations will be followed as set by the Liquor License Board of Ontario. Further, that Council of the Town of Mattawa endorses and supports the Voyageur Days 2018 community festival as an event of municipal significance.

Respectfully submitted,

Councillor D. Sarrazin
THE CORPORATION OF THE TOWN OF MATTAWA

COMMITTEE: PLANNING & DEVELOPMENT SERVICES

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: FRANCINE DESORMEAU, CLERK/DEPUTY-TREASURER

TITLE: EXPROPRIATION OF LANDS

Mayor D. Backer and Members of Council:

An information report was submitted to Council at the January 9th, 2017 regular meeting of Council advising a letter was received from a property owner requesting if Council would consider expropriating four of their properties. The report, letter and municipal solicitor’s letter on the matter are attached for reference purposes. Council discussed this matter during the meeting and agreed, in principle, to have staff begin this process for the purpose of “promoting economic development and urban generation”.

On October 30th of this year, a Memorandum of Agreement was executed with the property owner as an official first step in expropriating the subject properties.

Written notice has been issued to the estate and property owner and Council approval and authorization to expropriate the land described below is now required.

Also attached as reference to this resolution is an additional letter from the municipal solicitor providing an outline of steps to be taken with this process.

Recommendation:

That Mayor and Council grant approval and authority for the Corporation of the Town of Mattawa to expropriate the lands described as LT64-67 PL 2, Mattawan; Mattawa, District of Nipissing, bearing PIN 49101-0042 per the provisions of the Municipal Act, 2001 S.O. 2001, C.25 and the Expropriations Act, R.S.O. 1990, C.E.26, as well as, the Memorandum of Agreement dated the 30th day of October, 2017 between the Corporation of the Town of Mattawa and the Estate of Roma Julien and Claire Julien

Respectfully submitted,

Councillor L. Mick
Mayor D. Backer and Members of Council:

For several years now our contractor for flow meter calibrations (Marsh Instrumentation) has been reporting on their annual flow meter calibration reports that they were concerned about our magnetic flow meter at the sewage lagoons. This compliance item is required to be calibrated on a yearly basis, and is used to measure sewage flow entering the lagoons. This data is then used for everything from reporting to the MOECC, to calculating needs studies for future development, maintenance of our sewer systems, asset management, etc.

The flow meter was last replaced in 2005, and will have been in service for 13 years by 2018. The model is obsolete, making repairs virtually impossible as there are no spare parts available. While the flow meter is still working, it is not working properly. Data collection is possible manually, but the analog signal to our sewage PLC (programmable logic controller) is no longer working.

Marsh Instrumentation has agreed to hold the price they originally quoted us in March of 2017 if we can order it this year. The delivery time on this instrument is 5-8 weeks, making deliver no earlier than January of 2018. The quoted price includes an initial cost to set up and calibrate the instrument but we will coordinate with Marsh Instrumentation to arrange delivery at the same time as they normally travel to Mattawa for annual calibrations, resulting in a savings of up to $2300.00.

The instrument is made to order, and therefore an exact quote cannot be given until the order is placed. However, placing the order this year assures us the rate of exchange is held, and the vast majority of the cost can be accurately budgeted. We have been quoted a replacement cost of $10,250 (plus shipping and HST) for the flow meter. Some minimal extra cost may be charged to increase the standard cabling length that normally comes with the insertion probe as it is recommended to replace the cable at the same time.
**Recommendation:**

It is recommended that Council authorize the purchase of a Flow Meter for the approximate amount of $102500 (plus shipping and HST). Funding for this purchase will come from the 2018 budget line “Repairs and Maintenance” (Acct. # 1-60-608-610-280).

Respectfully submitted,

Councillor G. Thibert