



**REGULAR MEETING OF COUNCIL  
AGENDA  
MONDAY JUNE 8, 2026 AT 6:00 P.M.**

**DR. S. F. MONESTIME MUNICIPAL COUNCIL CHAMBERS  
160 WATER STREET, MATTAWA ON**

**Zoom Meeting Access: 1-647-374-4685  
Meeting ID Code: 822 2157 4516  
Passcode: 231942**

- 1. Meeting Called to Order**
- 2. Announce Electronic Participants**
- 3. Adoption of Agenda**
  - 3.1 To Adopt the agenda as presented or amended
- 4. Disclosures of a Conflict of Interest**
- 5. Presentations and Delegations**
- 6. Adoption of Minutes**
  - 6.1 Regular Meeting of May 25, 2026
  - 6.2 To adopt the minutes as presented or amended
- 7. Notice of Motions**
- 8. Correspondence**
  - 8.1 Cassellholme – 2026 Municipal Operating Levy
  - 8.2 Cassellholme – Quarterly Capital Levy
  - 8.3 Ministry of the Attorney General – Follow-up to Updates to “Tailgate Event” permits under the Liquor Licence and Control Act, 2019
  - 8.4 Township of Brudenell, Lyndoch & Raglan – Canada Post Rate Reduction for Libraries
  - 8.5 Let’s Remember Adam – Request for Arena Fees Waived
  - 8.6 Mattawa Community Living – Request for Arena Fees Waived
  - 8.7 Ministry of Municipal Affairs and Housing – Protecting Ontario’s Streets and Communities Act, 2026 (Bill 119)
  - 8.8 AMCTO – Advocacy Update Bill 9, Municipal Accountability Act, Passes Third Reading
  - 8.9 Clearview Township – Public Sector Salary Disclosure Inflation Adjustments

- 8.10 Dr. Raj Khanuja – National Dental Care Day October 10, 2026
- 8.11 Luce Zeus – Printing of Agenda Package & Noise Complaint Letter
- 8.12 Corporation of the Township of Papineau-Cameron – Storm Damage and Wildfire Risk Observations
- 8.13 United Counties of Leeds and Grenville – Support for Municipal Engineers Association.

**9. Information Reports – Motions**

- 9.1 Changes to Council Procedures By-law & Governance Policy 3 – Report # 26-24R  
Report from Paul Laperriere, CAO/Treasurer & Amy Leclerc, Municipal Clerk
- 9.2 Mattawa Public Library – Report # 26-25R  
Report from Councillor Loren Mick
- 9.3 Line of Credit & Banking Services – Report # 26-26R  
Report from Paul Laperriere, CAO/Treasurer

**10. By-Laws**

- 10.1 By-law 26-13 – Tax Ratios for 2026  
**BEING** a By-law for establishing tax ratios for the current taxation year.
- 10.2 By-law 26-14 – Rate of Taxation for 2026  
**BEING** a by-law to fix the tax rates and to provide for the levy and collection of municipal and education taxes for the year 2026.

**11. Old Business**

- 11.1 Library Proposal from Report # 26-01R

**12. New Business**

**13. Questions from Public Pertaining to Agenda**

**14. In Camera (Closed) Session**

**15. Return to Regular Session**

**16. Motions Resulting from Closed Session**

**17. Adjournment**

- 17.1 Adjournment of the meeting

DATE: MONDAY JUNE 8, 2026

3.1

**THE CORPORATION TOWN OF MATTAWA**

MOVED BY COUNCILLOR \_\_\_\_\_

SECONDED BY COUNCILLOR \_\_\_\_\_

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**BE IT RESOLVED THAT** this meeting agenda dated Monday June 8, 2026 be adopted.

## 6.1

### THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the Regular Meeting held Monday May 25, 2026 at 6:00 p.m. in the Dr. S.F. Monestime Council Chambers.

Council Present: Mayor Raymond A. Bélanger  
Councillor Mathew Gardiner  
Councillor Fern Levesque  
Councillor Loren Mick  
Councillor Laura Ross  
Councillor Garry Thibert

Staff Present: Amy Leclerc, Municipal Clerk  
Sabrina Poullas, Municipal Deputy Clerk  
Paul Laperriere, CAO/Treasurer  
Dexture Sarrazin, Director of Community Services

\*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

#### 1. Meeting Called to Order

#### 2. Announce Electronic Participants

#### 3. Adoption of Agenda

3.1 To Adopt the agenda as presented or amended

##### **Resolution Number 26-117**

Moved by Councillor Loren Mick  
Seconded by Councillor Garry Thibert

**BE IT RESOLVED THAT** this meeting agenda dated Monday May 25, 2026 be adopted as amended to include New Business Item # 12.1 Councillor Ross – Berm on Mattawan Street and motion of reconsideration.

**CARRIED** – unanimous

#### 4. Disclosures of a Conflict of Interest

- Mayor R. A. Bélanger on item # 14.2

#### 5. Presentations and Delegations

5.1 David Butler & Keith Harriman – Creation of Affordable Senior Housing Not-for Profit Organization

##### **Resolution Number 26-118**

Moved by Councillor Garry Thibert  
Seconded by Councillor Fern Levesque

**BE IT RESOLVED THAT** Council authorize the consultants, David Butler and Keith Harriman to prepare a detailed transition plan for Rosemount Valley Suites. The plan would outline the steps, responsibilities and timing required to support the transfer and long-term sustainability of the project.

**AND FURTHER THAT** the consultants return to Council to present the plan for their consideration.

**CARRIED** – Recorded vote and the vote was unanimous

Councillor Thibert left meeting at 6:40 p.m.

## **6. Adoption of Minutes**

6.1 Regular Meeting of May 19, 2026

6.2 To adopt the minutes as presented or amended

### **Resolution Number 26-119**

Moved by Councillor Laura Ross

Seconded by Councillor Loren Mick

**BE IT RESOLVED THAT** Council adopt the minutes of the regular meeting of May 19, 2026 as circulated.

**CARRIED** – unanimous

Councillor Thibert returned at 6:45 p.m.

## **7. Notice of Motions**

7.1 Reconsideration of the Budget By-Law # 26-12

### **Resolution Number 26-120**

Moved by Councillor Mathew Gardiner

Seconded by Councillor Fern Levesque

**BE IT RESOLVED THAT** the matter relating to the 2026 Operating Budget by-law 26-12 be reconsidered.

**CARRIED** – Recorded vote and the vote was as follows:

**For:** Mayor Bélanger, Councillors Gardiner, Levesque, Ross, Thibert

**Against:** Councillor Mick

### **Resolution Number 26-121**

Moved by Councillor Fern Levesque

Seconded by Councillor Laura Ross

**BE IT RESOLVED THAT** Council of the Corporation of the Town of Mattawa adopt By-Law 26-12 being a by-law to adopt the 2026 Municipal Operating Budget.

**CARRIED** – Recorded vote and the vote was as follows:

**For:** Mayor Bélanger, Councillors Levesque, Ross, Thibert

**Against:** Councillor Gardiner, Mick

## **8. Correspondence**

8.1 École Secondaire Catholique Élisabeth-Bruyère – Request for Graduation Bursary

8.2 St. Victor Catholic Elementary School – Request for Graduation Bursary

8.3 F. J. McElligott Secondary School – Request for Graduation Bursary

8.4 FONOM – Response to Auditor General Report

- 8.5 OCWA – Post Severe Weather Event Update
- 8.6 Ministry of Northern Economic Development & Growth – NORDS Funding Announcement
- 8.7 FONOM – Help Showcase Northern Ontario This Summer
- 8.8 City of Pickering – Provincial School Board Governance Consultation Process
- 8.9 AMO – Advocacy on Bill 98 & Potential Amendments to Police Record Checks Reform Act
- 8.10 Township of Matachewan – Call for Action for Justice & Protection of Canada’s Children

**9. Information Reports – Motions**

- 9.1 Police Service Board (PBS) – Report # 26-22R  
Report from Paul Laperriere CAO/Treasurer

**Resolution Number 26-122**

Moved by Councillor Fern Levesque  
Seconded by Councillor Garry Thibert

**BE IT RESOLVED THAT** Council of the Town of Mattawa receives report # 26-22R titled Police Services Board (PSB).

**CARRIED** – Recorded vote and the vote was unanimous

**Resolution Number 26-123**

Moved by Councillor Loren Mick  
Seconded by Councillor Mathew Gardiner

**BE IT RESOLVED THAT** Council approves the proposed Police Services Board revised budget as prepared by the CAO/Treasurer attached to report # 26-22R.

**AND FURTHER THAT** Council directs Councillor Ross to bring the proposed revisions to the budget to the Police Services Board as well as the Council’s concerns stated within the report.

**CARRIED** – unanimous

- 9.2 Updates from Town Hall – Report # 26-23R  
Report from Paul Laperriere CAO/Treasurer

**Resolution Number 26-124**

Moved by Councillor Laura Ross  
Seconded by Councillor Mathew Gardiner

**BE IT RESOLVED THAT** Council of the Town of Mattawa receives report # 26-23R titled Update from Town Hall.

**CARRIED** – unanimous

**10. By-Laws**

**11. Old Business**

- 11.1 Library Proposal from Report # 26-01R
- 11.2 Rosemount Valley Suites Rental Rates from Report # 26-16R

11.3 2026 Municipal Operating Budget By-law 26-12

11.4 Tax Ratios for 2026 By-law 26-13

11.5 Rate of Taxation for 2026 By-law 26-14

## **12. New Business**

12.1 Councillor Ross – Berm on Mattawan Street

## **13. Questions from Public Pertaining to Agenda**

Councillor Ross Left Council Chambers at 8:01 p.m. and returned at 8:03 p.m.

## **14. In Camera (Closed) Session**

Councillor Mick left Council Chambers at 8:13 p.m. and returned at 8:14 p.m.

14.1 Adoption of Previous Closed Meeting Minutes

Mayor Bélanger declared a conflict on item # 14.2 and removed himself from Council Chambers

14.2 Personnel Matters

In accordance with the Municipal Act, 2001 Section 239 (2)(b)

b) personal matters about an identifiable individual, including municipal or local board employees

Mayor Bélanger returned to Council Chambers

14.3 Litigation Matter

In accordance with the Municipal Act, 2001 Section 239 (2)(c)

e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board

14.4 Mattawa Landfill Update

In accordance with the Municipal Act, 2001 Section 239 (2)(h)

e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board

### **Resolution Number 26-125**

Moved by Councillor Laura Ross

Seconded by Councillor Fern Levesque

**BE IT RESOLVED THAT** Council proceed In Camera (Closed) session pursuant to section 239(2) of the Municipal Act, 2001, as amended at 8:12 p.m. in order to address the following:

- Item #14.2 Personnel Matters under personal matters about an identifiable individual, including municipal or local board employees;
- Item # 14.3 & 14.4 under litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

**CARRIED** – unanimous

## **15. Return to Regular Session**

15.1 That the Council Return to Regular Session

### **Resolution Number 26-126**

Moved by Councillor Fern Levesque

Seconded by Councillor Laura Ross

**BE IT RESOLVED THAT** the regular meeting reconvene at 8:56 p.m.

**CARRIED** – unanimous

**Resolution Number 26-127**

Moved by Councillor Garry Thibert

Seconded by Councillor Loren Mick

**BE IT RESOLVED THAT** Council agrees to continue their regular meeting past 9:00 p.m. as per policy, not to go past 10:00 p.m.

**CARRIED** – unanimous

**Resolution Number 26-128**

Moved by Councillor Mathew Gardiner

Seconded by Councillor Fern Levesque

**BE IT RESOLVED THAT** this Council proceed in Camera at 8:57 p.m. in order to address a matter pertaining to a personal matter about an identifiable individual, including municipal or local board employees; litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

**CARRIED** – unanimous

**Resolution Number 26-129**

Moved by Councillor Mathew Gardiner

Seconded by Councillor Loren Mick

**BE IT RESOLVED THAT** the regular meeting reconvene at 9:39 p.m.

**CARRIED** – unanimous

**16. Motions Resulting from Closed Session**

16.1 **Resolution Number 26-130**

Moved by Councillor Loren Mick

Seconded by Councillor Mathew Gardiner

**BE IT RESOLVED THAT** Council directs the Clerk to make a request to the Council of the Township of Papineau – Cameron, at their next regular meeting of council to be added to their agenda for a discussion about the Mattawa Landfill Site with Mayor Bélanger, CAO/Treasurer Paul Laperriere, and Director of Community Services Dexture Sarrazin.

**CARRIED** – Recorded vote and the vote was unanimous

**17. Adjournment**

17.1 Adjournment of the meeting

**Resolution Number 26-131**

Moved by Councillor Fern Levesque

Seconded by Councillor Laura Ross

**BE IT RESOLVED THAT** this regular meeting adjourn at 9:41 p.m.

**CARRIED** – unanimous

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Mayor

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Clerk

DATE: MONDAY JUNE 8, 2026

6.2

**THE CORPORATION TOWN OF MATTAWA**

MOVED BY COUNCILLOR \_\_\_\_\_

SECONDED BY COUNCILLOR \_\_\_\_\_

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**BE IT RESOLVED THAT** Council adopt the minutes of the regular meeting of May 25, 2026 as circulated.

DATE: MONDAY JUNE 8, 2026

7.1

**THE CORPORATION TOWN OF MATTAWA**

**MOVED BY COUNCILLOR** \_\_\_\_\_

**SECONDED BY COUNCILLOR** \_\_\_\_\_

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**BE IT RESOLVED THAT** Council of the Corporation of the Town of Mattawa supports the Town of Aylmer’s resolution regarding a Call for Action for Justice and Protection of Canada’s Children.

**AND FURTHER THAT** this resolution be forwarded to the Prime Minister of Canada; the Premier of Ontario; the Attorney General of Ontario; the Solicitor General of Ontario; the Minister of Justice; the Attorney General of Canada; Nipissing District MPP and MP; FONOM, AMO and all municipalities in Ontario.



January 15, 2026

The Right Honourable Mark Carney, P.C., M.P. Prime Minister of Canada  
Office of the Prime Minister  
80 Wellington Street  
Ottawa, ON  
K1A 0A2  
[Mark.carney@parl.gc.ca](mailto:Mark.carney@parl.gc.ca)

Dear Prime Minister

Re: Support for the City of Welland's Call to Action for Justice and Protection of Canada's Children

At their Regular Meeting of Council on January 15, 2026, the Council of the Town of Aylmer endorsed the following resolution:

Whereas the Town of Aylmer supports the City of Welland's call to action for justice and protection of Canada's children; and,

Whereas the safety and well-being of children is a fundamental responsibility shared by all levels of government; and,

Whereas recent incidents involving sexual offences against children have deeply affected communities across Ontario and Canada, raising serious concerns about public safety and the adequacy of existing legislative protections; and,

Whereas violent sexual crimes against children represent some of the most serious offences under the Criminal Code of Canada and have lifelong impacts on victims, families, and communities; and,

Whereas municipalities play a critical role in advocating for policies that protect residents and promote safe communities; and,

Whereas there is a growing concern that gaps in bail, sentencing, parole eligibility, and offender monitoring allow high-risk individuals to re-enter communities pre-maturely, placing children at continued risk;

Now therefore be it resolved that the Council of the Town of Aylmer formally urges all levels of government to review and strengthen legislation and policies related to violent and sexual offences against children, including but not limited to:

1. Bail and Sentencing Provisions - ensuring that individuals charged with or convicted of violent sexual offences against children are subject to the strictest possible bail conditions and sentencing outcomes that reflect the severity of these crimes;
2. Parole and Early Release - limiting parole eligibility, statutory release, or other forms of early release for offenders convicted of sexual offences against children who pose ongoing risks to public safety;
3. Sex Offender Monitoring - strengthening the National Sex Offender Registry and related provincial tools to improve accuracy, enforcement, and timely access to information for law enforcement; and
4. Victim and Community Safety - prioritizing the protection of children and community safety within the justice system above administrative or procedural efficiencies;

And be it further resolved that copies of this resolution be forwarded to:

The Premier of Ontario  
The Attorney General of Ontario  
The Solicitor General of Ontario  
The Prime Minister of Canada  
The Minister of Justice and Attorney General of Canada  
Member of Provincial Parliament, Rob Flack  
Member of Parliament, Andrew Lawton  
The Federation of Canadian Municipalities (FCM) and;  
All 444 Ontario Municipalities

And be it further resolved that Council encourages municipalities to adopt similar resolutions to work collaboratively to present a unified municipal voice advocating for stronger protections for children across Canada.

Yours sincerely,

**Owen Jaggard**

**Director of Legislative Services/Clerk | Town of Aylmer**

46 Talbot Street West, Aylmer, ON N5H 1J7

519-773-3164 Ext. 4913 | Fax 519-765-1446

[ojaggard@town.aylmer.on.ca](mailto:ojaggard@town.aylmer.on.ca) | [www.aylmer.ca](http://www.aylmer.ca)

CC:

Hon. Doug Ford [doug.fordco@pc.ola.org](mailto:doug.fordco@pc.ola.org)

Hon. Doug Downey [doug.downey@pc.ola.org](mailto:doug.downey@pc.ola.org)

Hon. Michael S. Kerzner [michael.kerzner@pc.ola.org](mailto:michael.kerzner@pc.ola.org)

Hon. Sean Fraser [sean.fraser@parl.gc.ca](mailto:sean.fraser@parl.gc.ca)



The Corporation of the Town of Aylmer  
46 Talbot Street West, Aylmer, Ontario N5H 1J7  
Office: 519-773-3164 Fax: 519-765-1446  
[www.aylmer.ca](http://www.aylmer.ca)

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Hon. Rob Flack [rob.flack@pc.ola.org](mailto:rob.flack@pc.ola.org)

Mr. Andrew Lawton [andrew.lawton@parl.gc.ca](mailto:andrew.lawton@parl.gc.ca)

Mayor Frank Campion c/o Theresa Ettore [Theresa.ettore@welland.ca](mailto:Theresa.ettore@welland.ca)

Federation of Canadian Municipalities [resolutions@fcm.ca](mailto:resolutions@fcm.ca)

All municipalities

February 24, 2026

Mr. Paul Laperriere  
Interim CAO/Treasurer  
Town of Mattawa  
160 Water Street, PO Box 390  
Mattawa, ON P0H 1V0

Dear Mr. Paul Laperriere,

**Re: Cassellholme 2026 Municipal Operating Levy**

On December 4, 2025, the Cassellholme Board of Management approved the 2026 Operating Budget. On February 24, 2025, the Board approved the 2026 apportionment statistics, which will apply to the operating levy for Cassellholme East Nipissing District Home for the Aged.

This operating budget includes a 0% increase to the municipal levy over the amount levied for 2025. Note, that while the overall operating levy has not changed, your municipality's apportionment will fluctuate based on its apportionment statistics.

**December 4, 2025 - Resolution No. 132-25**

**"That the Board approve Cassellholme's 2026 Operating Budget, as presented."**

Moved by: Michelle Lahay (Municipality of Mattawan)

Seconded by: Robert Corriveau (Township of Papineau-Cameron)

**February 24, 2025 - Resolution No. 015 -26**

**"That the Board approve the 2026 apportionment statistics for calculating the Cassellholme municipal levy, as presented"**

Electronic vote via e-mail, in-favor: Peter Chirico, Jim Bruce, Michelle Lahay,  
Robert Corriveau, Dave Mendicino

**Attached is Schedule A** - Levy Apportionment noting each municipality's portion. This is the Operating Levy Only and does not include any Capital Levies.

Sincerely,



Dave Mendicino, Cassellholme Board Chair

CC: Mayor Raymond Belanger

**Schedule A - Levy Apportionment**

Budget Period 2026



Compassionate care for life's journey.

Total Levy - 2026 3,343,402

Municipality	Apportionment Rate	2026 Operating Levy	12 Monthly Payments -		Total Levy Requested
			Jan - December 15th,	2026	
North Bay	79.040%	2,642,620	220,218.33		2,642,619.96
East Ferris	7.904%	264,270	22,022.50		264,270.00
South Algonquin	3.256%	108,862	9,071.83		108,861.96
Bonfield	3.248%	108,579	9,048.25		108,579.00
Papineau-Cameron	1.743%	58,290	4,857.50		58,290.00
Chisholm	1.674%	55,979	4,664.91		55,978.92
Calvin	1.466%	49,019	4,084.91		49,018.92
Mattawa	1.341%	44,821	3,735.08		44,820.96
Mattawan	0.328%	10,962	913.50		10,962.00
<b>Total</b>	<b>100.000%</b>	<b>3,343,402</b>	<b>278,616.81</b>		<b>3,343,401.72</b>

Check - 3,343,401.72

FIR Information Used 2024 Tab 26A Column 17 Row 9199 & 9299

Municipality	2024		Total	Apportionment	Share of Operating Levy
	Phased-In Taxable Assessment (Wtd. & Disc CVA)	Phased-In PIL Assessment (Wtd. & Disc CVA)			
North Bay	6,826,899,940	255,225,040	7,082,124,980	79.040%	2,642,620
East Ferris	707,134,391	1,101,000	708,235,391	7.904%	264,270
South Algonquin	281,610,861	10,134,196	291,745,057	3.256%	108,862
Bonfield	289,868,817	1,119,093	290,987,910	3.248%	108,579
Papineau-Cameron	155,120,232	1,095,475	156,215,707	1.743%	58,290
Chisholm	149,975,842	45,204	150,021,046	1.674%	55,979
Calvin	128,356,972	3,013,201	131,370,173	1.466%	49,019
Mattawa	119,064,771	1,054,850	120,119,621	1.341%	44,821
Mattawan	28,342,698	1,034,180	29,376,878	0.328%	10,962
	<b>8,686,374,523</b>	<b>\$ 273,822,239</b>	<b>\$ 8,960,196,762</b>	<b>100.000%</b>	<b>\$ 3,343,402</b>



Amy Leclerc &lt;amy.leclerc@mattawa.ca&gt;

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## Levy Documentation

1 message

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**Tiffany Chapman** <chapmant@cassellholme.on.ca>

Wed, May 27, 2026 at 1:35 PM

To: "clerk@mattawa.ca" <clerk@mattawa.ca>, "finance@mattawa.ca" <finance@mattawa.ca>, Bryan Martin <clerk@southalgonquin.ca>, CAO <cao@calvintownship.ca>, Jason McMartin <clerk@papineaucameron.ca>, Karen McIsaac <karen.mcisaac@northbay.ca>, Nicky Kunkel <cao.clerk@bonfieldtownship.com>, Lesley Marshall <l.marshall@chisholm.ca>, Jason Trottier <jason.trottier@eastferris.ca>, Joanne Montreuil <admin@mattawan.ca>  
Cc: William Brooks <brooksw@cassellholme.on.ca>, "mayorchirico@northbay.ca" <mayorchirico@northbay.ca>, Mayor Belanger <mayor.belanger@mattawa.ca>, Ethel Lavalley <mayor@southalgonquin.ca>, Mayor Richard Gould <mayor.gould@calvintownship.ca>, "mayorbob@hotmail.com" <mayorbob@hotmail.com>, Narry Paquette <npaquette@bonfieldtownship.com>, Gail Degagne <g.degagne@chisholm.ca>, Rick Champagne <rick.champagne@eastferris.ca>, Peter Murphy <murphyp2115@outlook.com>

Hello all,

Please see attached the following documents:

- July-Sept 2025 Capital Levy
- Oct-December 2025 Capital Levy
- January-March 2026 Capital Levy
- 2026 Operating Levy Schedule A

If you have any questions, please don't hesitate to reach out.

Thank you,

**Tiffany Chapman**

**Human Resources Coordinator**

**Student Placement Coordinator**

**CASSELLHOLME**

*Compassionate care for life's journey.*

400 Olive Street

North Bay, ON P1B 6J4

Tel: 705-474-4250 Ext. 354

Website: [www.cassellholme.ca](http://www.cassellholme.ca)

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**4 attachments**

**Cap Levy April 2026 CH.pdf**  
80K



**Oct 31 2025 Cap Levy Approved.pdf**  
74K



**2026 Operating Levy Schedule A.pdf**  
108K



**Jan 31 2026 Capital Levy for Interest Oct - Dec 2025 CH.pdf**  
71K

## Cassellholme Capital Levy

### Construction Phase - Interest Only Quarterly Levies

**CASELLHOLME**

*Compassionate care for life's journey.*

Levy issue date: **31-Oct-25**

Month	Actual Interest Amount	
Jul-25	\$	158,070.59
Aug-25	\$	160,715.90
Sep-25	\$	157,548.96
<b>Total Actual Interest - Quarter</b>	<b>\$</b>	<b>476,335.45</b>

Municipality	Apportionment Rate		Capital Levy Issued Oct-25
	(2025 based on 2023 FIR)		
Bonfield	3.233%	\$	15,399.87
Calvin	1.471%	\$	7,005.56
Chisholm	1.664%	\$	7,926.53
East Ferris	7.794%	\$	37,127.67
Mattawa	1.333%	\$	6,348.00
Mattawan	0.328%	\$	1,561.21
North Bay	79.183%	\$	377,178.68
Papineau-Cameron	1.732%	\$	8,250.91
South Algonquin	3.262%	\$	15,537.02
<b>Total</b>	<b>100.000%</b>	<b>\$</b>	<b>476,335.45</b>

### Notes

Capital levies during construction will be issued quarterly, on the last day of the month following the applicable quarter.

The levied amount is based on actual interest paid for each month in the quarter.

Please contact **William Brooks, CPA, Chief Financial Officer** for any questions or concerns.

(705) 474 4250 ext. 230

[brooksw@cassellholme.on.ca](mailto:brooksw@cassellholme.on.ca)

## Cassellholme Capital Levy

### Construction Phase - Interest Only Quarterly Levies

**CASELLHOLME**

*Compassionate care for life's journey.*

Levy issue date: **31-Jan-25**

Month	Actual Interest Amount	
Oct-25	\$	155,829.90
Nov-25	\$	145,571.97
Dec-25	\$	147,376.93
<b>Total Actual Interest - Quarter</b>	<b>\$</b>	<b>448,778.80</b>

Municipality	Apportionment Rate		Capital Levy Issued Jan-25
	(2025 based on 2023 FIR)		
Bonfield	3.233%	\$	14,508.97
Calvin	1.471%	\$	6,600.28
Chisholm	1.664%	\$	7,467.97
East Ferris	7.794%	\$	34,979.79
Mattawa	1.333%	\$	5,980.76
Mattawan	0.328%	\$	1,470.89
North Bay	79.183%	\$	355,358.38
Papineau-Cameron	1.732%	\$	7,773.58
South Algonquin	3.262%	\$	14,638.19
<b>Total</b>	<b>100.000%</b>	<b>\$</b>	<b>448,778.81</b>

### Notes

Capital levies during construction will be issued quarterly, on the last day of the month following the applicable quarter.

The levied amount is based on actual interest paid for each month in the quarter.

Please contact **William Brooks, CPA, Chief Financial Officer** for any questions or concerns.

(705) 474 4250 ext. 230

[brooksw@cassellholme.on.ca](mailto:brooksw@cassellholme.on.ca)

## Cassellholme Capital Levy

**CASELLHOLME**

*Compassionate care for life's journey.*

### Construction Phase - Interest Only Quarterly Levies

Levy issue date:	30-Apr-2026
Levy due date (Net 90):	29-Jul-2026

Month		Actual Interest Amount
Jan-26	\$	150,577.67
Feb-26	\$	143,133.90
Mar-26	\$	159,732.64
<b>Total Actual Interest - Quarter</b>	<b>\$</b>	<b>453,444.21</b>
Less: CFS Funding for Quarter	\$	254,772.00
<b>Net Construction Interest - Quarter</b>	<b>\$</b>	<b>198,672.21</b>

Municipality	Apportionment Rate	
	(2026 based on 2024 FIR)	Capital Levy Issued Apr-26
Bonfield	3.248% \$	6,452.00
Calvin	1.466% \$	2,912.84
Chisholm	1.674% \$	3,326.38
East Ferris	7.904% \$	15,703.53
Mattawa	1.341% \$	2,663.38
Mattawan	0.328% \$	651.37
North Bay	79.040% \$	157,030.19
Papineau-Cameron	1.743% \$	3,463.73
South Algonquin	3.256% \$	6,468.79
<b>Total</b>	<b>100.000% \$</b>	<b>198,672.21</b>

### Notes

Capital levies during construction will be issued quarterly, on the last day of the month following the applicable quarter.

The levied amount is based on actual interest paid for each month in the quarter.

Please contact **William Brooks, CPA, Chief Financial Officer** for any questions or concerns.

(705) 474 4250 ext. 230

[brooksw@cassellholme.on.ca](mailto:brooksw@cassellholme.on.ca)

**Schedule A - Levy Apportionment**

Budget Period

2026



Compassionate care for life's journey.

Total Levy - 2026

3,343,402

Municipality	Apportionment Rate	2026 Operating Levy	12 Monthly Payments -		Total Levy Requested
			Jan - December 15th,	2026	
North Bay	79.040%	2,642,620	220,218.33	2,642,619.96	
East Ferris	7.904%	264,270	22,022.50	264,270.00	
South Algonquin	3.256%	108,862	9,071.83	108,861.96	
Bonfield	3.248%	108,579	9,048.25	108,579.00	
Papineau-Cameron	1.743%	58,290	4,857.50	58,290.00	
Chisholm	1.674%	55,979	4,664.91	55,978.92	
Calvin	1.466%	49,019	4,084.91	49,018.92	
Mattawa	1.341%	44,821	3,735.08	44,820.96	
Mattawan	0.328%	10,962	913.50	10,962.00	
<b>Total</b>	<b>100.000%</b>	<b>3,343,402</b>	<b>278,616.81</b>	<b>3,343,401.72</b>	

Check

-

3,343,401.72

**FIR Information Used**

2024

Tab 26A Column 17 Row 9199 & 9299

Municipality	Phased-In Taxable Assesment (Wtd. & Disc CVA)	Phased-In PIL Assesment (Wtd. & Disc CVA)	Total	Apportionment	Share of Operating Levy
North Bay	6,826,899,940	255,225,040	7,082,124,980	79.040%	2,642,620
East Ferris	707,134,391	1,101,000	708,235,391	7.904%	264,270
South Algonquin	281,610,861	10,134,196	291,745,057	3.256%	108,862
Bonfield	289,868,817	1,119,093	290,987,910	3.248%	108,579
Papineau-Cameron	155,120,232	1,095,475	156,215,707	1.743%	58,290
Chisholm	149,975,842	45,204	150,021,046	1.674%	55,979
Calvin	128,356,972	3,013,201	131,370,173	1.466%	49,019
Mattawa	119,064,771	1,054,850	120,119,621	1.341%	44,821
Mattawan	28,342,698	1,034,180	29,376,878	0.328%	10,962
	<b>8,686,374,523</b>	<b>\$ 273,822,239</b>	<b>\$ 8,960,196,762</b>	<b>100.000%</b>	<b>\$ 3,343,402</b>

---

**Fwd: ADAG Memo: Follow-up to Updates to “Tailgate Event” Permits under the Liquor Licence and Control Act, 2019**

1 message

---

Paul Laperriere <paul.laperriere@mattawa.ca>  
To: Amy Leclerc <clerk@mattawa.ca>

Fri, May 22, 2026 at 10:07 AM

Let's include this with correspondence next meeting.

----- Forwarded message -----

From: **McKinlay, Tom (MAG)** <Tom.McKinlay@ontario.ca>

Date: Fri, May 22, 2026 at 10:04 AM

Subject: ADAG Memo: Follow-up to Updates to “Tailgate Event” Permits under the Liquor Licence and Control Act, 2019

To: McKinlay, Tom (MAG) <Tom.McKinlay@ontario.ca>

Cc: Samadi, Armina (MAG) <Armina.Samadi@ontario.ca>, Ilicea, Ruxandra (AGCO) <Ruxandra.Ilicea@agco.ca>, Fenton, Leslie (AGCO) <Leslie.Fenton@agco.ca>

Ministry of the

Ministère du



Attorney General

Procureur général

Office of the Assistant Deputy

Bureau du sous-procureur

Attorney General

général adjoint

Policy Division

Division des politiques

McMurtry-Scott Building

Édifice McMurtry-Scott

720 Bay Street, 3<sup>rd</sup> Floor

720, rue Bay, 3<sup>ème</sup> étage

Toronto ON M7A 2S9

Toronto ON M7A 2S9

**MEMORANDUM TO:** Heads of Council - Ontario Municipalities

**DATE:** May 22, 2026

**FROM:** Tom McKinlay,  
Assistant Deputy Attorney General

**RE:** Follow-up to Updates to “Tailgate Event” Permits under the *Liquor Licence and Control Act, 2019*

---

Further to my earlier letter dated January 13, 2026, I am writing to provide clarification regarding bring-your-own event permits.

**What is the change?**

Recent amendments to Ontario Regulation 747/21 (Permits) under the *Liquor Licence and Control Act, 2019* (LLCA) introduce a new bring-your-own event permit. This change expands what was previously called the tailgating permit.

This permit allows individuals aged 19 and older to bring and consume their own liquor within a designated area of a cultural or community event that has been approved by a municipality **or** held in connection with, and in proximity to, a professional, semi-professional or post-secondary sporting event.

### **What action should municipalities take?**

Municipalities have the option to designate community or cultural events as eligible for the new bring-your-own event permit. **Importantly, municipalities are not required to designate any events as eligible.**

Event organizers who are interested in the bring-your-own permit will need to approach the municipality where they would like to hold the event and seek designation as a community or cultural event. The government recognizes that municipalities are best positioned to understand local needs and contexts, and therefore to determine whether and how to designate eligible events.

Municipalities may establish their own local processes to determine which events qualify and the form of the municipal designation. There would be two routes a municipality could take:

- Review each request on a case-by-case basis before their council or;
- Delegate the authority to designate events to a municipal official, such as the clerk

Municipalities that do not wish to allow bring-your-own events may choose to express their position by way of a resolution.

These amendments do not affect existing municipal approval requirements for events held on municipal property (e.g., parks).

### **What about events tied to sporting events?**

Unlike the cultural or community permitting process, bring-your-own events that are held in proximity to a professional, semi-professional or post-secondary sporting event are unchanged and do not require a designation by the responsible municipality.

### **What action do organizers take once a municipality designates their event as community or cultural?**

It is up to event organizers to confirm with the responsible municipality that their event qualifies as a designated cultural or community event.

Once confirmed, organizers may apply for a bring-your-own event permit through the [iAGCO portal](#). **The AGCO will issue a permit only where the applicant provides proof of municipal designation.**

### **Why did the Government make this change?**

This change is intended to provide greater flexibility for some event organizers, potentially reducing costs and increasing attendance. For example, a movie screening in a municipal park may invite more of a “picnic atmosphere” and thus, organizers may prefer the bring-your-own permit.

The province recognizes that this permit may not be relevant to all. Events that rely on alcohol sales and do not use a bring-your-own model may continue to operate as usual.

### **What considerations were made for safety?**

All permitted events will continue to be subject to the existing health and safety requirements under the LLCA. Permit-holders are responsible for ensuring these standards and requirements.

## What if I still have questions?

If you have any questions about these regulatory changes, please contact Armina Samadi, Director, Agency and Tribunal Relations Branch at [Armina.Samadi@ontario.ca](mailto:Armina.Samadi@ontario.ca).

If you have any questions about AGCO permits and the application process, please contact Ruxandra Ilicea, Senior Eligibility Officer at [Ruxandra.Ilicea@agco.ca](mailto:Ruxandra.Ilicea@agco.ca).

Yours truly,

Tom McKinlay

Assistant Deputy Attorney General

c: Armina Samadi

Director, Agency and Tribunal Relations Branch, Ministry of the Attorney General

Leslie Fenton

Director, Corporate Affairs, Governance and Agency Oversight, AGCO

---

### 2 attachments

 **image003.emz**  
5K

 **ADAG Memo re Bring Your Own Permit Follow up to Municipalities.pdf**  
162K



**TOWNSHIP OF  
BRUDENELL, LYNDOCH AND RAGLAN**

42 Burnt Bridge Road, PO Box 40  
Palmer Rapids, Ontario K0J 2E0  
TEL: (613) 758-2061 · FAX: (613) 758-2235

May 6, 2026

**RE: Canada Post Rate Reduction for Libraries**

Please be advised that at the Regular Council Meeting on May 6th, 2026, Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan approved the following:

**Resolution No: 2026-05-06-09**

**Moved by: Councillor Quade**

**Seconded by: Councillor Keller**

**“Be it resolved that the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan support the correspondence from the Township of Perry to maintain and protect reduced-rate postal distribution for library materials, and;**

**And further that this resolution be forwarded to the Township of Perry, Minister of Government Transportation, Public Services and Procurement, Renfrew Nipissing Pembroke MP and MPP and all Ontario Municipalities.”**

**CARRIED**

Sincerely,

Tammy Thompson  
Deputy Clerk  
Township of Brudenell, Lyndoch and Raglan



**The Corporation of the  
Township of Perry**

Box 70 1695 Emsdale Road Emsdale, Ontario P0A 1J0

Date: February 18, 2026

Resolution No.: 2026-078

Moved By: Joe Lumley      Seconded By: Paul Sowrey

**Whereas** public libraries play a vital role in ensuring equitable access to information, literacy, education, and culture for all residents;

**And whereas** interlibrary loan services are an essential component of public library operations, particularly for small and rural communities with limited local collections;

**And whereas** reduced postal rates for library materials have historically enabled libraries to share resources efficiently and affordably across Canada;

**And whereas** recent amendments to the Canada Post Corporation Act have removed the legislative requirement to provide reduced postal rates for library materials, creating uncertainty for the continued delivery of this essential service;

**Now therefore be it resolved that** the Council of the Corporation of the Township of Perry calls upon the Government of Canada to maintain and protect reduced-rate postal distribution for library materials through legislation;

**And that** Council requests that the Minister responsible for Canada Post ensure continued, affordable postal access for libraries and interlibrary loan services;

**And that** a copy of this resolution be forwarded to The Honourable Joel Lightbound, Minister of Government Transformation, Public Works and Procurement, Scott Aitchison, MP Parry Sound-Muskoka, Hon. Graydon Smith, MPP Parry Sound-Muskoka, and all Ontario municipalities for support.

Carried:

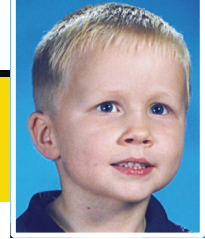
Defeated:

  
Norm Hofstetter, Mayor

RECORDED VOTE		
Council	For	Against
<b>Councillors</b> Jim Cushman		
Joe Lumley		
Margaret Ann MacPhail		
Paul Sowrey		
<b>Mayor</b> Norm Hofstetter		

# Let's Remember Adam

**STOP FOR THE SCHOOL BUS**



8.5

May 29, 2026

Mayor Belanger and Members of Town Council  
Town of Mattawa

Dear Mayor Belanger and Members of Council,

Good day.

I am contacting you today because I was informed that Council may not have been aware that this was the first time in three years that the arena rental fee for our annual Let's Remember Adam Washer Tournament & Prize Lot Raffle event was not fully donated by the Town of Mattawa.

After several requests to the Parks and Recreation Supervisor regarding whether the Town would once again donate the arena rental for our event, I was informed that the Town was only willing to donate 50% of the rental fee this year.

This event is the only annual fundraiser organized by Let's Remember Adam, and it is critically important to the continuation of our campaign and community initiatives. In previous years, the arena rental was generously donated by the Town, and we proudly recognized the Town of Mattawa as a sponsor of the event.

The funds raised through this fundraiser help support:

- The ongoing Let's Remember Adam awareness campaign
- Installation and maintenance of Let's Remember Adam signage throughout the region and across Ontario
- Advertising and public awareness initiatives
- High school graduation bursaries presented in Adam's memory
- Costs associated with our annual Fill the Bus event, which helps provide food and gifts for the Mattawa and Area Food Bank during the Christmas season

Without the success of this fundraiser, Let's Remember Adam would not be able to continue operating. Let's Remember Adam is also an officially government-recognized non-profit organization (#1000542357).

When speaking with another local business owner about the Town only donating 50% of the rental fee, they were shocked that the Town was not fully supporting Let's Remember Adam. That business owner then generously offered to cover the entire rental fee of \$715.00.

**This Has to Stop.  
We Need to Stop.**



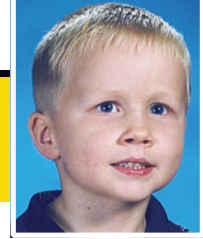
PO Box 342  
Mattawa, Ontario  
POH1V0



705-840-8871  
info@letsrememberadam.org

## Let's Remember Adam

**STOP FOR THE SCHOOL BUS**



I informed my Town contact that we had secured a sponsor willing to cover the full rental amount and requested that Let's Remember Adam be invoiced the full fee. Let's Remember Adam paid the invoice, and the sponsor reimbursed us afterward.

Unfortunately, because this business owner stepped in to cover the arena rental cost, they were unable to contribute as much as they normally would toward our Prize Lot Raffle event.

Following this, I was informed that while some organizations within the Town of Mattawa were also receiving a 50% reduction, others were still receiving full rental donations at no charge. I certainly understand that the Town cannot provide everything free of charge; however, I hope the Town would be able to support all non-profit organizations fairly and equally.

With that in mind, I respectfully ask Mayor Belanger and Members of Council to consider refunding the \$715.00 arena rental fee already paid by Let's Remember Adam for our 7th Annual Let's Remember Adam Washer Tournament & Prize Lot Raffle event at the Mike Rodden Arena.

We truly appreciate the support the Town of Mattawa has provided to Let's Remember Adam over the years and hope we can continue working together in support of community safety and awareness initiatives.

Thank you for your time and consideration. I would be happy to discuss this matter further if needed.

Sincerely,

*Pierre Ranger*

Pierre Ranger (he/him/his)

Chair of the Let's Remember Adam STOP FOR THE SCHOOL BUS committee

Cell – 705-840-8871

Email – [info@letsrememberadam.org](mailto:info@letsrememberadam.org)



**Let's Remember  
Adam**



**FOR THE  
SCHOOL BUS**

**This Has to Stop.  
We Need to Stop.**



PO Box 342  
Mattawa, Ontario  
POH1V0



705-840-8871  
[info@letsrememberadam.org](mailto:info@letsrememberadam.org)



June 3, 2026

Mayor Belanger and Members of Town Council  
P.O. Box 390  
Mattawa, Ontario  
POH 1V0  
[info@mattawa.ca](mailto:info@mattawa.ca)

Dear Mr. Mayor and Members of Town Council,

On Saturday, September 12, 2026, Community Living Mattawa will be hosting its fifth annual Texas Horseshoe (Washers) Tournament and Silent Auction to support programming and services for individuals from Mattawa and area with developmental disabilities.

We have booked the Arena Floor for this event and were invoiced for half the price of a usual day-long booking.

I am reaching out to ask the Town Council of Mattawa to approve the waiving of all fees associated with using the floor of the arena for our charitable fundraising event and for the Town to donate the use of the arena on September 12<sup>th</sup>.

I thank you, in advance, for supporting Community Living Mattawa. We are appreciative of your generous and ongoing support of our organization.

If you have any questions, please feel free to contact me.

Yours truly,

A handwritten signature in black ink that reads "David Spencer".

David Spencer  
Executive Director

**Ministry of  
Municipal Affairs  
and Housing**

Office of the Minister

777 Bay Street, 17<sup>th</sup> Floor  
Toronto ON M7A 2J3  
Tel.: 416 585-7000

**Ministère des  
Affaires municipales  
et du Logement**

Bureau du ministre

777, rue Bay, 17<sup>e</sup> étage  
Toronto (Ontario) M7A 2J3  
Tél. : 416 585-7000



234-2026-1746

June 1, 2026

On May 25, 2026, our government introduced the proposed [Protecting Ontario's Streets and Communities Act, 2026](#) (Bill 119). Through this legislation, we are proposing new tools to address zoning by-law contraventions which respond to recommendations and requests from municipal leaders. The proposed *Planning Act* changes, if passed, would enable municipalities to use an administrative monetary penalty (AMP) system for zoning by-law contraventions which relate to land uses that are not permitted.

We are interested in receiving your comments on these proposed changes. Comments can be made through the Environmental Registry of Ontario Posting [026-0558](#) Proposed Planning Act Changes (Schedule 7 of Bill 119 - *Protecting Ontario's Streets and Communities Act, 2026* ) from May 26, 2026, to June 25, 2026. The government invites you to review the [Environmental Registry of Ontario and Regulatory Registry of Ontario](#) links provided above and share any feedback you may have.

If you have any questions, please reach out to my Director of Stakeholder Relations, Caucus Affairs and Public Appointments, Tanner Zelenko at [tanner.zelenko@ontario.ca](mailto:tanner.zelenko@ontario.ca).

I look forward to continued collaboration with you to address these and other important issues facing our communities.

Sincerely,

A handwritten signature in blue ink that reads "Robert J. Flack".

Hon. Robert J. Flack

Minister of Municipal Affairs and Housing

c. The Honourable Graydon Smith, Associate Minister of Municipal Affairs and Housing

Robert Dodd, Chief of Staff Minister's Office

Matthew Rae, Parliamentary Assistant, Municipal Affairs and Housing

Laura Smith, Parliamentary Assistant, Municipal Affairs and Housing

Brian Saunderson, Parliamentary Assistant, Municipal Affairs and Housing

Martha Greenberg, Deputy Minister, Municipal Affairs and Housing

David McLean, Assistant Deputy Minister, Municipal Affairs and Housing

Laurie Miller, Assistant Deputy Minister, Municipal Affairs and Housing

Sean Fraser, Assistant Deputy Minister, Municipal Affairs and Housing

Municipal Chief Administrative Officers



Amy Leclerc &lt;amy.leclerc@mattawa.ca&gt;

## Advocacy Update: Bill 9, Municipal Accountability Act, Passes Third Reading

1 message

AMCTO | The Municipal Experts &lt;amcto@amcto.com&gt;

Tue, May 26, 2026 at 4:08 PM

Reply-To: amcto@amcto.com

To: clerk@mattawa.ca

Read our initial analysis  
View this email [in your browser](#).



[About AMCTO](#) | [Professional Growth](#) | [Advocacy & Policy](#) | [Network & Community](#)



May 26, 2026

## Advocacy Update: Bill 9, *Municipal Accountability Act* Passes Third Reading

Today, Bill 9, *Municipal Accountability Act*, passed third reading and is on its way to Royal Assent. We are pleased to see AMCTO referenced in third reading debate, including data from our [harassment and incivility survey](#), with MPPs speaking to the importance of protections for municipal staff.

Once in force, the bill will bring forward changes to the local accountability process including:

- A standardized code of conduct (through regulations)
- Establishing a role for the Integrity Commissioner of Ontario to provide education, training and other functions for local municipal integrity commissioners
- Establishing a mechanism with a significantly high threshold to remove members of council.

- The mechanism includes a two-part process requiring the recommendation of the local municipal integrity commissioner and Integrity Commissioner of Ontario.

The passing of this bill is a step forward towards better local government accountability; however, we remain concerned about gaps in the legislation where more can be done to address the safety and well-being of municipal professionals. As members will recall from our previous updates, the bill was **not substantially changed** at Standing Committee last summer despite **our recommendations** and those of other advocacy groups.

It is expected that the new framework will be in place for the next term of council which commences in November after the municipal and school board elections taking place on October 26, 2026. However, given that the bill has only now passed, we are awaiting further information from the ministry, including any accompanying regulations required to put the new framework into place. We know that implementing this new framework will be done by many of the same professionals who are also administering the local elections and we will provide further details to members when it becomes available.

In the meantime, we encourage you to get in touch with our **policy and government relations team** with any feedback, questions, or concerns.



**AMCTO | The Municipal Experts**

5090 Explorer Drive, Suite 510, Mississauga, Ontario L4W 4T9

(905) 602-4294 | [amcto.com](http://amcto.com)

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CLEARVIEW  
TOWNSHIP

**Clerk's Department**

Township of Clearview  
Box 200, 217 Gideon Street  
Stayner, Ontario L0M 1S0

[clerks@clearview.ca](mailto:clerks@clearview.ca) | [www.clearview.ca](http://www.clearview.ca)

Phone: 705-428-6230

May 12, 2026

Premier Doug Ford  
Legislative Building, Queen's Park  
Toronto ON M7A 1A1

**Sent by Email:** [doug.fordco@pc.ola.org](mailto:doug.fordco@pc.ola.org)

**RE: Township of Clearview Resolution – Public Sector Salary Disclosure Inflation Adjustments**

---

Please be advised that at its meeting held on May 11, 2026, Council of the Township of Clearview passed the following resolution regarding Public Sector Salary Disclosure Inflation Adjustments:

Moved by Councillor McArthur, Seconded by Councillor Broderick, Whereas the Public Sector Salary Disclosure Act passed in 1996, requires that every public employer make available for inspection by the public without charge, a written record of the amount of salary and benefits paid in the previous year by the employer to or in respect of an employee to whom the employer paid at least \$100,000 as a salary; and,

Whereas this \$100,000 salary threshold has not been updated since 1996, to reflect inflation; and,

Whereas with consumer price index (CPI) adjustments, \$100,000 is equivalent to just over \$180,000 today;

Now Therefore Be It Resolved that Council of the Township of Clearview request that the Public Sector Salary Disclosure Act be amended to reflect the impact of inflation on the \$100,000 salary threshold for reporting, by either adding wording to reflect annual adjustments related to the consumer price index (CPI) or providing an adjusted salary of \$200,000; and,

That this resolution be sent to the Hon. Doug Ford, Premier; Ministry of Municipal Affairs and Housing; Simcoe-Grey MPP Brian Saunderson; the Association of Municipalities and all Ontario Municipalities. Motion Carried.

If you have any questions regarding the above resolution, please do not hesitate to contact the undersigned.

Sincerely,

A handwritten signature in black ink, appearing to read 'Sasha Helmkey-Playter', with a stylized, cursive script.

Sasha Helmkey-Playter, B.A., Dipl. M.A., AOMC  
Clerk/Director of Legislative Services

cc: Minister of Municipal Affairs and Housing, Rob Flack  
Simcoe-Grey MPP, Brian Saunderson  
The Association of Municipalities  
All Ontario Municipalities



---

## Proclamation Request – National Dental Care Day (October 10, 2026)

1 message

---

**Raj Khanuja** <rajdds@yahoo.com>  
Reply-To: Raj Khanuja <rajdds@yahoo.com>  
To: Raj Khanuja <rajdds@yahoo.com>

Mon, May 25, 2026 at 3:27 PM

Dear Mayor and Members of Council,

On behalf of the National Dental Care Day Foundation, I respectfully request that the City/Town/Municipality proclaim October 10, 2026 as “National Dental Care Day.”

National Dental Care Day is a Canadian public-awareness initiative dedicated to promoting oral health education, preventive dental care, and equitable access to oral healthcare services. The initiative raises awareness about the importance of oral health and its connection to overall health and wellness while recognizing the contributions of dental professionals, educators, volunteers, and community organizations that support healthier communities.

The initiative encourages preventive care, oral hygiene, early intervention, and greater awareness regarding access to oral healthcare services for underserved and vulnerable populations across Canada.

National Dental Care Day has also been recognized within Ontario’s dental community through public awareness and access-to-care initiatives supporting healthier communities across the province.

Attached for your consideration are:

- Draft proclamation wording
- Organization overview
- Supporting background information

We would be honoured to receive your support in recognizing October 10, 2026 as National Dental Care Day in your community.

Thank you very much for your time and consideration.

Sincerely,

Dr. Raj Khanuja, OMC, DDS  
Founder – National Dental Care Day

Recipient – Ontario Medal for Good Citizenship  
Recipient - Canada's Volunteer Awards

Email: [rajdds@yahoo.com](mailto:rajdds@yahoo.com)  
Telephone: 647-244-2273

[National Dental Care Day Foundation](#)

[Senator Mohamed-Iqbal Ravalia Topic Intervention 671801 - 2](#)

## **National Dental Care Day - Free Dentistry Across Canada**

Join us in celebrating National Dental Care Day, providing free dental services to those in need across Canada.

**Regards & gratitude,**

**Raj Khanuja, O.M.C., B.A., D.D.S., M.P.H., F.I.D.I.A., M.A.G.D.**

---

### **4 attachments**



**Incorporation-Constitution.pdf**

531K



**NDCD Foundation overview-2026.docx**

1266K



**NDCD Impact Report 2025-pdf.pdf**

8928K



**Proclamation-Municipalities-2026.docx**

14K



## Certificate of Incorporation

*Canada Not-for-profit Corporations Act*

## Certificat de constitution

*Loi canadienne sur les organisations à but non  
lucratif*

National Dental Care Day Foundation  
Fondation nationale pour la Journée des soins dentaires

Corporate name / Dénomination de l'organisation

1700187-8

Corporation number / Numéro de  
l'organisation

I HEREBY CERTIFY that the above-named  
corporation, the articles of incorporation of which  
are attached, is incorporated under the *Canada  
Not-for-profit Corporations Act*.

JE CERTIFIE que l'organisation susmentionnée,  
dont les statuts constitutifs sont joints, est  
constituée en vertu de la *Loi canadienne sur les  
organisations à but non lucratif*.

Hantz Prosper

Director / Directeur

2025-05-17

Date of Incorporation (YYYY-MM-DD)  
Date de constitution (AAAA-MM-JJ)



**Form 4001**  
**Articles of Incorporation**  
*Canada Not-for-profit Corporations*  
*Act (NFP Act)*

**Formulaire 4001**  
**Statuts constitutifs**  
*Loi canadienne sur les*  
*organisations à but non lucratif*  
*(Loi BNL)*

- 1 Corporate name  
Dénomination de l'organisation  
**National Dental Care Day Foundation**  
**Fondation nationale pour la Journée des soins dentaires**
- 2 The province or territory in Canada where the registered office is situated  
La province ou le territoire au Canada où est maintenu le siège  
**ON**
- 3 Minimum and maximum number of directors  
Nombres minimal et maximal d'administrateurs  
**Min. 3     Max. 10**
- 4 Statement of the purpose of the corporation  
Déclaration d'intention de l'organisation  
**See attached schedule / Voir l'annexe ci-jointe**
- 5 Restrictions on the activities that the corporation may carry on, if any  
Limites imposées aux activités de l'organisation, le cas échéant  
**None**
- 6 The classes, or regional or other groups, of members that the corporation is authorized to establish  
Les catégories, groupes régionaux ou autres groupes de membres que l'organisation est autorisée à établir  
**See attached schedule / Voir l'annexe ci-jointe**
- 7 Statement regarding the distribution of property remaining on liquidation  
Déclaration relative à la répartition du reliquat des biens lors de la liquidation  
**See attached schedule / Voir l'annexe ci-jointe**
- 8 Additional provisions, if any  
Dispositions supplémentaires, le cas échéant  
**See attached schedule / Voir l'annexe ci-jointe**
- 9 **Declaration:** I hereby certify that I am an incorporator of the corporation.  
**Déclaration :** J'atteste que je suis un fondateur de l'organisation.

Name(s) - Nom(s)

Original Signed by - Original signé par

**GAGANDEEP KHANUJA**

**GAGANDEEP KHANUJA**

**GAGANDEEP KHANUJA**

**BHUPINDER KHANUJA**

**BHUPINDER KHANUJA**

**BHUPINDER KHANUJA**

**RAJVIR KHANUJA**

**RAJVIR KHANUJA**

**RAJVIR KHANUJA**

A person who makes, or assists in making, a false or misleading statement is guilty of an offence and liable on summary conviction to a fine of not more than \$5,000 or to imprisonment for a term of not more than six months or to both (subsection 262(2) of the NFP Act).

La personne qui fait une déclaration fautive ou trompeuse, ou qui aide une personne à faire une telle déclaration, commet une infraction et encourt, sur déclaration de culpabilité par procédure sommaire, une amende maximale de 5 000 \$ et un emprisonnement maximal de six mois ou l'une de ces peines (paragraphe 262(2) de la Loi BNL).

You are providing information required by the NFP Act. Note that both the NFP Act and the *Privacy Act* allow this information to be disclosed to the public. It will be stored in personal information bank number IC/PPU-049.

Vous fournissez des renseignements exigés par la Loi BNL. Il est à noter que la Loi BNL et la *Loi sur les renseignements personnels* permettent que de tels renseignements soient divulgués au public. Ils seront stockés dans la banque de renseignements personnels numéro IC/PPU-049.

**Schedule / Annexe**  
**Purpose Of Corporation / Déclaration d'intention de l'organisation**

English:

The purpose of the corporation is to promote, support, and coordinate initiatives that improve access to oral health care for underserved populations across Canada. The corporation shall organize National Dental Care Day events, facilitate free dental services, and promote oral health awareness and volunteerism in the dental community.

Français :

La mission de la société est de promouvoir, soutenir et coordonner des initiatives visant à améliorer l'accès aux soins bucco-dentaires pour les populations mal desservies à travers le Canada. La société organisera des événements de la Journée nationale des soins dentaires, facilitera des services dentaires gratuits et encouragera la sensibilisation à la santé bucco-dentaire ainsi que le bénévolat dans la communauté dentaire.

**Schedule / Annexe**  
**Classes of Members / Catégories de membres**

The Corporation is authorized to establish one class of members. Each member shall be entitled to receive notice of, attend and vote at all meetings of the members of the Corporation.

## **Schedule / Annexe**

### **Distribution of Property on Liquidation / Répartition du reliquat des biens lors de la liquidation**

Any property remaining on liquidation of the Corporation, after discharge of liabilities, shall be distributed to one or more qualified donees within the meaning of subsection 248(1) of the Income Tax Act.

**Schedule / Annexe**  
**Additional Provisions / Dispositions supplémentaires**

If authorized by a by-law which is duly adopted by the directors and confirmed by ordinary resolution of the members, the directors of the corporation may from time to time:

- i. borrow money on the credit of the corporation;
- ii. issue, reissue, sell, pledge or hypothecate debt obligations of the corporation; and
- iii. mortgage, hypothecate, pledge or otherwise create a security interest in all or any property of the corporation, owned or subsequently acquired, to secure any debt obligation of the corporation.

Directors shall serve without remuneration, and no director shall directly or indirectly receive any profit from his or her position as such, provided that a director may be reimbursed for reasonable expenses incurred in performing his or her duties. A director shall not be prohibited from receiving compensation for services provided to the corporation in another capacity.

The directors may appoint one or more directors, who shall hold office for a term expiring not later than the close of the next annual general meeting of members, but the total number of directors so appointed may not exceed one-third of the number of directors elected at the previous annual general meeting of members.

The corporation shall be carried on without the purpose of gain for its members, and any profits or other accretions to the corporation shall be used in furtherance of its purposes.



<b>Form 4002</b>	<b>Formulaire 4002</b>
<b>Initial Registered Office Address and First Board of Directors</b>	<b>Adresse initiale du siège et premier conseil d'administration</b>
<i>Canada Not-for-profit Corporations Act (NFP Act)</i>	<i>Loi canadienne sur les organisations à but non lucratif (Loi BNL)</i>

1 Corporate name  
Dénomination de l'organisation

National Dental Care Day Foundation  
Fondation nationale pour la Journée des soins dentaires

2 Complete address of the registered office  
Adresse complète du siège

9 GRAFTON CRES  
Brampton ON L6P 0L9

3 Additional address  
Autre adresse

4 Directors of the corporation  
Administrateurs de l'organisation

BHUPINDER KHANUJA	9 Grafton Crescent, Brampton ON L6P 0L9, Canada
Gagandeep Khanuja	9 Grafton Crescent, Brampton ON L6P 0L9, Canada
Rajvir Khanuja	9 Grafton Crescent, Brampton ON L6P 0L9, Canada

5 Declaration: I hereby certify that I am an incorporator of the new corporation or that I am a director or an authorized officer of the corporation continuing into or amalgamating under the NFP Act.  
Déclaration : J'atteste que je suis un fondateur de la nouvelle organisation ou que je suis un administrateur ou un dirigeant autorisé de l'organisation se prorogeant ou se fusionnant en vertu de la Loi BNL.

Original signed by / Original signé par  
BHUPINDER KHANUJA

\_\_\_\_\_  
BHUPINDER KHANUJA  
(647) 244 - 2273

A person who makes, or assists in making, a false or misleading statement is guilty of an offence and liable on summary conviction to a fine of not more than \$5,000 or to imprisonment for a term of not more than six months or to both (subsection 262(2) of the NFP Act).

La personne qui fait une déclaration fautive ou trompeuse, ou qui aide une personne à faire une telle déclaration, commet une infraction et encourt, sur déclaration de culpabilité par procédure sommaire, une amende maximale de 5 000 \$ et un emprisonnement maximal de six mois ou l'une de ces peines (paragraphe 262(2) de la Loi BNL).

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National Dental Care Day Foundation is a Canadian public-awareness and community-impact initiative dedicated to improving access to oral healthcare, promoting preventive dental education, and restoring dignity through compassionate care.

National Dental Care Day mobilizes volunteer dental professionals, students, clinics, educators, and community partners across Canada to provide free essential dental care to underserved individuals and families — without cost, barriers, or judgment.

What began as a local act of service has evolved into a growing national movement grounded in compassion, accessibility, volunteerism, and health equity. The initiative emphasizes the importance of oral health as an essential component of overall health and well-being.

The initiative has received recognition from municipalities, academic institutions, members of the dental profession, and public leaders across Canada for its contribution to community wellness, preventive healthcare awareness, and access-to-care initiatives.



National Dental Care Day

*Dignity begins  
when pain ends.*

A national movement restoring oral health,  
dignity, and hope across Canada.

National Impact Report | Canada | 2025

*One Chair. One Day. One Nation.*

# Why This Report Matters

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**This Impact Report** documents the national outcomes of National Dental Care Day 2025 — a coordinated, volunteer-powered day of care delivered across Canada.

It reflects the collective efforts of dentists, hygienists, students, partners, and communities who came together on one day to remove barriers to essential oral health care and restore dignity to those who needed it most.

The data, stories, and insights that follow represent real people, real clinics, and real outcomes — captured to learn, to improve, and to demonstrate what is possible when compassion is organized at a national scale.

*All care was provided at no cost, without judgment, and with dignity at the center.*

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## Inside This Report

- The need for National Dental Care Day
- Our model and theory of change
- National impact and insights
- Stories of dignity and care
- Recognition, partners, and the road ahead

## THE CANADIAN CALL TO COMPASSION

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Across Canada, pain still silences too many people.

Dental pain is not just a health issue —  
it is a barrier to dignity, confidence, and opportunity.

On National Dental Care Day, something different happens.

Clinics open not for profit, but for people.

Professionals give not because they must,  
but because they believe no one should suffer in silence.

On one day, across one nation, compassion becomes action.

National Dental Care Day exists to remove barriers to essential oral health care by mobilizing the dental profession, students, partners, and communities across Canada in a single, coordinated day of care. It is a model built on trust, professionalism, and the belief that dignity is restored when pain ends.

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**One Chair. One Day. One Nation.**

*A national movement restoring dignity through care.*

## A Note to Canada

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*This movement began with a simple belief:  
no one should live with preventable pain.*

**Dr. Raj Khanuja; OMC, DDS**  
Visionary • Advocate • Citizen of Compassion

Across Canada, I have witnessed how untreated dental pain quietly erodes dignity, confidence, and opportunity.

A hurting mouth affects far more than physical health — it disrupts sleep, work, nutrition, and mental well-being. Too often, this suffering is endured in silence, driven by cost, fear, stigma, or lack of access.

National Dental Care Day exists to interrupt this cycle — not with debate or delay, but with **immediate action**. By opening dental clinics across the country on one coordinated day, we replace barriers with access, and delay with dignity.

What began as a single day of service has grown into a nationally coordinated movement grounded in **compassion, professionalism, and trust**. Each year, thousands of dental professionals, students, and volunteers come together: **with one shared purpose**: to care for those who have been living without options.

On National Dental Care Day, clinics open their doors at **no cost**. Pain is relieved. Infections are treated. Smiles are restored. And for many, it is the first time in years they are seen — truly seen — within the healthcare system.

National Dental Care Day proves that when care is **coordinated, it scales**.

Our responsibility now is to protect what works, strengthen what can be improved, and ensure that dignity through care becomes a national standard — not an exception.

# Why National Dental Care Day Exists

## The Need

*Canada's health system is a source of pride — yet oral health remains largely excluded.* For millions of Canadians, dental care is still inaccessible due to cost, fear, geography, or circumstance. Pain is often endured quietly until it becomes impossible to ignore.

This is not a failure of individuals.

It is a gap in the system.

### Access

Many Canadians delay or avoid dental care altogether due to cost or lack of coverage.

### Pain

Untreated dental pain affects sleep, nutrition, employment, and mental health — far far beyond the mouth.

### Silence

Those most affected often suffer quietly, navigating stigma, fear, or competing priorities.

National Dental Care Day exists to interrupt this cycle — not with policy debate, but with immediate care.

By opening clinics across Canada on one coordinated day, NDCD creates a moment where access replaces barriers, and dignity replaces delay.

**This is where compassion becomes action.**

# From One Free Dental Day to a National Movement

National Dental Care Day did not begin as a national initiative.

Its roots trace back to 2012, when a single Free Dental Day was launched to respond to the urgent, unmet dental needs of individuals suffering in silence. What began as a local act of service became an annual commitment — delivered **year after year**, without interruption.

Over the next thirteen years, thousands of hours of volunteer care were provided, communities were served, and a clear truth emerged:

**The need was persistent, widespread, and systemic.**

Each year reinforced the same reality — one day of care could restore dignity, relieve pain, and change lives. But the impact deepened and multiplied when clinics, professionals, and communities acted together.

As participation grew and lessons were learned, the initiative evolved. What began as a single-clinic effort expanded into a coordinated model — aligning dental professionals, students, partners, and institutions around one shared day of service.

In 2025, after thirteen consecutive years of free dental care delivery, this evolution culminated in the launch of National Dental Care Day — a nationally coordinated movement grounded in experience, trust, and over a decade of proven service.

**National Dental Care Day is not a new idea.**

**It is thirteen years of compassion, refined into a national model.**

**2012 → 2025**

**From one Free Dental Day to a national movement of coordinated care.**

# The NDCD Model

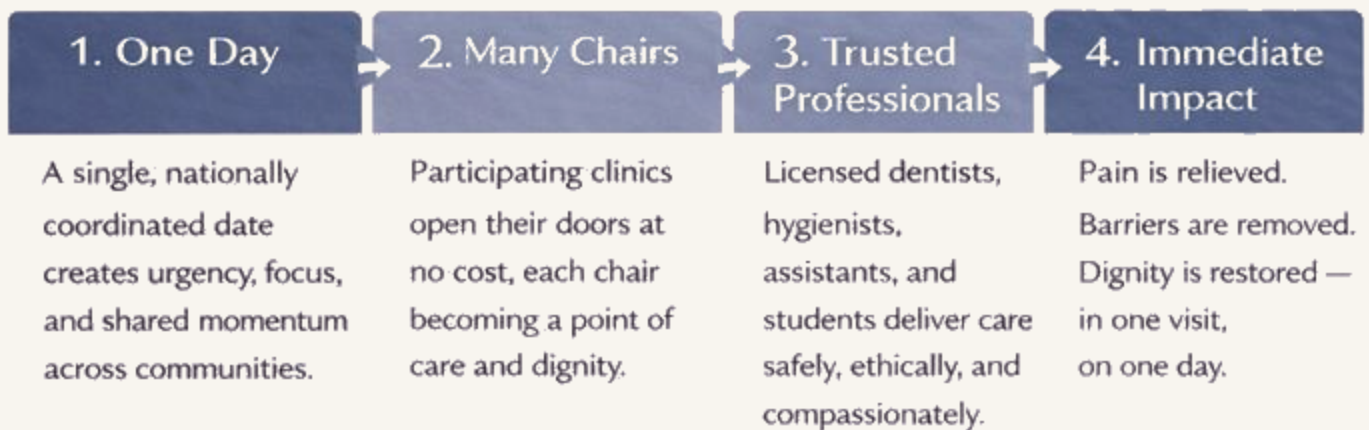
## How One Day Works

### Longitudinal Context

This model is grounded in thirteen consecutive years of free dental care delivery, refined through real-world practice since 2012. It reflects what has been learned through sustained service – not theory or pilot projects, but repeated delivery across communities year after year.

National Dental Care Day is built on a simple but powerful idea: when care is coordinated nationally, its impact multiplies locally.

By aligning clinics, dental professionals, students, partners, and communities around one shared day, NDCD transforms individual acts of generosity into a collective national response.



This model does not replace long-term solutions. It meets people where they are — immediately — while building momentum for broader change.

**What happens when this model comes to life across Canada is measurable.**

# National Impact Snapshot – 2025

NDCD's reach across Canada in one coordinated day

**219** Canadians Served



**16**

Clinics



**550**

Volunteer Hours



**\$121,000**

In Free Care



**\$553**

Avg. Value per Patient

*One National Day. 219 Lives Touched.*

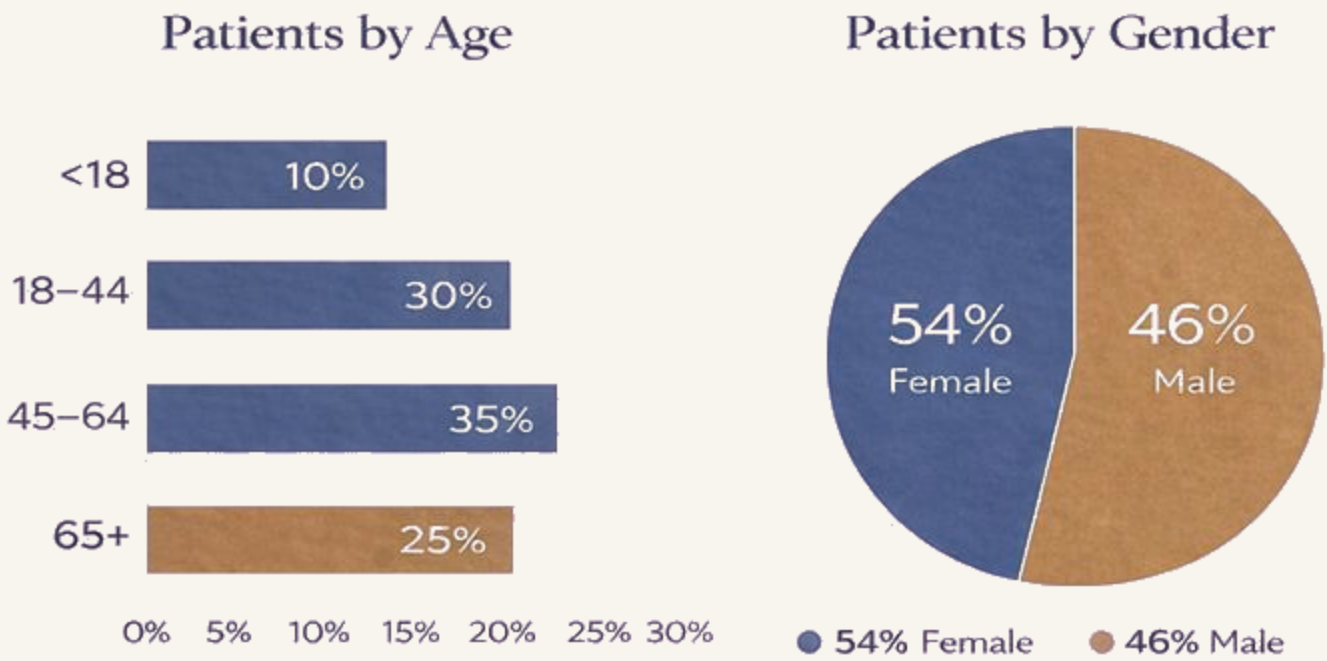
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# Who We Served – 2025

A national breakdown of the Canadians we cared for through NDCD.

One chair, one day. Nationally diverse Canadians experiencing dental vulnerability.

Here is a demographic profile of those who received care.



Over half of our patients were adults 45 and older, highlighting that dental needs do not diminish with age.

Meanwhile, 54% of those served identified as female, reinforcing the importance of gender-responsive healthcare even in dental care.

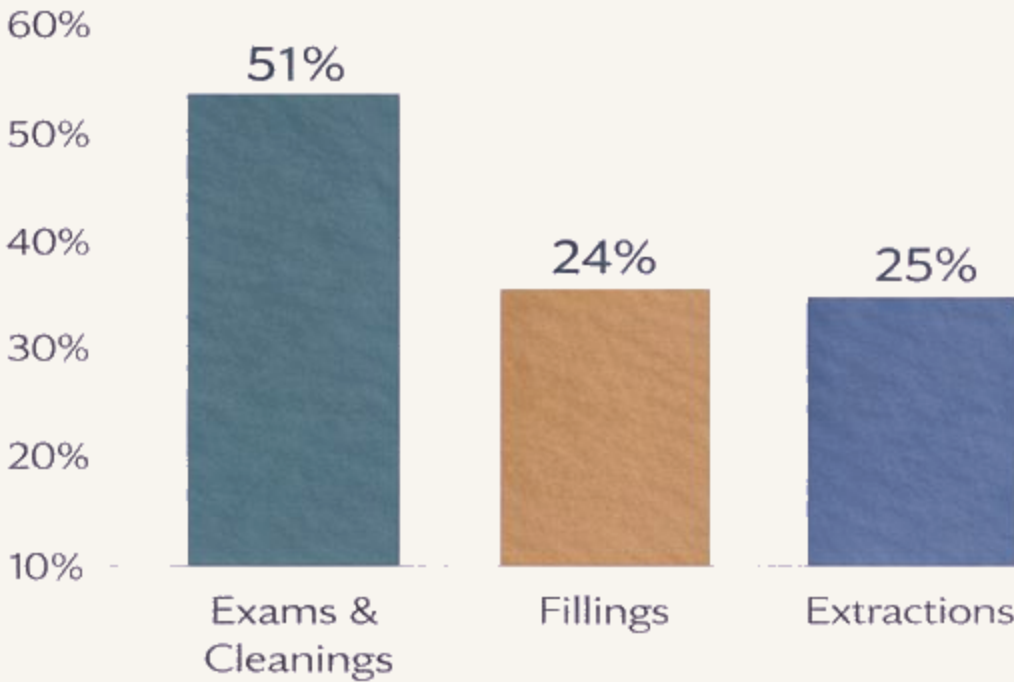
# How We Helped – 2025

A national breakdown of the essential dental procedures provided to Canadians in need.

NDCD delivered immediate relief across Canada for those suffering silently without care.

Here is a breakdown of essential dental services provided to those in need.

## Treatments Provided by Procedure



Over half of all procedures were preventive exams and cleanings, addressing immediate pain and long-term oral health.

Meanwhile, one quarter of all treatments entailed extractions, emphasizing the urgent need for dental intervention.

# What the Data Tells Us

A look at comprehensive national patient demographics.

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To understand who needed our help, we present one focus chart highlighting the demographics of patients treated.



## Oral Health Needs Span All Ages

Patients from all age groups were represented, highlighting the universal need for accessible dental care, from the elderly to children and teenagers.



## Caregivers and Women are Prominent

The patient demographics skewed female and showed significant needs among working-aged adults. This reflects the caregiving roles that many women play, who often put others' health before their own.



## Preventive Care Was Critical

Over half of all treatments provided were **preventive exams and cleanings**, demonstrating the importance of maintaining oral health to prevent future complications.



## High Demand for Urgent Care

A significant portion of care was dedicated to urgent needs, such as extractions, due to prolonged dental neglect and untreated decay.

# Voices of NDCD

Real experiences from Canadians who received free dental care.



**Flo** (Ontario)

With permission. In loving memory.

“ Now I can be in the pictures.  
– Flo, Ontario

“ My teeth really are part  
of my dignity.  
– Lisa, Nova Scotia

“ I am grateful to see my  
mother smile again.  
– Leila, Ontario

“ I will sleep tonight for  
the first time in months.  
– Patient

“ I will sleep tonight for  
the first time in months.  
– Patient

“ The pain is gone. Thank you.  
– Senior

“ I felt seen today.  
– Youth

# Stories of Dignity

Every smile restored through National Dental Care Day represents more than dental care — it represents dignity, relief and compassion.

These stories reflect the people NDCD serves across Canada and the human impact behind a single day of coordinated care.

## Story 1 — Flo (Ontario)

*“Now I can be in the pictures.”*

Flo used a wheelchair and lived for years without access to dental care. She dreamed of being able to smile at her daughter's wedding.

After receiving care through **National Dental Care Day**, she looked at her dentist and said with a shy smile. *“Now I can be in the pictures.”*

In her final months in hospital, nurses shared that her restored smile brightened the entire room.

Flo's story lives at the heart of NDCD — a reminder that restoring a smile restores dignity.

## Story 2 — Lisa (Nova Scotia)

*“My teeth really are part of my dignity.”* *A Daughter's Gift*

Lisa grew up being bullied for her teeth. As though our oral health had fallen to the bottom of basic health priorities.

*“I never thought my teeth were part of my dignity — but they are.”*

Lisa's story is at the heart of NDCD — expanding access and restoring confidence. One restored smile restores dignity.

## Story 3 — Leila (Ontario)

Leila gave up her own appointment so that her mother — shy, in pain, and suffering from long-ignored dental issues — could be treated first.

Once the infection was removed, her mother smiled for the first time in months.

Leila said quietly. *“I'm grateful to see my mother smile again.”*

This is the heart of National Dental Care Day: One Chair. One Day. One Act of Compassion.

*One restored smile restores dignity.*

# Recognition & National Endorsement

National acknowledgement of leadership, service, and impact

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## Provincial Recognition

“National Dental Care Day reflects the spirit of those who step up for others. By ensuring access to essential dental care, it helps build a stronger community — one grounded in kindness, unity, and shared responsibility.”

— The Honourable Edith Dumont, Lieutenant Governor of Ontario  
October 10, 2025



## Municipal Proclamation – Birthplace of a National Movement

City of Brampton

“Position Brampton as the birthplace of a national movement rooted in compassion, dignity, and healthcare equity.”

— Mayor Patrick Brown, City of Brampton



City of Brampton

## Professional Regulation



Royal College of Dental Surgeons of Ontario

RCDSO Connect, Spring 2025

“Because when we choose to serve, we don't just *change the world* — we *elevate the profession*, *uplift communities*, and become the very best version of ourselves.”

## Academic Leadership



UNIVERSITY OF TORONTO

FACULTY of DENTISTRY

## Academic Leadership

“Your leadership in launching National Dental Care Day is both timely and deeply impactful.”

— Anil Kishen, B.D.S. M.D.S. Ph.D,  
Dean, Faculty of Dentistry, University of Toronto

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# Academic Leadership

Training the Future Dentists of Canada – *with Compassion*

On June 25, 2025, the Flower City Institute received official approval from the Academy of General Dentistry (AGD) Program Approval for Continuing Education (PACE), confirming the Institute as a nationally recognized provider of high-quality continuing dental education.

This approval positions the Institute as a trusted educational body shaping the future of compassionate dental practice.

## RCDSO Category 1 Core Course Approval (2025–2028)

*“A Profession with Purpose: Compassion, Accessibility and Service.”*

On November 10, 2025, the Royal College of Dental Surgeons of Ontario approved the Institute’s course, *“A Profession with Purpose: Compassion, Accessibility and Service,”* as a Category 1: Core Course for the maximum three-year period.

Category 1 Core Course Name	Category 1 Core Course	Competency Area of Focus	Delivery Format	Presenter(s)	CE Points
A Profession with Purpose: Compassion, Accessibility and Service	2025-LV-1745	Access to Care	Live	Dr. Raj Khanuja	2

This course strengthens professional understanding of dignity-based care and advances NDCD’s mission through formal education.

# Why We Volunteer

Clinicians, students, and clinic teams share why they choose to give back.

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“By offering free care, we honour our belief that no one should be denied a confident smile.

**Dr. Aparna Narvekar, General Dentist**



“NDCD is my way of honouring my grandfather’s legacy — restoring dignity, not just teeth.

**Dr. Madhavi Kolli, General Dentist**



“Participating in NDCD brings personal fulfillment, connection with peers, and direct impact in the community.

**Dr. Jaspreet Bhalla, General Dentist**



We want our careers to begin with compassion.

## **Dental Students**

Learning dentistry means learning responsibility — to patients, communities and dignity.



For one day, our clinic became a community.

## **Clinic Teams**

From reception to sterilization, every role mattered.

# Partners & Supporters

Organizations who stood with National Dental Care Day.

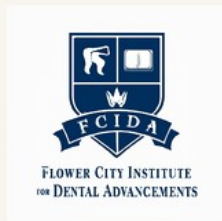
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University of Toronto Faculty of Dentistry



CDSPI



Flower City Institute for Dental Advancements



Lotus Plaza



Ontario Medal for Good Citizenship



Canadian Business Excellence Award



CDMS Dental Supplies



City of Brampton

# Looking Ahead: 2026–2030

Our vision for the future of National Dental Care Day across Canada.

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## Expanded Reach

Increase the number of participating clinics nationwide, ensuring every province and territory is involved, so that no Canadian is left behind in accessing essential dental care.



## Broader Services

Extend the range of dental services offered, addressing not only urgent needs but also preventive and restorative care to support long-term oral health.



## Youth Engagement

Inspire the next generation of dental professionals by strengthening partnerships with universities and dental schools, and creating meaningful volunteer opportunities for students.



## Sustainable Funding

Secure stable, ongoing sponsorship and public-sector support to ensure National Dental Care Day can continue delivering free dental care year after year.



## Accountability & Learning

Looking ahead, National Dental Care Day will continue to measure reach, participation, and patient experience to inform future growth, strengthen coordination, and ensure the movement remains responsive to community need.

# Join the National Movement

Let's build a future where no Canadian goes without dental care.

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Let's build a future where no Canadian goes without dental care. Whether you're a dental professional, a student, a potential sponsor, or a community member, there's a role for you in ensuring brighter smiles for everyone.

Get involved, spread the word, make an impact for those in need.



Volunteer



Advocate



Donate

Connect online and be part of the movement:

website: [www.nationaldentaldareday.ca](http://www.nationaldentaldareday.ca)

email: [info@nationaldentaldareday.ca](mailto:info@nationaldentaldareday.ca)



SENATE of Canada SÉNAT

## National Recognition

“But it does more than treat teeth.

It restores dignity, builds trust,  
and reminds us all of the power of service.”

— Senator Mohamed-Iqbal Ravalia, Senate of Canada

### Parliamentary Record

On October 8, 2025, National Dental Care Day was formally recognized in the Senate of Canada and entered into the Hansard Record—Canada’s official parliamentary archive.

This moment marked National Dental Care Day not only as a day of service, but as a matter of national public record, affirming that:

- Oral health is not a luxury
- Compassionate care is a shared responsibility
- Volunteerism has a place in Canada’s highest institution

This is what happens when a nation  
chooses to restore dignity with compassion.

Senate of Canada, Debates, 45th Parliament, 1st Session (October 8, 2025).

ONE CHAIR. ONE DAY. ONE NATION.

Proclamation Draft

National Dental Care Day  
October 10, 2026

WHEREAS oral health is an essential component of overall health and well-being, and access to preventive dental care and oral health education contributes to healthier individuals, families, and communities;

AND WHEREAS National Dental Care Day is a Canadian public awareness initiative dedicated to promoting oral health education, preventive care, and equitable access to oral healthcare services, particularly for underserved and vulnerable populations;

AND WHEREAS this initiative recognizes the valuable contributions of dentists, dental hygienists, dental assistants, educators, volunteers, and community organizations that work to improve oral healthcare outcomes and support healthier communities;

AND WHEREAS increasing awareness about preventive dental care, oral hygiene, and early intervention can help improve long-term health outcomes, reduce barriers to care, and strengthen public health and community wellness initiatives;

NOW THEREFORE, I, Mayor \_\_\_\_\_, on behalf of \_\_\_\_\_ Council, do hereby proclaim October 10, 2026 as “National Dental Care Day” in the \_\_\_\_\_ of \_\_\_\_\_ and encourage residents to recognize the importance of oral health and support initiatives that promote accessible dental care, preventive education, and community wellness.

**LUCE ZEUS  
PO BOX 156  
MATTAWA ON POH 1V0**

**8.11**

**CORPORATION OF THE  
TOWN OF MATTAWA  
160 WATER STREET  
MATTAWA ON POH 1V0**

**JUNE 2<sup>ND</sup> 2026**

**MAYOR BELANGER  
AND  
MEMBERS OF COUNCIL:**

The last time that had I attended your meeting of council, I noticed that staff had only 1 page available for the evening's agenda. So, a thought occurred to me...

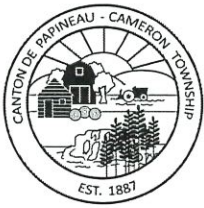
They do a great deal of work putting these agenda packs together for the public. It would appear that the majority of the content is usually in the correspondence section. Would it be helpful to create a 2<sup>nd</sup> correspondence section... 8A:Correspondence from Constituents...and then leave out all external correspondence and information reports? Just keep the document title, without the content? Doing such would likely cause up to an 80% reduction in size of the agenda package, making it a lot easier for the staff to put together. Agree?

Also, it is repeatedly mentioned "respect the taxpayer". How about respecting your constituents...period? Twice last year, Town employees

were deployed early on a Sunday morning with leaf blowers. As the Town is now taking over all lawn maintenance procedures, I would like you to consider prohibiting your public works and recreation staff from using said equipment so early on weekends. Actually, I would prefer that they're not used at all on weekends, but that's just me. One occasion last fall was around 7:00am on a Sunday morning, as I was doing my laundry at Sharma's. They were trying to gather fallen leaves along Main Street, and did such for at least two hours. All I could say to myself was WTF? How rude and ignorant.

Thanks

Luce



## THE CORPORATION OF THE TOWNSHIP OF PAPINEAU-CAMERON

8.12

4861 Highway 17, P.O. Box 630, Mattawa ON P0H 1V0  
Office: (705) 744-5610 • Fax: (705) 744-0434 • Garage: (705) 744-5072  
E-mail: admin@papineaucameron.ca Website: www.papineaucameron.ca

May 13, 2026

Ministry of Natural Resources and Forestry (Northeast Region)  
Ontario Government Complex, Highway 101  
P.O. Bag 3020  
South Porcupine, ON P0N 1H0

### **RE: Storm Damage & Wildfire Risk Observations**

To whom it may concern:

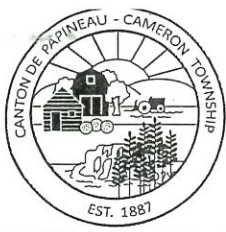
Please be advised that the Township of Papineau-Cameron, during its Regular Council Meeting on May 12, 2026 adopted the attached resolution 2026-132 to support the Municipality of Calvin's resolution 2026-143 dated April 15, 2026 regarding Storm Damage & Wildfire Risk Observations.

Respectfully Submitted,

Venessa Wilson  
Community Emergency Management Coordinator

Enclosures: Resolution 2026-132, Township of Papineau-Cameron  
Resolution 2026-143, Municipality of Calvin together with Field Report

CC: The Office of the Fire Marshal of Ontario  
The Honorable Jill Dunlop, Minister of Emergency Preparedness and Response  
The Honorable Victor Fedeli, MPP  
The Township of Bonfield  
The Municipality of Calvin  
The Municipality of Mattawan  
The Municipality of East-Ferris  
The Town of Mattawa



**THE CORPORATION OF THE TOWNSHIP OF PAPINEAU-CAMERON**

4861 Highway 17, P.O. Box 630, Mattawa ON P0H 1V0  
Office: (705) 744-5610 • Fax: (705) 744-0434 • Garage: (705) 744-5072  
Website: www.papineaucameron.ca

DATE: **May 12, 2026**

RESOLUTION NUMBER: **2026- 132**

MOVED BY: *Shelley Belanger*

SECONDED BY: *[Signature]*

**WHEREAS** on June 21, 2025, a severe storm event caused significant forest damage within the Township of Papineau-Cameron;

**AND WHEREAS** field observations conducted in early 2026 have identified areas of concentrated windthrow damage particularly along the Highway 17 corridor by boundary road, and extending southward through private and crown land for about two kilometers towards Sturgeon Lake Road;

**AND WHEREAS** in the most affected areas, a substantial portion of the forest cover has been lost or significantly damaged, with many remaining trees broken, or structurally compromised;

**AND WHEREAS** this damage exists on both public lands, including Samuel de Champlain Provincial Park, and adjacent private lands and crown lands;

**AND WHEREAS** additional forest stress and mortality related to spruce budworm is present within the same area;

**AND WHEREAS** the combination of downed timber, damaged standing trees, and pre-existing deadwood may result in elevated fuel loading in certain locations;

**AND WHEREAS** some of the most affected areas may present challenges for ground access due to the density and arrangement of fallen trees;

**AND WHEREAS** wildfire risk, if present, would not be confined by property boundaries, could spread quickly to adjacent areas and may have implications for adjacent public lands, critical infrastructure, and overall community safety;

**AND WHEREAS** the Township of Papineau-Cameron relies on a volunteer fire department and has limited capacity to respond to large-scale wildland fire event;

**NOW THEREFORE BE IT RESOLVED THAT:**

1. Council respectfully requests that the Ontario Ministry of Natural Resources and Forestry, review the storm-affected areas within and surrounding the Township of Papineau-Cameron and consider conducting a wildfire risk assessment, including how current conditions may influence fire behavior and suppression challenges across the region;
2. Council further requests that the Office of the Fire Marshal of Ontario review the situation from a public safety and community risk perspective, and provide any available guidance to the Township of Papineau-Cameron and the Papineau-Cameron Volunteer Fire Chief;
3. THAT this request is not limited to any single property type, but is intended to better understand area-wide conditions and potential cross-boundary risk affecting public lands, private lands, crown lands and nearby infrastructure;
4. THAT Council requests any available recommendations, guidance, or identification of next steps that may assist the Township in preparedness planning;

**THAT** this resolution be circulated to The Ministry of Natural Resources and Forestry (regional office), The Office of the Fire Marshal of Ontario; The Hon. Jill Dunlop of Minister of Emergency Preparedness and Response, MPP The Hon. Victor Fedeli, and the Townships of Bonfield, Calvin, Mattawan, East Ferris, and the Town of Mattawa.

CARRIED: *Robert Corriveau*  
(Mayor)

NOT CARRIED: \_\_\_\_\_  
(Mayor)

**COPY**

Recorded Vote (Upon Request of Councillor \_\_\_\_\_) Section 246 (1) Municipal Act

RECORDED DIVISION VOTE	YES Signature	NO Signature	ABSTAIN Signature
Mayor Robert Corriveau			
Deputy Mayor Shelley Belanger			
Councillor Keith Dillabough			
Councillor Jason Bélanger			
Councillor Mélanie Chenier			



# Corporation of the Municipality of Calvin

## Council Resolution

Date: April 15, 2026

### Storm Damage & Wildfire Risk Observations Township of Calvin

Resolution Number: 2026-143

Moved By: Mayor Gould

Seconded By: Councillor Grant

WHEREAS the Mayor submitted a report dated April 02, 2026 entitled Field Report – Storm Damage & Wildfire Risk Observations Township of Calvin with the following resolution,  
AND WHEREAS On June 21, 2025, a severe storm event caused significant forest damage within the Township of Calvin in the MNR Eco District 5E5;  
AND WHEREAS field observations conducted in early 2026 have identified areas of concentrated windthrow damage particularly along the Highway 17 corridor, and extending southward through crown land and private lands for about two kilometers and centering around Boundary Road as far as Peddlers Drive and northward through the Samuel de Champlain Provincial Park;  
AND WHEREAS in the most affected areas, a substantial portion of the forest cover has been lost or significantly damaged, with many remaining trees broken, leaning, or structurally compromised;  
AND WHEREAS this damage exists on both public lands, including Samuel de Champlain Provincial Park, and adjacent private lands and crown lands;  
AND WHEREAS additional forest stress and mortality related to spruce budworm is present within the same area;  
AND WHEREAS the combination of downed timber, damaged standing trees, and pre-existing deadwood may result in elevated fuel loading in certain locations;  
AND WHEREAS some of the most affected areas may present challenges for ground access due to the density and arrangement of fallen trees;  
AND WHEREAS wildfire risk, if present, would not be confined by property boundaries, could spread quickly to adjacent areas and may have implications for adjacent public lands, critical infrastructure, and overall community safety;  
AND WHEREAS the Township of Calvin relies on a volunteer fire department and has limited capacity to respond to large-scale wildland fire events;  
NOW THEREFORE BE IT RESOLVED THAT:

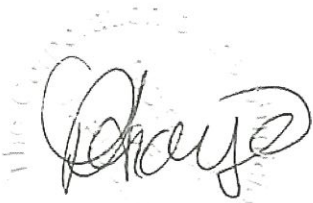
1. Council respectfully requests that the Ontario Ministry of Natural Resources and Forestry, review the storm-affected areas within and surrounding the Township of Calvin and consider conducting a **wildfire risk assessment**, including how current conditions may influence fire behaviour and suppression challenges across the region;
2. Council further requests that the Office of the Fire Marshal of Ontario review the situation from a **public safety and community risk perspective**, and provide any available guidance to the Municipality of Calvin and the Calvin Fire Chief;
3. THAT this request is not limited to any single property type, but is intended to better understand **area-wide conditions and potential cross-boundary risk** affecting public lands, private lands, crown lands and nearby infrastructure;
4. THAT Council requests any available recommendations, guidance, or identification of next steps that may assist the Municipality in preparedness planning;

THAT this resolution be circulated to: The Ministry of Natural Resources and Forestry (regional office), The Office of the Fire Marshal of Ontario; Warren Verina, Park Superintendent; The Hon. Jill Dunlop of Minister of Emergency Preparedness and Response.; Bill Steer, The Canadian Ecology Centre; MPP

The Hon. Victor Fedeli, and the townships of Bonfield, Papineau Cameron, Mattawan, East Ferris, and the town of Mattawa.

**Result: Passed**

CERTIFIED to be a true copy of  
Resolution No. 2026-143 passed by the Council of  
The Corporation of the Municipality of Calvin  
on the 14<sup>th</sup> day of April, 2026.

A handwritten signature in black ink, appearing to read "Trish Araujo", is written over a faint circular stamp. The signature is fluid and cursive.

Trish Araujo  
Deputy Clerk

9.10  
RECEIVED  
APR. 07 2026  
JG

## **Mayor's Report: Field Report – Storm Damage & Wildfire Risk Observations Township of Calvin**

**Date:** April 2, 2026

**Prepared by:** Mayor Gould

### **Introduction:**

“The township of Calvin has been traversed by repeated and severe fires - so well have the flames done their work that with exception of an insignificant portion, scarcely a vestige of the original timber remains. In its place has sprung up a dense second growth of birch, poplar, cherry, etc.” — Lawrence Tallan, field notes, December 10, 1881.

This historical record demonstrates that Calvin has a long history of landscape-scale fire. Those 19th-century fires were likely driven by extensive logging practices — felled trees and leftover tops, branches, and debris (slash) provided continuous, highly flammable fuel beds that allowed fires to spread rapidly across the township.

Today we face a comparable, modern-day hazard: vast areas of wind-downed trees from the June 21, 2025 storm combined with extensive standing dead spruce from insect mortality have created a continuous, abnormal fuel load across many private properties and crown land parcels south of Highway 17. Left untreated, these fuels significantly elevate the probability, intensity, and rapid spread of wildfire in the coming fire seasons, placing life, homes, infrastructure, and adjacent public lands — including Samuel de Champlain Provincial Park — at grave risk.

I therefore recommend Council adopt the attached motion respectfully requesting the MNRF and the Fire Marshall to conduct a wildfire-risk assessment, and to notify The Municipality of Calvin, The Ministry of Emergency Preparedness, and our MPP, of any important findings.

### **Field report:**

The severe storm of June of last year caused incredible forest damage within the Township of Calvin and surrounding areas. Papineau Cameron was also heavily damaged in its the north west corner.

I have conducted a basic field review in late March and early April 2026 to better understand the current extent and condition of storm damage, particularly in areas accessible from municipal roads.

The general area of impact extends:

- Along both sides of Highway 17 through the northern end of the Township
- Southward from Highway 17 approximately 2km to Peddlers Drive
- Northward from Highway 17 (Samuel de Champlain Provincial Park) right to the Mattawa River
- With the most concentrated damage observed west of Boundary Road (township boundary).

### **Highway 17 Corridor**

- Damage begins approximately **1 km east of the Calvin / Papineau-Cameron boundary**
- There is about 400 acres of crown land in this section.
- Becomes progressively more severe moving east toward Boundary Road
- Severe damage observed on **both sides of Highway 17**, including:
  - North side within Samuel de Champlain Provincial Park
  - South side on private lands and an additional 400 – 600 acres of crown land
- From Boundary Road west along Highway 17:
  - **3 km of severe damage**
  - Followed by an additional **2 km of moderate to severe damage**

### **Boundary Road Area**

From Highway 17 south along Boundary Road:

- **1 km of very severe damage**
- Followed by an additional **1 km of continued but reduced damage**
- Damage tapers off near **Peddlers Drive**
- In the most affected sections:
  - Estimated **60% of trees downed**
  - Remaining trees often **broken or structurally compromised**

### **Peddlers Drive Area**

- Travelling west from Boundary Road:
  - Approximately **0.5 km of severe visible damage** on the north side of the road
  - Beyond this point, land transitions toward more open or agricultural areas
  -

### **Forest Condition**

- Downed trees are generally **aligned in a consistent direction (southward)**, reflecting storm wind direction
- Many trees appear to be:
  - Leaning or suspended on neighbouring trees
  - Many are partially de-rooted
  - Not fully compacted to the ground
- In addition to storm damage:
  - There is visible **standing dead timber consistent with prior spruce budworm damage**
  - Some remaining standing trees are **broken, splintered, or partially failed**
- Snow cover at the time of observation limited visibility of ground-level fine fuels

### **Access Considerations**

- While some areas immediately adjacent to Highway 17 appear partially cleared by some residents, there is still a great deal of windfall and piled wood

- Interior areas, particularly south of the highway:
    - Appear **difficult to access due to density of downed timber**
    - Likely present challenges for ground-based fire response
- 

## Infrastructure Context

- Highway 17:
  - Two-lane highway with passing lanes and wide shoulders
  - May act as a **partial firebreak**, but also represents a potential ignition corridor
- Ottawa Valley Railway:
  - Active line (limited daily use) located approximately 1 km to ¼ km south of Highway 17
- Natural gas pipeline:
  - Located approximately 0.5 km south of Highway 17
  - Appears to be maintained and cleared at its centre

## General Observations

- The storm damage is **not uniform**, but includes **clearly defined areas of severe impact**
- The most significant concentration of damage is:
  - On both sides of Boundary Road (Papineau Cameron and Calvin Townships)
  - Extending for many kilometers westerly with huge areas along Highway 17 on both north into parkland and south onto private land
- There is a **combination of downed timber, damaged standing trees, and pre-existing deadwood**, particularly from trees damaged by spruce budworm
- In some sections, every tree is partially down, in other it is around 50% windfall
- The total area, including around half of the park, is about 25 square kilometers (just over 6,000 acres)

## Conclusion

Based on these observations:

- There are localized areas where:
  - Fuel loading appears extremely elevated
  - Access may be very limited
- These conditions may:
  - Affect fire behaviour
  - Present challenges for suppression if a wildfire were to occur

The purpose of this report is to document observable conditions following the June 21, 2025 storm event.

Given the scale and nature of the damage in certain areas, it would be reasonable to respectfully request that the situation be **reviewed by appropriate provincial authorities** to better understand any potential wildfire risk.

## **Mayor's Proposal – Request for Wildfire Risk Assessment**

**Corporation of the Township of Calvin**  
**Council Resolution No. [XXXX-2026]**  
**Date: April 14, 2026**

### **WHEREAS:**

On June 21, 2025, a severe storm event caused significant forest damage within the Township of Calvin in the MNRF Eco District 5E5;

AND WHEREAS field observations conducted in early 2026 have identified areas of concentrated windthrow damage particularly along the Highway 17 corridor, and extending southward through crown land and private lands for about two kilometers and centering around Boundary Road as far as Peddlers Drive and northward through the Samuel de Champlain Provincial Park;

AND WHEREAS in the most affected areas, a substantial portion of the forest cover has been lost or significantly damaged, with many remaining trees broken, leaning, or structurally compromised;

AND WHEREAS this damage exists on both public lands, including Samuel de Champlain Provincial Park, and adjacent private lands and crown lands;

AND WHEREAS additional forest stress and mortality related to spruce budworm is present within the same area;

AND WHEREAS the combination of downed timber, damaged standing trees, and pre-existing deadwood may result in elevated fuel loading in certain locations;

AND WHEREAS some of the most affected areas may present challenges for ground access due to the density and arrangement of fallen trees;

AND WHEREAS wildfire risk, if present, would not be confined by property boundaries, could spread quickly to adjacent areas and may have implications for adjacent public lands, critical infrastructure, and overall community safety;

AND WHEREAS the Township of Calvin relies on a volunteer fire department and has limited capacity to respond to large-scale wildland fire events;

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**NOW THEREFORE BE IT RESOLVED THAT:**

1. Council respectfully requests that the Ontario Ministry of Natural Resources and Forestry, review the storm-affected areas within and surrounding the Township of Calvin and consider conducting a **wildfire risk assessment**, including how current conditions may influence fire behaviour and suppression challenges across the region;
2. Council further requests that the Office of the Fire Marshal of Ontario review the situation from a **public safety and community risk perspective**, and provide any available guidance to the Municipality of Calvin and the Calvin Fire Chief;
3. THAT this request is not limited to any single property type, but is intended to better understand **area-wide conditions and potential cross-boundary risk** affecting public lands, private lands, crown lands and nearby infrastructure;
4. THAT Council requests any available recommendations, guidance, or identification of next steps that may assist the Municipality in preparedness planning;
5. THAT this resolution be circulated to: The Ministry of Natural Resources and Forestry (regional office), The Office of the Fire Marshal of Ontario; Warren Verina, Park Superintendent; The Hon. Jill Dunlop of Minister of Emergency Preparedness and Response,; Bill Steer, The Canadian Ecology Centre; MPP The Hon. Victor Fedeli, and the townships of Bonfield, Papineau Cameron, Mattawan, East Ferris, and the town of Mattawa.

**The Council of the United Counties of Leeds and Grenville****Resolution No. CC-098-2026****Date:** May 21, 2026Moved by *Alic Hoogenboom*Seconded by *Michael Cameron*

**WHEREAS** municipalities are responsible for the planning, construction, operation, rehabilitation, and replacement of critical public infrastructure; and

**WHEREAS** municipal engineers play a key role in supporting safe, reliable, and cost-effective infrastructure systems for residents and businesses; and

**WHEREAS** the Municipal Engineers Association has raised concerns and recommendations regarding the Province's proposed harmonization of municipal road construction standards, which have implications for municipal operations, long-term asset management, and financial sustainability; and

**WHEREAS** the United Counties of Leeds and Grenville supports advocacy that promotes effective infrastructure planning, responsible funding frameworks, and realistic implementation requirements for municipalities;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the United Counties of Leeds and Grenville supports the Municipal Engineers Association's position regarding the Province's proposed harmonization of municipal road construction standards, particularly the concerns about the exemption approval process, mandatory annual reporting, lack of clarity around governance/co-stewardship, and the need for meaningful municipal consultation before implementation proceeds; and

**BE IT FURTHER RESOLVED THAT** Council urges the Province of Ontario to engage with municipalities and the Municipal Engineers Association to implement practical solutions that reflect municipal capacity, infrastructure needs, and local government realities; and

**BE IT FURTHER RESOLVED THAT** a copy of this resolution be circulated to the Minister of Transportation, the Minister of Municipal Affairs and Housing, the Minister of

Infrastructure, the local Member of Provincial Parliament (MPP), the Municipal Engineers Association (MEA), the Association of Municipalities of Ontario (AMO), the Rural Ontario Municipal Association (ROMA), and Ontario municipalities.

Carried  Defeated  Deferred

  
Corinna Smith-Gatcke, Warden



## INFORMATION REPORT

**PREPARED FOR:** MAYOR BÉLANGER AND MEMBERS OF COUNCIL

**PREPARED BY:** PAUL LAPERRIERE, CAO/TREASURER  
AMY LECLERC, MUNICIPAL CLERK

**TITLE:** CHANGES TO COUNCIL PROCEDURES BY-LAW & GOVERNANCE  
POLICY 3

**DATE:** MONDAY JUNE 8, 2026

**REPORT NO:** 26-24R

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### **BACKGROUND**

The procedure by-law and policy 3 of the governance policy was completely overhauled in 2024 and further updated in 2025 with some minor changes to the way Council conducts the meetings.

### **ANALYSIS AND DISCUSSION**

After conducting meetings for the past year staff have some further changes to propose to Council on the policy and the agenda format.

#### **Section 3.1.1 Preparation**

Remove item # 2 as Council no longer has committees. This is just housekeeping on the policy.

#### **Section 3.1.2 Formats**

##### *ON A REGULAR MEETING AGENDA*

Change 1: Removal of the question from the public pertaining to the agenda

The Clerk sent a message to all 444 municipalities and the majority of responses (over 100) were that none of their Council's allow for questions as ours does. The responding municipalities advised that the removal of question period was done to eliminate Council being unprepared to provide a response. This is also the practice of most consultants that work with municipalities on their agendas and procedure by-laws.

Anybody that wants to address Council does so through a delegation to Council and most municipalities follow this process.

Change 2: Information Reports – Motions

We would like to change this to have 2 types of reports, being 1. Information Reports and 2. Action Reports.

The information report would be just that, information to Council. This would be for their information and no motions would result from this, further eliminating the motion to accept the

report. There would be no need to accept the report because it was done when Council accepted the agenda through resolution.

The action report would be if staff require Council to make a decision on the contents of the report so a motion would be created for this type of report.

### Change 3: Addition of Confirmatory By-law

Since Council passed the majority of its business by way of resolution and not by By-law it would be wise to add a confirmatory by-law at each meeting. The by-law would confirm all resolutions passed to be true by way of By-law. This solidifies the resolutions and must be acted on and not just passed and left as a resolution is not binding like a by-law.

### *ON A COMMITTEE OF THE WHOLE*

We would like to include a section for New Business on the Committee of the Whole agenda. Since the only way for a member of Council or staff to bring forward an item is through a report it would be advisable to include new business. This will allow members to bring an item forward for discussion without having to write a report. If Council feels a report would be warranted after the discussion they can direct staff to do so.

### **Section 3.2.2 Meeting Dates**

Under the Inaugural Meeting the Clerk would like to see this section wording changed to the following which would better align with the Elections Act and Municipal Act:

The Clerk shall follow the Municipal Elections Act, 1996 with regards to the Inaugural meeting and shall conduct the meeting on the first business day of the new term of Council.

The meeting shall consist of the administering of the declarations of office and oaths of allegiance.

The Head of Council will deliver the Inaugural speech and there will be no other business conducted at this meeting.

Also under this section would be the removal of the Standing Committees reference. This again is just housekeeping.

### **Section 3.5.4 Duties of the Chair**

Remove the 3<sup>rd</sup> bullet stating ensure the Clerk enters all decisions requiring action in Council's tracking system. The system was previously removed in the 2025 amendment so this is just housekeeping.

### **Section 3.4 Electronic Participation**

During the course of reviewing the governance policies and, in particular, the section for electronic participation it was noted that a member shall limit their use of electronic participation to 12 meetings per calendar year. This was stated with the intension of putting a cap on the remuneration as well. The proposed change is that members will not be compensated for attending virtually in excess of the 12 meeting limit.

This change will also be required to be completed on By-law 23-04 Remuneration for Members of Council. Staff will bring forward the amendment for By-law 23-04 if approved by Council through this policy change.

**RELEVANT POLICY/LEGISLATION:**

Municipal Act, 2001; Municipal Elections Act, 1996; Town of Mattawa Governance Policy; Town of Mattawa Procedure By-law

**ATTACHMENTS:**

Policy 3 Council Meetings with proposed changes  
Current Regular & Committee of the Whole Agenda Format  
Proposed Regular & Committee of the Whole Agenda Format

**RECOMMENDATION:**

That Council discuss each section quoted above and advise staff if the changes are acceptable or they would like to make changes to the sections.

Proposed Motion # 1

**BE IT RESOLVED THAT** Council of the Town of Mattawa receives report # 26-24R titled Changes to Council Procedures By-law & Governance Policy 3.

Proposed Motion # 2

**BE IT RESOLVED THAT** Council approves the proposed policy and by-law changes attached to report # 26-24R.

**AND FURTHER THAT** Council directs staff to return at a regular meeting with the changes to be adopted by way of By-law.

OR Proposed Motion # 2

**BE IT RESOLVED THAT** Council approves the following section changes to Governance Policy 3 Council Meetings policy as provided in Report # 26-24R:

Section xx –

Section xx –

*(list approved sections)*

**AND FURTHER THAT** Council directs staff to return at a regular meeting with the changes to be adopted by way of By-law.

## POLICY 3 Council Meetings (September 22, 2025)

Council and its committees / boards will conduct their meetings in a predictable and standard manner that provides for the effective governance of the Mattawa municipality and reflects the Council's compliance with the laws of Ontario. Unless otherwise determined by Council, all meetings are open to the public.

### PROCEDURES

#### 3.1 AGENDAS

##### 3.1.1 PREPARATION

The Clerk shall draft the forthcoming agendas for all Council and Committee meetings for the endorsement of the Chair and approval by Council or Committee by:

1. Emailing all Members of Council one week preceding a next meeting to request agenda items:
  - a. To be returned two days later by 5:00pm and
  - b. In the required format (Appendix 3.1.2)
- ~~2. Emailing all Members of a Committee two weeks preceding the next meeting to request agenda items:
  - a. To be returned 1 week and 2 days later by 5:00pm and
  - b. In the required format (Appendix 3.1.2)~~
3. Ensuring correspondence and petitions received from the public and meriting attention are, at the Clerk's discretion, included in the same or subsequent agenda
4. Including any staff reports related to an agenda item
5. Listing every by-law on the agenda by identifying number, followed by a brief description of the intent of the by-law and a copy of the proposed by-law.
  - a. New by-laws of an urgent nature, requiring an immediate decision may be considered.
6. Sharing the current draft agenda with the Chair prior to said meeting
7. Distributing the draft agenda and supporting documents by email to the membership by that Thursday, 5:00pm
8. Accepting, at the Clerk's discretion, a notice received of new business from a Member or a delegation after Wednesday, 12:00 noon to:
  - a. Include the item on the agenda as an addendum for
  - b. A motion to address the new business or delegation at said meeting
9. Recording the Chair's acknowledgement of a written notice of motion received during a meeting and
  - a. Including the motion on the agenda for a subsequent meeting.

##### 3.1.2 FORMATS

As reflected in [Appendix 3.1.2 agenda formats](#), the Clerk shall ensure draft agendas are proposed in a standard format for the following:

- Council Meetings:
  - Regular
  - Committee of the Whole
  - Special
- ~~• Standing Committees Meetings (using same format as regular meetings of Council)~~
- Closed Meetings

The Clerk shall draft flexible agendas for Ad Hoc Committee meetings pursuant to their Terms of Reference.

### 3.1.3 ADOPTION

As the agenda is being considered for adoption, the membership may approve a motion by a majority vote to:

- Adopt the agenda, or
- Alter the order of business at said meeting, or
- Accept an addition to the agenda, or
- Delete an item, or
- Defer and item.

The Chair may not exclude any matter from a distributed agenda or rule any item out of order until that item is placed before the Council or Committee.

### 3.1.4 DEFERRAL

The membership shall determine by resolution its action on agenda items not addressed during a meeting. (Procedure 3.10.1)

## 3.2 CONVENING MEETINGS

### 3.2.1 OCCURRENCE OF MEETINGS

The time and place listed below can be altered by a 2/3 majority vote of Members attending provided that:

- Adequate notice of the change is posted on the municipal website, and
- The location is within the boundaries of the municipality.

All meetings shall occur at the Dr. S. F. Monestime Municipal Council Chambers.

Prior to the commencement of the first Regular Meeting following a new Council's Inauguration, the Clerk, in consultation with the Head of Council, shall:

- Establish for Council and Committee meetings, the seating arrangement for Members during the term of that Council, and
- Designate the seating arrangement for the media, municipal staff and the public at Council meetings

Any person who contravenes the established seating arrangement shall be subject to censure by the Chair pursuant to Procedure 3.10.1

### 3.2.2 MEETING DATES

The following meetings will be re-scheduled to the business day following a statutory holiday.

#### Inaugural Meeting

~~On the first Monday following the confirmation of official results of a municipal election the Clerk will:~~

- ~~• Administer the:~~
  - ~~○ declarations of office~~
  - ~~○ oaths of allegiance, and~~
  - ~~○ the Code of Conduct for all Members~~

~~The Head of Council will deliver the Inaugural speech, and  
The meeting will conduct no other business.~~

The Clerk shall follow the Municipal Elections Act, 1996 with regards to the Inaugural meeting and shall conduct the meeting on the first business day of the new term of Council.

The meeting shall consist of the administering of the declarations of office and oaths of allegiance.

The Head of Council will deliver the Inaugural speech and there will be no other business conducted at this meeting.

#### Regular Meetings of Council:

- 6:00pm on the second & fourth Monday of each month except for:
  - Only on the second Monday of the month of July, August and December

#### Special Meetings

1. The Head of Council may, at any time, summon an open or closed Special Meeting for a specified purpose by:
  - Ensuring the Clerk provides a notice of the Meeting to Members a minimum of twenty-four (24) hours before the meeting.
2. Upon receiving a petition by majority of Council, the Clerk shall summon an open or closed Special Meeting for the purpose set out in the petition by providing a Notice of the Meeting to Members a minimum of twenty-four (24) hours before the Meeting.
3. No business other than that specified in the notice shall be addressed.

#### Committee of the Whole

Shall meet at 6:00pm on the third Monday of each month, excluding July, August and December.

#### ~~Standing Committees~~

~~Shall meet on an alternating basis on the first Monday of each month at a time to be determined by the Chair and Clerk.~~

#### AD HOC Committees

Pursuant to their Terms of Reference at any time that is not in conflict with a meeting of Council or its Committees.

#### 3.2.3 NOTICE OF MEETINGS

The Clerk shall, as required, email notice of each meeting to:

- All Council Members
- All Committee Members
- The Chief Administrative Officer, and
- Managers and senior staff of the Town of Mattawa

AND

- For open meetings, post the Notice on the municipal:
  - Website
  - Facebook, and
  - Mattawa App.

The notice shall:

- State the time, date and place of the meeting,
- Provide:
  - An agenda, and
  - Needed documents that have not been previously available to those being notified
- Not provide an agenda or documents for a closed meeting.

For special meetings, the Head of Council will identify additional persons for the Clerk who will:

1. Email notice as above, and
2. If necessary, attempt notice by telephone or personal service.

Failure of any person to receive notice of a meeting shall not affect the legitimacy of the meeting or its outcomes.

#### 3.2.4 NON-ATTENDANCE

Any Member of Council or committee of Council shall, if possible, notify the Clerk, Deputy Clerk or CAO of non-attendance by phone or email at least 1 hour before a scheduled meeting.

#### 3.2.5 CANCELLATION OF MEETINGS

The Chair or Clerk will:

1. Cancel a meeting of Council or a Committee when:
  - a. A lack of quorum is confirmed
  - b. An emergency or disaster supersedes the need for a meeting
  - c. There is no business to be addressed and
2. Notify the Members accordingly.

### 3.3 QUORUM

#### 3.3.1 MINIMUM

The quorum required to commence and continue a meeting of Council or a committee shall be more than 50% of its members.

Procedure 3.11 applies if quorum is not maintained.

#### 3.3.2 CONFLICT OF INTEREST

When a member declaring a conflict-of-interest (Procedure 5.3) results in less than the number constituting a quorum, the remaining number of Members shall be deemed to constitute a quorum, provided such number is not less than two.

Guideline 3.3.2

### 3.4 ELECTRONIC PARTICIPATION

When in-vivo participation is not feasible, Members of Council or a committee shall use electronic conferencing (IE: Microsoft Teams, GoToMeetings, Zoom etc.):

- Preferably with a visual connection or as a lesser alternative ...
  - With an audio connection and
- They shall
  - If possible, notify the clerk 24 hours prior to the meeting, and

- Connect to the meeting 15 minutes prior to the meeting.

AND

Members shall limit their use of electronic participation to 12 meetings per calendar year.

Members will not be compensated for virtual attendance in excess of the 12 meeting limit.

Members participating electronically during meetings shall:

- Count as quorum
- Have the right to vote pursuant to Procedure 3.5.1
- Unless approved otherwise by the Chair, remain online for the entirety of the meeting to maintain quorum and merit full remuneration.

When matters are to be addressed in a closed meeting, Members shall:

- Attend the meeting in-vivo if notified prior to a meeting, or
- If participating electronically:
  - Disconnect themselves from the meeting
  - Remain, at their discretion, in the online waiting room to wait for re-connection at the end of the closed session
- Merit remuneration for the duration of the entire meeting.

The Clerk will ensure microphones are muted for public participants unless

- They are recognised by the Chair

The Chair and the Clerk will conduct the meetings as otherwise normally, pursuant to procedures 3.5 “decisions by council or committee” and 3.6 “minutes”.

### 3.5 DECISIONS

#### 3.5.1 REPORTS TO COUNCIL OR COMMITTEE

When a report from a delegation or employees is itemised on an agenda, the Chair shall:

1. Introduce the report to Members
2. Invite the presenter to speak to the report
3. Invite comments or questions from the Members
4. Accept the report as tabled and included in the minutes, and
5. Proceed as required by procedures 3.5.2 and 3.5.4

A By-law presented to Council shall:

- Be introduced by a motion specifying the title of the by-law
- Introduce the subject matter in the form of a typed report with recommendation and all agreements and schedules
  - Given the nature of the subject and at the discretion of the CAO and/or Clerk the report may be introduced verbally,
- There shall be no incomplete draft by-law except as may be required to conform to accepted procedures or to comply with provisions of any Act
- Be given first, second and third reading in a single consolidated motion unless provincial legislation requires individual readings.

In the event a majority of Council wishes to further review a proposed by-law or additional public comment is desired, the approval shall be deferred to a subsequent meeting by a motion.

Any proposed by-law may be referred to the CAO, Clerk, a Committee or the Solicitor for review and comment.

Every by-law enacted by Council shall be:

- Numbered and dated
- Sealed with the seal of the Corporation
- Signed by the Mayor and Clerk
- Maintained by the Clerk in a secure location
- Posted on the Mattawa Website

### 3.5.2 VOTING

Council approves all By-Laws by majority vote

All votes are open unless cast during In Camera meetings

All voters are recorded pursuant to their votes.

The Chair shall be the last to cast a vote

The Chair shall call for a vote:

- With a simultaneous show of hands, or firstly by the voice of a Member participating by phone, and
- Any Member, may request the vote to be recorded by the Clerk who shall request the vote of each Member, starting with the Member who requested the recorded vote.

### 3.5.3 VICE CHAIR

The Deputy Mayor shall replace the Head of Council and a Vice Chair shall replace a committee Chair as needed.

If the Head of Council and Deputy Mayor or Committee Chair and Vice Chair are absent at the commencement of a meeting:

1. The Clerk shall call the meeting to order and
2. The Members present shall appoint one of their own as temporary Chair
3. Upon arrival during the meeting the formal Chair will automatically replace the temporary Chair to assume their duties.

### 3.5.4 DUTIES OF CHAIR

The Chair shall

- Preside over the conduct of the meeting to preserve good order and decorum
- Rule on:
  - Points of order
  - Questions of privilege
  - Points of information and
  - All questions relating to the meeting's process
- ~~Ensure the Clerk enters all decisions requiring action in Council's Tracking System~~ [\(3.5.4\)](#)

Pursuant to a meeting's agenda the Chair of a meeting shall address the motions reflected therein by:

- Opening discussion on an information item by directing the Member and seconder filing the motion to speak to its content,

or

- Calling for a vote on a motion not requiring debate by:
  1. Directing the Member filing the motion to speak to its content
  2. Calling for a vote and ensuring:
    - 1) The motion at hand is clearly stated
    - 2) All discussion on the motion is terminated
    - 3) The Chair:
      - a. First calls the other Members to vote to be registered and follows with the Chair's vote
      - b. Ensures all Members present register a vote, or
      - c. Registers a non-vote as against the motion, and
      - d. Announces the results of the vote

or

- Opening the meeting to debate on a motion requiring a debate by
  1. Ceding the Chair to an alternate Member for the duration and closure of a debate if
    - a. The Chair chooses to participate in the debate or
    - b. The Chair leaves the Council chamber when in conflict of interest (procedure 5.3)
  2. Speaking to the matter as Chair before the start of the debate
  3. Directing the Member or delegate filing the motion to speak to its content
  4. Directing the seconder to the motion to speak
  5. Recognising each Member wishing to speak to the motion
  6. Soliciting a reply from the mover of a main motion
  7. Confirming, any changes to the motion
  8. Closing the debate with comments, and
  9. Calling for a vote and ensuring:
    - A. The motion at hand is clearly stated
    - B. All discussion on the motion is terminated
    - C. The Chair:
      - 1) First calls the other Members to vote to be registered and follows with the Chair's vote
      - 2) Ensures all Members present register a vote, or
      - 3) Registers a non-vote as against the motion, and
      - 4) Announces the results of the vote

### 3.5.5 APPEAL ON RULING

Should a Member appeal a ruling by the Chair:

1. The Member shall table a motion to appeal and explain the reason for the appeal
2. The Chair shall:
  - a. Reject the appeal with reasons, or
  - b. Call for a recorded vote without debate and
    - i. Accept or reject the appeal as determined by the vote

### 3.5.6 RECONSIDERATION

Once a motion has been carried, or lost, a Member who voted with the prevailing side may move for reconsideration either during the same meeting or at a subsequent meeting.

If such a motion is seconded, the Chair shall open a debate on the motion to reconsider and the debate will be resolved by

- A simple majority vote if addressed during the same meeting, or by
- A 2/3 majority vote if addressed during a subsequent meeting.

### 3.6 MINUTES

Pursuant to their approved agendas, the Clerk shall record without note or comment:

- The start and end times of meetings, and
- The proceedings in a standard format for Council and Committee meetings, per [Appendix 3.6 example minutes](#)
- Each Member's vote when a vote has been called
- A written notice of motion received during a meeting once declared as read by the Chair.

The Clerk shall ensure the minutes of closed meetings are secured to be adopted at the next scheduled, closed meeting

The Clerk shall record the attendance of the membership as follows:

- For adjournments - Members present at the expiration of the fifteen (15) minute time limit
- Temporary absence during a meeting - Member with time of departure and return
- Late arrivals – Member and time of arrival
- Early departure – Member and time of departure
- Electronic arrival - Member and time of arrival – with notification to the Chair
- Early departure from electronic presence – Member and time of departure with notification to the Chair
- A Council Member visiting a committee as a non-member of that committee as a, "visiting Council Member".

The Clerk shall ensure live recordings of meetings are:

- Posted on the Town of Mattawa YouTube channel, or
- When possible, live streamed on the channel, with
  - Reference on the Town of Mattawa social media Pages.

### 3.7 CLOSED MEETINGS

Closed meetings are restricted to Members of Council or a Committee and they may include, by invitation, any persons who are deemed to be relevant to the subject at hand.

#### 3.7.1 REASONS

All or part of a Council, Committee or Board of Council meeting shall be closed to the public:

- If the subject matter being considered involves:
  - A. The security of the property of the municipality or local board;
  - B. Personal matters about an identifiable individual
  - C. A proposed or pending acquisition or disposition of land

- D. Labour relations or employee negotiations;
- E. Litigation or potential litigation,
- F. Advice and information that is subject to solicitor-client privilege,
- G. A matter respecting closed meetings under another Act;
- H. Information explicitly supplied in confidence by Canada, a province or territory or their Crown agency;
- I. A trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality
- J. A trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value;
- K. A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board
- L. A request under the Municipal Freedom of Information and Protection of Privacy Act,
- M. An ongoing investigation by the Ombudsman

Prior to commencing an In Camera meeting, the Chair shall ask the non-participants to retire to a location beyond the hearing of the meeting room.

### 3.7.2 CONDITIONS

All or part of a Council, Committee or a Board of Council meeting may be closed to the public:

- If the following conditions are **both** satisfied:
  - The meeting is held for the purpose of educating or training the Members.
  - At the meeting, no Member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, Board of Council or committee.
- To give direction to staff or consultants by consensus of Members present.

### 3.7.3 TRANSITION TO AND FROM

During a meeting of Council, a Committee or board of Council, a Member wishing to recess into an In Camera session on an agenda item being addressed by the Chair shall require a two-thirds vote on a motion to:

- Either defer a matter to the agenda of a closed session or
- Immediately recess to a closed session

Before all or part of a meeting is closed to the public, the Council or a Committee shall state by resolution the fact of the closed meeting and the general nature of the matter to be considered.

A meeting of Council, a Committee or board shall not be closed to the public during the taking of a vote unless:

- The Municipal Act requires a meeting to be closed to the public
- The vote is for:
  - A procedural matter, or

- Giving directions or instructions to officers, employees, agents or persons retained by the municipality

#### 3.7.4 CONDUCT

A Member may speak more than once during a closed meeting provided that all Members have spoken in turn.

The Chair shall not entertain a motion to adjourn during a closed meeting.

Upon completion of the closed session the Chair shall:

- Reconvene in public session, and
- Provide a verbal report to the public on the disposition of items discussed without revealing any confidential information, and
  - The Clerk shall note the outcome of said disposition.

AND

- No person participating in a closed meeting shall disclose the content of the matter or substance of the deliberations unless expressly authorized to do so by Council or committee or as required by law.

#### 3.8 NOTICE OF MOTION

Pursuant to procedure 3.1.1, a Notice of Motion may be submitted to the Clerk by a Member

1. Before the Clerk's Agenda deadline to be included on the agenda under the item "Motions"
2. After the deadline, but prior to a meeting to be included on the agenda as an addendum requiring a 2/3 vote for inclusion on the meeting's agenda
3. During a meeting to be read by the Chair or declared as read, recorded by the Clerk and deferred to the agenda of a subsequent meeting.

The submission of a written notice of Motion does not require:

- A seconder at the time of submission, or
- The presence of the Motion's author during the meeting when the Motion is read.

Every motion included on a meeting's agenda with or without debate must be moved and seconded at said meeting and first addressed by the mover.

#### 3.9 POINTS OF ORDER

A member who believes a rule is being contravened shall:

1. Call for recognition by the Chair on a "Point of Order", and then
2. Clearly explain what and how a rule is being contravened

The Chair, upon responding to a Point of Order shall:

1. Rule upon the alleged contravention to
2. Determine the rule is not contravened and
  - a. Resume the matter at hand, or
  - b. Accept the explanation and accordingly adjust the proceedings on the matter at hand
3. Call for a vote if the ruling is appealed (Procedure #3.5.5)
4. Confirm the results of the vote and
  - a. Resume the matter at hand, or

- b. Adjust the proceedings by applying the rule as previously questioned

### 3.10 CONDUCT OF MEMBERS AND VISITORS

#### 3.10.1 MEMBERS, EMPLOYEES AND VISITORS

Members, Employees and visitors shall:

- Obey the procedural rules or the decisions of the Chair
- Respectfully acknowledge the Chair and address all remarks to the Chair
- Not:
  - Speak disruptively aloud during a meeting
  - Speak unless recognised by the Chair
  - Interrupt a Member while speaking except to raise a point of order.
  - Display signs or placards or engage in behaviour that may disrupt debate.
  - Disrupt a vote being taken and until the result is declared
  - Speak to the motion after a vote has been called and registered.
  - Speak disrespectfully to and of others
  - Be accompanied by a pet that is not registered as a support aid.

The Chair shall:

- Restrict questions and supplementary comments to items specific to an agenda item, motion or presentation
- Determine if the conduct of a Member, employee or visitor is improper and, if, so
  - Expulse the person from the meeting or exclude the person from future meetings, and
  - Adjourn the meeting without any motion if such person refuses to leave – until said person leaves.

#### 3.10.2 MEMBERS

In addition to the above, Members shall not:

- Speak more than once on a matter or for more than 10 minutes unless:
  - Questioned by another Member
  - To offer an additional explanation
  - Granted leave by the membership
- Engage in private conversation while in the Council Chamber that interrupts the proceedings of Council;
- Speak on any subject other than the subject in debate
- Enter the meeting while a vote is being taken.
- Leave their seat while a vote is being taken and until the results are declared.
- Where a matter has been discussed in closed session, disclose the content of the matter or substance of deliberations, except as required by law.

#### Presentations

A member presenting to Council on behalf of a Council committee shall remain at the Member's Chair chair, but:

- A Member presenting on behalf of a delegation, shall take a position away from the Council table.

If a Member persists after having been called to order by the Chair, the Chair shall:

- Forthwith put the motion: "that such Member be ordered to leave his or her seat for the duration of the meeting of the Council".
- Entertain a vote without amendment, adjournment or debate or

- If the Member apologizes at any time, that Member may, by undebated and unanimous vote of Council, be permitted to retake the Member's seat.

### 3.11 ADJOURNMENT

A motion to adjourn a meeting by any Member shall be in order unless:

- Another Member is in possession of the floor.
- A vote has been called
- Votes are being recorded by the Clerk

The Chair shall adjourn a meeting when:

- A lack of quorum for a meeting is confirmed 15 minutes after the scheduled commencement time
- The Chair has called a recess for lack of quorum that lasted more than 15 minutes
- Quorum has been reduced below 2 Members when Members have been recused by declarations of Conflict of Interest
- A meeting is in session at the hour of 9:00pm
  - Unless a 2/3 majority vote supports a continuation
- A meeting is in session at the hour of 10:00pm
  - After which the Chair shall call a special meeting if needed within 24 hours
- A person ordered to leave a meeting does not leave.

### 3.12 DELEGATIONS

#### 3.12.1 EARLY RESOLUTION

The Chief Administrative Officer (CAO) or the Clerk shall:

- Determine if an attempt has been made to resolve an administrative or operational matter with the appropriate Department Head, or
- Refer the delegation to the same as needed

#### 3.12.2 REQUEST

Provided that earlier attempts at resolution have failed and subject to the exception below, any person shall be allowed to ask the Clerk for a hearing by Council as a delegation as follows:

- Prior to 12:00 p.m. (Noon) on Wednesday of the week preceding the meeting of Council,
  - In writing, electronically or by hard copy as:
    - Printed, typewritten or legibly written;
    - Clearly setting out the matter at issue and the request being made of Council;
    - Indicating an electronic presentation or otherwise
    - Signed by the name of the writer; and
    - Containing the mailing address, street address, telephone number and email address (where possible) of the writer, and
  - In the case of a petition:
    - Signed by at least two (2) citizens resident in the municipality;
    - Setting out the civic address of each petitioner; and
    - Indicating the name of a spokesperson, his or her mailing address, street address, telephone number and email address (where possible).

Exception: Where a public hearing is held by a Committee pursuant to the Municipal Act, no person shall be permitted to appear otherwise before Council in respect of that matter.

The Clerk's decision on the request to add, deny or defer the matter to an agenda shall be final.

### 3.12.3 PRESENTATION BY DELEGATION

A delegation shall present its submission to Council or a Committee as follows:

- As indicated on the meeting's agenda
- Electronically, upon prior approved by the Clerk
- Within a 10-minute time frame unless extended or reduced by the Chair
- With the use of visual aids provided that arrangements have been made with the Clerk 1 day prior for the required equipment
- Without
  - speaking disrespectfully of any person;
  - using offensive language; and/or
  - speaking on any subject other than the one at hand
- By withdrawing from the delegation table upon the Chair calling the discussion as concluded.

The Clerk shall advise the meeting when there is one (1) minute remaining.

After the presentation, the membership and Department Heads shall:

- As needed, ask questions of clarification from the delegation
- Address questions of Department Heads
- Not enter into debate with the delegation respecting the presentation

### 3.12.4 LIMITATIONS

There shall be not more than four (4) delegations at any meeting.

The Chair shall:

- Curtail any discussion on the delegation's matter for misconduct
- Determine when the delegation is concluded.

A delegation, once heard, shall not be entitled to be heard either at Council or a Committee on substantially the same matter for a period of twelve (12) months from the date of its first hearing – unless:

Council's decision to deal with a matter is not concluded or substantive changes in the circumstances surrounding the matter have occurred.

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## GUIDELINE

### 3.3.2

*Municipal Conflict of Interest Act, [section 7](#) states:*

*7 (1) Where the number of members who, by reason of the provisions of this Act, are disabled from participating in a meeting is such that at that meeting the remaining members are not of sufficient number to constitute a quorum, then, despite any other general or special Act, the remaining number of members shall be deemed to constitute a quorum, provided such number is not less than two. R.S.O. 1990, c. M.50, s. 7 (1).*



**REGULAR MEETING OF COUNCIL  
AGENDA  
MONDAY xxxxxx, 2026 AT 6:00 P.M.**

**DR. S. F. MONESTIME MUNICIPAL COUNCIL CHAMBERS  
160 WATER STREET, MATTAWA ON**

<p><b>Zoom Meeting Access: 1-647-374-4685 Meeting ID Code: 822 2157 4516 Passcode: 231942</b></p>
---

1. Meeting Called to Order
2. Announce Electronic Participants
3. Adoption of Agenda
4. Disclosures of a Conflict of Interest
5. Presentations and Delegations
6. Adoption of Minutes
7. Notice of Motions
8. Correspondence
9. Information Reports – Motions
10. By-Laws
11. Old Business
12. New Business
13. Questions from Public Pertaining to Agenda
14. In Camera (Closed) Session
15. Return to Regular Session
16. Motions Resulting from Closed Session
17. Adjournment



**REGULAR MEETING OF COUNCIL  
AGENDA  
MONDAY xxxxxx, 2026 AT 6:00 P.M.**

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8. Correspondence
9. Information Reports
10. Action Reports & Motions
11. By-Laws
12. Old Business
13. New Business
- ~~14. Questions from Public Pertaining to Agenda~~
15. In Camera (Closed) Session
16. Return to Regular Session
17. Motions Resulting from Closed Session
18. Confirmatory By-law
19. Adjournment



**COMMITTEE OF THE WHOLE  
AGENDA  
MONDAY xxxxxx, 2026 AT 6:00 P.M.**

**DR. S. F. MONESTIME MUNICIPAL COUNCIL CHAMBERS  
160 WATER STREET, MATTAWA ON**

<p><b>Zoom Meeting Access: 1-647-374-4685 Meeting ID Code: 822 2157 4516 Passcode: 231942</b></p>
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- 1. Meeting Called to Order**
- 2. Announce Electronic Participants**
- 3. Adoption of Agenda**
- 4. Disclosures of a Conflict of Interest**
- 5. Presentations and Delegations**
- 6. Notice of Motions**
- 7. Information Reports – Motions**
- 8. In Camera (Closed) Session**
- 9. Return to Regular Session**
- 10. Motions Resulting from Closed Session**
- 11. Adjournment**



**COMMITTEE OF THE WHOLE  
AGENDA  
MONDAY xxxxxx, 2026 AT 6:00 P.M.**

**DR. S. F. MONESTIME MUNICIPAL COUNCIL CHAMBERS  
160 WATER STREET, MATTAWA ON**

<p><b>Zoom Meeting Access: 1-647-374-4685 Meeting ID Code: 822 2157 4516 Passcode: 231942</b></p>
---

1. Meeting Called to Order
2. Announce Electronic Participants
3. Adoption of Agenda
4. Disclosures of a Conflict of Interest
5. Presentations and Delegations
6. Notice of Motions
7. Information Reports – Motions
8. **New Business**
9. In Camera (Closed) Session
10. Return to Regular Session
11. Motions Resulting from Closed Session
12. Adjournment



## INFORMATION REPORT

**PREPARED FOR: MAYOR BÉLANGER AND MEMBERS OF COUNCIL**

**PREPARED BY: COUNCILLOR LOREN MICK**

**TITLE: MATTAWA PUBLIC LIBRARY**

**DATE: MONDAY JUNE 8, 2026**

**REPORT NO: 26-25R**

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### BACKGROUND

### ANALYSIS AND DISCUSSION

## **A Vision for the Future of the Mattawa Public Library**

### **Building a Community Hub for Learning, Connection, and Growth**

#### **Introduction**

For many years, the Mattawa Public Library served as an important educational and cultural resource within our community. As the Library Board looks toward the future, we believe this moment presents a unique opportunity to think beyond simply replacing what was lost and instead imagine what Mattawa deserves.

Our vision is not simply a room filled with books. Our vision is a vibrant community hub that celebrates Mattawa's natural beauty, supports lifelong learning, creates opportunities for social connection, and serves residents of all ages.

The Mattawa Public Library has the potential to become a destination for families, seniors, youth, visitors, entrepreneurs, students, and community organizations alike.

We believe Mattawa deserves a library that reflects the ambition, creativity, and resilience of our community.

### **A Library Rooted in Mattawa's Natural Beauty**

Mattawa is uniquely positioned at the meeting of rivers and surrounded by some of Northern Ontario's most spectacular natural landscapes.

Our dream library would embrace this identity through:

- Outdoor reading gardens
- Walking trails connected to library programming
- Indigenous and local history interpretation spaces
- Outdoor classrooms and gathering spaces
- Nature-based educational programming
- Birdwatching, gardening, and environmental workshops

- Partnerships with local conservation groups

Rather than being separated from nature, the library would invite residents and visitors to engage with it.

## **A Centre for Children and Families**

Strong communities invest in children.

A future library should provide:

- Dedicated children's library space
- Story time and literacy programs
- Summer reading initiatives
- STEM and science activities
- Arts and crafts programming
- Family game nights
- Homework and tutoring supports
- Early childhood learning opportunities

The library should be a place where children develop a lifelong love of reading, learning, and community involvement.

## **A Place for Youth**

Many communities struggle to provide safe, welcoming spaces where youth can gather outside of school hours.

The library could provide:

- Study spaces
- Gaming and technology programs
- Makerspace activities
- Volunteer opportunities
- Leadership development programs
- Creative writing and arts workshops
- Access to computers and internet

Young people deserve places where they can gather, learn, and belong.

## **A Modern Makerspace**

Libraries are no longer solely about consuming information. They are places where people create.

A modern makerspace could include:

- 3D printers
- Cricut and vinyl cutting equipment
- Podcasting and recording equipment
- Digital media workstations
- Sewing and crafting equipment

- Photography and video resources
- Technology workshops

These resources would provide opportunities for students, entrepreneurs, artists, and community organizations to develop new skills and explore creative ideas.

## **Lifelong Learning for Everyone**

Libraries remain one of the most accessible educational institutions in Canada.

A future library could offer:

- Digital literacy training
- Resume and employment support
- Workshops and guest speakers
- Adult education opportunities
- Financial literacy sessions
- Local history and genealogy resources
- Community lectures
- Language learning resources

Learning should not end when formal schooling does.

## **A Community Living Room**

One of the greatest needs facing modern communities is social connection.

Our vision includes a welcoming gathering place where residents can:

- Meet friends and neighbours
- Read and relax
- Work remotely
- Study
- Attend meetings
- Participate in community events
- Access free Wi-Fi and technology

Not everyone has a warm, comfortable space available to them during the day.

The library can serve as Mattawa's community living room—a place where everyone belongs regardless of age, income, or circumstance.

## **Emergency and Warming Centre Capabilities**

As weather events become increasingly common, public facilities play an important role in community resilience.

A future library should be designed with the capacity to serve as:

- A warming centre during winter emergencies
- A cooling centre during extreme heat events
- An information hub during emergencies

- A charging station during power outages
- A gathering place during community disruptions

Investing in resilient public infrastructure benefits the entire community.

## **Tourism and Economic Development**

A modern library can also contribute to local economic development.

Potential features include:

- Visitor information services
- Exhibits showcasing local history and culture
- Rotating displays by local artists
- Spaces for local authors and creators
- Business and entrepreneurship resources
- Partnerships with tourism organizations

A library can be both a community asset and a visitor destination.

## **Our Vision**

The Library Board believes Mattawa deserves more than a storage space for books.

We envision a welcoming, multi-purpose facility that:

- Celebrates our rivers, forests, and history
- Supports literacy and education
- Provides opportunities for creativity and innovation
- Serves youth, families, adults, and seniors
- Strengthens community connections
- Supports tourism and economic development
- Enhances emergency preparedness
- Creates a gathering place for future generations

This is not simply an investment in a building.

It is an investment in the people of Mattawa.

The Mattawa Public Library has the opportunity to become one of the most important public spaces in our community—a place where learning, creativity, culture, and connection come together under one roof.

The Library Board looks forward to working collaboratively with Council and the community to make this vision a reality.

## **Why Now?**

The need for a modern library in Mattawa is about more than books. It is about providing a free, welcoming, and accessible space that serves the needs of today's community.

Mattawa currently lacks a dedicated public space where residents of all ages can gather, learn, connect, access technology, participate in programming, or simply spend time without cost. As

our community continues to face challenges related to social isolation, youth engagement, digital access, and emergency preparedness, the value of a modern library has only increased.

A new library would support literacy and education, provide opportunities for recreation and creativity, strengthen community connections, and offer warming and cooling centre capabilities during emergencies. It would also help fulfill the municipality's commitment to providing public library services while creating a lasting asset for future generations.

The need for library services has not disappeared. If anything, it has grown.

The Library Board believes that the most cost-effective solution is not necessarily the one that costs the least today, but the one that delivers the greatest long-term value to the residents of Mattawa.

## **A Community Hub Partnership Opportunity**

The Library Board believes Mattawa has an opportunity to think beyond the traditional model of separate buildings, separate services, and separate governing structures. Instead, we encourage Council to consider the long-term benefits of creating an integrated Community Hub that brings together several important community services under a shared vision.

Across Ontario, communities are increasingly finding success by co-locating public services in multi-use facilities that improve accessibility, increase collaboration, reduce operating costs, and create vibrant community gathering spaces.

In Mattawa, this concept could bring together services such as:

- The Mattawa Public Library
- The Mattawa Museum
- Community support services, including the Food Bank
- Visitor Information Services
- Community programming and meeting spaces
- Youth and family programming
- Makerspace and technology resources
- Educational workshops and training opportunities
- Emergency warming and cooling centre capabilities
- Shared administrative and volunteer resources

Rather than operating independently, these services could work collaboratively to create a destination that serves residents and visitors year-round.

The Library Board believes there may be value in exploring a governance model that brings representatives from these organizations together under a shared advisory or management structure. While each organization would retain its unique mandate, a coordinated approach could improve communication, reduce duplication, support joint planning, and help maximize the use of public resources.

Such a model would allow organizations to work together toward common goals: improving quality of life, increasing access to services, supporting tourism, strengthening community connections, and making the most effective use of municipal assets.

## Potential Locations

The Library Board recognizes that determining a permanent location will require further study and consultation. However, several opportunities exist that could support this broader Community Hub vision.

One potential location is the former Scott's Discount building on Main Street. Its central location, visibility, accessibility, and proximity to outdoor green space make it an attractive option. The adjacent park creates opportunities for outdoor programming, community events, children's activities, markets, and seasonal celebrations while placing community services in the heart of downtown.

Another opportunity exists through the continued evaluation of municipally owned facilities, including spaces associated with the Museum and Visitor Information Centre. The Museum site offers access to the waterfront, outdoor stage, and existing tourism infrastructure, making it well suited for educational and cultural programming.

The Library Board also recognizes that the current Food Bank location behind the arena may present future opportunities for discussion. Should community partners ever determine that relocation would better serve clients and operations, that space could potentially be repurposed to support recreation, programming, youth activities, makerspace initiatives, or other community uses that complement the arena and recreation complex.

## Building for the Future

The question before Council is larger than where to place a library.

It is an opportunity to consider how Mattawa can create a central gathering place that reflects the needs of a modern rural community—one that supports learning, culture, tourism, recreation, social services, and community connection in a coordinated and sustainable way.

A Community Hub would create a place where residents can access services, participate in programs, learn new skills, connect with neighbours, celebrate local history, support one another during difficult times, and welcome visitors to our community.

By bringing people, organizations, and services together, Mattawa can create a destination that serves not only today's residents, but future generations as well.

### **RELEVANT POLICY/LEGISLATION:**

### **ATTACHMENTS:**

### **RECOMMENDATION:**

That Council receive the Mattawa Public Library Board's Vision for a Community Hub report for information; and

Further, that Council refer the report to the Committee of the Whole for discussion and consideration of opportunities related to the long-term planning, coordination, and delivery of community services and public facilities within the Town of Mattawa; and

Further, that the Committee of the Whole be directed to explore potential partnership opportunities among municipal and community organizations, including but not limited to the Mattawa Public Library, Mattawa Museum, Visitor Information Services, community support organizations, and other public services, with the goal of identifying opportunities to improve service delivery, maximize municipal assets, and enhance community access to programs and services.

Proposed Motion # 1

**BE IT RESOLVED THAT** Council of the Town of Mattawa receives report # 26-25R titled Mattawa Public Library.

Proposed Motion # 2

**BE IT RESOLVED THAT** Council refer the report to the Committee of the Whole for discussion and consideration of opportunities related to the long-term planning, coordination, and delivery of community services and public facilities within the Town of Mattawa.

**AND FURTHER THAT** the Committee of the Whole be directed to explore potential partnership opportunities among municipal and community organizations, including but not limited to the Mattawa Public Library, Mattawa Museum, Visitor Information Services, community support organizations, and other public services, with the goal of identifying opportunities to improve service delivery, maximize municipal assets, and enhance community access to programs and services.



## INFORMATION REPORT

**PREPARED FOR: MAYOR BÉLANGER AND MEMBERS OF COUNCIL**

**PREPARED BY: PAUL LAPERRIERE, CAO/TREASURER**

**TITLE: LINE OF CREDIT AND BANKING SERVICES**

**DATE: MONDAY, JUNE 8, 2026**

**REPORT NO: 26-26R**

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### **BACKGROUND**

On October 15, 2024, Council passed resolution #24-214 authorizing the CAO to secure a line of credit up to \$2 million.

### **ANALYSIS AND DISCUSSION:**

Our current banker is Scotiabank. Our credit facility is a \$500,000 line of credit and a \$100,000 credit card limit.

Rule of engagement in seeking a new LOC is that banking services need to remain local.

Mattawa has Scotiabank and Caisse Alliance.

Our first focus was Scotia. They are our existing banker and augmenting the credit line to \$2,000,000 was considered to be easier than creating a brand-new LOC with someone else.

Wrong. BNS have had no interest in providing us with any additional credit. As such, we set our sights on Caisse Alliance.

Initially, they too had little interest. Recently, however, and having heard of Mattawa's major capital projects (Main Street, Bridge and Reservoir), they have expressed an interest in being part of Mattawa's future.

We've had on-going dialogue during which we've laid out our financial needs, the \$2,000,000 LOC being front and centre. They are interested and provided us with a proposal:

#### **The Offer:**

- \$2,000,000 line of credit
- Credit card facility (total credit to be confirmed)
- Main operating account to be with the Caisse (if we want the LOC, they want our business).
- Investment accounts
- Bridge financing options
- Full state-of-the-art banking services available to the town and residents

#### **PROS:**

- We would have the LOC as desired. Current offered rate is Prime +  $\frac{1}{2}$ . I am negotiating to have this reduced to Prime +  $\frac{1}{4}$ .

- Banking fees on operating account are NIL
- Banking services includes EFT to vendors and allows the Town to accept (finally!) e-transfers from individuals.
- Caisse will provide training on how to use their system
- Managers for this account are in North Bay and come to Mattawa bi-weekly. Scotia Manager is in the GTA.
- Caisse is located in Mattawa

CONS:

- Current LOC is Prime + 0%
- No interest income on operating account (though excess funds that can be moved to savings account to earn interest).
- Switching providers does entail some administrative burden

**FINANCIAL CONSIDERATIONS**

Hard to quantify at this time. Bank charges will be significantly less. To generate interest income, treasury staff will need to regularly monitor the bank balance and transfer funds back and forth between chequing and savings to maximize earnings.

**RELEVANT POLICY/LEGISLATION:**

**ATTACHMENTS:**

**RECOMMENDATION:**

It is recommended that Council receives and accepts this report.

It is further recommended that Council approves transitioning banking services to Caisse Alliance and direct staff to bring back a borrowing resolution for a \$2,000,000 Line of Credit.

Proposed Motion # 1

**BE IT RESOLVED THAT** Council of the Town of Mattawa receives report # 26-26R titled Line of Credit and Banking Services.

Proposed Motion # 2

**BE IT RESOLVED THAT** Council approves transitioning banking services to Caisse Alliance.  
**AND FURTHER THAT** Council directs staff to bring back a borrowing by-law for a \$2,000,000 Line of Credit.

DATE: MONDAY JUNE 8, 2026

10.1

**THE CORPORATION TOWN OF MATTAWA**

MOVED BY COUNCILLOR \_\_\_\_\_

SECONDED BY COUNCILLOR \_\_\_\_\_

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**BE IT RESOLVED THAT** Council of the Corporation of the Town of Mattawa adopt By-Law 26-13 being a By-law for establishing tax ratios for the current taxation year.

**THE CORPORATION OF THE TOWN OF MATTAWA**

**BY-LAW NUMBER 26-13**

**BEING** a By-law for establishing tax ratios for the current taxation year.

**WHEREAS** pursuant to Section 308(1) of the Municipal Act, S. O. 2001, c. 25, as amended, the Council of the municipality shall pass a by-law establishing the tax ratios for the year for the municipality.

**NOW THEREFORE** the Council of the Town of Mattawa enacts as follows:

The tax ratios for the municipality are as follows for 2026:

Residential/Farm	1.0000
New Multi-Residential	1.1000
Multi-Residential	1.4053
Commercial - Occupied	1.5976
Commercial – Excess Land	1.1183
Commercial – Vacant Land	1.1183
Industrial - Occupied	2.1688
Industrial – Excess Land	1.4097
Industrial – Vacant Land	1.4097
Pipelines	1.1764

READ A FIRST and SECOND TIME, this 8<sup>th</sup> day of June, 2026.

READ THIRD TIME and FINALLY PASSED, this 8<sup>th</sup> day of June, 2026.

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Mayor

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Clerk

DATE: MONDAY JUNE 8, 2026

10.2

**THE CORPORATION TOWN OF MATTAWA**

**MOVED BY COUNCILLOR** \_\_\_\_\_

**SECONDED BY COUNCILLOR** \_\_\_\_\_

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**BE IT RESOLVED THAT** Council of the Corporation of the Town of Mattawa adopt By-Law 26-14 being a by-law to fix the tax rates and to provide for the levy and collection of municipal and education taxes for the year 2026.

**THE CORPORATION OF THE TOWN OF MATTAWA**

**BY-LAW NUMBER 26-14**

**BEING** a by-law to fix the tax rates and to provide for the levy and collection of municipal and education taxes for the year 2026.

**WHEREAS** it is deemed necessary to set the tax rates for the year 2026, and to provide accordingly for the levy and collection of the taxes required for the general purposes of the municipality in the amount of \$2,477,462;

**AND WHEREAS** it is deemed necessary to set the tax rates for year 2026, and to provide accordingly for the levy and collection of the taxes required for Provincial/Educational purposes in the amount of \$263,564;

**AND WHEREAS** the whole of the assessment on real property, business and ROW (Acres) in the Town of Mattawa, according to the 2025 assessment roll as returned and revised pursuant to the provisions of the Assessment Act, is in the amount of \$154,058,300 assessment and 25.17 Acres (ROW) upon which the rate of taxation for Municipal and Education purposes for the year 2026 shall be fixed and levied pursuant to the provisions of the Municipal Act, S.O. 2001, c. 25, Part VIII.

**NOW THEREFORE** the Council of the Town of Mattawa enacts as follows:

1. **THAT** there shall be levied and collected upon the whole of the assessment of real property, business and ROW (Acres) in the Town of Mattawa according to the 2025 assessment roll, as returned and revised, upon which the taxes for the year 2026 shall be levied, and upon all ratable property upon which taxes for such year may be levied, taxes in the amount of \$2,741,026 which amount shall be levied upon the assessments of the real property in each of the following classes at the rates shown below:

<u>CLASS</u>	<u>MUN RATE</u>	<u>EDUCATION</u>	<u>TOTAL RATE</u>
RESIDENTIAL	0.02068950	0.00153000	0.02221950
MULTI-RES	0.02907490	0.00153000	0.03060490
NEW MULTI-RES	0.02275840	0.00153000	0.02428840
COMM - OCCUPIED	0.03305350	0.00880000	0.04185350
COMM - EXCESS LAND/VACANT	0.02313750	0.00880000	0.03193750
INDUSTRIAL - OCCUPIED	0.04487130	0.00880000	0.05367130
INDUSTRIAL - EXCESS LAND/VACANT	0.02916640	0.00880000	0.03796640
PIPELINE	0.02433910	0.00880000	0.03313910
RAILWAY(R-O-W) - ACRES	38.89	24.78	63.67

2. **THAT** all taxes levied respectively as aforesaid and other rates payable as taxes, shall be payable into the hands of the Treasurer in accordance with the provisions of this by-law.
3. **THAT** all property taxes and all rates and charges, payable as taxes, included in the tax roll for the year 2026 shall be payable upon the following dates:

50% thereof on the 31<sup>st</sup> day of July, 2026

50% thereof on the 30<sup>th</sup> day of September, 2026

4. **THAT** there shall be imposed on all installments of taxes payable and remaining unpaid on the dates specified in subsection (a), one and one quarter per cent (1.25%) per month on the first day of each calendar month which such default continues, pursuant to Section 345 Subsections 1, 2, and 3 of the Municipal Act, S. O. c. 25, as amended.
5. **THAT** the Treasurer is hereby authorized to accept part payment from time to time on account of taxes due, and to give a receipt of such part payment, provided that acceptance of any such part payment shall not affect the collection of any percentage charge imposed and collectable under sections 4(b) in respect of non-payment of any taxes or any class of taxes or any installment thereof.
6. **THAT** the Treasurer may mail/email or cause to be mailed/mailed to the address of the residence of place of business of each person taxed, a notice specifying the amount of taxes payable by such person and be given authority to solely use discretion in unforeseen circumstances and may allow on the full installment of taxes, a period of grace if warranted without additional penalty, on payment received after due date as mentioned in paragraph 4.
7. **THAT** notwithstanding the provisions of this by-law providing for payment of taxes or installments thereof without an additional percentage charge on or before the dates hereinbefore set forth, all taxes for the year 2026, including other rates payable as taxes, shall be deemed to have been imposed and to be due on and from the first day of January, 2026.
8. **THAT** nothing herein contained shall prevent the Treasurer from proceeding at any time with the collection of any rate, tax or assessment, or any part thereof, in accordance with the provisions of the statutes and by-laws governing the collection of taxes.
9. **THAT** in the event of conflict between the provisions of this by-law and any other by-law, the provisions of this by-law shall prevail.
10. **THAT** this by-law shall come into force and take effect on the day of the final passing thereof.

READ A FIRST and SECOND TIME, this 8<sup>th</sup> day of June, 2026.

READ THIRD TIME and FINALLY PASSED, this 8<sup>th</sup> day of June, 2026.

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Mayor

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Clerk

DATE: MONDAY JUNE 8, 2026

17.1

**THE CORPORATION TOWN OF MATTAWA**

MOVED BY COUNCILLOR \_\_\_\_\_

SECONDED BY COUNCILLOR \_\_\_\_\_

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**BE IT RESOLVED THAT** this regular meeting adjourn at \_\_\_\_\_ p.m.