



**SPECIAL MEETING OF COUNCIL  
AGENDA  
MONDAY JUNE 2, 2025 AT 5:30 P.M.**

**DR. S. F. MONESTIME MUNICIPAL COUNCIL CHAMBERS  
160 WATER STREET, MATTAWA ON**

<b>Zoom Meeting Access: 1-647-374-4685 Meeting ID Code: 871 0409 6506 Passcode: 879124</b>
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- 1. Meeting Called to Order**
- 2. Announce Electronic Participants**
- 3. Adoption of Agenda**
  - 3.1 To Adopt the agenda as presented or amended
    - That the agenda dated June 2, 2025 be adopted
- 4. Disclosures of a Conflict of Interest**
- 5. Presentations and Delegations**
- 6. Notice of Motions**
- 7. Standing Committee Recommendations/Reports – Motions**
- 8. Information Reports – Motions**
  - 8.1 Municipal Drinking Water License – Report # 25-31R  
Report from Paul Laperriere, CAO/Treasurer
- 9. In Camera (Closed) Session**
- 10. Return to Regular Session**
- 11. Motions Resulting from Closed Session**
- 12. Adjournment**
  - 12.1 Adjournment of the meeting
    - That the June 2, 2025 meeting adjourn at \_\_\_\_\_ p.m.

DATE: MONDAY JUNE 2, 2025

3.1

**THE CORPORATION TOWN OF MATTAWA**

MOVED BY COUNCILLOR \_\_\_\_\_

SECONDED BY COUNCILLOR \_\_\_\_\_

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**BE IT RESOLVED THAT** the meeting agenda dated June 2, 2025 be adopted.



## INFORMATION REPORT

**PREPARED FOR: MAYOR BÉLANGER AND MEMBERS OF COUNCIL**

**PREPARED BY: PAUL LAPERRIERE CAO/TREASURER**

**TITLE: MUNICIPAL DRINKING WATER LICENSE**

**DATE: MONDAY, JUNE 2, 2025**

**REPORT NO: 25-31R**

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### **BACKGROUND**

The Town of Mattawa's drinking water license is due for renewal June 3, 2025.

### **ANALYSIS AND DISCUSSION**

As documented in Appendix A, Mattawa Waterworks Financial Plan, a 6-year financial plan, is to accompany the application. The last one was dated December 31, 2019, and was for 10 years to December 31, 2029, in alignment with the Town's 10 year capital plan as prepared by OCWA.

Consistent with this approach, the current plan is also for 10 years from December 31, 2024, to December 31, 2034.

There are various components to be included in the financial plan as detailed in Appendix A, articles I through V, inclusive.

As prescribed, the plan must be approved by a resolution of Council that indicates that the drinking water system is financially viable.

In addition, the plan must be available to the public, and a notice is to be issued to advise the public of the availability of the plan.

### **FINANCIAL CONSIDERATION:**

None to submit the application. However, the 10 year plan does include capital requirements as identified by OCWA in the 10-year capital plan, together with our contribution to water infrastructure for Municipal Landbank #1.

### **RELEVANT POLICY/LEGISLATION:**

Safe Drinking Water Act, 2002

Ontario Regulation 453/07

### **ATTACHEMENTS**

Appendix A: Mattawa Waterworks Financial Plan

### **RECOMMENDATION:**

It is recommended that Council for the Town of Mattawa receives and accepts this report and further that Council approves the Mattawa Waterworks Financial Plan and further that Council is of the opinion that the drinking water system is financially viable.

**BE IT RESOLVED THAT** Council of the Town of Mattawa receives Report # 25-31R titled Municipal Drinking Water Licence.

**AND FURTHER THAT** Council approves the Mattawa Waterworks Financial Plan.

**AND FURTHER THAT** Council is of the opinion that the drinking water system is financially viable.

# **The Town of Mattawa**

## **Mattawa Waterworks Financial Plan**

*Prepared in accordance with  
The Safe Drinking Water Act  
and its associated regulations.*

### **Provincial reporting requirements**

Pursuant to Section 31(1) of the Safe Drinking Water Act, 2002 (the “SDWA”), Provincial licenses are required for the operation of municipal drinking water systems in Ontario. In obtaining these licenses, the Town of Mattawa is required to meet five conditions under Section 44(1) of the SDWA, including the preparation of a financial plan for the water system.

The form and content of financial plans for municipal water systems are prescribed under Ontario Regulation 453/07 (the “Regulation”). Under the terms of the Regulation, the Town is required to prepare a financial plan that:

- I. Is approved through a Council resolution that indicates that the drinking water system is financially viable
- II. Extends over a minimum of six years and includes a statement that the financial impacts of the drinking water system have been considered
- III. For each year of the financial plan, includes details of the proposed or projected financial operations of the system itemized by:
  - Total revenues, further broken down into water rates, user charges and other revenues
  - Total expenses, further broken down into amortization expenses, interest expenses and other expenses
  - Annual surplus or deficit
  - Accumulated surplus or deficit
- IV. Includes details of the proposed or projected financial position of the system, itemized by:
  - Total financial assets
  - Total liabilities
  - Net debt
  - Non-financial assets
  - Changes in tangible capital assets

V. Details the proposed or projected gross cash receipts and cash payments itemized by:

- Operating transactions
- Capital transactions
- Investing transactions
- Financing transactions
- Changes in cash and cash equivalents in the period
- Cash and cash equivalents at the beginning and end of year

The disclosure requirements prescribed in the Regulation are consistent with the financial statement requirements as outlined in the Public Sector Accounting Handbook of the Chartered Professional Accounts Canada, which comprise:

- A statement of operations
- A statement of financial position
- A statement of cash flows
- A statement of changes in net financial assets

The Regulation requires a six year financial plan for water. However to be consistent with the principle of adopting an integrated approach to financial planning, the financial plan for Water has been prepared to match the overall Capital Asset Plan for the Town which incorporates a ten year period.

### **Public Notice**

In connection with its financial plan, the Town is also required to ensure an appropriate level of public communication by:

- Making the financial plans available, on request, to members of the public at no charge
- Making the financial plans available to members of the public at no charge through the internet (if the municipality maintains a website)
- Providing notice as deemed appropriate to advise the public of the availability of the financial plans.

THE CORPORATION OF THE TOWN OF MATTAWA

Water System

Statement of Projected Financial Position

		2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Financial assets												
Accounts receivable (net)		14,438	14,871	15,317	15,777	16,250	16,738	17,240	17,757	18,290	18,838	19,403
Financial liabilities												
Long term debt	377875.8	287,933	195,037	99,108	391,750	783,500	1,175,250	1,567,000	1,535,598	1,502,606	1,467,943	1,431,526
Net financial liability		(273,495)	(180,166)	(83,790)	(375,973)	(767,250)	(1,158,512)	(1,549,760)	(1,517,841)	(1,484,316)	(1,449,105)	(1,412,123)
Non-Financial Asset												
Tangible capital assets (net)		3,597,310	3,634,964	3,790,254	4,319,380	5,262,242	6,137,490	6,940,624	5,419,176	5,321,978	5,223,780	5,124,582
Accumulated Surplus		3,323,815	3,454,798	3,706,463	3,943,407	4,494,992	4,978,977	5,390,864	3,901,335	3,837,662	3,774,675	3,712,459



THE CORPORATION OF THE TOWN OF MATTAWA

Water System

Statement of Projected Operations and Cash Flows

	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Revenue											
Water charges (flat and metered)	626,022	643,300	662,503	682,261	702,662	723,673	745,383	767,745	790,777	814,500	838,935
Expenses											
Water operations	577,872	594,597	609,462	624,698	640,316	656,324	676,013	696,294	717,182	738,698	760,859
Interest	8,549	7,072	3,988	5,655	24,484	44,072	63,659	77,962	76,373	74,702	72,948
Amortization	94,714	95,546	97,910	100,824	103,838	106,452	126,566	146,198	147,198	148,198	149,198
Total expenses	681,135	697,215	711,360	731,177	768,638	806,847	866,239	920,454	940,753	961,598	983,004
Annual surplus (deficit)	(55,114)	(53,915)	(48,857)	(48,917)	(65,976)	(83,174)	(120,855)	(152,709)	(149,976)	(147,098)	(144,069)
Projected Statement of Cash Flows											
Annual surplus (deficit)	(55,114)	(53,915)	(48,857)	(48,917)	(65,976)	(83,174)	(120,855)	(152,709)	(149,976)	(147,098)	(144,069)
Amortization	94,714	95,546	97,910	100,824	103,838	106,452	126,566	146,198	147,198	148,198	149,198
Capital additions	-	(133,200)	(203,200)	(579,950)	(604,950)	(539,950)	(487,950)	(50,000)	(50,000)	(50,000)	(50,000)
New debt	-	-	-	391,750	391,750	391,750	391,750	-	-	-	4,897
Debt repayment	(89,943)	(92,896)	(95,930)	(99,108)	-	-	-	(31,402)	(32,992)	(34,662)	(36,417)
Transfers in/(out)	50,343	184,464	250,077	235,400	175,338	124,922	90,489	87,914	85,770	83,562	76,391
Revised annual surplus (deficit)	0	(0)	0	(0)	(0)	(0)	(0)	0	(0)	(0)	(0)

THE CORPORATION OF THE TOWN OF MATTAWA

Water System

Statement of Projected Change in Net Water Assets

	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Opening balance	5,682,884	5,682,884	5,816,084	6,019,284	6,599,234	7,204,184	7,744,134	8,232,084	8,282,084	8,332,084	8,382,084
Work-in-progress											
Beginning	-	-	50,000	100,000	541,750	983,500	1,425,250	-	-	-	-
Current year	-	50,000	50,000	441,750	441,750	441,750	441,750	-	-	-	-
Transfer	-	-	-	-	-	-	(1,867,000)	-	-	-	-
Ending	-	50,000	100,000	541,750	983,500	1,425,250	-	-	-	-	-
Capital requirements	-	83,200	153,200	138,200	163,200	98,200	1,913,200	50,000	50,000	50,000	50,000
Amortization											
Accumulated balance - beginning]	1,990,860	2,085,574	2,181,120	2,279,030	2,379,854	2,483,692	2,590,144	2,716,710	2,862,908	3,010,106	3,158,304
Amortization	94,714	95,546	97,910	100,824	103,838	106,452	126,566	146,198	147,198	148,198	149,198
Accumlated balance - endng	2,085,574	2,181,120	2,279,030	2,379,854	2,483,692	2,590,144	2,716,710	2,862,908	3,010,106	3,158,304	3,307,502
Net Water Assets	3,597,310	3,634,964	3,790,254	4,319,380	5,262,242	6,137,490	6,940,624	5,419,176	5,321,978	5,223,780	5,124,582

DATE: MONDAY JUNE 2, 2025

12.1

**THE CORPORATION TOWN OF MATTAWA**

MOVED BY COUNCILLOR \_\_\_\_\_

SECONDED BY COUNCILLOR \_\_\_\_\_

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**BE IT RESOLVED THAT** the June 2, 2025 meeting adjourn at \_\_\_\_\_ p.m.