



**REGULAR MEETING OF COUNCIL
AGENDA
MONDAY AUGUST 10, 2026 AT 6:00 P.M.**

**DR. S. F. MONESTIME MUNICIPAL COUNCIL CHAMBERS
160 WATER STREET, MATTAWA ON**

Zoom Meeting Access: 1-647-374-4685 Meeting ID Code: 822 2157 4516 Passcode: 231942

- 1. Meeting Called to Order**
- 2. Announce Electronic Participants**
- 3. Adoption of Agenda**
 - 3.1 To Adopt the agenda as presented or amended
- 4. Disclosures of a Conflict of Interest**
- 5. Presentations and Delegations**
 - 5.1 David Butler, Financial Consultant and Keith Harriman, Planning Consultant – Rosemount Valley Suites & Governance Plan - Virtual Presentation
- 6. Adoption of Minutes**
 - 6.1 Regular Meeting of July 13, 2026
 - 6.2 Special Meeting of July 28, 2026
 - 6.3 To adopt the minutes as presented or amended
- 7. Notice of Motions**
- 8. Correspondence**
 - 8.1 Municipality of South Huron – Heads & Beds Payment-In-Lieu of Taxes Program
 - 8.2 Mattawa Child Care Centre – Response to Request for Waiving of Fees
 - 8.3 Township of Alnwick/Haldimand – Beacons of Light for British Home Children & Child Migrants Tribute
 - 8.4 City of Mississauga – Emergency Shelters Serving Women and Children Experiencing Intimate Partner Violence
 - 8.5 Township of Brudenell, Lyndoch and Raglan – Provincial Bill 100 – Better Regional Governance Act, 2026
 - 8.6 FONOM – Registration Open for SNOED 101 Fall Course

- 8.7 FONOM – Northern Shield Energy Corridor
- 8.8 Township of Tudor & Cashel – Review of Extended Producer Responsibility for One-Pound Single-Use Propane Cylinders
- 8.9 Municipality of Wawa – Ontario Hospital, Call for more Funding
- 8.10 Ontario Provincial Police – Mattawa Voyageur Days 2026 After Action Report
- 8.11 Sheril Barrer – Accessibility Concerns

9. Information Reports – Motions

- 9.1 Changes to Council Procedures By-law & Governance Policy 3 – Report # 26-34R
Report from Amy Leclerc, Municipal Clerk & Sabrina Poullas, Deputy Clerk
- 9.2 Voyageur Days 2026 – Report # 26-35R
Report from Paul Laperriere, CAO/Treasurer
- 9.3 Landfill Renewal – Report #26-36R
Report from Dexture Sarrazin, Director of Community Services
- 9.4 Garbage Collection – Report #26-37R
Report from Dexture Sarrazin, Director of Community Services

10. By-Laws

- 10.1 By-Law 26-16 – Delegation of Authority to Chief Administrative Officer
BEING a by-law to delegate authority to the Chief Administrative Officer (CAO) for Certain Acts during a Restricted “Lame Duck” Period.

11. Old Business

- 11.1 Library Proposal

12. New Business

- 12.1 Councillor Thibert – Rental Fees Policy

13. Questions from Public Pertaining to Agenda

14. In Camera (Closed) Session

- 14.1 Adoption of Previous Closed Meeting Minutes
- 14.2 Mattawa Landfill Update
 - In accordance with the Municipal Act, 2001 Section 239 (2)(e)
 - e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board

15. Return to Regular Session

- 15.1 That the Council Return to Regular Session

16. Motions Resulting from Closed Session

17. Adjournment

- 17.1 Adjournment of the meeting

DATE: MONDAY AUGUST 10, 2026

3.1

THE CORPORATION TOWN OF MATTAWA

MOVED BY COUNCILLOR _____

SECONDED BY COUNCILLOR _____

BE IT RESOLVED THAT this meeting agenda dated Monday August 10, 2026 be adopted.

Report to Council – August 10th, 2026

Town of Mattawa

Re: Resolution No. 26-118 – Rosemount Valley Suites Transition & Governance Plan

Prepared by:

David Butler, Financial Consultant
Keith Harriman, Planning Consultant

Purpose

The purpose of this report is to present Council with a proposed transition plan for the transfer and long-term governance of Rosemount Valley Suites in accordance with Resolution No. 26-118.

The report outlines the recommended process, implementation steps, and professional services required to establish an independent not-for-profit organization that will assume ownership and operation of Rosemount Valley Suites while ensuring the project's long-term financial sustainability.

Council Direction

At its meeting, Council adopted the following resolution:

Resolution No. 26-118

Moved by Councilor Garry Thibert

Seconded by Councilor Fern Levesque

BE RESOLVED THAT Council authorize consultants David Butler and Keith Harriman to prepare a detailed transition plan for Rosemount Valley Suites outlining the steps, responsibilities and timeline required to support the transfer and long-term sustainability of the project.

AND FURTHER THAT the consultants return to Council to present the plan for Council's consideration.

CARRIED – Recorded Vote (Unanimous)

This report has been prepared in response to that direction.

Background

Rosemount Valley Suites originated as a Town of Mattawa initiative to repurpose the former Algonquin Nursing Home into a modern seniors' housing facility. The project has proven to be a significant community success, providing high-quality housing for local seniors while allowing them to remain within the community.

The building is currently operating at full occupancy, demonstrating the strong and continuing demand for seniors' housing in Mattawa.

During the original planning and financing of the project, the long-term intention was for the municipality to transfer ownership and physical operation to an independent not-for-profit corporation. This structure was intended to:

- reduce the Town's long-term financial liability;
- establish an independent governance model;
- position the project for long-term operational sustainability; and
- allow the municipality to focus its financial capacity on other community priorities.

While the housing project was successfully completed and occupied, the final transfer to a not-for-profit corporation was never implemented.

As a result, Rosemount Valley Suites remains a municipal asset, limiting the Town's financial flexibility and affecting its ability to undertake future capital projects.

Consultant Initial Review

Following Council's direction, preliminary meetings were held with the appropriate stakeholders, them being, **Caisse Alliance and Descon Property Management** to review the existing ownership structure, governance requirements, financial obligations, and transition process.

Based upon this review, the Consultants have concluded that the original objective can still be achieved through the creation of a community-based not-for-profit corporation and an orderly transfer of ownership and operational responsibility. Both stakeholders have offered various financial solutions to enhance the operation to sustainability.

This approach is consistent with the project's original intent and provides a practical framework for protecting the Town's interests while ensuring the continued success of Rosemount Valley Suites.

Major Objectives:

- **Establish the presence of an independent Non-Profit Organization, (NPO),**
 - **Sell or transfer the Rosemount Valley Suites facility to the NPO,**
 - **Remove the Associated Mortgage Debt from Municipality Book & Records,**
 - **Eliminate the responsibility of the Town to Manage the Day-to-Day operations,**
 - **Initiate a Sustainable Financial & Operating Plan for the Rosemount Valley Suites**
-

Proposed Transition Plan

The consultants recommend the following implementation program.

1. Financial Review

Complete the financial analysis necessary to determine the updated costs, obligations and legal requirements associated with transferring ownership of the facility.

2. Establish a Not-for-Profit Corporation

Establish a community-based not-for-profit organization to become the future owner and operator of Rosemount Valley Suites.

3. Recruit and Appoint the Board of Directors

Assist Council in establishing a qualified Board of Directors comprised of community representatives and Council appointees to provide governance and oversight.

4. Governance Framework

Prepare all governance documentation, including:

- Articles of Incorporation and Corporate By-laws
- Governance Policies including Board Procedures
- Conflict of Interest Policies and Roles and Responsibilities

5. Financial Administration

Assist the fresh Board in establishing sound financial management practices, including:

- accounting procedures and practices;
- budgeting processes;
- financial reporting requirements;
- banking arrangements; and internal financial controls.

6. Transition of Operations

Work with the existing property management company to ensure a seamless transition of operational responsibilities to the not-for-profit organization without disrupting services to residents. In addition, establish a rental rate adjustment program that will enhance the project financial performance into the future.

7. Municipal Oversight – Risk Mitigation

In exchange for limited mortgage guarantees by the municipality, there will be an oversight agreement between the municipality and the NPO for the purposes of establishing operating policies/procedures and limits of authority and formal reporting relating to the activity of the senior's facility.

Benefits to the Town of Mattawa

Implementing the transition plan will provide several long-term benefits to the municipality, including:

- Reduced municipal financial liability, free-up the borrowing power of Town,
 - Independent governance through a community-based Board of Directors,
 - Long-term operational viability and sustainability,
 - Improved eligibility for future housing funding opportunities,
 - Enhanced organizational accountability,
 - Protection of an important community housing asset,
 - Increased municipal capacity to pursue other capital priorities,
-

Professional Services

Upon Council's approval, the consultants are prepared to commence the transition process immediately.

Services will include project coordination, establishment of the not-for-profit corporation, governance development, financial transition planning, board orientation, and implementation support until the transfer process has been completed.

A formal Letter of Engagement will be presented and executed by the Municipality and the Consultants outlining the scope of work, responsibilities, timelines, reporting requirements, and professional services to be provided.

Professional Fees & Associated Costs

As stated, the Municipality will not pay for any of the costs associated with this exercise. The consultants propose to complete the entire assignment on a fixed-fee basis and all expenses listed below will be satisfied by incorporating these items into capital financing with the NPO.

- **Legal Costs** – Municipality Lawyer, Real Estate Closing, Review of Oversight Agreements, Examine Financial Mortgage Documents. Estimated at \$17,000
 - **Banking Fees** – Amount to handle the restructuring of the mortgages. Estimated at \$15,000
 - **Consulting Fees** – Fees to cover advisory, coordination services and full scope of work required to support the transition to the NPO structure, will **not exceed \$100,000 plus applicable HST**
-

Recommendation & Next Steps

- That Council receives this report for information and authorizes Consultants, David Butler and Keith Harriman to proceed with the implementation of the transition plan as outlined in this dossier,
- That Council directs Municipal Staff to receive, review and finalize a formal **Letter of Engagement** and **Fee for Service Contract** with the Consultants that covers the activity of the transition plan,
- That Council and Staff recognize that time is of the essence, especially with respect to the items below,
 - a) **Cash Flow** – Currently and since inception the Rosemount Valley Suites facility has been operating cash flow negative with no plan to resolve those issues. If nothing is done the municipality will continue to pay for short falls in cash, which at first blush, appears to be approximately \$70,000 per year.
 - b) **Municipal Annual Payment Limit, (ARL)** – Municipalities and their financial affairs, especially with respect to debt and debt servicing are overseen annually by the Ontario Government. It's measured in the form of a rating called Annual Repayment Limit, any time a Municipality borrows money or takes on debt, the ARL is negatively affected.

The application date for municipalities to update their ARL with the Ministry of Municipal Affairs is nearing and completion of this plan will dramatically enhance the towns' rating just in time for next year's projects.

For greater clarity, if a municipality financially supports a worthwhile housing project within the community through an NPO by way of a mortgage guarantee, the transaction is not recorded as a liability in the books & records of the municipality and therefore does not affect the municipalities ARL or ultimately does not affect the municipal borrowing power. According to the rules, the transaction is to be noted in the annual audit as a **contingent liability**.

According to the rules even further, if the governing body, being the Municipality intends or it is clearly understood by providing this limited guarantee, that they will not provide any subsidies and the NPO is a standalone entity then the provision of contingent liability is further reinforced.

In the case of Mattawa, the Rosemount Valley Suites facility will be sold by the Municipality to an arms-length non-profit corporation, and the assets will be removed from the town's balance sheet. Also, the offsetting mortgage obligation will be transferred to the non-profit books & records.

The Municipal Auditors will perform these accounting transactions near the year-end. They will also record the contingent liability in the notes to the financial statements relating to the limited mortgage guarantee.

Any further municipal control will be from the oversight agreement between the parties and council representation on the fresh NPO Board of Directors.

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the Regular Meeting held Monday July 13, 2026 at 6:00 p.m. in the Dr. S.F. Monestime Council Chambers.

Council Present: Mayor Raymond A. Bélanger
Councillor Mathew Gardiner
Councillor Fern Levesque
Councillor Laura Ross
Councillor Garry Thibert
Councillor Spencer Bigelow (Virtual)

Staff Present: Amy Leclerc, Municipal Clerk
Sabrina Poullas, Deputy Clerk
Paul Laperriere, CAO/Treasurer
Dexture Sarrazin, Director of Community Services

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order

2. Announce Electronic Participants

3. Adoption of Agenda

3.1 To Adopt the agenda as presented or amended

Resolution Number 26-160

Moved by Councillor Garry Thibert
Seconded by Councillor Laura Ross

BE IT RESOLVED THAT this meeting agenda dated Monday July 13, 2026 be adopted.
CARRIED – unanimous

4. Disclosures of a Conflict of Interest

5. Presentations and Delegations

6. Adoption of Minutes

6.1 Committee of the Whole of June 15, 2026

6.2 Regular Meeting of June 22, 2026

6.3 To adopt the minutes as presented or amended

Resolution Number 26-161

Moved by Councillor Fern Levesque
Seconded by Councillor Spencer Bigelow

BE IT RESOLVED THAT Council adopt the minutes of the committee of the whole meeting of June 15, 2026 and the regular meeting of June 22, 2026 as circulated.

CARRIED – unanimous

7. Notice of Motions

7.1 Support for Adults with Developmental Disabilities

Resolution Number 26-161

Moved by Councillor Laura Ross

Seconded by Councillor Garry Thibert

WHEREAS individuals with autism and other developmental disabilities often experience a significant reduction in structured supports and programming upon reaching adulthood, particularly after the age of 21;

AND WHEREAS many of these individuals remain reliant on aging parents or caregivers, creating growing concern among families regarding long-term housing, care and quality of life;

AND WHEREAS the Province of Ontario has, over time, transitioned away from large institutional models of care toward more community-based and inclusive approaches for individuals with developmental disabilities;

AND WHEREAS while these changes have improved opportunities for inclusion and independence, the current system of supports is often delivered across multiple programs and providers and may not fully address the long-term need for integrated living environments that combine housing, supports and meaningful daily participation;

AND WHEREAS there is an increasing need for innovative, sustainable, and inclusive models of care that support independence, dignity and community integration for adults with developmental disabilities;

AND WHEREAS opportunities may exist to explore models that provide safe and supportive living environments for adults with developmental disabilities while also offering structured, voluntary and supported participation in day-to-day activities that foster a sense of purpose, skilled development and social connection;

AND WHEREAS such models, if thoughtfully designed, could complement existing care environments and contribute positively to the overall well-being of both participants and residents.

THEREFORE BE IT RESOLVED THAT the Council of the Town of Mattawa request that the Province of Ontario consider exploring innovative models of housing and support for adults with developmental disabilities, including the potential for an “Integrated Living and Participation Model”.

AND FURTHER THAT such consideration includes opportunities for co-location or partnership with existing services, including long-term care and community housing, where appropriate.

AND FURTHER THAT a copy of this resolution be forwarded to the Premier of Ontario; Minister of Long-Term Care; Pauline Rochefort, MP of Nipissing-Timiskaming, Vic Fedeli, MPP of Nipissing; Association of Municipalities of Ontario; FONOM; and all Ontario Municipalities.

CARRIED – unanimous

7.2 Support to Reinstate Requirements for Compliance with FIPPA

Resolution Number 26-163

Moved by Councillor Laura Ross

Seconded by Councillor Garry Thibert

BE IT RESOLVED THAT the Council of the Town of Mattawa supports Prince Edward County's resolution regarding reinstating the requirements for compliance with the Freedom of Information and Protection of Privacy Act.

AND FURTHER THAT the Government of Ontario implement recommendations of the Information and Privacy Commissioner of Ontario to increase and ensure proper security, record keeping and democratic accountability.

AND FURTHER THAT a copy of this resolution be forwarded to the Premier of Ontario; Minister of Finance; Minister of Municipal Affairs and Housing; Pauline Rochefort, MP of Nipissing-Timiskaming, Vic Fedeli, MPP of Nipissing; Association of Municipalities of Ontario; FONOM; and all Ontario Municipalities.

CARRIED – unanimous

8. Correspondence

- 8.1 Ministry of Municipal Affairs and Housing – Changes to the Strong Mayor framework
- 8.2 Town of Plympton-Wyoming – Canada-Ontario Development Charge Reduction Program (DCRP)
- 8.3 Town of Caledon – Provincial Support, Funding and Coordinated Plans to Combat Tick Borne Diseases
- 8.4 Mattawa Child Care Centre – Request for Arena Fees Waived

Resolution Number 26-164

Moved by Councillor Mathew Gardiner

Seconded by Councillor Fern Levesque

BE IT RESOLVED THAT Council waive the hall rental fees at the Mike Rodden Arena for the Mattawa Child Care Centre Pancake Breakfast Fundraiser being held August 1st and 2nd, 2026.

LOST – Recorded vote and the vote was as follows:

For: Mayor Bélanger, Councillors Levesque, Bigelow

Against: Councillors Gardiner, Ross, Thibert

- 8.5 North Bay Parry Sound District Health Unit – Employee/Labour Relations Committee, Finance and Property Committee
- 8.6 Peterborough Country – Request for Provincial Action on the Accuracy of Municipal Voters Lists
- 8.7 North Bay Parry Sound District Health Unit – Healthy Smiles Ontario Fee Schedule and Access to Dental Care
- 8.8 FONOM – Public Consultation on the Future of Billy Bishop Toronto City Airport
- 8.9 North Bay Parry Sound District Health Unit – Health Impact of Bring Your Own Alcohol at Outdoor Public Event

- 8.10 City of Burlington – Information on the new Development Charge Reduction Program
- 8.11 Town of Whitby – Ontario Land Tribunal & Enhancing Deference to Municipal Planning Decisions
- 8.12 Municipality of Wawa – Emergency room wait times

9. Information Reports – Motions

- 9.1 Second Quarter Results – Report # 26-30R
Report from Paul Laperriere, CAO/Treasurer

Resolution Number 26-165

Moved by Councillor Fern Levesque
Seconded by Councillor Laura Ross

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa receives Report # 26-30R titled 2nd Quarter Results – June 30, 2026.

CARRIED – Recorded vote and the vote was unanimous

- 9.2 Engineering Service Agreement – Report # 26-31R
Report from Paul Laperriere, CAO/Treasurer

Resolution Number 26-166

Moved by Councillor Garry Thibert
Seconded by Councillor Laura Ross

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa receives Report # 26-31R titled Engineering Services Agreement.

CARRIED – Recorded vote and the vote was unanimous

Resolution Number 26-167

Moved by Councillor Fern Levesque
Seconded by Councillor Mathew Gardiner

BE IT RESOLVED THAT Council authorize the Mayor and CAO/Treasurer to sign and execute the Engineering Services Agreement with Jp2g Consultants Inc. for the Main Street Rehabilitation project and new water reservoir.

CARRIED – Recorded vote and the vote was unanimous

- 9.3 Severe Windstorm – Report # 26-32R
Report from Paul Laperriere, CAO/Treasurer

Resolution Number 26-168

Moved by Councillor Mathew Gardiner
Seconded by Councillor Laura Ross

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa receives Report # 26-32R titled Severe Windstorm.

CARRIED – unanimous

- 9.4 Restricted “Lame Duck” Period – Report # 26-33R
Report from Amy Leclerc, Municipal Clerk & Sabrina Poullas, Deputy Clerk

Resolution Number 26-169

Moved by Councillor Fern Levesque
Seconded by Councillor Laura Ross

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa receives Report # 26-33R titled Restricted "Lame Duck" Period.

CARRIED – unanimous

Resolution Number 26-170

Moved by Councillor Laura Ross
Seconded by Councillor Fern Levesque

BE IT RESOLVED THAT Council approves the draft by-law and is in agreement to delegate the limited authority and operational powers to the CAO/Treasurer during the "lame duck" period of Council as per Section 275 (3) of the Municipal Act, S.O. 2001.

AND FURTHER directs the Clerk to bring forward the by-law for final approval at the next regular meeting of Council.

CARRIED – Recorded vote and the vote was unanimous

10. By-Laws

11. Old Business

11.1 Library Proposal

12. New Business

13. Questions from Public Pertaining to Agenda

14. In Camera (Closed) Session

15. Return to Regular Session

16. Motions Resulting from Closed Session

17. Adjournment

17.1 Adjournment of the meeting

Resolution Number 26-171

Moved by Councillor Laura Ross
Seconded by Councillor Fern Levesque

BE IT RESOLVED THAT this regular meeting adjourn at 7:29 p.m.

CARRIED – unanimous

Mayor

Clerk

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the Special Meeting held Tuesday July 28, 2026 at 10:00 a.m. in the Dr. S.F. Monestime Council Chambers.

Council Present: Mayor Raymond A. Bélanger
Councillor Mathew Gardiner
Councillor Fern Levesque
Councillor Laura Ross
Councillor Garry Thibert
Councillor Spencer Bigelow

Staff Present: Amy Leclerc, Municipal Clerk
Sabrina Poullas, Deputy Clerk
Paul Laperriere, CAO/Treasurer
Dexture Sarrazin, Director of Community Services

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order

2. Announce Electronic Participants

3. Adoption of Agenda

3.1 To Adopt the agenda as presented or amended

Resolution Number 26-172

Moved by Councillor Garry Thibert

Seconded by Councillor Mathew Gardiner

BE IT RESOLVED THAT this meeting agenda dated Tuesday July 28, 2026 be adopted.
CARRIED – unanimous

4. Disclosures of a Conflict of Interest

5. Presentations and Delegations

5.1 Anthony Hommik & Kathryn Curry of Jp2g Consultants Inc – Council Review of the First Draft of the Official Plan

6. Notice of Motions

7. Information Reports – Motions

8. In Camera (Closed) Session

9. Return to Regular Session

10. Motions Resulting from Closed Session

11. Adjournment

11.1 Adjournment of the meeting

Resolution Number 26-173

Moved by Councillor Spencer Bigelow

Seconded by Councillor Laura Ross

BE IT RESOLVED THAT this regular meeting adjourn at 12:26 p.m.

CARRIED – unanimous

Mayor

Clerk

DATE: MONDAY AUGUST 10, 2026

6.3

THE CORPORATION TOWN OF MATTAWA

MOVED BY COUNCILLOR _____

SECONDED BY COUNCILLOR _____

BE IT RESOLVED THAT Council adopt the minutes of the committee of the regular meeting of July 13, 2026 and the special meeting of July 28, 2026 as circulated.

**CORPORATION OF THE MUNICIPALITY OF SOUTH HURON**

322 Main Street South P.O. Box 759

Exeter Ontario

N0M 1S6

Phone: 519-235-0310 Fax: 519-235-3304

Toll Free: 1-877-204-0747

www.southhuron.ca

July 31, 2026

Via email: edermott-simpson@pentanguishene.ca

Town of Penetanguishene
10 Robert St W
PO Box 5009
Penetanguishene ON L9M 2G2

Re: Heads and Beds Payment-in-lieu of Taxes Program – Municipal Collaboration Opportunity

Please be advised that South Huron Council passed the following resolution at their July 13, 2026, Regular Council Meeting:

301-2026

Moved By: Wendy McLeod-Haggitt

Seconded by: Jim Dietrich

That South Huron Council support the June 24, 2026 Correspondence of the Town of Penetanguishene resolution regarding Heads and Beds in-lieu of taxes; and

That staff participate in the joint discussion; and

That this supporting resolution be circulated to all Ontario Municipalities.

Result: Carried

Please find attached the originating correspondence for your reference.

Respectfully,

Sue Johnson, Administrative Assistant
Municipality of South Huron
sjohnson@southhuron.ca
519-235-0310 x. 225

Encl.

cc:
all municipalities in Ontario



June 24, 2026

To: Ontario municipalities affected by the Heads and Beds Payment-in-Lieu of Taxes Program

RE: Heads and Beds Payment-in-Lieu of Taxes Program – Municipal Collaboration Opportunity

On behalf of the Town of Penetanguishene, I am writing to share the enclosed Council resolution regarding the Heads and Beds Payment-in-Lieu of Taxes (PILT) program and to invite your municipality to participate in a collective discussion on this matter.

The Heads and Beds PILT program, originally established in 1970 and last updated in 1987, to \$75 per head/bed for provincially owned institutional facilities. As you may be aware, this rate has remained unchanged for nearly four decades and has not kept pace with inflation, municipal service responsibilities, or other Provincial PILT programs.

As a result, municipalities hosting these facilities continue to experience growing financial pressures, as the funding received does not reflect the true cost of providing essential municipal services.

The Town of Penetanguishene has made continuous efforts over several years to seek a fair and reasonable resolution to this matter, including multiple delegations with the Ministry of Finance. Despite these efforts, the current system remains, in our view, both outdated and inequitable.

We recognize that Penetanguishene is not alone in facing these challenges. Other municipalities across Ontario may be experiencing similar financial impacts as a result of this outdated program. As part of our ongoing advocacy efforts, we are reaching out to municipalities that receive Heads and Beds PILT funding to gauge interest in participating in a collective discussion. The intent is to determine whether there is a shared municipal interest in pursuing a collaborative advocacy approach with the Provincial Government to seek a complete review of the program and a fair and equitable solution.

If your municipality is interested in taking part in a joint discussion, or if you wish to share your experience on this issue, we welcome the opportunity to connect. Please confirm your municipalities interest by emailing our Executive Assistant, Emily Dermott-Simpson at edermott-simpson@penetanguishene.ca.

Thank you for your time and consideration. We appreciate your leadership and look forward to hearing from you.



Sincerely,

THE CORPORATION OF THE TOWN OF PENETANGUISHENE

Doug Rawson, Mayor
Town of Penetanguishene





COUNCIL RESOLUTION FORM

Date: May 5, 2026 **Disposition:** CARRIED

Moved by: Deputy Mayor D. La Rose **Item No.:** 10 vi.

Seconded by: Councillor G. Vadeboncoeur

Description: Resolution – Heads and Beds In-Lieu of Taxes

RESOLUTION:

WHEREAS the Heads and Beds Payment-in-Lieu of Taxes program was established in 1970 at a fixed rate of \$25 per full-time university student, increased to \$50 in 1973 when hospitals and provincial correctional facilities were included, and last increased in 1987 to \$75 per head/bed; and

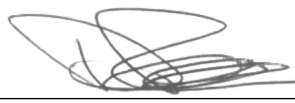
WHEREAS the fixed rate has remained unchanged for nearly four decades and has not kept pace with inflation, which would place the rate at approximately \$180 today; and

WHEREAS the Heads and Beds Payment-in-Lieu of Taxes has also not kept pace with provincially mandated municipal service responsibilities or other Provincial payment-in-lieu programs that are based on property assessment and municipal tax rates; and

WHEREAS the Town of Penetanguishene has formally requested regulatory amendments through multiple delegations with the Ministry of Finance, seeking a fair and reasonable resolution to the current situation, which the Town considers to be unfair and unreasonable; and

WHEREAS the Town is of the opinion that a complete and thorough review of the Heads and Beds Payment-in-Lieu of Taxes program is necessary to ensure municipalities and

Recorded Vote Requested by:		
.....		
	Yea	Nay
S. Marchand		
B. Waters		
G. Vadeboncoeur		
D. La Rose		
B. Desroches		
D. Leroux		
D. Rawson		



MAYOR

Declaration of Pecuniary Interest:

.....
Disclosed his/her/their interest(s), vacated
he/her/their seat(s) abstained from
discussion and did not vote.

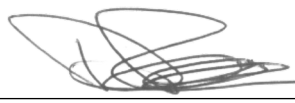


local taxpayers are treated fairly and equitably in relation to the costs associated with provincially owned facilities;

NOW THEREFORE BE IT RESOLVED that the Council of the Town of Penetanguishene direct staff to circulate this resolution to affected municipalities across the Province of Ontario to gauge interest in participating in a collective lobbying initiative regarding the Heads and Beds Payment-in-Lieu of Taxes;

AND BE IT FURTHER RESOLVED that the purpose of this outreach is to determine whether there is shared municipal interest in pursuing collaborative advocacy with the Provincial Government to seek a fair and equitable approach to the Heads and Beds Payment-in-Lieu of Taxes program.

Recorded Vote Requested by:		
.....		
	Yea	Nay
S. Marchand		
B. Waters		
G. Vadeboncoeur		
D. La Rose		
B. Desroches		
D. Leroux		
D. Rawson		



MAYOR

Declaration of Pecuniary Interest:

.....
Disclosed his/her/their interest(s), vacated
he/her/their seat(s) abstained from
discussion and did not vote.



Mattawa Child Care Centre

800 John St

P.O. Box 130

Mattawa, ON P0H 1V0

705-744-0957 / 705-744-5366

info@mattawachildcare.ca

Mayor and Council

Town of Mattawa

160 Water St, P.O Box 390

Mattawa, ON

P0H 1V0

July 23rd, 2026

Dear Mayor Belanger and Council

I would like to begin by sincerely thanking you for bringing our request forward regarding waiving of fees for the Mike Rodden Arena Hall on August 1st and 2nd, 2026, for our Pancake Breakfast Fundraiser. We appreciate that the matter was discussed and given consideration.

That said, I must express my profound disappointment and frustration with the decision to deny the fee waiver. As a non-profit, charitable organization that has served the Mattawa community for over 40 years, the outcome feels disheartening and dismissive of the essential role we play in supporting local families.

After receiving the Council's decision letter dated July 14th, 2026, I took the time to watch the July 13th council meeting to better understand the reasoning behind the denial. I fully appreciate Councillor Levac's position on fiscal responsibility; waiving fees can indeed become costly if not guided by a clear policy. I also agree with Councillor Gardiner's point that without established criteria for eligibility, it becomes difficult to fairly assess and approve requests from non-profit organizations.

However, I feel compelled to clarify the definition and structure of a non-profit licensed childcare centre, particularly in response to Councillor Ross's concerns that she "doesn't know for sure" we are a non-profit because "we charge people daycare fees" and because "DNSSAB is involved and subsidies are given."

A non-profit childcare centre is a licensed facility where all revenues—including parent fees and government funding—are reinvested directly into the program to benefit the children. Unlike for-profit centres, no funds are distributed to owners or shareholders. These centres are governed by volunteer Boards of Directors and operate solely to serve the community.

Core Characteristics of Non-Profit Child Care Centres

- Financial Structure — Any surplus revenue remains within the organization to improve educational resources, upgrade facilities, or retain qualified staff.
- Governance — non-profit centres are legally incorporated and overseen by volunteer Boards of Directors, often made up of parents and community members.
- Quality of Care — Research consistently shows that non-profit centres allocate more of their budget to staff wages, professional development, and maintaining lower child-to-teacher ratios. Our organization's mission has always been to provide high-quality, accessible childcare that strengthens families and supports the well-being of children in Mattawa. Charging fees and receiving DNSSAB funding does not negate our non-profit status; it reflects the financial



Mattawa Child Care Centre

800 John St
P.O. Box 130
Mattawa, ON P0H 1V0
705-744-0957 / 705-744-5366
info@mattawachildcare.ca

realities of delivering regulated, licensed childcare. Fees cover only a portion of operational costs, while DNSSAB funding helps bridge gaps, support affordability, and ensure compliance with provincial standards. Neither source generates profit. Every dollar is reinvested into staffing, programming, safety, nutrition, and maintaining the high-quality environment families rely on.

We were incorporated as a non-profit organization on March 13th, 1986, and later received charitable designation. Given this long-standing history, I would respectfully suggest that when an organization presents a request to Council, councillors take time to familiarize themselves with the organization before a decision is made.

Fundraisers are one of the few opportunities we have to generate additional support for program enhancements, resources, and initiatives that fall outside core funding. Denying a fee waiver for a charitable event directly impacts our ability to provide these added benefits to the community.

Given our decades of service, our charitable designation, and our ongoing commitment to Mattawa families, I respectfully request that future requests be considered with greater understanding and care. Supporting our fundraisers through fee waivers is not merely a financial gesture—it is an acknowledgment of the essential role we play in this community.

We have made the unfortunate decision to cancel our fundraiser; however, I felt it important to address the concerns raised and ensure clarity regarding our status as a non-profit, charitable organization.

Thank you for your time and consideration.

Gayle Widdop

Gayle Widdop, RECE
Executive Director
Mattawa Child Care Centre

Cc; Sheri Wabie
Mattawa Child Care Centre Board of Directors



The Corporation of the Township of Alnwick/Haldimand

PO Box 70, 10836 County Road 2, Grafton, ON K0K 2G0

905-349-2822 / 1-888-685-1464 | info@ahwtp.ca | www.ahwtp.ca

8.3

July 30, 2026

The Right Honourable Mark Carney
Prime Minister of Canada
Office of the Prime Minister
80 Wellington Street
Ottawa, ON K1A 0A2
mark.carney@parl.gc.ca

Dear Right Honourable Mark Carney,

Re: Beacons of Light British Home Children & Child Migrants

Please be advised that the Council of the Corporation of the Township of Alnwick Haldimand passed the following resolution at their July 28, 2026, Municipal Planning/Regular Council Meeting:

RES:20260728-38

That the Township of Alnwick/Haldimand participate in the “Beacons of Light for British Home Children and Child Migrants Tribute”; and

That Council request the Province of Ontario continue to support initiatives that recognize, educate and preserve the history; and

That Council of the Township of Alnwick/Haldimand respectfully urge the Government of Canada to issue a formal public apology to the British Home Children and Child Migrants and their families for Canada’s role in the British Child Migration Scheme; and





The Corporation of the Township of Alnwick/Haldimand

PO Box 70, 10836 County Road 2, Grafton, ON K0K 2G0

905-349-2822 / 1-888-685-1464 | info@ahwtp.ca | www.ahwtp.ca

That this resolution be forwarded to the Prime Minister of Canada, the Leader of the Official Opposition, the Minister responsible for Canadian Heritage, the local Member of Parliament, the Premier of Ontario, the local members of Provincial Parliament, AMO, FCM, and all Ontario municipalities for their consideration and support.

Regards,

Cassidy Sweet

Cassidy Sweet

Deputy Clerk

Township of Alnwick/Haldimand

Encl.

Cc Honourable Pierre Poilievre, Leader of the Official Opposition

Honourable Marc Miller, Minister of Canadian Identity and Culture

Philip Lawrence, Northumberland – Peterborough South

The Honourable Doug Ford, Premier of Ontario

David Piccini, MPP Northumberland – Peterborough South

AMO

FCM

All Ontario municipalities





British Home Children Advocacy & Research Association

CEO Ms. Lori Oschefski
59 Blair Crescent : Barrie, Ontario : L4M 5Y4
info@britishhomechildren.com

Press Release

Regarding: Beacons of Light British Home Children & Child Migrants Sesquicentennial International Tribute

From 1869 right up to 1948, over 100,000 children of all ages were emigrated right across Canada, from the United Kingdom, to be used as indentured farm workers and domestics. Believed by Canadians to be orphans, only two percent truly were. These children, known as the British Home Children ("BHC") and Child Migrants, were sent to Canada by over 50 organizations including the well-known and still working charities: Barnardo's, The Salvation Army, Quarrier's and Fairbridge, to name a few. BHC are an integral part of the fabric of our nation - often, rightfully, called Canada's Nation Builders. Their vast contributions to our country should never be forgotten. Descendants of BHC, number in the millions in Canada alone!

The British Home Children Advocacy and Research Association ("BHCARA") is a Canadian based not for profit organization dedicated to the story of Canada's British Home Children (BHC). Founded in 2012 by Barrie, Ontario's Lori Oschefski, the BHCARA now reaches thousands of people through their Facebook group of over 6,700 members and their mailing list of over 4,000 subscribers. Our website now has over 1 million hits and we have a high media presence. The mandate of the organization is to promote the story of the British Home Children, to advocate for those who no longer have a voice and to provide free research help to those seeking their family histories; often providing closure from painful pasts.

On November 8, 1869 the very first party of BHC arrived in Canada, making 2019 the 150th anniversary of this arrival. The date of September 28th has been chosen for a special international tribute as this date is commemorated nationally as British Home Child Day in Canada; a unanimous passage of MP Guy Lauzon's private member's motion M-133 in the House of Commons, Feb. 7, 2018. This initiative for this tribute started when BHCARA member Kim Crowder approached MS. Oschefski for support in the illumination of the High Level Bridge in her city of Edmonton, Alberta. Since then, many members have become involved reaching out in their communities for support. BHCARA member Tracy Smithers contacted Her Majesty the Queen and received a prompt letter of support back from her!

The BHCARA is asking communities to participate in the "**Beacons of Light for British Home Children and Child Migrants Tribute**" by illuminating memorials, monuments, buildings, City Halls or other areas with the colours of the BHCARA; red, white and blue. Cities and towns are also participating by proclaiming this day as "British Home Child Day" in their community. Some cities are sharing this message on their digital billboards.

The tribute is a symbolic gesture showing these children, in their sesquicentennial year, are not forgotten. Many Canadian and UK cities have agreed to participate with over sixty-five supporters to date, including the iconic Niagara Falls, Toronto's CN Tower, The Northern Lights Display in Vancouver and St. Andrews House - Head Quarters of the Scottish Government in Edinburgh, Scotland. The Town of Midland and Orillia are participating by proclaiming September 28th as BHC Day in their cities. A full listing of our supporters can be viewed at www.britishhomechildren.com.

The BHC are a critical part of our nation's fabric, this country was built on the backs of these children. We would appreciate your support in sharing the news of this important and extraordinary tribute to Canada's Nation Builders. A history of the British Home Children follows.

Very best regards
Lori Oschefski
CEO BHCARA
info@britishhomechildren.com
705-716-1332



The History of The British Home Children

By Roberta Horrox

The British Child Migration Scheme officially started in Canada, in 1869, when Maria Rye arrived with sixty-eight children from England. In Canada, the children from this scheme became known as British Home Children. Maria Rye's idea grew to over fifty organizations sending over 100,000 to Canada between 1869 and 1948. These children ranged from a few months to 18 years of age; being sent to Canada to work as indentured labourers and servants. The child migration scheme was supported by both British and Canadian governments which paid organizations for each child sent, additional bonus fees were paid for sending more children; however, no bonus was paid for children from workhouses. This scheme was viewed as a win-win situation, as Britain reduced the cost of caring for many poor destitute children; while Canada gained cheap labour for a country that was just starting to expand. While many believe the children were orphans this was not the case, as only 2% were true orphans; the majority were from single parent families, most often due to a parent dying or from families that were poor and destitute. Many factors led to Britain having so many poor, destitute people. These children through no fault of their own were caught up in this tragedy. As child migration to Canada came to a halt, it increased to Australia with approximately 7,000 children being sent there. Child migration to Australia ended in 1970s. The major difference was that children sent to Australia were most often institutionalized. New Zealand took in 549 child migrants, with fewer children being sent to Zimbabwe (Rhodesia) and Cape of Good Hope Colony in South Africa.

In Canada, while some of the children were treated well, most were seen as nothing more than cheap labour, some suffered abuse; some cases of horrific abuse resulted in death. Whether these children were treated well or abused one thing in common is the feeling of loss; loss of family, friends, country and culture. Some were sent to homes that didn't speak English. Often told by sending agencies that they were unwanted, uncared for, or that their parents had died, while their parent(s) were told they were adopted by good British families. If siblings arrived in Canada together they were more often than not separated once they got here. Although checks were supposed to take place on a regular basis, things fell short due to vast number of children, lack of enforcement, shortage of inspectors, the immense distance, and difficulty traveling to remote places in order to perform the checks on the children. When inspectors did visit, the children didn't necessarily get to speak to, or even see, the inspector; and if they did it often occurred with the master present. Therefore the children would hide the truth for fear of being reprimanded or further abuse.

Many British Home Children were stigmatized by members of the communities they came to live in, often being told they were street rats, guttersnipes and a multitude of other derogatory terms. If a British Home Child lived in a community and something bad happened, usually a British Home Child was blamed. They had no one to turn too, no one to stick up for them, they suffered in silence. As a survival mechanism they shut down, blocking memories; they became silent of their trauma, silent of any abuse; silent and ashamed of their past, and their lives as British Home Children. Most carried this stigmatism throughout their lives, refusing to tell even their immediate family where they had come from. Some children had their names changed or spelling of names became corrupted, while some were too young to know their correct names, birthday dates, or the names of their parents. These children were not given the necessary documents to prove who they were; this became an issue when they became older wanted to travel, or needed proof of identity such as applying for pension. The children were promised an education, the vast majority did not receive the education promised. Silently and unwittingly aspects of their traumatic experiences were often passed down to their children. For instance, as a corruption of their BHC experience, when they became older with families of their own they were unable to show love or affection for their own children. During WWI nearly every eligible British Home Boy voluntarily signed up for the Canadian Expedition Force; 1,000 Home Boys paid the ultimate sacrifice. The most common date of death was April 9, 1917, the first day of the Battle of Vimy Ridge.

In Nov 2009, then Australian Prime Minister Kevin Rudd, issued an apology for their role in the Child Migration Scheme; then in Feb 2010, British Prime Minister Gordon Brown issued an apology for Britain's role. In Canada, Canadian Parliament declared 2010 Year of the British Home Child. On Feb 16, 2017 the Canadian House of Commons issued an apology and on Feb 7, 2018 MP Guy Lauzon's private member's motion M-133 was unanimously passed making Sept 28th, National British Home Child Day in Canada. To date our prime minister has not issued an official apology on behalf of the government.



On January 31, 2019, the Government of the United Kingdom issued a press release entitled “Ex-Gratia Payment Scheme for former British Child Migrants” to compensate former child migrants that were still alive on March 1, 2018, “in recognition of the fundamentally flawed nature of the historic child migration policy”. In a background Statement, the Independent Inquiry into Child Sexual Abuse Interim (UK) report stated, “The Government has long acknowledged and accepted, assessment at the time of the national apology in 2010 and went further, calling it a ‘shameful episode of history’ and this failure in the first duty of a nation, which is to protect its children”. For the Child Migrants sent to Canada this payment is much too late, as so few are still living.

BHC organizations in Canada, and Child Migrant organizations in Australia and the UK that have been formed to give voices to all British Child Migrants. These organizations were formed to help educate the public on The British Child Migration Scheme, as well as help descendants search and reconnect with lost family members. Of note, “The Guest Children” who were children sent to Canada by their parents for protection during the war are not part of the British Child Migration Scheme. The two are entirely different, but often misconstrued.

With this year being the 150th anniversary of British Home Children in Canada; work continues to give these children their voices.

The following website is an excellent resource: British Home Child Advocacy and Research (BHCARA) - CEO Lori Oschefski website <https://www.britishhomechildren.com> BHCARA also has a facebook group



MISSISSAUGA

RESOLUTION 0147-2026
adopted by the Council of
The Corporation of the City of Mississauga
at its meeting on June 24, 2026

0147-2026 Moved by: Councillor N. Hart

Seconded by: Councillor C. Fonseca

WHEREAS women and children experiencing intimate partner violence rely on emergency shelters as a critical component of their safety, recovery, and transition to stable housing;

WHEREAS adequate lengths of stay in emergency shelters are often necessary to support safety planning, access to social services, legal supports, mental health resources, and housing stabilization;

WHEREAS funding formulas and service benchmarks directly influence shelter capacity, operations, and the ability of service providers to meet community needs;

Whereas The City of Mississauga declared Intimate Partner Violence an epidemic on September 13th 2023;

WHEREAS municipalities across Ontario utilize varying approaches to shelter funding and length-of-stay expectations, providing opportunities for benchmarking and best-practice review;

WHEREAS any reductions to funding based on the formulas may have unintended consequences on service levels and the availability of supports for individuals fleeing intimate partner violence;

THEREFORE BE IT FURTHER RESOLVED THAT the Mayor, on behalf of Council, write to the Premier of Ontario, the Minister of Children, Community and Social Services, the Minister of Municipal Affairs and Housing, and the local Members of Provincial Parliament requesting a provincial review of benchmarking, funding formulas, and length-of-stay standards for emergency shelters serving women and children experiencing intimate partner violence, with a view to ensuring adequate shelter stays and preventing reductions in funding that could negatively impact service delivery and client outcomes;

AND BE IT FURTHER RESOLVED THAT a copy of this resolution be forwarded to the Premier of Ontario, the Minister of Children, Community and Social Services, the Minister of Municipal Affairs and Housing, local MPPs, the Association of Municipalities of Ontario (AMO), and all Ontario municipalities for their information and consideration.

Recorded Vote	YES	NO	ABSENT	ABSTAIN
Mayor C. Parrish				
Councillor S. Dasko	X			
Councillor A. Tedjo	X			
Councillor C. Fonseca	X			
Councillor J. Kovac	X			
Councillor N. Hart	X			
Councillor J. Horneck	X			
Councillor D. Damerla	X			
Councillor M. Mahoney	X			
Councillor M. Reid	X			
Councillor S. McFadden	X			
Councillor B. Butt	X			

Carried (11, 0)



PORT COLBORNE

Legislative Services

Municipal Offices: 66 Charlotte Street
Port Colborne, Ontario L3K 3C8 • www.portcolborne.ca

T 905.228.8031 F 905.834.5746

E charlotte.madden@portcolborne.ca

July 17, 2026

Email: premier@ontario.ca

The Honourable Doug Ford
Premier of Ontario
Legislative Building, Queens Park
Toronto, ON M7A 1A1

Dear Honourable Doug Ford:

Re: City of Port Colborne Support the City of Mississauga requesting a Provincial Review of Benchmarking, Funding Formulas, and Length-of-Stay Standards for Emergency Shelters Serving Women and Children Experiencing Intimate Partner Violence

Please be advised that, at its meeting of July 14, 2026 the Council of The Corporation of the City of Port Colborne supported the resolution received from the City of Mississauga regarding a Provincial Review of Benchmarking, Funding Formulas, and Length-of-Stay Standards for Emergency Shelters Serving Women and Children Experiencing Intimate Partner Violence.

The correspondence is attached for your consideration.

Sincerely,

Charlotte Madden
City Clerk

ec: The Honourable Michael Parsa, Minister of Children, Community and Social Services
The Honourable Rob Flack, Minister of Municipal Affairs and Housing
The Association of Municipalities of Ontario
Ann-Marie Norio, Regional Clerk, Niagara Region
Local MPPs – Jeff Burch, Wayne Gates, Sam Oosterhoff, Jennifer Stevens
All Ontario Municipalities



**TOWNSHIP OF
BRUDENELL, LYNDOCH AND RAGLAN**

42 Burnt Bridge Road, PO Box 40
Palmer Rapids, Ontario K0J 2E0
TEL: (613) 758-2061 · FAX: (613) 758-2235

July 8, 2026

Ministry of Municipal Affairs and Housing
College Park, 17th Floor
777 Bay Street
Toronto, ON M7A 2J3

RE: Provincial Bill 100 – Better Regional Governance Act, 2026

Hon. Rob Flack,

Please be advised that at the Regular Council Meeting on July 8th, 2026, Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan passed the following resolution, supporting the resolution from the Township of Springwater.

Resolution No: 2026-07-08-13
Moved by: Councillor Keller
Seconded by: Councillor Banks

“Be It resolved that the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan support the Township of Springwater’s resolution regarding Provincial Bill 100 – Better Regional Governance Act, 2026 as attached.

And further that this resolution be forwarded to the Minister of Municipal Affairs and Housing, Renfrew Nipissing Pembroke MPP, Association of Municipalities of Ontario, County of Renfrew, and all municipalities in Ontario.”

Carried.

Sincerely,

Tammy Thompson
Deputy Clerk
Township of Brudenell, Lyndoch and Raglan

May 7, 2026

Sent via email: minister.mah@ontario.ca

Ministry of Municipal Affairs and Housing
College Park, 17th Floor
777 Bay Street
Toronto, ON M7A 2J3

RE: Provincial Bill 100 – Better Regional Governance Act, 2026

Please be advised that at its Regular meeting on May 6, 2026, Council of the Township of Springwater passed the following resolution:

Resolution C203-2026

Moved by: Deputy Mayor Cabral
Seconded by: Councillor Moore

Whereas Bill 100, the Better Regional Governance Act, 2026, introduced in the Legislative Assembly of Ontario, proposes significant changes to the governance structure of upper-tier regional municipalities, including the County of Simcoe; and,

Whereas the proposed legislation would authorize the Minister of Municipal Affairs and Housing to appoint the Warden of the County of Simcoe, rather than maintaining the longstanding practice of selection by County Council; and,

Whereas the County of Simcoe is comprised of 16 member municipalities, each represented at County Council, forming a governance model rooted in local representation and accountability to residents; and,

Whereas residents expect that those exercising authority over local decision-making are accountable to the communities they serve, and not appointed by or primarily aligned with the provincial government; and,

Whereas Bill 100 proposes a reduction in County Council composition and introduces the potential for provincially regulated weighted voting, creating uncertainty regarding equitable representation among member municipalities; and,

Whereas the Province has indicated its intention to extend "Strong Chair" powers to the Warden of the County of Simcoe, thereby concentrating decision-making authority in a single office; and,

Whereas such concentration of authority may alter the balance of municipal governance and reduce the role of council-based decision-making; and,

Whereas the introduction of Strong Chair powers at the upper-tier level may give rise to governance challenges where alignment between the Head of Council, Council, and the communities they serve is not maintained; and,

Whereas municipal professional associations have cautioned that such a governance model may place senior municipal staff in a difficult position that may undermine their neutrality and professionalism, and there continues uncertainty and concern among residents regarding the concentration of authority in a single office and the reduced role of councils; and,

Whereas the Township of Springwater has previously expressed opposition to the expansion of "Strong Mayor" powers and has consistently supported transparent, accountable, and locally driven governance structures that respect the role of elected councils and reflect the interests of residents.

Now Therefore Be It Resolved That:

The Council of the Township of Springwater opposes Bill 100, the Better Regional Governance Act, 2026, in its current form; and,

That Council opposes the appointment of the Warden of the County of Simcoe by the Province, and affirms that the Warden should continue to be selected through a process that ensures accountability to the residents of Simcoe County; and,

That Council opposes the extension of "Strong Chair" powers to the Warden of the County of Simcoe, given the significant shift in governance authority and its potential impacts on local democracy, council function, and municipal administration; and,

That Council expresses concern regarding the potential introduction of provincially regulated weighted voting rules, and the absence of a clearly defined framework ensuring fair and equitable representation for all member municipalities; and,

That the Government of Ontario be requested to amend Bill 100 to preserve local democratic authority, maintain council-based governance structures, and ensure that upper-tier municipal leadership remains accountable to local councils and communities; and,

That the Government of Ontario be further requested to undertake meaningful consultation with affected municipalities, including the County of Simcoe and its 16 member municipalities, prior to advancing any legislative or regulatory changes impacting municipal governance; and,

That this resolution be circulated to the Minister of Municipal Affairs and Housing, Members of Provincial Parliament, the Association of Municipalities of Ontario, the County of Simcoe, and all Ontario municipalities, for their consideration; and,

That this resolution also be shared with local media outlets to reflect community concerns and to clearly communicate the Township of Springwater's position to its residents.

Carried

Thank you for your attention in this matter.

Yours Truly,



Renée Ainsworth

Deputy Chief Administrative Officer/Director of Corporate Services

renee.ainsworth@springwater.ca

cc. Simcoe County Council, clerks@simcoe.ca
Association of Ontario Municipalities resolutions@amo.on.ca
Members of Provincial Parliament
All Ontario Municipalities



Registration is now open for SNOED 101 // L'inscription pour SNOED 101 est maintenant ouverte

1 message

FONOM Office/ Bureau de FONOM <fonom.info@gmail.com>
Cc: Paula Haapanen <phaapanen@northernpolicy.ca>
Bcc: clerk@mattawa.ca

Mon, Jul 27, 2026 at 1:39 PM

Good afternoon,

The Federation of Northern Ontario Municipalities (FONOM) is pleased to share an upcoming professional development opportunity that supports one of our shared priorities, building stronger, more resilient communities through economic development.

The Northern Policy Institute (NPI) is once again offering the **Sustainable Northern Ontario Economic Development (SNOED) 101** course this fall.

Northern Ontario's economy is changing. While our resource industries remain vital to our future, communities are also adapting to new challenges, including workforce shortages, changing global markets, technological advances, climate impacts, and population trends. Building sustainable local economies will require innovation, collaboration, and strong local leadership.

SNOED 101 (see below) was developed specifically for Northern Ontario and provides participants with a deeper understanding of the unique opportunities and challenges facing our region. The course explores practical approaches that communities can use to strengthen their local economies and take a more active role in shaping their future.

The course is well suited for:

- Municipal elected officials
- CAOs and municipal staff
- Economic development officers
- Community leaders
- Anyone interested in supporting economic growth in Northern Ontario

FONOM encourages municipalities and economic development professionals across Northeastern Ontario to consider participating. Investing in local knowledge and leadership today will help strengthen our communities and contribute to a more diversified and sustainable Northern Ontario economy for years to come.

For additional information or to register, please visit:

[SNOED 101 Course Information](#)

For questions, please contact **Paula Haapanen** at phaapanen@northernpolicy.ca.

We encourage interested participants to register early, as space in the program is limited.

Sincerely, Mac

**REGISTRATION
NOW OPEN**

We're accepting
registrations for the
SNOED 101 course
for fall 2026

**INSCRIPTION
OUVERTE**

Nous acceptons des
inscriptions pour le
cours SNOED 101 de
l'automne 2026.

Le message en français suivra ci-dessous

Northern Policy Institute (NPI) is once again proud to organize the *Sustainable Northern Ontario Economic Development (SNOED) 101* course in fall 2026.

Economic development is more than cutting trees and digging holes. Minerals are finite, forests are threatened by climate change and the industry is subject to frequent trade restrictions. Commodity prices fluctuate, technology reduces employment, distance drives up cost, a scattered population stretches services and taxes are high. Important decisions about business, labour, media, education, investment and politics are usually made elsewhere.

Sustainability requires innovation, collaboration, education, courage and determination.

SNOED 101 was created to help participants better understand the circumstances facing Northern Ontario and learn how communities can take greater responsibility for shaping their own economic future.

Other details of note about the course:

- Virtual
- 12 weeks long
- If you complete the final capstone project, the course earns you 10 credits of the 45 required for certification by the Economic Developers Association of Canada
- SNOED 101 is offered in English. The French language DEDNO 101 course will be offered in early 2027.
- Dates: Online on Wednesdays from 3 pm to 6 pm, from Sept 16 to December 2nd 2026
- A minimum of 8 students is required to run the course. A maximum of 20 will be accepted on a first come, first served basis.
- Registration closes Friday 11 September 2026 at 11:55 pm

For more information visit our website <https://snoed.ca/> or contact Paula Haapanen at phaapanen@northernpolicy.ca

Register here

Institut politique du Nord (IPN) est une nouvelle fois fier d'organiser la formation *Sustainable Northern Ontario Economic Development (SNOED) 101* à l'automne 2026.

Le développement économique est plus que couper des arbres et creuser des trous. Les minéraux sont limités, les forêts sont menacées par le changement climatique et l'industrie est sujette à des restrictions commerciales fréquentes. Les prix des matières premières fluctuent, la technologie réduit l'emploi, la distance augmente le coût, une population dispersée étire les services et les impôts sont élevés.

Les décisions importantes concernant les affaires, le travail, les médias, l'éducation, les investissements et la politique sont généralement prises ailleurs.

La durabilité nécessite de l'innovation, de la collaboration, de l'éducation, du courage et de la détermination.

Le cours SNOED 101 a été créé pour aider les participants à mieux comprendre les enjeux auxquels est confronté le Nord de l'Ontario et à découvrir comment les collectivités peuvent s'impliquer davantage dans la construction de leur propre avenir économique.

Autres informations pertinentes sur le cours :

- En ligne
- 12 semaines de durée
- Si vous terminez le projet final, le cours vous rapporte 10 crédits sur les 45 nécessaires pour la certification par l'Association des développeurs économiques du Canada
- SNOED 101 est offert en anglais seulement. Le cours DEDNO 101 en français sera offert au début de 2027.
- Dates : Virtuellement les mercredis de 15 h à 18 h, du 16 septembre au 2 décembre 2026
- Un minimum de 8 étudiants est requis pour que le cours ait lieu. Un maximum de 20 étudiants sera accepté, selon le principe du "premier arrivé, premier servi"
- L'inscription terminera vendredi 11 septembre 2026 à 23h55

Pour plus d'informations, visitez notre site web <https://snoed.ca/fr/ou> contactez Paula Haapanen à phaapanen@northernpolicy.ca

Inscrivez-vous ici

Northern Policy Institute, Timmins, Thunder Bay, Ontario

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FOR IMMEDIATE RELEASE

FONOM Welcomes Northern Shield Energy Corridor as an Opportunity for Northern Ontario and Canada

July 6, 2026 – North Bay, ON – The Federation of Northern Ontario Municipalities (FONOM) welcomes today's announcement by Ontario Premier Doug Ford and Alberta Premier Danielle Smith identifying the proposed route for the Northern Shield Energy Corridor.

FONOM believes the proposed corridor represents an important opportunity to strengthen Canada's economy, improve energy security and reinforce Northern Ontario's role in supporting nation-building infrastructure.

"Today's announcement demonstrates the growing recognition that Canada's future economic prosperity depends on building major infrastructure entirely within our own borders," said FONOM President Dave Plourde. "Northern Ontario has long been a strategic transportation and resource corridor, and initiatives like the Northern Shield Energy Corridor further reinforce the importance of investing in our region."

FONOM noted that Northern Ontario is already central to Canada's mining, forestry, energy and transportation sectors. As new energy, critical mineral and industrial projects advance, investments in supporting infrastructure will become increasingly important.

"Building an energy corridor is only one part of the equation," Plourde added. "To fully realize its economic potential, governments must continue investing in the transportation, housing, skilled workforce, broadband and municipal infrastructure that allows communities to grow and support major projects."

FONOM has consistently advocated for strategic investments in Highway 11 and Highway 17, recognizing these corridors as nationally significant transportation routes that support trade, resource development, emergency response, tourism and supply chains across Canada.

"The discussion surrounding this project further strengthens the case for continued investment in Northern Ontario's transportation network," said Plourde. "If Canada is serious about nation-building, it must ensure the highways, communities and infrastructure that connect our country are ready to support that vision."

FONOM also recognizes the importance of meaningful consultation and partnership with Indigenous communities as the feasibility study progresses and supports opportunities for Indigenous participation and long-term economic development.

The Federation looks forward to working collaboratively with the provincial and federal governments, Indigenous partners, municipalities and industry as planning continues.

"Projects of this scale have the potential to create lasting economic opportunities for Northern Ontario," said Plourde. "By working together, we can strengthen Canada's economy while creating new opportunities for our northern communities and future generations."

-30-

Dave Plourde, President,
Federation of Northern Ontario Municipalities
705-335-1615 | fonom.info@gmail.com



Via: minister.mecp@ontario.ca

Honorable Todd McCarthy

Subject: Request for Review of Extended Producer Responsibility for One-Pound Single-Use Propane Cylinders

Dear Sir,

I am writing to request that the Ministry of the Environment, Conservation and Parks and the Resource Productivity & Recovery Authority (RPRA) undertake a review of the current regulatory framework governing one-pound single-use propane cylinders sold in Ontario.

Consumers purchasing these cylinders pay environmental stewardship or producer responsibility costs at the point of sale with the expectation that an appropriate end-of-life management system exists. In practice, however, accessible return and recycling opportunities for these cylinders are extremely limited across many parts of the province. Most retail locations that sell the cylinders do not accept them back, and consumers are often left with few or no practical disposal options.

As a result, municipalities have become the default managers of these products. Municipal waste facilities bear the responsibility, cost, and safety risks associated with collecting, storing, and managing these pressurized cylinders despite not being the producers or distributors of the product. Improper disposal also creates significant operational hazards at material recovery facilities, transfer stations, and landfills, including the risk of fires and equipment damage.

This situation appears inconsistent with the principles of Extended Producer Responsibility (EPR), which are intended to shift the financial and operational responsibility for post-consumer products from municipalities and taxpayers to producers. When consumers contribute to environmental handling costs at the time of purchase, there should be a convenient, accessible, and effective collection system available to ensure the product is managed responsibly at the end of its useful life.

I respectfully request that the Ministry and RPRA review the current requirements applicable to one-pound propane cylinders and consider the following:

- Assess whether the existing producer responsibility system provides sufficient and accessible return opportunities for consumers throughout Ontario.
- Evaluate whether the fees collected from consumers are being used to establish an effective province-wide collection and recycling network.





- Require producers and retailers to provide convenient and publicly accessible take-back locations wherever these products are sold.
- Review whether municipalities are being unfairly burdened with the costs and liabilities associated with managing these products.
- Consider regulatory amendments to strengthen producer accountability and ensure the objectives of Ontario's circular economy and waste diversion policies are being achieved.

Municipalities should not be left to absorb the financial costs, operational challenges, and public safety risks associated with products for which producers have collected environmental stewardship fees. A well-functioning producer responsibility system should ensure that consumers have practical disposal options and that municipalities are not forced to subsidize the end-of-life management of these products.

I appreciate your consideration of this matter and would welcome the opportunity to discuss this issue further or provide examples of the challenges municipalities continue to face regarding the management of one-pound propane cylinders.

Thank you for your attention to this important issue.

Sincerely,

Nancy Carrol
CAO/Clerk-Treasurer
Tudor and Cashel Township

Cc: Resource Productivity & Recovery Authority (RPR): registry@rpra.ca
Premier Doug Ford: Premier@ontario.ca
All municipalities





REGULAR COUNCIL MEETING

RESOLUTION

Tuesday, July 14, 2026

Resolution # RC26143	Meeting Order: 5
Moved by: 	Seconded by: 

WHEREAS Ontario's publicly funded hospital system provides essential health care services to residents across the Province, including those living in rural, northern, and remote communities; and

WHEREAS the Canadian Centre for Policy Alternatives (CCPA), in its report *Failure by Design*, identifies that Ontario hospitals are significantly underfunded compared to the growing demand for health care services, with rural and northern hospitals experiencing disproportionate impacts; and

WHEREAS increasing emergency department wait times, prolonged hospital admission delays, staffing pressures, and limited hospital capacity continue to affect the delivery of timely and accessible health care for Ontario residents; and

WHEREAS residents of the Municipality of Wawa rely on a strong and sustainable rural health care system, and adequate provincial funding is essential to ensure hospitals can continue to provide safe, high-quality care close to home; and

WHEREAS the Council of the Town of Northeastern Manitoulin and the Islands has requested municipalities across Ontario support its call for increased provincial investment in hospital funding;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Municipality of Wawa supports Resolution No. 133-06-2026 passed by the Town of Northeastern Manitoulin and the Islands requesting that the Province of Ontario provide immediate and sustained funding to improve hospital finances and capacity; and

BE IT FURTHER RESOLVED THAT the Council of the Corporation of the Municipality of Wawa urges the Province of Ontario to implement the recommendations identified in the Canadian Centre for Policy Alternatives' report *Failure by Design*, including an immediate investment of \$3.2 billion in Ontario's hospital system, supported by annual funding increases of 6 percent thereafter to address increasing health care costs and demand; and



The Corporation of the Municipality of Wawa

REGULAR COUNCIL MEETING

RESOLUTION

BE IT FURTHER RESOLVED THAT copies of this resolution be forwarded to:

- The Honourable Doug Ford, Premier of Ontario;
- The Honourable Sylvia Jones, Deputy Premier and Minister of Health;
- Michael Mantha, MPP for Algoma-Manitoulin;
- The Association of Municipalities of Ontario (AMO);
- The Ontario Hospital Association (OHA);
- The Town of Northeastern Manitoulin and the Islands; and
- All Ontario municipalities, with a request for their consideration and support.

RESOLUTION RESULT		RECORDED VOTE		
☒	CARRIED	MAYOR AND COUNCIL	YES	NO
☐	DEFEATED	Mitch Hatfield		
☐	TABLED	Cathy Cannon		
☐	RECORDED VOTE (SEE RIGHT)	Melanie Pilon		
☐	PECUNIARY INTEREST DECLARED	Jim Hoffmann		
☐	WITHDRAWN	Joseph Opato		

Disclosure of Pecuniary Interest and the general nature thereof.

- ☐ Disclosed the pecuniary interest and general name thereof and abstained from the discussion, vote and influence.

Clerk: _____

MAYOR – MELANIE PILON	CLERK – MAURY O'NEILL



Amy Leclerc <amy.leclerc@mattawa.ca>

Fwd: Mattawa Voyageur Days - 2026 - After Action Report

1 message

Paul Laperriere <paul.laperriere@mattawa.ca>

Tue, Aug 4, 2026 at 4:07 PM

To: Amy Leclerc <clerk@mattawa.ca>, Sabrina Poullas <sabrina.poullas@mattawa.ca>, Dexture Sarrazin <dexture.sarrazin@mattawa.ca>, Melody Byers <melody.byers@mattawa.ca>, Sheri Wabie <sheri.wabie@mattawa.ca>, Bonnie Thur <finance@mattawa.ca>

FYI

Amy/Sab can we please include as correspondence?

----- Forwarded message -----

From: **Hardwick, Scott (OPP)** <Scott.Hardwick@opp.ca>

Date: Tue, Aug 4, 2026 at 3:39 PM

Subject: Mattawa Voyageur Days - 2026 - After Action Report

To: Paul Laperriere <paul.laperriere@mattawa.ca>

Cc: Kraemer, Andrew (OPP) <Andrew.Kraemer@opp.ca>

Hi Paul,

As promised, I wanted to share with you the After-Action-Report that we generally prepare after a large-scale event. The purpose of this is to determine what worked well and identify areas that could use some improvement. The event ran very smoothly from our perspective with minimal incidents.

As mentioned in our planning meeting, we provided several assets to this event over and above the 4 paid duty members over the course of the weekend. These assets included the following:

- Mobile Support Unit
- 2 Emergency Response Team Members
- 1 Traffic Incident Management and enforcement member
- 2 Community Directed Patrol Enforcement members (Traffic Management / Marine Enforcement)
- 2 Auxiliary members
- 1 Community Engagement Officer with 1 summer student

For us, the success of Voyageur Days is measured by public safety. By placing these extra resources in the area increased our visibility substantially as well as our ability to respond to an incident. As a result, our incidents were few and far between. You and your team once again did a great job planning and executing another successful event.

As well, on our paid duty reports, the Town of Mattawa will **not** be charged for vehicles for the paid duty members.

If you have any questions or concerns, don't hesitate to reach out.

Scott Hardwick

A/S/Sgt. #10302

Acting Operations Manager

Ontario Provincial Police

North Bay Detachment

W: 705-495-3878

C: 705-471-5527



AAR - Voyageur Days.docx
282K

**ONTARIO PROVINCIAL POLICE
AFTER ACTION REPORT (AAR)
Voyageur Days**

Event Name	Voyageur Days
Location	Mattawa ON.
Dates	2026/07/24 - 2026/07/26
Prepared By	SGT WEATHERILL #14914
Date Prepared	2026/07/29
Occurrence #	E261056056/ E261061738/ E261067237

Executive Summary

The Ontario Provincial Police provided policing services for the 27th Annual Mattawa Voyageur Days Festival, held at Explorer's Point in the Town of Mattawa. The event was expanded to three full evenings of live musical entertainment and family-oriented daytime activities, culminating with a fireworks display on the final evening. Attendance throughout the weekend was estimated to be between 2,000 and 5,000 patrons.

The festival generated a significant influx of visitors to the Mattawa area, resulting in increased pedestrian and vehicle traffic throughout the community.

Prior to the event, concerns were identified based on previous years' experiences, including inadequate security staffing, poor crowd management practices, overservice of alcohol, and the admission of intoxicated persons into the licensed event area. Through collaborative planning involving event organizers, AGCO, and the OPP, several proactive measures were implemented to enhance overall safety and security.

The primary policing objective was to maintain public safety through high visibility enforcement, proactive engagement, and strategic deployment of resources. Enforcement initiatives focused on compliance with the LLCA, TPA, HTA, and Criminal Code, while also emphasizing impaired driving prevention through education, Mandatory Alcohol Screening, and targeted RIDE initiatives.

The operational plan included the deployment of the following for each day:

- 1 Sergeant dedicated to the event for overall supervision
- 2 Emergency Response Team (ERT) members
- 1 Traffic Incident Management and Enforcement member
- Marine Patrol members
- Mobile Support Unit (MSU).
- 2 Auxiliary members
- Community Engagement officer

- Four paid duty members

The MSU was positioned adjacent to the main festival entrance and served as both an operational command and member support location throughout the event. Additional enforcement and visibility patrols were conducted within the festival grounds, adjacent campgrounds, local roadways, and waterfront areas.

Overall, the operation successfully met its public safety objectives. Strong coordination between OPP resources, event organizers, security personnel, and partner agencies contributed to a safe and well-managed event environment. High-visibility policing, proactive enforcement, and positive community engagement helped mitigate the risks associated with large crowds, alcohol consumption, and increased traffic volumes.

Event Overview

The 27th Annual Mattawa Voyageur Days Festival was held at Explorer's Point in the Town of Mattawa over a three-day period. The event featured live musical performances, family activities, licensed alcohol service, camping, and fireworks display. Attendance was estimated between 4,000 and 5,000 patrons, resulting in increased pedestrian and vehicle traffic throughout the community.

Previous years identified concerns related to security, alcohol management, and impaired driving. As a result, the OPP worked closely with event organizers and regulatory partners to enhance public safety measures for the 2026 event.

Operational Objectives

Ensure public safety through officer presence and enforcement.

Operational objectives were to:

- Maintain a high-visibility police presence.
- Enforce the LLCA, TPA, HTA, and Criminal Code.
- Conduct strategic RIDE initiatives to deter impaired driving.
- Utilize Mandatory Alcohol Screening, ALPR, and in-car camera technology.
- Monitor licensed areas and address alcohol-related issues.
- Engage with the public and event stakeholders to promote safety.

Planning Phase

Pre-event planning was conducted with festival organizers, AGCO representatives, and OPP personnel. Discussions focused on addressing historical concerns related to security, overservice of alcohol, intoxicated patrons, and traffic management.

An operational plan was developed emphasizing proactive enforcement, high-visibility patrols, impaired driving deterrence, and coordination with event security and community partners.

Resources Deployed – Each day

- 1 Sergeant for overall supervision
- 2 Emergency Response Team (ERT) members
- 1 Detachment Traffic Management Member
- 2 Traffic (TIME) members
- Marine Unit
- Mobile Support Unit (MSU)
- 2 Auxiliary members
- Community Engagement Officer
- 4 Paid duty members

The MSU was deployed at the festival entrance and served as a centralized operational and member support location throughout the event.

Operational Activities

- High-visibility foot and vehicle patrols conducted throughout the festival grounds and surrounding community.
- Strategic RIDE initiatives established on routes entering and exiting Mattawa.
- Mandatory Alcohol Screening is utilized to identify and deter impaired drivers.
- Enforcement conducted under the LLCA, TPA, HTA, and Criminal Code.
- Licensed areas monitored in partnership with event organizers and security personnel.
- Marine Unit conducted patrols on local waterways.
- Community engagement activities undertaken with festival attendees, vendors, and organizers to promote public safety.



ONTARIO PROVINCIAL POLICE Regional Operational Analyst Program

Protected A

Low Sensitivity

Routine Information requiring protection. This report and the information contained therein is for the attention of any law enforcement agency and may be disseminated at the discretion of the recipient.

INVESTIGATIVE QUERY REPORT – Mattawa Voyageur Days

Region: NER
Detachment: North Bay

File #: 2026-4A-ROA-274
Occurrence #: RM26003300

Author: R. Haworth
Report Date: 30Jul26

Overview

This report was prepared for Sgt Joey Weatherill of the North Bay OPP detachment with the purpose of providing statistical for the completion of an After-Action Report regarding occurrences in the Mattawa detachment area over the 2026 Voyageur Day weekend (July 24-26).

Results

Occurrences:

Mattawa Detachment had a total of 75 occurrences between July 24 – 26 in 2026.

- Saturday accounted for the highest proportion of occurrences, representing 39% of the total
- The 1000-1100 hour recorded the greatest concentration of occurrences, accounting for 13%
- Occurrences were more prevalent during day shift hours than night shifts, with 75% occurring on dayshift

The table below provides a breakdown of occurrences by type and time of day. Day shift periods (0700-1900) are highlighted in yellow, while night shift periods (1900-0700) are highlighted in grey to illustrate the distribution of occurrences across shifts.

	00	01	03	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	23	Total
Fri					1	2	1	4	1	1		1	1	1	1	2	2	1		1	19
911 call/911 hang-up																	1				1
Animal complaint									1												1
Community services												1	1								2
eTicket - Vehicle					1		2	1	3							1					8
Marine										1											1
Neighbour dispute [8547]																	1				1
Noise complaint																			1		1
Police assistance															1						1
Police information																	1				1
R.I.D.E. [8870]																1					1
Unwanted person [8546]										1											1
Sat	2	3				1		5	3	1		3	1		3	1	2	2	1	1	29
Ambulance Assistance [8860.0020]															1			1			2
Community services									1	1		1			1						4
Escort								1													1
eTicket - Vehicle								2	2			1				1	1	1			8
Fire																			1		1
Liquor Licence Control Act															1						1
Neighbour dispute [8547]								1													1
Noise complaint	1	1																			2
Police information												1									1
R.I.D.E. [8870]	1	1				1		1													4
Suspicious person [8507]																	1				1
Traffic complaint											1										1
Trespass to property act [8560]																				1	1
Unwanted person [8546]		1																			1
Sun			1	1	1	4	3	4		3	1	4	2	2	1						27
Community services										1		1	1	1							4
eTicket - Vehicle						3	3	3		2		1	1	1							14
Family dispute [8888]				1																	1
R.I.D.E. [8870]					1	1									1						3
Traffic enforcement - H.T.A.											1	1									2
Traffic hazard - Vehicle/Debris/Animal/Pedestrian [8894]			1																		1
Unwanted person [8546]								1													1
Weapons												1									1
Total	2	3	1	1	2	5	5	10	7	5	2	7	4	3	5	3	4	3	1	2	75

Table 1: Mattawa 2026 Occurrences by Day, Type & Hour

Charges:

A review of the 75 occurrences in 2026 identified 27 occurrences that generated 37 charges, all from eTickets.



ONTARIO PROVINCIAL POLICE

Regional Operational Analyst Program

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Low Sensitivity

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Dissemination List

- Sgt Joey Weatherill – North Bay OPP
- D/Sgt Hilary Bartley – NER Intel Unit

Methodology

All searches were completed by ROA R. Haworth on 30July26.

- Niche RMS – Advanced Occurrence Search ○
Duty Location: 4I10
 - Reported Time: 24Jul26 – 26Jul26
- Occurrences were imported to Microsoft Excel for temporal analysis and Clearance Status

Sources

- Niche RMS 2

Traffic Management Assessment

Traffic management plans were implemented to address the increased volume of vehicle and pedestrian traffic associated with the 27th Annual Mattawa Voyageur Days Festival. OPP members conducted proactive traffic enforcement and strategic patrols throughout the event to promote roadway safety and facilitate the safe movement of attendees entering and exiting the Town of Mattawa.

Successes

- Traffic flow into and out of the event grounds remained smooth throughout the weekend.
- Strategic RIDE initiatives were conducted at key ingress and egress routes.
- High-visibility police presence contributed to voluntary compliance with traffic laws.
- No significant traffic disruptions or prolonged road closures were required.
- Coordination between OPP members, event organizers, and security personnel assisted with pedestrian and vehicle movement during peak attendance periods.

Challenges

- Increased vehicle congestion was observed during event closing times, particularly following nightly performances.
- Elevated pedestrian traffic in the vicinity of the festival grounds required increased officer attention to ensure safe roadway crossings when the scheduled events ended.
- Limited parking availability during peak attendance periods resulted in minor traffic delays and increased congestion in surrounding areas.

Communications Assessment

Communication throughout the event was effective and supported operational objectives. OPP members maintained regular communication with supervisors, event organizers, security personnel, and partner agencies, allowing for timely information sharing and coordinated responses to emerging issues.

The Mobile Support Unit served as a centralized location for briefings, operational coordination, and member support throughout the weekend.

Strengths

- Effective communication between OPP resources and event stakeholders.
- Timely sharing of operational information and emerging concerns.
- MSU provided a centralized coordination point.
- Strong collaboration with event security and organizers.

Areas of improvement

- Continue to strengthen communication between security and OPP regarding alcohol-related issues and patron behaviour.

Community and Stakeholder Feedback

No concerns expressed by the Director of Community Services Dexture SARRAZIN.

Lessons Learned

- Early collaboration between the OPP, event organizers, AGCO, and security personnel contributed to a safe and well-managed event.
- High-visibility patrols within the event grounds provided a strong deterrent effect and increased positive interactions with attendees.
- Strategic RIDE initiatives and Mandatory Alcohol Screening remained effective tools in deterring impaired driving and promoting road safety.
- The Mobile Support Unit provided a valuable centralized location for briefings, operational coordination, and member wellness.
- Increased attendance and expanded entertainment programming highlighted the need for continued attention to traffic management and crowd movement during peak ingress and egress periods.
- Ongoing communication between event security and OPP members was essential in addressing alcohol-related issues before they escalated.

Recommendations

1. Continue pre-event planning meetings with event organizers, AGCO, security personnel, and municipal stakeholders to address known risks and establish expectations.
2. Maintain a dedicated traffic enforcement component and strategic RIDE locations to address increased vehicle volume and impaired driving concerns.
3. Continue utilizing the Mobile Support Unit as a centralized command, briefing, and member support location.
4. Ensure hearing protection (ear plugs or other approved hearing protection devices) is available to all officers assigned to the event grounds, particularly those working near the stage, licensed area, and fireworks display.
5. Conduct a post-event stakeholder debrief following future festivals to capture feedback and identify opportunities for continuous improvement.

Conclusion

The 27th Annual Mattawa Voyageur Days Festival was completed safely and successfully through proactive planning, strong partnerships, and effective deployment of OPP resources. The operation achieved its primary objective of ensuring public safety through high-visibility patrols, enforcement, and community engagement. The cooperation of event organizers, security personnel, municipal

partners, and OPP members contributed to a positive experience for attendees while maintaining a safe environment throughout the three-day event. The lessons learned and recommendations identified in this report will assist in enhancing future event operations.

Sheril Barrer

970 Lily Street, Box 709

Mattawa, Ontario P0H1V0

sherilbarrer@gmail.com

705 358 1762

July 8, 2026

To: Mattawa Council

Good Day,

I am writing requesting information about the Town of Mattawa's Accessibility situation.

The government provides grants to municipalities yearly to help in the removal of barriers to accessibility. Both Federal and Provincial grants like EASE, enhancing Access to spaces for everyone, EAF, Enabling Accessibility Fund, Rick Hansen Foundation Barrier Buster Grants, are available to you.

I would like to know if any grants have been applied for in the last 3 years, if yes and money received, where did the money go, if no....WHY NOT.

This community is full of elderly and people with varying levels of disability and we would all like to participate fully in our community and events. Many of us have resigned to the limitations others put on us, and things have not improved much in Mattawa. One small example is this:

For 3 years I have posted on open Mattawa Forum site, which every council member sees and reads, about the town acquiring accessibility mats for the beaches. IGNORED. Yes I know I did not formally write a letter but thought that it may help move things along. It did not. The beach is disgusting and not accessible at all. When my 5 year old grandson expresses such frustration about it being "NOT FAIR NANA" it is pretty bad.

I tried to join the accessibility committee for the town, which they put out applications for in 2023, I was then informed that one would not be formed. Legally the town did not need to form one.....Morally, they should have.

An accessibility audit needs to be completed. So many things could already have been accomplished with very little money.

In my opinion, this just shows me that the town council does not think much about our disabled citizens. Example, at the park, the lip at entrance makes it very difficult to enter, (100.00) to smooth out the lip. The entry to the Mattawa bridge has cement lip, this bends my scooter frame and snaps my tipper wheels when going over, again 100.00 fix to smooth that out. Some of the sidewalks are so full of holes and crevices that it is dangerous and does damage to our wheelchairs and scooters.

SO MUCH MORE

We realize that every building cannot be fully accessible, but there are so many things that have been ignored for so long. I met 2 council members that the beach a few weeks ago, they said they understood my frustration, I don't think you do. Every council member needs to sit in a wheelchair for a few hours and try to maneuver and conduct business around town, open your eyes.

Lost opportunities for people with disabilities to work, (as many business are not accessible) to enjoy our community and to participate, It is demoralizing, frustrating, and dangerous not to mention just sad. No wonder so many elderly and disabled just give up and stay in there homes, it is sad. One day it could be you.

The AODA protects persons with disabilities and strives to make sure we are given equal opportunity, access, and ability to fully participate in all aspects of life.

I look forward to this letter being read at the next council meeting and await the information I requested about Funding .

Sincerely,



Sheril Barrer



INFORMATION REPORT

PREPARED FOR: MAYOR BÉLANGER AND MEMBERS OF COUNCIL

**PREPARED BY: AMY LECLERC, MUNICIPAL CLERK
SABRINA POULLAS, DEPUTY CLERK**

**TITLE: CHANGES TO COUNCIL PROCEDURES BY-LAW & GOVERNANCE
POLICY 3**

DATE: MONDAY AUGUST 10, 2026

REPORT NO: 26-34R

BACKGROUND

During the regular meeting of June 8, 2026, the Clerk and CAO/Treasurer spoke to Council to make changes to the current Governance Policy 3 – Council Meetings. During the discussion members of Council provided some valuable feedback on what they would like the changes to reflect.

ANALYSIS AND DISCUSSION

The following changes are from the June 8, 2026 meeting and the new changes that Council spoke of.

Section 3.1.1 Preparation (kept from June 8th report)

Remove item # 2 as Council no longer has committees. This is just housekeeping on the policy.

Section 3.1.2 Formats

ON A REGULAR MEETING AGENDA

Change 1: Moving the position of the question from the public pertaining to the agenda

While it was requested by staff and a member of Council to remove the question period, the majority of the members of Council wished for it to remain. The following changes to this section are being suggested:

- Move location on the agenda to after reports and before motions so that Council and public can hear the report, question the report then be able to ask questions (see attachment of proposed agenda)
- Create some rules around the question period.

Change 2: Information Reports – Motions (kept from June 8th report)

We would like to change this to have 2 types of reports, being 1. Information Reports and 2. Action Reports.

The information report would be just that, information to Council. This would be for their information and no motions would result from this, further eliminating the motion to accept the report. There would be no need to accept the report because it was done when Council accepted the agenda through resolution.

The action report would be if staff require Council to make a decision on the contents of the report so a motion would be created for this type of report. The motion would then be brought forward after the report was presented in the Notice of Motion section.

Change 3: Addition of Confirmatory By-law (kept from June 8th report)

Since Council passed the majority of its business by way of resolution and not by By-law it would be wise to add a confirmatory by-law at each meeting. The by-law would confirm all resolutions passed to be true by way of By-law. This solidifies the resolutions and must be acted on and not just passed and left as a resolution is not binding like a by-law.

ON A COMMITTEE OF THE WHOLE

The purpose of a Committee of the Whole meeting is for all of Council to discuss a particular topic but make no formal decisions and send the topic to a regular meeting for decision making. That being said it is being suggested to add a section for New Business so that members of Council can bring forward a topic without having to write a report on the subject. Also we would like the motions section removed as all motions go through a regular or special meeting.

Section 3.2.2 Meeting Dates (kept from June 8th report)

Under the Inaugural Meeting the Clerk would like to see this section wording changed to the following which would better align with the Elections Act and Municipal Act:

The Clerk shall follow the Municipal Elections Act, 1996 with regards to the Inaugural meeting and shall conduct the meeting on the first business day of the new term of Council.

The meeting shall consist of the administering of the declarations of office and oaths of allegiance.

The Head of Council will deliver the Inaugural speech and there will be no other business conducted at this meeting.

Also under this section would be the removal of the Standing Committees reference. This again is just housekeeping.

Section 3.5.4 Duties of the Chair (kept from June 8th report)

Remove the 3rd bullet stating ensure the Clerk enters all decisions requiring action in Council's tracking system. The system was previously removed in the 2025 amendment so this is just housekeeping.

Section 3.4 Electronic Participation

The wording for the electronic participation was suggested that it needed to be clearer when speaking of the compensation beyond the allotted 12 virtual meetings. Staff is suggesting the following wording:

“Members are limited to 12 virtual meetings per calendar year. While attendance at all meetings is encouraged and supported, compensation for electronic participation will not be provided for any meetings beyond this limit.”

This change will also be required to be completed on By-law 23-04 Remuneration for Members of Council. Staff will bring forward the amendment for By-law 23-04 if approved by Council through this policy change.

Section 3.12.3 Presentation by Delegation

During the meeting members had some questions on this section and how to respond to presentations. Staff is suggesting the following changes to this section:

1. Each presentation is automatically put on old business so that Council may discuss any actions that is required while giving time for each member to think about the presentation and the response they would like.
2. The Clerk will send a letter thanking the presenter and that Council will discuss the presentation at their next regular meeting and follow up with the presenter if required.
3. That members of Council are limited to ask the presenter one question each and that a follow up may be done right away if the question was not fully answered.

This entire section can be put on the Town’s social media account to clarify how a member of the public can be put on the agenda to speak to Council as it was suggested that the public have limited knowledge on the steps to take to go before Council.

NEW SECTION

Section 3.13 Questions From the Floor Pertaining to the Agenda

A new section pertaining to questions was asked to be created to tighten up how members of Council and members of public are to conduct themselves.

Staff met with the Mayor and it was suggested that the following apply:

- Members of the public be limited to 1 question each
- A follow up question may be asked if not fully answered
- Any member of Council may be asked a question
- Members of the public shall not enter into a debate
- A 20 minute time limit be placed on this section of the agenda

Full wording included in the policy attached.

RELEVANT POLICY/LEGISLATION:

Municipal Act, 2001; Municipal Elections Act, 1996; Town of Mattawa Governance Policy; Town of Mattawa Procedure By-law

ATTACHMENTS:

Policy 3 Council Meetings with proposed changes
Proposed Regular & Committee of the Whole Agenda Format

RECOMMENDATION:

That Council discuss each section quoted above and advise staff if the changes are acceptable or they would like to make changes to the sections.

Proposed Motion # 1

BE IT RESOLVED THAT Council of the Town of Mattawa receives report # 26-30R titled Changes to Council Procedures By-law & Governance Policy 3.

Proposed Motion # 2

BE IT RESOLVED THAT Council approves the proposed policy and by-law changes attached to report # 26-30R.

AND FURTHER THAT Council directs staff to return at a regular meeting with the changes to be adopted by way of By-law.

OR Proposed Motion # 2

BE IT RESOLVED THAT Council approves the following section changes to Governance Policy 3 Council Meetings policy as provided in Report # 26-30R:

Section xx –

Section xx –

(list approved sections)

AND FURTHER THAT Council directs staff to return at a regular meeting with the changes to be adopted by way of By-law.

POLICY 3 Council Meetings

(September 22, 2025)

Council and its committees / boards will conduct their meetings in a predictable and standard manner that provides for the effective governance of the Mattawa municipality and reflects the Council's compliance with the laws of Ontario. Unless otherwise determined by Council, all meetings are open to the public.

PROCEDURES

3.1 AGENDAS

3.1.1 PREPARATION

The Clerk shall draft the forthcoming agendas for all Council and Committee meetings for the endorsement of the Chair and approval by Council or Committee by:

1. Emailing all Members of Council one week preceding a next meeting to request agenda items:
 - a. To be returned two days later by 5:00pm and
 - b. In the required format (Appendix 3.1.2)
- ~~2. Emailing all Members of a Committee two weeks preceding the next meeting to request agenda items:
 - a. To be returned 1 week and 2 days later by 5:00pm and
 - b. In the required format (Appendix 3.1.2)~~
3. Ensuring correspondence and petitions received from the public and meriting attention are, at the Clerk's discretion, included in the same or subsequent agenda
4. Including any staff reports related to an agenda item
5. Listing every by-law on the agenda by identifying number, followed by a brief description of the intent of the by-law and a copy of the proposed by-law.
 - a. New by-laws of an urgent nature, requiring an immediate decision may be considered.
6. Sharing the current draft agenda with the Chair prior to said meeting
7. Distributing the draft agenda and supporting documents by email to the membership by that Thursday, 5:00pm
8. Accepting, at the Clerk's discretion, a notice received of new business from a Member or a delegation after Wednesday, 12:00 noon to:
 - a. Include the item on the agenda as an addendum for
 - b. A motion to address the new business or delegation at said meeting
9. Recording the Chair's acknowledgement of a written notice of motion received during a meeting and
 - a. Including the motion on the agenda for a subsequent meeting.

3.1.2 FORMATS

As reflected in [Appendix 3.1.2 agenda formats](#), the Clerk shall ensure draft agendas are proposed in a standard format for the following:

- Council Meetings:
 - Regular
 - Committee of the Whole
 - Special
- ~~• Standing Committees Meetings (using same format as regular meetings of Council)~~
- Closed Meetings

The Clerk shall draft flexible agendas for Ad Hoc Committee meetings pursuant to their Terms of Reference.

3.1.3 ADOPTION

As the agenda is being considered for adoption, the membership may approve a motion by a majority vote to:

- Adopt the agenda, or
- Alter the order of business at said meeting, or
- Accept an addition to the agenda, or
- Delete an item, or
- Defer and item.

The Chair may not exclude any matter from a distributed agenda or rule any item out of order until that item is placed before the Council or Committee.

3.1.4 DEFERRAL

The membership shall determine by resolution its action on agenda items not addressed during a meeting. (Procedure 3.10.1)

3.2 CONVENING MEETINGS

3.2.1 OCCURRENCE OF MEETINGS

The time and place listed below can be altered by a 2/3 majority vote of Members attending provided that:

- Adequate notice of the change is posted on the municipal website, and
- The location is within the boundaries of the municipality.

All meetings shall occur at the Dr. S. F. Monestime Municipal Council Chambers.

Prior to the commencement of the first Regular Meeting following a new Council's Inauguration, the Clerk, in consultation with the Head of Council, shall:

- Establish for Council and Committee meetings, the seating arrangement for Members during the term of that Council, and
- Designate the seating arrangement for the media, municipal staff and the public at Council meetings

Any person who contravenes the established seating arrangement shall be subject to censure by the Chair pursuant to Procedure 3.10.1

3.2.2 MEETING DATES

The following meetings will be re-scheduled to the business day following a statutory holiday.

Inaugural Meeting

~~On the first Monday following the confirmation of official results of a municipal election the Clerk will:~~

- ~~• Administer the:~~
 - ~~○ declarations of office~~
 - ~~○ oaths of allegiance, and~~
 - ~~○ the Code of Conduct for all Members~~

~~The Head of Council will deliver the Inaugural speech, and
The meeting will conduct no other business.~~

The Clerk shall follow the Municipal Elections Act, 1996 with regards to the Inaugural meeting and shall conduct the meeting on the first business day of the new term of Council.

The meeting shall consist of the administering of the declarations of office and oaths of allegiance.

The Head of Council will deliver the Inaugural speech and there will be no other business conducted at this meeting.

Regular Meetings of Council:

- 6:00pm on the second & fourth Monday of each month except for:
 - Only on the second Monday of the month of July, August and December

Special Meetings

1. The Head of Council may, at any time, summon an open or closed Special Meeting for a specified purpose by:
 - Ensuring the Clerk provides a notice of the Meeting to Members a minimum of twenty-four (24) hours before the meeting.
2. Upon receiving a petition by majority of Council, the Clerk shall summon an open or closed Special Meeting for the purpose set out in the petition by providing a Notice of the Meeting to Members a minimum of twenty-four (24) hours before the Meeting.
3. No business other than that specified in the notice shall be addressed.

Committee of the Whole

Shall meet at 6:00pm on the third Monday of each month, excluding July, August and December.

~~Standing Committees~~

~~Shall meet on an alternating basis on the first Monday of each month at a time to be determined by the Chair and Clerk.~~

AD HOC Committees

Pursuant to their Terms of Reference at any time that is not in conflict with a meeting of Council or its Committees.

3.2.3 NOTICE OF MEETINGS

The Clerk shall, as required, email notice of each meeting to:

- All Council Members
- All Committee Members
- The Chief Administrative Officer, and
- Managers and senior staff of the Town of Mattawa

AND

- For open meetings, post the Notice on the municipal:
 - Website
 - Facebook, and
 - Mattawa App.

The notice shall:

- State the time, date and place of the meeting,
- Provide:
 - An agenda, and
 - Needed documents that have not been previously available to those being notified
- Not provide an agenda or documents for a closed meeting.

For special meetings, the Head of Council will identify additional persons for the Clerk who will:

1. Email notice as above, and
2. If necessary, attempt notice by telephone or personal service.

Failure of any person to receive notice of a meeting shall not affect the legitimacy of the meeting or its outcomes.

3.2.4 NON-ATTENDANCE

Any Member of Council or committee of Council shall, if possible, notify the Clerk, Deputy Clerk or CAO of non-attendance by phone or email at least 1 hour before a scheduled meeting.

3.2.5 CANCELLATION OF MEETINGS

The Chair or Clerk will:

1. Cancel a meeting of Council or a Committee when:
 - a. A lack of quorum is confirmed
 - b. An emergency or disaster supersedes the need for a meeting
 - c. There is no business to be addressed and
2. Notify the Members accordingly.

3.3 QUORUM

3.3.1 MINIMUM

The quorum required to commence and continue a meeting of Council or a committee shall be more than 50% of its members.

Procedure 3.11 applies if quorum is not maintained.

3.3.2 CONFLICT OF INTEREST

When a member declaring a conflict-of-interest (Procedure 5.3) results in less than the number constituting a quorum, the remaining number of Members shall be deemed to constitute a quorum, provided such number is not less than two.

Guideline 3.3.2

3.4 ELECTRONIC PARTICIPATION

When in-vivo participation is not feasible, Members of Council or a committee shall use electronic conferencing (IE: Microsoft Teams, GoToMeetings, Zoom etc.):

- Preferably with a visual connection or as a lesser alternative ...
 - With an audio connection and
- They shall
 - If possible, notify the clerk 24 hours prior to the meeting, and

- Connect to the meeting 15 minutes prior to the meeting.

AND

~~Members shall limit their use of electronic participation to 12 meetings per calendar year.~~

Members are limited to 12 virtual meetings per calendar year. While attendance at all meetings is encouraged and supported, compensation for electronic participation will not be provided for any meetings beyond this limit.

Members participating electronically during meetings shall:

- Count as quorum
- Have the right to vote pursuant to Procedure 3.5.1
- Unless approved otherwise by the Chair, remain online for the entirety of the meeting to maintain quorum and merit full remuneration.

When matters are to be addressed in a closed meeting, Members shall:

- Attend the meeting in-vivo if notified prior to a meeting, or
- If participating electronically:
 - Disconnect themselves from the meeting
 - Remain, at their discretion, in the online waiting room to wait for re-connection at the end of the closed session
- Merit remuneration for the duration of the entire meeting.

The Clerk will ensure microphones are muted for public participants unless

- They are recognised by the Chair

The Chair and the Clerk will conduct the meetings as otherwise normally, pursuant to procedures 3.5 “decisions by council or committee” and 3.6 “minutes”.

3.5 DECISIONS

3.5.1 REPORTS TO COUNCIL OR COMMITTEE

When a report from a delegation or employees is itemised on an agenda, the Chair shall:

1. Introduce the report to Members
2. Invite the presenter to speak to the report
3. Invite comments or questions from the Members
4. Accept the report as tabled and included in the minutes, and
5. Proceed as required by procedures 3.5.2 and 3.5.4

A By-law presented to Council shall:

- Be introduced by a motion specifying the title of the by-law
- Introduce the subject matter in the form of a typed report with recommendation and all agreements and schedules
 - Given the nature of the subject and at the discretion of the CAO and/or Clerk the report may be introduced verbally,
- There shall be no incomplete draft by-law except as may be required to conform to accepted procedures or to comply with provisions of any Act
- Be given first, second and third reading in a single consolidated motion unless provincial legislation requires individual readings.

In the event a majority of Council wishes to further review a proposed by-law or additional public comment is desired, the approval shall be deferred to a subsequent meeting by a motion.

Any proposed by-law may be referred to the CAO, Clerk, a Committee or the Solicitor for review and comment.

Every by-law enacted by Council shall be:

- Numbered and dated
- Sealed with the seal of the Corporation
- Signed by the Mayor and Clerk
- Maintained by the Clerk in a secure location
- Posted on the Mattawa Website

3.5.2 VOTING

Council approves all By-Laws by majority vote

All votes are open unless cast during In Camera meetings

All voters are recorded pursuant to their votes.

The Chair shall be the last to cast a vote

The Chair shall call for a vote:

- With a simultaneous show of hands, or firstly by the voice of a Member participating by phone, and
- Any Member, may request the vote to be recorded by the Clerk who shall request the vote of each Member, starting with the Member who requested the recorded vote.

3.5.3 VICE CHAIR

The Deputy Mayor shall replace the Head of Council and a Vice Chair shall replace a committee Chair as needed.

If the Head of Council and Deputy Mayor or Committee Chair and Vice Chair are absent at the commencement of a meeting:

1. The Clerk shall call the meeting to order and
2. The Members present shall appoint one of their own as temporary Chair
3. Upon arrival during the meeting the formal Chair will automatically replace the temporary Chair to assume their duties.

3.5.4 DUTIES OF CHAIR

The Chair shall

- Preside over the conduct of the meeting to preserve good order and decorum
- Rule on:
 - Points of order
 - Questions of privilege
 - Points of information and
 - All questions relating to the meeting's process
- ~~Ensure the Clerk enters all decisions requiring action in Council's Tracking System~~
([3.5.4](#))

Pursuant to a meeting's agenda the Chair of a meeting shall address the motions reflected therein by:

- Opening discussion on an information item by directing the Member and seconder filing the motion to speak to its content,

or

- Calling for a vote on a motion not requiring debate by:
 1. Directing the Member filing the motion to speak to its content
 2. Calling for a vote and ensuring:
 - 1) The motion at hand is clearly stated
 - 2) All discussion on the motion is terminated
 - 3) The Chair:
 - a. First calls the other Members to vote to be registered and follows with the Chair's vote
 - b. Ensures all Members present register a vote, or
 - c. Registers a non-vote as against the motion, and
 - d. Announces the results of the vote

or

- Opening the meeting to debate on a motion requiring a debate by
 1. Ceding the Chair to an alternate Member for the duration and closure of a debate if
 - a. The Chair chooses to participate in the debate or
 - b. The Chair leaves the Council chamber when in conflict of interest (procedure 5.3)
 2. Speaking to the matter as Chair before the start of the debate
 3. Directing the Member or delegate filing the motion to speak to its content
 4. Directing the seconder to the motion to speak
 5. Recognising each Member wishing to speak to the motion
 6. Soliciting a reply from the mover of a main motion
 7. Confirming, any changes to the motion
 8. Closing the debate with comments, and
 9. Calling for a vote and ensuring:
 - A. The motion at hand is clearly stated
 - B. All discussion on the motion is terminated
 - C. The Chair:
 - 1) First calls the other Members to vote to be registered and follows with the Chair's vote
 - 2) Ensures all Members present register a vote, or
 - 3) Registers a non-vote as against the motion, and
 - 4) Announces the results of the vote

3.5.5 APPEAL ON RULING

Should a Member appeal a ruling by the Chair:

1. The Member shall table a motion to appeal and explain the reason for the appeal
2. The Chair shall:
 - a. Reject the appeal with reasons, or
 - b. Call for a recorded vote without debate and
 - i. Accept or reject the appeal as determined by the vote

3.5.6 RECONSIDERATION

Once a motion has been carried, or lost, a Member who voted with the prevailing side may move for reconsideration either during the same meeting or at a subsequent meeting.

If such a motion is seconded, the Chair shall open a debate on the motion to reconsider and the debate will be resolved by

- A simple majority vote if addressed during the same meeting, or by
- A 2/3 majority vote if addressed during a subsequent meeting.

3.6 MINUTES

Pursuant to their approved agendas, the Clerk shall record without note or comment:

- The start and end times of meetings, and
- The proceedings in a standard format for Council and Committee meetings, per [Appendix 3.6 example minutes](#)
- Each Member's vote when a vote has been called
- A written notice of motion received during a meeting once declared as read by the Chair.

The Clerk shall ensure the minutes of closed meetings are secured to be adopted at the next scheduled, closed meeting

The Clerk shall record the attendance of the membership as follows:

- For adjournments - Members present at the expiration of the fifteen (15) minute time limit
- Temporary absence during a meeting - Member with time of departure and return
- Late arrivals – Member and time of arrival
- Early departure – Member and time of departure
- Electronic arrival - Member and time of arrival – with notification to the Chair
- Early departure from electronic presence – Member and time of departure with notification to the Chair
- A Council Member visiting a committee as a non-member of that committee as a, "visiting Council Member".

The Clerk shall ensure live recordings of meetings are:

- Posted on the Town of Mattawa YouTube channel, or
- When possible, live streamed on the channel, with
 - Reference on the Town of Mattawa social media Pages.

3.7 CLOSED MEETINGS

Closed meetings are restricted to Members of Council or a Committee and they may include, by invitation, any persons who are deemed to be relevant to the subject at hand.

3.7.1 REASONS

All or part of a Council, Committee or Board of Council meeting shall be closed to the public:

- If the subject matter being considered involves:
 - A. The security of the property of the municipality or local board;
 - B. Personal matters about an identifiable individual
 - C. A proposed or pending acquisition or disposition of land

- D. Labour relations or employee negotiations;
- E. Litigation or potential litigation,
- F. Advice and information that is subject to solicitor-client privilege,
- G. A matter respecting closed meetings under another Act;
- H. Information explicitly supplied in confidence by Canada, a province or territory or their Crown agency;
- I. A trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality
- J. A trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value;
- K. A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board
- L. A request under the Municipal Freedom of Information and Protection of Privacy Act,
- M. An ongoing investigation by the Ombudsman

Prior to commencing an In Camera meeting, the Chair shall ask the non-participants to retire to a location beyond the hearing of the meeting room.

3.7.2 CONDITIONS

All or part of a Council, Committee or a Board of Council meeting may be closed to the public:

- If the following conditions are **both** satisfied:
 - The meeting is held for the purpose of educating or training the Members.
 - At the meeting, no Member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, Board of Council or committee.
- To give direction to staff or consultants by consensus of Members present.

3.7.3 TRANSITION TO AND FROM

During a meeting of Council, a Committee or board of Council, a Member wishing to recess into an In Camera session on an agenda item being addressed by the Chair shall require a two-thirds vote on a motion to:

- Either defer a matter to the agenda of a closed session or
- Immediately recess to a closed session

Before all or part of a meeting is closed to the public, the Council or a Committee shall state by resolution the fact of the closed meeting and the general nature of the matter to be considered.

A meeting of Council, a Committee or board shall not be closed to the public during the taking of a vote unless:

- The Municipal Act requires a meeting to be closed to the public
- The vote is for:
 - A procedural matter, or

- Giving directions or instructions to officers, employees, agents or persons retained by the municipality

3.7.4 CONDUCT

A Member may speak more than once during a closed meeting provided that all Members have spoken in turn.

The Chair shall not entertain a motion to adjourn during a closed meeting.

Upon completion of the closed session the Chair shall:

- Reconvene in public session, and
- Provide a verbal report to the public on the disposition of items discussed without revealing any confidential information, and
 - The Clerk shall note the outcome of said disposition.

AND

- No person participating in a closed meeting shall disclose the content of the matter or substance of the deliberations unless expressly authorized to do so by Council or committee or as required by law.

3.8 NOTICE OF MOTION

Pursuant to procedure 3.1.1, a Notice of Motion may be submitted to the Clerk by a Member

1. Before the Clerk's Agenda deadline to be included on the agenda under the item "Motions"
2. After the deadline, but prior to a meeting to be included on the agenda as an addendum requiring a 2/3 vote for inclusion on the meeting's agenda
3. During a meeting to be read by the Chair or declared as read, recorded by the Clerk and deferred to the agenda of a subsequent meeting.

The submission of a written notice of Motion does not require:

- A seconder at the time of submission, or
- The presence of the Motion's author during the meeting when the Motion is read.

Every motion included on a meeting's agenda with or without debate must be moved and seconded at said meeting and first addressed by the mover.

3.9 POINTS OF ORDER

A member who believes a rule is being contravened shall:

1. Call for recognition by the Chair on a "Point of Order", and then
2. Clearly explain what and how a rule is being contravened

The Chair, upon responding to a Point of Order shall:

1. Rule upon the alleged contravention to
2. Determine the rule is not contravened and
 - a. Resume the matter at hand, or
 - b. Accept the explanation and accordingly adjust the proceedings on the matter at hand
3. Call for a vote if the ruling is appealed (Procedure #3.5.5)
4. Confirm the results of the vote and
 - a. Resume the matter at hand, or

- b. Adjust the proceedings by applying the rule as previously questioned

3.10 CONDUCT OF MEMBERS AND VISITORS

3.10.1 MEMBERS, EMPLOYEES AND VISITORS

Members, Employees and visitors shall:

- Obey the procedural rules or the decisions of the Chair
- Respectfully acknowledge the Chair and address all remarks to the Chair
- Not:
 - Speak disruptively aloud during a meeting
 - Speak unless recognised by the Chair
 - Interrupt a Member while speaking except to raise a point of order.
 - Display signs or placards or engage in behaviour that may disrupt debate.
 - Disrupt a vote being taken and until the result is declared
 - Speak to the motion after a vote has been called and registered.
 - Speak disrespectfully to and of others
 - Be accompanied by a pet that is not registered as a support aid.

The Chair shall:

- Restrict questions and supplementary comments to items specific to an agenda item, motion or presentation
- Determine if the conduct of a Member, employee or visitor is improper and, if, so
 - Expulse the person from the meeting or exclude the person from future meetings, and
 - Adjourn the meeting without any motion if such person refuses to leave – until said person leaves.

3.10.2 MEMBERS

In addition to the above, Members shall not:

- Speak more than once on a matter or for more than 10 minutes unless:
 - Questioned by another Member
 - To offer an additional explanation
 - Granted leave by the membership
- Engage in private conversation while in the Council Chamber that interrupts the proceedings of Council;
- Speak on any subject other than the subject in debate
- Enter the meeting while a vote is being taken.
- Leave their seat while a vote is being taken and until the results are declared.
- Where a matter has been discussed in closed session, disclose the content of the matter or substance of deliberations, except as required by law.

Presentations

A member presenting to Council on behalf of a Council committee shall remain at the Member's Chair, but:

- A Member presenting on behalf of a delegation, shall take a position away from the Council table.

If a Member persists after having been called to order by the Chair, the Chair shall:

- Forthwith put the motion: "that such Member be ordered to leave his or her seat for the duration of the meeting of the Council".
- Entertain a vote without amendment, adjournment or debate or

- If the Member apologizes at any time, that Member may, by undebated and unanimous vote of Council, be permitted to retake the Member's seat.

3.11 ADJOURNMENT

A motion to adjourn a meeting by any Member shall be in order unless:

- Another Member is in possession of the floor.
- A vote has been called
- Votes are being recorded by the Clerk

The Chair shall adjourn a meeting when:

- A lack of quorum for a meeting is confirmed 15 minutes after the scheduled commencement time
- The Chair has called a recess for lack of quorum that lasted more than 15 minutes
- Quorum has been reduced below 2 Members when Members have been recused by declarations of Conflict of Interest
- A meeting is in session at the hour of 9:00pm
 - Unless a 2/3 majority vote supports a continuation
- A meeting is in session at the hour of 10:00pm
 - After which the Chair shall call a special meeting if needed within 24 hours
- A person ordered to leave a meeting does not leave.

3.12 DELEGATIONS

3.12.1 EARLY RESOLUTION

The Chief Administrative Officer (CAO) or the Clerk shall:

- Determine if an attempt has been made to resolve an administrative or operational matter with the appropriate Department Head, or
- Refer the delegation to the same as needed

3.12.2 REQUEST

Provided that earlier attempts at resolution have failed and subject to the exception below, any person shall be allowed to ask the Clerk for a hearing by Council as a delegation as follows:

- Prior to 12:00 p.m. (Noon) on Wednesday of the week preceding the meeting of Council,
 - In writing, electronically or by hard copy as:
 - Printed, typewritten or legibly written;
 - Clearly setting out the matter at issue and the request being made of Council;
 - Indicating an electronic presentation or otherwise
 - Signed by the name of the writer; and
 - Containing the mailing address, street address, telephone number and email address (where possible) of the writer, and
 - In the case of a petition:
 - Signed by at least two (2) citizens resident in the municipality;
 - Setting out the civic address of each petitioner; and
 - Indicating the name of a spokesperson, his or her mailing address, street address, telephone number and email address (where possible).

Exception: Where a public hearing is held by a Committee pursuant to the Municipal Act, no person shall be permitted to appear otherwise before Council in respect of that matter.

The Clerk's decision on the request to add, deny or defer the matter to an agenda shall be final.

3.12.3 PRESENTATION BY DELEGATION

A delegation shall present its submission to Council or a Committee as follows:

- As indicated on the meeting's agenda
- Electronically, upon prior approved by the Clerk
- Within a 10-minute time frame unless extended or reduced by the Chair
- With the use of visual aids provided that arrangements have been made with the Clerk 1 day prior for the required equipment
- Without
 - speaking disrespectfully of any person;
 - using offensive language; and/or
 - speaking on any subject other than the one at hand
- By withdrawing from the delegation table upon the Chair calling the discussion as concluded.

The Clerk shall advise the meeting when there is one (1) minute remaining.

After the presentation, the membership and Department Heads shall:

- ~~As needed, ask questions of clarification from the delegation~~
- Each member of Council be limited to one (1) question of the presenter unless the response does not fully answer the member's question then a follow up question may be asked right after
- Address questions of Department Heads
- Not enter into debate with the delegation respecting the presentation

Each presentation will automatically be included on the next regular meeting agenda under Old Business so that members of Council may take the time to come to a conclusion on the presentation itself.

The Clerk shall send a letter to the presenter after the meeting to advise that the presentation will be discussed by members of Council at the next regular meeting and follow up with Council's directive, if required.

3.12.4 LIMITATIONS

There shall be not more than four (4) delegations at any meeting.

The Chair shall:

- Curtail any discussion on the delegation's matter for misconduct
- Determine when the delegation is concluded.

A delegation, once heard, shall not be entitled to be heard either at Council or a Committee on substantially the same matter for a period of twelve (12) months from the date of its first hearing – unless:

Council's decision to deal with a matter is not concluded or substantive changes in the circumstances surrounding the matter have occurred.

3.13 QUESTIONS FROM THE FLOOR PERTAINING TO THE AGENDA

On a regular meeting agenda, questions from the floor shall be limited to what is pertaining to the agenda put forth to Council during the adopted meeting agenda.

Members of the public shall:

- Be limited to one (1) question each
- Allow for a follow-up to said question if not fully answered by a member of Council
- Ask a question to any member of Council, not just Head of Council
- Not enter into a debate with members of Council once response provided

This question period shall be limited to 20 minutes and Chair can extend time, if required.

GUIDELINE

3.3.2

Municipal Conflict of Interest Act, [section 7](#) states:

7 (1) Where the number of members who, by reason of the provisions of this Act, are disabled from participating in a meeting is such that at that meeting the remaining members are not of sufficient number to constitute a quorum, then, despite any other general or special Act, the remaining number of members shall be deemed to constitute a quorum, provided such number is not less than two. R.S.O. 1990, c. M.50, s. 7 (1).



**REGULAR MEETING OF COUNCIL
AGENDA
MONDAY XXXXX, 2026 AT 6:00 P.M.**

**DR. S. F. MONESTIME MUNICIPAL COUNCIL CHAMBERS
160 WATER STREET, MATTAWA ON**

Zoom Meeting Access: 1-647-374-4685 Meeting ID Code: 822 2157 4516 Passcode: 231942
--

- 1. Meeting Called to Order**
- 2. Announce Electronic Participants**
- 3. Adoption of Agenda**
- 4. Disclosures of a Conflict of Interest**
- 5. Presentations and Delegations**
- 6. Adoption of Minutes**
- 7. Correspondence**
- 8. Information Reports**
- 9. Action Reports**
- 10. Questions from Public Pertaining to Agenda**
- 11. Motions Resulting from Action Reports**
- 12. Notice of Motions**
- 13. By-Laws**
- 14. New Business**
- 15. Old Business**
- 16. In Camera (Closed) Session**
- 17. Return to Regular Session**
- 18. Motions Resulting from Closed Session**
- 19. Confirmatory By-law**
- 20. Adjournment**



**COMMITTEE OF THE WHOLE
AGENDA
MONDAY XXXXXX, 2026 AT 6:00 P.M.**

**DR. S. F. MONESTIME MUNICIPAL COUNCIL CHAMBERS
160 WATER STREET, MATTAWA ON**

Zoom Meeting Access: 1-647-374-4685 Meeting ID Code: 822 2157 4516 Passcode: 231942
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- 1. Meeting Called to Order**
- 2. Announce Electronic Participants**
- 3. Adoption of Agenda**
- 4. Disclosures of a Conflict of Interest**
- 5. Presentations and Delegations**
- 6. Information Reports**
- 7. New Business**
- 8. In Camera (Closed) Session**
- 9. Return to Regular Session**
- 10. Motions Resulting from Closed Session**
- 11. Adjournment**

THE CORPORATION OF THE TOWN OF MATTAWA

BY-LAW NUMBER 26-XX

BEING a by-law to confirm proceedings of Council of the Corporation of the Town of Mattawa at its meeting held on the xx day of xxxx, 2026.

WHEREAS the Municipal Act, 2001, Section 5(1) provides that the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS the Municipal Act, 2001, Section 5(1) provides that the powers of every Council are to be exercised by by-law;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Town of Mattawa at this meeting be confirmed and adopted by by-law.

NOW THEREFORE the Council of the Corporation of the Town of Mattawa enacts as follows:

1. **THAT** the action of the Council of the Corporation of the Town of Mattawa in respect of each recommendation contained in the reports, each motion and resolution passed and other action taken by the Council at this meeting is hereby adopted and confirmed as if all such proceedings were expressly in this By-law.
2. **THAT** The Mayor and proper officials of the Corporation of the Town of Mattawa are hereby authorized and directed to do all things necessary to give effect to the action of the Council referred to in the preceding section hereof.
3. **THAT** the Mayor, CAO and/or Clerk are authorized and directed to execute all documents necessary in that behalf and to affix hereto the seal of the Corporation of the Town of Mattawa.
4. **THAT** this By-law shall come into force and take effect immediately upon the approval of the Town Council.

READ A FIRST and SECOND TIME, this xx day of xxx, 2026.

READ THIRD TIME and FINALLY PASSED, this xx day of xxx, 2026.

Mayor

Clerk



INFORMATION REPORT

PREPARED FOR: MAYOR BÉLANGER AND MEMBERS OF COUNCIL

PREPARED BY: PAUL LAPERRIERE, CAO/TREASURER

TITLE: VOYAGEUR DAYS 2026

DATE: MONDAY, AUGUST 10, 2026

REPORT NO: 26-35R

BACKGROUND

Our 27th annual Voyageur Days is in the books. Blessed with good weather all weekend long, we held another successful event thanks to hard work of staff and volunteers.

ANALYSIS AND DISCUSSION:

Attendance reached 82% of breakeven volume and while final costs are still being determined, the event, in the end, will be shy of breaking even; at least at first glance.

Taking a deeper dive reveals that Voyageur Days is much, much more than just a music festival. It is the pinnacle of tourism and cultural development for Mattawa and the surrounding communities.

To appreciate and understand the above statement, this report looks at the economic impact of holding a 3-day music festival in Mattawa. APPENDIX 1 summarizes ticket purchases by origin. In summary, 1,778 tickets were issued. Of those, 911 were determined to represent out-of-town visitors from which the economic impact is determined as presented in APPENDIX 2. Out-of-town visitors are defined as those 100kms from Mattawa or more. In practical terms local individuals (those within 100kms from Mattawa) also contribute to the financial impact but for the purpose of this analysis, and to be conservative, they have been left out of the economic impact on the assumption that they do not need accommodation and their spending (gas, food, restaurants, alcohol etc.) is similar to any other weekend.

Basing the economic impact on out-of-town visitors totaling 911 visitors, APPENDIX 2, applying the Tourism Ontario spending model for northern Ontario music festivals, estimates the direct economic impact to be \$475,000. As indicated above, this is deemed to be a conservative figure.

APPENDIX 2 also estimates the total economic impact (both direct and indirect) to be between \$750,000 and \$800,000.

Not all of that is for Mattawa. Neighbouring communities including North Bay and area would benefit significantly with the latter having an abundance of hospitality and retail establishments compared to Mattawa.

Other Key Points

Validation:

To validate the economic impact, staff reached out to area businesses to confirm business volume/activity over the Voyageur Days weekend.

Accommodation owners (motels, cabins, campground etc.) all confirmed no vacancy over the weekend. Restaurants all had great customer turnouts. One business owner indicated more business over the weekend than the rest of the year combined! Some businesses did say volume was less than last year.

Based on the above, the conclusion is that the financial model used by Tourism Ontario has validity.

Other events:

- The children's play area at FJ McElligott was a popular attraction. It is estimated that some 500 youths attended the play area.
- Science North staff indicated a steady flow of people to Timmins Park
- The wrestling event at the Mike Rodden Arena attracted approximately 200 attendees.
- Whiskeyjacks at Annie's Park stated they estimate over 500 individuals came over the weekend and they sold their entire inventory. They would like extended hours so they can sell more.
- The Fire Association said they had a successful BBQ.
- The Lions' Club had a successful Sunday breakfast but less than last year
- The Legion was pleased with the turnout at the Bingo, the Friday Night dinner and the Saturday morning breakfast. All events generated positive returns/profits.
- MMHA had a very good camper turnout at the Mike Rodden Arena, generating much needed funds for next year's hockey season.

Wages:

Individuals directly involved with Voyageur Days earn wages or additional pay in the case of employees, only because of the weekend event as follows:

- Bartender wages	6,803	
- Bartender Tips	<u>5,164</u>	11,967
- Band and gate security (other than OPP And Wolf Pack Security)		1, 988
- Additional staff hours		<u>8,916</u>
- Total additional wages		\$22,871

When including additional wages paid in addition to the economic benefit of \$475.000, the direct impact climbs to nearly **half-a-million dollars**.

Voyageur Days has put Mattawa on the map as proven by those that come annually, some from far away. With this analysis, we have also quantified the financial impact of this event to Mattawa and to those all around us.

A deeper diver reveals that for a municipality of 1,900 residents, this is a substantial short-term economic injection, comparable to adding several months of normal tourism activity into a single weekend. The hospitality sector—particularly lodging and restaurants—typically captures just over half of the direct visitor spending, while grocery stores, fuel retailers, liquor and cannabis retailers, and general merchandise businesses share much of the remainder.

Consequently, on our books for the Town of Mattawa, \$50,000 of the Voyageur Days cost will be charged to Economic Development rather than Voyageur Days, yielding a 900% return for the area over the weekend.

A full financial report of the weekend will be presented to council after all costs have been obtained, likely at the next regular meeting of Council.

ATTACHMENTS:

APPENDIX 1: Ticket Sales by Origin

APPENDIX 2: Determination of Economic Impact of Voyageur Days Weekend

RECOMMENDATION:

It is recommended that Council receives and accepts this report.

It is further recommended that Council decides at this meeting whether or not to hold a 28th annual Voyageur Days in 2027, allowing staff to secure quality entertainment before they get booked by others.

Proposed Motion # 1

BE IT RESOLVED THAT Council of the Town of Mattawa receives report # 26-35R titled Voyageur Days 2026.

Proposed Motion # 2

BE IT RESOLVED THAT Council commits to holding Mattawa Voyageur Days for the year 2027.

AND FURTHER THAT Council approves a budget for the 2027 Mattawa Voyageur Days event in the amount of \$_____.

APPENDIX 1

TICKET SALES BY ORIGIN

Local

POH 1V0		164	
North Bay		195	
Within 50kms of North Bay		142	
Staff		50	
Sponsored (sponsors & bands)	(note 1)	95	
Unknown	(note 1)	221	867

Out-of-town

Sudbury and area		164	
Central Ontario		47	
Eastern Ontario		95	
Northeastern Ontario		84	
Southern Ontario		182	
Out-of-Province		23	
Sponsored (sponsors and bands)	(note 1)	95	
Unknown	(note 1)	221	911

TOTAL TICKET SALES

1,778

Note 1:

Allocated 50/50 between local and out-of-town.

APPENDIX 2

DETERMINATION OF ECONOMIC IMPACT OF VOYAGEUR DAYS WEEKEND

A festival that attracts **911 out-of-town visitors** to a community of **1,900 residents** is economically significant. Out-of-town visitors equal almost **48% of the town's population**, creating a temporary surge in demand for accommodations, food, fuel, and retail.

The total impact depends on where visitors stay (hotels vs. camping vs. friends/family), how far they travel, and whether they attend for one, two, or three nights. Using tourism spending patterns from Northern Ontario festivals and provincial tourism studies, a reasonable estimate can be developed.

Estimated Visitor Spending

Assumptions:

- 911 out-of-town attendees
- Average stay: 2.5 nights
- Three-day festival
- Average spending reflects northeastern Ontario travel costs

Category	Per Visitor Spending	Total Spending
Lodging	\$145	\$132,000
Restaurants & Cafés	\$120	\$109,000
Groceries & Convenience	\$45	\$41,000
Gasoline	\$55	\$50,000
Alcohol	\$35	\$32,000
Cannabis	\$12	\$11,000
General Retail	\$65	\$59,000
Entertainment & Misc.	\$45	\$41,000
Total	\$522	= \$475,000

Estimated direct out-of-town visitor spending: approximately \$475,000.

Hospitality Sector

Restaurants

Visitors typically purchase:

- Breakfasts
- Lunches
- Dinners
- Coffee
- Snacks
- Late-night food

Estimated restaurant spending:

\$100,000 - \$120,000

This generally represents the largest short-term revenue increase for local food businesses.

Lodging

If hotels, motels, cabins, campgrounds, and short-term rentals reach high occupancy, lodging can generate:

\$125,000 - \$150,000

For many small northern communities, festivals create one of the strongest weekends of the year for accommodation providers.

Grocery Stores

Festival visitors often purchase:

- ice
- bottled water
- soft drinks
- snacks
- breakfast items
- camping supplies

Estimated grocery impact:

\$35,000 - \$45,000

Local grocery stores usually see increased sales in the days immediately before and during the event.

Gas Stations

Most visitors fuel:

- before arriving
- during the weekend
- before returning home

Estimated gas sales:

\$45,000 - \$55,000

Additional purchases inside stations (coffee, snacks, beverages) are often included within grocery/convenience spending.

Alcohol Sales

Beer, wine and spirits purchased from licensed establishments and retailers.

Estimated:

\$28,000 - \$35,000

Actual sales depend on:

- whether alcohol is sold on-site
- municipal licensing
- availability of nearby licenced establishments

Cannabis Sales

Ontario tourism studies suggest cannabis spending is considerably lower than alcohol spending but continues to grow.

Estimated:

\$8,000 - \$15,000

General Retail

Includes:

- clothing
- souvenirs
- gifts
- hardware
- pharmacy items
- outdoor supplies
- camping equipment

Estimated impact:

\$50,000 - \$65,000

Overall Local Business Impact

Sector	Estimated Revenue
Lodging	\$132,000
Restaurants	\$109,000
Grocery & Convenience	\$41,000
Gas Stations	\$50,000
Alcohol	\$32,000
Cannabis	\$11,000
General Retail	\$59,000
Entertainment/Other	\$41,000
Total Direct Spending	= \$475,000

Broader Economic Impact

Visitor spending continues to circulate through the local economy as businesses purchase supplies, pay wages, and contract local services. Economists often estimate this using a regional economic multiplier.

For small northern Ontario communities, tourism multipliers commonly range from 1.4 to 1.8, depending on how much spending remains within the local economy.

Applying those multipliers, the total economic impact is:

@ 1.4 ~\$665,000

@ 1.6 ~\$760,000

@ 1.8 ~\$855,000

A midpoint estimate suggests that 911 out-of-town visitors attending a three-day festival could generate **approximately \$475,000 in direct spending** and **\$750,000–\$800,000 in total economic activity** after indirect and induced effects are considered.



INFORMATION REPORT

PREPARED FOR: MAYOR BÉLANGER AND MEMBERS OF COUNCIL

PREPARED BY: DEXTURE SARRAZIN, DIRECTOR OF COMMUNITY SERVICES

TITLE: LANDFILL RENEWAL REPORT

DATE: MONDAY, AUGUST 10, 2026

REPORT NO: 26-36R

BACKGROUND

On September 27, 2021, the Corporation of the Town of Mattawa enacted By-law 21-23 to execute the Mattawa Landfill Site Operations Agreement with Dumont Backhoe Services. The original contract covered a 5-year term starting October 1, 2021, and ending September 30, 2026. Section 1.3 of Schedule "A" allows for contract extension options upon mutual consent. Extending the agreement for a 1-year term ensures uninterrupted operation of the municipal landfill site in compliance with the Ministry of the Environment, Conservation and Parks (MECP) Amended Environmental Compliance Approval No. A531401.

FINANCIAL CONSIDERATIONS

The 1-year extension will maintain the current fee structure set out in Section 2.5 of By-law 21-23.

- Monthly Base Rate: \$17,100.00 (\$19,323.00 incl. HST) for Site Operations.
- Monthly Attendants Rate: \$720.00 (\$813.60 incl. HST) for Saturday attendants.
- Sorting Mixed Loads (As-Needed): \$250.00/hour (\$282.50/hr incl. HST).
- Sand Cover Material (As-Needed): \$250.00 per tri-axle truck load (\$282.50 incl. HST).

CONTRACT PRICING BREAKDOWN

Description of Work Activities	Monthly Base Rate	HST	Monthly Total (incl. HST)
Site Operations	\$17,100.00	\$2,223.00	\$19,323.00
Landfill Attendants	\$720.00	\$93.60	\$813.60
Total Monthly Cost	\$17,820.00	\$2,316.60	\$20,136.60

SUMMARY OF CONTRACTOR RESPONSIBILITIES

- **Site Maintenance & Cover:** Spreading and compacting waste, excavating/hauling cover material, maintaining waste piles (wood, drywall, shingles, construction/demolition), and maintaining areas adjacent to recycling. Compacting/covering active face (150mm depth) 3 days/week (May 1–Nov 1) and 1 day/week for the rest of the year.

- **Staffing & Safety:** Providing 2 landfill attendants every Saturday from 9:00 AM to 12:00 PM (or closing) to direct user disposal. Ensuring operators complete required safety, emergency response, and ECA regulatory training.
- **Compliance & Reporting:** Supplying equipment, completing daily pre-checks, maintaining \$5M general liability insurance with the Town named as additional insured, and providing WSIB clearance certificates and monthly written reports.

CONTRACTOR REPORT

Carl, owner of Dumont Backhoe Services has always worked respectfully and professionally with the Town of Mattawa when it comes to adjustments that need to be made. Logs are provided in a timely manner and feedback is always accepted. Quotes are always provided for any additional work outside of the scope of the contract.

There have been some concerns of mischief and theft from the public. These concerns have been brought to the attention of the OPP and additional trips by the landfill have taken place. We have seen a decrease in these efforts.

Due to on-going concerns, we have purchased 2 solar cameras to be installed at the landfill to aid us tracking the source of these mischievous acts.

RELEVANT POLICY/LEGISLATION:

By-law 21-23

ATTACHMENTS:

Schedule "A" – Mattawa Landfill Site Operations Agreement

RECOMMENDATION:

It is recommended that Council authorize the Mayor and CAO/Treasurer to execute a 1-year contract extension with Dumont Backhoe Services for Landfill Site Operation Services, maintaining the existing rates of pay under By-law 21-23.

Proposed Motion # 1

BE IT RESOLVED THAT Council of the Town of Mattawa receives report # 26-36R titled Landfill Renewal Report.

Proposed Motion # 2

BE IT RESOLVED THAT Council authorize the Mayor and CAO/Treasurer to execute a 1-year contract extension with Dumont Backhoe Services for Landfill Site Operation Services, maintaining the existing rates of pay under By-law 21-23.

MATTAWA LANDFILL SITE OPERATIONS AGREEMENT

THIS AGREEMENT made in duplicate on the ____ day of _____, 20__

BETWEEN:

THE CORPORATION OF THE TOWN OF MATTAWA (the “Town”)

and

DUMONT BACKHOE SERVICES (the “Contractor”)

In consideration of the covenants, agreements and conditions contained herein, the parties hereto agree as follows:

PART 1 GENERAL CONDITIONS

1. DEFINITIONS

- a) TOWN means the Corporation of the Town of Mattawa.
- b) SUPERVISOR means the person for the time being filling the office of the Director of Community Services or their designate.
- c) CONTRACT means this agreement and includes the bonds, or security, the Specifications, the General Conditions, the Tender and any other documents referred to in this agreement or attached thereto.
- d) CONTRACTOR or a pronoun in place thereof, means the person or persons who have undertaken to perform and carry out this contract, the successful bidder.
- e) UNIT PRICE PER MONTH means the total all-inclusive price of all labour, materials, overhead, profit, levies, imposts, and all other costs for the operation of the Mattawa Landfill Site.
- f) TENDERER is synonymous with "bidder".
- g) LANDFILL ADVISORY COMMITTEE means a committee consisting of administrative personnel, and public representation from the Corporation of the Town of Mattawa, the Municipality of Mattawan, and the Township of Papineau-Cameron for the purpose of an advisory capacity only and for providing information to their respective Councils.

1.1 SCOPE OF WORK

Operation of the Landfill Site will be conducted in accordance with generally accepted landfill standards and regulatory requirements in accordance with Amended Environmental Compliance Approval Number A531401 dated October 21, 2019. The scope of landfill operation tasks to be accomplished by the Contractor includes, but is not limited to:

- the spreading and compacting of waste;

- the excavating, hauling, spreading, and compacting of cover material;
- Maintenance of Wood, Construction and Demolition, Shingle and Drywall waste piles;
- clean-up and maintenance of area adjacent to all recycling areas.
- Two (2) landfill attendants every Saturday from 9am-12Noon or until closing (extended landfill open hours as required).

The Contractor shall be responsible for all compaction, covering and levelling on the active landfill tipping face to a minimum thickness of 150mm daily for three (3) days per week from May 1st to November 1st and at least one (1) day per week during the remainder of the year. This includes compaction and cover of the active tipping face following the deposit of waste from the public and the municipal garbage contractor. All movement and placement of daily cover shall be the responsibility of the contractor.

1.2 CONTRACT DOCUMENTS

The following are the Contract Documents referred to in this contract:

- Schedule “B” to By-law 21-23 (includes original tender and proposal documents)
- Schedule “C” MOECP Amended Environmental Compliance Approval Number A531401
- Schedule “D” Mattawa Landfill Site Design and Operations Plan Addendum July 12, 2018

1.3 CONTRACT TERM

The Contract shall be for a period beginning August 11, 2026, upon the execution of the Contract, and ending September 30, 2027.

This contract may be extended for one further term of three years with the mutual consent of all parties.

1.4 INSURANCE

The Contractor shall procure and maintain during the term of this agreement Liability Insurance in accordance with the requirements set out below.

The Liability Insurance shall:

- a) Have a limit of liability of not less than \$5,000,000.00 (five million dollars) for property damage and bodily injury for any one occurrence;
- b) Have Comprehensive Liability Insurance covering all operations and liability assumed under the Contract with the Town; and
- c) Be endorsed to provide that the policy or policies will not be altered, cancelled or allowed to lapse without thirty days (30) prior written notice to the Town.

The insurance policy shall name the Town as an additional insured thereunder and shall protect the Town against all damage or injury including death to any person or persons and for damage to any property of the Town or any other public or private property resulting from or arising out of any act or omission on the part of the contractor or any of its agents, workmen, employee or persons under its control, including Sub-contractors, during the term of this agreement.

Before the commencement of any of its operations hereunder, the contractor shall produce to the Town a certified copy of the policy or a certificate thereof. The insurance coverage noted above shall be

maintained in force throughout the term of this agreement with copy of renewals provided to the Town.

1.5 CONTRACTOR' LIABILITY

The contractor, its agents and all persons employed under the contractor, or under its control including sub-contractors, shall use due care to ensure that no person or property suffers injury or loss (including death) and no rights (including inventions, industrial property and patent rights) are infringed, as a result or by reason of the prosecution of the works or operations of the contractor under this agreement or existence, location or condition of any vehicle, machinery, plant or materials used therein or due to the failure, neglect or omission of the contractor or any of the persons set out above to do or perform any or all of the acts or things agreed to be done or performed under this agreement, and the contractor shall be solely responsible for all damages by whomsoever claimable in respect of any such loss, injury or infringement of rights. The contractor shall assume the defence of, indemnify and save the Town, its agents, officers, and employees harmless from and all claims, demand loss, damages, actions, suits or other proceedings (and any costs, expenses thereby incurred by the Town) by whomsoever made, brought or persecuted in any manner based upon, occasioned by, or attributed to any such loss, injury or infringement.

1.6 PERFORMANCE

The Contractor covenants and agrees, during the term of this Contract, to perform to the Town's complete satisfaction the service or services required as set forth in this Contract and Agreement.

The Contractor further covenants that such services will be performed for the price and in accordance with the payment terms stated in this Agreement & that there will be no increase in such price during the term of this Agreement except as otherwise permitted in the Agreement.

The Contractor shall be responsible for and shall give adequate attention to the performance and completion of all matters pursuant to this Agreement.

In addition to the protection provided, the Contractor agrees to indemnify and save harmless the Town of Mattawa from all suits and actions for damages and costs to which the Town of Mattawa might be put by reason of injury to, or death of persons and damage to property resulting from the negligence, carelessness or any other cause in the performance of this work by the Contractor or its representatives and/or employees.

1.7 DEFICIENT WORK

A deficiency is defined as any work that does not meet the requirements of this agreement, unsafe work practice or uncompleted work. Evaluation of such deficiency shall be determined by the Public Works Supervisor in an ethical and fair manner.

Any work completed and found to be deficient, or in the opinion of the Public Works Supervisor, is not satisfactory will be corrected at the Contractor's expense. This condition shall be binding whether the contractor corrects the deficiency or the Town corrects the deficiency.

In all cases, the Contractor shall be given first opportunity to correct the deficiency. Their window of opportunity shall be a minimum of 1 day from the date they are notified of the deficiency in writing. Failure to correct the deficiency within the window of opportunity may result in the performance of

the work by others and such costs may be charged back against the Contractor's invoices. The Town shall first issue a notice in writing that corrections are going to be undertaken by others and that costs will be charged back against the Contractor's upcoming invoices or other payments under this agreement.

All parties agree that in the event of a dispute as to the legitimacy or reasonableness of a deficiency claim, it shall be resolved by the Public Works Supervisor of the Town of Mattawa and notice of such resolution shall be issued in writing to all parties.

1.8 WORKPLACE SAFETY & INSURANCE BOARD

The contractor shall be registered with the Workplace Safety and Insurance Board (WSIB) for the term of the contract. Prior to entering into an agreement for this contract, the contractor shall provide a clearance certificate of accounts paid. The Town shall be provided through WSIB with clearance notification to confirm that their account is in good standing throughout the term of this agreement.

The Town reserves the right to impose a condition on the release of any payments requiring the presentation of a WSIB clearance certificate.

1.9 TENDER & PROPOSAL FORM

The original tender and proposal form documents which form part of Schedule "B" of By-law 21-23 shall serve as supporting documentation as to the intent of this agreement.

1.10 CANCELLATION

Violation of any of the terms of this agreement shall render this contract null and void.

This contract shall be cancelled in the event that the Ministry of the Environment, Conservation and Parks does not permit continued landfilling.

No alcoholic beverages/drugs/cannabis shall be permitted at the Landfill Site.

PART 2 SPECIFIC CONDITIONS

2.1 SITE OPERATIONS OF THE MATTAWA LANDFILL SITE

Operation of the Landfill Site will be conducted in accordance with generally accepted landfill standards and regulatory requirements in accordance with Amended Environmental Compliance Approval Number A531401 dated October 21, 2019. The scope of landfill operation tasks to be accomplished by the Contractor includes, but is not limited to:

- the spreading and compacting of waste;
- the excavating, hauling, spreading, and compacting of cover material;
- Maintenance of Wood, Construction and Demolition, Shingle and Drywall waste piles;
- clean-up and maintenance of area adjacent to all recycling areas.
- Two (2) landfill attendants every Saturday from 9am-12Noon or until closing (extended landfill open hours as required).

The Contractor shall be responsible for all compaction, covering and levelling on the active landfill tipping face to a minimum thickness of 150mm daily for three (3) days per week from May 1st to November 1st and at least one (1) day per week during the remainder of the year. This includes compaction and cover of the active tipping face following the deposit of waste from the public and the municipal garbage contractor. All movement and placement of daily cover shall be the responsibility of the contractor.

The Town will provide soil cover by having the Wood and Brush pile and Construction and Demolition (C & D) waste and bulky waste chipped and grinded as required at its own cost. The stock pile may contain ground stumps, brush, waste building materials, furniture and other bulky wastes. When in stock, the Contractor shall utilize the grinded cover material provided as a direct cost savings measure in favour of the Town.

The Contractor shall be responsible for supplying approved soil cover material, if and when required, and be delivered on site to spread and level active landfilling area.

The Contractor shall provide two (2) landfill attendants to be on site every Saturday from 9am to 12 noon or until closing (extended landfill open hours as required). The responsibility of the landfill attendants will be to monitor and direct users to the wood and waste metal bins to ensure refuse is disposed of in the appropriate cells.

Should the weather conditions prevent work to be done as outlined above, the work shall be done as soon as conditions are satisfactory.

The Town will provide snow clearing when depth is 5cm or greater on the main access road to the active landfill area as well as sanding/salting of access road, entrance/exit, recycling areas and material cells areas approaches.

The Town shall be entitled to attend or have personnel on the Landfill Site at any time to verify any and all aspects of operations by the Contractor.

The Town shall be responsible for granular material for road construction and maintenance.

The Town shall provide a minimum of one (1) landfill attendant at the gate from 9am to 12 noon or until closing (extended landfill open hours as required).

The Landfill Site will be closed in accordance with all Statutory Holidays as approved by the Town.

No scavenging is to occur at the Site.

The Contract shall, upon request from the town, sort mixed loads onsite and deposit in correct cells/bins. This work shall only be done upon request and an hourly rate to perform this task shall form part of this tender.

The Contractor shall attend any courses and/or meetings as requested by the Town. The Town shall pay for registration of approved courses. The Contractor shall be responsible for all other costs including transportation, arrangements for alternative personnel to operate site, etc.

Cover materials may consist of material supplied by the Contractor or by the Town from chipped and grinded materials when in stock. Cover materials may also be delivered to the landfill site from municipal construction projects at no charge. It is the Contractor's responsibility for stockpiling this

material.

The Town shall exercise due managerial supervision of users of the Landfill Site at all times to ensure compliance with safety and other operational procedures and to ensure that hazardous, toxic and other types of waste not permitted by the Environmental Compliance Approval No. A531401 and wastes harmful to the safe and environmentally sound operation of the Landfill Site are not disposed of at said Landfill Site. Should such wastes be identified by the Contractor, he shall inform the Public Works Supervisor who shall direct the Contractor's handling of such wastes.

As a minimum, all operators (including landfill attendants) prior to perform any work at the Site shall be trained with respect to the terms and conditions with respect to the following areas:

- a) Terms and conditions requirements of the Environmental Compliance Approval No. A531401 Conditions 45 and 46 Certificate;
- b) use and operation of equipment and management of the *Site*;
- c) monitoring and inspection procedures;
- d) any environmental concerns, occupational health and safety precautions and procedures pertaining to the waste to be handled
- e) relevant waste management legislation, regulations, including, but not limited to the *Act*, and *O.Reg. 347*;
- f) emergency response procedures; and
- g) specific written procedures for the control of adverse effect conditions.

A list of all trained Operators shall be maintained by the Owner and made available to the Ministry for inspection upon request. It is the responsibility of the Contractor to ensure that all its Operators of the Site are trained prior to entering and working at the Site.

Normal safety precautions should be observed while around and operating the heavy equipment. Landfill operators will wear protective equipment, including dust respirators when necessary, and will maintain operable fire extinguishers on equipment at all times. All employees should have first-aid training and a well-stocked first-aid kit on hand at all times.

The Contractor shall keep records and submit a monthly written report, no later than the fifth work day following the end of each month during which services are performed indicating any issues at the site as well as a record of cover material used. The Contractor shall immediately report and investigate all accidents to the Supervisor in accordance with Workplace Safety and Insurance Board regulations.

The Contractor shall maintain excellent public relations with the Supervisor, Town employees, contractors and regulatory agencies. The Contractor is obliged to follow the engineer's instructions with regard to staking/markings of the landfill operational area.

The Supervisor and Engineers as authorized by the Town will provide on-going guidance to ensure landfill operation is in conformance with the Environmental Compliance Approval No. A531401 certificate.

The Town's employee(s), being a minimum of one (1) Landfill Attendant will be on-site at all times when the site is open to the public to direct traffic and ensure conformance with safety rules.

The Town has sole rights to all scrap material.

2.1 SITE OPERATING EQUIPMENT

It is hereby understood and agreed that the equipment to be used in operating the Landfill Site will be

provided by the Contractor and that such equipment shall be suitable for heavy-duty service in connection with landfilling. The equipment furnished is to be specifically designed for the use intended and shall be inspected for leaks and damages prior to entering the Site by the Public Works Supervisor. Any defects will be repaired by the Contractor at its own expense and be reinspected prior to re-entry to the Site for commencement of work.

The Contractor shall supply a competent operator who shall complete a daily circle check associated with this equipment, i.e. oil, grease, fluids and lights.

The Contractor shall maintain all such equipment as is considered necessary for conducting the work in an acceptable manner and at a satisfactory rate of progress. All equipment, tools, and machinery used for handling materials and executing any part of the work shall be maintained in a satisfactory, safe and efficient working condition. Equipment used by the Contractor shall be such that no injury to the workers or property will result from its use. The Contractor shall be responsible for initiating, maintaining and supervising all safety precautions and programs in connection with the work and services performed hereunder. The Contractor shall provide reasonable protection to prevent property loss or damage and/or personal injury to persons, including but not limited to, employees performing such work and all other persons who may be affected thereby.

The Town shall not be liable for any repair or upkeep or replacement costs of/for the Contractor's equipment.

2.2 LABOUR FORCE

The Contractor shall employ only such superintendents, forepersons, and workers who are careful, competent and fully qualified to perform the duties or tasks assigned to them and shall secure the summary dismissal of any person or persons employed by the Contractor in or about or on the work place who shall misconduct themselves or be incompetent, disrespectful, intemperate, dishonest, inebriated or otherwise objectionable or neglectful in the proper performance of their duties or who neglects or refuses to comply with or carry out the directions of the Contractor and/or the Public Works Supervisor.

All workers shall have sufficient skill, ability, and experience to properly perform work assigned to them and operate any equipment necessary to properly carry out the performance of their assigned duties.

2.3 SITE ACCESS

The Contractor shall have access to the Landfill Site through the entrance/exit gate and shall be supplied with a key. The Town shall maintain a lock and chain for securing the gate.

The Contractor shall be responsible for access to the site by their employees or agents during hours the Landfill Site is not open for disposal of wastes. The gate shall be kept closed and locked unless the Landfill Site is attended by an employee of the Contractor, who shall only permit access by the Contractor's employees or other authorized persons.

No dumping of refuse shall be permitted after the regular hours of operation at the landfill site, and all material entering the site shall be recorded by the Landfill Site Attendant under the direction of the Public Works Supervisor.

The Contractor shall be allowed to have the site open beyond normal business hours for the purposes of receiving cover material provided the site is attended and the contractor is responsible for all costs and liabilities.

2.4 LANDFILL HOURS

Landfill Operations and Site preparation may be carried out from 7am to 7pm on any weekday.

Waste shall not be accepted during landfill operations. In turn, landfill operations shall not be conducted during hours open to the public.

Landfill Site public hours are from 9:00 a.m. - 12:00 p.m. every Saturday.

The Landfill Site shall also be open by appointment only every Tuesday and Thursday between the hours of 8 am and 4 pm, unless authorized by the Public Works Supervisor.

The Town shall have the right to extend the operating hours when required and on an as needs basis.

2.5 CONTRACT PAYMENT

The Contract pricing payments shall be based on a monthly payment schedule. Monthly invoices shall be issued on or near the 1st of every month thereafter the work was performed and payment shall be issued by the last day of each month that the invoice was issued.

The Town of Mattawa shall issue payments directly to the Contractor on the above payment schedule.

Total Contract Prices in this agreement shall **INCLUDE HST** and all other applicable taxes.

CONTRACT PRICING

The contract is for a period of one year with an option to the Town to renew for an additional three-year term period.

Description of Work Activities	Monthly Contract Price	HST	Monthly Contract Price incl. HST
Site Operations – Monthly 08/11/2026 – 09/30/2027	\$17,100.00	\$2,223.00	\$19,323.00
Landfill Attendants - Monthly 08/11/2026 – 09/30/2027	\$720.00	\$93.60	\$813.60

ADDITIONAL BILLINGS

The Contractor will also provide additional billing for the following work activities when

required by the Town:

Description of Work Activities	Hourly Rate	HST	Hourly Rate incl. HST
Sorting of Mixed Loads on Site – 08/11/2026 – 09/30/2027	\$250.00	\$32.50	\$282.50

Description of Work Activities	Rate per Triaxle Truck Load	HST	Total per Triaxle Truck Load incl. HST
Sand Cover Material – 08/11/2026 – 09/30/2027	\$250.00	\$32.50	\$282.50

Any additional work, or other work that is outside the normal scope of this agreement must be approved by the Public Works Supervisor. No extra work shall be paid for unless the work is authorized in writing by the Public Works Supervisor.

2.6 MUNICIPAL BY-LAWS

The Contractor shall ensure that all its activities while performing the work and services described herein, are in conformance with all applicable municipal By-Laws, including the attached schedules.

2.7 RECEIPT OF AND ADDRESSES FOR CORRESPONDENCE

The **Owner** at Box 390, 160 Water Street, Mattawa, Ontario, P0H 1V0

The **Contractor** at 259 Neault Road, Mattawa, Ontario, P0H 1V0

IN WITNESS WHEREOF the parties hereto have executed this Agreement and by the hands of their duly authorized representatives.

SIGNED AND DELIVERED

Dated this ____ day of _____, 20__

THE CORPORATION OF THE TOWN OF MATTAWA

Per: _____

Name: Raymond A. Bélanger

Title: Mayor

Per: _____

Name: Paul Laperriere

Title: CAO/Treasurer

DUMONT BACKHOE SERVICES

Per: _____

Name: Carl Dumont

Title: Contractor



INFORMATION REPORT

PREPARED FOR: MAYOR BÉLANGER AND MEMBERS OF COUNCIL

PREPARED BY: DEXTURE SARRAZIN, DIRECTOR OF COMMUNITY SERVICES

TITLE: GARBAGE COLLECTION

DATE: MONDAY, AUGUST 10, 2026

REPORT NO: 26-37R

BACKGROUND

The Town of Mattawa relies on contracted services for the collection and transportation of residential and commercial solid waste. The current extension agreement, executed with Paul Lafreniere Contracting, covers the three-year period from January 1, 2024, through December 31, 2026.

ANALYSIS AND DISCUSSION:

Going to tender at this time is driven by two key factors:

1. **Contract Expiration:** The existing agreement contains no further renewal options past December 31, 2026. Garbage collection services were originally tendered under By-law 12-04 and later extended through a 3-year agreement signed on January 31, 2024. The 2024–2026 agreement fulfilled the final extension terms available under the municipal contract framework.
2. **Provincial Recycling Transition:** Under Ontario's Blue Box regulation shifts, responsibility for residential recycling collection is transitioning to producer responsibility organizations. Consequently, **recycling collection services will be fully removed from the Town's municipal collection scope**, requiring a newly structured RFP focused solely on garbage collection.

Initiating the RFP process now ensures sufficient time for scope drafting, vendor proposals, bid evaluations, Council award, and contractor onboarding prior to January 1, 2027.

SCOPE OF WORK (GARBAGE COLLECTION ONLY)

The upcoming RFP will maintain standard solid waste parameters while excluding recycling pick-up requirements.

1. Residential & Commercial Garbage Collection

- **Servicing Area:** Curbside pick-up across approximately 19 kilometers of paved urban roads within Mattawa municipal boundaries.
- **Service Population:** Direct pickup for approximately 1,000 residential households and 30 commercial establishments.
- **Residential Schedule:** 39 total collections per year (weekly pickup from May 1 to October 31; bi-weekly pickup from November 1 to April 30).
- **Commercial Schedule:** 104 total collections per year (twice-weekly pickup year-round).

2. Municipal Facilities & Public Containers

- **Public Receptacles:** Emptying street waste cans on a seasonal schedule (5 pickups weekly from May 1 to October 31; 3 pickups weekly from November 1 to April 30).

- **Supplies & Arena Service:** The contractor supplies all necessary trash bags for municipal cans and services the municipal arena bin on the commercial collection schedule.

3. Bylaw Compliance & Disposal

- **Disposal Site:** All collected municipal garbage must be delivered directly to the Mattawa Landfill Site located at 1161 Richards Road in Papineau-Cameron.
- **Policy Enforcement:** Verification of the Town's clear/see-through bag policy and the 2-bag/can weekly residential limit. Non-compliant materials (hazardous items, yard waste, bulk refuse) will be identified and reported to the Director of Community Services or their designate.

HISTORICAL COST & FINANCIAL COMPARISON

Historically, the Town monitored garbage and recycling costs concurrently. Unbundling recycling services in the upcoming tender will isolate municipal waste expenditures and adjust long-term budget projections.

1. Historical Waste & Recycling Baseline (2015–2023)

During prior contract cycles, recycling made up a distinct portion of overall waste management expenditures:

Year	Standalone Garbage Contract	Combined Garbage & Recycling Total
2015	\$68,575.59	\$90,704.02
2016	\$71,841.09	\$95,023.25
2017	\$75,262.09	\$99,549.15
2018	\$75,262.09	\$105,049.15
2019	\$76,767.33	\$107,040.13
2020	\$78,302.67	\$109,070.93
2021	\$79,790.42	\$111,143.28
2022	\$81,306.44	\$113,255.01
2023	\$82,851.27	\$115,406.86

2. Current Term Garbage Collection Pricing (2024–2026)

Expenditures under the current garbage-only contract terms are detailed below:

Contract Year	Annual Base Price	Net HST (13%)	Total Annual Cost (incl. HST)	Semi-Monthly Payment
2024	\$152,874.00	\$19,873.62	\$172,747.62	\$7,197.82
2025	\$158,989.00	\$20,668.57	\$179,657.57	\$7,485.73
2026 (Current)	\$165,349.00	\$21,495.37	\$186,844.37	\$7,785.18

- **Additional Direct Rates:** Extra non-scoped work authorized by the Director of Community Services or their designate is currently billed at \$65.00/hour plus HST. Fuel price fluctuations exceeding \$0.10/L over a 3-month period remain subject to the contract fuel surcharge calculation.

RISK MANAGEMENT & PERFORMANCE CONTROLS

The RFP terms will safeguard municipal interests through standard risk requirements:

- **Commercial Insurance:** Liability coverage of not less than \$5,000,000 per occurrence naming the Town as an additional insured.
- **Workplace Safety & Equipment:** Mandatory ongoing WSIB clearance certificates and proof of well-maintained, continuous collection equipment.
- **Performance Security:** Retaining rights to withhold up to 10% of monthly contract payments in instances of uncorrected service deficiencies.

TENDER TIMELINE

- **August – September:** Staff finalize RFP documentation excluding recycling requirements and defining updated collection routes.
- **September – October:** Public advertisement and posting of the competitive RFP package.
- **November:** Bid evaluation by staff and presentation of the final award recommendation to Council.
- **December:** By-law execution to confirm the new contract and allow vendor preparation prior to the January 1, 2027 launch.

CONTRACTOR REPORT

Paul, owner/operator of Paul Lafreniere Contracting has always worked respectfully and professionally with the Town of Mattawa when it comes to adjustments that need to be made. Adjustments and communication with the contractor have been inconsistent, however, pickups continue to occur as scheduled for residential. In times where the garbage truck is down for repair, alternate pickup arrangements are made.

Reports/tracking logs from the contractor are not provided or readily available as they relate to 2.7.1 of the Collection Agreement, however, I personally have not seen the associated forms the Town are responsible for providing to the contractor for this purpose. We plan to investigate this process further and create a procedure to ensure these are being completed and in a timely manner.

FINANCIAL CONSIDERATIONS

RELEVANT POLICY/LEGISLATION:

ATTACHMENTS:

Garbage Collection Services Extension Agreement

RECOMMENDATION:

It is recommended that Council direct staff to initiate a competitive Request for Proposal (RFP) process exclusively for Municipal Garbage Collection Services, as the current Garbage Collection Services Extension Agreement with Paul Lafreniere Contracting expires on December 31, 2026.

Proposed Motion # 1

BE IT RESOLVED THAT Council of the Town of Mattawa receives report # 26-37R titled Garbage Collection.

Proposed Motion # 2

BE IT RESOLVED THAT Council direct staff to initiate a competitive Request for Proposal (RFP) process exclusively for Municipal Garbage Collection Services, as the current Garbage Collection Services Extension Agreement with Paul Lafreniere Contracting expires on December 31, 2026.

GARBAGE COLLECTION SERVICES EXTENSION AGREEMENT

THIS AGREEMENT made in duplicate on the 31st day of January, 2024

BETWEEN:

THE CORPORATION OF THE TOWN OF MATTAWA (the "Town")

and

PAUL LAFRENIERE CONTRACTING (the "Contractor")

In consideration of the covenants, agreements and conditions contained herein, the parties hereto agree as follows:

PART I GENERAL CONDITIONS

1.1 SCOPE OF WORK

The Contractor shall collect and pickup all residential and commercial garbage and refuse located within the municipal boundaries of the Town of Mattawa in accordance with the corresponding municipal By-Laws. The Contractor shall deliver the collected garbage to the Mattawa Landfill Site at 1161 Richards Road located in the Township of Papineau-Cameron.

1.2 CONTRACT DOCUMENTS

The following are the Contract Documents referred to in this contract:

Schedule "A" to By-law 12-04 (includes original tender and proposal documents)

-

Paul Lafreniere Contracting Letter dated September 25, 2020 pricing proposal
Part B - By-Law 96-18 "Landfill Site Use and Garbage Collection By-Law" '

1.3 CONTRACT TERM

The contract is for a three-year term commencing January 1, 2024 until December 31, 2026. This extension agreement is in addition to the two 3-year term extension options provided in the terms of the original contract.

1.4 INSURANCE

The Contractor shall arrange, pay for and maintain during the full term of this agreement, public liability and property damage insurance in an amount of not less than \$5,000,000 per occurrence. The insurance policy shall be such that it protects the Town of Mattawa against all claims from all damage or injury, including death, to any person or persons and for damage to any property of the Town of Mattawa or any other public or private property, resulting from the execution of the work and services pursuant to this Agreement.

The Contractor shall provide proof that the above insurance coverage is in place prior to commencing work and upon request from time to time during the term of the agreement.

1.5 PERFORMANCE

The Contractor covenants and agrees, during the term of this Contract, to perform to the Town's complete satisfaction the service or services required as set forth in this Contract and Agreement.

The Contractor further covenants that such services will be performed for the price and in accordance with the payment terms stated in this Agreement & that there will be no increase in such price during the term of this Agreement except as otherwise permitted in the Agreement.

The Contractor shall be responsible for and shall give adequate attention to the performance and completion of all matters pursuant to this Agreement. The contractor shall ensure that compliance with all licensing requirements for the transportation of municipal residential and commercial waste materials and the operation of commercial vehicles.

In addition to the protection provided, the Contractor agrees to indemnify and save harmless the Town of Mattawa from all suits and actions for damages and costs to which the Town of Mattawa might be put by reason of injury to, or death of persons and damage to property resulting from the negligence, carelessness or any other cause in the performance of this work by the Contractor or its representatives and/or employees.

1.6 WORKPLACE SAFETY & INSURANCE BOARD

The Contractor shall provide proof of WSIB coverage in good standing prior to commencing the work and upon request from time to time during the term of the agreement. The contractor shall maintain proper WSIB coverage throughout the course of the work. The Town reserves the right to impose a condition on the release of any payments requiring the presentation of a WSIB clearance certificate.

1.7 SAFETY & ORDER

The Contractor shall employ only orderly, competent and skillful persons to execute the work. The Contractor shall ensure that all safety regulations are followed to ensure the safety of its workers as per the various current labour and safety legislation. The Contractor shall maintain good order and discipline among the Contractor's employees and sub-contractors engaged on the project and shall not employ workers unskilled in the tasks assigned.

1.8 DEFICIENT WORK

A deficiency is defined as any work that does not meet the requirements of this agreement, unsafe work practice or uncompleted work. Evaluation of such deficiency shall be determined by the Public Works Supervisor in an ethical and fair manner.

Any work completed and found to be deficient, or in the opinion of the Public Works Supervisor, is not satisfactory will be corrected at the Contractor's expense. This condition shall be binding whether the contractor corrects the deficiency or the Town corrects the deficiency.

In all cases, the Contractor shall be given first opportunity to correct the deficiency. Their window of opportunity shall be a minimum of 1 day from the date they are notified of the deficiency in writing. Failure to correct the deficiency within the window of opportunity may result in the performance of the work by others and such costs may be charged back against the Contractor's invoices. The Town shall first-issue a notice in writing that corrections are going to be undertaken by others and that costs will be charged back against the Contractor's upcoming invoices or other payments under this agreement.

All parties agree that in the event of a dispute as to the legitimacy or reasonableness of a deficiency claim, it shall be resolved by the Public Works Supervisor of the Town of Mattawa and notice of such resolution shall be issued in writing to all parties.

1.9 AGREEMENTS & AMENDMENTS

This Contract supersedes all prior negotiations, representations or agreements, either written or oral, relating in any manner to the work described herein, including any document not expressly listed in Article 1.2 of this agreement.

1.10 ADDITIONAL WORK OR CHANGE IN WORK

Additional work referred to in this agreement shall mean specifically a directive to the Contractor to add collection locations or add distance to the hauling or collection route established upon the commencement of the contract work or as specified in this agreement, whichever is the higher quantity. Compensation for additional work shall be as prescribed by the Contract pricing or at the Town's option as agreed to by all parties.

The Contractor also acknowledges that fair credits or reduction in fees shall accompany any reduction of work that may be requested from time to time by the Town. Any such change in work shall come in the form of a Change Order from the Public Works Supervisor. Any change that would result in a decrease in contract price of more than 10% from the contract price, will attract a negotiated new price by the contractor so as to permit the assimilation of administrative costs into the new adjusted contract price.

1.11 TERMINATION

It is acknowledged that if the Contractor or its representatives and/or employees fail to perform the work and services under this contractual agreement to the approval and satisfaction of the Ministry of the Environment for the Province of Ontario and /or the Town of Mattawa, this agreement may be terminated by the Town of Mattawa or the services of the Contractor be suspended by the Town of Mattawa upon 30 days written notice from the Town of Mattawa to the Contractor.

It is acknowledged that if the Town of Mattawa deems it to be in its best interest, or by Provincial Regulations or other Government requirement, needs to dramatically change the garbage collection program, the Contractor shall be offered the first right of refusal to negotiate the required changes to the Contract.

Should the Contractor not be capable of providing Garbage Collection services, under a revised scope of work, the Town of Mattawa shall reserve the right to terminate the contract with 90 days advance written notice.

1.12 INTERPRETATION OF WORK PROCESS

In the event that there is a difference of opinion or interpretation of the provisions & terms relating to the work required, the decision of the Public Works Supervisor shall prevail.

The Contractor is responsible for touring the routes and collection areas defined by this agreement to ensure fulfillment of all the particulars related to carrying out the services described in this agreement.

1.13 PERFORMANCE GUARANTEE

The contractor shall not be required to provide a bond or performance holdback at the onset of the contract execution. However, should there be a non-conformance with the contract requirements, the Town reserves the right to withhold any amount up to 10% of the contract price for a period of three months following the correction of the non-conformance as a performance guaranty.

Should there be a further non-conformance of the same nature as the non-conformance that attracted the requirement of a performance holdback, or of another nature, during the 3 month period, the Town reserves the right to correct the non-conformance, with or without notice to the contractor, using its own forces or other forces and charge the costs of such corrective action to the performance holdback account.

1.14 TENDER & PROPOSAL FORM

The original tender and proposal form documents which form part of Schedule "A" of By-law 12-04 shall serve as supporting documentation as to the intent of this extension agreement.

1.15 SUCCESSION & ASSIGNMENT

The Contract documents are to be read into and form part of this extension agreement and the whole shall constitute the Contract between the parties and subject to the law, shall be binding to both parties hereto, their respective heirs, legal representatives, successors and assigns.

The Contractor shall not assign, transfer or sublet the whole or any part of this agreement or the work services to be performed pursuant thereto without written consent from the Town of Mattawa.

PART2 SPECIFIC CONDITIONS

2.1 DESCRIPTION OF WORK

The Contractor shall collect and pickup all residential and commercial garbage and refuse located within the municipal boundaries of the Town of Mattawa in accordance with the corresponding municipal By-Laws. The Contractor shall deliver the collected garbage to the Mattawa Landfill Site in the Township of Papineau-Cameron.

2.2 EQUIPMENT

The Contractor shall demonstrate that he/she has the necessary equipment or vehicle to carry out the work in a continuous fashion for the duration of the term of the contract. The Contractor shall only employ equipment and vehicles that are fit for the work being undertaken.

The Contractor acknowledges that repeated chronic mechanical failures causing delays in the provision of services constitutes a deficiency. Under such conditions the Town may request from the contractor a plan showing how the problem will be resolved and in what time frame. Any such plan shall be to the satisfaction of the Public Works Supervisor for acceptance.

The equipment and vehicles being used for this contract shall be kept painted and clean so as to provide a neat and clean appearance when in operation. A waste disposal truck that is not operating with a clean appearance shall be deemed a non-conformance. The only labels and decals permitted on the vehicles shall be those required by law, the company's logo and information and any other decals shall be to the approval of the Town.

2.3 SERVICING AREA

Town of Mattawa

Collection in the Town of Mattawa will involve curbside collection of approximately 1,000 households and 30 commercial establishments concentrated over 19 kms of paved urban roads.

2.4 SCHEDULE

The Contractor shall arrange an efficient route and schedule to ensure that garbage is collected as follows:

Residential - Once weekly in the Town of Mattawa from May 1st to October 31st and bi-weekly from November 1st to April 30th (39 collections per year)

Commercial - Twice weekly in the Town of Mattawa (104 collections per year)

A mutually acceptable schedule shall be established and adhered to for the duration of the term of the contract. The Contractor shall work to maintain a consistent collection schedule for his/her route. Any changes to the schedule shall not be undertaken without the written approval of the Public Works Supervisor.

2.5 APPLICABLE BY-LAW AND DESTINATION

All material shall be hauled to the landfill site and disposed of in accordance with the Landfill Use By-Law - "Town of Mattawa By-Law 96-18", attached as Part B to this agreement.

It is specifically understood and agreed that the Contractor is fully and solely responsible for the collection and pickup of all household, residential and commercial garbage and refuse, that is properly set out in accordance with By-Law 96-18 and located within the municipal boundaries of the Town.

The Town has adopted a see-through garbage bag policy in which garbage is to be set out for collection in see-through bags only. Garbage that is put out at curb in plastic bags that are not see-through are not collectable under this policy. In addition, the contractor is expected to make observations through the see-through bags to confirm the garbage bag contains waste that is acceptable for collection services.

A see-through garbage bag or rigid garbage container (garbage can) that does not contain recyclables (recycling collection is separate from this contract) and which includes household hazardous waste, bulk wastes and liquid waste is considered compliant and shall be collectable under this contract.. ..up to a maximum of 2 bags/ cans per week per household. Leaves and yard waste and clean burnable materials are not to be collected at curbside.

The contractor is expected to understand the requirements of By-Law 96-18 and train its staff to understand those requirements as well to ensure only compliant solid waste is collected under this contract.

The contractor shall report to the Public Works Supervisor all occurrences of non-compliant garbage set out.

2.6 MUNICIPAL GARBAGE CONTAINERS

The Contractor shall empty municipal garbage cans on an as required basis to ensure that the municipal garbage cans are kept clean and tidy. 5 pickups per week are required for the garbage receptacles listed on the attached schedule during the "summer" period between May 01 and October 31 of each consecutive year. 3 pickups are required for the garbage receptacles listed on the attached schedule, hereto listed at Appendix "B" during the "winter" period between November 01 and April 30 of each consecutive year. Details can be found on the attached Town of Mattawa Garbage Bin Schedules (which may be amended from time to time with both parties in agreement) entitled:

- Town of Mattawa Garbage Bin Schedule-Winter (Nov 01-April 30)
- Town of Mattawa Garbage Bin Schedule-Summer (May 01-Oct 31)

The contractor shall supply all garbage bags and liners as required as part of the contractor's responsibilities. The cost of bags and liners are to be included in the contract price.

The contractor shall also be responsible for collecting garbage from the garbage bin at the arena in the same schedule as the commercial collection schedule.

2.7 LOCAL COLLECTION ROUTE

The Contractor is responsible for establishing its own route to adequately service the Town of Mattawa.

2.7.1 TRACKING COLLECTION VOLUME/ WEIGHT

The Contractor shall be responsible, at a future request of the Town, to track the volume or weight of garbage that is separately generated by the Township of Papineau-Cameron, the Town of Mattawa, the Municipality of Mattawan, and the Hospital/Schools. The residential and the commercial garbage shall be tracked separately in each municipality, using forms provided by the Town of Mattawa. Monthly tracking logs shall be submitted on a quarterly basis or as requested if/when tracking of garbage is initiated by the Town.

2.8 CONTRACT PAYMENT

The Contract pricing shall be on the lump sum annual basis paid in twenty-four equal payments subject to adjustments as stipulated in this agreement. Each equal payment shall be issued on the 15th and 30th of each month or the nearest business day following those dates.

The Town of Mattawa shall issue payments directly to the Contractor on the above payment schedule.

The contract price shall include all labour, equipment, materials, repairs, overhead and profit required to carry out all the work prescribed in this agreement.

Total Contract Prices in this agreement shall **INCLUDE HST** and all other applicable taxes.

II CONTRACT PRICING

The original contract, prior to its renewal was for a period of six years with a option to the Town to renew for an additional 2 subsequent 3 year term periods.

This extension contract is for an additional three-year term as follows:

Dates	Annual Contract Price	HST	Annual Contract Price incl. HST
01/01/24 - 12/31/2024	\$152,874.00	\$19,873.62	\$172,747.62
01/01/25 - 12/31-2025	\$158,989.00	\$20,668.57	\$179,657.57
01/01/26 - 12/31-2026	\$165,349.00	\$21,495.37	\$186,844.37

.III ADDITIONAL BILLINGS

In the event the Town of Mattawa requires **additional work** as defined in 1.10 of this agreement, the contractor shall invoice separately for the **additional work**.

- The hourly billing rate for additional work shall be \$65.00 per hour (plus HST).

Any additional work, or other work that is outside the normal scope of this agreement must be approved by the Public Works Supervisor. No extra work shall be paid for unless the work is authorized in writing by the Public Works Supervisor.

2.9 CHANGES IN CONTRACT PRICE FOR FUEL COSTS

The Town understands the volatility of fuel costs and this shall provide a mechanism for the contractor and the Town to agree on an adjustment to the contract price based on significant changes to the price of fuel.

If there is a sustained price change in fuel over a period of 3 months of more than 10 cents per litre, the contractor has the option to apply for an adjustment to the contract price to reflect the new market fuel cost prices. To establish the price at the time of application, the following process will be used to establish the present fuel price.

The present fuel cost shall be the average fuel price of the local fuel stations for the applicable fuel, or at the Town's option, the actual prices paid by the contractor as demonstrated by fuel expense documentation satisfactory to the Public Works Supervisor.

The adjustment to the contract price shall be established by the attached garbage fuel surcharge calculator known as Appendix "C" to this By-Law.

2.10 CONTINGENCY PLAN

The Contractor shall have a contingency plan in place to ensure that collection services are not compromised as a result of mechanical breakdowns.

2.11 MUNICIPAL BY-LAWS

The Contractor shall ensure that all its activities while performing the work and services described herein, are in conformance with all applicable municipal By-Laws, including the attached schedules.

2.13 RECEIPT OF AND ADDRESSES FOR CORRESPONDENCE

The **Owner** at Box 390, 160 Water Street, Mattawa, Ontario, P0H 1V0

The **Contractor** at 381 McConnell Street, Mattawa, Ontario, P0H 1V0

IN WITNESS WHEREOF the parties hereto have executed this Agreement and by the hands of their duly authorized representatives.

SIGNED AND DELIVERED

Dated this ____ of _____, 20____

THE CORPORATION OF THE TOWN OF MATTAWA

Per:

Name: Raymond Belanger
Title: Mayor

Per: ---

Name: Paul Laperriere
Title: CAO/Treasurer

PAUL LAFRENIERE CONTRACTING

Per:

Name: Paul Lafreniere
Title: Contractor

DATE: MONDAY AUGUST 10, 2026

10.1

THE CORPORATION TOWN OF MATTAWA

MOVED BY COUNCILLOR _____

SECONDED BY COUNCILLOR _____

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa adopt By-Law 26-16 being a by-law to authorize the Chief Administrative Officer for certain acts during a restricted period.

THE CORPORATION OF THE TOWN OF MATTAWA

BY-LAW NUMBER 26-16

BEING a by-law to delegate authority to the Chief Administrative Officer (CAO) for Certain Acts during a Restricted “Lame Duck” Period.

WHEREAS, Section 275 of the Municipal Act S.O. 2001, c 25, as amended, restricts acts that a Council can take after Nomination Day (August 21, 2026 at 2:00 p.m.) and after Voting Day (October 26, 2026) if the Council is in a lame duck position.

AND WHEREAS Section 275 (3) of the Municipal Act S.O. 2001, c. 25 restricts Council from taking action on the following:

- The appointment or removal from office of any officer of the municipality;
- The hiring or dismissal of any employee of the municipality;
- The disposition of any real or personal property of the municipality which has a value exceeding \$50,000 at the time of disposal; and
- Making any expenditure or incurring any other liability which exceeds \$50,000.00

AND WHEREAS Section 275 (6) of the Municipal Act S.O. 2001, c. 25 states that nothing in this section prevents any person or body exercising authority of a municipality that is delegated to the person or body prior to nomination day for the election of the new council;

AND WHEREAS Council deems it expedient to delegate authority to the CAO to take action, where necessary, on certain acts during the “Lame Duck” period.

NOW THEREFORE the Council of the Town of Mattawa enacts as follows:

1. **THAT** the Council of the Corporation of the Town of Mattawa hereby delegates authority under Section 275 (3) of the Municipal Act S.O. 2001 between Nomination Day and commencement of the Council Terms as follows:
 - a) The CAO be delegated authority as the financial signing authority for Expenditures exceeding \$50,000.00.
 - b) That the CAO be delegated the authority to execute agreements of Purchase and Sale, pertaining to the disposition of any real or personal property of the municipality which has a value exceeding \$50,000.00 at the time of disposal for the acquisition of property.
 - c) The CAO be delegated the authority to hire or dismiss any employee of the municipality of the Town of Mattawa.
2. **THAT** the CAO will report to Council at the next meeting or as soon as practicable on any actions taken under the restrictions listed in Section 275 (3) of the Municipal Act S.O. 2001
3. **THAT** this By-Law shall come into force and effect only if the present Council is subject to the “Lame Duck” provisions in accordance with the Section 275 (3) of the Municipal Act and shall not extend beyond the commencement of the next Council Term.

READ A FIRST and SECOND TIME, this 10th day of August, 2026.

READ THIRD TIME and FINALLY PASSED, this 10th day of August, 2026.

Mayor

Clerk

DATE: MONDAY AUGUST 10, 2026

14.0

THE CORPORATION TOWN OF MATTAWA

MOVED BY COUNCILLOR _____

SECONDED BY COUNCILLOR _____

BE IT RESOLVED THAT Council proceed In Camera (Closed) session pursuant to section 239(2)(e) of the Municipal Act, 2001, as amended at _____ p.m. in order to address the following:

- Item #14.2 Mattawa Landfill Update under litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

DATE: MONDAY AUGUST 10, 2026

15.1

THE CORPORATION TOWN OF MATTAWA

MOVED BY COUNCILLOR _____

SECONDED BY COUNCILLOR _____

BE IT RESOLVED THAT the regular meeting reconvene at _____ p.m.

DATE: MONDAY AUGUST 10, 2026

17.1

THE CORPORATION TOWN OF MATTAWA

MOVED BY COUNCILLOR _____

SECONDED BY COUNCILLOR _____

BE IT RESOLVED THAT this regular meeting adjourn at _____ p.m.