



**REGULAR MEETING OF COUNCIL  
AGENDA  
MONDAY JANUARY 26, 2026 AT 6:00 P.M.**

**DR. S. F. MONESTIME MUNICIPAL COUNCIL CHAMBERS  
160 WATER STREET, MATTAWA ON**

**Zoom Meeting Access: 1-647-374-4685  
Meeting ID Code: 822 2157 4516  
Passcode: 231942**

- 1. Meeting Called to Order**
- 2. Announce Electronic Participants**
- 3. Adoption of Agenda**
  - 3.1 To Adopt the agenda as presented or amended
- 4. Disclosures of a Conflict of Interest**
- 5. Presentations and Delegations**
- 6. Adoption of Minutes**
  - 6.1 Regular Meeting of January 12, 2026
  - 6.2 To adopt the minutes as presented or amended
- 7. Notice of Motions**
- 8. Correspondence**
  - 8.1 Solicitor General - Powers and roles of Municipalities, Mayors and Police Service Boards in establishing a police service board budget.
  - 8.2 Municipality of Magnetawan – Site Ready Funding
  - 8.3 City of Peterborough - Sustainable Funding for Police Services Request Resolution
  - 8.4 The United Counties of Leeds and Grenville – Municipal Accountability Act
  - 8.5 Town of Cobourg – Elbows Up for Climate Action
  - 8.6 Township of Nairn & Hyman - Support for Steel and Lumber Sector
  - 8.7 Township of Hornepayne - Request for support of a Small Northern Residential Property Tax Class
  - 8.8 Town of Wasaga Beach & City of Brantford – Letter of Support regarding Support for Reform to Sentencing, Parole, and Public Access to the Ontario Sex Offender Registry

- 8.9 Town of Aylmer – Support to the City of Welland for Justice and Protection of Canada's Children
- 8.10 AMO Policy Update – Conservation Authority Transformation Advocacy Bill 75 Submission
- 8.11 Near North Crime Stoppers - Crime Stoppers Month – safe Streets, Strong Communities
- 8.12 North Bay Parry Sound District Health Unit – Board Meeting Agenda
- 8.13 North Bay Parry Sound District Health Unit – Direct Contact Information

**9. Information Reports – Motions**

- 9.1 2026 Joint Election Compliance Audit Committee – Report # 26-02R  
Report from Amy Leclerc, Municipal Clerk/Revenue Services Clerk

**10. By-Laws**

**11. Old Business**

- 11.1 Business/Organization Signage Policy
- 11.2 FONOM Correspondence Consultation on Natural Gas Expansion in Ontario
- 11.3 Community Safety & Well-Being in Mattawa
- 11.4 Library Proposal from Report # 26-01R

**12. New Business**

**13. Questions from Public Pertaining to Agenda**

**14. In Camera (Closed) Session**

**15. Return to Regular Session**

**16. Motions Resulting from Closed Session**

**17. Adjournment**

- 17.1 Adjournment of the meeting

DATE: MONDAY JANUARY 26, 2026

3.1

**THE CORPORATION TOWN OF MATTAWA**

**MOVED BY COUNCILLOR** \_\_\_\_\_

**SECONDED BY COUNCILLOR** \_\_\_\_\_

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**BE IT RESOLVED THAT** this meeting agenda dated Monday January 26, 2026 be adopted.

## THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the Regular Meeting held Monday January 12, 2026 at 6:00 p.m. in the Dr. S.F. Monestime Council Chambers.

Council Present: Mayor Raymond A. Bélanger  
Councillor Mathew Gardiner  
Councillor Fern Levesque  
Councillor Loren Mick (Virtual)  
Councillor Garry Thibert

Staff Present: Amy Leclerc, Municipal Clerk/Revenue Services Clerk  
Dexture Sarrazin, Director of Community Services  
Shawn Hongell, Fire Chief

\*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

### 1. Meeting Called to Order

### 2. Announce Electronic Participants

### 3. Adoption of Agenda

3.1 To Adopt the agenda as presented or amended

#### **Resolution Number 26-01**

Moved by Councillor Mathew Gardiner  
Seconded by Councillor Fern Levesque

**BE IT RESOLVED THAT** this meeting agenda dated Monday January 12, 2026 be adopted.

**CARRIED** – unanimous

### 4. Disclosures of a Conflict of Interest

### 5. Presentations and Delegations

### 6. Adoption of Minutes

6.1 Regular Meeting of December 8, 2025

6.2 To adopt the minutes as presented or amended

#### **Resolution Number 26-02**

Moved by Councillor Garry Thibert  
Seconded by Councillor Mathew Gardiner

**BE IT RESOLVED THAT** Council adopt the minutes of the regular meeting of December 8, 2025 as circulated.

**CARRIED** – unanimous

### 7. Notice of Motions

7.1 Support to Remove GST-HST on New Homes Purchased

### **Resolution Number 26-03**

Moved by Councillor Fern Levesque  
Seconded by Councillor Garry Thibert

**BE IT RESOLVED THAT** Council of the Corporation of the Town of Mattawa supports the Town of Bradford West Gwillimbury's call on the Government of Canada to remove the GST/HST from all new homes purchased as primary residences, and to work in partnership with the Government of Ontario to ensure full elimination of the provincial portion as well.

**AND FURTHER THAT** a copy of this resolution be sent to the Prime Minister of Canada; Minister of Finance; Minister of Housing, Infrastructure and Communities; Premier of Ontario; Ontario Minister of Finance; Ontario Minister of Municipal Affairs and Housing; MP Pauline Rochefort; MPP Vic Fedeli; the Association of Municipalities of Ontario (AMO); and all Ontario Municipalities.

**CARRIED** – unanimous

#### **8. Correspondence**

- 8.1 Srinivasan Manivannan, MCCCI – Partnership Inquiry for Northern Ontario FoodTech
- 8.2 Municipality of Huron Shores – Rent Protection for Tenants
- 8.3 Solicitor General – Release of 2026 Ontario Provincial Police Annual Billing Statements
- 8.4 OPP – Annual Billing Statement Package
- 8.5 FONOM – 2026 Conference Held in City of Timmins
- 8.6 AMO – Advocacy on Local Electricity Distribution
- 8.7 Jp2g Consultants Inc. – Rehabilitation of the Mauril Bélanger Bridge Public Consultation  
Planned for Saturday January 17, 2026
- 8.8 MP Jenny Kwan – Bill C-233, No More Loopholes Act
- 8.9 DNSSAB – 2026 Budget Update

### **Resolution Number 26-04**

Moved by Councillor Fern Levesque  
Seconded by Councillor Loren Mick

**BE IT RESOLVED THAT** Council direct staff to request the financials and reasoning why DNSSAB gave a 4% increase to the municipality.

**CARRIED** – Recorded vote and the vote was as follows:

**For:** Councillors Gardiner, Levesque, Mick

**Against:** Mayor Bélanger, Councillor Thibert

- 8.10 Ministry of Municipal Affairs & Housing – Invitation to Northern Council Workshop – Virtual Learning Series
- 8.11 Municipality of Mattawan – Shared Fire Services Response Letter

### **Resolution Number 26-05**

Moved by Councillor Fern Levesque  
Seconded by Councillor Loren Mick

**BE IT RESOLVED THAT** Council directs the CAO and Fire Chief to create a detailed plan including all financials to provide fire services to the Municipality of Mattawan and to bring it back to Council for their decision before any further discussions with the Municipality of Mattawan.

**CARRIED** – Recorded vote and the vote was as follows:

**For:** Councillors Levesque, Mick, Thibert

**Against:** Mayor Bélanger, Councillor Gardiner

8.12 Ministry of Emergency Preparedness & Response – Emergency Management Modernization Act Achieves Royal Assent

## 9. Staff Reports – Motions

9.1 Library Proposal – Report # 26-01R  
Report from Councillor Loren Mick

### **Resolution Number 26-06**

Moved by Councillor Loren Mick

Seconded by Councillor Fern Levesque

**BE IT RESOLVED THAT** Council of the Town of Mattawa receives report # 26-01R titled Library Proposal.

**CARRIED** – Recorded vote and the vote was unanimous

### **Resolution Number 26-07(a)**

Moved by Councillor Fern Levesque

Seconded by Councillor Garry Thibert

**BE IT RESOLVED THAT** the resolution for the library proposal be tabled.

**CARRIED** – Recorded vote and the vote was as follows:

**For:** Mayor Bélanger, Councillors Gardiner, Levesque, Thibert

**Against:** Councillor Mick

### **Resolution Number 26-07(b)**

Moved by Councillor Loren Mick

Seconded by Councillor Fern Levesque

**WHEREAS** the Town of Mattawa owns the museum building, which currently houses the Mattawa Museum and is closed for approximately half of the year, resulting in underutilization of a valuable municipal asset; and

**WHEREAS** the Mattawa Public Library is in need of a facility able to provide adequate space for literacy programs, technology access, study areas, and children's programming; and

**WHEREAS** the Memorandum of Understanding (MOU) between the Town of Mattawa and the Mattawa Museum provides that the Town retains access to the basement of the museum building, confirming the Town's ongoing right of use and interest in the facility; and

**WHEREAS** co-locating the library within the museum building would ensure year-round utilization of the property, reduce costs through shared utilities and maintenance, and create a cultural and educational hub for the community; and

**WHEREAS** the Town is committed to ensuring that the Mattawa Museum continues to thrive, including through the establishment of a satellite museum at the Tourist Information Centre building along the highway, thereby increasing visibility, attracting visitor traffic, and providing the museum with its own dedicated space; and

**WHEREAS** a prior financial feasibility study recommended that the Town consider relocating the MTO services to better utilize Town assets, and this proposal aligns with those recommendations.

**THEREFORE BE IT RESOLVED THAT** the Council of the Corporation of the Town of Mattawa direct staff to:

1. Commission an updated feasibility study to assess the relocation of the Mattawa Public Library into the museum building, including space planning, accessibility requirements, and renovation costs.
2. Develop a plan, in consultation with the Mattawa Museum Board and the Mattawa Library Board, to reallocate the Tourist Information Centre building to function as a satellite museum location.
3. Explore funding opportunities and grant applications to support renovations, museum relocation costs, and cultural infrastructure development.
4. Report back to Council with findings, cost estimates, and a proposed implementation timeline for phased relocation and integration of facilities.

**AND FURTHER THAT** this resolution and accompanying proposal be shared with the Mattawa Museum Board and the Mattawa Library Board for their consideration and input.

**TABLED**

**10. By-Laws**

10.1 By-Law 26-01 – 2026 Interim Tax Billing

**BEING** a by-law to provide for an interim tax levy for 2026.

**Resolution Number 26-08**

Moved by Councillor Mathew Gardiner

Seconded by Councillor Fern Levesque

**BE IT RESOLVED THAT** Council of the Corporation of the Town of Mattawa adopt By-Law 26-01 being a By-law to provide for an interim tax levy for 2026.

**CARRIED** – unanimous

10.2 By-Law 26-02 – Borrowing By-Law

**BEING** a by-law to enter into an agreement with the Bank of Nova Scotia for borrowing of funds if required.

**Resolution Number 26-09**

Moved by Councillor Garry Thibert

Seconded by Councillor Mathew Gardiner

**BE IT RESOLVED THAT** Council of the Corporation of the Town of Mattawa adopt By-Law 26-02 being a By-law to enter into an agreement with the Bank of Nova Scotia for borrowing of funds if required.

**CARRIED** – Recorded vote and the vote was unanimous

## **11. Old Business**

11.1 Business/Organization Signage Policy

11.2 FONOM Correspondance Consultation on Natural Gas Expansion in Ontario

11.3 Community Safety & Well- Being in Mattawa

## **12. New Business**

12.1 Amy Leclerc, Municipal Clerk – North Bay Mattawa Conservation Authority drinking water source protection municipal consultation

## **13. Questions from Public Pertaining to Agenda**

## **14. In Camera (Closed) Session**

## **15. Return to Regular Session**

## **16. Motions Resulting from Closed Session**

## **17. Adjournment**

17.1 Adjournment of the meeting

### **Resolution Number 26-10**

Moved by Councillor Fern Levesque

Seconded by Councillor Mathew Gardiner

**BE IT RESOLVED THAT** this regular meeting adjourn at 7:30 p.m.

**CARRIED – unanimous**

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Mayor

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Clerk

DATE: MONDAY JANUARY 26, 2026

6.2

**THE CORPORATION TOWN OF MATTAWA**

**MOVED BY COUNCILLOR** \_\_\_\_\_

**SECONDED BY COUNCILLOR** \_\_\_\_\_

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**BE IT RESOLVED THAT** Council adopt the minutes of the regular meeting of January 12, 2026 as circulated.

**Solicitor General**

Office of the Solicitor General  
 25 Grosvenor Street, 18<sup>th</sup> Floor  
 Toronto ON M7A 1Y6  
 Tel: 416 326-5000  
 Toll Free: 1 866 517-0571  
 Minister.SOLGEN@ontario.ca

**Solliciteur général**

Bureau du solliciteur général  
 25, rue Grosvenor, 18<sup>e</sup> étage  
 Toronto ON M7A 1Y6  
 Tél. : 416 326-5000  
 Sans frais : 1 866 517-0571  
 Minister.SOLGEN@ontario.ca

**Ministry of  
Municipal Affairs  
and Housing**

Office of the Minister  
 777 Bay Street, 17<sup>th</sup> Floor  
 Toronto ON M7A 2J3  
 Tel.: 416 585-7000

**Ministère des  
Affaires municipales  
et du Logement**

Bureau du ministre  
 777, rue Bay, 17<sup>e</sup> étage  
 Toronto (Ontario) M7A 2J3  
 Tél. : 416 585-7000

234-2025-5952

132-2025-4900

**By email**

January 12, 2026

To Mayors and Chairs of Police Service Boards in Strong Mayor Power Municipalities,

We are writing to provide information on the powers and roles of municipalities, mayors, and police service boards in establishing a police service board budget, particularly in municipalities with Strong Mayor Powers.

In a strong mayor municipality, the Head of Council has the responsibility to prepare and propose the municipal budget on or before February 1 of each year, which would be subject to a council amendment, head of council veto and council override process.

This municipal budget includes estimates of amounts required during the year, including any amounts required for boards, such as the police service boards budget established in accordance with the *Community Safety and Policing Act, 2019* (CSPA). **The Head of Council's strong mayor budget powers do not include the power to limit police service board budget increases or veto estimates submitted by police service boards.**

The CSPA provides the purposes for which the funding is to be provided to a police service board, establishes a process for submitting budget estimates, municipal approval of such a budget, and the mechanisms available to address disagreements.

Under section 50 of the CSPA, a police service board must submit their operating and capital estimates to the municipality, which is then responsible for establishing an overall budget for the police service board. **Although municipalities are not required to adopt the board's estimates as submitted, they cannot approve or reject specific line items within the estimates.** Municipalities are required to provide police service boards with sufficient funding to comply with the CSPA and its regulations, as well as pay the expenses of the board's operation, excluding remuneration for board members.

There are dispute resolution mechanisms established under the CSPA to address situations in which a police service board is not satisfied that the budget is sufficient to permit the board to comply with the legislation and pay for the board's operation.

The CSPA provides two dispute resolution pathways: the board and municipality may jointly apply to the Commission Chair of the Ontario Police Arbitration and Adjudication Commission (OPAAC) to appoint a conciliation officer, or the board may give the municipality written notice referring the matter to arbitration.

In arbitration, a municipality can argue, among other things, that costs could be reduced if the board entered an agreement to receive services from another police service. If the municipality can show that the board could reasonably have obtained policing services under an agreement (under section 14 of the CSPA, with another police service board or the Commissioner of the Ontario Provincial Police) at a lower cost while still meeting applicable standards, the arbitrator cannot deem the budget insufficient to the extent of the amount that could have been saved by entering into the agreement.

For example, if a police service board seeks funding for a \$15 million policing budget, and the municipality can demonstrate that equivalent services meeting all standards could have been provided through a budget at \$13 million, where some services are provided pursuant to an agreement with another police service, in this case, the arbitrator could not find the budget insufficient to the extent of the additional \$2 million.

Following arbitration, the municipality shall amend the board's budget to reflect the arbitrator's decision.

Thank you for your continued leadership and commitment to protecting our communities. Please consider this information as you work toward establishing police service budgets. If you or your administrative staff require additional information, please contact Nicole Rogers, Manager, Community Safety Policy Unit, Ministry of the Solicitor General, at [Nicole.Rogers@ontario.ca](mailto:Nicole.Rogers@ontario.ca) or Shira Babins, Manager, Financial Analysis and Reporting Unit, Ministry of Municipal Affairs and Housing, at [Shira.Babins@ontario.ca](mailto:Shira.Babins@ontario.ca).

Your work and dedication are important in advancing shared priorities and strengthening public safety to protect Ontario.

Sincerely,



The Honourable Michael S. Kerzner  
Solicitor General



The Honourable Rob Flack  
Minister of Municipal Affairs and Housing

c: Chiefs of Police

Clerks and CAOs, Strong Mayor Powered Municipalities



Moved by: Brad Kneller

Seconded by: Bill Bishop

**WHEREAS** staff submitted an application for Invest Ready-Certified Site Designation, which was denied due to the absence of water, wastewater, and natural gas infrastructure;

**AND WHEREAS** staff subsequently met with representatives of the associated grant funding program, who advised that additional funding opportunities for rural communities would be forthcoming;

**AND WHEREAS** the Site Readiness Program for Industrial Properties has since been launched, with eligibility requirements stipulating that any missing infrastructure must be in place and serviceable within two years of acceptance into the grant funding program;

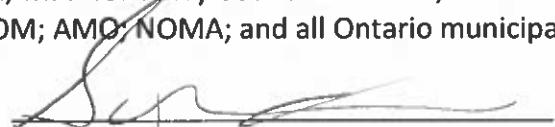
**AND WHEREAS** it is not financially feasible nor in the best interest of our ratepayers to install full municipal water, wastewater, and natural gas services, as the associated capital and operating costs would impose an undue financial burden on the Municipality's ratepayers;

**AND WHEREAS** alternative servicing solutions commonly used in rural and northern Ontario—such as properly designed and maintained septic systems for wastewater, drilled wells for drinking water, and propane or hydro for heat—are proven, reliable, and effective forms of infrastructure that can safely and efficiently support industrial and commercial development;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Municipality of Magnetawan urges the Province of Ontario to revise its grant funding criteria to recognize and accept these alternative servicing methods as eligible infrastructure, and to ensure that rural and northern municipalities lacking municipal gas, water, and wastewater systems are not excluded from support;

**AND FURTHER THAT** this resolution be circulated to Premier Doug Ford; the Honourable Peter Bethlenfalvy, Minister of Finance; the Honourable Victor Fedeli, Minister of Economic Development, Job Creation and Trade; the Honourable Graydon Smith, MPP for Parry Sound–Muskoka; the Honourable Scott Aitchison, MP for Parry Sound–Muskoka; FONOM; AMO; NOMA; and all Ontario municipalities.

Carried 1 Defeated \_\_\_\_\_ Deferred \_\_\_\_\_

  
Sam Dunnett, Mayor

Recorded Vote Called by: \_\_\_\_\_

Recorded Vote

| Member of Council   | Yea | Nay | Absent |
|---------------------|-----|-----|--------|
| Bishop, Bill        |     |     |        |
| Hetherington, John  |     |     |        |
| Hind, Jon           |     |     |        |
| Kneller, Brad       |     |     |        |
| Mayor: Dunnett, Sam |     |     |        |



Office of the City Clerk, City Hall  
500 George Street North  
Peterborough, Ontario  
K9H 3R9

December 3, 2025

Honourable Doug Ford, Premier for the Government of Ontario;  
Honourable Michael S. Kerzner, Minister of the Solicitor General;  
Honourable Rob Flack, Minister of Municipal Affairs and Housing;  
Association of Municipalities of Ontario (AMO);  
Mary ten Doeschate, Peterborough Police Services Board Chair; and  
Councils of each of Ontario's municipalities.

**Subject: Sustainable Funding for Police Services Request**

The following resolution, adopted by City Council at its meeting held on November 3, 2025, is forwarded for your consideration.

Moved by Councillor Crowley  
Seconded by Councillor Vassiliadis

**Whereas municipalities across Ontario are required to maintain a police service; and**

**Whereas municipalities across Ontario are required to constitute a municipal board to have policing responsibility for the municipality, or enter into a written agreement for an alternate provision of policing services; and**

**Whereas the City of Peterborough has constituted a municipal board; and**

**Whereas municipalities, across Ontario, with a police service board, are required to "ensure adequate and effective policing is provided in the area for which they have policing responsibility in accordance with the needs of the population in the area and having regard for the diversity of the population in the area" and**

**Whereas police service boards within municipalities where court proceedings are conducted are required to ensure the security of judges, other judicial officials, members of the public participating in court proceedings, ensuing the secure**



**City of  
Peterborough**

**custody of persons in custody who are on or about the premises, including persons taken into custody at proceedings; and**

**Whereas the provision of court security is not part of providing adequate and effective policing; and**

**Whereas the cost of providing court security is a cost of the municipality, regardless of whether all matters originate within that municipality; and**

**Whereas municipalities across Ontario are required to have and maintain critical infrastructure, including appropriate police facilities and equipment, to ensure adequate and effective policing is provided; and**

**Whereas municipalities across Ontario are experiencing increased police operating and capital costs directly related to new compliance and operational standards required under the Community Safety and Policing Act, 2019; and**

**Whereas these cost increases stem from provincially mandated requirements — including training, certification, technology, reporting, and staffing obligations — necessary to bring local police services into compliance with the Act; and**

**Whereas municipalities have no discretion in implementing these measures and limited ability to absorb the resulting financial pressures within existing budgets; and**

**Whereas policing is a provincially legislated responsibility, yet municipalities are bearing the brunt of the costs to implement provincial mandates;**

**Therefore, be it resolved that:**

**Council request that the Province of Ontario provide targeted financial assistance to municipalities to offset any additional costs that are directly and demonstrably incurred as a result of compliance with the Community Safety and Policing Act, 2019, and not general increases to police budgets; and**

**Therefore, be it further resolved that:**

**Council urge the Province of Ontario to review and reform its current police grant programs to ensure a more equitable distribution of funding to municipalities so that communities with growing populations and expanding service demands receive fair and sustainable provincial support; and**

**Therefore, be it further resolved that:**

**Council request that the Province of Ontario provide stable sustainable funding to offset costs associated with the provision of providing court security services; and**



City of  
Peterborough

**That this resolution be forwarded to the Premier of Ontario, the Minister of the Solicitor General, the Minister of Municipal Affairs and Housing, the Association of Municipalities of Ontario (AMO), the Peterborough Police Services Board Chair, and all Ontario municipalities for endorsement.**

Sincerely,



John Kennedy  
City Clerk



**Mary ten Doeschate, Chair**

**Mayor Jeff Leal**

**Drew Merrett, Vice-Chair**

**Councillor Gary Baldwin**

**Steve Girardi**

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December 18, 2025

City of Peterborough (Sent via email)  
500 George St. N.  
Peterborough, ON K9H 3R9

**Attention: Members of Council**

**Jasbir Raina, Chief Administrative Officer**

**Richard Freymond, Commissioner of Finance and Corporate Support Services**

**John Kennedy, Clerk**

Members of Council, Mr. Raina, Mr. Freymond and Mr. Kennedy:

**Re: Council Resolution – Stable Funding for Police Service Boards**

The Peterborough Police Service Board unanimously passed the following motion at their Board meeting held on December 16, 2025:

**Moved by Drew Merrett**

**Seconded by Jeff Leal**

**That the Board receive for consideration and endorsement the Peterborough City Council resolution made November 3, 2025 regarding stable funding for Police Service Boards.**

Accordingly, the Board sends this letter in support of Council's call for the Province of Ontario to review and reform its current police grant programs to ensure a more equitable distribution of funding to municipalities; the Board believes increased and sustainable funding support from the Province is necessary to ensure the Board can meet its legislated mandate of providing adequate and effective policing in the City of Peterborough.

Sincerely,

Mary ten Doeschate,  
Chair

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**Peterborough Police Service Board**

**500 Water Street, P.O. Box 2050 Peterborough, Ontario K9J 7Y4**

**Telephone: 705-876-1122 ext. 220 Fax: 705-876-6005**

**[www.peterboroughpolice.com](http://www.peterboroughpolice.com)**



## The United Counties of Leeds and Grenville

**Resolution No. CC- 179 - 2025**

**Date:** December 18, 2025

Moved by

Tony Deschamps

Seconded by

Nancy Peckford

**WHEREAS** on May 1, 2025, Bill 9, Municipal Accountability Act, 2025, re-introduced legislation originally proposed under Bill 241; and

**WHEREAS** Bill 9, if passed, would enable the creation of a new, standardized municipal code of conduct, an integrity commissioner inquiry process that would be consistent throughout the province and mandatory code of conduct training for members of council and certain local boards; and

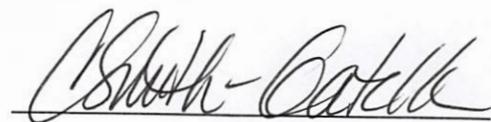
**WHEREAS** Bill 9, Municipal Accountability Act, 2025, was ordered for a third reading on October 20, 2025; and

**WHEREAS** the Council of the Corporation of the United Counties of Leeds and Grenville deems it advisable for Bill 9 to be passed promptly.

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Corporation of the United Counties of Leeds and Grenville calls for Bill 9 to proceed to its third reading forthwith; and

**THAT** a copy of this resolution be forwarded to The Honourable Doug Ford, Premier of Ontario, The Honourable Rob Flack, Minister of Municipal Affairs and Housing, The Honourable Steve Clark, MPP, the Association of Municipalities of Ontario (AMO), and all Ontario municipalities.

Carried  Defeated  Deferred

  
Corinna Smith-Gatcke, Warden



# The Corporation of the Town of Cobourg

## Resolution

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8.5

City of Brantford  
58 Dalhousie St.,  
Brantford, Ontario N3T 2J2

Town of Cobourg  
55 King Street West,  
Cobourg, ON, K9A 2M2  
[clerk@cobourg.ca](mailto:clerk@cobourg.ca)

**Sent via email**  
[clerks@brantford.ca](mailto:clerks@brantford.ca)

December 24, 2025

RE: Correspondence from David Miller regarding Elbows Up for Climate Action Letter

Please be advised that the Town of Cobourg Council, at its meeting held on November 26, 2025, passed the following resolution:

THAT Council support the correspondence from C40 Centre for City Climate Policy and Economy regarding Elbows Up for Climate Action; and

FURTHER THAT Council direct Staff to send a copy of this resolution to all Ontario municipalities.

Sincerely,

Kristina Lepik  
Deputy Clerk/Manager, Legislative Services



# The Corporation of the Town of Cobourg

## Resolution

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CC:

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# The Corporation of the Town of Cobourg

## Resolution

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# The Corporation of the Town of Cobourg

# Resolution

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# The Corporation of the Town of Cobourg

## Resolution

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# The Corporation of the Town of Cobourg

## Resolution

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# The Corporation of the Town of Cobourg

## Resolution

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# The Corporation of the Town of Cobourg

## Resolution

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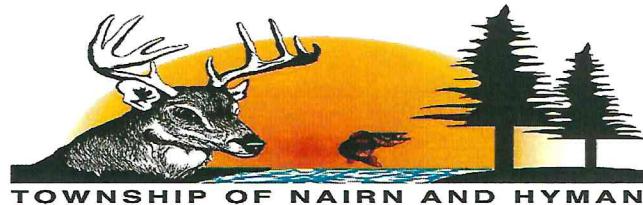


# The Corporation of the Town of Cobourg

## Resolution

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December 17, 2025

The Right Honourable Mark Carney  
 Office of the Prime Minister  
 80 Wellington Street  
 Ottawa, ON K1A 0A2

Dear Prime Minister:

Re: Support Resolution

On behalf of the Council of the Township of Nairn and Hyman, I am writing to formally convey Council's support for recent federal measures aimed at stabilizing and strengthening Canada's steel and softwood lumber sectors.

As a small Northern Ontario municipality whose economy is closely tied to the continued operation of Interfor, a local softwood lumber mill, Council is increasingly concerned that ongoing trade pressures and market uncertainty are placing added strain on the long-term viability of this key employer. Any reduction in operations or a potential closure would have significant and lasting consequences for local employment, municipal revenues, and the overall economic and social wellbeing of our community.

In this context, and in response to the Federation of Northern Ontario Municipalities' November 26, 2025 media release, Council adopted the enclosed resolution at their meeting of December 8, 2025:

**SUPPORT FOR STEEL AND LUMBER SECTORS**

**RESOLUTION # 2025-14-247**

MOVED BY: Karen Richter

SECONDED BY: Wayne Austin

**WHEREAS** the Federation of Northern Ontario Municipalities (FONOM) has issued a media release dated November 26, 2025, welcoming the Government of Canada's new measures to support the steel and softwood lumber sectors in response to ongoing U.S. tariff pressures; and

**WHEREAS** the federal actions—including strengthened protections for domestic producers, expanded financial supports, and increased incentives to utilize Canadian steel and lumber in federal infrastructure and housing projects—represent important steps in stabilizing industries that are vital to Northern Ontario's economy; and

**WHEREAS** municipalities across the North continue to experience the economic impacts of industry closures, including the recent shutdown of Domtar a pulp and paper mill in the neighboring Town of Espanola, which has demonstrated the vulnerability of resource-dependent communities and the need for coordinated intergovernmental support; and

**WHEREAS** the Township of Nairn and Hyman recognizes the significant role of Interfor, our local soft-wood lumber mill, as a major employer and economic anchor in our region, and further recognizes that any threat to its continued operation would have devastating consequences for workers, families, and local businesses; and

**WHEREAS** the Province of Ontario has a shared responsibility to ensure the long-term sustainability of the forestry, lumber, and steel sectors, which are foundational to the economic wellbeing of Northern and rural communities;

**NOW THEREFORE BE IT RESOLVED THAT** Council of the Township of Nairn and Hyman commends the Government of Canada for its leadership and for implementing substantial measures to support Canada's steel and softwood lumber industries during this period of trade volatility; and

**BE IT FURTHER RESOLVED THAT** Council respectfully urges the Government of Ontario to introduce additional financial, regulatory, and policy-based supports to ensure that Ontario's steel, forestry, and lumber sectors remain competitive, resilient, and able to withstand ongoing international trade pressures; and

**BE IT FURTHER RESOLVED THAT** Council specifically calls upon the Province of Ontario to work directly with industry stakeholders, including municipalities and major employers such as Interfor, to create programs and investments that will help protect jobs, maintain production capacity, and support long-term industry growth in Northern Ontario; and

**BE IT FINALLY RESOLVED THAT** a copy of this resolution be forwarded to the Prime Minister of Canada, the Premier of Ontario, the Minister of Natural Resources and Forestry, the Minister of Northern Development, FONOM, MP Jim Belanger, MPP Bill Rosenberg and all Ontario Municipalities.

**CARRIED**

Sincerely Yours,



Belinda Ketchabaw  
CAO Clerk - Treasurer

BK/mb

cc: Premier of Ontario  
Minister of Natural Resources and Forestry  
Minister of Northern Development  
FONOM  
MP Hon. Jim Belanger  
MPP Hon. Bill Rosenberg  
All Ontario Municipalities

**FOR IMMEDIATE RELEASE**

November 26, 2025

**FONOM Welcomes Federal Support for Steel and Lumber Sectors  
Impacted by U.S. Tariffs**

**Northeastern Ontario** – The Federation of Northern Ontario Municipalities (FONOM) welcomes today's announcement by Prime Minister Mark Carney outlining new federal measures to support Canada's steel and softwood lumber industries, which continue to face unprecedented challenges due to aggressive U.S. tariff actions.

The federal plan includes strengthened protections for domestic producers, expanded financial supports for companies facing liquidity pressures, and new incentives to increase the use of Canadian steel and lumber in national infrastructure and housing projects. These measures aim to stabilize sectors vital to the economies of many Northern Ontario communities.

Prime Minister Carney announced that Canada will significantly tighten tariff-rate quotas on foreign steel imports, opening an estimated **\$850 million in domestic demand** for Canadian producers. In addition, the federal government is allocating **\$500 million in new financing** for softwood lumber firms, paired with a further **\$500 million expansion** of the Business Development Bank of Canada's softwood guarantee program.

FONOM is encouraged by the federal government's recognition of the pressures facing Northern resource-based communities, where steel and lumber operations support thousands of jobs and anchor local economies.

**“These measures acknowledge what Northern Ontario has long understood — that our steel and lumber sectors are national economic pillars,” said FONOM President Dave Plourde “U.S. tariffs continue to destabilize communities across the North, and today’s announcement provides needed tools to help our workers and industries adapt, compete, and grow.”**

FONOM also welcomes the federal commitment to **reduce interprovincial freight rates by 50 per cent** for steel and lumber shipments beginning next spring. Lower transportation costs will help Northern producers access new domestic markets and move product efficiently while north-south trade remains constrained.

As part of the plan, the federal government will also advance the **Buy Canadian Policy**, ensuring that major defence, construction, and infrastructure projects prioritize Canadian steel, aluminum,

and wood products. This aligns strongly with FONOM's longstanding advocacy for procurement policies that support Canadian jobs and supply chains.

"Keeping Canadian dollars working in Canada is essential," added the President. "These steps will create new demand for made-in-Canada materials while helping stabilize communities affected by unpredictable U.S. trade actions."

FONOM looks forward to continued collaboration with federal officials to ensure the timely rollout of these programs, and to ensure that Northern Ontario municipalities and industries can fully benefit from the measures announced today.

**Media Contact:**

Dave Plourde, President

Federation of Northern Ontario Municipalities (FONOM)

705-335-1615 | [fonom.info@gmail.com](mailto:fonom.info@gmail.com)

**From:** [Manuela Batovanja](#)  
**To:** [scott.lucas@gravenhurst.ca](#); [lmcDonald@bracebridge.ca](#); [kayla.thibeault@gravenhurst.ca](#); [jgurby@qbtownship.ca](#); [kway@qbtownship.ca](#); [csykes@lakeofbays.on.ca](#); [gcarleton@lakeofbays.on.ca](#); [dpink@muskokalakes.ca](#); [cparoschy@muskokalakes.ca](#); [amy.back@muskoka.on.ca](#); [katie.scott@blindriver.ca](#); [laceyk@ontera.net](#); [pamlortie@townofspanish.com](#); [clerk@hiltonbeach.com](#); [natasha@huronshores.ca](#); [lcotnam@plummertownship.ca](#); [clerkadmin@stjosephtownship.com](#); [clerk@tarbutt.ca](#); [municipalclerk@townshipofthenorthshore.ca](#); [clerk@princetwp.ca](#); [jdavis@brucemines.ca](#); [scasey@dubreuilville.ca](#); [debbie@thessalon.ca](#); [epicard@hearst.ca](#); [alemieux@hearst.ca](#); [town@iroquoisfalls.com](#); [mreeder@iroquoisfalls.com](#); [chantal.guillemette@kapuskasing.ca](#); [officelerk@moosonee.ca](#); [agiquere@twpbrm.ca](#); [nvachon@fauquierstrickland.com](#); [gcoulombe@matticevalcote.ca](#); [cao@moonbeam.ca](#); [ct@opasatika.net](#); [luc.denault@townsr.ca](#); [cao@valharty.ca](#); [clerk@valharty.ca](#); [abird@algonquinhighlands.ca](#); [dnewhook@algonquinhighlands.ca](#); [twilbee@dysartetal.ca](#); [mbishop@dysartetal.ca](#); [gdyke@haliburtoncounty.ca](#); [clerk@haliburtoncounty.ca](#); [rrogers@highlandseast.ca](#); [bmccaw@highlandseast.ca](#); [cfletcher@mindenhills.ca](#); [vbull@mindenhills.ca](#); [aeuler@dryden.ca](#); [bmackinnon@siouxlookout.ca](#); [clerktreasurer@visitmachin.com](#); [kbalance@ear-falls.com](#); [townclerk@picklelake.org](#); [mhanson@snnf.ca](#); [cao@ignace.ca](#); [clerktreasurer@ignace.ca](#); [Nikita Cava](#); [jquinlan@gorebay.ca](#); [pmyers@townofnemi.on.ca](#); [dwiliamson@townofnemi.on.ca](#); [ddeforge@centralmanitoulin.ca](#); [ahobbs@assiginack.ca](#); [scarr@assiginack.ca](#); [clerktreasurer@burpeemills.com](#); [clerk.administrator@tehkummah.ca](#); [cockburnisland1@gmail.com](#); [clerk@gordonbarrieroiland.ca](#); [Jason.Trottier@eastferris.ca](#); [Kim.rose@eastferris.ca](#); [aqquinn@powassan.net](#); [mlang@powassan.net](#); [Info](#); [Amy Leclerc](#); [info@chisholm.ca](#); [Cao.clerk@bonfieldtownship.com](#); [cao@calvintownship.ca](#); [clerk@papineaucameron.ca](#); [admin@mattawan.ca](#); [admin@nipissingtownship.com](#); [clerk@southalgonquin.ca](#); [CAO@temagami.ca](#); [clerk@temagami.ca](#); [mducharme@westnipissing.ca](#); [info@westnipissing.ca](#); [charris@parrysound.ca](#); [Rebecca Johnson](#); [kvroom@magnetawan.com](#); [thunt@mcdougall.ca](#); [lwest@mcdougall.ca](#); [clerk@mckellar.ca](#); [clerksoffice@carling.ca](#); [kmclwain@carling.ca](#); [jfior@thechipelago.ca](#); [mweaver@thechipelago.ca](#); [jinwood@sequin.ca](#); [cjeffery@sequin.ca](#); [beth.morton@townshipofperry.ca](#); [nicole.gourlay@townofkearney.ca](#); [cindy.filmore@townofkearney.ca](#); [cao@armourtownship.ca](#); [clerk@ryersontownship.ca](#); [treasurer@ryersontownship.ca](#); [clerk@strongtownship.com](#); [admin@sundridge.ca](#); [municipal.admin@townshipofjoly.com](#); [aloneymachar@vianet.ca](#); [clerk@mcmurrichmonteith.com](#); [clerk@southriver.ca](#); [slavallee@tbaytel.net](#); [cao@emo.ca](#); [deputy@emo.ca](#); [albertonadmin@alberton.ca](#); [administration@lavallee.ca](#); [cao@chapple.on.ca](#); [deputy@chapple.on.ca](#); [gilesp@tbaytel.net](#); [townshipofmorley@gmail.com](#); [holly@baldwin.ca](#); [cao@chapleau.ca](#); [melaniebilodeau@nairncentre.ca](#); [jburke@espanola.ca](#); [tdenault@espanola.ca](#); [belindaketchabaw@nairncentre.ca](#); [awhalen@sables-spanish.ca](#); [cao@frenchriver.ca](#); [clerk@frenchriver.ca](#); [cbeauvais@municipalityofkillarney.ca](#); [kmorris@markstay-warren.ca](#); [cao@stcharlesontario.ca](#); [clerk@stcharlesontario.ca](#); [info@marathon.ca](#); [mark.wright@greenstone.ca](#); [Kristina Miousse](#); [clerk@neebing.org](#); [cao-clerk@oliverpaipoonge.on.ca](#); [deputyclerk@oliverpaipoonge.on.ca](#); [cao@redrocktownship.com](#); [deputyclerk@redrocktownship.com](#); [conmee@conmee.com](#); [gillies@gilliestownship.com](#); [twpoconn@tbaytel.net](#); [clerk@shuniah.org](#); [cao@shuniah.org](#); [cao@terracebay.ca](#); [cao@schreiber.ca](#); [mavis@doriontownship.ca](#); [cao@manitouwadge.ca](#); [clerk manitouwadge](#); [Lars Moffatt](#); [slee@temiskamingshores.ca](#); [lbelanger@temiskamingshores.ca](#); [cobalt@cobalt.ca](#); [clerk@tkt.ca](#); [jallen@latchford.ca](#); [dan.thibeault@armstrong.ca](#); [admin@casey.ca](#); [info@chamberlaintownship.com](#); [dthibeault@charltonanddack.com](#); [coslund@colemantownship.ca](#); [sfournier@colemantownship.ca](#); [avickery@englehart.ca](#); [clerk@evanturel.com](#); [admin@harley.ca](#); [twphill@parolink.net](#); [admin@hudson.ca](#); [info@jamestwp.ca](#); [admin@kerns.ca](#); [crystallabbe@larderlake.ca](#); [clerktreasurer@matachewan.ca](#); [kpelletier@mcgarry.ca](#); [harris@parolink.net](#); [cao@billingsstwp.ca](#); [kmcDonald@billingsstwp.ca](#)

**Subject:** Request for support of a Small Northern New Residential Property Tax Class  
**Date:** Thursday, January 8, 2026 8:06:42 PM  
**Attachments:** [image001.png](#), [Sample Resolution - Small Northern New Residential Property Tax Class.docx](#), [Letter of Support - Template.docx](#), [Small Northern New Residential Property Tax Class.pdf](#)

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Hello Everyone, and Happy New Year!

I am sending this email requesting your support for a Small Northern New Residential Property Tax Class and subclass.

Thank you to those of you who have already supported this amendment to the Assessment Act requesting a Small Northern New Residential Property Tax Class and subclass.

For those of you who have not heard of this proposal I would like to introduce it to you and ask for your support.

I would like as many supporting resolutions as possible to be sent to the Minister of Finance at [minister.fin@ontario.ca](mailto:minister.fin@ontario.ca) prior to this years ROMA Conference, or if that is too quick of an ask, ask soon as your schedules allow.

To help with this task I have attached to this email:

1. A sample resolution of support
2. A Letter of Support template which can be shared with local business or your EDO's
3. A PDF presentation you can share with your Council members

The proposal was first presented in 2025 at AMO has since been introduced to the Ministry of Finance, has had an initial review and has been escalated for more serious consideration.

We are asking for an amendment to the Assessment Act, adding a Small Northern New Residential Property Tax Class and Subclass allowing for small northern municipalities, with populations under 5000, to reduce property taxes on newly constructed homes to an affordable amount for a period of 30 years, resulting in:

- The construction of new homes,
- The opportunity for industry to grow as they would have a strong incentive for workers to move to the north
- Positive impact to current northern residents as this incentive would create a new revenue stream of property taxes on the existing serviced vacant land in their communities.
- Flexibility – this would allow each community to set a reduction which would be proportionate to the needs of their community.

This proposal is similar to the recent addition of the new multi residential class and subclass and would achieve a benefit similar to one provided through a community improvement plan.

The reason we are requesting a change to the assessment act:

- A CIP does not have the longevity required for this incentive to be attractive
- Many small northern municipalities do not have the capacity within their own staff to create and implement a CIP and hiring a consultant is often low on the priority list
- Stimulate economic growth in the north

Many northern communities have serviced, surplus property which would benefit from this type of incentive tool.

Should you choose to support this proposal please email you supporting resolutions to the Minister of Finance at [minister.fin@ontario.ca](mailto:minister.fin@ontario.ca)

Thank you for your time and consideration if you have any questions please reach our to me directly at 807-228-0562.

Warmest regards,



**Manuela Batovanja**  
CAO

E: [cao@hornepayne.ca](mailto:cao@hornepayne.ca)  
P : 807-868-2020 x 205  
[www.townshipofhornepayne.ca](http://www.townshipofhornepayne.ca)

~ *We are a municipality focused on providing value-added experiences to our citizens, visitors, and investors.* ~

~ *Our quest for continual improvement and quality of life will make us the Township where people want to live, work, visit and invest.* ~

*The information contained in this email message is privileged and confidential and is intended for the use of the individual or entity to whom it is addressed. If you are not the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you have received this communication in error, please notify the sender immediately by telephone or email and delete.*

Resolution - Small Northern New Residential Property Tax Class

Resolution No. **2026-XXX**

Moved By: \_\_\_\_\_

Seconded By: \_\_\_\_\_

**WHEREAS** there is a visible disparity between the northern and southern population of Ontario; and

**WHEREAS** northern Ontario has an abundance of opportunity in the form of municipally serviced building lots for both Industry and population growth; and

**WHEREAS** high residential property taxes in northern Ontario discourage and prohibit the construction of new residential single family dwellings; and

**WHEREAS** the addition of a Small Northern New Residential property tax class and subclass would create an incentive for the building of new homes in small northern Ontario communities;

**THEREFORE BE IT RESOLVED** that the Council for \_\_\_\_\_ does hereby request that the Honorable Minister Peter Bethlenfalvy, the Minister of Finance, amends the Assessment Act to include a Small Northern New Residential property tax class and subclass.

**BE IT FURTHER RESOLVED** that this resolution be forwarded to the Honourable Doug Ford Premier of Ontario; **your Municipalities MPP**; the Honourable Minister Peter Bethlenfalvy, Minister of Finance; the Honourable Minister George Pirie, Minister of Northern Economic Development and Growth; the Honourable Minister Rob Flack, Ministry of Municipal Affairs and Housing; all northern Ontario Ministers; AMO; FONOM; NOMA; NEOMA; NESMG; and ROMA.

[Date]

**Re: Support for the Creation of a Small Northern New Residential Property Tax Class**

To whom it may concern,

On behalf of [Your Business Name], we are writing to express our support for the Township of Hornepayne's proposal to establish a Small Northern New Residential Property Tax Class.

This initiative targets Northern Ontario communities with populations under 5,000, addressing distinct housing and economic challenges.

[Your Business Name] is committed to fostering sustainable growth in rural and northern Ontario. We recognize that inadequate, affordable housing is a barrier to economic development.

The new tax class would:

- **Enhance Homeownership Access:** Reduce barriers for northern residents and newcomers.
- **Advance Economic Stability:** Support workforce attraction and retention in key industries.
- **Empower Local Growth:** Strengthen municipal tax bases without overburdening current residents.
- **Promote Sustainable Development:** Encourage the use of existing infrastructure for new residential builds.

Hornepayne's leadership in advancing this proposal showcases their understanding of housing availability's impact on economic vitality. Aligning with Ontario's goals, this initiative would increase housing supply, revitalize rural economies, and ensure equitable development.

We urge the Ministry of Finance to support this vital initiative. Thank you for your commitment to nurturing growth in northern communities. We look forward to collaborating to build a stronger Ontario.

Sincerely,

[Your Name]

[Your Position]

[Organization Name]

[Contact Information]

# Proposed Small Northern New Residential Property Tax Class



TOWNSHIP OF  
**Hornepayne**

## Our Proposal

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**Amend the Assessment Act to add  
a Small Northern New Residential  
Property Tax Class**

# The problem we are solving

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## ➤ Background: From Company Towns to Surplus Serviced Land

- Many northern Ontario communities were built around railways, mines, and mills and other industries that expanded rapidly in the 1950s–60s
- Industrial closures in the 1980s led to population loss, business closures, and municipal fiscal strain
- Demolition over time left inventories of serviced, surplus vacant residential land across small Northern Ontario communities
- Current property tax policies do not promote new construction in small northern Ontario Municipalities perpetuating population stagnation or loss

# How We Will Solve the Problem

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## ➤ By implementing this property tax class

- Small Northern Municipalities with a population of 5,000 or less will be able to reduce the residential property tax rate for new construction for a period of 30 years
- The proposed amendment will enable municipalities to tailor the rate reduction to meet their individual needs

# Our ask of You

---



1

## Municipalities

- Pass a resolution of support urging the Province to amend the Assessment Act to add a Small Northern New Residential property tax class and subclass.

2

## Businesses/Industry

- Provide a letter of support describing how housing affordability affects workforce attraction and why this tax class would help.

3

## Everyone

- Send copies to provincial ministers, associations, [cao@hornepayne.ca](mailto:cao@hornepayne.ca) and the Minister of Finance at [minister.fin@ontario.ca](mailto:minister.fin@ontario.ca)

# What this Amendment Will Do

## Why Your Support Matters



### For Municipalities (<5,000 pop.)

Lower taxes on new builds can unlock the potential of serviced vacant lots, grow assessment base, and ease burden on current residents

Supports workforce attraction/retention for local industries, employers and public services

Encourages growth through migration to Northern Ontario communities

# What this Amendment Will Do

## Why Your Support Matters



### For Industry and Business

Northern economic potential depends on the interaction between industry and residents.

Industry growth requires a local workforce; the workforce requires affordable local housing

Reduced reliance on temporary camps outside municipal boundaries; more local spending and stability.

# Key Challenges this Amendment will Address



## Housing Shortages

High cost of residential development in remote settings



## High residential property tax rates

Limit feasibility of new builds



## Industry accommodations

Bunkhouses outside municipal boundaries leverage local infrastructure without proportional revenues



## Service limitations

Municipalities focus on core services; fewer amenities to attract residents

# Expected Outcomes

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- Increased feasibility of new home construction; greater housing supply.
- Attract and retain workforce needed for industry growth.
- Population growth broadens municipal tax bases over time, easing burden on current residents.
- Signal of provincial commitment to northern housing during a province-wide housing crisis

# Implementation Pathway



Province: Amend the Assessment Act to create the new class/subclass.

Municipalities: Adopt by-laws setting the rate for eligible new residential properties.

Administration: Simple eligibility criteria (e.g., location, occupancy certificate date) to minimize burden vs. CIPs.

Monitoring: Track new permits, completions, and assessment growth to evaluate outcomes.

# Reminder: What You Can Do



1

## Municipalities

- Pass a resolution of support urging the Province to amend the Assessment Act to add a Small Northern New Residential property tax class and subclass.

2

## Businesses/Industry

- Provide a letter of support describing how housing affordability affects workforce attraction and why this tax class would help.

3

## Everyone

- Send copies to provincial ministers, associations, [cao@hornepayne.ca](mailto:cao@hornepayne.ca) and the Minister of Finance at [minister.fin@ontario.ca](mailto:minister.fin@ontario.ca)

# Thank You!

Prepared by:  
Manuela Batovanja  
CAO, Hornepayne, ON



TOWNSHIP OF  
**Hornepayne**



8.8

## TOWN OF WASAGA BEACH

30 Lewis Street, Wasaga Beach  
Ontario, Canada L9Z 1A1  
Tel (705) 429-3844  
[mayor@wasagabeach.com](mailto:mayor@wasagabeach.com)

## OFFICE OF THE MAYOR

January 20, 2026

Honourable Mark Carney  
80 Wellington St  
Ottawa, ON, K1A 0A2

### **BY EMAIL ONLY**

Dear Honourable Mark Carney,

### **RE: Letter of Support from the Town of Wasaga Beach – City of Brantford Correspondence Re: Support for Reform to Sentencing, Parole, and Public Access to the Ontario Sex Offender Registry**

Please be advised that the Council of the Town of Wasaga Beach, during their January 15, 2026, Council meeting, and at the request of the City of Brantford, passed the following resolution regarding Support for Reform to Sentencing, Parole, and Public Access to the Ontario Sex Offender Registry.

Whereas recent violent crimes have highlighted gaps in Canada's sentencing, parole, and offender-management systems for violent sexual offenders; and

Whereas the City of Brantford and several Niagara municipalities have called for reforms to strengthen sentencing, parole, accountability measures, and requested amendments to Christopher's Law (Sexual Offender Registry), 2000 to allow public access to the Ontario Sex Offender Registry;

Now therefore be it resolved that the Council of the Town of Wasaga Beach supports the calls for reform to sentencing and parole provisions for violent sexual offenders and supports amendments to Christopher's Law to permit public access to the Ontario Sex Offender Registry, subject to appropriate privacy and public safety safeguards; and

Be it further resolved that a copy of this resolution be forwarded to the Prime Minister of Canada, the Premier of Ontario, relevant federal and provincial ministers, local Members of Parliament and Provincial Parliament, AMO, and FCM.

Your favorable consideration of this matter is appreciated.

Should you have any questions, please contact me at [mayor@wasagabeach.com](mailto:mayor@wasagabeach.com) or (705) 429-3844 ext. 2225.

Sincerely,

A handwritten signature in blue ink, appearing to read 'BRIAN SMITH'.

Brian Smith  
Mayor, Town of Wasaga Beach



## TOWN OF WASAGA BEACH

30 Lewis Street, Wasaga Beach  
Ontario, Canada L9Z 1A1  
Tel (705) 429-3844  
mayor@wasagabeach.com

## OFFICE OF THE MAYOR

/mps

cc: The Honourable Sean Fraser, Minister of Justice and Attorney General of Canada; -

[Sean.Fraser@parl.gc.ca](mailto:Sean.Fraser@parl.gc.ca)

The Honourable Gary Anandasangaree, Minister of Safety [Gary.Anand@parl.gc.ca](mailto:Gary.Anand@parl.gc.ca)

The Honourable Doug Ford, Premier of Ontario; - [premier@ontario.ca](mailto:premier@ontario.ca)

The Honourable Doug Downey, Attorney General of Ontario; - [Doug.Downey@ontario.ca](mailto:Doug.Downey@ontario.ca)

The Honourable Michael S. Kerzner, Solicitor General of Ontario [michael.kerzner@pc.ola.org](mailto:michael.kerzner@pc.ola.org)

Member of Parliament for Brantford-Brant, Larry Brock; - [larry.brock@parl.gc.ca](mailto:larry.brock@parl.gc.ca)

Member of Provincial Parliament for Brantford-Brant, Will Bouma; - [will.bouma@pc.ola.org](mailto:will.bouma@pc.ola.org)

The Association of the Municipalities of Ontario (AMO) [amo@amo.on.ca](mailto:amo@amo.on.ca)

The Federation of Canadian Municipalities (FCM) [FCMInfo@fcm.ca](mailto:FCMInfo@fcm.ca)

All Ontario Municipalities for their information and support



December 19, 2025

Honorable Mark Carney

*Sent via email: [mark.carney@parl.gc.ca](mailto:mark.carney@parl.gc.ca)*

Dear Honorable Mark Carney:

Please be advised that Brantford City Council, at its meeting held December 16, 2025 adopted the following:

**12.2.7 Call for Reform and Publication of the Ontario Sex Offender Registry - Councillor Samwell**

WHEREAS the community of Welland and the surrounding communities were deeply impacted by a recent heinous crime that highlighted critical gaps in Canada's criminal justice and offender-management systems; and

WHEREAS on September 4, 2025, Mayor Frank Campion of the City of Welland wrote to the Premier of Ontario urging comprehensive reform to strengthen sentencing, parole, and bail provisions for violent sexual offenders, and to enhance public safety protections; and

WHEREAS on September 12, 2025, Mayor Mat Siscoe of the City of St. Catharines wrote to the Prime Minister of Canada expressing strong support for these reforms and calling for immediate federal action to strengthen sentencing, parole, and accountability measures for violent sexual offenders; and

WHEREAS the City of Thorold, at its meeting of September 9, 2025, adopted Resolution 14.2 requesting the Province of Ontario to amend Christopher's Law (Sexual Offenders Registry), 2000 to make Ontario Sex Offender Registry publicly accessible; and

WHEREAS several Niagara municipalities; including Grimsby, Fort Erie, Port Colborne, and St. Catharines have subsequently endorsed this call for greater transparency and reform; and

WHEREAS municipal councils, though not responsible for criminal law or parole, play a vital role in advocating for the safety and well-being of their residents;

**NOW THEREFORE BE IT RESOLVED THAT:**

- A. THAT the Council of the City of Brantford hereby supports the City of Thorold's Resolution calling for the Publication of the Sexual Offender Registry and the City of Welland's correspondence dated September 4, 2025, calling for reform to sentencing, parole, and registry provisions concerning violent sexual offenders; and
- B. THAT the Province of Ontario be urged to amend Christopher's Law (Sexual Offender Registry), 2000 to make the Ontario Sex Offender

Registry publicly accessible, subject to appropriate privacy and safety safeguards; and

C. THAT a copy of this resolution be forwarded to:

- i. The Right Hon. Mark Carney, Prime Minister of Canada;
- ii. The Hon. Sean Fraser, Minister of Justice and Attorney General of Canada;
- iii. The Hon. Gary Anandasangaree, Minister of Safety;
- iv. The Hon. Doug Ford, Premier of Ontario;
- v. The Hon. Doug Downey, Attorney General of Ontario;
- vi. The Hon. Michael S. Kerzner, Solicitor General of Ontario;
- vii. Member of Parliament for Brantford-Brant, Larry Brock;
- viii. Member of Provincial Parliament for Brantford-Brant, Will Bouma;
- ix. The Association of the Municipalities of Ontario (AMO);
- x. The Federation of Canadian Municipalities (FCM); and
- xi. All Ontario Municipalities for their information and support.

I trust this information is of assistance.

Yours truly,



Chris Gauthier City Clerk,  
[cgauthier@brantford.ca](mailto:cgauthier@brantford.ca)

CC - The Honorable Sean Fraser, Minister of Justice and Attorney General of Canada; - [Sean.Fraser@parl.gc.ca](mailto:Sean.Fraser@parl.gc.ca)

The Honorable Gary Anandasangaree, Minister of Safety  
[Gary.Anand@parl.gc.ca](mailto:Gary.Anand@parl.gc.ca)

The Honorable Doug Ford, Premier of Ontario; - [premier@ontario.ca](mailto:premier@ontario.ca)

The Honorable Doug Downey, Attorney General of Ontario; -  
[Doug.Downey@ontario.ca](mailto:Doug.Downey@ontario.ca)

The Honorable Michael S. Kerzner, Solicitor General of Ontario  
[michael.kerzner@pc.ola.org](mailto:michael.kerzner@pc.ola.org)

Member of Parliament for Brantford-Brant, Larry Brock; -  
[larry.brock@parl.gc.ca](mailto:larry.brock@parl.gc.ca)

Member of Provincial Parliament for Brantford-Brant, Will Bouma; -  
[will.bouma@pc.ola.org](mailto:will.bouma@pc.ola.org)

The Association of the Municipalities of Ontario (AMO) [amo@amo.on.ca](mailto:amo@amo.on.ca)

The Federation of Canadian Municipalities (FCM) [FCMInfo@fcm.ca](mailto:FCMInfo@fcm.ca)

All Ontario Municipalities for their information and support

January 15, 2026

The Right Honourable Mark Carney, P.C., M.P. Prime Minister of Canada  
Office of the Prime Minister  
80 Wellington Street  
Ottawa, ON  
K1A 0A2  
[Mark.carney@parl.gc.ca](mailto:Mark.carney@parl.gc.ca)

Dear Prime Minister

Re: Support for the City of Welland's Call to Action for Justice and Protection of Canada's Children

At their Regular Meeting of Council on January 15, 2026, the Council of the Town of Aylmer endorsed the following resolution:

Whereas the Town of Aylmer supports the City of Welland's call to action for justice and protection of Canada's children; and,

Whereas the safety and well-being of children is a fundamental responsibility shared by all levels of government; and,

Whereas recent incidents involving sexual offences against children have deeply affected communities across Ontario and Canada, raising serious concerns about public safety and the adequacy of existing legislative protections; and,

Whereas violent sexual crimes against children represent some of the most serious offences under the Criminal Code of Canada and have lifelong impacts on victims, families, and communities; and,

Whereas municipalities play a critical role in advocating for policies that protect residents and promote safe communities; and,

Whereas there is a growing concern that gaps in bail, sentencing, parole eligibility, and offender monitoring allow high-risk individuals to re-enter communities pre-maturely, placing children at continued risk;

Now therefore be it resolved that the Council of the Town of Aylmer formally urges all levels of government to review and strengthen legislation and policies related to violent and sexual offences against children, including but not limited to:

1. Bail and Sentencing Provisions - ensuring that individuals charged with or convicted of violent sexual offences against children are subject to the strictest possible bail conditions and sentencing outcomes that reflect the severity of these crimes;
2. Parole and Early Release - limiting parole eligibility, statutory release, or other forms of early release for offenders convicted of sexual offences against children who pose ongoing risks to public safety;
3. Sex Offender Monitoring - strengthening the National Sex Offender Registry and related provincial tools to improve accuracy, enforcement, and timely access to information for law enforcement; and
4. Victim and Community Safety - prioritizing the protection of children and community safety within the justice system above administrative or procedural efficiencies;

And be it further resolved that copies of this resolution be forwarded to:

The Premier of Ontario  
The Attorney General of Ontario  
The Solicitor General of Ontario  
The Prime Minister of Canada  
The Minister of Justice and Attorney General of Canada  
Member of Provincial Parliament, Rob Flack  
Member of Parliament, Andrew Lawton  
The Federation of Canadian Municipalities (FCM) and;  
All 444 Ontario Municipalities

And be it further resolved that Council encourages municipalities to adopt similar resolutions to work collaboratively to present a unified municipal voice advocating for stronger protections for children across Canada.

Yours sincerely,

**Owen Jaggard**  
**Director of Legislative Services/Clerk | Town of Aylmer**  
46 Talbot Street West, Aylmer, ON N5H 1J7  
519-773-3164 Ext. 4913 | Fax 519-765-1446  
[ojaggard@town.aylmer.on.ca](mailto:ojaggard@town.aylmer.on.ca) | [www.aylmer.ca](http://www.aylmer.ca)

CC:

Hon. Doug Ford [doug.fordco@pc.ola.org](mailto:doug.fordco@pc.ola.org)  
Hon. Doug Downey [doug.downey@pc.ola.org](mailto:doug.downey@pc.ola.org)  
Hon. Michael S. Kerzner [michael.kerzner@pc.ola.org](mailto:michael.kerzner@pc.ola.org)  
Hon. Sean Fraser [sean.fraser@parl.gc.ca](mailto:sean.fraser@parl.gc.ca)

Hon. Rob Flack [rob.flack@pc.ola.org](mailto:rob.flack@pc.ola.org)

Mr. Andrew Lawton [andrew.lawton@parl.gc.ca](mailto:andrew.lawton@parl.gc.ca)

Mayor Frank Campion c/o Theresa Ettore [Theresa.ettore@welland.ca](mailto:Theresa.ettore@welland.ca)

Federation of Canadian Municipalities [resolutions@fcm.ca](mailto:resolutions@fcm.ca)

All municipalities

**From:** [AMO Policy](#)  
**To:** [Amy Leclerc](#)  
**Subject:** AMO Policy Update – Conservation Authority Transformation Advocacy, Bill 75 Submission  
**Date:** Friday, January 9, 2026 1:54:02 PM

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## AMO Policy Update – Conservation Authority Transformation Advocacy, Bill 75 Submission

### Top Insights

- AMO and Conservation Ontario recommend using an implementation working group (including municipal representatives) to ensure changes to

the conservation authority model do not lose what makes them effective: local expertise, strong relationships, and municipal oversight.

- AMO also recommends the province restore 50-50 municipal-provincial funding partnership for conservation authorities and commit to a clear transition plan to maintain long-term stability.
- AMO submitted comments to the Ontario Regulatory Registry on proposed regulatory amendments to police records checks.

## Conservation Authority Transformation

AMO and Conservation Ontario (CO) have jointly written a [letter](#) to Minister McCarthy providing feedback on the proposed consolidation of Ontario's Conservation Authorities (CA). AMO is seeking a meeting with Minister McCarthy to highlight municipal concerns, and will continue to engage with the Ministry to support improvements to the Conservation Authority model.

Complimenting [AMO's separate ERO submission](#), this letter reiterates that AMO and CO support the province's goals to accelerate local approvals, while emphasising that local partnership is key to a successful transformation of the CA model. If consolidation results in regional structures that cover too large a geographic area, communities risk losing what makes CAs effective: local expertise, effective municipal oversight, and strong local relationships.

The letter makes four recommendations to the Province:

1. Work together with an implementation working group (including AMO, CO and select CAs, municipalities, developers, and Indigenous representatives) to jointly develop practical solutions considering:
  - a. Standardized approvals, faster permitting and 'back office' efficiencies
  - b. Funding and governance models
  - c. Transition planning
2. Commit to a clear implementation timeline and transition plan supported by the implementation working group.
3. Share comprehensive financial, operational, and governance impact analysis to support evidence-based decision-making.
4. Restore a 50-50 municipal-provincial funding partnership for CAs, reflecting expanded Provincial role in CA operations while ensuring affordability and

long-term stability.

## Bill 75 Submission on Police Record Checks

AMO has submitted [comments](#) to the Ontario Regulatory Registry related to [Bill 75, Keeping Criminals Behind Bars Act, 2025](#). Ontario municipalities, and particularly rural and northern communities that rely on the OPP for policing services have faced significant operational challenges due to delays in the processing of police record checks, especially vulnerable record checks.

Municipalities understand the importance of having an efficient and effective police records check process. AMO and its members would welcome standards that improve timeframes and processing times for vulnerable record checks in order to ensure municipalities can hire and onboard critical service providers and staff in a timely and efficient manner.

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*An online version of this Policy Update is also available on the [AMO Website](#).*

\*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.

Association of Municipalities of Ontario

To unsubscribe, please [Opt Out](#)

155 University Ave Suite 800 | Toronto, ON M5H 3B7 CA



P.O. Box 382  
 North Bay, ON P1B 8H5  
 705.497.5555 Ext. 7507  
 admin@nearnorthcrimestoppers.com  
 Website: [nearnorthcrimestoppers.com](http://nearnorthcrimestoppers.com)

January 2026

Dear Mayor and Councillors,

Every January, Crime Stoppers Month is recognized worldwide for its vital role in community safety. This year's theme, "Safe Streets, Strong Communities.... Together We Can Stop Crime!" David Forster, President of Canadian Crime Stoppers Association states, *"Crime Stoppers assists in building safe neighborhoods by fostering collaboration between the public, law enforcement, and local organizations, empowering every member in our communities to play an active role in preventing and reporting crime. Criminal activity takes many forms, Illicit Goods, Extortion and Sexploitation, Illegal Drug Production and Trafficking, Cybercrime, Vehicle Thefts, Human Trafficking, Wildlife Crimes, and Property Crimes are only a few. Working together we can stop crime."*

Serving the Districts of Nipissing and Parry Sound as a registered Canadian charitable program, Near North Crime Stoppers enhances safety through anonymous tips. We ask for your help amplifying awareness by sharing our messaging in newsletters, on social media, and on community electronic boards using the attached digital images. We invite you to visit our Facebook page and Instagram to view our 2025 statistics.

In 2026, NNCS is extending the campaign to offer a guaranteed \$2,000 reward for tips leading to arrests involving Fentanyl or firearms in drug-related offences. This initiative reflects our commitment to addressing critical safety concerns and is posted publicly across our virtual platforms.

Please feel free to contact us for more information, to arrange a presentation, or to request promotional items and road signs. Thank you for your continued support in making our region a safer place.

Sincerely,

A handwritten signature in black ink, appearing to read "Brandon Fenton".

Brandon Fenton  
 Chair

Kim Jones  
 Executive Director  
[kim@nearnorthcrimestoppers.com](mailto:kim@nearnorthcrimestoppers.com)

**8.12**

**BOARD OF HEALTH  
NORTH BAY PARRY SOUND DISTRICT HEALTH UNIT**

**Nipissing District:**

Central Appointees

Karen Cook  
Sara Inch  
Jamie Lowery  
Alex Scott  
Dave Wolfe  
Rick Champagne  
Jamie Restoule

Eastern Appointee

Western Appointee

**Parry Sound District:**

Northeastern Appointee

Southeastern Appointee

Western Appointee

Blair Flowers  
Marianne Stickland  
Jamie McGarvey

**Public Appointees:**

Tim Sheppard

**Medical Officer of Health/Executive Officer**

Dr. Carol Zimbalatti

**Also Attending by Invitation**

Executive Director, Corporate Services/Privacy Officer

Paul Massicotte

Executive Assistant, Director's Office

Christine Neily

Health Promotion Specialist, Foundational Services

Erin Reyce

**Recorder**

Executive Assistant, Office of the Medical Officer of Health

Ashley Lecappelain

A regular meeting of the **Board of Health** for the **North Bay Parry Sound District Health Unit** will be held both in person and virtually for Board of Health members, and will be live streamed for the public from the Nipissing Room at 345 Oak Street West, North Bay, Ontario on:

**Date: Wednesday, January 28, 2026**

**Time: 5:20 p.m. to 8:00 p.m.**

**A G E N D A**

**1.0 CALL TO ORDER**

**2.0 ELECTIONS**

2.1 Election of Chairperson

- *Notice of Motion*
- 2.2 Election of Vice-Chairperson
  - *Notice of Motion*
- 3.0 APPROVAL OF THE AGENDA**
  - *Notice of Motion*
- 4.0 CONFLICT OF INTEREST DECLARATION**
- 5.0 APPROVAL OF THE PREVIOUS MINUTES**
  - 5.1 Board of Health Minutes – November 26, 2025
    - *Notice of Motion*
  - 5.2 Board of Health In-Camera Minutes – November 26, 2025
    - *Notice of Motion*
- 6.0 DATE OF NEXT MEETING**
  - 6.1 2026 Meeting Schedule
    - *Notice of Motion*
- 7.0 APPOINTMENT OF STANDING COMMITTEES FOR 2026**
  - *Notice of Motion*
- 8.0 APPOINTMENT OF SIGNING OFFICERS FOR 2026**
  - *Notice of Motion*
- 9.0 APPOINTMENT OF LEGAL ADVISORS FOR 2026**
  - *Notice of Motion*
- 10.0 BUSINESS ARISING**
  - 10.1 Vaccine Refrigerator Procurement and Disposal
- 11.0 REPORT OF MEDICAL OFFICER OF HEALTH**
- 12.0 BOARD COMMITTEE REPORTS**
  - 12.1 Finance and Property
    - *Notice of Motion*
- 13.0 CORRESPONDENCE**
- 14.0 NEW BUSINESS**
  - 14.1 Corporate Sponsorships and Donations 2025 – Report
  - 14.2 Requests for Proposal 2025 – Report
  - 14.3 Association of Local Public Health Agencies (alPHa) 2026 Winter Symposium Registration
    - *Notice of Motion*
  - 14.4 Quality Issue Report 2025 – Report to the Board

**14.5 Food and Housing Affordability – Presentation**

- *Erin Reyce, Health Promotion Specialist, Foundational Services*
- *Notice of Motion*

**15.0 IN CAMERA**

**16.0 ADJOURNMENT**

If you are not able to attend the meeting, please notify Ashley Lecappelain at 705-474-1400, extension 5272.

Thank you.

*Approved by,*

Carol Zimbalatti, M.D., CCFP, MPH  
Medical Officer of Health/Executive Officer

**BOARD OF HEALTH  
FINANCE AND PROPERTY COMMITTEE  
NORTH BAY PARRY SOUND DISTRICT HEALTH UNIT**

**Nipissing District:**

Central Appointees

Karen Cook  
Sara Inch  
Jamie Lowery  
Alex Scott  
Dave Wolfe  
Rick Champagne  
Jamie Restoule

Eastern Appointee

Western Appointee

**Parry Sound District:**

Northeastern Appointee

Southeastern Appointee

Western Appointee

Blair Flowers  
Marianne Stickland  
Jamie McGarvey  
Tim Sheppard  
Alex Scott

**Public Appointees:**

**Medical Officer of Health/Executive Officer**

Dr. Carol Zimbalatti

**Also Attending by Invitation**

Executive Director, Organizational Effectiveness

Chris Bowes  
Louise Gagné  
Shannon Mantha  
Paul Massicotte  
Christine Neily

Executive Director, Community Services

Executive Director, Clinical Services/Chief Nursing Officer

Executive Director, Corporate Services/Privacy Officer

Executive Assistant, Director's Office

**Recorder**

Executive Assistant, Office of the Medical Officer of Health

Ashley Lecappelain

A meeting of the **Finance and Property Committee** of the **Board of Health** for the **North Bay Parry Sound District Health Unit** will be held both in person and virtually, and will be live streamed for the public, from the Nipissing Room at 345 Oak Street West, North Bay, Ontario on:

**Date: Wednesday, January 28, 2026**

**Time: 5:00 p.m. to 5:20 p.m.**

**A G E N D A**

**1.0 CALL TO ORDER**

**2.0 LAND ACKNOWLEDGEMENT**

- Sara Inch, Board of Health Member

**3.0 ELECTIONS**

3.1 Election of Chairperson

➤ *Notice of Motion*

3.2 Election of Vice-Chairperson

➤ *Notice of Motion*

**4.0 APPROVAL OF THE AGENDA**

➤ *Notice of Motion*

**5.0 CONFLICT OF INTEREST DECLARATION**

**6.0 APPROVAL OF PREVIOUS MINUTES**

6.1 Finance and Property Committee Minutes – June 25, 2025

➤ *Notice of Motion*

**7.0 DATE OF NEXT MEETING**

Date: To be Determined

Time: To be Determined

Location: To be Determined

**8.0 BUSINESS ARISING**

**9.0 NEW BUSINESS**

9.1 Operational Plan and Financial Budget Proposal, 2026

➤ *Notice of Motion*

**10.0 IN CAMERA**

**11.0 ADJOURNMENT**

If you are not able to attend the meeting, please notify Ashley Lecappelain at 705-474-1400, extension 5272.

Thank you.

*Approved by,*

Carol Zimbalatti, M.D., CCFP, MPH

Medical Officer of Health/Executive Officer

## 8.13

**From:** [Ashley Lecappelain](#)  
**To:** [Armour](#); [Bonfield](#); [Burk's Falls](#); [Callander](#); [Calvin](#); [Carling](#); [Chisholm](#); [East Ferris](#); [Joly](#); [Kearney](#); [Machar](#); [Maginetawan](#); [Amy Leclerc](#); [Mattawan](#); [McDougall](#); [McKellar](#); [McMurrich-Monteith](#); [Nipissing](#); [North Bay](#); [Papineau](#); [Cameron](#); [Parry Sound](#); [Perry](#); [Powassan](#); [Ryerson](#); [Seguin](#); [South River](#); [Strong](#); [Sundridge](#); [The Archipelago](#); [West Nipissing](#); [Whitestone](#)  
**Subject:** North Bay Parry Sound District Health Unit - Direct Contact Information  
**Date:** Monday, January 12, 2026 3:38:44 PM  
**Attachments:** [NBPSDHU Contact Information 2026.pdf](#)  
**Importance:** High

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**Please forward this correspondence with your municipal councillors:**

Hello member municipalities,

As we begin 2026, we wish to provide member municipalities with an updated list of direct contacts within the Health Unit should you wish to connect with a specific program or area of work.

The attached contact list is intended to support timely communication, answer questions, and help facilitate information sharing. Each contact can assist directly or ensure you are connected with the appropriate team.

We would also like to emphasize that the Health Unit follows a no wrong door approach. If you are unsure who the most appropriate contact is, you are always welcome to reach out to any of the contacts listed, or to the Health Unit more generally and we will ensure your inquiry is directed to the right person.

Please do not hesitate to contact us if you have questions or require support. We value our ongoing partnership with our member municipalities and look forward to continued collaboration in the year ahead.

Kind regards,

**Ashley Lecappelain** | Executive Assistant | Office of the Medical Officer of Health/Executive Officer | Pronouns: She/Her

North Bay Parry Sound District Health Unit | 345 Oak Street West | North Bay, Ontario P1B 2T2 | Canada

705-474-1400 ext. 5272 | 1-800-563-2808

[ashley.lecappelain@healthunit.ca](mailto:ashley.lecappelain@healthunit.ca) | [myhealthunit.ca](http://myhealthunit.ca)

[Facebook](#) | [Instagram](#) | [LinkedIn](#) | [YouTube](#)

*My place of work is on the lands of the Anishinaabe people; the traditional territory of Nipissing First Nation; and land that is covered by the Robinson Huron Treaty of 1850.*

## North Bay Parry Sound District Health Unit

### Direct Contact Information

|  |  |
|--|--|
| <b>Office of the Medical Officer of Health</b> | Ashley Lecappelain, Executive Assistant<br><a href="mailto:ashley.lecappelain@healthunit.ca">ashley.lecappelain@healthunit.ca</a><br>705-474-1400 ext. 5272  |
| <b>Community Emergency Management Liaison</b>  | Louise Gagné, Executive Director, Community Services<br><a href="mailto:emergency.management@healthunit.ca">emergency.management@healthunit.ca</a><br>705-474-1400 ext. 5296<br>After Hours: 705-474-1400 x0 (answering service relays message for on-call response) |
| <b>Environmental Health</b>                    | Environmental Health Intake<br>705-474-1400 ext. 5400<br><a href="mailto:environmental.health@healthunit.ca">environmental.health@healthunit.ca</a><br>After Hours: 705-474-1400 x0 (answering service relays message for on-call response)                          |
| <b>Communicable Disease Control</b>            | Communicable Disease Control<br>705-474-1400 ext. 5229<br><a href="mailto:cdc@healthunit.ca">cdc@healthunit.ca</a><br>After Hours: 705-474-1400 x0 (answering service relays message for on-call response)   |



## INFORMATION REPORT

**PREPARED FOR: MAYOR BÉLANGER AND MEMBERS OF COUNCIL**

**PREPARED BY: AMY LECLERC, MUNICIPAL CLERK/REVENUE SERVICES CLERK**

**TITLE: 2026 JOINT ELECTION COMPLIANCE AUDIT COMMITTEE**

**DATE: MONDAY JANUARY 26, 2026**

**REPORT NO: 26-02R**

---

### **BACKGROUND**

The 2026 municipal elections are upon us and staff are busy getting everything ready for this. All municipalities must follow the *Municipal Elections Act, 1996* and *Municipal Act, R.S.O. 2001* with regards to all the aspects of the election process.

Under Section 88.37 it states that a council or local board shall establish a compliance audit committee before October 1<sup>st</sup> of an election year for the purposes of this Act.

The compliance audit committee must be composed of no less than 3 members and no more than 7 members and the term of office for the committee is the same as the term of council.

For the past four municipal elections the municipal clerks from the Town of Mattawa, Township of Papineau-Cameron, Municipality of Mattawan and Municipality of Calvin have formed a joint election compliance audit committee to comply with the Act. As Section 88.37(2) states that the committee shall not include employees or officers of the municipality or local board, the Clerk of the municipality who receives a compliance audit application or the Clerk who has submitted a report to the committee shall be excused while that application is in process shall act as the Officer to the committee.

### **ANALYSIS AND DISCUSSION**

The Clerk's from the four municipalities have agreed to form the Joint Election Compliance Audit Committee again for this election term.

The terms of reference were created for the committee which was shared amongst each Clerk who have agreed to the terms. The next step is to bring the terms of reference to Council for approval and then adoption by formal by-law, which can be done at the next regular meeting.

### **FINANCIAL CONSIDERATION**

If an application is received the municipal auditors would have to go over the finances of the elections and the candidate(s) that it pertains too. The cost is unknown at this time.

### **RELEVANT POLICY/LEGISLATION**

Municipal Elections Act, 1996 and Municipal Act, R.S.O. 2001

### **ATTACHMENTS**

Draft By-law and 2026 Joint Elections Compliance Audit Committee Terms of Reference

## **RECOMMENDATION**

It is recommended that Council review the terms of reference, direct the Clerk to join the 2026 Joint Election Compliance Audit Committee and approve the terms of reference to be brought back at the next meeting for formal adoption.

**BE IT RESOLVED THAT** Council of the Town of Mattawa receives report # 26-02R titled 2026 Joint Election Compliance Audit Committee.

**BE IT RESOLVED THAT** Council approve the 2026 Joint Election Compliance Audit Committee terms of reference and directs the Clerk to return at the next regular meeting with a formal by-law for adoption.

**THE CORPORATION OF THE TOWN OF MATTAWA**  
**BY-LAW NUMBER 26-xx**

**BEING** a by-law to authorize the establishment of the Joint Election Compliance Audit Committee and to appoint its committee members for the 2026 municipal elections.

**WHEREAS** Section 88.37 (1) of the Municipal Elections Act, 1996, as amended, requires the Council, before October 1<sup>st</sup> of an election year, to establish a Compliance Audit Committee to deal with matters regarding election campaign finances and contributions;

**AND WHEREAS** Section 88.37 (2) of the Municipal Elections Act, 1996, as amended, requires that the Committee shall be composed of not fewer than three and not more than seven members;

**AND WHEREAS** Section 88.37 (6) of the Municipal Elections Act, 1996, as amended, states that the clerk of the municipality shall establish administrative practices and procedures for the committee and shall carry out any other duties required under this Act to implement the committee's decisions;

**AND WHEREAS** the Councils of the Town of Mattawa, the Township of Papineau-Cameron, the Municipality of Mattawan and the Municipality of Calvin deem it advisable to establish the Joint Election Compliance Audit Committee and to set out the terms of reference of the Committee.

**NOW THEREFORE** Council of the Corporation of the Town of Mattawa enacts as follows:

1. **THAT** the Council of the Corporation of the Town of Mattawa hereby adopts the Terms of Reference for the Joint Election Compliance Audit Committee, hereto attached as Schedule "A" and forming part of this by-law, to meet the requirements of Section 88.37 (1) of the Municipal Elections Act, 1996, as amended.
2. **THAT** the Council of the Corporation of the Town of Mattawa hereby appoints the three (3) following Municipal Clerks to the 2026 Joint Election Audit Committee for the term commencing November 15, 2026 to November 14, 2030 to meet the requirements of Section 88.37(2) of the Municipal Elections Act, 1996, as amended:
  - a) Clerk - Township of Papineau-Cameron
  - b) Clerk - Municipality of Mattawan
  - c) Clerk - Municipality of Calvin
3. **THAT** this by-law shall come into full force and effect upon the date of the final passing thereof.

READ A FIRST and SECOND time, this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

READ A THIRD time and FINALLY PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

---

Mayor

---

Clerk

## 2026 JOINT ELECTION COMPLIANCE AUDIT COMMITTEE

### TERMS OF REFERENCE

#### 1. DEFINITIONS

- a. **Act** - means the Municipal Elections Act, 1996, S.O. 1996, c. 32, as amended from time to time.
- b. **Applicant** – Means an elector as defined under Section 88.33(1) or 88.35(1) of the Act who applies for a compliance audit of a candidate's or third party advertiser's election campaign finances.
- c. **Application** – means an application for a compliance audit accepted by the Clerk pursuant to Section 88.33(2) of the Act.
- d. **Auditor** – means a person appointed by the Joint Election Compliance Audit Committee to conduct a compliance audit of the election campaign finances of candidates and registered third parties pursuant to Section 8.33 of the Act.
- e. **Auditor's Report** – means a report prepared by an auditor regarding the findings of an audit into the election campaign finances of a candidate or registered third party advertiser.
- f. **Candidate** – means the candidate whose election campaign finances are the subject of an application for a compliance audit.
- g. **Clerk** – means the Clerk of the Town of Mattawa, Township of Papineau-Cameron, Municipality of Mattawan and Municipality of Calvin, or their designate.
- h. **Committee** – means the Joint Election Compliance Audit Committee established pursuant to Section 88.37 of the Act.
- i. **Compliance Audit** – means an audit conducted by an auditor, appointed by the Joint Election Compliance Audit Committee, of a candidate's election campaign finances, and contributions to registered third parties.
- j. **Council** – means the Council of the Town of Mattawa, the Township of Papineau-Cameron, the Municipality of Mattawan, and the Municipality of Calvin.
- k. **Municipality** – means a member municipality in the Town of Mattawa, the Township of Papineau-Cameron, the Municipality of Mattawan, and the Municipality of Calvin.
- l. **Registered Third Party** – means the individual, corporation or trade union whose notice of registration has been certified by the Clerk and whose campaign finances are the subject of an application for compliance audit.

## **2. MUNICIPAL REPRESENTATION**

The Joint Committee will represent the following four (4) municipalities

- a) The Town of Mattawa
- b) The Township of Papineau-Cameron
- c) The Municipality of Mattawan
- d) The Municipality of Calvin

## **3. COMPOSITION**

Committee members shall be appointed by the Councils of all four (4) of the joint municipalities by By-Law.

The Joint Committee will be composed of four (4) members being:

- a) Clerk of the Town of Mattawa
- b) Clerk of the Township of Papineau-Cameron
- c) Clerk of the Municipality of Mattawan
- d) Clerk of the Municipality of Calvin

Should a compliance audit application from an elector or a report from the Clerk where a candidate or registered third party has contravened any of the contribution limits under section 88.9 of the Act is received, the Committee comprised of the three (3) members shall meet and consider the application and/or report in accordance with the Act.

The Clerk whose municipality has received a compliance audit application and/or is the Clerk who has submitted a report to the Committee shall be excused from the Committee while that application is in process and shall in no way address that application but shall act as Officer to the Committee.

Pursuant to subsection 88.37(2) of the Act, the Committee shall not include:

- a) Members of Council or local board
- b) Employees or officers of the Municipality or local board
- c) Any persons who are candidates in the election for which the Committee is established
- d) Any persons who are registered third parties in the Municipality in the election for which the committee is established

## **4. TERM OF OFFICE**

The Committee must be established before October 1, 2026. The term of office of the Committee and its appointed members will be from November 15, 2026 to November 14, 2030 (same as term of Council) to deal with applications from the 2026 election and any by-elections during the term of Council.

## **5. MANDATE**

The role of the Compliance Audit Committee are set out in sections 88.33 to 88.37 of the Municipal Elections Act, 1996, as amended. The Committee will perform the functions relating to the compliance audit application process as outlined in the Act. These functions include:

### **Candidate Contravention**

- a) Within 30 days receipt of a compliance audit application by an elector, consider the application and decide whether it should be granted or rejected;
- b) Give to the Candidate, the Clerk and the Applicant, the decision of the Committee to grant or reject the application and brief written reasons for the decision;
- c) If the application is granted, appoint a licensed auditor to conduct a compliance audit of the Candidate's election campaign finances;
- d) Receive the auditor's report from the Clerk;
- e) Within 30 days receipt of the auditor's report, consider the report;
- f) If the auditor's report concludes that the Candidate appears to have contravened a provision of the Act relating to election campaign finances, decide whether to commence legal proceedings against the Candidate for the apparent contravention;
- g) After reviewing the report, give to the Candidate, the Clerk and the Applicant the decision of the Committee, and brief written reasons for the decision.

### **Candidate Contributor Contravention**

- a) Within 30 days receipt of a report identifying each contributor to a candidate for office on a Council who appears to have contravened any of the contribution limits, consider the report and decide whether to commence a legal proceeding against the contributor for an apparent contravention;
- b) After reviewing the report, give to the Contributor and the Clerk the decision of the Committee, and brief written reasons for the decision.

### **Registered Third party Contravention**

- a) Within 30 days receipt of a compliance audit application by an elector, consider the application and decide whether it should be granted or rejected;
- b) Give to the Registered Third Party, the Clerk and the Applicant, the decision of the Committee to grant or reject the application and brief written reasons for the decision;
- c) If the application is granted, appoint a licensed auditor to conduct a compliance audit of the Registered Third Party's campaign finances;
- d) Receive the auditor's report from the Clerk;
- e) Within 30 days receipt of the auditor's report, consider the report;
- f) If the auditor's report concludes that the Registered Third Party appears to have contravened a provision of the Act relating to campaign finances, decide whether to commence legal proceedings against the Registered Third Party for the apparent contravention;
- g) After reviewing the report, give to the Registered Third Party, the Clerk and the Applicant the decision of the Committee, and brief written reasons for the decision.

### **Registered Third Party Contributor Contravention**

- a) Within 30 days receipt of the report, consider the report
- b) If the report concludes that the Contributor appears to have contravened a provision of the Act relating to campaign finances, decide whether to commence legal proceedings against the Contributor for an apparent contravention;
- c) After reviewing the report, give to the Contributor and the Clerk the decision of the Committee, and brief written reasons for the decision.

## **6. CHAIR**

At the first meeting of the Compliance Audit Committee, the members shall appoint one member to act as Chair for the duration of the Committee's term.

The Chair is the spokesperson for the Committee and is the liaison between the members and the Officer of the Committee on matters of policy and process.

## **7. ROLE OF OFFICER TO THE COMMITTEE**

The Clerk of the municipality where the application is received will act as Officer to the Committee and shall:

- a) Provide administrative support to the Committee
- b) Circulate the decisions of the Committee

## **8. MEETING AND SCHEDULING OF MEETINGS**

Within ten (10) days of receiving an application, the Clerk of the municipality where the application is received shall forward the application to the Committee.

The date and time of the meeting will be determined by the Officer of the Committee and communicated directly to the Committee members. Subsequent meetings will be held at the call of the Chair in consultation with the Officer of the Committee.

## **9. MEETING NOTICES, AGENDAS AND MINUTES**

The Agenda shall constitute notice. The Officer of the Committee shall cause notice to the meetings to be provided:

- a) To members of the Committee, Candidate and the Public for a meeting regarding an application by an elector;
- b) To members of the Committee, Contributor, Candidate and the Public for a meeting regarding a Candidate Contributor Contravention report;
- c) To members of the Committee, Contributor, Registered Third Party and the Public for a meeting regarding a Registered Third Party Contributor Contravention.

Notice shall be given a minimum of two (2) business days prior to the date of each meeting, not including weekends or holidays. The Agendas and Minutes of meetings shall be posted on the member municipality's website. Minutes of each meeting shall outline the general deliberations and specific actions and recommendations that result.

## **10. LOCATION OF MEETINGS**

The Committee shall meet at the location determined by the member municipality.

## **11. PROCEDURES**

Meetings of the Committee will be conducted in accordance with the open meeting provisions of the Municipal Act, 2001. Meeting Notices, Agendas and Minutes will be posted on the website of the municipality that has received the application to conduct a compliance audit.

## **12. CLOSED MEETINGS**

All Committee meetings shall be open to the public however the Committee may deliberate in closed session in order to come to a decision. Closed meetings shall be held in accordance with the Municipal Act, 2001, Section 239.

## **13. CONFLICT OF INTEREST**

The principles of the Municipal Conflict of Interest Act, apply to this Committee.

## **14. COST**

The municipality conducting the compliance audit shall pay the licensed auditor's costs of performing the audit. Any expenses incurred of the Committee shall be the responsibility of the municipality who has received the application for a compliance audit.

There shall be no remuneration paid to members of the Committee.

## **15. DISCLOSURE STATEMENT**

Any responsibilities not clearly identified or defined within these Terms of Reference shall be in accordance with the Municipal Elections Act, 2001, as amended.

DATE: MONDAY JANUARY 26, 2026

17.1

**THE CORPORATION TOWN OF MATTAWA**

**MOVED BY COUNCILLOR** \_\_\_\_\_

**SECONDED BY COUNCILLOR** \_\_\_\_\_

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**BE IT RESOLVED THAT** this regular meeting adjourn at \_\_\_\_\_ p.m.