

**THE CORPORATION OF THE
TOWN OF MATTAWA**

AGENDA

**REGULAR MEETING OF COUNCIL
MONDAY, MARCH 10TH, 2014
7:00 P.M.**

**MUNICIPAL COUNCIL CHAMBERS
160 WATER STREET
MATTAWA, ONTARIO**

THE CORPORATION OF THE TOWN OF MATTAWA
A G E N D A
MUNICIPAL COUNCIL CHAMBERS
160 WATER STREET
MATTAWA, ONTARIO
MONDAY, MARCH 10TH, 2014 @ 7:00 P.M.

- 1. Call to Order**
- 2. Disclosure of Pecuniary Interest and Nature Thereof**
- 3. Petitions & Delegations**
- 4. Correspondence**
 - 4.1 Energy East Pipeline Project – Re: Next Steps in the Regulatory Process with the National Energy Board
Environmental Services Committee – Clerk
 - 4.2 Voyageur Days Committee – Re: Media Release for TOP100 Festivals in Ontario
Recreation, Tourism & Special Projects Committee – Director of Recreation, Tourism & Special Projects
 - 4.3 Councillor D. Kilgour, City of Sudbury – Re: FCM Representative for Northeastern Ontario
General Government Services Committee – Clerk
 - 4.4 FONOM – Re: Concerns that Bill 83 Will Protect Groups Making False Claims
General Government Services Committee – Clerk
 - 4.5 DNSSAB – Re: Information on Nipissing Innovation Fund
Social & Family Services Committee – Clerk
 - 4.6 AMO – Re: OPP Steering Committee Update
General Government Services Committee – Clerk
 - 4.7 Ministry of Energy – Re: Comprehensive Review of Future Energy Plans
Environmental Services Committee – Clerk
 - 4.8 TransCanada Corporation – Re: Information from Energy East Public Meeting
Environmental Services Committee – Clerk
 - 4.9 Municipality of West Nipissing – Re: Petitions for Hydro One Rate Increases & Classification of Highways
Electricity, Gas & Telephone Committee – Clerk
 - 4.10 AMO – Re: Prompt Payments Act 2013 – Bill 69
General Government Services Committee – Clerk

Monday, March 10, 2014
Correspondence – Cont'd

- 4.11 Town of Kearney – Re: Request for Resolution of Support
General Government Services Committee – Clerk
- 4.12 Community Living Mattawa – Re: Request for Permission to Hold BBQ's on Main Street
By-law Department Committee – Clerk
- 4.13 Town of Aurora – Re: Request for Resolution of Support
General Government Services Committee – Clerk
- 4.14 Ontario Human Rights Commission – Re: Issuance of New Guide
General Government Services Committee – Clerk
- 4.15 Ministry of Natural Resources – Re: Proposed Two-Year Pilot for Bear Hunting
General Government Services Committee – Clerk
- 4.16 MCSCS – Re: Municipal Emergency Management Program Compliance
Protection to Persons & Property Committee – Clerk
- 4.17 Lupus Foundation of Ontario – Re: Proclamation of Lupus Awareness Month
Health Services Committee – Clerk
- 4.18 Dumont Backhoe Services – Re: Landfill Site Operation Agreement
Environmental Services Committee – Clerk
- 4.19 City of Greater Sudbury – Re: Request for Resolution of Support
General Government Services Committee – Clerk
- 4.20 Jerry Ouellette, MPP Oshawa – Re: Spring Bear Hunt Proposal
General Government Services Committee – Clerk
- 5. Questions/Comments (public & Council) about the Content of the Agenda**
- 6. Municipal Report Number 684**
 - Minutes of Previous Meeting (s)
 - Presentation of By-laws/Resolutions
 - Adoption of Report
- 7. Committee Reports**
- 8. Questions from the Floor**
- 9. New/Old Business**

10. **2/3 (Special Resolutions – not previously circulated)**
11. **In Camera (Closed) None**
12. **Return to Regular Session**
13. **Adjournment**

Monday, March 10, 2014

Members of Council,

Attached please find Municipal Report Number 684 for consideration by Council.

Respectfully submitted

Wayne P. Belter
Administrator/Clerk/Treasurer

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THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT SERVICES

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: WAYNE P. BELTER

TITLE: ADOPTION OF THE MINUTES

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

It is respectfully recommended to Council that the minutes of the Regular Meeting of Monday March 10, 2014 be adopted as circulated.

Councillor L. Mick

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the regular meeting of Council held Monday, February 24, 2014 at 7:00 p.m. in the Municipal Council Chambers.

Present: Mayor D. Backer
Councillor N. Walters
Councillor C. Lacelle
Councillor L. Mick
Councillor P. Dupras
Councillor L. Ross
Councillor M. L. Arrowsmith
Wayne P. Belter, Clerk

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order
2. No Disclosure of Pecuniary Interest and Nature Thereof
3. Petitions & Delegations
4. Correspondence
5. No Questions/Comments about the Content of the Agenda
6. Municipal Report Number 683

Page No. 44

It is respectfully recommended to Council that the minutes of the Regular Meeting of Monday February 10, 2014 be adopted as circulated.

Carried

Page No. 45

That the Town of Mattawa, in co-operation with the Mattawa Hospital, agrees to contribute \$2,703.50, which is the refundable share of the Nurse Practitioner fund, to the Hospital's Physician and Healthcare Professional Recruitment Fund, as was agreed to by the five area municipalities February 11, 2014.

Carried

Page No. 46

That the Town of Mattawa adopt By-Law 14-09 which increases the water rate for flat rate water users and water users on meters by 2.1% for 2014 in order to maintain our water and sewer system. An average water bill will increase by approximately \$16.50 to approximately \$803.50.

Carried - Recorded Vote on Page 46 and the vote was unanimous

Page No. 47

That the Town of Mattawa provide a sponsorship in the amount of \$100.00 to Ms. Glabb which will be used towards having a sash made representing Mattawa at her daughter's upcoming beauty pageants.

Carried

Page No. 48

That the Town of Mattawa participate in Autism Ontario's "Raise the Flag" campaign and proclaims April 2, 2014 as World Autism Awareness Day.

Carried

Page No. 49

That the reorganization of the General Government and Finance Departments, resulting from the retirement of the Administrator, be approved as detailed in the above report. The reorganization and adjusted salaries are for five months pending a further review of the organization and final recommendation. The accompanying By-law 14-10 is required and approved to appoint a Deputy-Clerk as required by the Municipal Act. The six month contract position will be reviewed in conjunction with the final recommendations.

Carried - Recorded Vote on Page 49 and the vote was unanimous

Page No. 50

That the Town of Mattawa authorizes Councillor Lorne Mick to attend the AMO Conference in London, Ontario August 17-20, 2014. Normal Travel Policy will apply.

Carried

Page No. 51

That Councillor Lorne Mick is authorized to attend the 2014 FONOM conference in Sault Ste Marie May 7-9, 2014. Normal travel policy will apply.

Carried

Page No. 52

It is recommended that Council authorize the By-Law Officer, Wayne Chaput to register and attend the Municipal Law Enforcement advanced training program at a cost of \$1130.00 plus travel expenses. Normal travel policy will apply.

Carried

Page No. 53

Be it resolved that the Town of Mattawa supports Board of Health for the North Bay Parry Sound District Health Unit urge the Ontario government to increase minimum wage and social assistance rates to reflect the costs of living, including the ability to purchase nutritious food and also urge the Ontario government to continue demonstrating its commitment to the Health Kids Panel recommendations by speeding the implementation of the Poverty Reduction Strategy.

Carried

Page No. 54

That the rezoning request for Plan 7, Lot 121 be approved which will change the zone from Hazardous, (HAZ), to Residential Type 1 Special (R1-4) and By-law 14-08 is adopted which will rezone the subject property to permit the construction of a single family dwelling subject to Engineering site approval and the North Bay-Mattawa Conservation Authority approving the Development Proposal and a reduced front yard setback to three metres, will be permitted on Louis Street.

Carried

Resolution Number 14-10

Moved by Councillor L. Mick

Seconded by Councillor N. Walters

- 2/3 *That this Committee proceed in Camera to address a matter pertaining to the receiving of advice that is subject to solicitor/client privilege, including communications necessary for that purpose*

Carried

Resolution Numbers 14-11

Moved by Councillor L. Mick

Seconded by Councillor N. Walters

- 2/3 *That the In-Camera session reconvene at 8:25 p.m.*

Carried

Mayor Backer summarized the in-camera session was to discuss the legal matters surrounding Page 55 – Sewage Treatment Plant Retainer of Counsel.

Page No. 55

That Council approve the retainer of Jack Coop of Osler, Hoskin & Harcourt LLP of 1 First Canadian Place in Toronto to represent the interests of both its Public Works Superintendent and the Corporation in the matters pertaining to the sewage treatment plant and the MOE.

Carried

Resolution Number 14-12

Moved by Councillor L. Mick

Seconded by Councillor L. Ross

That the Municipal Report Number 683 be adopted.

Carried

7. Committee Reports
8. Questions from the Floor
9. New/Old Business

10. 2/3 (Special Resolutions – not previously circulated)
11. In Camera (Closed) Session (None)
12. Return to Regular Session
13. Adjournment

The regular meeting of Council Monday, February 24, 2014 adjourned at 8:54 p.m.

Mayor

Clerk

Date: MONDAY, MARCH 10TH, 2014

Page No: 61

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: FINANCE

CHAIRPERSON: COUNCILLOR C. LACELLE

DEPT. HEAD: WAYNE P. BELTER

TITLE: FEBRUARY 2014 CHEQUE REPORT

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

Attached is the Cheque Report for the month of February 2014 which is submitted for your approval.

Respectfully submitted

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: PERSONNEL

CHAIRPERSON: COUNCILLOR C. LACELLE

DEPT. HEAD: DAVID J. BURKE

TITLE: LOCAL UNION COLLECTIVE AGREEMENT

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

In the process of collective bargaining, Council appointed a Negotiation Committee (Page 169 of Resolution Number 12-32) in November 2012, which comprised of Councillors C. Lacelle, P. Dupras and L. Mick and gave us a mandate which included the use of professional assistance to negotiate a Collective Agreement with CUPE Local 1465. CUPE represents workers in the Recreation and Tourism Department and in the Public Works Department.

Our Committee reviewed the Collective Agreement and evaluated the existing working situation. We were of the opinion professional assistance was required and we contracted Mr. Bob Young who has assisted our administration and our bargaining Committee in the past with advice. Mr. Young was unavailable and recommended Mr. Ward Jones, an experienced Human Resources Consultant, whom we contacted and agreed to use his services. With Mr. Jones' guidance, we compiled a proposal list and the Union did the same. The packages were exchanged and the two groups met in June 2013 and scheduled meetings were planned for the fall. A revised meeting schedule until just recently occurred because of illness within CUPE's negotiating team. A settlement was arrived at and we believe it is a good agreement for both parties.

A settlement was reached and Council ratification of the terms of the agreement, which are listed in the Memorandum of Settlement (available in the Clerk's office) and agreed to by both parties is now required. By ratifying, it will allow for a new Collective Agreement to be presented to Council for formal adoption by By-Law.

In summary, the points agreed to include technical wording changes to a number of clauses in the collective agreement which do not have a monetary value but will clarify parts of the agreement; the bereavement leave has been increased by one day for immediate family members; lead hand classifications for three positions with increased hourly compensation; increases in vision dollar amounts, increase in the water and sewer level 2 monthly allowance; increase in the part-time clothing allowance; and four year agreement with a pay rate increase per hour of \$0.30 for 2013, \$0.30 for 2014, \$0.40 for 2015 and \$0.40 for 2016. In addition upon ratification the sick leave benefit for new hires is reduced from eighteen days per year to twelve days per year and the banked

sick leave will be a maximum of one hundred forty days. There are also limits placed on employee payments for education/training costs.

This package is recommended as a settlement to the Collective Bargaining Process.

Recommendation:

That the Memorandum of Settlement which resulted from the Collective Bargaining process between the municipality and CUPE Local 1465 be approved and the appropriate By-Law be prepared incorporating the changes into the Collective Agreement and be brought back to Council which will be in effect January 1, 2013 until December 31, 2016.

Respectfully submitted

Councillor C. Lacelle

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: PERSONNEL

CHAIRPERSON: COUNCILLOR C. LACELLE

DEPT. HEAD: DAVID J. BURKE

TITLE: NON-UNION STAFF ADJUSTMENTS RESULTION FROM COLLECTIVE AGREEMENT

Draft By-Law Item Policy Recommendation

Mayor D. Backer and Members of Council:

Labour negotiations with CUPE Local 1465 were recently finalized with a four year contract being agreed upon which included benefits and a monetary increase.

The Non-union staff of our municipality, which includes the full-time staff and the Fire Department are not represented by a union but have received benefits and salary increases yearly basically equal to the union staff since 1988 when Council adopted a policy approving equal treatment of staff. A salary increase would be applicable since we historically deal with union first and award corresponding compensation increases to non-union staff afterwards.

The union, through negotiation, agreed to a number of changes to the collective agreement including approximately 1.5% wage increase effective January 1, 2013, approximately 1.5% effective January 1st, 2014, 2.0% effective January 1, 2015 and 2.0% effective January 1, 2016, improvements to the bereavement leave and vision care and other minor improvements to the agreement.

If we are to honour our commitment to treat our non-union staff equally, we should now award a pay raise to the non-union staff, and provide other administrative and insurance adjustments as well. In addition, yearly increases to Council and the Fire Department are implemented through this approval process.

Recommendation:

That the full-time non-union staff and the Fire Department of the Corporation of the Town of Mattawa and Council be awarded a 2.0% wage increase effective January 1, 2013, 2.0% January 1st, 2014, 2.0% January 1st, 2015 and 2.0% January 1, 2016. Other administrative and insurance adjustments approved in the Collective Agreement and applicable to non-union staff will also be

implemented. The salary increase will apply to the non-union full-time staff including the Administrator, Deputy Clerk-Treasurer, Accounting Clerk, Counter Clerk, Administrative Assistant, Recreation Director, Public Works Superintendent and the By-Law Enforcement Officer. The part-time Fire Chief, Deputy-Chief and the Volunteer Firefighter Point/Wage System and Stand-by Security System will also receive the monetary increase in addition to the Mayor and Councillors.

Respectfully submitted

Councillor C. Lacelle

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT SERVICES

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: DAVID J. BURKE

TITLE: SMALL, RURAL & NORTHERN MUNICIPAL INFRASTRUCTURE FUND

Draft By-Law Item Policy Recommendation

Mayor D. Backer and Members of Council:

The Town of Mattawa has been informed by the Ministry of Agriculture and Food and Ministry of Rural Affairs that the municipality is conditionally approved for the 1.4 million dollar Brydges Street Water and Sewer Trunk Renewal project. The Province will fund ninety percent of the project or 1.25 million dollars.

The municipality is being requested to sign the agreement and return it by March 14, 2014. Therefore, the following is recommended:

Recommendation:

That the Town of Mattawa approve By-law 14-11 which is a By-law authorizing the signing of an agreement with Her Majesty the Queen in Right of Ontario as represented by the Minister of Rural Affairs under the Small, Rural and Northern Municipal Infrastructure Fund – Capital Program for the Brydges Street Water and Sewer Trunk Renewal Project.

Respectfully submitted

Councillor L. Mick

THE CORPORATION OF THE TOWN OF MATTAWA

BY-LAW NUMBER 14-11

BEING a by-law authorizing the signing of an agreement with HER MAJESTY THE QUEEN IN RIGHT OF ONTARIO as represented by the Minister of Rural Affairs to provide capital assistance to support the Municipality's Brydges Street Water and Sewer Trunk Renewal project.

WHEREAS Section 5, subsection (3) of the Municipal Act S. O. 2001, c.25, as amended, authorizes Council to pass by-laws enacting agreements.

AND WHEREAS it is desirable to permit the Mayor and Clerk to sign the agreement, Appendix "A", on behalf of the Corporation of the Town of Mattawa.

AND WHEREAS Appendix "A" is attached and forms part of this by-law.

NOW THEREFORE, the Council of the Corporation of the Town of Mattawa enacts as follows:

1. The Mayor and Clerk are authorized to execute the Agreement, Appendix "A" on behalf of the Corporation of the Town of Mattawa, which will enter into an agreement with the Minister of Rural Affairs.

READ, PASSED AND ADOPTED this _____ day of _____, 2014.

Mayor

Clerk

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT SERVICES

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: DAVID J. BURKE

TITLE: REPLACEMENT OF PHOTOCOPIER/SCANNER

Draft By-Law Item Policy Recommendation

Mayor D. Backer and Members of Council:

The General Government Department operates the main photocopier for all municipal departments. The present photocopier, a Ricoh MP3010, was purchased six and a half years ago and has produced over 420,000 copies during this time. In the last few years especially, its performance has caused grief to staff with paper jams and malfunctions.

Northern Business Solution who maintains our copier at a cost of approximately \$1,200.00 per year has offered the municipality a one-year rental of a refurbished Toshiba E-Studio 5520C color copier/scanner at a monthly cost of \$140.00. This would include 6000 black and white copies per month (72000 per year) and 300 color copies per month, (3600 per year). Presently we average approximately 65,000 black and white copies per year. Also, this new to us copier has scanning capabilities which will allow documents to be scanned directly to each individual computer through our network. All toner and maintenance costs will be the responsibility of Northern Business Solutions. We will also save on the maintenance costs of our present copier. Accepting their offer will allow staff to test this type of copier without spending a vast amount of money. Since we own the Ricoh copier we can provide it to the Information Centre to use as a possibility.

Recommendation:

That the Town of Mattawa accept the offer to rent a Toshiba E-Studio 5520C Color Copier/Scanner at a cost of \$140.00 per month plus HST.

Respectfully recommended

Councillor L. Mick