

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the Corporate Services Committee Meeting held Monday March 3, 2025, at 6:00 p.m. in the Dr. S.F. Monestime Council Chambers.

Committee Members Present:
Chair Mathew Gardiner
Vice Chair Laura Ross
Councillor Garry Thibert

Visiting Council Members:
Mayor Raymond A. Bélanger
Councillor Spencer Bigelow

Staff Present:
Amy Leclerc, Municipal Clerk/Revenue Services Clerk
Wayne Chaput, Chief Building Official/By-law Enforcement Officer
Dexture Sarrazin, Director of Community Services

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order

Meeting Called to Order by Chair at 6:00 p.m.

2. Announce Electronic Participants

Clerk announced that there was no online participation.

3. Adoption of Agenda

3.1 To Adopt the agenda as presented or amended

Resolution Number 07-25-CORP

Moved by Councillor Garry Thibert
Seconded by Councillor Laura Ross

BE IT RESOLVED THAT the agenda dated Monday March 3, 2025 be adopted.
CARRIED – unanimous

4. Disclosures of a Conflict of Interest

5. Adoption of Minutes

5.1 Regular Meeting of January 6, 2025

5.2 To adopt the minutes as presented or amended

Resolution Number 08-25-CORP

Moved by Councillor Laura Ross
Seconded by Councillor Garry Thibert

BE IT RESOLVED THAT the Corporate Services Committee adopt the minutes of the meeting of January 6, 2025.
CARRIED – unanimous

6. Presentations and Delegations

7. Notice of Motions

8. Correspondence

8.1 Town of Plympton-Wyoming – Property Taxation Implications Related to Non-Market Valuation of Electricity Industry Properties

The Committee spoke on correspondence item # 8.1 and requested it be brought to Council for support

8.2 Township of Uxbridge – Implementation of Buy Canadian Policy

The Committee spoke on correspondence item # 8.2 and requested it be brought to Council for support

8.3 AMO – Weekly Provincial Election Tracking Update

8.4 Municipality of South Huron – TAPMO Letter Regarding Pre-Budget Announcement

The Committee spoke on correspondence item # 8.4

8.5 FONOM – Financial Sustainability in Child Welfare

8.6 Peterborough County – Proposed US Tariffs on Canadian Goods

8.7 ROMA – Legal Intervention on Trains & Drains Moves Forward

9. Committee Reports

9.1 Report # R02-25-CORP – Governance Policy 3 – Proposed Changes Prepared by Amy Leclerc, Municipal Clerk/Revenue Services Clerk

Resolution Number 09-25-CORP

Moved by Councillor Garry Thibert

Seconded by Councillor Laura Ross

BE IT RESOLVED THAT the Corporate Services Committee receives Report # R02-25-CORP titled Governance Policy 3 – Proposed Changes.

AND FURTHER THAT the committee direct the Chair to provide the recommended changes to all of Council and request input back to the Chair for a final report to be provided to the committee at the next meeting.

CARRIED – unanimous

9.2 Report # R03-25-CORP – Fireworks Within the Town of Mattawa Prepared by Wayne Chaput, Chief Building Official/By-Law Enforcement Officer

Resolution Number 10-25-CORP

Moved by Councillor Garry Thibert

Seconded by Councillor Laura Ross

BE IT RESOLVED THAT the Corporate Services Committee receives Report # R03-25-CORP titled Fireworks By-law Within the Town of Mattawa.

AND FURTHER THAT the committee direct the Chair to provide the recommended changes to all of Council for approval and adoption.

CARRIED – unanimous

- 9.3 Report # R04-25-CORP – Renumeration Policy
Prepared by Mathew Gardiner, Chair of Corporate Services Committee

Resolution Number 11-25-CORP

Moved by Councillor Garry Thibert

Seconded by Councillor Laura Ross

BE IT RESOLVED THAT the Corporate Services Committee receives Report # R04-25-CORP titled Council Renumeration Policy.

AND FURTHER THAT the committee direct the Chair to bring back a draft policy with the changes discussed at the next Corporate Services Meeting.

CARRIED – unanimous

- 9.4 Report # R05-25-CORP – Updates in Finance, HR & General Government
Prepared by Paul Laperriere, CAO/Treasurer

Resolution Number 12-25-CORP

Moved by Councillor Laura Ross

Seconded by Councillor Garry Thibert

BE IT RESOLVED THAT the Corporate Services Committee receives Report # R05-25-CORP titled Updates In Finance, Hr & General Government.

CARRIED – unanimous

- 9.5 Report # R06-25-CORP – Council Vacancy Policy
Prepared by Mathew Gardiner, Chair of Corporate Services Committee

Resolution Number 13-25-CORP

Moved by Councillor Laura Ross

Seconded by Councillor Garry Thibert

BE IT RESOLVED THAT the Corporate Services Committee receives Report # R06-25-CORP titled Council Vacancy Policy.

AND FURTHER THAT the committee direct the Chair to request all councillors to submit their thoughts and recommendations for a council vacancy policy and that those responses be brought back to the next Corporate Services Meeting.

CARRIED – unanimous

- 9.6 Report # R07-25-CORP – Technology Update
Prepared by Dexture Sarrazin, Director of Community Services

Resolution Number 14-25-CORP

Moved by Councillor Garry Thibert

Seconded by Councillor Laura Ross

BE IT RESOLVED THAT the Corporate Services Committee receives Report # R07-25-CORP titled Technology Update.

CARRIED – unanimous

- 9.7 Report # R08-25-CORP – Updates in By-Law & Building Department
Prepared by Wayne Chaput, Chief Building Official/By-Law Enforcement Officer

Resolution Number 15-25-CORP

Moved by Councillor Laura Ross

Seconded by Councillor Garry Thibert

BE IT RESOLVED THAT the Corporate Services Committee receives Report # R08-25-CORP titled Updates in By-Law & Building Department.

CARRIED – unanimous

10. In Camera (Closed) Session

10.1 Personnel Matter

In accordance with the Municipal Act, 2001 Section 239 (2)(b)

b) personal matters about an identifiable individual, including municipal or local board employees

Resolution Number 16-25-CORP

Moved by Councillor Laura Ross

Seconded by Councillor Garry Thibert

BE IT RESOLVED THAT this Council proceed in Camera at 7:53 pm in order to address a matter pertaining to b) personal matters about an identifiable individual, including municipal or local board employees.

CARRIED – unanimous

11. Return to Regular Session

Resolution Number 17-25-CORP

Moved by Councillor Laura Ross

Seconded by Councillor Garry Thibert

BE IT RESOLVED THAT the Corporate Services Committee meeting reconvene at 8:04 p.m.

CARRIED – unanimous

12. Motions Resulting from Closed Session

13. Adjournment

13.1 Adjournment of the meeting

Resolution Number 18-25-CORP

Moved by Councillor Laura Ross

Seconded by Councillor Garry Thibert

BE IT RESOLVED THAT the March 3, 2025 meeting adjourn at 8:05 p.m.

CARRIED – unanimous

Chair

Clerk