

**THE CORPORATION OF THE  
TOWN OF MATTAWA**

**AGENDA**

**REGULAR MEETING OF COUNCIL  
MONDAY, JULY 10<sup>TH</sup>, 2017  
7:00 P.M.**

**MUNICIPAL COUNCIL CHAMBERS  
160 WATER STREET  
MATTAWA, ONTARIO**

**THE CORPORATION OF THE TOWN OF MATTAWA**  
**A G E N D A**  
**MUNICIPAL COUNCIL CHAMBERS**  
**160 WATER STREET**  
**MATTAWA, ONTARIO**  
**MONDAY, JULY 10<sup>TH</sup>, 2017 @ 7:00 P.M.**

**1. Call to Order**

**2. Disclosure of Pecuniary Interest and Nature Thereof**

**3. Petitions & Delegations**

**4. Correspondence**

- 4.1 Genevive Resmer – Re: Thank You Card for Graduation Bursary  
Recreation, Tourism & Special Projects Committee – Re: Recreation & Facilities Services Manager
- 4.2 Ashley Wunsch – Re: Thank You Card for Graduation Bursary  
Recreation, Tourism & Special Projects Committee – Re: Recreation & Facilities Services Manager
- 4.3 Stewardship Ontario – Re: First Quarter Funding for Blue Box Recycling  
Environmental Services Committee – Process & Compliance Technician
- 4.4 Ministry of Municipal Affairs – Re: Northeastern Ontario Planning Authorities Technical Workshop September 12 – 13, 2017  
Planning & Development Services Committee – Clerk
- 4.5 Action's School of Fitness & Arts – Re: Quest for the Voyageur Title 6 Cancellation  
Recreation, Tourism & Special Projects Committee – Re: Recreation & Facilities Services Manager
- 4.6 ROMA – Re: June 2017 Board Meeting Highlights  
General Government Services Committee – Clerk
- 4.7 Township of Edwarsburgh – Re: Halt Downloading of Rental Maintenance Standards  
By-Law Department Committee – By-Law Officer
- 4.8 AMO – Re: 2017 AMO Human Services Symposium September 21, 2017  
General Government Services Committee – Clerk
- 4.9 Ministry of Education – Re: Strengthen Rural & Northern Education  
Social & Family Services Committee – Clerk
- 4.10 Dave Levac, MPP Brant – Re: Age Friendly Community Impact Report  
Recreation, Tourism & Special Projects Committee – Re: Recreation & Facilities Services Manager

**Monday, July 10, 2017**

**Correspondence – Cont'd**

- 4.11 Ministry of Agriculture, Food & Rural Affairs – Re: OCIF Application Funding  
Finance Committee – Clerk
- 4.12 NBMCA – Re: 2016 Financial Statements  
Conservation Authority Committee – Clerk
- 4.13 Nicole Grigorov – Re: Introduction from Owners of L’Auberge des Pionniers  
General Government Services Committee – Clerk
- 4.14 Robert Breton – Re: Request for Nine Foot Fence for Privacy  
Building Department Committee – Chief Building Official

**5. Questions/Comments (public & Council) about the Content of the Agenda**

**6. Municipal Report Number 761**

- Minutes of Previous Meeting (s)
- Presentation of By-laws/Resolutions
- Adoption of Report

**7. Committee Reports**

**8. Questions from the Floor**

**9. New/Old Business**

**10. 2/3 (Special Resolutions – not previously circulated)**

**11. In Camera (Closed)**

**12. Return to Regular Session**

**13. Adjournment**

**Monday, July 10<sup>th</sup>, 2017**

**Members of Council,**

**Attached please find Municipal Report Number 761 for consideration by Council.**

**Respectfully submitted**

**Francine Desormeau  
Clerk**

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**Date: MONDAY, JULY 10<sup>TH</sup>, 2017**

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**THE CORPORATION TOWN OF MATTAWA**

**COMMITTEE: GENERAL GOVERNMENT SERVICES**

**CHAIRPERSON: COUNCILLOR L. MICK**

**DEPT. HEAD: FRANCINE DESORMEAU, CLERK**

**TITLE: ADOPTION OF THE MINUTES**

**\_\_\_\_ Draft By-Law**

**\_\_\_X\_\_\_ Item**

**\_\_\_\_ Policy Recommendation**

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**Mayor D. Backer and Members of Council:**

It is respectfully recommended to Council that the minutes of the Regular Meeting of Monday June 26<sup>th</sup>, 2017 and the Special Meeting of Tuesday July 4<sup>th</sup>, 2017 be adopted as circulated.

Councillor L. Mick

## THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the regular meeting of Council held Monday, June 26<sup>th</sup>, 2017 at 7:00 p.m. in the Municipal Council Chambers.

Present: Mayor D. Backer  
Councillor C. Lacelle  
Councillor G. Thibert  
Councillor C. Bastien  
Councillor D. Sarrazin  
Raymond Belanger, CAO/Treasurer  
Francine Desormeau, Clerk

\*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order
2. No Disclosure of Pecuniary Interest and Nature Thereof
3. Petitions & Delegations
  - 3.1 Mr. Carl Pahapill & Mr. Drew Pahapill of Pahapill and Associates presented Council with the Town of Mattawa's 2016 financial statements.
  - 3.2 Mr. René Maheu, General Manager of Caisse Populaire de Mattawa Ltee made a presentation to Council on services they provide.
4. Correspondence
5. No Questions/Comments about the Content of the Agenda
6. Municipal Report Number 760

Page No. 117

*It is respectfully recommended to Council that the minutes of the Finance Meeting of Monday June 12<sup>th</sup>, 2017 and the Regular Meeting of Monday June 12<sup>th</sup>, 2017 be adopted as circulated.*

Carried

Page No. 118

*It is therefore recommended that the Council of the Corporation of the Town of Mattawa approves the purchase of the extended warranty for the 2016 John Deere 310 backhoe/loader at a price of \$5514.00 plus HST.*

Carried

Page No. 119

*That Council formally adopts the 2016 financial statements for the Town of Mattawa as submitted by the municipal auditing firm, Pahapill and Associates, Chartered Accountants.*

Carried

Page No. 120

*Be it resolved that the Mayor and Council of the Corporation of the Town of Mattawa authorizes the transfer of the 2016 general levy budget surplus of \$179,022 into the Working Funds Reserves as of January 1, 2017.*

Carried

Page No. 121

*That Council authorize the Finance Department to re-allocate the reserve accounts in the amount of \$3,273,764.34 as per Schedule "A", which is attached and forms part of this resolution.*

Carried

Page No. 122

*It is therefore recommended that Council adopt By-law 17-22 which approves the 2017 operating budget for the Town of Mattawa as per the attached Schedule "A", 2017 Budget Worksheet and Budget Summary.*

Carried

Page No. 123

*That By-law 17-23 be adopted which will establish tax ratios for the Town of Mattawa for 2017.*

Carried

Page No. 124

*It is therefore recommended that the Council of the Town of Mattawa approve By-law 17-24 which will strike the rate of taxation for the Corporation of the Town of Mattawa for the year 2017.*

Carried – Recorded vote on Page 124 and the vote was unanimous

Page No. 125

*Be it resolved that the Mayor and Council of the Corporation of the Town of Mattawa authorizes staff to enter into an agreement with Scotiabank to provide the Corporation of the Town of Mattawa with a \$500,000.00 line of credit which would make access to available funds for the ongoing development, as approved by Council, of the Mattawa Light Industrial Park Project.*

Carried

Page No. 126

*That the Town of Mattawa approves By-Law 17-25 which authorizes the signing of a transfer payment agreement with the Minister of Community Safety and Correctional Services for the R.I.D.E. Grant Program for 2017-2018 in the amount of \$6,707.00.*

Carried

Page No. 127

*That the Town of Mattawa hire Mr. Nicholas Dimick as a Temporary Full-Time Caretaker 2 starting June 27<sup>th</sup>, 2017. This position is considered a Band 2 classification and shall be remunerated as per C.U.P.E. Local 1465-1 Agreement 2016. Duties relating to this position are also outlined as per General Job Description 1.0 to 1.26 inclusive, and Individual Job Description – Caretaker 2.*

Carried

Page No. 128

*It is therefore recommended that the Corporation Town of Mattawa approves the repairs to the air conditioning units for the Mike Rodden Arena and Community Centre hall at a cost of \$11,900.00 plus HST. Funds for these emergency repairs will come from municipal reserves.*

Carried

Page No. 129

*That the Town of Mattawa in response to a request to purchase Plan 2, Lot 182, 265 Sixth Street as shown on the attached map as Schedule “A”, declare the land surplus and authorizes to have a qualified appraiser value the property as per the Sale and Disposition of Land policy.*

Carried

Resolution Number 17-36

Moved by Councillor C. Lacelle

Seconded by Councillor G. Thibert

*That the Municipal Report Number 760 be adopted.*

Carried

7. Committee Reports
8. Questions from the Floor
9. New/Old Business
10. 2/3 (Special Resolutions – not previously circulated)
11. In Camera (Closed) Session
12. Return to Regular Session
13. Adjournment



The regular meeting of Council Monday, June 26<sup>th</sup>, 2017 adjourned at 8:48 p.m.

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Mayor

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Clerk

## THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the special meeting of Council held Tuesday, July 4<sup>th</sup>, 2017 at 7:00 p.m. in the Municipal Council Chambers.

Present: Mayor D. Backer  
Councillor C. Lacelle  
Councillor G. Larose  
Councillor L. Mick  
Councillor C. Bastien, Jr.  
Councillor D. Sarrazin  
Raymond A. Belanger, CAO/Treasurer  
Francine Desormeau, Clerk

\*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order
2. No Disclosure of Pecuniary Interest and Nature Thereof (None)
3. Committee Reports / Discussions

3.1 Recreation & Facilities Services Manager Position

4. Presentation of By-laws/Resolutions/2/3 Special Resolutions:

Resolution Number 17-37

Moved by Councillor C. Lacelle

Seconded by Councillor D. Sarrazin

*That Council authorize the CAO to advertise the position of Recreation and Facilities Services Manager as per the report submitted by way of the Mattawa Recorder, Indeed, website and AMCTO. Closing date for the position will be set to July 28, 2017.*

Carried

5. In Camera (Closed Session)
6. Adjournment

The special meeting of Council Tuesday, July 4<sup>th</sup>, 2017 adjourned at 7:55 p.m.

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Mayor

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Clerk

**Date: MONDAY, JULY 10<sup>TH</sup>, 2017**

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**THE CORPORATION TOWN OF MATTAWA**

**COMMITTEE: FINANCE**

**CHAIRPERSON: COUNCILLOR C. LACELLE**

**DEPT. HEAD: RAYMOND BELANGER, CAO/TREASURER**

**TITLE: FINANCIAL REPORT FOR THE MONTH OF JUNE**

**Draft By-Law                        X   Item                             Policy Recommendation**

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**Mayor D. Backer and Members of Council:**

That the disbursements for the month of June 2017 in the amount of \$642,577.23 be adopted as submitted.

Respectfully submitted

Councillor C. Lacelle

## THE CORPORATION TOWN OF MATTAWA

COMMITTEE: FINANCE

CHAIRPERSON: COUNCILLOR C. LACELLE

DEPT. HEAD: FRANCINE DESORMEAU, CLERK/DEPUTY TREASURER

TITLE: ONTARIO REGULATION 284/09

Draft By-Law \_\_\_\_\_   X   Item \_\_\_\_\_ Policy Recommendation

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### Mayor D. Backer and Members of Council:

In 2009, the Public Sector Accounting Board (PSAB) introduced major revisions to accounting standards for which municipalities were required to move to a full accrual basis of financial statement reporting. The most significant change was the introduction of PSAB 3150 – Tangible Capital Assets, which requires municipalities to amortize (depreciate) tangible capital assets over their useful life, as opposed to expensing the entire cost in the year of purchase (cash basis).

The new standards however do not require that budgets be prepared on the same basis therefore most municipalities continue to prepare budgets on a traditional funding basis where revenue and expenses for operating and capital budgets are balanced. Ontario Regulation 284/09 permits for the exclusion of the following expenses from the budget:

- Amortization expense
- Post-employment benefits expense
- Solid water landfill closure and post-closure expenses

These expenses were not included in the municipal operating budget for 2017. Legislation requires staff to prepare an annual report to Council which:

- identifies the expenses that have been included in the Financial Report but excluded from the budget;
- identifies the impact of these differences on the change in the municipality's accumulated surplus; and
- analyses the impact of excluding these expenses from the budget on future capital assets funding requirements.

**Recommendation:**

That Council of the Town of Mattawa, in order to meet the requirements of Ontario Regulation 284/09, adopts the attached report which details an estimate of the change in the accumulated surplus to the end of this year resulting from the exclusion of the amortization expenses, post-employment benefits expenses and solid water landfill closure and post-closure expenses that were excluded from the adoption of the 2017 Operating Budget.

Respectfully submitted

Councillor C. Lacelle

## THE CORPORATION TOWN OF MATTAWA

COMMITTEE: BY-LAW & BUILDING DEPARTMENT

CHAIRPERSON: COUNCILLOR G. LAROSE

DEPT. HEAD: WAYNE CHAPUT, CHIEF BUILDING OFFICIAL

TITLE: REQUEST FOR NINE FOOT HIGH FENCE AT WEST SIDE  
OF PROPERTY

\_\_\_\_\_ Draft By-law        X   Item      \_\_\_\_\_ Policy Recommendation

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### Mayor D. Backer and Members of Council:

Robert Breton applied to the municipality in July (Correspondence 4.14 July 10<sup>th</sup>, 2017 Agenda) to build a sixteen foot section of fence, nine feet high at the west side of his property located at 590 Pine Street. Fence By-Law # 93-35, Section 7 (b) (i) as amended does not permit a fence to be constructed higher than 6 feet in the side and rear yard for a residential property.

The reason for the request is privacy for his swimming pool.

The fence By-Law permits Council to make exceptions to the height requirements. In the past Council has granted similar requests. For these reasons the following is recommended:

### **Recommendation:**

That Council authorizes and permits a sixteen foot section of fence, nine feet high at the west side of his property known as 590 Pine Street.

Respectfully submitted

Councilor G. Larose