



**REGULAR MEETING OF COUNCIL
AGENDA
MONDAY SEPTEMBER 28, 2026 AT 6:00 P.M.**

**DR. S. F. MONESTIME MUNICIPAL COUNCIL CHAMBERS
160 WATER STREET, MATTAWA ON**

Zoom Meeting Access: 1-647-374-4685 Meeting ID Code: 822 2157 4516 Passcode: 231942
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- 1. Meeting Called to Order**
- 2. Announce Electronic Participants**
 - 2.1 Mayoral Address
- 3. Adoption of Agenda**
 - 3.1 To Adopt the agenda as presented or amended
- 4. Disclosures of a Conflict of Interest**
- 5. Presentations and Delegations**
- 6. Adoption of Minutes**
 - 6.1 Regular Meeting of September 14, 2026
 - 6.2 To adopt the minutes as presented or amended
- 7. Correspondence**
 - 7.1 Ministry of Municipal Affairs and Housing – Municipal Accountability Act, 2026
 - 7.2 Ontario Provincial Conservation Agency – CA Board governance
 - 7.3 FONOM – Welcomes Ontario's Renewed Cabinet
 - 7.4 FONOM – Welcomes Prime Minister's Commitment to Work with Ontario on Northern Highways
 - 7.5 Ministry of Citizenship and Multiculturalism – Deadline for designating non-designated heritage registers
 - 7.6 Canadian Centre for Policy Alternatives – Hospitals are underfunded relative to the growing demand for health care services
 - 7.7 Town of Latchford – Funding for Official Plan and Comprehensive Zoning by-law reviews
 - 7.8 Township of Southgate Administration Office – Request for Province to Establish Regulatory Framework for E-Scooters

8. Information Reports

- 8.1 Physician Recruitment Committee – Report # 26-38R
Report by Mayor Raymond A. Bélanger
- 8.2 Update from Town Hall – Report # 26-39R
Report by Paul Laperriere, CAO/Treasurer
- 8.3 Voyageur Days 2026 – Report # 26-40R
Report by Paul Laperriere, CAO/Treasurer
- 8.4 Voyageur Days 2027 – Report # 26-41R
Report by Paul Laperriere, CAO/Treasurer

9. Action Reports

10. Questions from Public Pertaining to Agenda

11. Motions Resulting from Action Reports

12. Notice of Motions

13. By-Laws

14. New Business

- 14.1 Councillor Ross – Property Tax Collection Policy

15. Old Business

16. In Camera (Closed) Session

17. Return to Regular Session

18. Motions Resulting from Closed Session

19. Confirmatory By-law

- 19.1 By-law 26-18 – Confirming Meeting Motions
BEING a by-law to confirm proceedings of Council of the Corporation of the Town of Mattawa at its meeting held on the 28th day of September, 2026.

20. Adjournment

- 20.1 Adjournment of the meeting

DATE: MONDAY SEPTEMBER 28, 2026

3.1

THE CORPORATION TOWN OF MATTAWA

MOVED BY COUNCILLOR _____

SECONDED BY COUNCILLOR _____

BE IT RESOLVED THAT this meeting agenda dated Monday September 28, 2026 be adopted.

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the Regular Meeting held Monday September 14, 2026 at 6:00 p.m. in the Dr. S.F. Monestime Council Chambers.

Council Present: Mayor Raymond A. Bélanger
Councillor Mathew Gardiner
Councillor Fern Levesque
Councillor Loren Mick
Councillor Laura Ross
Councillor Garry Thibert
Councillor Spencer Bigelow (Virtual)

Staff Present: Amy Leclerc, Municipal Clerk
Sabrina Poullas, Deputy Clerk
Paul Laperriere, CAO/Treasurer
Dexture Sarrazin, Director of Community Services

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order

2. Announce Electronic Participants

3. Adoption of Agenda

3.1 To Adopt the agenda as presented or amended

Resolution Number 26-191

Moved by Councillor Laura Ross

Seconded by Councillor Mathew Gardiner

BE IT RESOLVED THAT this meeting agenda dated Monday September 14, 2026 be adopted as amended to include the following changes under section 12 New Business:

12.1 Town of Mattawa Social Media Pages

12.2 Rosemount Valley Suites Governance Plan Update

CARRIED – Members For: 6, Members Against: 1

4. Disclosures of a Conflict of Interest

5. Presentations and Delegations

6. Adoption of Minutes

6.1 Regular Meeting of August 10, 2026

6.2 To adopt the minutes as presented or amended

Resolution Number 26-192

Moved by Councillor Loren Mick

Seconded by Councillor Spencer Bigelow

6.1

BE IT RESOLVED THAT Council adopt the minutes of the regular meeting of August 10, 2026 as circulated.

CARRIED – unanimous

7. Notice of Motions

7.1 Support for Beacons of Light British Home Children & Child Migrants

Resolution Number 26-193

Moved by Councillor Laura Ross

Seconded by Councillor Garry Thibert

BE IT RESOLVED THAT Council of the Town of Mattawa supports the Township of Alnwick/Haldimand in their “Beacons of Light for British Home Children and Child Migrants Tribute.

AND FURTHER THAT Council request the Province of Ontario continue to support initiatives that recognize, educate and preserve the history.

AND FURTHER THAT this resolution and supporting backup be forwarded to the Prime Minister of Canada, Premier of Ontario, Minister responsible for Canadian Heritage, MP Pauline Rochefort, MPP Vic Fedeli, and all Ontario municipalities.

CARRIED – Members For: 6, Members Against: 1

7.2 Support for Intimate Partner Violence

Resolution Number 26-194

Moved by Councillor Laura Ross

Seconded by Councillor Loren Mick

BE IT RESOLVED THAT Council of the Town of Mattawa supports the City of Mississauga in their “Intimate Partner Violence” resolution.

AND FURTHER THAT this resolution and supporting backup be forwarded to the Premier of Ontario, the Minister of Children, Community and Social Services, the Minister of Municipal Affairs and Housing, MP Pauline Rochefort, MPP Vic Fedeli, the Association of Municipalities of Ontario (AMO) and all Ontario municipalities.

CARRIED – unanimous

7.3 Motion of Reconsideration for 2027 Voyageur Days

Resolution Number 26-195

Moved by Councillor Fern Levesque

Seconded by Councillor Mathew Gardiner

BE IT RESOLVED THAT the matter relating to resolution number 26-180 Voyageur Days for 2027 be reconsidered.

LOST – unanimous

8. Correspondence

8.1 Solicitor General – OPP municipal policing costs of 2027

8.2 AMO – Policy Update Property Tax Reassessment

- 8.3 FONOM – Calls for Federal – Provincial Cooperation on Bail Reform
- 8.4 FONOM – Advances Northern Ontario Priorities at 2026 AMO Conference
- 8.5 FONOM – RYAM Temiscaming Shutdown
- 8.6 FONOM – Statement on U.S. Tariffs and Canada-U.S. Trade
- 8.7 Ministry of the Environment – New regulation to focus Municipal Environmental Assessment Requirements
- 8.8 FONOM – Municipal Workforce Challenges Across Northeastern Ontario
- 8.9 Castle Arms – Rosemount Suites
- 8.10 FONOM – Request for Municipal Support, Prescription Diversion Project
- 8.11 Lucille Zeus – Letter to Mayor and Council Barriers to persons with physical disabilities
- 8.12 Lucille Zeus – MPP Office Regarding Thefts

9. Information Reports – Motions

- 9.1 Rosemount Valley Suites (RVS) Annual Rent Review – Report #26-38R
Report from Paul Laperriere, CAO/Treasurer

Resolution Number 26-196

Moved by Councillor Fern Levesque

Seconded by Councillor Garry Thibert

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa receives Report # 26-38R titled Rosemount Valley Suites (RVS) Annual Rent Review.

CARRIED – Recorded vote and the vote was unanimous

10. By-Laws

- 10.1 By-Law 26-17 – Amendment of By-law 24-10 Governance Policies
BEING a by-law to amend By-law No. 24-10 being the governance policies and procedures of Council.

Resolution Number 26-197

Moved by Councillor Fern Levesque

Seconded by Councillor Garry Thibert

BE IT RESOLVED THAT Council of the Town of Mattawa adopt By-Law Number 26-17 which is a by-law to amend Policy 3 of the By-law No. 24-10 Governance Policies and Procedures of Council.

CARRIED – Recorded vote and the vote was as follows:

For: Mayor Bélanger, Councillors Levesque, Ross, Thibert, Bigelow

Against: Councillors Gardiner, Mick

11. Old Business

- 11.1 Library Proposal

12. New Business

12.1 Councillor Gardiner – Town of Mattawa Social Media Pages

12.2 Councillor Gardiner – Rosemount Valley Suites Governance Plan Update

13. Questions from Public Pertaining to Agenda

14. In Camera (Closed) Session

14.1 Adoption of Previous Closed Meeting Minutes

14.2 Mattawa Landfill Update

In accordance with the Municipal Act, 2001 Section 239 (2)(e)

e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board

Resolution Number 26-198

Moved by Councillor Fern Levesque

Seconded by Councillor Laura Ross

BE IT RESOLVED THAT Council proceed In Camera (Closed) session pursuant to section 239(2)(e) of the Municipal Act, 2001, as amended at 7:14 p.m. in order to address the following:

- Item #14.2 Mattawa Landfill Update under litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

CARRIED – unanimous

Councillor Bigelow left meeting at 7:15 pm

15. Return to Regular Session

15.1 That the Council Return to Regular Session

Resolution Number 26-199

Moved by Councillor Loren Mick

Seconded by Councillor Mathew Gardiner

BE IT RESOLVED THAT the regular meeting reconvene at 7:35 p.m.

CARRIED – unanimous

16. Motions Resulting from Closed Session

17. Adjournment

17.1 Adjournment of the meeting

Resolution Number 26-200

Moved by Councillor Mathew Gardiner

Seconded by Councillor Loren Mick

BE IT RESOLVED THAT this regular meeting adjourn at 7:36 p.m.

CARRIED – unanimous

Mayor

Clerk

DATE: MONDAY SEPTEMBER 28, 2026

6.2

THE CORPORATION TOWN OF MATTAWA

MOVED BY COUNCILLOR _____

SECONDED BY COUNCILLOR _____

BE IT RESOLVED THAT Council adopt the minutes of the regular meeting of September 14, 2026 as circulated.



234-2026-3320

September 10, 2026

Dear Head of Council,

I am writing to advise that the content of proposed regulations under the [Municipal Accountability Act, 2026](#), which received Royal Assent on June 2, 2026, is now posted on Ontario's regulatory registry for public comment.

The Act represents a significant step toward strengthening accountability and public confidence in local government. If the changes made by this Act are brought into force, the Ministry of Municipal Affairs and Housing is proposing regulations that would:

1. Establish a standardized municipal code of conduct for members of council and certain local boards;
2. Establish standardized municipal integrity commissioner inquiry processes; and
3. Establish education and training requirements for municipal integrity commissioners and for members of councils and certain local boards.

I value your perspective as Head of Council and encourage you to provide comments through the Regulatory Registry on behalf of your municipality, including any views or feedback from members of council: [Proposal for Regulations to Establish a Standardized Municipal Code of Conduct; Municipal Integrity Commissioner Processes and Education and Training Requirements | regulatoryregistry.gov.on.ca](#)

The proposal is open for public comment until October 2, 2026. Feedback will help inform the development of these regulations and support their effective implementation for the start of the new municipal council term on November 15, 2026.

If you have any questions regarding the proposal, please contact Robert Dodd, Chief of Staff, Minister's Office, Ministry of Municipal Affairs and Housing
Robert.Dodd@ontario.ca.

I look forward to receiving your input.

Sincerely,

A handwritten signature in blue ink that reads "Robert J. Flack".

Hon. Robert J. Flack
Minister of Municipal Affairs and Housing

cc : Robert Dodd, Chief of Staff, Minister's Office, Ministry of Municipal Affairs and Housing
Martha Greenberg, Deputy Minister of Municipal Affairs and Housing
Laurie Miller, Assistant Deputy Minister, Local Government Division
Sean Fraser, Assistant Deputy Minister, Municipal and Housing Operations Division
Municipal Chief Administrative Officer
Municipal Clerk

Ontario Provincial
Conservation Agency

l'Agence ontarienne de
protection de la nature

September 9, 2026

Dear Conservation Authority CAOs and GMs:

We have received several inquiries regarding CA board governance in light of the upcoming municipal election and would like to provide clarification. Specifically, we have heard concerns related to a potential “lame duck” status of municipal council members during the election period and resulting impacts for CA board responsibilities including the approval of 2027 budgets.

These concerns appear to stem from [Section 275 of the Municipal Act, 2001](#), which establishes that if less than three quarters of the members of an outgoing council are returning, the outgoing council is restricted from specific actions, including making expenditures or incurring liabilities.

It is important to note that CAs are independent organizations and for that reason, this provision of the Act does not apply to CA's budgets or expenditures. In addition, [Section 14\(4.2\) of the Conservation Authorities Act](#) sets out that a municipal council member remains a member until they are replaced. This means that existing board members continue to hold their responsibilities as members of the conservation authority board, including participating in the budget process.

For these reasons, the municipal election this October will not affect the current composition or operation of CA boards. Existing board members will remain in their positions throughout the fall and until consolidation in February 2027.

To be clear, whether a current board member chooses not to seek re-election or is unsuccessful in their re-election, does not affect the CA board prior to consolidation. Current board membership remains unchanged until that time.

We hope this clarification is helpful and addresses any questions that may have arisen. We would also like to take this opportunity to thank you for your ongoing support and collaboration as we continue our transition planning.

Sincerely,



Hassaan Basit
CEO
Ontario Provincial Conservation Agency

FOR IMMEDIATE RELEASE

September 11, 2026

FONOM Welcomes Ontario's Renewed Cabinet

Northern Ontario - The Federation of Northern Ontario Municipalities (FONOM) congratulates Ontario's new and returning ministers and associate ministers following yesterday's cabinet changes announced by Premier Doug Ford.

FONOM welcomes Sam Oosterhoff as Minister of Agriculture, Food and Agribusiness; David Piccini as Minister of Infrastructure; Trevor Jones as Minister of Labour, Immigration, Training and Skills Development; Kinga Surma as President of the Treasury Board; and Zee Hamid as Minister of Tourism, Culture and Gaming.

FONOM also congratulates Brian Saunderson on his appointment as Minister of Sport, Matthew Rae as Associate Minister of Energy-Intensive Industries, Michelle Cooper as Associate Minister of Mental Health and Addictions, and Vijay Thanigasalam as Associate Minister of Artificial Intelligence Adoption. FONOM welcomes Natalia Kusendova-Bashta's expanded responsibilities as Minister of Long-Term Care and Minister of Francophone Affairs.

"On behalf of FONOM and our 110 member municipalities, I congratulate everyone appointed to Ontario's renewed cabinet," said FONOM President Dave Plourde. "We look forward to building productive relationships with ministers taking on new responsibilities while continuing our strong work with returning ministers and their staff."

FONOM looks forward to continuing its work with George Pirie, Vic Fedeli, Greg Rickford, Prabmeet Sarkaria, Rob Flack, Stephen Lecce, Sylvia Jones, Michael Kerzner, Kevin Holland, Lisa Thompson and Mike Harris on priorities affecting Northern Ontario.

These priorities include highway safety and four-laning, infrastructure, housing, policing costs, mental health and addictions, forestry, energy, workforce development and economic growth.

"Northern Ontario is essential to building a stronger, more competitive and self-reliant province," added Plourde. "FONOM is ready to continue working with Premier Ford and all ministries to ensure Northern communities are included in Ontario's long-term plans."

FONOM also thanks Caroline Mulroney, Neil Lumsden and Stan Cho for their service in cabinet and their contributions to the province.

Media Contact:

Dave Plourde, President

Federation of Northern Ontario Municipalities

705-335-1615 | fonom.info@gmail.com

About FONOM

The Federation of Northern Ontario Municipalities represents 110 municipalities across Northeastern Ontario. FONOM works to improve residents' quality of life and ensure Northern Ontario's future prosperity by advocating on behalf of its member municipalities.

665 Oak Street East, Unit 306 North Bay, ON P1B 9E5 Tel: (705) 498-9510

Email: fonom.info@gmail.com

Website: www.fonom.org

FOR IMMEDIATE RELEASE

**FONOM Welcomes Prime Minister's Commitment to Work with Ontario
on Northern Highways**

September 3, 2026

KAPUSKASING, ONTARIO — The Federation of Northern Ontario Municipalities (FONOM) welcomes Prime Minister Mark Carney's commitment to working with the Province of Ontario to make the safety and expansion of Northern Ontario's highways a priority.

While in Thunder Bay, Prime Minister Carney was asked about the federal government's position on four-laning Highways 11 and 17. The Prime Minister recognized the importance of these highways as critical east-west transportation connections and stated that their multi-laning is a priority for the federal government.

FONOM President Dave Plourde says the Prime Minister's comments are encouraging and represent an important opportunity for the federal and provincial governments to work together.

"We are pleased to hear the Prime Minister recognize what Northern municipalities have been saying for years: that Highways 11 and 17 are not simply provincial roads. They are vital east-west connections that serve Northern Ontario, the rest of Ontario and Canada," said Plourde.

"If four-laning is a priority for the federal government, we need to see it become an equally clear priority for the Province of Ontario. Where four-laning is not immediately practical, we need a comprehensive plan to improve safety and mobility."

Prime Minister Carney indicated that he will be speaking with Premier Doug Ford. FONOM believes those discussions provide an important opportunity for both governments to establish a coordinated plan for Northern Ontario's transportation infrastructure.

"The Prime Minister and Premier have a lot of work to do together, and Northern highways need to be part of that conversation," said Plourde. "We need the federal and provincial governments sitting at the same table, identifying the priorities, committing the resources and working together to rectify the longstanding highway safety and transportation challenges facing Northern Ontario."

FONOM has consistently advocated for increased investment in Highways 11 and 17, including

four-laning, highway safety improvements, passing lanes and other measures that will improve the movement of people and goods across Northern Ontario.

“Northern Ontario is growing, and our transportation infrastructure needs to keep pace,” added Plourde. “These highways are essential to our communities, our economy, tourism, resource development and national supply chains. We appreciate the Prime Minister’s recognition of their importance, and we now look forward to seeing that commitment translated into action with the Province.”

Media Contact:

Dave Plourde, President

Federation of Northern Ontario Municipalities

705-335-1615 | fonom.info@gmail.com

About FONOM

The Federation of Northern Ontario Municipalities represents 110 municipalities across Northeastern Ontario. FONOM works to improve residents' quality of life and ensure Northern Ontario's future prosperity by advocating on behalf of its member municipalities.

August 6, 2026

Dear Heads of Council:

I am writing to provide an update on the January 1, 2027, deadline for designating non-designated ('listed') heritage properties on municipal heritage registers. Thank you to all who wrote in to share their considerations on this matter.

Our government remains committed to ensuring that heritage properties that are important to communities across Ontario are protected and conserved, while also supporting Ontario's future growth and our government's continued efforts to build more housing.

Amendments to the *Ontario Heritage Act* (OHA) introduced as part of the *More Homes Built Faster Act, 2022*, required municipalities to designate or remove listed properties on their heritage registers by January 1, 2025.

In response to requests from municipalities, the *Homeowner Protection Act, 2024*, extended the deadline to January 1, 2027, for municipalities to issue a Notice of Intention to Designate (NOID) before legacy listed properties must be removed from registers.

The extension provided municipalities an additional two years to evaluate properties on heritage registers, while supporting a clear and consistent framework intended to alleviate administrative pressures.

The extended timeline of January 1, 2027, remains in place and I have no intention of extending the deadline.

I encourage municipalities to continue prioritizing and moving forward with designation decisions to conserve cultural heritage in their communities.

I also encourage you to leverage the tools and resources available to support you and this important work, including the Ontario Heritage Tool Kit, which provides practical guidance and resources on heritage conservation in Ontario, as well as a comprehensive guide to [Designating Heritage Properties](#).

The ministry team is also available to answer any questions you may have related to designation of properties under the OHA and can be reached at heritage@ontario.ca.

Our government acknowledges the ongoing efforts of municipalities and the broader heritage sector in undertaking this work and will continue to monitor the implementation of these changes.

Sincerely,



Hon. Graham McGregor
Minister of Citizenship and Multiculturalism



REGULAR COUNCIL MEETING

RESOLUTION

Tuesday, August 11, 2026

Resolution # RC26159	Meeting Order: 6
Moved by: 	Seconded by: 

WHEREAS the Canadian Centre for Policy Alternatives (CCPA) has identified that Ontario hospitals are significantly underfunded relative to the growing demand for health care services; and

WHEREAS the CCPA's report, Failure by Design, identifies that smaller and rural hospitals are disproportionately affected by provincial underfunding; and

WHEREAS rural communities, including the Municipality of Wawa, depend on stable and adequately funded hospitals to provide timely access to emergency, acute, and specialized health care services; and

WHEREAS prolonged emergency department wait times, increasing health care costs, staffing shortages, and limited capacity continue to place significant strain on Ontario's health care system; and

WHEREAS maintaining access to high-quality health care services is essential to the health, safety, economic development, and long-term sustainability of northern and rural Ontario communities;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Municipality of Wawa hereby supports the Municipality of Central Manitoulin and the Municipality of Northeastern Manitoulin and the Islands in their request that the Province of Ontario provide immediate and sustained funding to strengthen Ontario's hospital system, including increased operating funding for small and rural hospitals to address capacity pressures, improve patient care, and reduce emergency department wait times; and



REGULAR COUNCIL MEETING

RESOLUTION

BE IT FURTHER RESOLVED THAT a copy of this resolution be forwarded to:

- The Honourable Doug Ford, Premier of Ontario;
- The Honourable Sylvia Jones, Deputy Premier and Minister of Health;
- Bill Rosenberg, MPP, Algoma–Manitoulin;
- The Association of Municipalities of Ontario (AMO);
- The Rural Ontario Municipal Association (ROMA);
- The Municipality of Central Manitoulin;
- The Municipality of Northeastern Manitoulin and the Islands; and
- All Ontario municipalities for their consideration and support.

RESOLUTION RESULT	RECORDED VOTE		
☐ CARRIED	MAYOR AND COUNCIL	YES	NO
☐ DEFEATED	Mitch Hatfield		
☐ TABLED	Cathy Cannon		
☐ RECORDED VOTE (SEE RIGHT)	Melanie Pilon		
☐ PECUNIARY INTEREST DECLARED	Jim Hoffmann		
☐ WITHDRAWN	Joseph Opato		

Disclosure of Pecuniary Interest and the general nature thereof.

- ☐ Disclosed the pecuniary interest and general name thereof and abstained from the discussion, vote and influence.

Clerk: _____

MAYOR – MELANIE PILON	CLERK – MAURY O'NEILL

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Box 10, Latchford, On. P0J 1N0
www.latchford.ca



7.7

Premier Doug Ford
Premiers Office, Room 281
Main Legislative Building, Queen's Park
Toronto, ON
M7A 1A5

Sent via email: premier@ontario.ca

August 20th, 2026

Re: Funding for Official Plan and Comprehensive Zoning By-law Reviews

Dear Premier Ford,

On behalf of the Council of the Corporation of the Town of Latchford, I am writing to provide you with a copy of Resolution No. 26/150, adopted by Council on August 18, 2026.

Small, rural and northern municipalities require current Official Plans and Zoning By-laws to support housing, attract investment, encourage economic development and responsibly plan for infrastructure and municipal services. However, completing comprehensive reviews of these documents can place a significant financial burden on municipalities with limited tax bases, staffing capacity and financial resources.

The Town of Latchford recently applied to the Northern Ontario Heritage Fund Corporation for assistance with modernizing its land-use planning framework. The Town was advised that stand-alone studies are not eligible under the current program guidelines. This funding gap may force smaller municipalities to delay necessary planning updates or redirect limited municipal funds away from other essential services.

Council is respectfully requesting that the Government of Ontario establish a dedicated, sustainable and recurring funding program to assist municipalities with the costs of reviewing and updating Official Plans and Comprehensive Zoning By-laws. The program should recognize the differing financial and administrative capacities of municipalities and provide enhanced assistance to small, rural, northern and lower-tier municipalities.

Eligible expenses should include professional planning services, technical studies, public and Indigenous consultation where applicable, mapping and geographic information system updates, growth analyses, servicing and infrastructure assessments, and other supporting work required to develop modern and effective planning documents.

We respectfully ask your government to recognize Official Plans and Zoning By-laws as critical housing-enabling and economic development infrastructure. Providing municipalities with the resources to complete this important work will help remove barriers to development, create greater certainty for residents and investors, and better position communities across Ontario for responsible and sustainable growth.

Thank you for your consideration of this request. We would welcome the opportunity to discuss this matter further with you or the appropriate provincial representatives.

Kindest Regards,

MRobinson

Malorie Robinson
CAO/Clerk-Treasurer
Town of Latchford

Cc:

Minister of Municipal Affairs and Housing, Rob Flack minister.mah@ontario.ca

Minister of Finance, Peter Bethlenfalvy minister.fin@ontario.ca

Minister of Economic Development, Job Creation and Trade, Vic Fedeli, medjct.minister@ontario.ca

Minister of Northern Economic Development and Growth, George Pirie mnedg.minister@ontario.ca

Federal Economic Development Agency for Northern Ontario, Patti Hadju patty.hajdu@parl.gc.ca

MP Nipissing – Timiskaming, Pauline Rochefort pauline.rochefort@parl.gc.ca

MPP Timiskaming – Cochrane, John Vanthof jvanthof-qp@ndp.on.ca

Association of Municipalities of Ontario (AMO) resolutions@amo.on.ca

Federation of Northern Ontario Municipalities (FONOM) fonom.info@gmail.com

Rural Ontario Municipal Association (ROMA) roma@roma.on.ca

Northwestern Ontario Municipal Association (NOMA) admin@noma.on.ca

**CORPORATION OF THE TOWN OF LATCHFORD
RESOLUTION**

7.7

Resolution No.: 26/150

Date: August 18th, 2026

MOVED BY: Councillor Newell

SECONDED BY: Councillor McDonald

Whereas, municipalities are required to plan for responsible growth, housing, economic development, infrastructure, environmental protection and the long-term needs of their communities through comprehensive land-use planning documents, including Official Plans and Zoning By-laws;

And whereas, Official Plans and Zoning By-laws must be periodically reviewed and updated to ensure they remain consistent with current provincial legislation, policies, community needs, development pressures and opportunities for economic growth;

And whereas, the cost of undertaking comprehensive Official Plan and Zoning By-law reviews can represent a significant financial burden, particularly for small, rural and northern municipalities with limited tax bases, staffing capacity and financial resources;

And whereas, outdated planning documents can create barriers to residential, commercial and industrial development, limit a municipality's ability to respond to changing economic opportunities, and make it more difficult to identify and prepare lands for future growth;

And whereas, modern and current planning documents provide municipalities, residents, businesses and investors with greater certainty regarding where and how development can occur and allow municipalities to proactively plan for housing, employment lands, infrastructure and municipal services;

And whereas, investment in municipal planning is an investment in economic development, housing readiness and community growth, as updated Official Plans and Zoning By-laws can help municipalities remove unnecessary barriers to development and establish clear policies to support new investment;

And whereas, the Town of Latchford applied to the Northern Ontario Heritage Fund Corporation (NOHFC) for assistance with the modernization of its land-use planning framework and was advised that stand-alone studies are ineligible under the current NOHFC program guidelines;

And whereas, municipalities should not be required to choose between funding essential municipal services and undertaking the comprehensive planning work necessary to position their communities for future housing and economic growth;

Now therefore be it resolved that, the Council of the Corporation of the Town of Latchford hereby calls upon the Government of Ontario to establish a dedicated and

sustainable funding program to assist municipalities with the costs associated with reviewing, updating and modernizing Official Plans and Comprehensive Zoning By-laws;

And further that, such a funding program recognize the differing financial and administrative capacities of municipalities and provide enhanced funding opportunities for small, rural, northern and lower-tier municipalities where the cost of comprehensive planning reviews can represent a disproportionate burden on the municipal tax base;

And further that, eligible costs include, but not be limited to, professional planning services, technical studies and background reports required to support Official Plan and Zoning By-law reviews, public and Indigenous consultation where applicable, mapping and geographic information system updates, growth and development analysis, infrastructure and servicing assessments, and other supporting work necessary to establish modern and effective municipal planning documents;

And further that, the Province recognize municipal Official Plans and Zoning By-laws as critical economic development and housing-enabling infrastructure that provide the regulatory foundation necessary to support investment, development and sustainable community growth;

And further that, consideration be given to establishing a recurring funding intake so municipalities can undertake required planning reviews proactively rather than delaying necessary updates because of financial constraints;

And finally that, a copy of this resolution be circulated to the Premier of Ontario; the Minister of Municipal Affairs and Housing; the Minister of Finance; the Minister of Economic Development, Job Creation and Trade; the Minister of Northern Economic Development and Growth; the Minister of Infrastructure; the Federal Economic Development Agency for Northern Ontario (FedNor); John Vanthof, MPP for Timiskaming—Cochrane; Pauline Rochefort, MP Nipissing-Timiskaming; the Association of Municipalities of Ontario (AMO); the Federation of Northern Ontario Municipalities (FONOM); the Northwestern Ontario Municipal Association (NOMA); the Rural Ontario Municipal Association (ROMA); and all municipalities in Ontario, requesting their support and endorsement of this resolution.

CARRIED

**Township of Southgate
Administration Office**

185667 Grey County Road 9, RR 1
Dundalk, ON N0C 1B0



Phone: 519-923-2110
Toll Free: 1-888-560-6607
Fax: 519-923-9262
Web: www.southgate.ca

September 17, 2026

**Re: Support - Town of Parry Sound – Request for Province to Establish
Regulatory Framework for E-Scooters**

Please be advised that at its regular meeting held on September 16, 2026, Council of the Corporation of the Township of Southgate approved the following:

No. 2026-346

Moved By Deputy Mayor Dobreen

Seconded By Councillor Shipston

Be it resolved that Southgate Council receive for information the correspondence from the Town of Parry Sound regarding the establishment of a regularly framework to govern e-scooters; and

That a copy of this resolution be circulated to the Association of Municipalities of Ontario (AMO), the Rural Ontario Municipal Association (ROMA), the Premier of Ontario, Doug Ford, the Minister of Transportation, Prabmeet Singh Sarkaria, Bruce-Grey Owen Sound MPP Paul Vickers, and Ontario municipalities.

Carried

If you have any questions, please contact our office at (519) 923-2110, ext 233.

Sincerely,

Holly Malynyk, Deputy Clerk
Township of Southgate

Encl: Town of Parry Sound – Request Province Establish Regulatory Framework for E-scooters

CC:

AMO

ROMA

Hon. Doug Ford, Premier of Ontario

Hon. Steven MacKinnon, The Minister of Transportation

Prabmeet Singh Sarkaria, MPP, Parry Sound-Muskoka

Paul Vickers, MPP, Bruce-Grey-Owen Sound

All 444 Municipalities in Ontario

**THE CORPORATION OF THE TOWN OF PARRY SOUND
RESOLUTION IN COUNCIL**

NO. 2026 –

DIVISION LIST

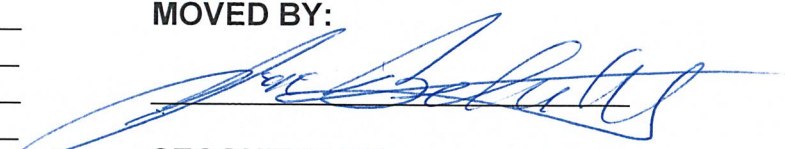
YES NO

DATE: September 1, 2026

Councillor **G. ASHFORD**
Councillor **J. BELESKEY**
Councillor **P. BORNEMAN**
Councillor **B. KEITH**
Councillor **D. McCANN**
Councillor **C. McDONALD**
Mayor **J. McGARVEY**

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

MOVED BY:



SECONDED BY:



CARRIED: ✓ **DEFEATED:** _____ **Postponed to:** _____

WHEREAS electric kick-style scooters (e-scooters) have become an increasingly popular and affordable form of transportation in Parry Sound and across Ontario; and

WHEREAS e-scooters can provide an accessible, low-emission transportation option and help address transportation needs in communities such as Parry Sound that do not have conventional public transit; and

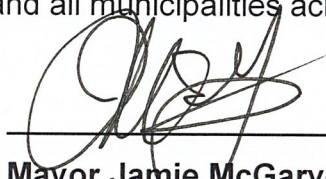
WHEREAS Ontario's current e-scooter pilot program places responsibility on individual municipalities to determine how e-scooters may operate locally, creating administrative and enforcement challenges, particularly for smaller municipalities with limited resources; and

WHEREAS the continued use of a pilot framework has resulted in uncertainty and inconsistent approaches to e-scooter regulation across the Province.

THEREFORE BE IT RESOLVED that the Council of the Town of Parry Sound requests that the Province of Ontario establish a province-wide regulatory framework for e-scooters that recognizes their unique operating characteristics, maintains appropriate safety standards, and provides municipalities with authority to address local needs; and

FURTHER BE IT RESOLVED that the Town of Parry Sound requests the support of the Association of Municipalities of Ontario (AMO) and the Rural Ontario Municipal Association (ROMA) in advocating for a framework that reduces unnecessary administrative and enforcement burdens on local municipalities; and

FINALLY BE IT RESOLVED that a copy of this resolution be circulated to the Association of Municipalities of Ontario (AMO), the Rural Ontario Municipal Association (ROMA), the Premier of Ontario, Doug Ford, the Minister of Transportation, Prabmeet Singh Sarkaria, Parry Sound–Muskoka MPP, Graydon Smith, and all municipalities across Ontario.



Mayor Jamie McGarvey



INFORMATION REPORT

PREPARED FOR: MEMBERS OF COUNCIL
PREPARED BY: MAYOR RAYMOND A. BÉLANGER
TITLE: PHYSICIAN RECRUITMENT COMMITTEE REPORT
DATE: MONDAY SEPTEMBER 28, 2026
REPORT NO: 26-38R

BACKGROUND

The Physician Recruitment Committee consists of appointed Members from Councils of the Town of Mattawa, Townships of Bonfield (Narry Paquette) and Papineau-Cameron (Mélanie Chenier) and the Municipalities of Calvin (Richard Gould) and Mattawan (Janet McNabb).

Other members of the committee consist of Dr. Bryan Williams (Chief of Staff), Tanya Bélanger (President & CEO), Raj Chahal (Interim VP Corporate Services & CFO), Christine Thompson (VP Clinical Services/CNO), Kayla Michaud (Physician Recruiter) and Lyse Coté (Recorder).

ANALYSIS & DISCUSSION

Update on Physician Recruitment:

DJ Houle has written his exam and received a favourable outcome, he has started his practice in July 2026, welcome to the Mattawa Hospital Dr Houle hoping that your tenure will be successful and lasting.

Adam Richie has received the full \$100,000 recruitment incentive and confirmed he has full intentions of starting his practice here in Mattawa in August 2027.

Recruitment activity continues on an ongoing basis.

The Physician Recruiter was approached by a NOSM Board Member to engage in a relationship that would enable NOSM students to come spend some time at our site. The Chief of Staff, Physician Recruiter, and Dr. Houle have met with NOSM to re-establish a relationship with our hospital. This relationship will have medical residents' complete placements at our hospital again.

The long-term recruitment goal is to bring on two additional physicians following DJ Houle's onboarding, including Adam Richie and one additional physician.

The Emergency Department physician schedule is complete until December 31, 2026. All shifts have been filled by our physicians and our locums. We did not need to utilize the EDLP team between now and the end of December.

A committee member suggested now that Dr. Houle has established his practice in Mattawa that we invite him to the next meeting to hear from him on what enticed him to want to work here and if there is anything else that could have been offered to encourage recruitment. The committee agreed this would be beneficial. Dr. Houle and Dr. Wilkins will be invited to the next meeting to share their perspectives and experience with recruitment.

8.1

The President & CEO and the Physician Recruiter will be attending the 2026 Community Concierge Connection Event in Thunder Bay on October 22nd and 23rd. This event includes workshops on recruitment and time for medical students to visit our Mattawa Hospital booth and learn more about working here. Dr. Wilkins was invited to attend but the dates didn't work with her schedule she noted she would consider it for next year.

New Business

Discussion took place regarding collaborative work related to funding levies for Algonquin Nursing Home.

It was explained that the group of four municipalities is actively working to withdraw from the operational levy associated with Cassellholme and is exploring the possibility of redirecting funding toward the Algonquin Nursing Home.

It was further noted that these matters remain under the authority of the Ministry of Long-Term Care and the Cassellholme Board of Management, and further information is expected once decisions are made. The President & CEO will hold off on meeting with the mayors at this time, as discussions are currently ongoing at the municipal level.

Review of Terms of Reference:

The Terms of Reference were circulated and approved as amended. The Terms of Reference are attached to this report.

Financial Report:

The Interim VP Corporate Services & CFO provided an overview on the attached Financial Statements. He noted we started the year with a deficit of 26k. With this year's contributions the deficit will decrease to 4k as we are not making any signing incentive payments this year. Dr. Wilkins, Dr. Houle, and Adam Ritchie have received their full signing incentive payments. The budget planning for next fiscal included signing incentive payments as we hope to have recruited a fourth physician.

As previously agreed, we will wait until after the municipal elections to have conversations on contributions from the municipalities going forward. The town's financial commitment ends in 2027-28.

DATE OF NEXT MEETING

Meetings are held on a quarterly basis. The next meeting will be scheduled for January 11, 2027.

FINANCIAL IMPLICATIONS

The Council of the Corporation of the Town of Mattawa approved a five-year annual financial commitment of \$13,769.54 per year for the Mattawa Physician Recruitment Initiative. This annual contribution began 2024 with the final payment in 2028 payable in January of each year.

RELEVANT POLICY/LEGISLATION

ATTACHMENTS

Physician Recruitment Committee Terms of Reference & Financial Report

5.2 Review Terms of Reference

		Title: Terms of Reference – Physician Recruitment Committee		
		Manual: Policy and Procedure Manual		
Author/Originator: Initials CEO	MH Policy #: T-173	Distribution: All Departments		Page 1 of 2
Approved by: Initials President CEO	Date Issued: June 2026	Date Reviewed:	Date Revised:	

PURPOSE:

This committee's purpose is to be probative in the recruitment and retention of health professionals for the residents of the Town of Mattawa and its surrounding communities, beginning with the needed complement of Family/General Practitioners as a priority. To also recruit and retain other health professionals as needs are identified.

ROLES & RESPONSIBILITIES:

The Town of Mattawa and its surrounding communities will develop a catchment area wide cohesive strategy that addresses our current recruitment and retention needs. The Strategy will be built on our community's past experiences and the "best practices" of other municipalities.

DURATION OF TERM:

The Township, Municipality and Town representatives will serve for the duration of the municipal election period. New representatives will be assigned following the election process, or sooner if required.

COMMITTEE MEMBERSHIP

Municipalities will be responsible to assign their designated representative.

- o President/CEO
- o Chief of Staff
- o VP Clinical Services/CNO
- o VP Corporate Services & CFO
- o Physician Recruiter
- o HFO Representative
- o Town of Mattawa Representative (who shall be Chair)
- o Papineau/Cameron Township Representative
- o Municipality of Calvin Representative
- o Municipality of Mattawan Representative
- o Bonfield Township Representative

MANDATE:

The mandate of this recruitment committee is to:

1. Develop programs to attract physicians to Mattawa
2. Develop programs for physicians retention

IMPORTANT NOTE TO USER Revision can only be done by the Author / Originator. Photocopied documents are not controlled and should be checked against the electronic master policy.
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PHYSICIAN RECRUITMENT COMMITTEE MEETING

	Title: Terms of Reference – Physician Recruitment Committee	
	Manual: Policy and Procedure Manual	

3. Liaise with organizations and other committees with similar mandates within our District to devise joint initiatives
4. Provide recommendations on such above noted matters to the Mattawa Hospital Leadership Team

FREQUENCY OF MEETINGS:

The Physician Recruitment Committee shall meet quarterly and at the call of the Chair.

COMMITTEES/STAKEHOLDER REVIEW & APPROVAL

This provides evidence that the relevant committee/stakeholders affected by the policy and procedure have reviewed and approved the content:

Committee / Stakeholders:	Date
Physician Recruitment Committee	June 8, 2026

IMPORTANT NOTE TO USER

Revision can only be done by the Author / Originator.
Photocopied documents are not controlled and should be checked against the electronic master policy.

6.1 Financial Report

Budget Comparison - at August 31, 2026

	Budget	Actual	Variance
<u>Fund Contributions</u>			
Revenue from Townships/Municipalities	31,699.56	31,699.56	-
Revenue from Hospital	12,000.00	12,000.00	-
Total Revenue	\$ 43,699.56	\$ 43,699.56	\$ -
<u>Expenses</u>			
Physician Site Visits/Resident Get-Away Weekend	1,000.00	-	1,000.00
Academic Days at Universities/Other Recruitment Fairs	1,000.00		1,000.00
Giveaways	750.00		750.00
Advertising/Invitations/Marketing Expenses	500.00		500.00
Physician Retention Office Space (2 months)	6,400.00	3,200.00	3,200.00
Physician Incentives (travel, accomodation, etc)	1,000.00	474.60	525.40
NOSM Membership Fees	3,000.00		3,000.00
Recruiter Costs	8,473.92	3,530.80	4,943.12
Expenses before Incentives	22,123.92	7,205.40	\$ 14,918.52
Signing Incentives			-
Total Expenses	22,123.92	7,205.40	14,918.52
Net Surplus / (Deficit)	21,575.64	36,494.16	14,918.52
Opening Fund Balance	- 26,230.16	- 26,230.16	
Cumulative Fund Balance	- 4,654.52	10,264.00	

PHYSICIAN RECRUITMENT COMMITTEE MEETING

Recruitment Fund - Cumulative Report
AT August 31, 2026

	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27
Contributions										
Mattawa Hospital	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00
Town of Mattawa	\$ 13,769.54	\$ 13,769.54	\$ 13,769.54	\$ 13,769.54	\$ 13,769.54	\$ 13,769.54	\$ 13,769.54	\$ 13,769.54	\$ 13,769.54	\$ 13,769.54
Calvin Township	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
Mattawan Township	\$ 2,011.32	\$ 2,011.32	\$ 2,011.32	\$ 2,011.32	\$ 2,011.32	\$ 2,011.32	\$ 2,011.32	\$ 2,011.32	\$ 2,011.32	\$ 2,011.32
Papineau Township	\$ 12,218.70	\$ 12,218.70	\$ 12,218.70	\$ 12,218.70	\$ 12,218.70	\$ 12,218.70	\$ 12,218.70	\$ 12,218.70	\$ 12,218.70	\$ 12,218.70
Bonfield Township	\$ 1,200.00	\$ 1,200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,000.00	\$ 1,200.00	\$ 1,200.00
Total Contributions	\$ 43,699.56	\$ 43,699.56	\$ 42,499.56	\$ 42,499.56	\$ 42,499.56	\$ 42,499.56	\$ 48,499.56	\$ 43,699.56	\$ 43,699.56	\$ 43,699.56
Disbursements										
Physician Site Visits/Resident Get-Away Weekend										
Academic Days at Universities/Other Recruitment Fairs	\$ -	\$ 1,904.01	\$ 1,382.03	\$ 2,954.23	\$ 634.11			\$ 933.24	\$ 900.00	
Giveaways								\$ 474.02	\$ 749.00	
Advertising/Invitations/Marketing Expenses	\$ -	\$ -	\$ 150.00	\$ 767.76			\$ 2,009.22			
Physician Retention Office Space (2 months)	\$ -	\$ -	\$ -	\$ -						\$ 3,200.00
Physician Incentives (travel, accommodation, etc)	\$ -	\$ 7,000.00	\$ -	\$ -		\$ 11,982.24	\$ 3,380.31	\$ 1,583.16	\$ 402.66	\$ 474.60
NOSM Membership Fees									\$ 3,000.00	
Recruiter Costs	\$ 3,953.11	\$ 7,906.23	\$ 5,259.48	\$ 5,595.65	\$ 8,187.54	\$ 6,249.45	\$ 6,759.61	\$ 8,182.36	\$ 8,246.78	\$ 3,530.80
Return of Service Incentives						\$ 50,000.00	\$ 100,000.00	\$ 100,000.00	\$ 50,000.00	
Payment to MBEDC for Dr. L. Incentive	\$ 21,000.00	\$ -	\$ -	\$ -						
Total Disbursements	\$ 24,953.11	\$ 18,810.24	\$ 6,771.51	\$ 9,317.84	\$ 8,821.65	\$ 68,231.69	\$ 112,149.14	\$ 111,172.78	\$ 63,298.44	\$ 7,205.40
Net Change	\$ 18,746.45	\$ 26,889.32	\$ 35,728.05	\$ 33,181.72	\$ 35,677.91	\$ (25,732.13)	\$ (63,649.58)	\$ (67,473.22)	\$ (19,598.88)	\$ 36,494.16
Cumulative Fund Balance	\$ 18,746.45	\$ 45,635.77	\$ 81,363.82	\$ 114,545.53	\$ 150,223.65	\$ 124,491.52	\$ 60,841.94	\$ (6,831.28)	\$ (26,230.16)	\$ 10,284.00
										\$ 0.00

Physician Recruitment Committee - Budget Planning 2022-2028

	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
Fund Contributions							
Revenue from Townships/Municipalities		\$31,700	\$31,700	\$31,700	\$31,700	\$31,700	\$31,700
Revenue from Hospital		12,000	12,000	12,000	12,000	12,000	12,000
Total Revenue	\$43,699.56	\$43,699.56	\$43,699.56	\$43,699.56	\$43,700.00	\$43,700.00	\$43,700.00
Expenses							
Physician Site Visits/Resident Get-Away Weekend	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00
Academic Days at Universities/Other Recruitment Fairs	\$0.00	\$0.00	\$1,000.00	\$900.00	\$1,000.00	\$1,000.00	\$1,000.00
Giveaways	\$0.00	\$0.00	\$750.00	\$749.00	\$750.00	\$750.00	\$750.00
Advertising/Invitations/Marketing Expenses	\$500.00	\$500.00	\$500.00	\$0.00	\$500.00	\$500.00	\$500.00
Physician Retention Office Space (2 months first 3 years)	\$0.00	\$0.00	\$0.00	\$0.00	\$6,400.00	\$0.00	\$3,200.00
Physician Incentives (travel, accommodation, etc)	\$10,000.00	\$5,000.00	\$5,000.00	\$402.66	\$1,000.00	\$1,000.00	\$1,000.00
NOSM Membership Fees				\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00
Recruiter Costs	\$6,249.45	\$6,718.79	\$6,853.17	\$8,246.78	\$8,473.92	\$8,473.92	\$8,473.92
Expenses before Incentives	\$16,749.45	\$12,218.79	\$15,603.17	\$13,298.44	\$22,123.92	\$15,723.92	\$18,923.92
Signing Incentives							
Physician Incentives#1	\$25,000	\$25,000	\$25,000	\$25,000	\$0		
Physician Incentives#2	\$25,000	\$25,000	\$50,000	\$0	\$0		
Physician Incentives#3		\$50,000	\$25,000	\$25,000	\$0		
Physician Incentives#4					\$0	\$25,000	\$25,000
Physician Incentives#5							\$25,000
Total Incentives	\$50,000	\$100,000	\$100,000	\$50,000	\$0	\$25,000	\$50,000
Total Expenses	\$66,749	\$112,219	\$115,603	\$63,298	\$22,124	\$40,724	\$68,924
Net Surplus / (Deficit)	-\$23,050	-\$68,519	-\$71,904	-\$19,599	\$21,576	\$2,976	-\$25,224
Opening Fund Balance	Actual \$150,224	Actual \$124,492	Actual \$60,842	Estimate -\$6,631	Estimate -\$26,230	Estimate -\$4,654	Estimate -\$1,678
Cumulative Fund Balance	\$124,492	\$60,842	-\$6,631	-\$26,230	-\$4,654	-\$1,678	-\$26,902
*4th physician ROS payments remaining							
Total surplus/(deficit)							

Notes:

Physician retention office space - we would pay for 2 months of office rental for each physician (Dr. Taylor Wilkins, Dr D.J Houle)



INFORMATION REPORT

PREPARED FOR: MAYOR BÉLANGER AND MEMBERS OF COUNCIL

PREPARED BY: PAUL LAPERRIERE, CAO/TREASURER

TITLE: UPDATES FROM TOWNHALL

DATE: MONDAY SEPTEMBER 28, 2026

REPORT NO: 26-39R

BACKGROUND

ANALYSIS AND DISCUSSION

PARKS AND RECREATION

i. **Seasonal Shutdowns**

The splash pad at Timmins Park will be shutdown and winterized after the Thanksgiving weekend.

Similarly, PW staff will begin removing the fingers at the marina dock after the long weekend.

ii. **Mike Rodden Arena 2026-27 Season**

The arena sub-floor ice making infrastructure is end of life, 4 or 5 years over. One of these days, it will fail beyond repair and we will not have an ice season. We believe that our ice infrastructure repair specialist has again saved the day. If all goes well, the ice plant will be turned on October 5, 2026 with ice available for use by October 19th.

iii. **Adult Learn to Skate Program**

The skating Aids for the Learn to Skate program have arrived. The program will begin when the ice is ready and will run all season every Tuesday from 10:00 - 11:00. This program was made possible through provincial funding.

iv. **Family Skating**

Family Skating will be free to all the entire season. The Town of Mattawa thanks all our sponsors for their generous support.

v. **Curling Rink / Fitness Centre Renos**

The renovations are well underway, especially on the exterior. An issue that surfaced was the condition of the roof, discovered to be beyond repair. We've met with Curling Club management and they've agreed to contribute an additional \$25,000 to help pay for the roof repair. A full project summary will be presented later this fall.

vi. **Comedy Night**

The Mike Rodden Arena will be hosting a Comedy Night featuring Dylan Gott and Darren Frost on January 23, 2027. It promises to be an entertaining evening with tickets at \$20 in advance, \$25 at the door.

vii. **Staffing Update**

Our Parks and Recreation Supervisor will be off on leave mid-October to the end of November. The Director will assume her responsibilities during this time.

PUBLIC WORKS

i. '01 Plow Truck

Our oldest plow truck (25 years old) has numerous failing parts totalling nearly \$40,000 in quoted repair bills. Given the age of the truck, it makes no sense to try to fix it. Rather, we are actively pursuing a used replacement, something we can afford. In the meantime, if tough winter conditions leave us lacking, we will hire a 3rd party to help with the plowing.

ii. Sand and Salt

Our sand and salt for the winter season have been ordered and will soon be delivered and mixed, ready for use for this coming winter.

FIRE DEPARTMENT

i. Fire Truck

Our new to us fire truck is in North Bay for inspection and final repairs/touch-ups. When completed, it will make its journey to Mattawa. More information to come on when it will arrive and what is being planned.

TOWNHALL

i. Regular Hours

The office is back to regular hours being Monday – Thursday 9am - 5pm and Friday 9am- 4pm.

ii. Truth and Reconciliation Day

Truth and Reconciliation Day is a National Regulated Holiday and is not recognized in Ontario, Alberta, Saskatchewan and Quebec as a provincial statutory holiday. For the last 3 years however, Council for the Town of Mattawa have passed motions declaring Truth and Reconciliation as a day to be observed with the office and all non-essential services closed.

In keeping with this practice, we are closing the office on Wednesday September 30, 2026 with the belief that Council would direct staff to do so.

iii. 2026 Municipal Election

This is the last Council meeting before the October 26, 2026 Municipal Election. Hard to phantom that it has been 4 years already. I've enjoyed working with all of you.

For those of you who are not seeking re-election, thank you for your service to the community and contributions to this Council.

For those of you who are, I wish you all the best in next month's election.

FINANCIAL CONSIDERATIONS

RELEVANT POLICY/LEGISLATION

ATTACHMENTS



INFORMATION REPORT

PREPARED FOR: MAYOR BÉLANGER AND MEMBERS OF COUNCIL

PREPARED BY: PAUL LAPERRIERE, CAO/TREASURER

TITLE: VOYAGEUR DAYS 2026

DATE: MONDAY SEPTEMBER 28, 2026

REPORT NO: 26-40R

BACKGROUND

Financial update on the results of the 2026 Voyageur Days Festival.

ANALYSIS AND DISCUSSION

Attached are the financial results for 2026. As previously indicated, ticket sales were below expected levels at 1,833, 24% less than budget representing nearly \$59,000 in less ticket sales. There was no NOHFC grant this year, leaving a government shortfall of \$15,000. The Town's contribution of \$50,000 as part of economic development support was a boost to revenues.

Expenses were \$25,436 below budget which also contributed positively to the overall result. In the end, the festival lost \$7,982.

FINANCIAL CONSIDERATIONS

The festival's loss will be absorbed through normal operations.

RELEVANT POLICY/LEGISLATION

ATTACHMENTS

Voyageur Days 2026 – Financial Report



VOYAGEUR DAYS FESTIVAL 2026

Financial Report

Prepared by:

Paul Laperrière

Date:

September 17, 2026

TOWN OF MATTAWA
2026 Voyageur Days

INDEX

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Historical Overview - ticket sales	4
Historical Overview - Financial Summary	5
Sponsors	6

TOWN OF MATTAWA

2026 Voyageur Days

Financial Results

ACTUAL			BUDGET		VARIANCE	COMMENTS
REVENUE						
Ticket sales	157,267		216,025		(58,758)	See ticket sales analysis, Appendix 1.
Bar sales	94,949		145,000		(50,051)	Bar sales align with attendance level.
Sponsors	59,451		15,000		44,451	See list, Appendix 3.
Vendors	6,700		6,800		(100)	
Merchandise	2,090		1,475		615	
Camping	1,125		5,700		(4,575)	
Province of Ontario	55,000		70,000		(15,000)	No NOHFC grant this year (\$15K in past).
Town of Mattawa	50,000		-		50,000	As per Council Report #26-35R
TOTAL REVENUE		426,582	460,000		(33,418)	
EXPENSES						
Entertainment						
Bands						
Contracts	223,546		227,470			
Riders	8,445		7,500			
Accomodations	9,024		8,000			
Transportation	1,318	242,333	-	242,970	637	
Sound		31,107		35,000	3,893	Sourced new provider in 2026.
Family activities		10,695		10,000	(695)	
Fireworks		9,000		9,000	-	
Bar						
Alcohol	45,683		60,116			
Wages	5,741		8,300			Actual net of tips of \$5,105.
Ice	3,410		3,400			
Refer	2,015		1,850			
Supplies	1,617		-			
License	450	58,915	540	74,206	15,291	Lower sales as per above.
Marketing						
Radio	9,228		4,000			
Nip Reader	995		1,000			
Magazines	203		-			
Signage	315		-			
Photopraphy/video	1,600		-			
Prize giveaways	2,000		-			
Miscellaneous	534	14,875	-	5,000	(9,875)	\$7,000 in-kind

TOWN OF MATTAWA

2026 Voyageur Days

Financial Results

ACTUAL		BUDGET		VARIANCE	COMMENTS
Merchandise	1,177		1,200	23	
Security					
OPP	8,800		8,800		
Private	13,031		16,300		
Gate	1,350		3,100		
First Aid	2,301		1,000	3,718	Reduced "yellow shirts" since more OPP/Private Security.
Grounds					New provider in 2025.
Toilets	11,601		15,000		
Supplies	2,441		1,300		
Electrical	8,374		-		\$7,000 in-kind
Lighting	5,000		-		\$5,000 in-kind
Accomodations	2,200		2,600		\$2,200 in-kind
Insurance	2,371		4,000	(9,087)	Result of going to market in 2026.
Entandem	6,300		24,481	18,181	2022-2024 paid for in 2025.
Miscellaneous	2,692		6,043	3,351	Not needed; booked where they belong.
TOTAL EXPENSES	434,564		460,000	25,436	
SURPLUS (DEFICIT)	(7,982)		-	(7,982)	

TOWN OF MATTAWA

2026 Voyageur Days

Ticket Sales

Description	ACTUAL			BUDGET			Variance
	# of tickets	\$/ticket	\$	# of tickets	\$/ticket	\$	
All Weekend long	1,108	112	123,667	1,526	110	167,407	(43,740)
Friday Night only	181	80	14,480	247	87	21,436	(6,956)
Saturday night only	172	80	13,760	248	87	21,522	(7,762)
Sunday night only	134	40	5,360	145	39	5,660	(300)
Sponsors	189	-	-	200	-	-	-
Staff	49	-	-	50	-	-	-
TOTAL	1,833	86	157,267	2,416	89	216,025	(58,758)

See Historial Overview, Appendix 2, for prior year ticket sales

TICKET SALES BY ORIGIN

LOCAL

POH 1VO	173	
North Bay	205	
Within 50KMs of North Bay	149	
Staff	49	
Sponsored	95	
Unknown	222	893

OUT-OF-TOWN

Sudbury and area	172	
Central Ontario	50	
Eastern Ontario	100	
Northeastern Ontario	88	
Southern Ontario	191	
Outside Ontario	23	
Sponsored	94	
Unknown	222	940

TOTAL		1833
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TOWN OF MATTAWA

2026 Voyageur Days

HISTORICAL OVERVIEW - TICKET SALES

TICKET INFO

YEAR	Tickets sold	Avg \$/ticket	Ticket sales
2026	1,833	86	157,267
2025	2,492	87	216,435
2024	2,927	70	203,778
2023	2,450	60	148,006
2022	2,555	56	143,107
2021			
2020			
2019	2,518	36	90,300
2018	2,360	46	108,203
2017	2,459	46	112,013
2016	3,034	51	154,932
2015	3,997	46	184,806
2014	6,055	33	196,931
2013			
2012			
2011			
2010			
2009			
2008			
2007	7,000	20	140,000
2006			
2005			
2004			
2003			
2002			
2001			
2000			
1999			
1998	5,105	5	25,525

TOWN OF MATTAWA

2026 Voyageur Days

HISTORICAL OVERVIEW - FINANCIAL

FINANCIAL HIGHLIGHTS						
YEAR	Gov't grants / TOM	Festival revenue	Total revenue	Expenses	Profit (loss)	Profit (loss) with no gov't / TOM funding
2026	105,000	321,582	426,582	434,564	(7,982)	(112,982)
2025	70,000	392,331	462,331	481,285	(18,954)	(88,954)
2024	70,000	338,356	408,356	453,167	(44,811)	(114,811)
2023	106,350	310,695	417,045	380,794	36,251	(70,099)
2022	153,589	281,373	434,962	292,505	142,457	(11,132)
2021						
2020						
2019	20,000	225,703	245,703	323,244	(77,541)	(97,541)
2018		234,861	234,861	296,826	(61,965)	(61,965)
2017		250,301	250,301	296,033	(45,732)	(45,732)
2016		373,996	373,996	453,285	(79,289)	(79,289)
2015		505,519	505,519	654,846	(149,327)	(149,327)
2014		485,832	485,832	568,361	(82,529)	(82,529)
2013		469,650	469,650	486,696	(17,046)	(17,046)
2012		484,740	484,740	427,677	57,063	57,063
2011		456,787	456,787	473,078	(16,291)	(16,291)
2010		676,351	676,351	701,218	(24,867)	(24,867)
2009		474,896	474,896	494,525	(19,629)	(19,629)
2008		413,615	413,615	399,507	14,108	14,108
2007		404,611	404,611	343,501	61,110	61,110
2006		316,791	316,791	310,919	5,872	5,872
2005		307,196	307,196	292,948	14,248	14,248
2004		263,972	263,972	264,524	(552)	(552)
2003		224,448	224,448	234,227	(9,779)	(9,779)
2002		220,539	220,539	228,824	(8,285)	(8,285)
2001		188,359	188,359	174,449	13,910	13,910
2000		145,188	145,188	109,894	35,294	35,294
1999		96,752	96,752	89,784	6,968	6,968
1998		48,684	48,684	48,760	(76)	(76)

TOWN OF MATTAWA

2026 Voyageur Days

SPONSORS

		Cash	In-kind	Total
1 .	Wade Collins Electric		7,000	7,000
2 .	Cooper Equipment Rental		5,000	5,000
3 .	Jp2g	5,000		5,000
4 .	Vista Radio		5,000	5,000
5 .	Wilson's Builders' Supplies	5,000		5,000
6 .	OPG	3,800		3,800
7 .	Dodier Construction	3,000		3,000
8 .	Mattawa IDA	3,000		3,000
9 .	NS Rail	3,000		3,000
10 .	Mattawa Dentistry	2,000		2,000
11 .	Raptor Kayak Canada		2,000	2,000
12 .	Sid Turcotte Park	1,000	1,000	2,000
13 .	Papineau-Cameron	1,500		1,500
14 .	Old Hickory		1,200	1,200
15 .	Best Western North Bay		1,150	1,150
16 .	Belanger Taxi	1,000		1,000
17 .	Borgford Equipment	1,000		1,000
18 .	Gincor	1,000		1,000
19 .	Stephen Nadeau	1,000		1,000
20 .	Vic Fedeli	750		750
21 .	Caisse Alliance	500		500
22 .	Dumont Backhoe Services	500		500
23 .	Gateway First Aid		500	500
24 .	Good Riddance Pest Control	500		500
25 .	Madadjiwan	500		500
26 .	Mark Peplinski	500		500
27 .	Mattawa Sports & Marine	500		500
28 .	Two Rivers Motel	500		500
29 .	Welcome Inn Motel	500		500
30 .	Smile Information Services		300	300
31 .	Le Voyageur Inn	250		250
TOTAL		36,300	23,150	59,450



INFORMATION REPORT

PREPARED FOR: MAYOR BÉLANGER AND MEMBERS OF COUNCIL

PREPARED BY: PAUL LAPERRIERE, CAO/TREASURER

TITLE: VOYAGEUR DAYS 2027

DATE: MONDAY SEPTEMBER 28, 2026

REPORT NO: 26-41R

BACKGROUND

Budget for V-Days 2027.

ANALYSIS AND DISCUSSION

At the August 10, 2026 regular Council meeting, staff presented the financial impact of the Voyageur Days Festival to Mattawa and area over the 3-day event.

The final results of the July 24 – 26, 2026 festival were not in but staff asked Council if they wanted the event to go on in 2027, and if they did, that they pass a motion, allowing staff to start planning and signing bands for next year.

In the end, a motion was passed to hold a 28th annual Voyageur Days festival in 2027 and, despite no update on the financial results of 2026, approved a budget of \$460,000.

FINANCIAL CONSIDERATIONS

Staff have now finished compiling the results with 2026, posting a \$7,982 loss. Consequently, the 2027 budget has been reduced by \$10,000 from \$460,000 to \$450,000.

Details of the budget information on ticket sales and pricing can be found in the attached report.

RELEVANT POLICY/LEGISLATION

ATTACHMENTS

Voyageurs 2027 – Budget



VOYAGEUR DAYS FESTIVAL 2027

BUDGET

Prepared by:

Paul Laperrière

Date:

September 21, 2026

TOWN OF MATTAWA**VOYAGEUR DAYS - 2027 Budget****Financial Summary**

	2026		2027 Budget
	Budget	Actual	
REVENUE			
Wristbands	216,025	157,267	168,700
Sponsorships	15,000	59,451	61,156
Vendors	6,800	6,700	6,700
Merchandise	1,475	2,090	2,000
Camping	5,700	1,125	2,000
Bar	145,000	94,949	104,444
Province of Ontario	70,000	55,000	55,000
TOM	-	50,000	50,000
Total Revenue	460,000	426,582	450,000
EXPENSES			
Entertainment			
Music	227,470	223,546	235,000
Other (family & kids)	10,000	10,695	10,000
Fireworks	9,000	9,000	9,000
Sound & lighting	35,000	31,107	32,000
Riders	7,500	6,023	6,200
Accomodations & travel	8,000	10,342	10,000
Marketing	5,000	14,875	12,000
Merchandise	1,200	1,177	1,200
Safety			
Private security	16,300	13,031	14,000
OPP	8,800	8,800	9,000
Gate	3,100	1,350	1,500
First Aid	1,000	2,301	2,300
Electrical	-	8,374	8,000
Port-a-Potties rental	15,000	11,601	12,500
Lighting		5,000	5,000
Accomodation		2,200	2,200

TOWN OF MATTAWA

VOYAGEUR DAYS - 2027 Budget
Financial Summary

	2026		2027
	Budget	Actual	Budget
Beverages			
Alcohol	60,116	45,683	50,251
Bartenders	8,300	5,741	5,600
Ice	3,400	3,410	3,500
Refrigerated trailer	1,850	2,015	2,100
Supplies		1,617	1,000
License	540	450	540
Insurance	4,000	2,371	2,400
Trailers	2,600	2,422	2,500
Supplies	1,300	2,441	2,500
All others/miscellaneous	6,044	2,692	3,409
Entandem - 2023, 2024, 2025	18,000	-	-
Entandem - 2026	6,481	6,300	6,300
Total Expenses	460,000	434,564	450,000
NET	(0)	(7,982)	0

TOWN OF MATTAWA**VOYAGEUR DAYS - 2027 Budget****Ticket Sales Information****TICKET SALES:**

Ticket type	2027 BUDGET			2026 ACTUAL		
	# of tickets	\$/ticket	\$	# of tickets	\$/ticket	\$
All-Weekend-Long	1,275	105	134,500	1,108	112	123,667
Fri / Sat only	340	85	28,800	353	80	28,240
Sunday only	135	40	5,400	134	40	5,360
Sponsors & staff	250	-	-	238	-	-
Total	2,000	84	168,700	1,833	86	157,267

TICKET PRICING:

Purchase timeline	Frid / Sat only	Sun only	All wkld long
EARLY BIRD #1 - to Black Friday (now to Nov 30, 2027)	65	40	80
EARLY BIRD #2 - Christmas Season (Dec 1 - Dec 31, 2026)	75	40	90
REGULAR (Jan 1 - Jul 22, 2027)	85	40	105
GATE (Jul 23 - 25, 2027)	100	40	125



POLICY:	PROPERTY TAX COLLECTION
Committee:	Finance Services
Effective Date:	February 8, 2016
Most Recent Revision:	February 8, 2016

SCOPE

This policy outlines the responsibilities of the Tax Department for the Town of Mattawa.

POLICY

The Responsibilities of the Tax Department are to:

1. Ensure proper billing of the levy for local and educational taxation purposes to coincide with budgetary and legislative requirements for the year.
2. Provide prompt, efficient and courteous service to the taxpayers of the Municipality.
3. Ensure that proper collection procedures are applied in reference to the following legislation:
 - The Municipal Act
 - The Municipal Affairs Act
 - Municipal By-Laws
 - The Municipal Interest and Discount Act
 - Any legislation governing amounts to be collected in like (same) manner as taxes;
 - Assessment Act
 - Any new legislation pertaining to this area
4. Apply such collection policies in a consistent manner ensuring all taxpayers are treated in the same manner;
5. Maximize necessary controls to ensure proper allocation of payment and custody of funds for proper banking and recording procedures.

PROCEDURE

The purpose of the Tax Department is to provide prompt billing of the levy and to ensure collection in order to meet the budgetary expenditures for the fiscal year. It is important that both the timing and consistency with which we initiate and treat each account is correct. Both areas will be discussed separately within the following topics:

- Billings
- Incentives

Real Property Tax

Real Property Tax is levied on all taxable real property assessment within the municipality within the definition of Section 307(1) of the Municipal Act, 2001.

Standard Tax Billings

There are typically two billings produced each year with a total of four installment payments as follows:

- Interim Tax Billing – produced in the first week of February with installment dates at the end of February and April
- Final Tax Billing – produced in the first week of July with installment dates at the end of July and September

A levying by-law passed by Council is required in advance of both the Interim and Final tax billings.

Interim Tax Billings are produced in February based on the returned assessment roll. The tax billing will be calculated to produce a tax bill no more than fifty percent of the previous year's total taxes billed for each property in accordance with Section 317 of the Municipal Act, 2001. Outstanding water arrears and water related invoices will be added to the Interim billing at one hundred percent as per municipal policy.

Final Tax Billings are produced in July based on tax rates established by by-law. The tax billing will be calculated to produce a tax billing equal to the current market value and the appropriate tax rate, all local improvement charges and if applicable any special charges levied by the municipality or provincial legislation (Bill 140). The Interim tax billing will be deducted from the total tax amount calculated in order to produce the Final tax billing.

Supplementary Tax Billings

There are two sections of the Assessment Act that allow for taxation of rateable property not included in the annual revised assessment roll. They deal with omissions and additions to the roll.

Omissions

Section 33 of the Assessment Act allows for the taxation of real property that has been omitted from the roll. The provision allows for taxation in the current year, plus a maximum of the two preceding years.

Additions

Section 34 of the Assessment Act allows for taxation of assessment that has increased in value or has been added after the return of the last revised roll. These taxes apply to the current year only.

Supplementary tax bills are issued and mailed in the same manner as the Interim & Final tax bills with the exception a separate levying by-law is not required. Additional information such as the reason for the increase in the assessment and the effective date must be indicated on the bill. Penalties and interest are charged on supplementary taxes outstanding.

General Procedures

Mailings

Section 343(1) of the Municipal Act, 2001 requires tax billings be post marked and mailed not later than twenty one calendar days from the date of the first installment due date. Penalties and interest are applied in advance to outstanding tax balances to accommodate the latter mailing parameters.

Property tax bills and notices are mailed to the address of the property as shown on the tax roll unless the taxpayer advises the municipality, in writing, of an alternate mailing address. Use of the alternate mailing address continues until it is revoked in writing or ownership of the property changes.

Any bill or notice sent by standard letter mail is considered delivered to and received by the addressee unless the notice is returned by Canada Post and an error in the mailing address is evident. Taxpayers are responsible to notify the municipality of any changes to a mailing address(es). Failure to notify the municipality of an address change in writing is not an error on behalf of the municipality.

Mortgage Company/Financial Institution

A mortgage listing of roll numbers, taxes due and owing and the due dates, in standard format will be provided to each mortgage company who has provided the municipality with notification that they hold an interest in a particular property.

Bill Format

The tax billing issued will meet all requirements of the provincially legislated standard tax bill. Arrears are included solely in the first installment due date amount. Installment due dates will be indicated on the payment stubs. Billing messages may be used to relay information to ratepayers.

Accepted Payment Methods

The following methods will be accepted for payment of taxes:

- In person at the municipal office (160 Water Street) by way of cash, cheque, post-dated cheque, debit, Visa or MasterCard;
- By telephone (705-744-5611) by way of Visa or MasterCard provided a credit card authorization form is submitted. Form is available on the municipal website and via email, fax or in person (Appendix I);
- Telephone or Internet Banking – using the nineteen digit roll number as the account number (available through Scotiabank and Caisse Populaire);
- Pre-authorized payment plans (Appendix II and III);
- Mail by way of cheque, post-dated cheque or credit card with signed credit card authorization form. The date payment is received in the municipal office will be considered to be the date of payment; and/or
- Payments made by a mortgage company or financial institution on behalf of the taxpayer.

Collection – Payment Incentives

There are basic incentives set out by legislation to promote timely payment of taxes. The following incentives will be used to enforce payment of property taxes owing:

Penalty/Interest

The rate at which penalty and interest is charged is set by the Municipal By-Law. Currently the rate is established under the provisions of Sections 345 (2) and (3) of the Municipal Act, 2001. The municipality may review this rate each year, but cannot exceed the maximum percentage established at 1.25% per month. The purpose of penalty is to persuade ratepayers to pay on time. Penalty and interest is charged pursuant to the requirements set out in the legislation, being penalty charged the day after the default of an installment payment, and interest the first of each month thereafter.

Tax Registration/Tax Sale

Properties that are in arrears for three years are eligible for tax registration under the Municipal Act, 2001. The property owner or interested party has one year from the date of registration in which to redeem the property for all taxes, interest and penalty outstanding plus associated legal and/or administrative costs. A solicitor will be used to process the required statutory notices/declarations.

Registration is a last resort and should be avoided if possible by encouraging the ratepayer to either make full payment or a mutually agreed upon payment plan.

The schedule for registration will be adhered to and it is only after all collection methods have been unsuccessful that the municipality will proceed to tax registration.

Additional Collection Tools

The following additional tools are available to assist in the collection of property taxes:

- Reminder notices
- Form or personalized letters
- Telephone follow-up
- Interviews
- Title Searches – Interested Party Notification

Steps and Timing of Collection Policies

1. Interim Tax Notices are sent in February and Final Tax Notices are sent in July. Tax arrears owing at the time of the billing are included on each tax notice.
2. Penalty and interest are charged according to Municipal by-laws (penalty – first day of default of an installment and interest the first day of each month thereafter for the current year, interest is charged on the first day of each month for all arrears at the prevailing rate.)
3. Standard reminder or arrears notices are sent on a monthly basis. Time constraints during tax billing periods may result in no reminder notice being issued, however arrears will be

included on the tax billing. Reminder notices for \$10.00 or less are not produced as they are subject to small balance write-offs.

4. Any notice sent by ordinary mail is considered delivered to and received by the addressee unless the notice is returned by the Post Office or an error in the mailing address is proven. Failure to notify the municipal office of an address change in writing is not an error on behalf of the municipality.
5. Priority of tax accounts for collection is:
 - (i) Tax Accounts with three or more previous years outstanding
 - (ii) Tax Accounts with two previous years outstanding
 - (iii) Tax Accounts with one previous year outstanding
 - (iv) Tax Accounts with current year only outstanding
6. For tax accounts which indicate previous years taxes owing, a registered collection letter is sent, in the first quarter of the current year to the property owner (s) advising of the tax arrears situation and asking for payment in full or satisfactory payment arrangements to be made by a given date. If acceptable payment arrangements are made, the account is monitored for compliance and follow-up is done by telephone or in writing as required. Where a collection letter is required at a time other than the first quarter of the year, timing will be consistent with all collection policies. (Example: if a collection letter is issued in September under this section the balance of procedures will be applied as indicated in section 8 to 15).
7. Satisfactory payment arrangements would be a series of post-dated cheques or other arrangements that are satisfactory to the Tax and Treasury Departments. Penalty/Interest will accrue during such period and are payable during the completion of payment arrangements.
8. If no reply is received from item 6 above, a final letter is sent stating that failure to remit payment will result in further action in the form of notification for the start of legal proceedings.
9. If there is no reply to the final letter, the municipal solicitor will be contacted. The municipal solicitor shall send one final letter, advising the client that he/she has 15 days to make suitable arrangements with the municipality for payment or tax sale proceedings will be started.
10. If no reply or satisfactory arrangements are made with the municipality, the solicitor will be directed to start tax sale proceedings.
11. It is the policy of the municipality that upon applications for items such as but not limited to building permits zoning, committee of adjustment, and planning applications that all property taxes owing against the property are up to date or have satisfactory payment arrangements on file. Failing such, applications will not be processed until taxes are current or satisfactory arrangements have been made as outlined in item 6.

12. All costs incurred for collection to obtain information and/or collect tax arrears are payable by the property owner and are added to the tax account. These costs may include, but are not limited to:
- all title search fees
 - all corporate search fees
 - registered mail
 - administrative charges
 - legal fees
13. The Tax and Treasury Departments have the authority to exercise discretion in the application of these policies where unusual circumstances are apparent in order that consistent fairness is provided to the taxpayer and municipal collection procedures are maintained in principal, pursuant with approved policies and/or where governed by legislation.

DATE: MONDAY SEPTEMBER 28, 2026

19.1

THE CORPORATION TOWN OF MATTAWA

MOVED BY COUNCILLOR _____

SECONDED BY COUNCILLOR _____

BE IT RESOLVED THAT Council adopt By-law 26-18 being a by-law confirming the proceedings of this meeting of Council dated September 28, 2026.

THE CORPORATION OF THE TOWN OF MATTAWA

BY-LAW NUMBER 26-18

BEING a by-law to confirm proceedings of Council of the Corporation of the Town of Mattawa at its meeting held on the 28th day of September, 2026.

WHEREAS the Municipal Act, 2001, Section 5(1) provides that the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Town of Mattawa at this meeting be confirmed and adopted by by-law.

NOW THEREFORE the Council of the Corporation of the Town of Mattawa enacts as follows:

1. **THAT** the action of the Council of the Corporation of the Town of Mattawa in respect of each recommendation contained in the reports, each motion and resolution passed and other action taken by the Council at this meeting is hereby adopted and confirmed as if all such proceedings were expressly in this By-law.
2. **THAT** The Mayor and proper officials of the Corporation of the Town of Mattawa are hereby authorized and directed to do all things necessary to give effect to the action of the Council referred to in the preceding section hereof.
3. **THAT** the Mayor, CAO and/or Clerk are authorized and directed to execute all documents necessary in that behalf and to affix hereto the seal of the Corporation of the Town of Mattawa.
4. **THAT** this By-law shall come into force and take effect immediately upon the approval of the Town Council.

READ A FIRST and SECOND TIME, this 28th day of September, 2026.

READ THIRD TIME and FINALLY PASSED, this 28th day of September, 2026.

Mayor

Clerk

DATE: MONDAY SEPTEMBER 28, 2026

20.1

THE CORPORATION TOWN OF MATTAWA

MOVED BY COUNCILLOR _____

SECONDED BY COUNCILLOR _____

BE IT RESOLVED THAT this regular meeting adjourn at _____ p.m.