

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the Regular Meeting held Monday March 9, 2026 at 6:00 p.m. in the Dr. S.F. Monestime Council Chambers.

Council Present: Deputy Mayor Mathew Gardiner
Councillor Fern Levesque
Councillor Loren Mick
Councillor Laura Ross
Councillor Garry Thibert
Councillor Spencer Bigelow

Staff Present: Amy Leclerc, Municipal Clerk
Sabrina Poullas, Deputy Clerk
Paul Laperriere, CAO/Treasurer
Dexture Sarrazin, Director of Community Services

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order

2. Announce Electronic Participants

3. Adoption of Agenda

3.1 To Adopt the agenda as presented or amended

Resolution Number 26-47

Moved by Councillor Fern Levesque
Seconded by Councillor Laura Ross

BE IT RESOLVED THAT this meeting agenda dated Monday March 9, 2026 be adopted as amended to the following reports under Section 9. Information Reports – Motions:

- Remove 9.3 Physician Recruitment Committee Report – Report # 26-11R
- Remove 9.4 ROMA 2026 Rural Ontario's Leaders Conference - Report # 26-12R
- Change report numbering for 9.5 from removal of other reports

CARRIED – unanimous

4. Disclosures of a Conflict of Interest

5. Presentations and Delegations

6. Adoption of Minutes

6.1 Regular Meeting of February 23, 2026

6.2 To adopt the minutes as presented or amended

Resolution Number 26-48

Moved by Councillor Spencer Bigelow
Seconded by Councillor Garry Thibert

BE IT RESOLVED THAT Council adopt the minutes of the Regular Meeting of February 23, 2026 as circulated.

CARRIED – unanimous

7. Notice of Motions

7.1 Authorization for transfer agreement

Resolution Number 26-49

Moved by Councillor Laura Ross

Seconded by Councillor Fern Levesque

WHEREAS the Town of Mattawa has been successful in its application for funding from the Ontario Ministry of Infrastructure under the Health and Safety Water Stream program for which the Province will contribute up to \$4,312,298 of the approved \$5,907,258 total project cost.

AND WHEREAS the Province of Ontario requires Council's approval to enter into a Transfer Payment Agreement with the Province.

THEREFORE BE IT RESOLVED THAT Council for the Town of Mattawa authorizes the Mayor and the Chief Administrative Officer to execute the Transfer Payment Agreement.

CARRIED – unanimous

8. Correspondence

8.1 2026 Municipal Operating Levy – Cassellholme

8.2 Township of Perry – Reduced Rate Distribution of Library Resources

8.3 Moosonee – Resolution to Strengthening Self-Defence Protections and Addressing Rising Home Invasions in Ontario

8.4 Municipality of Magnetawan – Support Resolution Invest Ready Certified Site Designation

8.5 AMO – Registration Now Open for AMO Conference 2026

8.6 Township of Papineau-Cameron – Ontario Veterinary College Expansion of Enrollment Capacity

8.7 Township of Southgate – Support Bill 21, Protect our Food Act, 2025

8.8 Municipality of East Ferris – Fire & Emergency Services Training Centre

Resolution Number 26-50

Moved by Councillor Fern Levesque

Seconded by Councillor Laura Ross

WHEREAS the Municipality of East Ferris is planning the construction of a new fire hall that will serve as a regional fire training centre for fire departments including from across the Nipissing, East Parry Sound, and East Sudbury districts;

AND WHEREAS the closest accredited and operational training facilities are currently located in Huntsville, Haileybury, and Sault Ste. Marie, requiring significant travel, increased costs, and reduced training frequency for volunteer and composite departments in our

region;

AND WHEREAS the summer 2025 storm in the Municipality of Calvin demonstrated the effectiveness of regional collaboration under a declared state of emergency, highlighting the value of joint training and coordinated emergency response;

AND WHEREAS a regional training centre in East Ferris would allow firefighters to train closer to home, reduce operational costs, foster inter-departmental collaboration, and improve readiness for future emergencies.

NOW THEREFORE BE IT RESOLVED THAT the Council of Town of Mattawa supports the Municipality of East Ferris in its application to the Northern Ontario Heritage Fund Corporation (NOHFC) for funding assistance to construct the East Ferris Regional Fire Training Centre.

AND FURTHER THAT a copy of this resolution be forwarded to Municipality of East Ferris to demonstrate our municipality's support for this important regional initiative.

CARRIED – Recorded vote and the vote was unanimous

- 8.9 Ministry of Municipal Affairs and Housing – Powers and Roles of Municipalities, Mayors, and Police Service Boards in Establishing a Police Service Board Budget.

9. Staff Reports – Motions

- 9.1 Town of Mattawa Election Procedures Policy – Report # 26-09R
Report from Amy Leclerc, Municipal Clerk & Sabrina Poullas, Deputy Clerk

Resolution Number 26-51

Moved by Councillor Spencer Bigelow
Seconded by Councillor Laura Ross

BE IT RESOLVED THAT Council of the Town of Mattawa receives report # 26-09R titled Town of Mattawa Election Procedures Policy.

CARRIED – unanimous

Resolution Number 26-52

Moved by Councillor Fern Levesque
Seconded by Councillor Laura Ross

BE IT RESOLVED THAT Council approves the Town of Mattawa Election Procedures Policy as presented.

AND FURTHER THAT Council directs the Clerk to bring forward a by-law for formal adoption at the next regular meeting.

CARRIED – unanimous

Resolution Number 26-53

Moved by Councillor Spencer Bigelow
Seconded by Councillor Garry Thibert

BE IT RESOLVED THAT Council cancel the Regular Meeting of Monday October 26, 2026 due to the 2026 Municipal Elections and that day being Election Day.

AND FURTHER THAT Council considers the cancellation of the Regular Meeting of Tuesday October 13, 2026 and place it on Old Business for further discussion.

CARRIED – unanimous

- 9.2 Use of Municipal Resources for Election Purposes Policy – Report # 26-10R
Report from Amy Leclerc, Municipal Clerk & Sabrina Poullas, Deputy Clerk

Resolution Number 26-54

Moved by Councillor Fern Levesque

Seconded by Councillor Spencer Bigelow

BE IT RESOLVED THAT Council of the Town of Mattawa receives report # 26-10R titled Use of Municipal Resources for Election Purpose Policy.

CARRIED – unanimous

Resolution Number 26-55

Moved by Councillor Laura Ross

Seconded by Councillor Fern Levesque

BE IT RESOLVED THAT Council approves the Use of Municipal Resources for Election Purposes Policy as presented.

AND FURTHER THAT Council directs the Clerk to bring forward a by-law for formal adoption at the next regular meeting.

CARRIED – unanimous

- 9.3 Transition of Grass Cutting Services to In-House Operations & Purchase of Lawn Equipment – Report # 26-11R
Report from Dexture Sarrazin, Director of Community Services

Councillor Mick arrived at 6:46 pm

Resolution Number 26-56

Moved by Councillor Fern Levesque

Seconded by Councillor Laura Ross

BE IT RESOLVED THAT Council of the Town of Mattawa receives report # 26-11R titled Transition of Grass Cutting Services to In-House Operations and Purchase of Lawn Equipment.

CARRIED – Recorded vote and the vote was as follows:

For: Deputy Mayor Gardiner, Councillors Levesque, Mick, Ross, Bigelow

Against: Councillor Thibert

Resolution Number 26-57

Moved by Councillor Laura Ross

Seconded by Councillor Fern Levesque

BE IT RESOLVED THAT Council approves the purchase of lawn cutting equipment to a maximum of \$20,000 and approve the transition of lawn maintenance as it can be completed by municipal employees for all properties owned by the Town of Mattawa.

CARRIED – Recorded vote and the vote was as follows:

For: Deputy Mayor Gardiner, Councillors Levesque, Mick, Ross, Bigelow

Against: Councillor Thibert

10. By-Laws

10.1 By-Law 26-07 – Agreement with Jp2g Consult Inc.

BEING a by-law authorizing the signing of an agreement with Jp2g Consultants Inc. to provide Engineering Support on municipal infrastructure related matters and Planning Support on land use planning matters

Resolution Number 26-58

Moved by Councillor Loren Mick

Seconded by Councillor Sencer Bigelow

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa adopt By-Law 26-07 being a by-law authorizing the signing of an agreement with Jp2g Consultants Inc. to provide Engineering Support on municipal infrastructure related matters and Planning Support on land use planning matters.

CARRIED – unanimous

10.2 By-Law 26-08 – Amend By-Law 26-05 Sale of Part of Rankin St

BEING a by-law to amend By-law 26-05 to sell part of Rankin Street.

Resolution Number 26-59

Moved by Councillor Fern Levesque

Seconded by Councillor Laura Ross

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa adopt By-Law 26-08 being a by-law to amend By-law 26-05 sale of part of Rankin Street.

CARRIED – Recorded vote and the vote was unanimous

11. Old Business

11.1 Library Proposal from Report #26-01R

12. New Business

13. Questions from Public Pertaining to Agenda

14. In Camera (Closed) Session

14.1 Adoption of Previous Closed Meeting Minutes

14.2 Rosemount Valley Suites Update

In accordance with the Municipal Act, 2001 Section 239 (2)(c)

c) a proposed or pending acquisition or disposition of land by the municipality or local board

14.3 Vianet Services

In accordance with the Municipal Act, 2001 Section 239 (2)(k)

k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board

14.4 Cassellholme Update

In accordance with the Municipal Act, 2001 Section 239 (2)(e)

e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board

Resolution Number 26-60

Moved by Councillor Spencer Bigelow
Seconded by Councillor Loren Mick

BE IT RESOLVED THAT Council proceed In Camera (Closed) session pursuant to section 239(2) of the Municipal Act, 2001, as amended at 7:00 p.m. in order to address the following:

- Item #14.2 Rosemount Valley Suites Update under a proposed or pending acquisition or disposition of land by the municipality or local board;
- Item #14.3 Vianet Services under a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board;
- Item #14.4 Cassellholme Update under litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

CARRIED – unanimous

Councillor Thibert left the meeting at 7:00 pm

15. Return to Regular Session

15.1 That the Council Return to Regular Session

Resolution Number 26-61

Moved by Councillor Loren Mick
Seconded by Councillor Laura Ross

BE IT RESOLVED THAT the regular meeting reconvene at 7:34 p.m.

CARRIED – unanimous

16. Motions Resulting from Closed Session

Resolution Number 26-62

Moved by Councillor Fern Levesque
Seconded by Councillor Laura Ross

WHEREAS on September 8, 2025 Council for the Town of Mattawa passed a resolution to obtain legal services from Hammond LLP and cost share with the Township of Papineau-Cameron, the Municipality of Calvin and the Municipality of Mattawan;

AND WHEREAS Hammond LLP have completed the requested services and are no longer required.

THEREFORE BE IT RESOLVED THAT Council for the Town of Mattawa is in agreement to obtain the services provided by the CG Group and cost share with the Township of Papineau-Cameron, the Municipality of Calvin, and the Municipality of Mattawan, to a maximum of \$5,000 each.

CARRIED – Recorded vote and the vote was unanimous

17. Adjournment

17.1 Adjournment of the meeting

Resolution Number 26-63

Moved by Councillor Loren Mick

Seconded by Councillor Spencer Bigelow

BE IT RESOLVED THAT this regular meeting adjourn at 7:36 p.m.

CARRIED – unanimous

Electronically signed by
Raymond A. Bélanger

Mayor

Electronically signed by
Amy Leclerc

Clerk