



**REGULAR MEETING OF COUNCIL
AGENDA
MONDAY APRIL 13, 2026 AT 6:00 P.M.**

**DR. S. F. MONESTIME MUNICIPAL COUNCIL CHAMBERS
160 WATER STREET, MATTAWA ON**

**Zoom Meeting Access: 1-647-374-4685
Meeting ID Code: 822 2157 4516
Passcode: 231942**

- 1. Meeting Called to Order**
- 2. Announce Electronic Participants**
- 3. Adoption of Agenda**
 - 3.1 To Adopt the agenda as presented or amended
- 4. Disclosures of a Conflict of Interest**
- 5. Presentations and Delegations**
 - 5.1 BrokerLink – 2026-2027 Municipal Insurance RFP Results (Virtual Presentation)
- 6. Adoption of Minutes**
 - 6.1 Regular Meeting of March 23, 2026
 - 6.2 To adopt the minutes as presented or amended
- 7. Notice of Motions**
 - 7.1 Cancellation of Regular Meeting on Tuesday October 13, 2026
 - 7.2 Declare May as Community Living Awareness Month
 - 7.3 Permit to Sell Alcohol at Explorer's Point for Voyageur Days
 - 7.4 Permit Refreshment Vehicles on Explorer's Point for Voyageur Days
- 8. Correspondence**
 - 8.1 City of Mississauga – 2026 School Board Resolution #060-2026
 - 8.2 Ministry of Environment, Conservation and Parks – Inspection of Mattawa Drinking Water System 400 Bissett St.
 - 8.3 Ministry of Finance – 2026 Budget Announcement
 - 8.4 AMO Policy Update – Provincial Budget Spending Priorities and Build Canada Holmes Operational Funding

- 8.5 Ontario Energy Board – Generic Proceeding to Review the 2000 Model Franchise Agreement
- 8.6 FONOM – Annual General Meeting
- 8.7 FONOM – Ministerial Delegation Opportunities (Under 2,500 Population)
- 8.8 FONOM – Housing, Development Charges and Northern Priorities
- 8.9 FONOM – Welcomes Key Northern Investments in Ontario Budget and NORDS Extension
- 8.10 2025 Annual Performance Report - Mattawa Sewage Treatment Lagoon and Sewage Collection System
- 8.11 Franco- Nord Conseil scolaire catholique – 2026 School Board Elections
- 8.12 Paul Sullivan Principal, Practice Leader Advocacy and Tax Policy Canada - Unfreeze Ontario the Cost of Inaction
- 8.13 Municipality of Calvin – Mayor Gould’s Report on North Bay Mattawa Conservation Authority Assets

9. Information Reports – Motions

- 9.1 Affordable Senior Housing Committee Mandate – Report # 26-15R
Report from Councillor Garry Thibert
- 9.2 Rosemount Valley Suites Rental Rates – Report # 26-16R
Report from Councillor Garry Thibert
- 9.3 Fire Department Acquisitions – Report # 26-17R
Report from Paul Laperriere, CAO/Treasurer
- 9.4 Annual Council Renumeration Report – Report # 26-18R
Report from Paul Laperriere, CAO/Treasurer
- 9.5 2026-2027 Municipal Insurance Renewal – Report # 26-19R
Report from Paul Laperriere, CAO/Treasurer

10. By-Laws

11. Old Business

- 11.1 Library Proposal from Report # 26-01R

12. New Business

13. Questions from Public Pertaining to Agenda

14. In Camera (Closed) Session

- 14.1 Adoption of Previous Closed Meeting Minutes

14.2 Fire Services Protection Agreement

In accordance with the Municipal Act, 2001 Section 239 (2)(c)

- k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board

15. Return to Regular Session

16. Motions Resulting from Closed Session

17. Adjournment

17.1 Adjournment of the meeting

DATE: MONDAY APRIL 13, 2026

3.1

THE CORPORATION TOWN OF MATTAWA

MOVED BY COUNCILLOR _____

SECONDED BY COUNCILLOR _____

BE IT RESOLVED THAT this meeting agenda dated Monday April 13, 2026 be adopted as amended to remove report # 9.3 John Street Roadside Safety, remove report # 9.4 Conference Attendance Strategies, remove report # 9.5 Collaborative OPP Meeting and re-number the reports following the removal.

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the Regular Meeting held Monday March 23, 2026 at 6:00 p.m. in the Dr. S.F. Monestime Council Chambers.

Council Present: Mayor Raymond A. Bélanger
Councillor Mathew Gardiner
Councillor Laura Ross
Councillor Garry Thibert
Councillor Spencer Bigelow (Online)
Councillor Loren Mick (Online)

Staff Present: Amy Leclerc, Municipal Clerk/Revenue Services Clerk
Sabrina Poullas, Municipal Deputy Clerk
Paul Laperriere, CAO/Treasurer
Dexture Sarrazin, Director of Community Services

When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order

2. Announce Electronic Participants

3. Adoption of Agenda

3.1 To Adopt the agenda as presented or amended

Resolution Number 26-64

Moved by Councillor Mathew Gardiner

Seconded by Councillor Spencer Bigelow

BE IT RESOLVED THAT this meeting agenda dated Monday March 23, 2026 be adopted

CARRIED – unanimous

4. Disclosures of a Conflict of Interest

5. Presentations and Delegations

6. Adoption of Minutes

6.1 Regular Meeting of March 9, 2026

6.2 To adopt the minutes as presented or amended

Resolution Number 26-65

Moved by Councillor Garry Thibert

Seconded by Councillor Laura Ross

BE IT RESOLVED THAT Council adopt the minutes of the Regular Meeting of March 9, 2026 as circulated.

CARRIED – unanimous

7. Notice of Motions

7.1 Support of Ontario Veterinary College's Enrollment Capacity

Resolution Number 26-66

Moved by Councillor Laura Ross

Seconded by Councillor Mathew Gardiner

BE IT RESOLVED THAT Council for the Town of Mattawa supports the Township of Papineau-Cameron regarding the Ontario Veterinary College's Enrollment Capacity.

AND FURTHER THAT a copy of this resolution be forwarded to the Ontario Veterinary College; the Canadian Veterinary Medical Association; the Minister of Economic Development, Job Creation and Trade; the Minister of Agriculture, Food and Agribusiness; Minister of Colleges, Universities, Research Excellence and Security; the Association of Municipalities of Ontario and all Ontario Municipalities

CARRIED – unanimous

Councillor Mick arrived online at 6:03 p.m.

8. Correspondence

- 8.1 AMO Policy Update - Conservation Authority Consolidation New Buy Ontario Municipal Procurement Requirements, Proposal on Drug Enforcement
- 8.2 Township of Oro Medonte - Request for Provincial Legislation Amendments, Health & Safety Concerns
- 8.3 Board of Health Update - Discontinuation of Routine Beach Sampling Information
- 8.4 Community Living Mattawa - May as Community Living Month
- 8.5 Ministry of Environment, Conservation & Parks - Decision Notice on the Proposed Boundaries for the Regional Consolidation of Ontario's Conservation Authorities
- 8.6 FONOM – Highway Safety on Highways 11 and 17
- 8.7 City of Ottawa - Proposed New Regulation Under the Restricting Public Consumption of Illegal Substances Act
- 8.8 Township of Brudenell, Lyndoch and Raglan & Township of Tay Valley - Collaborative Action on Sustainable Waste Management in Ontario
- 8.9 Township of Rideau Lakes - Concerns on Alto High Speed Rail Project (Bill C-15 Budget)
- 8.10 Town of Whitby - Request for a Comprehensive Review of the Provincial - Municipal Fiscal Framework

8.11 Township of McNab/Braeside - Ontario Heritage Organization Development Grand Advocacy

8.12 Regional Municipality of York - Resolution Circular Materials Ontario Blue Box Extended

8.13 Scott Andres - EV Level 3 Chargers

Councillor Mick left the meeting at 6:21 pm

9. Information Reports – Motions

9.1 Physician Recruitment Committee Report – Report # 26-12R
Report from Mayor Raymond A. Bélanger

Resolution Number 26-67

Moved by Councillor Spencer Bigelow

Seconded by Councillor Laura Ross

BE IT RESOLVED THAT Council of the Town of Mattawa receives report # 26-12R titled Physician Recruitment Committee Report.

CARRIED – unanimous

9.2 ROMA 2026 Rural Ontario's Leaders Conference – Report # 26-13R
Report from Mayor Raymond A. Bélanger

Resolution Number 26-68

Moved by Councillor Garry Thibert

Seconded by Councillor Laura Ross

BE IT RESOLVED THAT Council of the Town of Mattawa receives report # 26-13R titled ROMA 2026 Rural Ontario's Leaders Conference

CARRIED – unanimous

9.3 Annual Drinking Water System Reports from OCWA – Report # 26-14R
Report from Paul Laperriere, CAO/Treasurer on behalf of Dexture Sarrazin, Director of Community Services

Resolution Number 26-69

Moved by Councillor Laura Ross

Seconded by Councillor Mathew Gardiner

BE IT RESOLVED THAT Council of the Town of Mattawa receives report # 26-14R titled Annual Drinking Water System Reports from OCWA

CARRIED – unanimous

Resolution Number 26-70

Moved by Councillor Mathew Gardiner

Seconded by Councillor Spencer Bigelow

BE IT RESOLVED THAT Council formally accepts the following reports for the Mattawa Drinking Water System as submitted by the Ontario Clean Water Agency to the Corporation of the Town of Mattawa:

- O. Reg. 170/03, Section 11 Annual Report
- O. Reg. 170/03, Section 22 Summary Report

CARRIED – unanimous

10. By-Laws

10.1 By-Law 26-09 – Election Procedures Policy

BEING a by-law to establish the procedures for the 2026 Municipal Elections.

Resolution Number 26-71

Moved by Councillor Mathew Gardiner

Seconded by Councillor Laura Ross

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa adopt By-Law 26-09 being a by-law to establish the procedures for the 2026 Municipal Elections.

CARRIED – unanimous

10.2 By-Law 26-10 - Use of Municipal Resources for Election Purposes Policy

BEING a by-law to adopt the Use of Municipal Resources for Elections Purposes Policy.

Resolution Number 26-72

Moved by Councillor Laura Ross

Seconded by Councillor Mathew Gardiner

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa adopt By-Law 26-10 being a by-law to adopt the Use of Municipal Resources for Election Purposes Policy.

CARRIED – unanimous

11. Old Business

11.1 Library Proposal from Report # 26-01R

11.2 Cancellation of Regular Meeting of Council on Tuesday October 13, 2026

12. New Business

13. Questions from Public Pertaining to Agenda

14. In Camera (Closed) Session

15. Return to Regular Session

16. Motions Resulting from Closed Session

17. Adjournment

17.1 Adjournment of the meeting

Resolution Number 26-73

Moved by Councillor Garry Thibert

Seconded by Councillor Laura Ross

BE IT RESOLVED THAT this regular meeting adjourn at 6:43 p.m.

CARRIED – unanimous

Mayor

Clerk

DATE: MONDAY APRIL 13, 2026

6.2

THE CORPORATION TOWN OF MATTAWA

MOVED BY COUNCILLOR _____

SECONDED BY COUNCILLOR _____

BE IT RESOLVED THAT Council adopt the minutes of the Regular Meeting of March 23, 2026 as circulated.

DATE: MONDAY APRIL 13, 2026

7.1

THE CORPORATION TOWN OF MATTAWA

MOVED BY COUNCILLOR _____

SECONDED BY COUNCILLOR _____

BE IT RESOLVED THAT Council cancel the Regular Meeting of Tuesday October 13, 2026 due to the 2026 Municipal Elections.

DATE: MONDAY APRIL 13, 2026

7.2

THE CORPORATION TOWN OF MATTAWA

MOVED BY: COUNCILLOR _____

SECONDED BY: COUNCILLOR _____

WHEREAS Community Living Mattawa has provided supports and services to people with developmental disabilities and their families in the Town of Mattawa since 1969.

AND WHEREAS Community Living Mattawa goal is that people with developmental disabilities have every opportunity to participate fully in our community with dignity, independence and acceptance;

AND WHEREAS Community Living Month is a province-wide annual awareness campaign to promote true inclusion for people who have a developmental disability and their families.

BE IT RESOLVED THAT the Council of the Town of Mattawa does hereby proclaim the month of May 2026 as Community Living Awareness Month in the Town of Mattawa.

DATE: MONDAY APRIL 13, 2026

7.3

THE CORPORATION TOWN OF MATTAWA

MOVED BY COUNCILLOR _____

SECONDED BY COUNCILLOR _____

BE IT RESOLVED THAT Council of the Town of Mattawa permits the sale of alcohol at Explorer's Point on Friday July 24th, Saturday July 25th and Sunday July 26th, 2026 with the understanding that all rules and regulations will be followed as set by the Liquor Control Board of Ontario.

AND FURTHER THAT Council of the Town of Mattawa endorses and supports the 2026 Mattawa Voyageur Days Festival as an event of municipal significance.

DATE: MONDAY APRIL 13, 2026

7.4

THE CORPORATION TOWN OF MATTAWA

MOVED BY: COUNCILLOR _____

SECONDED BY: COUNCILLOR _____

BE IT RESOLVED THAT refreshment vehicles regulated under By-law 09-14 be permitted to locate at Explorer's Point July 24 to 26, 2026 during Voyageur Days festival as requested by staff. Refreshment vehicle operators will be responsible for the following:

- 1) Obtain all approvals before operating from the North Bay and District Health Unit, Fire Dept. and Building Dept. under sections 6 and 7 of By-Law 09-14.
- 2) Notify the By-law Department with all approvals no later than July 23, 2026 at 5:00 p.m. prior to installation at Explorer's Point.
- 3) Be responsible to ensure that the immediate area is cleaned at all times.

**MISSISSAUGA**

RESOLUTION 0060-2026
adopted by the Council of
The Corporation of the City of Mississauga
at its meeting on April 1, 2026

0060-2026 Moved by: Councillor B. Butt

Seconded by: Councillor S. McFadden

WHEREAS locally elected school board trustees provide essential community representation and ensure accountability within Ontario's education system;

AND WHEREAS the City of Mississauga relies on dedicated trustee representation to reflect local priorities and advocate for the success of students across our diverse communities;

AND WHEREAS recent provincial supervision of the Peel District School Board and the Dufferin-Peel Catholic District School Board, alongside proposed governance changes, raises concerns regarding the future of local democratic accountability;

AND WHEREAS maintaining direct, elected representation is critical to ensuring that Mississauga's unique geographic and growth needs are reflected in education decision-making;

THEREFORE BE IT RESOLVED THAT:

1. Mississauga Council affirms its strong support for maintaining democratically elected school board trustees for both the Peel District School Board and the Dufferin-Peel Catholic District School Board;
2. Council formally recognizes the vital role of locally elected trustee representation for Mississauga and supports the continuation of meaningful, locally accountable representation;
3. The Province of Ontario be requested to pause any legislative or regulatory changes that would reduce or eliminate elected trustees until a transparent, province-wide consultation with municipalities, school boards, trustees, parents, students, educators and other education stakeholders is completed;
4. The City Clerk forward this resolution to the Premier of Ontario, the Minister of Education, all MPPs representing Mississauga, the Peel District School Board, the Dufferin-Peel Catholic District School Board, all MPPs representing Peel Region, and all Ontario municipalities to encourage collective advocacy for local democratic representation in education.

Recorded Vote	YES	NO	ABSENT	ABSTAIN
Mayor C. Parrish				
Councillor S. Dasko	X			
Councillor A. Tedjo	X			
Councillor C. Fonseca	X			
Councillor J. Kovac	X			
Councillor N. Hart	X			
Councillor J. Horneck	X			
Councillor D. Damerla	X			
Councillor M. Mahoney	X			
Councillor M. Reid	X			
Councillor S. McFadden	X			
Councillor B. Butt	X			

Carried (11, 0)

Ministry of the Environment, Conservation and Parks / Ministère de l'Environnement, de la Protection de la nature et des Parcs

Drinking Water and Environmental Compliance Division, Northern Region
Timmins District, North Bay Office
191 Booth Road, unit 16-17
North Bay ON P1A 4K3
Tel.: 705 497-6865
Fax: 705 497-6866

Division de la conformité en matière d'eau potable et d'environnement, Direction régionale du Nord
District de Timmins, Bureau de North Bay
191, rue Booth, Unité 16-17
North Bay ON P1A 4K3
Tél. : 705 497-6865
Télééc. : 705 497-6866

March 30th, 2026

by Email

Paul Laperriere, CAO
The Corporation of the Town of Mattawa
160 Water St.
Mattawa, ON P0H 1V0

RE: Inspection of Mattawa Drinking Water System (No. 210001905) at 400 Bissett St., Mattawa, ON on February 10, 2026 | Planned Event No. 1-1416312315

Attached to this letter is the report for the announced inspection completed at the Mattawa Drinking Water System at 400 Bissett St. Mattawa, ON on February 10, 2026. This report provides an assessment of compliance and conformance based on observations and information available during the inspection review period only.

CORRECTIVE ACTIONS

Instances of non-compliance and/or non-conformance were identified during the inspection. Please refer to the "Non-Compliance/Non-Conformance Items" section within the report to determine the actions required and take any necessary steps by the date(s) prescribed to bring the system/facility into compliance/conformance.

The IRR is a summarized quantitative measure of the drinking water system's annual inspections and is published in the Ministry's Chief Drinking Water Inspector's Annual Report. The Risk Methodology document describes the risk rating methodology which has been applied to the findings of the Ministry's municipal residential drinking water system inspection results.

The IRR will follow in a separate email.

Thank you for your co-operation. If you have any questions about the inspection process, including this information request, please contact me at (705) 358-1316 or by email at erin.spires@ontario.ca.

Sincerely,

Erin Spires

Erin Spires
Provincial Officer Badge #1540 and Water Inspector
Drinking Water and Environmental Compliance Division
Ministry of the Environment, Conservation and Parks' North Bay Area Office

Attachments

Cc: B. Allen, Program Manger(A) – North Bay Parry Sound District Health Unit
Source Protection, North Bay – Mattawa Conservation Authority
P. Dryda, Sr. Operations Manager – Ontario Clean Water Agency
J. DeWaal, Overall Responsible Operator – OCWA
M. Malette, Process and Compliance Technician – OCWA
L. Duquette, Supervisor – MECP – DWECD – Timmins/North Bay Office



MATTAWA DRINKING WATER SYSTEM
Physical Address: 400 BISSETT ST, MATTAWA,
ON

INSPECTION REPORT

System Number: 210001905
Entity: MATTAWA MUNICIPAL
CORPORATION
Inspection Start Date: February 10, 2026
Site Inspection Date: February 10, 2026
Inspection End Date: March 24, 2026
Inspected By: Erin Spires
Badge #: 1540



(signature)

INTRODUCTION

Purpose

This announced, focused inspection was conducted to confirm compliance with Ministry of the Environment, Conservation and Parks' (MECP) legislation and conformance with ministry drinking water policies and guidelines.

Scope

The ministry utilizes a comprehensive, multi-barrier approach in the inspection of water systems that focuses on the source, treatment, and distribution components as well as management and the operation of the system.

The inspection of the drinking water system included both the physical inspection of the component parts of the system listed in the "System Components" of the report and the review of data and documents associated with the operation of the drinking water system during the review period.

This drinking water system is subject to the legislative requirements of the Safe Drinking Water Act, 2002, (SDWA) and regulations made therein, including Ontario Regulation 170/03, "Drinking Water Systems" (O. Reg. 170/03). This inspection has been conducted pursuant to Section 81 of the SDWA.

This inspection report does not suggest that all applicable legislation and regulations were evaluated. It remains the responsibility of the owner to ensure compliance with all applicable legislative and regulatory requirements.

Facility Contacts and Dates

The drinking water system is owned by the Corporation of the Town of Mattawa and operated by the Ontario Clean Water Agency (OCWA).

The system serves an estimated population of 2 150 and is categorized as a Large Municipal Residential Drinking Water System (DWS). Information reviewed for this inspection covered the time period of January 23, 2025 to February 10, 2026.

Water Compliance Officers Erin Spires and Gursharan Kaur met with Josh DeWaal, Sr. Operator and Operator with Overall Responsibility, and Monique Malette, Process Compliance Technician, OCWA on February 10, 2026.

Systems/Components

The following sites were visited as part of the inspection of the drinking water system:

Well No. 1 (Well Record No. 4300581):

Well No. 1 was constructed in 1958. It is the larger of the two wells located within the well house at 400 Bissett St. It is a gravel wall type of construction and has a total depth of 26.5 m. A 660 mm diameter steel outer casing extends from grade to a depth of 19.1 m. A 400 mm diameter stainless steel screen extends from 22.1 m to 26.7 m. Well No. 1 is equipped with a 100 Hp vertical turbine pump and is rated at 53 L/sec at a 105.8 m TDH. The pump is set at approximately 21.9 m below grade. The well head is approximately 30 cm above the pumphouse floor. Well No. 1 is generally operated as the duty well from 6 am to midnight to meet the higher water demand. The switchover of well pumps is controlled by a timer within the system's programmable logic controller.

Well No. 2 (Well Record No. 4300579):

Well No. 2 was constructed in 1949. It is the smaller of the two wells located within the well house at 400 Bissett Street. It is a gravel wall type well construction and has a total depth of 23.8 m. A 560 mm diameter steel outer casing extends from grade to a depth of 18.6 m. A 300 mm diameter inner casing extends from grade to 20.6 m and a 300 mm diameter #6 stainless steel screen extends from 20.6 m to 23.6m. Well No. 2 is equipped with a 40 Hp vertical turbine pump and is rated at 22.7 L/sec at a 91.5 m TDH. The pump is set at approximately 17.3 m below grade. The well head is approximately 15 cm above the pumphouse floor. Well No. 2 is generally operated as the duty well from midnight to 6 am for energy conservation purposes.

Treated Water

The pumphouse is located at 400 Bissett St. Raw water flows from the wells into a common 200 mm discharge header within the pump house. Primary disinfection is achieved using two ultraviolet reactors. Each unit is capable of providing a minimum ultraviolet dosage of 40 mJ/cm² at a peak flow rate of 75.7 L/sec and raw water ultraviolet transmittance of 95%.

Secondary disinfection with 12% sodium hypochlorite is completed in the common discharge header prior to entry to the distribution system. The hypochlorite system consists of one 200 L storage tank, with spill containment, and two chemical metering pumps (one duty and one standby) with discharge lines into the common discharge header. The chemical metering pumps are equipped with an automatic switch-over device and controls which provide for flow proportional dosing. If both dosing pumps fail an alarm call out is initiated and the raw water pumps automatically shut down. A sample line is installed on the 150 mm discharge header so that continuous online monitoring for free chlorine residual can be achieved.

There is a pipe that provides treated water from the point of entry to the distribution system that

is used for cooling of the diesel generator and the UV reactors during their warm up cycle and for water lubrication of Well No. 1's pump.

A SCADA system is used for automated control of the water production and treatment components and to produce the required performance and monitoring reports.

Backup power is supplied by a 300 kW diesel generator equipped with an automatic transfer switch and a 2 200 L capacity above ground fuel tank. This system can run the entire pumphouse and nearby sewage lift station.

Reservoir

The in-ground reservoir has an operating capacity of 795 m³ and is located 700 m to the northwest of the well house. The normal high operating water level in the reservoir is approximately 70 m of elevation above the well house. The reservoir is located within a fenced compound and is equipped with two access hatches, two vent pipes and an overflow pipe. Monitoring of the reservoir level is used to control the operation of the well pumps at the pumphouse.

Distribution System

The Mattawa distribution system is designated as a Class 2 Water Distribution System. The distribution system is fed from the well house when the pumps are operating, with excess water being directed to the elevated in-ground reservoir. When the well pumps are off the distribution system is gravity fed from the reservoir. The system has approximately 1 050 service connections to residential and commercial consumers. There is approximately 20 000 m of various sized cast iron, ductile iron and PVC piping. There are 107 fire hydrants and 239 valves in the distribution system.

Permissions/Approvals

The drinking water system was subject to specific conditions contained within the following permissions and/or approvals (please note this list is not exhaustive) at the time of the inspection in addition to the requirements of the SDWA and its regulations:

- Drinking Water Works Permit (Permit) No. 195-201 (Issue No. 4) dated December 4, 2025
- Municipal Drinking Water Licence (Licence) No. 195-101 (Issue No. 5) dated December 4, 2025
- Permit To Take Water (PTTW) No. P-300-9212085377 (issued April 13, 2024)
- Previous ministry inspection reports dated February 14, 2024 and January 23, 2025

NON-COMPLIANCE

The following item(s) have been identified as non-compliance, based on a "No" response captured for a legislative question(s).

For additional information on each question see the Inspection Details section of the report.

Ministry Program: DRINKING WATER | **Regulated Activity:** DW Municipal Residential

Item	Question	Compliance Response/Corrective Action(s)
NC-1	<p>Question ID: DWMR1115001</p> <p>Were the inspection questions sufficient to address other non-compliance items identified during the inspection period?</p>	<p>The following instance(s) of non-compliance were also noted during the inspection:</p> <p>REQUIRED ACTIONS:</p> <p>By no later than April 30, 2026, the owner and operating authority shall provide to Water Compliance Officer Erin Spires written documentation indicating how the off-specification is calculated and confirmation that the values provided in the off-specification report from the SCADA monthly reports are accurate. The information shall also demonstrate how compliance is determined if the off-specification reports indicate that the UV units were operating out of validated range for greater than 600 seconds (10 minutes).</p> <p>On March 24, 2026, the operating authority notified Water Compliance Officer Erin Spires that their SCADA team is investigating the off-spec issues and will be implementing delays or additional validation logic to ensure off spec readings are captured accurately.</p>
NC-2	<p>Question ID: DWMR1033001</p> <p>Was secondary disinfectant residual tested as required for the large municipal residential distribution system?</p>	<p>Secondary disinfectant residual was not tested as required for the large municipal residential distribution system.</p> <p>REQUIRED ACTIONS:</p> <p>On March 3rd, 2025, the operating authority identified the incident and reported the non-</p>

compliance to the ministry. Corrective actions were listed as reminding operators to ensure that the distribution system samples taken and tested for free chlorine residual are measured at least 48 hours apart.

A review of the Mattawa Distribution System Chlorine Monitoring sheets for the inspection period indicate that monitoring for secondary disinfection occurred as required for the rest of the inspection period.

No further action required.

RECOMMENDATIONS

This should not be construed as a confirmation of full conformance with all potential applicable BMPs. These inspection findings are limited to the components and/or activities that were assessed, and the legislative framework(s) that were applied. It remains the responsibility of the owner to ensure compliance with all applicable legislative and regulatory requirements.

If you have any questions related to this inspection, please contact the signed Provincial Officer.

INSPECTION DETAILS

This section includes all questions that were assessed during the inspection.

Ministry Program: DRINKING WATER | **Regulated Activity:** DW Municipal Residential

Question ID	DWMR1006001	Question Type	Information
<p>Legislative Requirement(s): Not Applicable</p>			
<p>Question: Is the owner planning to add a new drinking water source or to make changes to their current source(s)?</p>			
<p>Compliance Response(s)/Corrective Action(s)/Observation(s): The owner is planning to add a new drinking water source or to make changes to their current source(s).</p> <p>The Town of Mattawa has obtained funding and is planning on installing an additional reservoir on Dorion Road. The additional reservoir will be used to support new subdivisions being developed.</p> <p>Operators indicated during the inspection that the owner may be considering adding a third well to the Mattawa Water Treatment Plant as part of the expansion.</p> <p>If a third well is going to be installed, then the owner will need to discuss any plans to add a new source with the North Bay – Mattawa Conservation Authority, review the requirements of O. Reg. 205/18, and reach out to the Municipal Water and Wastewater Permissions group (MDWL@ontario.ca) as soon as possible to discuss the alterations and supporting information that may be required as part of any applications. Contacting the local Source Protection Authority regarding projects at the earliest possible opportunity can prevent delays in providing water to the public from the new water source.</p> <p>Note: O. Reg. 205/18 requires the Director (Manager of Water and Wastewater – Environmental Assessment and Permissions Division – Environmental Permissions Branch) to prohibit the supply of water to the public from a new water source until the local source protection plan has been amended to include any necessary updates relating to the source. The regulation applies when alterations are being made to an existing municipal residential DWS located in a source protection area that results in establishing a new groundwater well.</p> <p>Further information relating to Source Protection can be found at: Source protection ontario.ca and in the attached appendixes.</p>			

Question ID	DWMR1007001	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 1-2 (1)1;			
Question: Was the owner maintaining the production well(s) in a manner sufficient to prevent entry into the well of surface water and other foreign materials?			
Compliance Response(s)/Corrective Action(s)/Observation(s): The owner was maintaining the production well(s) in a manner sufficient to prevent entry into the well of surface water and other foreign materials.			

Question ID	DWMR1009001	Question Type	Legislative
Legislative Requirement(s): SDWA 31 (1);			
Question: Were measures in place to protect the groundwater and/or GUDI source in accordance with the Municipal Drinking Water Licence and Drinking Water Works Permit?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Measures were in place to protect the groundwater and/or GUDI source. Condition 16.2.8 through 16.2.10 of Schedule B of the Licence requires that the operations and maintenance manual shall include, at a minimum, an inspection schedule for all wells associated with the drinking water system, well inspection and maintenance procedures, and remedial action plans for situations of non-compliance and/or risk to the raw water quality. A review of the Annual Well Inspection Records indicate that Well No. 1 and 2 were inspected on August 4th, 2025. There are Standard Operating Procedures for the above grade well inspection and below grade well inspections (dated July 19th, 2003). The most recent below grade inspection for Well No. 1 occurred in April 2017. Well No. 2 was last inspected in April 2016.			

Question ID	DWMR1014001	Question Type	Legislative
Legislative Requirement(s): SDWA 31 (1);			
Question: Was flow monitoring performed as required by the Municipal Drinking Water Licence or Drinking Water Works Permit?			

Compliance Response(s)/Corrective Action(s)/Observation(s):
Flow monitoring was performed as required.

Question ID	DWMR1016001	Question Type	Legislative
Legislative Requirement(s): SDWA 31 (1);			
Question: Was the owner in compliance with the conditions associated with maximum flow rate or the rated/operational capacity in the Municipal Drinking Water Licence?			
Compliance Response(s)/Corrective Action(s)/Observation(s): The owner was in compliance with the conditions associated with maximum flow rate and/or the rated/operational capacity conditions. Condition 1.1 of Schedule C of the Licence specifies the rated capacity as 6 540 m ³ /day of treated water that flows from the treatment subsystem to the distribution system. A review of the Mattawa Water Treatment Plant's Monthly Reports for the inspection period indicates that the maximum treated water daily rated capacity was 3 577.87 m ³ on November 2nd, 2025.			

Question ID	DWMR1018001	Question Type	Legislative
Legislative Requirement(s): SDWA 31 (1);			
Question: Did the owner ensure that equipment was installed in accordance with Schedule A and Schedule C of the Drinking Water Works Permit?			
Compliance Response(s)/Corrective Action(s)/Observation(s): The owner ensured that equipment was installed as required. The Town of Mattawa has obtained funding and is planning on installing an additional reservoir on Dorion Road, Mattawa, ON. The additional reservoir will be used to support new subdivisions being developed. The addition of a reservoir will require a Schedule C: Authorization to Alter the Drinking Water System of the Permit prior to altering the drinking water system.			

Question ID	DWMR1025001	Question Type	Legislative
Legislative Requirement(s): SDWA 31 (1);			

Question:

Were all parts of the drinking water system that came in contact with drinking water disinfected in accordance with a procedure listed in Schedule B of the Drinking Water Works Permit?

Compliance Response(s)/Corrective Action(s)/Observation(s):

All parts of the drinking water system were disinfected as required.

A review of the Distribution Repair and Maintenance Forms indicates that there were four Category 1 watermain breaks and one Category 2 watermain break during the inspection period that were disinfected in accordance with the ministry's Watermain Disinfection Procedure.

Question ID	DWMR1023001	Question Type	Legislative
<p>Legislative Requirement(s): SDWA O. Reg. 170/03 1-2 (2);</p>			
<p>Question: Did records indicate that the treatment equipment was operated in a manner that achieved the design capabilities prescribed by O. Reg. 170/03, Drinking Water Works Permit and/or Municipal Drinking Water Licence at all times that water was being supplied to consumers?</p>			
<p>Compliance Response(s)/Corrective Action(s)/Observation(s): Records indicated that the treatment equipment was operated in a manner that achieved the design capabilities prescribed.</p> <p>Section 1-3 of Schedule 1 of O. Reg. 170/03 requires that the owner of a drinking water system that uses water from a raw water supply that is ground water must ensure that the water treatment equipment provided is designed to be capable of achieving, at all times, primary disinfection in accordance with the Ministry's Procedure for Disinfection of Drinking Water in Ontario, including at least 99 percent (2 log) inactivation of viruses by the time water enters the distribution system.</p> <p>Ultraviolet Disinfection provides 2 log inactivation credits for Cryptosporidium oocysts, 3 log inactivation credits for Giardia cysts, and 2 log inactivation credits for viruses when a dosage of 40 mJ/cm² is achieved and the uv units are operating and maintained in accordance with Schedule E of the Licence.</p> <p>The UV units provide a minimum dosage of 40 mJ/cm² at a peak flow of 76 L/second, and a minimum UVT of 95%.</p> <p>A review of the continuous trending and elogbooks indicate that primary disinfection was achieved during the inspection period.</p>			

Question ID	DWMR1026001	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 1-6 (2);			
Question: If primary disinfection equipment did not use chlorination or chloramination, was the equipment equipped with alarms or shut-off mechanisms that satisfy the standards described in Schedule 1-6 of O. Reg. 170/03?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Primary disinfection equipment was equipped with alarms or shutoff mechanisms that satisfied the standards. Section 1-6 of Schedule 1 of O. Reg. 170/03 states that, if primary disinfection equipment that does not use chlorination or chloramination is provided by a drinking water system, the owner of the system and the operating authority for the system shall ensure that: (a) the disinfection equipment has a feature that ensures that no water is directed to users of water treated by the equipment in the event that the equipment malfunctions, loses power or ceases to provide the appropriate level of disinfection; and (b) if the disinfection equipment malfunctions, loses power or ceases to provide the appropriate level of disinfection, a certified operator or emergency substitute operator takes appropriate action at the location where the equipment is installed before water is again directed to users of water treated by the equipment. The Mattawa WTP has a UV intensity alarm setpoint of 48 mJ/cm ² with a 90 second delay, that will lockout and trigger a callout to operators. There is a low UV intensity alarm set at 40 mJ/cm ² with a 600 second delay (10 minutes). There is a UVT alarm set at 95% that will lockout the water treatment plant without delay.			

Question ID	DWMR1024001	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 1-2 (2);			
Question: Did records confirm that the water treatment equipment which provides chlorination or chloramination for secondary disinfection was operated as required?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Records confirmed that the water treatment equipment which provides chlorination or chloramination for secondary disinfection was operated as required. A review of the Mattawa Distribution System Chlorine Monitoring sheets for the inspection period indicates that the lowest free chlorine residual occurred on July 15th, 2025 at 0.22 mg/L.			

Question ID	DWMR1033001	Question Type	Legislative
<p>Legislative Requirement(s): SDWA O. Reg. 170/03 7-2 (3); SDWA O. Reg. 170/03 7-2 (4);</p>			
<p>Question: Was secondary disinfectant residual tested as required for the large municipal residential distribution system?</p>			
<p>Compliance Response(s)/Corrective Action(s)/Observation(s): Secondary disinfectant residual was not tested as required for the large municipal residential distribution system.</p> <p>REQUIRED ACTIONS:</p> <p>On March 3rd, 2025, the operating authority identified the incident and reported the non-compliance to the ministry. Corrective actions were listed as reminding operators to ensure that the distribution system samples taken and tested for free chlorine residual are measured at least 48 hours apart.</p> <p>A review of the Mattawa Distribution System Chlorine Monitoring sheets for the inspection period indicate that monitoring for secondary disinfection occurred as required for the rest of the inspection period.</p> <p>No further action required.</p> <p>DETAILS:</p> <p>Section 7-2(3)(a) of Schedule 7 of O. Reg. 170/03 requires the owner and operating authority of a large municipal residential system that provides secondary disinfection shall ensure that at least seven distribution samples are taken each week and are tested immediately for free chlorine residual. The distribution samples taken and tested for free chlorine residual must be taken at least 48 hours apart with at least four samples taken one day of the week and at least three samples taken on a second day. When more than one sample is taken on the same day of the week, each sample must be taken from a different location.</p> <p>On March 3rd, 2025, the operating authority reported an incident of non-compliance where the frequency of taking free chlorine residuals at least 48 hours apart was not met when four chlorine residuals were measured on February 26th, 2025 at 10 am, and then the next set was taken on February 28th, 2025 at 9:10 am, less than 48 hours apart.</p> <p>Failure to ensure that a set of four samples were taken on one day of the week and three samples taken on a second day of the week, at least 48 hours apart, and tested for free chlorine residual is a violation of Section 7-2(3)(a) of Schedule 7 of O. Reg. 170/03.</p>			

Question ID	DWMR1035001	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 6-5 (1)1-4;			
Question: Were operators examining continuous monitoring test results and did they examine the results within 72 hours of the test?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Operators were examining continuous monitoring test results as required.			

Question ID	DWMR1039001	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 1-6 (3);			
Question: If primary disinfection equipment that does not use chlorination or chloramination was used, did the owner and operating authority ensure the equipment had a recording device that continuously recorded the performance of the disinfection equipment?			
Compliance Response(s)/Corrective Action(s)/Observation(s): The owner and operating authority ensured that the primary disinfection equipment had a recording device that continuously recorded the performance of the disinfection equipment.			

Question ID	DWMR1109001	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 1-6 (1); SDWA O. Reg. 170/03 1-6 (2);			
Question: If the system used equipment for primary disinfection other than chlorination or chloramination and the equipment malfunctioned, lost power, or ceased to provide the appropriate level of disinfection, causing an alarm or an automatic shut-off, did a certified operator respond as required and take appropriate actions?			
Compliance Response(s)/Corrective Action(s)/Observation(s): A certified operator responded as required and took appropriate actions.			

Question ID	DWMR1042001	Question Type	Legislative
Legislative Requirement(s): SDWA 31 (1);			

Question:

If UV disinfection was used, were duty sensors and reference UV sensors checked and calibrated as per the requirements of Schedule E of the Municipal Drinking Water Licence or at a frequency as otherwise recommended by the UV equipment manufacturer?

Compliance Response(s)/Corrective Action(s)/Observation(s):

All UV sensors were checked and calibrated as required.

Schedule E of the Licence requires the Duty UV Sensor to be checked at least monthly against a reference UV sensor or as recommended by the manufacturer, and;

- The calibration ratio shall be less than or equal to 1.2;
- If the calibration ratio is greater than 1.2, the duty UV sensor shall be replaced with a calibrated UV sensor or correction factor shall be applied while the problem is being resolved;
- Reference UV sensors shall be checked against a Master Reference Assembly at a minimum frequency of once every three years or on a more frequent basis depending upon the recommendations of the equipment manufacturer.

A review of the UV Reference Check Readings for the inspection period indicates that all of the UV duty sensors checked monthly against a reference UV sensor.

The Reference UV Sensors are sent out annually (alternating) to be checked against a Master Reference Assembly.

Question ID	DWMR1099001	Question Type	Information
Legislative Requirement(s): Not Applicable			
Question: Do records show that water provided by the drinking water system met the Ontario Drinking Water Quality Standards?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Records showed that all water sample results met the Ontario Drinking Water Quality Standards.			

Question ID	DWMR1083001	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 10-3;			
Question: Were treated microbiological sampling requirements prescribed by Schedule 10-3 of O. Reg.			

170/03 for large municipal residential systems met?

Compliance Response(s)/Corrective Action(s)/Observation(s):

Treated microbiological sampling requirements were met.

Section 10-3 of Schedule 10 of O. Reg. 170/03 requires that the owner and operating authority of the drinking water system must ensure that a treated water sample is taken at least once every week and tested for E.coli, total coliforms, and general bacteria population expressed as colony counts on a heterotrophic plate count (HPC).

A review of the certificates of analysis for the inspection period indicates that a treated water sample was taken weekly and tested for E.coli, total coliforms, and HPC.

Question ID	DWMMR1081001	Question Type	Legislative
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Legislative Requirement(s):

SDWA | O. Reg. 170/03 | 10-2 | (1); SDWA | O. Reg. 170/03 | 10-2 | (2); SDWA | O. Reg. 170/03 | 10-2 | (3);

Question:

Were distribution microbiological sampling requirements prescribed by Schedule 10-2 of O. Reg. 170/03 for large municipal residential systems met?

Compliance Response(s)/Corrective Action(s)/Observation(s):

Distribution microbiological sampling requirements were met.

Section 10-2 of Schedule 10 of O. Reg. 170/03 requires that the owner and operating authority for the drinking water system must ensure that at least ten distribution samples are taken every month, with at least one of the samples being taken each week. The owner and operating authority must ensure that each of the samples are tested for E.coli, total coliforms, and that at least 25% of the samples are tested for HPC.

A review of the certificates of analysis for the inspection period indicates that three distribution system samples were taken each week and tested for E.coli, total coliforms, and at least one of these samples were also tested for HPC.

Question ID	DWMMR1096001	Question Type	Legislative
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Legislative Requirement(s):

SDWA | O. Reg. 170/03 | 6-3 | (1);

Question:

Did records confirm that chlorine residual tests were conducted at the same time and location as microbiological samples?

Compliance Response(s)/Corrective Action(s)/Observation(s):

Records confirmed that chlorine residual tests were conducted as required.

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Question ID	DWMR1084001	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 13-2;			
Question: Were inorganic parameter sampling requirements prescribed by Schedule 13-2 of O. Reg. 170/03 met?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Inorganic parameter sampling requirements were met. Section 13-2 of Schedule 13 of O. Reg. 170/03 requires that the owner and operating authority for the drinking water system must ensure that at least one treated water sample is taken every 36 months from a ground water source and tested for every parameter in Schedule 23 (Inorganics). A review of the certificates of analysis for the inspection period indicates that treated water samples were taken on October 10th, 2024 and tested for every parameter in Schedule 23 (Inorganics). The next sample is required by October 10th, 2027 (+/- 60 days).			

Question ID	DWMR1085001	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 13-4 (1); SDWA O. Reg. 170/03 13-4 (2); SDWA O. Reg. 170/03 13-4 (3);			
Question: Were organic parameter sampling requirements prescribed by Schedule 13-4 of O. Reg. 170/03 met?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Organic parameter sampling requirements were met. Section 13-4 of Schedule 13 of O. Reg. 170/03 requires that the owner and operating authority for the drinking water system must ensure that at least one treated water sample is taken every 36 months from a ground water source and tested for every parameter in Schedule 24 (Organics). A review of the certificates of analysis for the inspection period indicate that treated water samples were taken on October 10th, 2024 and tested for every parameter in Schedule 24 (Organics). The next sample is required by October 10th, 2027 (+/- 60 days).			

Question ID	DWMR1086001	Question Type	Legislative
<p>Legislative Requirement(s): SDWA O. Reg. 170/03 13-6.1 (1); SDWA O. Reg. 170/03 13-6.1 (2); SDWA O. Reg. 170/03 13-6.1 (3); SDWA O. Reg. 170/03 13-6.1 (4); SDWA O. Reg. 170/03 13-6.1 (5); SDWA O. Reg. 170/03 13-6.1 (6);</p>			
<p>Question: Were haloacetic acid sampling requirements prescribed by Schedule 13-6 of O. Reg. 170/03 met?</p>			
<p>Compliance Response(s)/Corrective Action(s)/Observation(s): Haloacetic acid sampling requirements were met.</p> <p>Section 13-6.1 of Schedule 13 of O. Reg. 170/03 requires that the owner and operating authority for a drinking water system that provides chlorination must ensure that at least one distribution sample is taken in each calendar quarter, from a point in the distribution system that is likely to have an elevated potential for the formation of haloacetic acids, and tested for haloacetic acids (HAA).</p> <p>On January 1, 2020, Ontario Drinking Water Quality Standards Regulation O. Reg. 169/03 standard for HAA (80 µg/L) came into effect and is expressed as a RAA, where RAA is defined as "the running annual average of quarterly results" for HAA for a drinking water system.</p> <p>A review of the certificates of analysis for the inspection period indicates that HAAs were tested on January 30th, 2025 (< 5.3 µg/L), April 29th, 2025 (< 5.3 µg/L), July 22nd, 2025 (< 5.3 µg/L), October 8th, 2025 (< 5.3 µg/L), and January 28th, 2026 (< 5.3 µg/L).</p> <p>The current RAA for HAAs is <5.3 µg/L.</p>			

Question ID	DWMR1087001	Question Type	Legislative
<p>Legislative Requirement(s): SDWA O. Reg. 170/03 13-6 (1); SDWA O. Reg. 170/03 13-6 (2); SDWA O. Reg. 170/03 13-6 (3); SDWA O. Reg. 170/03 13-6 (4); SDWA O. Reg. 170/03 13-6 (5); SDWA O. Reg. 170/03 13-6 (6);</p>			
<p>Question: Were trihalomethane sampling requirements prescribed by Schedule 13-6 of O. Reg. 170/03 met?</p>			
<p>Compliance Response(s)/Corrective Action(s)/Observation(s): Trihalomethane sampling requirements were met.</p> <p>Section 13-6 of Schedule 13 of O. Reg. 170/03 requires that the owner and operating authority of the drinking water system that provides chlorination must ensure that at least one distribution sample is taken in each calendar quarter from a point in the distribution system that is likely to have an elevated potential for the formation of trihalomethanes and tested for</p>			

trihalomethanes (THMs).

O. Reg. 169/03 sets the standard for THMs as 0.1 mg/L (100 ug/L) expressed as a RAA. RAA is defined as "the running annual average of quarterly results".

O. Reg. 170/03 defines the "calendar quarter" as the three-month period that begins on January 1, April 1, July 1, or October 1.

A review of the certificates of analysis for the inspection period indicates that THMs were tested on January 30th, 2025 (<6 µg/L), April 29th, 2025 (<6 µg/L), July 22nd, 2025 (<4.4 µg/L), October 8th, 2025 (<6.7 µg/L) and January 28th, 2026 (<6.1µg/L).

The current RAA for THMs is <5.8 µg/L.

Question ID	DWMR1088001	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 13-7;			
Question: Were nitrate/nitrite sampling requirements prescribed by Schedule 13-7 of O. Reg. 170/03 met?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Nitrate/nitrite sampling requirements were met. Section 13-7 of Schedule 13 of O. Reg. 170/03 requires that the owner and operating authority for the drinking water system must ensure that at least one treated water sample is taken every three months and tested for nitrate and nitrite. A review of the certificates of analysis indicates that treated water samples were taken every three months and tested for nitrate and nitrites.			

Question ID	DWMR1089001	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 13-8;			
Question: Were sodium sampling requirements prescribed by Schedule 13-8 of O. Reg. 170/03 met?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Sodium sampling requirements were met. Section 13-8 of Schedule 13 of O. Reg. 170/03 requires that the owner and operating authority for the drinking water system must ensure that at least one treated water sample is taken every 60 months and tested for sodium.			

The most recent sodium sample was collected on January 24th, 2023 at 14.4 mg/L. The next sample is required by January 24th, 2028 (+/- 90 days).

Question ID	DWMR1090001	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 13-9;			
Question: Where fluoridation is not practiced, were fluoride sampling requirements prescribed by Schedule 13-9 of O. Reg. 170/03 met?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Fluoride sampling requirements were met. Section 13-9 of Schedule 13 of O. Reg. 170/03 requires that the owner and operating authority for the drinking water system must ensure that at least one treated water sample is taken every 60 months and tested for fluoride. The most recent fluoride sample was collected on February 15th, 2023 at <0.1 mg/L. The next sample is required by February 15th, 2028 (+/- 90 days).			

Question ID	DWMR1104001	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 16-6 (1); SDWA O. Reg. 170/03 16-6 (2); SDWA O. Reg. 170/03 16-6 (3); SDWA O. Reg. 170/03 16-6 (3.1); SDWA O. Reg. 170/03 16-6 (3.2); SDWA O. Reg. 170/03 16-6 (4); SDWA O. Reg. 170/03 16-6 (5); SDWA O. Reg. 170/03 16-6 (6);			
Question: Were immediate verbal notification requirements for adverse water quality incidents met?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Immediate verbal notification requirements for adverse water quality incidents were met. AWQI No. 167558 was reported to the ministry on March 22, 2025 for a Category 2 Watermain break.			

Question ID	DWMR1101001	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 17-1; SDWA O. Reg. 170/03 17-10 (1); SDWA O. Reg. 170/03 17-11; SDWA O. Reg. 170/03 17-12; SDWA O. Reg. 170/03 17-13; SDWA O. Reg. 170/03 17-14; SDWA O. Reg. 170/03 17-2; SDWA O. Reg. 170/03 17-3; SDWA O. Reg. 170/03 17-4; SDWA O. Reg. 170/03 17-5; SDWA O. Reg. 170/03 17-6; SDWA O. Reg. 170/03 17-9;			
Question: For large municipal residential systems, were corrective actions, including any steps directed			

by the Medical Officer of Health, taken to address adverse conditions?

Compliance Response(s)/Corrective Action(s)/Observation(s):

Corrective actions were taken to address adverse conditions.

Question ID	DWMR1060001	Question Type	Legislative
Legislative Requirement(s): SDWA 31 (1);			
Question: Did the operations and maintenance manual(s) meet the requirements of the Municipal Drinking Water Licence?			
Compliance Response(s)/Corrective Action(s)/Observation(s): The operations and maintenance manual(s) met the requirements of the Municipal Drinking Water Licence.			

Question ID	DWMR1071001	Question Type	BMP
Legislative Requirement(s): Not Applicable			
Question: Did the owner provide security measures to protect components of the drinking water system?			
Compliance Response(s)/Corrective Action(s)/Observation(s): The owner provided security measures to protect components of the drinking water system. The Mattawa Water Treatment Plant is fenced and gated. The door locks automatically and there is a security alarm system. The Mattawa Standpipe is in a remote area and not easily accessible. There is security fencing and an intruder alarm.			

Question ID	DWMR1073001	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 128/04 23 (1);			
Question: Was an overall responsible operator designated for all subsystems which comprise the drinking water system?			

Compliance Response(s)/Corrective Action(s)/Observation(s):

An overall responsible operator was designated for all subsystem.

Josh DeWaal and Curtis Green act as alternating Operator with Overall Responsibility.

Tim Fraser, Don Michaud, and Darren Aljoe are available as back-up Operators with Overall Responsibility.

Question ID	DWMR1074001	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 128/04 25 (1);			
Question: Were operators-in-charge designated for all subsystems which comprise the drinking water system?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Operators-in-charge were designated for all subsystems.			

Question ID	DWMR1075001	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 128/04 22;			
Question: Were all operators certified as required?			
Compliance Response(s)/Corrective Action(s)/Observation(s): All operators were certified as required.			

Question ID	DWMR1076001	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 1-2 (2);			
Question: Were adjustments to the treatment equipment only made by certified operators?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Adjustments to the treatment equipment were only made by certified operators.			

Question ID	DWMR1115001	Question Type	Legislative
<p>Legislative Requirement(s): Not Applicable</p>			
<p>Question: Were the inspection questions sufficient to address other non-compliance items identified during the inspection period?</p>			
<p>Compliance Response(s)/Corrective Action(s)/Observation(s): The following instance(s) of non-compliance were also noted during the inspection:</p> <p>REQUIRED ACTIONS:</p> <p>By no later than April 30, 2026, the owner and operating authority shall provide to Water Compliance Officer Erin Spires written documentation indicating how the off-specification is calculated and confirmation that the values provided in the off-specification report from the SCADA monthly reports are accurate. The information shall also demonstrate how compliance is determined if the off-specification reports indicate that the UV units were operating out of validated range for greater than 600 seconds (10 minutes).</p> <p>On March 24, 2026, the operating authority notified Water Compliance Officer Erin Spires that their SCADA team is investigating the off-spec issues and will be implementing delays or additional validation logic to ensure off spec readings are captured accurately.</p> <p>DETAILS:</p> <p>Condition 1.6.4 of Schedule C of the Licence requires that for the Mattawa Water Treatment Plant, and while directing water to the distribution system and being used to meet pathogen log inactivation credits specified in Schedule E, requires that a monthly summary report shall be prepared at the end of each calendar month which sets out the time, date, and duration of each UV equipment alarm if the UV disinfection equipment is malfunctioning, has lost power, or is not providing the appropriate level of disinfection, the volume of water treated during each alarm period and the actions taken by the operating authority to correct the alarm situation.</p> <p>The UV units provide primary disinfection with a minimum dosage of 40 mJ/cm² at a peak flow of 76 L/second, and a minimum UVT of 95% .</p> <p>If the UV units are operating outside of these validated limits, they are operating "off-specification". An adverse water quality incident would be considered if the UV units are operating off-specification for a continuous period of 10 minutes (600 seconds).</p> <p>Please refer to Appendix A for specific instances where the SCADA Monthly Reports indicate that the UV systems were not operating within the validated limits (off-spec) for > 10 minutes (600 seconds).</p> <p>There were several occasions when the daily off-spec is above 600 seconds (10 mins) and</p>			

up to 15 hours (approx.), however, the SCADA information for the UVT, dosage, and Ultrasonic flow is within the operating parameters.

For example, in July 15, 2025, the SCADA Monthly Report identifies: Max plant flow of 92.65 L/sec, Ultrasonic Plant flow of 47.71 L/sec, min. UV Dose No. 1 at 48.71 mJ/cm², min. UVT at 96.74%, and <40 at 19211 seconds (5.34 hrs). However, the SCADA Monthly Reports and continuous trending indicate that the system was operating within the validated limits.

On March 20th, 2026, Water Compliance Officer Erin Spires emailed the operating authority requesting more information on how the off-specification report is calculated.

Question ID	DWMR1117001	Question Type	Information
Legislative Requirement(s): Not Applicable			
Question: Were there any other items related to the drinking water system that should be recognized in the report?			
Compliance Response(s)/Corrective Action(s)/Observation(s): The following items were noted as being relevant to the drinking water system: Condition 16.4 of Schedule B of the Licence specifies that for each production well where below grade components have not been inspected since December 3, 2036, a below grade inspection of that well shall be completed on or before December 3, 2028. These dates are likely an error. Discussions with the operating authority indicated that the most recent below grade inspection of the wells occurred in 2017/2018. Water Compliance Officer Erin Spires will follow up with the ministry's Municipal Water and Wastewater Permissions for further direction.			

Appendix A – Off-Spec > 10 minutes (600 seconds)

Time Off-Spec for UV1:

Date	Time (seconds)	Approx. Time (hours)
July 15, 2025	19 211	5
July 16, 2025	43 186	12
July 17, 2025	49 993	14
July 18, 2025	54 058	15
July 19, 2025	46 349	13
July 20, 2025	46 301	13
July 21, 2025	54 199	15
July 22, 2025	28 951	8
May 1, 2025	2 600	43 minutes
May 21, 2025	17 638	5
May 22, 2025	32 082	9
May 23, 2025	34 566	10
May 24, 2025	34 605	10
May 25, 2025	32 229	9
May 26, 2025	23 910	7
May 27, 2025	26 618	7
May 28, 2025	19 252	5
March 1, 2025	40 892	11
March 2, 2025	37 761	10
March 3, 2025	37 899	10
March 4, 2025	37 719	10
March 5, 2025	39 309	11
March 6, 2025	18 805	5
February 26, 2025	16 117	4
February 27, 2025	37 340	10
February 28, 2025	37 867	10
UV2		
May 1, 2025	1888	31 minutes
May 26, 2025	8994	2.5

Source Protection Bulletin: Requirements for Municipal Drinking Water Systems – August 2018

Introduction

On July 1, 2018 a new regulation under the *Safe Drinking Water Act* (O.Reg. 205/18) and amendments to the General Regulation under the *Clean Water Act* (O.Reg. 287/07) came into effect. The new regulation under the *Safe Drinking Water Act* requires that municipalities work with source protection authorities to ensure new and changing municipal residential drinking water systems are included in source protection plans.

As a source protection authority, you have obligations under the amended *Clean Water Act* regulation that impact a municipality's ability to move forward with projects for new or changing municipal residential drinking water systems. This bulletin provides information on the municipal obligations under the new *Safe Drinking Water Act* regulation, and outlines how this new regulation, as well as amendments made to the General Regulation under the *Clean Water Act*, affect you. Further guidance on other amendments to the General Regulation are provided in a separate guidance document.

Regulation 205/18: Municipal Residential Drinking Water Systems in Source Protection Areas

The new regulation applies to municipal residential drinking water system owners within source protection areas and works with a regulation under the *Clean Water Act* to identify when and how system owners must ensure that new or changing drinking water systems are protected by their local source protection plan.

The regulation applies where:

- a new municipal residential drinking water system is being located within a source protection area, or
- changes are being made to an existing municipal residential drinking water system located in a source protection area that results in new or revised vulnerable areas, including (but not limited to):
 - the establishment of a new well
 - deepening an existing well
 - increasing the capacity at an existing well
 - the establishment of a new surface water intake
 - moving an existing intake

What are the responsibilities of Source Protection Authorities?

Source protection authorities play an important role in ensuring that municipalities understand their obligations under this new regulation and minimizing delays in plan updates. Without established relationships with municipalities, there is an increased likelihood that municipalities will not inform source protection authorities of the work they are undertaking, and source protection authorities will not be prepared to update source protection plans as required in the related *Clean Water Act* regulation. When municipalities understand their obligations they will know to contact you as they begin planning for new or changing drinking water systems to discuss what work will be required under the *Clean Water Act* and how they are going to undertake the work necessary for you to update the source protection plan.

The work necessary for new or changing drinking water systems will depend on the information in the existing source protection plan, so you will need to help the municipality determine what work is needed.

- At a minimum, new vulnerable area delineation information will be required.
- Vulnerability scores are also required for new areas. Where the assessment report has transferable vulnerability information (i.e. areas of high, medium and low groundwater vulnerability), it can be used to generate the scoring for the new or changing system in accordance with technical rule¹ 83.
- Similarly, once the type of surface water system is known and vulnerable area delineated, this can be used to generate scores for the new or changing intake protection zone in accordance with rule 95.
- There may also be a need to update mapping for percent managed lands, livestock density or impervious surface areas if the assessment report doesn't contain this information for the area of the new or changing system, to determine where specific threats could be significant.
- The province is not expecting updated assessment reports to include a field enumeration of existing drinking water threats. However, you may need to undertake some level of desktop analysis of the impact of policies and to determine who has to be notified when consulting on the proposed plan amendments. If the project was subject to the Municipal Class EA, the municipality should have already done some of this analysis during that process to assess the impact of the *Clean Water Act* on landowners when identifying the preferred location for their system.

In many cases, this work will need to be completed by a qualified professional. Depending on how the source protection authority intends to review this work you may want to recommend

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Once the technical work is complete the municipality or system owner will provide a written notice to the source protection authority of their intention to apply for a drinking water works permit. The source protection authority will need to confirm that the vulnerable area information is complete. Similar to how this was done during the first round of source protection planning, you should use your judgment to determine whether the work aligns with the technical rules established under the *Clean Water Act*. For example, you may want to compare the content of new technical work with what is already in your approved assessment report for consistency. Where a peer review has been undertaken, this may influence the level of review necessary by the source protection authority. Ultimately, you need to determine if this information will allow you to move forward with a plan amendment. For remaining questions or concerns, Source Protection Programs Branch staff are available to assist.

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When you are satisfied that the technical work is complete and can be used to proceed with source protection plan amendments you will provide a notice back to the system owner that must:

- include a statement that the source protection authority is satisfied the technical work is complete;

- identify any necessary amendments to the source protection plan, such as sections within the assessment report and source protection plan that will need to be revised, including whether or not it is anticipated that new policies will need to be developed;
- indicate when the source protection authority will be able to propose amendments to the source protection plan, you could consider including details such as when the changes will be provided to affected municipalities for endorsement, subsequent public consultation, and submission of the proposed amendment to the Minister if known; and
- identify whether any of the amendments have already been made.

Source protection authorities should have business processes in place so that you can receive the technical information provided by the system owners, provide the notice to the system owners, and amend source protection documents in a reasonable amount of time. The source protection authority must ensure that the person issuing the notice has the authority to issue this notice. Lead and local source protection authorities should examine any existing partnership agreements to ensure its clear who has the authority to issue these notices in each of the source protection areas. It would be helpful to communicate your process to municipalities and system owners to ensure they are aware of your requirements.

Following issuance of the notice, the source protection authority and committee together will:

- amend the source protection plan and assessment report to include the new or changing system and associated vulnerable areas as well as any new or amended policies,
- consult on the proposed changes, and
- submit the proposed amendments to the Ministry for approval in accordance with the *Clean Water Act and regulations*.

Approval of the source protection plan amendment will ultimately rest with the Ministry, including confirmation that the technical work has been conducted in accordance with the Technical Rules as set out under *Clean Water Act*. Similar to the process used during the development of the initial assessment reports and source protection plans this will require examination of background documents developed in support of the vulnerable area delineation and scoring. Given this, please ensure you request this information from the drinking water system owner and submit it to the Ministry with your proposed source protection plan amendment.

Condition of approval

Drinking water works permits or licenses issued after July 1, 2018 will include a condition to prevent water from being supplied to the public until any necessary updates to the source protection plan are approved by the Minister. In order to ensure that new and changing

systems can provide treated water in a timely manner, ensure you consider their timelines when determining your timeline for the assessment report and source protection plan amendments.

Early engagement with municipalities

The province advises drinking water system owners to undertake source protection work early in the planning phases for new or changing drinking water systems to ensure that they are not delayed in providing water to the public. Where appropriate, they may initiate this work during the Class Environmental Assessment project. In other cases, they may initiate this work once they have finalized the location of wells or intakes and the planned pumping rates.

Some drinking water system owners may not understand the importance of initiating work early. Therefore, you should be working with your municipalities to encourage early engagement with you during the planning stages for new or changing systems. If you are aware of drinking water system projects that are underway that may not have completed the required vulnerable area information, you should contact the municipality to ensure that they will be able to meet the new regulatory requirements.

Regulation exemptions

You should also be aware that the new regulation does not apply in the following emergency situations:

- where an application for a drinking water works permit is being made to address an immediate drinking water health hazard; or
- a Declaration Order has been issued under the *Environmental Assessment Act*

Accordingly, there may be situations in which source protection plans would be required to be amended after a new system or system changes are made and brought into service. In this case, plan amendments should be made as soon as reasonably possible.

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There may also be situations where the regulation does not require a notice be included with an application for a drinking water works permit. For example, if a drinking water system has already been included in a source protection plan as a planned system, then the regulation under the *Safe Drinking Water Act* does not apply. If this is the case, the source protection authority may want to provide a letter (which could be in the same format as your notice) that confirms the system is already included in the source protection plan. Alternatively, the municipality may choose to indicate in their application how it is already included in the existing source protection plan.

Resources Available

The new regulation can be accessed: www.ontario.ca/laws/regulation/r18205

For additional information about the new regulation please contact the Source Protection Programs Branch through your Liaison Officer or by email source.protection@ontario.ca

For more information on the drinking water works permit application process, please contact the Approvals & Licensing section in the Environmental Assessment and Permissions Branch of the Ministry of the Environment, Conservation, and Parks at:

Local: 416-314-4300

Toll Free: 1-888-999-1305

E-Mail: MDWLP@Ontario.ca

Source Protection Bulletin: Requirements for Municipal Drinking Water Systems – August 2018

Introduction

On July 1, 2018 a new regulation under the *Safe Drinking Water Act* (O.Reg. 205/18) and amendments to the General Regulation under the *Clean Water Act* (O.Reg. 287/07) came into effect. The new regulation under the *Safe Drinking Water Act* requires that municipalities work with source protection authorities to ensure new and changing municipal residential drinking water systems are included in source protection plans.

As a source protection authority, you have obligations under the amended *Clean Water Act* regulation that impact a municipality's ability to move forward with projects for new or changing municipal residential drinking water systems. This bulletin provides information on the municipal obligations under the new *Safe Drinking Water Act* regulation, and outlines how this new regulation, as well as amendments made to the General Regulation under the *Clean Water Act*, affect you. Further guidance on other amendments to the General Regulation are provided in a separate guidance document.

Regulation 205/18: Municipal Residential Drinking Water Systems in Source Protection Areas

The new regulation applies to municipal residential drinking water system owners within source protection areas and works with a regulation under the *Clean Water Act* to identify when and how system owners must ensure that new or changing drinking water systems are protected by their local source protection plan.

The regulation applies where:

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Toll Free: 1-888-999-1305

E-Mail: MDWLP@Ontario.ca

Key Reference and Guidance Material for Municipal Residential Drinking Water Systems

Many useful materials are available to help you operate your drinking water system. Below is a list of key materials owners and operators of municipal residential drinking water systems frequently use.

To access these materials online click on their titles below or use your web browser to search for their titles. Contact the Ministry if you need assistance or have questions at 1-866-793-2588 or waterforms@ontario.ca.

For more information on Ontario's drinking water visit www.ontario.ca/page/drinking-water



Click on the publication below to access it

- [Drinking Water System Profile Information Form - 012-2149E](#)
- [Laboratory Services Notification Form – 012-2148E](#)
- [Adverse Test Result Notification Form – 012-4444E](#)
- [Taking Care of Your Drinking Water: A Guide for Members of Municipal Councils](#)
- [Procedure for Disinfection of Drinking Water in Ontario](#)
- [Strategies for Minimizing the Disinfection Products Trihalomethanes and Haloacetic Acids](#)
- [Filtration Processes Technical Bulletin](#)
- [Ultraviolet Disinfection Technical Bulletin](#)
- [Guide for Applying for Drinking Water Works Permit Amendments, & License Amendments](#)
- [Certification Guide for Operators and Water Quality Analysts](#)
- [Training Requirements for Drinking Water Operator](#)
- [Community Sampling and Testing for Lead: Standard and Reduced Sampling and Eligibility for Exemption](#)
- [Drinking Water System Contact List – 7128E01](#)
- [Ontario's Drinking Water Quality Management Standard - Pocket Guide](#)
- [2020 Watermain Disinfection Procedure](#)
- [List of Licensed Laboratories](#)

Ministry of the Environment, Conservation and Parks - Inspection Summary Rating Record (Reporting Year - 2025-26)

DWS Name:	MATTAWA DRINKING WATER SYSTEM
DWS Number:	210001905
DWS Owner:	MATTAWA MUNICIPAL CORPORATION
Municipal Location:	MATTAWA
Regulation:	O.REG. 170/03
DWS Category:	DW Municipal Residential
Type of Inspection:	Focused
Compliance Assessment Start Date:	Feb-10-2026
Ministry Office:	North Bay Area Office

Maximum Risk Rating: 429

Inspection Module	Non Compliance Risk (X out of Y)
Capacity Assessment	0/30
Certification and Training	0/42
Operations Manuals	0/14
Other Inspection Findings	0/0
Reporting & Corrective Actions	0/66
Source	0/14
Treatment Processes	21/151
Water Quality Monitoring	0/112
Overall - Calculated	21/429

Inspection Risk Rating:	4.90%
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Final Inspection Rating:	95.10%
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Ministry of the Environment, Conservation and Parks - Detailed Inspection Rating Record (Reporting Year - 2025-26)

DWS Name: MATTAWA DRINKING WATER SYSTEM
DWS Number: 210001905
DWS Owner Name: MATTAWA MUNICIPAL CORPORATION
Municipal Location: MATTAWA

Regulation: O.REG. 170/03
DWS Category: DW Municipal Residential
Type of Inspection: Focused
Compliance Assessment Start Date: Feb-10-2026
Ministry Office: North Bay Area Office

Non-Compliance Question(s)	Non Compliance Risk
Other Inspection Findings	
Were the inspection questions sufficient to address other non-compliance items identified during the inspection period?	0
Treatment Processes	
Was secondary disinfectant residual tested as required for the large municipal residential distribution system?	21
Overall - Total	21

Maximum Question Rating: 429

Inspection Risk Rating: 4.90%

FINAL INSPECTION RATING: 95.10%

Ministry of Finance

Provincial-Local Finance Division

Frost Building North
95 Grosvenor Street
Toronto ON M7A 1Y7**Ministère des Finances**Division des relations provinciales
municipales en matière de financesÉdifrice Frost nord
95 rue Grosvenor
Toronto ON M7A 1Y7

March 27, 2026

Dear Municipal Treasurer / Clerk-Treasurer:

I am writing to advise you of a change to be introduced that will streamline municipal Education Property Tax (EPT) remittance processes. The change was announced in the recently released [2026 Ontario Budget | A Plan to Protect Ontario](#).

As you know, EPT helps fund the elementary and secondary education system in Ontario. However, the current EPT remittance system, which involves municipalities collecting EPT on behalf of Ontario and distributing the funds across 72 school boards, creates a cumbersome process for municipalities and school boards.

The government plans to modernize the administration of EPT through legislative changes to streamline municipal EPT remittance processes. Beginning in 2028, municipalities would remit EPT directly to Ontario. Building on legislative changes announced in the *2025 Ontario Economic Outlook and Fiscal Review* to simplify EPT administration, this measure would significantly reduce the number of transactions between municipalities and school boards and thereby reduce both the administrative burden and costs for municipalities.

The Ministry of Finance understands that the modernization of the EPT remittance system would require process changes for municipalities, school boards and Ontario. As such, we plan to engage with municipalities and school boards prior to implementation in order to ensure a smooth implementation.

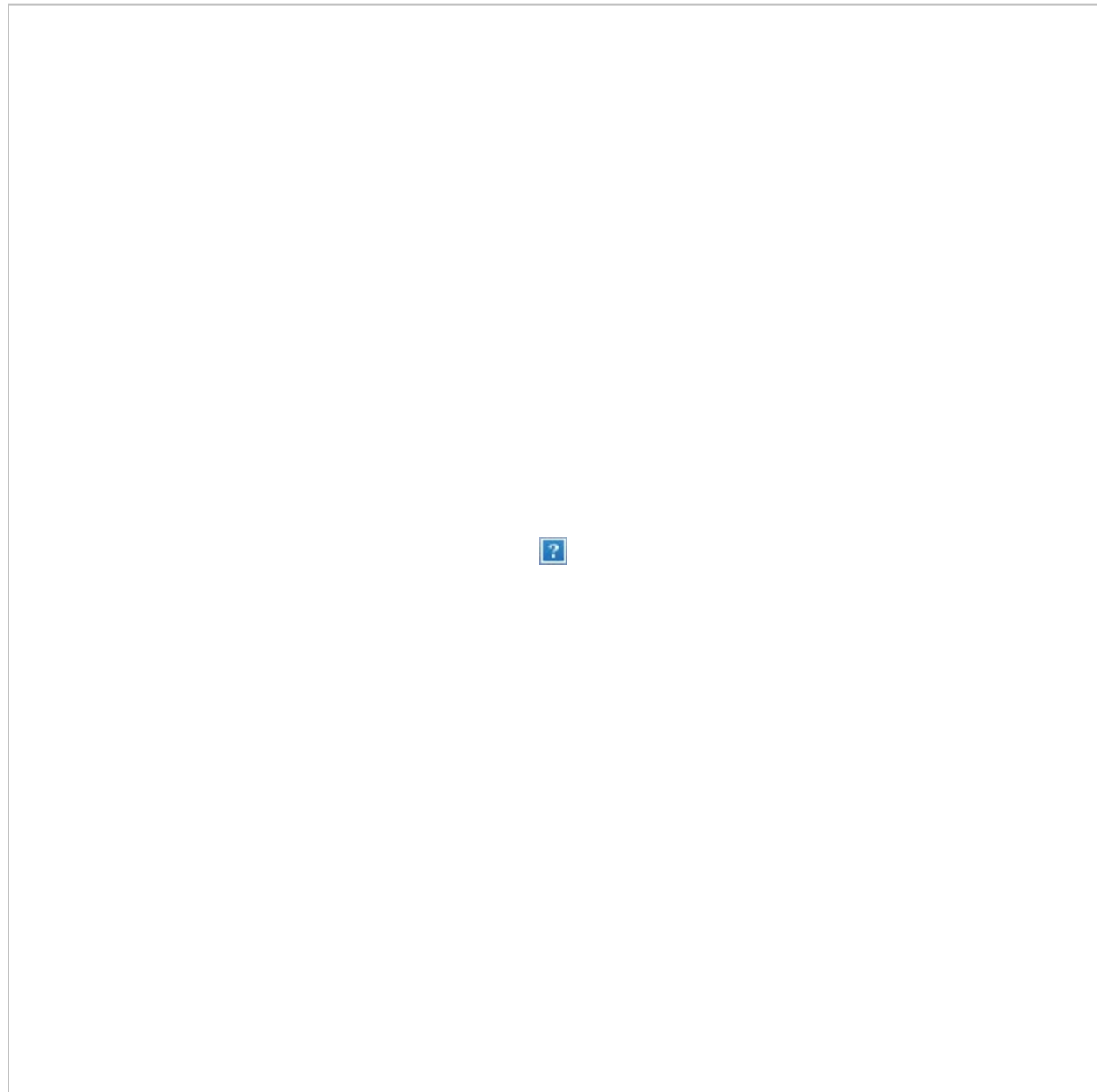
If you have any questions, please contact Chris Broughton, Director of the Property Tax Services Partnerships Branch at Chris.Broughton@ontario.ca or 416-455-6307.

Sincerely,



Ian Freeman, CPA, CMA
Assistant Deputy Minister
Provincial Local Finance Division
Ministry of Finance

From: [AMO Policy](#)
To: [Amy Leclerc](#)
Subject: AMO Policy Update – Provincial Budget Spending Priorities and Build Canada Homes Operational Funding
Date: Thursday, March 26, 2026 9:36:10 PM



AMO Policy Update – Provincial Budget Spending Priorities and Build Canada Homes Operational Funding

Top Insights

- Provincial budget provides new funding for supportive housing, core and recreational infrastructure, and extends HST exemption for all new homes.
- AMO is calling on the provincial government to work with the federal government to commit operating funding to fully leverage federal Build Capital Homes capital investments in supportive and transitional housing.

Provincial Budget Stays The Course and Includes Millions in Municipal Infrastructure Funding

Ontario's Fiscal and Economic Outlook

Ontario's Minister of Finance introduced the 2026 Ontario Budget, [A Plan to Protect Ontario](#). The economic backdrop of this year's budget is largely unchanged from last year. Heightened trade and geopolitical tension, along with slower economic and population growth will contribute to a softer labour market in 2026. Economic growth is projected to be on par with last year, with real GDP forecasted to reach 1.1%. Inflation continues to trend down from its COVID peak and is now within the Bank of Canada's target of 2%. The deficit is projected to increase by \$1.5 billion to \$13.8 billion as part of the province's plan to create a fiscal buffer to absorb potential softening of the economy. As a result of these spending decisions, a balanced budget isn't anticipated until 2028.

\$244 Billion in Program Spending and Tax Holiday for New Housing

Against this economic backdrop, the province is staying the course in its spending priorities, which totals \$244 billion (an increase of \$10 billion from last year). Many spending priorities are a continuation of commitments made in the [Fall Economic Statement](#). The focus now is on getting funding out the door and into the hands of families, businesses, and municipalities. To address cost-of-living and housing affordability concerns, which continues to be top of mind for Ontarians, the province is holding the line on taxes and program spending cuts. The province's proposal to exempt all new housing from the HST, for a one-year period, is action on its commitment to make housing more affordable.

The proposal comes into effect on April 1st and will remain in place for one year. The 8% tax vacation builds upon the [government's October 2025 proposal](#) to exempt or reduce the provincial portion of the HST for first time homebuyers that are purchasing homes valued at \$1.5 million or less. Wednesday's proposal extends to all new homes valued up to \$1.85 million and now includes existing homeowners.

The federal government is also proposing to cost-share in this tax holiday by covering the federal 5% portion of the HST. The province estimates this \$2.2 billion in tax relief could create an additional 8,000 housing units, support up to 21,000 jobs and grow Ontario's GDP by \$2.7 billion.

Budget Supports Some of AMO's Priorities

In our pre-budget submission, [*Partnering to Protect Ontario's Communities*](#), AMO called on the province to continue prioritizing housing-enabling infrastructure spending, paying its share of health and social services that are provincial responsibilities, and taking concrete actions to end chronic homelessness.

Today's budget includes some important funding for our sector. This is a step in the right direction for improving municipal fiscal health. Supportive housing is getting a \$53 million injection over 3 years. Funding for existing programs for core, recreation, and transit infrastructure is increasing by \$360 million. While \$2.3 billion in net new spending is going towards hospitals, home and community care, and long-term care, there are no corresponding changes to local share requirements for hospital development.

New Spending Breakdowns By Areas

Infrastructure:

- \$15 million in annual funding for the Northern Ontario Resource Development Support Fund, to enable investments in core assets such as roads and bridges.
- A \$15 million top-up over three years for the Ontario Transit Investment Fund.
- A \$300 million top-up over six years for the Community Sport and Recreation Infrastructure Fund to repair, upgrade or build new sports and recreation facilities.

Health and Social Services:

- Spending growth on hospitals (\$1.1 billion), home and community care (\$1.1 billion over three years), and long-term care (\$139.4 million) but no changes to local share requirements for hospital development.
- \$53 million over 3 years for supportive housing. While this is a good start, AMO has advocated for the province to provide matching operational investments to fully leverage federal capital funding for supportive and transitional housing through Build Canada Homes.

Emergency and Protection Services:

While the budget did not include any significant announcements that would help municipalities manage the rapidly growing costs of emergency services, it did include some targeted investments:

- Fire Protection Grant – Maintaining the \$20 million in enhanced funding for the 2026-27 grant cycle. The funding is aimed at supporting municipal fire departments to access the infrastructure and protective equipment they need to respond to local needs.
- Basic Constable Training – Extending the removal of tuition fees for the program at the Ontario Police College for an additional three years to support police services in their efforts to recruit and train more police officers.

Unlocking Build Canada Homes Funding for Transitional and Supportive Housing

AMO and municipal partners have [called](#) on the province to provide the operational funding needed to unlock federal capital from Build Canada Homes.

The federal government has earmarked \$1 billion nation-wide to create new supportive and transitional housing for people experiencing or at risk of homelessness. If Ontario received its per capita share, this could result in more than 1,200 new units in Ontario. Realizing this opportunity requires a provincial commitment of \$62 million in annual operating investment. Because Build Canada Homes requires operating funding guarantees at the application stage, a firm provincial commitment is the essential ‘key’ to unlocking this federal capital.

An online version of this Policy Update is also available on the [AMO Website](#).

*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.

Association of Municipalities of Ontario

To unsubscribe, please | [Opt Out](#)

155 University Ave Suite 800 | Toronto, ON M5H 3B7 CA

From: [Jessy Serrao](#)
To: [Office of the Registrar](#)
Subject: EB-2026-0009 OEB - Generic Proceeding to Review the 2000 Model Franchise Agreement - Notice
Date: Thursday, March 26, 2026 5:19:54 PM
Attachments: [image002.png](#)
[image003.png](#)
[OEB_Generic_Review_Model_Franchise_Notice_20260326.pdf](#)
[OEB_Generic_Review_Model_Franchise_Notice_fr_20260326.pdf](#)

Municipal Leaders,

If your community receives natural gas service, the terms and conditions under which your local natural gas utility operates are governed by a standard model franchise agreement. The Ontario Energy Board, the independent regulator of Ontario's natural gas and electricity sectors, is undertaking a limited generic review of this agreement. The attached notice outlines key details should your municipality wish to participate in the process and/or remain informed as it progresses.

If you or your staff have any questions or require additional information regarding this proceeding, your contact at the Ontario Energy Board is Natalya Plummer and she can be reached electronically at natalya.plummer@oeb.ca

Thank you,

Jessy Serrao (she/her), Regulatory Administrator, Office of the Registrar

2300 Yonge Street, 27th Floor, Toronto ON M4P 1E4 | ☎ 416.440.8125 | registrar@oeb.ca | OEB.ca |



Generic Review of the Model Franchise Agreement for Natural Gas

On October 15, 2025, the Chief Commissioner of the Ontario Energy Board (OEB) issued a **letter** indicating the OEB's intention to commence a generic proceeding to conduct a limited review of the **Model Franchise Agreement**. The OEB is now initiating this proceeding on its own motion pursuant to section 19 of the *Ontario Energy Board Act, 1998*.

What is a Model Franchise Agreement?

Before a natural gas utility can provide gas service within a municipality, it must enter into a franchise agreement with that municipality. A franchise agreement is an operational contract between a municipality and a gas utility that sets out the rights and obligations of both parties. All franchise agreements must be approved by the OEB.

The OEB adopted the Model Franchise Agreement to ensure fairness, transparency and consistency among individual franchise agreements across Ontario. The OEB expects that gas utilities and municipalities will use the terms of the Model Franchise Agreement without amendment, unless there is a compelling reason for deviation.

Why is the OEB Initiating this Proceeding?

In recent years, several municipalities and local community-based interest groups in Ontario have challenged certain terms of the Model Franchise Agreement during individual gas franchise proceedings. Many of these challenges raised issues of a generic nature, focusing on certain sections of the Model Franchise Agreement itself, rather than unique municipality-specific circumstances.

In response, the OEB is initiating this proceeding to examine certain sections and components of the Model Franchise Agreement that have emerged as issues of concern. This proceeding will review the templated form of the Model Franchise Agreement; it will not entail a review of individual franchise agreements that have been signed by specific municipalities and gas utilities.

This proceeding takes place within the context of Ontario's current energy landscape and the objectives outlined in Ontario's Natural Gas Policy Statement, which establishes that natural gas remains a vital component of Ontario's energy mix.

Draft Issues List

Each issue in the draft issues list relates to provisions within the current Model Franchise Agreement that have been recently contested. The OEB will provide information on how parties can comment on the draft issues list at a later date.

- **Section 11 Alternative Easement:** Are changes required to the provisions in section 11 of the Model Franchise Agreement pertaining to notice, the availability of easements and cost sharing in the event of the proposed sale or closing of any highway or any part of a highway where there is a gas line in existence?
- **Section 12 Pipeline Relocation:** Are changes required to the cost-sharing provisions as between municipalities and utilities in section 12 of the Model Franchise Agreement relating to the costs associated with pipeline relocations? Are changes required in relation to the time requirements for the completion of relocation under section 12 (e.g., should a time be specified)? If so, what would be an appropriate amount of time?
- **Section 15 Disposition of the Gas System & Section 16 Use of Decommissioned Gas System:** Are changes required in section 15 and section 16 of the Model Franchise Agreement relating to the removal of decommissioned pipelines?
- **Non-substantive administrative updates to the Model Franchise Agreement:** What terminologies (e.g., job titles) in the Model Franchise Agreement require an update to reflect current operations?
- **Implementation of possible updates to the Model Franchise Agreement:** If changes to the Model Franchise Agreement are made, how should the updated terms affect existing gas franchise agreements and applications currently before the OEB (e.g., how and when should such changes be integrated into existing agreements)?

The scope of this proceeding does not include potential legislative or regulatory amendments, such as the payment of fees by utilities to municipalities for the use of right of way. Such fees are currently prohibited by *O. Reg. 584/06: Fees and Charges*. The relationship between the *Drainage Act* and municipal gas franchise agreements is also outside the scope of this proceeding.

YOU SHOULD KNOW

There are three types of OEB Hearings: oral, electronic and written. If you have a preference for the type of hearing, you can write to us to explain why. The OEB will decide on the format of the hearing at a later date.

Ce document est aussi disponible en français.

Information Session

OEB staff will hold a virtual information session about this proceeding on the morning of **April 15, 2026, beginning at 9:30 AM**. This information session will not be transcribed, nor will it form part of the public record. Its purpose is to provide general information about the Model Franchise Agreement and the regulatory framework for municipal gas franchises and the typical steps in an OEB proceeding. OEB staff will not be addressing specific feedback on the draft issues list during the session as there will be an opportunity to provide comments at a later date. To sign up for the virtual information session scheduled for the morning of April 15, 2026 please complete the form at **Information Session Registration** by **April 10, 2026**. Details on how to login to the information session will be provided at a later date.

Intervention Requests

Municipalities, gas utilities, and other interested parties who wish to actively participate in this proceeding must apply for intervenor status and, where applicable, cost eligibility using the OEB's online **Intervention Form** by **April 20, 2026**. Municipalities and gas utilities will be granted intervenor status. Other interested parties may be granted intervenor status and, in their intervenor requests, are required to clearly identify and explain their substantial interest in the issues to be addressed within the scope of this proceeding.

Collaborating as a group, rather than participating individually, can support a more efficient and coordinated regulatory process. Municipalities in particular are encouraged to work together and consider a group approach where common interests exist. For the purposes of this proceeding, the term Municipal Group refers to a group of municipalities organized together with a common interest. The OEB will consider requests for intervenor status from more than one Municipal Group.

Cost Awards

Under section 3.05 of the OEB's **Practice Direction on Cost Awards**, a municipality (whether participating individually or as part of a group) is not eligible for a cost award. However, given the unique nature of this proceeding, the OEB is making an exception to this rule and will allow municipalities or Municipal Groups to receive cost awards for their participation. The OEB is making this exception pursuant to section 3.07 of the *Practice Direction on Cost Awards*.

Other interested parties that seek intervenor status in this proceeding may also seek cost award eligibility in accordance with the *Practice Direction on Cost Awards*.

Interested parties should note that being eligible for a cost award does not guarantee that all costs claimed will be recovered. Cost awards are determined by the OEB at the conclusion of the proceeding. All parties are encouraged to review the OEB's *Practice Direction on Cost Awards* for guidance on eligible costs and disbursements and on the OEB's considerations in awarding costs.

Parties that are approved as intervenors, including those approved for cost eligibility, will be advised by the OEB at a later date in Procedural Order No. 1.

LEARN MORE

You have the right to information about this proceeding and to participate in the process. Visit www.oeb.ca/participate and use file number **EB-2026-0009** to:

- Review proceeding documents
- Apply to become an intervenor
- File a letter with your comments
- Register to follow the proceeding

IMPORTANT DATES: You must engage with the OEB on or before **April 20, 2026** to:

- Provide input on the hearing type (oral, electronic or written)
- Apply to become an intervenor

If you do not, the hearing will move forward without you, and you will not receive any further notice of the proceeding.

PRIVACY: If you write a letter of comment, your name and the content of your letter will be put on the public record and the OEB website. If you are a business or if you apply to become an intervenor, all the information you file will be on the OEB website.

To learn more about this proceeding, you can also visit the **Model Franchise Agreement Review Engage With Us** webpage.

Ontario Energy Board

1-877-632-2727

Monday - Friday: 8:30 AM - 5:00 PM

oeb.ca

From: [FONOM Office/ Bureau de FONOM](#)
Subject: FONOM Annual General meeting Documents
Date: Tuesday, April 7, 2026 8:02:16 AM
Attachments: [FONOM 2026 AGM Agenda & Draft Minutes of the 2025 FONOM AGM \(1\).pdf](#)
[Resolution Received by FONOM 2025-2026.pdf](#)
[RESOLUTION NO. 2026-02 - Establishment of a Northern Ontario Policing Grant \(D\).docx](#)
[RESOLUTION NO. 2026-04 - Strengthening MHandA Crisis Response to Reduce Pressure on Police and Emergency Departments \(D\).doc.docx](#)
[RESOLUTION NO. 2026-03 - Targeted Amendments to the Mental Health Act to Support Compassionate Intervention \(D\).doc.docx](#)
[RESOLUTION NO. 2026-01 - Urgent Action on Highway Safety – Highways 11 and 17 \(D\).doc.docx](#)
[RESOLUTION NO. 2026-05 - Northern Ontario ICI Recycling Depots \(D\).docx](#)

Good morning everyone,

I hope you're doing well.

As we prepare for the upcoming Annual General Meeting at the 2026 FONOM Conference in Timmins, I am pleased to share the AGM materials for your review. Attached you will find:

- The Agenda for the AGM and the Minutes from the 2025 AGM
- A compilation of resolutions received from FONOM member municipalities over the past year
- The resolutions to be considered during the Resolutions Session

I would kindly ask that you circulate this email and the attached materials to your Council members and senior municipal staff to support their review in advance of the meeting.

Reviewing these documents ahead of time will help ensure a smooth and efficient discussion on the floor. Should you or your Council have any questions, suggested edits, or items you would like clarified prior to the AGM, please feel free to reach out.

Thank you, as always, for your support and cooperation.

I look forward to seeing many of you in Timmins.

Warm regards,
Mac

Talk soon, Mac.

FONOM

ANNUAL REPORT TO MEMBERS

May 10th, 2026

FONOM CONFERENCE & ANNUAL BUSINESS MEETING

Timmins, Ontario

1. Approval of / Additions to Agenda

2. Introduction of Executive

3. President's Report

4. Approval of Minutes of Meeting Monday, May 5, 2025 – (Page 3 & 4)
(resolution required)

5. 2025 Conference Agenda – (Page 5 & 6)

6. Financial Report – 2025 - 2026 (Page 7) - **(resolution required)**

Presentation of the 2026 - 2027 Operating Budget - (Page 8)

7. Resolutions

- Urgent Action on Highway Safety – Highways 11 and 17
- Establishment of a Northern Ontario Policing Grant
- Targeted Amendments to the Mental Health Act to Support Compassionate Intervention
- Strengthening Mental Health and Addictions Crisis Response to Reduce Pressure on Police and Emergency Departments
- Northern Ontario ICI Recycling Depots

8. Adjourn

FONOM Board of Directors

2025-2027

<p>President Dave Plourde Mayor, Town of Kapuskasing Representing the District of Cochrane</p>	<p>First Vice President Maggie Horsfield Deputy Mayor, City of North Bay</p>
<p>Second Vice President Lynn Watson Mayor, Township of Macdonald Meredith and Aberdeen Add'l Representing the District of Algoma</p>	<p>Past President Danny Whalen Councillor, Temiskaming Shores Representing the District of Temiskaming</p>
<p>Al MacNevin Mayor, Municipality of Northeastern Manitoulin and the Islands Representing the District of Manitoulin</p>	<p>Terry Kelly Councillor, Municipality of East Ferris Representing the District of Nipissing</p>
<p>Lynda Carleton Mayor, Township of Machar Representing the District of Parry</p>	<p>Renée Carrier Deputy Mayor, Municipality of French River Representing the District of Sudbury East</p>
<p>Sandra Hollingsworth Councillor, City of Sault Ste. Marie</p>	<p>Lorne Feldman Councillor, City of Timmins</p>
<p>Paul Lefebvre Mayor, City of Greater Sudbury</p>	<p>Staff Mac Bain, Executive Director</p>

Minutes
Annual Conference hosted by the City of North Bay
Annual General Meeting
Monday, May 5, 2025

Resolution: That the agenda be approved as presented to the membership

R. Carrie / S. Hollingsworth

CARRIED.

Introduction of the FONOM Board of Directors

President's Report (Verbal)

Resolution: That the minutes of the Annual General Meeting on May 8, 2024, be accepted as presented.

M. Horsfield / A. MacNevin

CARRIED.

Resolution: The FONOM Financial Report for the year ending March 31, 2025, be accepted as presented. **(See Below)**

D. Plourde / L. Watson

CARRIED.

The FONOM 2025-2026 Operating Budget has been received for information. **(See Below)**

Provincial share for **Mandated** Public Health Programs

T. Kelly / D. O'Mara

Policing costs for all communities

L. Watson / S. Hagman

Provincial/Municipal Fiscal Review

S. Hollingsworth / A. MacNevin

EPR for the OCI Sector

M. Horsfield / L. Carleton

An addition to the Ministry of Transportation

M. Young / M. Dupuis

CARRIED.

Resolution: That the FONOM Annual General Meeting be adjourned at 11:34 am.

R. Carrie / S. Hollingsworth

CARRIED.

FONOM
Financial Summary
April 1, 2024 - March 31, 2025

	<u>Budget</u>	<u>Yearend</u>	<u>Variance</u>
Revenue			
Membership	32,555.00	35,384.91	(2,829.91)
AMD Reimbursements	4,000.00	7,968.45	(3,968.45)
NOHFC	45,000.00	77,895.40	(32,895.40)
Northern Suite at AMO	7,500.00	15,750.00	(8,250.00)
Investment Interest + Misc	-	20.00	(20.00)
Conference	30,000.00	188,260.60	(158,260.60)
Donations	5,000.00	-	-
FedNor - Promote the North	-	-	-
	<u>124,055.00</u>	<u>325,279.36</u>	<u>(201,224.36)</u>
Service Fees	225.00	458.67	(233.67)
Board Meetings	42,000.00	51,323.46	(9,323.46)
Amo Board Meeting & Mou	16,500.00	18,602.51	(2,102.51)
Provincial Committee Meetings	11,000.00	21,028.29	(10,028.29)
Advertising - Clark Communications	4,571.00	1,193.28	3,377.72
Insurance	700.00	452.00	248.00
General & Admin	9,300.00	11,168.45	(3,307.23)
Audit And Legal Fees	6,000.00	5,989.00	(328.00)
Staff Wages	34,000.00	35,320.00	200.00
Staff Travel	1,500.00	1,608.83	441.88
Executive Honorarium	5,000.00	5,000.00	-
Northern Hospitality Amo	9,500.00	13,317.88	(1,752.80)
Conference Expense	14,000.00	108,817.62	182.64
GoNorth Campaign	50,000.00	36,431.40	1,160.58
Catch n Release	10,000.00	-	5,462.86
SNOED Program	-	13,692.00	-
Other	-	-	-
Other	-	-	-
	<u>(214,296.00)</u>	<u>324,403.39</u>	<u>(110,107.39)</u>
	<u>(90,241.00)</u>	<u>875.97</u>	<u>(91,116.97)</u>



2025 Northeastern Municipal Conference

Monday May 5 Scan for a self-guided tour of North Bay >>>

Time	Event	Location
9:30-11am	Bus Tour of North Bay <small>Registration required Email: Currie.Ann@northernbay.ca</small>	Best Western Hotel & Conference Centre Front Door
10:30am	Registration Begins	Best Western Hotel & Conference Centre Lobby
11:00am	FONOM AGM	Ontario Room
11:15am	Trade Show	Foyer & Fab Hallway
12:00pm	Lunch Sponsored by OPG	Regency Ballroom
1:00pm	Official Opening Remarks	Ontario Room
1:15pm	Keynote Speaker - Olya Sanakoev, CTO, Financial Services <i>Unlocking the Power of AI</i>	Ontario Room
2:30pm	Refreshment Break Sponsored by MPAC	Foyer
3:00pm	George Couchie - Redtail Hawk Training & Consulting <i>Indigenous Cultural Mindfulness</i>	Ontario Room



2025 Northeastern Municipal Conference

Monday May 5 ...cont.

Time	Event	Location
3:45pm	Ulf Stahmer, Senior Transportation Engineer, NWMO/NWMO Transportation <i>Post Site Selection Next Steps</i>	Ontario Room
4:15pm	Jennifer Gray, Ministry of Labour, Immigration, Training & Skills Development <i>Leveraging the Ontario Immigrant Nominee Program (ONIP) for Workforce Sustainability and Economic Growth</i>	Ontario Room
4:50pm	Board Bus To Reception	Best Western Hotel & Conference Centre Front Door
5:00pm	Opening Reception (Cash Bar) Sponsored by NWMO	Gateway City Brewery 490 Gormanville Rd. Unit B
6:30pm	Trade Show Closes	Foyer & Fab Hallway
7:00pm	Board Bus Back to Hotel	Front Doors, Gateway City Brewery
7:15pm	Delegates Dine in North Bay	



2025 Northeastern Municipal Conference

Tuesday May 6

Time	Event	Location
7:45am	Breakfast Sponsored by Destination Northern Ontario & CNB Event Hosting Fund	Foyer
8:00am	Trade Show Opens	Foyer & Fab Hallway
8:30am	Dr. Carol Zimbalatt, Medical Officer of Health/Executive Officer & Dr. Lianne Catton, Medical Officer of Health, Forcipine Health Unit <i>Partnering for Healthy Communities in the North</i>	Ontario Room
9:00am	Oscar Poloni, Partner, KPMG <i>The Orange County Insolvency - Lessons for Northern Ontario</i>	Ontario Room
9:45am	Carla Y. Neil, VP, Corporate Relations Engmt. & Strategy Beverly Hüller, Director, Transmission Integration, IESO <i>Northeastern Ontario's Energy Future: Empowered Communities</i>	Ontario Room
10:15am	Refreshment Break Sponsored by Hydro One	Foyer



2025 Northeastern Municipal Conference

Tuesday May 6 ...cont.

Time	Event	Location
10:30am	Christa Lowry, ROMA Chair <i>Rural Ontario Municipal Assoc. Updates</i>	Ontario Room
11:00am	Jessica Jaremchuk, VP Risk Mgmt. Services, Inlact Public Entities <i>Disaster Domino Effect: Understanding the Chain Reaction of Catastrophes</i>	Ontario Room
11:45am	Lunch Sponsored by IESO	Regency Ballroom
1:00pm	Mary Sye, Advisor, Muni. Energy Solutions & Kristin Oliver, Senior Advisor, Muni. & Stakeholder Engmt. <i>Partnering for a sustainable future: How Enbridge Supports Local Northern Municipalities and Promotes Smart Energy Use</i>	Ontario Room
1:30pm	Brent Kalinowski, CNB-Community Safety & Well-Being <i>The Evolving Municipal Role in Community Safety & Well-Being: Adapting for a Stronger Future</i>	Ontario Room
2:15pm	Ontario Northland, Chad Evans, CEO & AI Spacek, Chair <i>Getting Ready for the New Era of the Northlander</i>	Ontario Room
2:45pm	Refreshment Break Sponsored by LAS	Foyer



2025 Northeastern Municipal Conference

Tuesday May 6 ...cont.

Time	Event	Location
3:00pm	Trade Show Closes	Foyer & Fab Hallway
3:00pm	Robin Jones, AMO President <i>Remarks</i>	Foyer & Fab Hallway
3:00pm	Lindsay Jones, AMO Director of Policy & Government Relations <i>AMO Policy Updates</i>	Ontario Room
3:45pm	MPAC, Alan Spacek, Chair, and Nicole McNeill, President & CAO <i>Insights and Innovation: MPAC's work in Northern Ontario</i>	Ontario Room
4:15pm	Matt Sikstrom, Project Director, OPG <i>Expanding Hydroelectric Generation in Northeastern Ontario</i>	Ontario Room
5:30pm	Pre-Banquet Reception <i>Hosted by the City of Timmins 2026 Conference Host EDF Renewables, Bar Sponsor</i>	Foyer
6:30pm	Banquet & Entertainment <i>Banquet Sponsored by Enbridge. Entertainment Sponsored by Uber</i>	Regency Ballroom



2025 Northeastern Municipal Conference

Wednesday May 7

Time	Event	Location
7:45am	Breakfast Sponsored by Ontario Northland	Regency Ballroom
8:30am	Dr. Owen Prowse, Vice-President, Clinical Partnerships & Hospital Relations, NOSM <i>Successes and Future of NOSM University Update</i>	Ontario Room
9:00am	Ian Dunn, President & CEO of OFIA	Ontario Room
9:30am	Andrew Siegwart, President & CEO TIAO <i>Understanding How Tourism Impacts at the Community Level</i>	Ontario Room
10:00am	Minister, Vic Fedeli, Minister of Economic Development, Job Creation & Trade	Ontario Room
10:15am	George Pirle, Minister of Northern Development	Ontario Room
10:30am	Mike Harris, Minister of Natural Resources	Ontario Room
10:45am	Refreshment Break Hydro One	Foyer
11:00am	Bear Pit	Ontario Room
11:45am	Closing Ceremonies	Ontario Room
12:00pm	Bagged Lunch Sponsored by GFD & Kennedy Insurance Brokers	Foyer

2025 NORTHEASTERN MUNICIPAL CONFERENCE

Executive

PRESIDENT

Danny Whalen
Councillor, City of Temiskaming Shores

FIRST VICE-PRESIDENT

Dave Plourde
Mayor, Town of Kapuskasing

PAST PRESIDENT

Vacant

SECOND VICE-PRESIDENT

Lynn Watson
Mayor, Township of Macdonald Meredith & Aberdeen Additional

Board of Directors

Lynda Carleton

Mayor, Matchar Township
(Representing the District of Parry Sound)

Terry Kelly

Councillor, Township of East Ferris
(Representing the District of Kapuskasing)

Al MacNevin

Mayor, Town of Northeastern Manitoulin and the Islands
(Representing the District of Manitoulin)

Renée Carrier

Councillor, Municipality of French River
(Representing the District of Sudbury)

Sandra Hollingsworth

Councillor, City of Saute Ste. Marie
(Representing the City of Saute Ste. Marie)

Paul Lefebvre

Mayor, City of Greater Sudbury
(Representing the City of Greater Sudbury)

Lorne Feldman

Councillor, City of Timmins
(Representing the City of Timmins)

Maggie Horsfield

Deputy Mayor, City of North Bay
(Representing the City of North Bay)

The Federation of Northern Ontario Municipalities (FONOM) is the united voice of Northeastern Ontario, representing and advocating on behalf of 110 cities, towns and municipalities.

Our mission is to improve the economic and social quality of life for all northerners and to ensure the future of our youth.



Contact

249-961-0400, 1-800-387-1234
North Bay, Ontario | T2H 2G2
federation@fonom.com
www.fonom.org

2025 NORTHEASTERN MUNICIPAL CONFERENCE

Exhibitors

- Municipal Finance Officers' Association of Ontario
- Ontario Clean Water Agency
- PSD Citywide
- AdvantAge Ontario
- Hobson Chahal Advisory Group
- Ontario Immigrant Nominee Program
- Continest Canada Inc.
- Independent Electricity System Operator (IESO)
- Beacon Lite Traffic
- MPAC
- Nelson Granite
- Innvest Hotels
- RSM Building Consultants
- MuniSoft
- Ontario Phragmites Action
- MIS Municipal Insurance Services
- TC Energy
- Enbridge
- Nuclear Waste Management Organization
- Intact Public Entities
- GFD
- OPG
- Hydro One
- OneInvestment
- AMO /LAS
- Planet Youth (NBPS Health Unit)



NUCLEAR WASTE MANAGEMENT ORGANIZATION

SOCIÉTÉ DE GESTION DES DÉCHETS NUCLÉAIRES



MUNICIPAL PROPERTY ASSESSMENT CORPORATION

Federal Economic Development Agency for Northern Ontario / Agence fédérale de développement économique pour le Nord de l'Ontario



Celebrate with Us!

Welcome to North Bay!

This year, we're celebrating 100 years as a City, and we're thrilled to share this milestone with you. While you're here, we hope you enjoy our beautiful waterfront, vibrant downtown, and warm Northern hospitality. Join us in celebrating a century of community, history, and progress throughout 2025!

northbay.ca/100

FONOM
Financial Summary
April 1, 2025 - March 31, 2026
as of March 31, 2026

	<u>Budget</u>	<u>YTD</u>	<u>Variance</u>
Revenue			
Membership	\$ 35,000.00	35,783.11	(783.11)
AMO Reimbursements	\$ 6,500.00	5,063.42	1,436.58
NOHFC	\$ 50,000.00	75,000.00	(25,000.00)
Northern Suite at AMO	\$ 10,000.00	13,562.50	(3,562.50)
Investment Interest + Misc		-	-
Conference	\$ 60,000.00	106,668.62	(46,668.62)
Donations + Tax Return	\$ 5,000.00	25,722.06	(20,722.06)
FedNor - GONorth & SNOED	\$ 200,000.00	78,408.00	121,592.00
Transfer from Reserves*		35,000.00	
	366,500.00	375,207.71	26,292.29
Expenses			
Service Fees	\$ 275.00	255.75	19.25
Board Meetings	\$ 48,000.00	51,914.23	(3,914.23)
Amo Board Meeting & Mou	\$ 19,000.00	15,803.18	3,196.82
Provincial Committee Meetings	\$ 19,000.00	49,855.50	(30,855.50)
Advertising - Clark Communications	\$ 4,571.00	1,193.28	3,377.72
Insurance	\$ 1,100.00	-	1,100.00
General & Admin	\$ 16,500.00	14,524.29	1,975.71
Audit And Legal Fees	\$ 7,000.00	3,164.00	3,836.00
Staff Wages	\$ 34,000.00	50,959.98	(16,959.98)
Staff Travel	\$ 5,000.00	3,369.57	1,630.43
Executive Honorarium	\$ 5,000.00	5,000.00	-
Northern Hospitality Amo	\$ 14,000.00	17,432.62	(3,432.62)
Conference Expense	\$ 14,000.00	51,701.25	(37,701.25)
GoNorth Campaign	\$ 35,000.00	35,933.55	(933.55)
Catch n Release	\$ 5,000.00	-	5,000.00
SNOED Program	-	10,295.00	
Other	-	-	-
Other	-	-	-
	227,446.00	311,402.20	(73,661.20)
	139,054.00	63,805.51	99,953.49

FONOM
FONOM Budget
April 1, 2026 - March 31, 2027
Presented May 10, 2026

	2025-2026	2025-2026	2026-2027
	Approved Budget	Actuals	Budget
Revenue			
Membership	\$ 35,000.00	35,783.11	\$ 35,000.00
AMO Reimbursements	\$ 6,500.00	5,063.42	\$ 6,500.00
NOHFC	\$ 50,000.00	75,000.00	\$ 75,000.00
Northern Suite at AMO	\$ 10,000.00	13,562.50	\$ 14,000.00
Investment Interest + Misc		-	\$ -
Conference	\$ 60,000.00	106,668.62	\$ 75,000.00
Donations	\$ 5,000.00	25,722.06	\$ 10,000.00
FedNor - GoNorth & SNOED	\$ 200,000.00	78,408.00	\$ 54,000.00
Transfer from Reserves		35,000.00	\$ 50,000.00
	366,500.00	375,207.71	319,500.00
Expenses			
Service Fees	228.00	255.75	\$ 260.00
Board Meetings	57,308.07	51,914.23	\$ 40,000.00
Amo Board Meeting & Mou	13,071.71	15,803.18	\$ 19,000.00
Provincial Committee Meetings	8,145.37	49,855.50	\$ 65,500.00
Advertising - Clark Communications	5,463.83	1,193.28	\$ 1,500.00
Insurance	-	-	\$ 500.00
General & Admin	12,607.23	14,524.29	\$ 15,500.00
Audit And Legal Fees	6,328.00	3,164.00	\$ 5,000.00
Staff Wages	33,800.00	50,959.98	\$ 75,000.00
Staff Travel	1,058.12	3,369.57	\$ 4,000.00
Executive Honorarium	5,000.00	5,000.00	\$ 5,000.00
Northern Hospitality Amo	11,252.80	17,432.62	\$ 14,000.00
Conference Expense	13,817.36	51,701.25	\$ 14,000.00
GoNorth Campaign	48,839.42	35,933.55	\$ 60,000.00
Catch n Release	4,537.14	-	\$ -
SNOED Program	-	10,295.00	-
Other	-	-	-
Other	-	-	-
	-	-	-
	221,457.05	311,402.20	319,260.00
	145,042.95	63,805.51	240.00

FONOM – Resolutions received April 1, 2025, until March 20, 2026

- 1 Resolution Received – **Landlord-Tenant Reform**
Municipality of Magnetawan
- 2 Resolution Received – **Opposition to expansion of Strong Mayor Powers**
Municipality of the French River Municipality of Huron Shores
Township of Strong Municipality of Wawa
- 3 Letter Received – **Premier Ford regarding MTO**
Township of St. Joseph Township of Amour
Municipality of Mattice – Val Côté
- 4 Resolution Received – **aerial spraying of glyphosate-based herbicides in Crown forests**
West Nipissing Township of Sable-Spanish Rivers
Township of Matachewan Municipality of French River
Township of Larder Lake Town of Thessalon
Municipality of Killarney Township of Chisholm
Coleman Township Township of Armstrong
Township of McGarry Municipality of St. Charles
Township of Laird Municipality of Callander
Township of Nipissing Temiskaming Municipal Association
City of Essex Township of Addington Highlands
Municipality of Magnetawan Township of Perry
- 5 Resolution Received – **Elect Respect – H.E.R. Support Resolution**
Ville de Smooth Rock Falls Town of Blind River
- 6 Resolution Received – **FONOM on Natural Gas Expansion - Project Cancellation**
Municipality of St.-Charles Conmee Township
NOMA
- 7 Resolution Received – **Support for Armour Family Team**
Municipality of Magnetawan
- 8 Resolution Received – **A New Model of Administration in the West Parry Sound**
Municipality of McDougall Municipality of Whitestone
The Township of The Archipelago
- 9 Resolution Received – **Aquatic Invasive Species Inspection and Decontamination Program**
Municipality of Temagami City of North Bay

10 Resolution Received – **Asking that the NORDS Pilot become permanent**

Municipality of Mattawan	Township of Casey
Township of Harley	Township of Hudson
Township of Kerns	Township of Assignack
Township of Gauthier	Township of Nipissing
Township of Strong	The Township of St. Joseph
Township of McGarry	Municipality of Huron Shores
Township of Ryerson	Town of Bruce Mines
Township of Chamberlain	Municipality of Charlton and Dack
Town of Blind River	Township of James (Elk Lake)
Municipality of Killarney	Township of Hillard
Municipality of St.-Charles	Town of Englehart
Municipality of Magnetawan	Township of Seguin
Township of Addington Highlands	Municipality of McDougall
Township of Alberton	Township of Armstrong
Township of The Archipelago	Town of Moosonee
Town of Kapuskasing	Township of Bonfield
Township of Macdonald, Meredith & Aberdeen Additional	
Town of Parry Sound	Township of Papineau-Cameron
Township of Black River-Matheson	Township of Armstrong
Township of Larder Lake	

11 Resolution Received – **Support for National Highway 2+1**

Township of Machar	Municipality of Mattawan
Township of Armstrong	Township of Larder Lake
Municipality of Mattawan	Town of Cochrane
Town of Mattawa	The Township of St. Joseph
Township of McGarry	Chamberlain Township
Town of Cobalt	Municipality of Charlton and Dack
Township of The North Shore	Township of South Algonquin
Township of O'Connor	Township of Manitowadge
Conmee Township	Town of Arnprior
Township of Emo	Township of Bonnechere Valley
Municipality of Val Rita-Harty	

12 Resolution Received – **Environmental & Public Health Risks at Abandoned Refinery**
Coleman Township

13 Letter Received – **Protect Ontario by Unleashing our Economy Act, 2025 (Bill 5)**

Township of The Archipelago	Municipality of Magnetawan
Township of Coleman	City of Hamilton

14 Resolution Received – **Supporting Municipal Ethics Through Access and Education**
District of Parry Sound Municipal Association

- 15 **Resolution Received – Request for Exemption to Proposed Firefighter Certification**
 Township of Terrace Bay Ville of Smooth Rock Falls
 Township of Gauthier Brudenell, Lyndoch and Raglan Township
 Township of Terrace Bay Town of Cobalt
 Township of Carlow Mayo Township of Papineau-Cameron
 Town of Petrolia Township of O’Connor
 Town of Cochrane Township of McNab/Braeside
 Town of Englehart Township of Faraday
 Township of Chamberlain Municipality of Charlton and Dack
 Township of Chisholm Township of Hornepayne
 Township of Black River-Matheson Municipality of South Huron
 Municipality of Calvin Township of O’Connor
 The Township of St. Joseph Township of McGarry
 Municipality of Huron Shores
- 16 **Resolution Received - Increased Income Support Thresholds for Canadian Veterans**
 Municipality of Magnetawan Town of Parry Sound
- 17 **Resolution Received – Four-Laning of Highway 69**
 Town of Parry Sound
- 18 **Resolution Received – Advocating Non-closure of Cecil Facer Youth Centre**
 Town of Parry Sound Town of Kapuskasing
- 19 **Resolution Received - Request for Delegations at FONOM Conference**
 Township of Larder Lake Municipality of Charlton & Dack
 Township of Armstrong
- 20 **Resolution Received – Immediate Action Needed – Softwood Lumber Dispute**
 Threatens Northeastern Ontario’s Forest Sector
 Township of Macdonald, Meredith & Aberdeen Additional
 Town of Parry Sound Township of Bonfield
 Municipality of Killarney
- 21 **Resolution Received – Swim-to-Survive training**
 Municipality of Magnetawan Town of Kirkland Lake
- 22 **Resolution Received – Incineration and a more robust recycling program**
 Municipality of Magnetawan
- 23 **Resolution Received – Small Northern New Residential Property Tax Class and Subclass**
 Municipality of Wawa Town of Kearney
 Municipality of Killarney Town of Hearst
 Municipality of Mattawan Municipality of St.-Charles

24 Letter Received – **Support for a Nation-Building Case for a 2+1 Highway**

Township of Armour	Town of Hearst
Township of McKellar	City of North Bay
Town of Parry Sound	Town of Blind River
Township of Larder Lake	Township of Armstrong
Town of Cobalt	Town of Atikokan
Township of Emo	Town of Arnprior
Township of Conmee	Greater Madamska
Township of Ear Falls	Township of Aliberto
Municipality of Red Lake	Township of O'Connor
Township of Manitouwadge	Township of La Vallee
Municipality of Oliver Paipoonge	City of Dryden
Municipality of Shuniah	Town of Kapuskasing
City of Timmins	Township of Chisholm
Township of Ewanturel	Town of Englehart
Municipality of Mattawan	Town of Hearst
Township of Dubreuilville	Township of Armour
Township of McKellar	Ville de Smooth Rock Falls
Municipality of Killarney	Huron Shores
Town of Parry Sound	Municipality of Wawa
Township of Armstrong	Township of St. Joseph
Township of Machar	Township of Nairn and Hyman
Municipality of Mattice-Val Côté	Great Northern Physician Group
Town of Kearney	Township of Addington Highlands
Township of Lucan Biddulph	Coleman Township
Township of Amaranth	City of Temiskaming Shores
Town of Kirkland Lake	Township of Nipissing
Township of Macdonald, Meredith & Aberdeen Additional	
Town of Northeastern Manitoulin and the Islands	
Pavilion Women's Centre	

25 Letter and Resolution Received – **Northern Colleges**

Town of Kirkland Lake	Township of Gauthier
Township of Larder Lake	

26 Resolution Received – **Supporting Agnico Eagle Mines Ltd. Upper Beaver Project**

Town of Kirkland Lake	Township of Gauthier
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27 Resolution Received – **Transparent public review of Canada Post**

Town of Kapuskasing

28 Resolution Received – **Accessible and Effective Alcohol Container Return System**

Municipality of Wawa	Municipality of Magnetawan
Town of Laurentian Hills	Municipality of Killarney
Town of Parry Sound	Township of Addington Highlands
Township of Chisholm	

- 29 Resolution Received - **Rent Protection for Tenants**
Municipality of Wawa
- 30 Resolution Received - **Upholding Women's Rights, Leadership, and Environmental Health** in the Implementation of Bill 5
Municipality of Wawa Township of Addington Highlands
- 31 Resolution Received - **Preserving Beer Stores in small, rural & northern communities**
Municipality of Killarney
- 32 Resolution Received – **Site Readiness Funding**
Municipality of Magnetawan Township of St. Joseph
Ryerson Township Township of South Algonquin
Municipality of Killarney Township of Puslinch
Municipality of Magnetawan
- 33 Resolution Received – **Conservation Authorities**
Municipality of Magnetawan
- 34 Resolution Received – **2026 Election conflict with Provincial Emergency Exercises**
Township of Tarbutt
- 35 Resolution Received – **OCIF funding level**
Town of Cobalt
- 36 Resolution Received – **Support for Steel and Lumber Sectors**
Township of Nairn and Hyman Township of South Algonquin
Township of O'Connor Township of Addington Highlands
Town of Thessalon Brudenell, Lyndoch and Raglan Township
Town of Laurentian Hills Township of Stone Mills
Township of Joly Prince Township
- 37 Resolution Received – **Incidental Cabins within Municipal Boundaries**
Temiskaming Municipal Association
- 38 Resolution Received - **Removing HST/GST from New Homes to Support Housing Affordability**
Town of Kirkland Lake
- 39 Resolution Received – **The Birth of Change**
Township of St. Joseph Municipality of St. Charles
City of Timmins Ville de Smooth Rock Falls
Town of Northeastern Manitoulin and the Islands
Township of Armour Township of Tarbutt
- 40 Resolution Received – **Sustainable Police Funding**
Municipality of Magnetawan City of Peterborough
- 41 Resolution Received – **InterLibrary Book Rates with Canada Post**
Town of Kirkland Lake

- 42 **Resolution Received – Closure of Testing Lab at LifeLabs Sudbury**
 Township of Evanturel Township of Machar
 Township of Assiginack City of Timmins
 Ville de Smooth Rock Falls Municipality of Mattice – Val Côté
 Township of Bonfield Municipality of Magnetawan
 City of Greater Sudbury Municipality of Wawa
 Township of Armour Township of Larder Lake
 City of Woodstock NEMI
 Town of Bruce Mines
 Township of Macdonald, Meredith & Aberdeen Additional
- 43 **Resolution Received – Bell Canada to review and revise its dedicated fibre**
 Municipality of Magnetawan Township of McMurrich/Monteith
- 44 **Resolution Received – reclassify Highways 11 and 17 as Class 1 highways**
 Town of Kapuskasing Ville de Smooth Rock Falls
- 45 **Letter Received - Driver’s Licence reinstatement process in northern Ontario**
 Town of Hearst
- 46 **Resolution Received - legislative changes to OMERS through Bill 68**
 Municipality of Magnetawan Eastern Ontario Wardens’ Caucus
- 47 **Resolution Received – Recommendation for Food and Housing Affordability**
 Municipality of Mattawan NBPSDHU
- 48 **Resolution Received - School Bus Safety and Stop Arm**
 Municipality of Wawa Municipality of Calvin
 Township of Macdonald, Meredith & Aberdeen Additional
- 49 **Resolution Received - The rising costs of operating these smaller Water Treatment Plants**
 Town of Northeastern Manitoulin and the Islands
- 50 **Resolution & Letter Received - Justice and Protection of Canada's Children**
 Township of Prince
- 51 **Resolution & Letter Received - Reforming & Publication of the Ontario Sex Offenders Registry**
 Township of Prince
- 52 **Resolution Received – Public Health Levy Increase**
 Township of Macdonald, Meredith & Aberdeen Additional
 Township of Laird Town of Bruce Mines
- 53 **Resolution Received – Opposition to Transportation of High-Level Radioactive Waste**
 Municipality of Callander
- 54 **FONOM Resolution - Urgent Action needed on Northern Highway Safety**

MOVED BY: _____

SECONDED BY: _____

RESOLUTION NO. 2026-01

Urgent Action on Highway Safety – Highways 11 and 17

WHEREAS Highways 11 and 17 form the backbone of the Trans-Canada Highway through Northern Ontario and are essential corridors for the movement of people, goods, and emergency services across Canada; and

WHEREAS these highways support Northern Ontario’s resource economy, connect communities to essential services including health care, and carry critical national supply chains; and

WHEREAS Northern Ontario continues to experience a troubling number of serious collisions and highway closures each year; and

WHEREAS in April 2023, the Northern Ontario Transportation Task Force, co-chaired by representatives of the Federation of Northern Ontario Municipalities (FONOM) and the Northwestern Ontario Municipal Association (NOMA), delivered a comprehensive set of recommendations to the Province of Ontario aimed at improving safety, reliability, and economic connectivity across Northern Ontario’s transportation network; and

WHEREAS many of the Task Force recommendations related to highway safety and infrastructure improvements have yet to be fully implemented;

THEREFORE BE IT RESOLVED that the membership of the Federation of Northern Ontario Municipalities (FONOM) calls upon the Province of Ontario to accelerate the implementation of the recommendations contained within the Northern Ontario Transportation Task Force Final Report; and

FURTHER BE IT RESOLVED that the Province of Ontario prioritizes meaningful safety improvements along Highways 11 and 17, including expanded passing opportunities through four-laning where feasible and the implementation of the 2+1 highway model in appropriate sections; and

FURTHER BE IT RESOLVED that the Province work collaboratively with Northern municipalities, Indigenous communities, and the Government of Canada to modernize this critical national transportation corridor; and

FURTHER BE IT RESOLVED that the Province provide Northern municipalities with an update on the status and implementation timeline of the Task Force recommendations; and

FURTHER BE IT RESOLVED that copies of this resolution be sent to the Premier of Ontario, the Ontario Minister of Transportation, the Minister of Northern Economic Development and Growth, Northern Ontario Members of Provincial Parliament, Northern Members of Canadian Parliament, and AMO.

MOVED BY: _____

SECONDED BY: _____

RESOLUTION NO. 2026-02

Establishment of a Northern Ontario Policing Grant

WHEREAS Municipalities across Northern Ontario face disproportionately high policing costs due to low population densities, geographic isolation, and limited municipal tax bases;

AND WHEREAS many Northern communities rely on the Ontario Provincial Police (OPP) for policing services, while others operate municipal police services that are also experiencing significant cost pressures;

AND WHEREAS recent increases in policing costs have placed unsustainable pressure on municipal budgets, forcing communities to make difficult decisions between maintaining public safety and funding essential municipal services such as infrastructure, roads, water systems, and recreation facilities;

AND WHEREAS Northern Ontario municipalities provide essential services across a vast geographic region while supporting key sectors of Ontario's economy including mining, forestry, transportation, and energy;

AND WHEREAS municipalities require predictable and equitable provincial support to ensure policing costs remain sustainable and communities remain safe;

NOW THEREFORE BE IT RESOLVED THAT the Federation of Northern Ontario Municipalities call on the Government of Ontario to establish a \$100 million Northern Ontario Policing Grant, phased in over three years, to support the 157 municipalities across Northern Ontario served by both the Ontario Provincial Police and municipal police services;

AND THAT the grant include a base funding allocation for all municipalities, with additional funding distributed based on population to ensure equitable support across communities of varying sizes;

AND THAT the Province work collaboratively with Northern municipal leaders, including FONOM and NOMA, to design and implement a sustainable funding framework that recognizes the unique economic and geographic realities of Northern Ontario.

BE IT FURTHER RESOLVED THAT a copy of this resolution be forwarded to the Premier of Ontario, the Minister of the Solicitor General, the Minister of Finance, the Minister of Northern Economic Development and Growth, the Association of Municipalities of Ontario (AMO), the Northwestern Ontario Municipal Association (NOMA), and all Northern Ontario Municipalities.

665 Oak Street East, Unit 306 North Bay, ON P1B 9E5 Tel: (705) 498-9510

Email: fonom.info@gmail.com

Website: www.fonom.org

MOVED BY: _____

SECONDED BY: _____

RESOLUTION NO. 2026-03

Targeted Amendments to the Mental Health Act to Support Compassionate Intervention

WHEREAS municipalities across Northern Ontario are experiencing increasing pressures related to mental health and addiction crises within their communities; and

WHEREAS police services, emergency departments, Mobile Crisis Intervention Teams, and social service providers are increasingly responding to the same individuals experiencing severe mental health challenges and addictions; and

WHEREAS these repeated emergency responses place significant strain on municipal policing resources, hospital emergency departments, and frontline social services; and

WHEREAS many individuals' experiencing severe addiction and mental illness are unable or unwilling to access treatment voluntarily, despite posing a significant risk to their own health and safety and, at times, to public safety; and

WHEREAS other Canadian provinces are exploring compassionate intervention frameworks that allow for short-term, medically supervised treatment when individuals are experiencing severe impairment and cannot seek help voluntarily; and

WHEREAS targeted legislative tools could allow earlier intervention, improve outcomes for vulnerable individuals, and reduce ongoing pressures on police and emergency services;

THEREFORE BE IT RESOLVED that the Federation of Northern Ontario Municipalities (FONOM) call upon the Province of Ontario to review and introduce **targeted amendments to the Mental Health Act and related legislation** to address the growing gap in responding to severe addiction and mental health crises; and

FURTHER BE IT RESOLVED that any proposed amendments focus on **time-limited, medically supervised compassionate intervention**, designed to stabilize individuals experiencing severe impairment while respecting Charter rights, medical ethics, and due process; and

FURTHER BE IT RESOLVED that the Province consult with municipalities, police services, hospitals, mental health professionals, and Indigenous communities in developing any legislative changes; and

FURTHER BE IT RESOLVED that a copy of this resolution be forwarded to the Premier of Ontario, the Minister of Health, the Minister of Mental Health and Addictions, the Solicitor General, Northern Ontario Members of Provincial Parliament, AMO, and the Northwestern Ontario Municipal Association.

MOVED BY: _____

SECONDED BY: _____

RESOLUTION NO. 2026-04

Strengthening Mental Health and Addictions Crisis Response to Reduce Pressure on Police and Emergency Departments

WHEREAS Northern Ontario municipalities are facing unsustainable policing cost pressures and service demand that threaten long-term fiscal stability;

AND WHEREAS as part of municipal policing cost recovery, reactive calls for service are a primary cost driver and are billed based on the number and type of calls, increasing the financial impact of high-frequency crisis demand;

AND WHEREAS Ontario evidence shows police-attended mental health and substance-use calls have increased in recent years, adding pressure to police services, emergency response, and hospital offload capacity;

AND WHEREAS Canadian research finds co-response teams (police partnered with mental health professionals) are associated with lower arrest rates, increased referrals to community mental health services, and reduced time spent on crisis response and emergency-room waiting;

AND WHEREAS province-wide findings show major service gaps remain, including limited 24/7 availability and uneven access to crisis response services, which leaves police as the default 24/7 responder in many communities;

AND WHEREAS Safe Bed and crisis stabilization models, integrated with mobile crisis response, are designed to provide short-stay community-based care and reduce unnecessary hospitalization, detention, and repeat police contact;

THEREFORE BE IT RESOLVED that the Federation of Northern Ontario Municipalities call upon the Government of Ontario to establish a permanent, stable, and regionally equitable funding framework to ensure timely access to mental health and addictions crisis response in Northern Ontario, including after-hours coverage;

AND FURTHER BE IT RESOLVED that the Province expand and sustain access to integrated Mobile Crisis Response Teams and/or community-led non-police crisis response alternatives, with a goal of meaningful 24/7 coverage and appropriate resourcing for rural and remote service areas;

AND FURTHER BE IT RESOLVED that the Province increase access to community-based crisis stabilization options, including Safe Bed–style short-stay services and linked withdrawal management/treatment pathways, so that individuals in crisis are not diverted only to emergency departments or police detention;

AND FURTHER BE IT RESOLVED that the Province report publicly—by region—on crisis response coverage and outcomes (e.g., diversion from emergency departments, repeat contacts, and police time-on-call) to support evidence-based planning and accountability;

AND FURTHER BE IT RESOLVED that copies of this resolution be forwarded to the Premier of Ontario; the Minister of Health; the Minister responsible for Mental Health and Addictions; the Solicitor General; Northern Ontario MPPs; Northern Ontario MPs; the Association of Municipalities of Ontario; and relevant provincial partners supporting crisis response coordination.

https://foca.on.ca/wp-content/uploads/2014/02/OPP_billing_review_presentation.pdf

<https://www.publicsafety.gc.ca/cnt/rsrscs/pblctns/2023-r001/index-en.aspx?wbdisable=true>

https://rsc-src.ca/sites/default/files/MH%26P%20PB_EN_2.pdf

<https://www.toronto.ca/wp-content/uploads/2023/03/9034-APPENDIXEToronto-Community-Crisis-Service-Six-Month-Implementation-Evaluation-Report.pdf>

<https://hsjcc.on.ca/wp-content/uploads/Crisis-Response-Teams-in-Ontario-Environmental-Scan-Webinar-2024-12-04.pdf>

<https://hsjcc.on.ca/wp-content/uploads/Forensic-Mental-Health-and-Justice-Services-in-Ontario-2019-11-05.pdf>

MOVED BY: _____

SECONDED BY: _____

RESOLUTION NO. 2026-05

**Northern Ontario ICI Recycling Depots – Extended Producer Responsibility
Implementation**

WHEREAS Ontario’s transition to a full **Extended Producer Responsibility (EPR)** model under **Ontario Regulation 391/21: Blue Box** represents an important step toward modernizing the province’s waste management system and reducing the financial burden on municipalities;

AND WHEREAS the current regulation requires producers to manage recyclable materials from **eligible residential sources**, but does not include recyclable materials generated by the **Industrial, Commercial, and Institutional (ICI) sector**;

AND WHEREAS municipal facilities, hospitals, schools, provincial buildings, and other public institutions generate recyclable materials identical to those collected through residential Blue Box programs, but remain responsible for managing and funding those recycling services;

AND WHEREAS municipalities in Northern Ontario face **limited landfill capacity, long hauling distances, higher transportation costs, and fewer waste management options**, making landfill diversion and recycling even more critical;

AND WHEREAS Northern municipalities are well positioned to support improved recycling outcomes through **centralized recycling depots**, which would provide accessible collection points for recyclable materials from the ICI sector;

NOW THEREFORE BE IT RESOLVED THAT the Federation of Northern Ontario Municipalities call on the Government of Ontario to **amend Ontario Regulation 391/21: Blue Box** to extend **producer responsibility to recyclable materials generated by the Industrial, Commercial, and Institutional (ICI) sector**;

AND THAT the Province work with municipalities to support the creation of **ICI recycling depots in Northern Ontario communities**, where businesses, institutions, and organizations could deliver recyclable materials that fall within the same basket of goods currently accepted through residential Blue Box programs;

AND THAT under the Extended Producer Responsibility framework, the **costs associated with the collection, transportation, and recycling of materials delivered to these depots be borne by the producers and stewardship organizations responsible for those materials;**

BE IT FURTHER RESOLVED THAT implementing a **Northern ICI Depot model** would reduce pressure on Northern Ontario landfill capacity, provide accessible recycling options for businesses and institutions, improve recycling diversion rates across Northern communities, ensure fairness by aligning responsibility with the product rather than the location of consumption, reduce the financial burden on municipalities and taxpayers

AND FURTHER THAT a copy of this resolution be forwarded to the Premier of Ontario, the Minister of the Environment, Conservation and Parks, the Association of Municipalities of Ontario (AMO), the Northwestern Ontario Municipal Association (NOMA), the Rural Ontario Municipal Association (ROMA), and all Northern Ontario municipalities.

From: [FONOM Office/ Bureau de FONOM](#)
Subject: FONOM Conference – Ministerial Delegation Opportunities (Under 2,500 Population)
Date: Thursday, March 26, 2026 7:46:03 AM
Attachments: [FONOM Delegation Request Form \(1\).docx](#)

Good morning,

FONOM has received requests from several smaller municipalities to help facilitate **Ministerial Delegations** in conjunction with the upcoming **2026 FONOM Conference in Timmins (May 11–13, 2026)**.

We are pleased to advise that space has been secured to accommodate these meetings, which are being planned for the **morning of Wednesday, May 13th**. PLEASE NOTE THAT THERE WILL BE A LIMITED NUMBER OF DELEGATIONS.

At this time, FONOM has received a commitment from **Minister Pirie**, and we are actively working with additional Ministries to confirm further participation.

To support this process, we have attached a **Delegation Request Form** for municipalities with a population under 2,500 who wish to request a meeting with a provincial ministry.

The form asks for:

- Municipality name
- A primary contact person (to coordinate scheduling and follow-up)
- The ministry you are requesting to meet with
- A title for your delegation topic
- A brief 2–3 paragraph description outlining the issue(s)
- Any supporting documents you wish to include

Please return completed forms to fonom.info@gmail.com

FONOM will compile and forward all requests to the respective Ministries. Ministry staff will then follow up directly with municipalities to confirm if a delegation has been scheduled and to finalize meeting details.

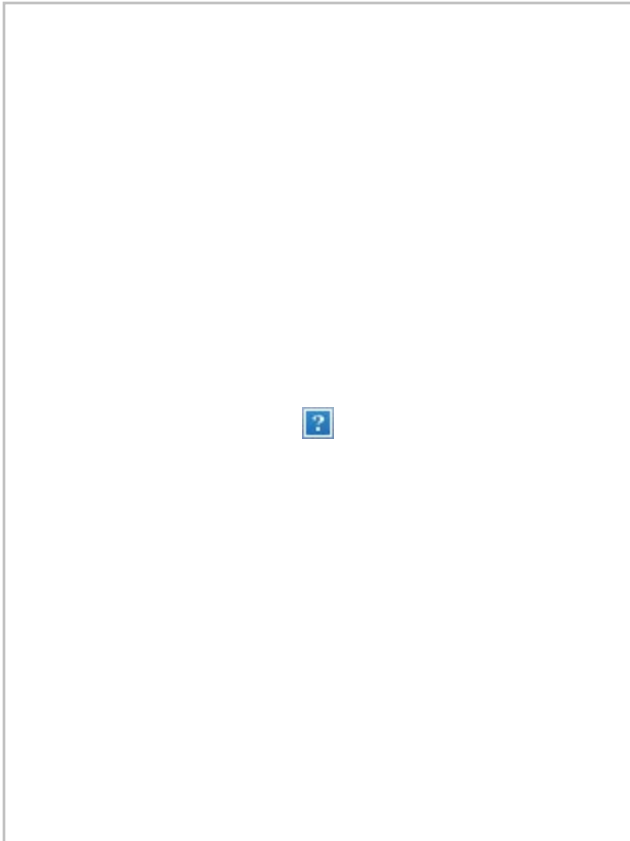
We encourage municipalities to take advantage of this opportunity to bring forward local priorities and engage directly with provincial decision-makers.

If you have any questions, please feel free to reach out.

Best regards, Mac

Talk soon, Mac.

Mac Bain
Executive Director
The Federation of Northern Ontario Municipalities
665 Oak Street East, Unit 306
North Bay, ON, P1B 9E5
Ph. 705-498-9510



Federation of Northern Ontario Municipalities (FONOM)
2026 FONOM Conference – Ministerial Delegation Request Form
Timmins, Ontario May 11–13, 2026

Delegations will be scheduled during the morning of Wednesday, May 13, 2026.

Please complete the form below and return it to fonom.info@gmail.com.

Municipality Information

Municipality Name:

Primary Contact Person:

Title/Position:

Phone Number:

Email Address:

Primary Contact Person:

Title/Position:

Phone Number:

Email Address:

Delegation Request Details

Requested Ministry / Minister:

Delegation Topic (Title):

Issue Description (2–3 paragraphs)

Supporting Materials

Yes No

Additional Information

Preferred Time (morning of May 13):

Additional Attendees (Names and Titles):

Submission Information

Email completed form and attachments to: fonom.info@gmail.com

FONOM will forward requests to Ministries. Ministries will confirm meetings directly.

From: [FONOM Office/ Bureau de FONOM](#)
Subject: FONOM Update – Housing, Development Charges & Northern Priorities
Date: Tuesday, March 31, 2026 12:45:30 PM
Attachments: [Ensuring Equitable Access to Housing, Enabling Infrastructure Funding for \(1\).pdf](#)
[Media Release - FONOM Calls for Fair Housing Funding as Development Charge Changes Risk Leaving Northern Communities Behind.pdf](#)
[Resolution – Equitable Access to Housing and Infrastructure Funding for Northern Ontario Municipalities.pdf](#)

Good afternoon everyone,

Please find attached three items for your information and consideration:

- FONOM’s letter to the Prime Minister and Premier regarding development charges and housing infrastructure funding
- A FONOM resolution on this issue
- A supporting media release

These materials reflect FONOM’s concerns that recent development charge measures, while well-intentioned, may not fully reflect the realities of many Northern municipalities—particularly those that do not levy development charges and face higher infrastructure costs.

FONOM is advocating for equitable funding approaches to ensure that all Northern communities can support housing development and participate in these initiatives.

We encourage you to review the attached resolution and consider bringing it forward to your Council for support.

As always, we welcome your feedback and appreciate your continued engagement on this important issue.

Best regards,
Mac

Talk soon, Mac.

Mac Bain
Executive Director
The Federation of Northern Ontario Municipalities
665 Oak Street East, Unit 306
North Bay, ON, P1B 9E5
Ph. 705-498-9510

March 31, 2026

The Right Honourable Mark Carney
Prime Minister of Canada
Office of the Prime Minister
80 Wellington Street
Ottawa, ON K1A 0A2

The Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

**Ensuring Equitable Access to Housing, Enabling Infrastructure Funding for
Northern Ontario Municipalities**

Dear Prime Minister and Premier,

On behalf of the Federation of Northern Ontario Municipalities (FONOM), I am writing to acknowledge the recent Canada–Ontario partnership to increase housing supply and improve affordability through investments in housing-enabling infrastructure and reductions in municipal development charges.

FONOM supports the shared objective of building more homes and strengthening communities across Ontario and Canada. We recognize the importance of reducing barriers to housing development and appreciate the commitment from both levels of government to address these challenges.

However, we are writing to highlight a significant concern about the current program structure. Many Northern Ontario municipalities do not levy development charges and therefore may not be positioned to benefit from funding tied to their reduction. At the same time, these communities face some of the highest costs in the province to build homes and deliver infrastructure, including significantly higher per-kilometre costs for water, wastewater, and road systems, as well as smaller tax bases and vast geographic distances.

In Northern Ontario, growth still requires infrastructure, whether or not development charges are in place. Without access to comparable funding tools, these municipalities risk being placed at a structural disadvantage in their ability to support new housing development, attract investment, and contribute to broader provincial and national housing goals.

FONOM respectfully requests that both governments consider complementary funding mechanisms to ensure that municipalities without development charges are not excluded from accessing housing-enabling infrastructure investments. Ensuring equity in program design will allow all regions of Ontario to participate meaningfully in addressing the housing crisis.

Northern Ontario communities are ready to be part of the solution. With equitable support, our municipalities can continue to build homes, support workforce growth, and contribute to the long-term economic success of both Ontario and Canada.

FONOM looks forward to working collaboratively with your governments to ensure that housing and infrastructure programs reflect the unique realities of Northern communities and support growth across all regions.

Thank you for your consideration.

Sincerely,

A handwritten signature in blue ink, appearing to read 'D. Plourde', with a long horizontal stroke extending to the right.

Dave Plourde
President, FONOM

Cc'd Hon. Gregor Robertson, Minister of Housing and Infrastructure
Hon. Rob Flack, Minister of Municipal Affairs and Housing
Hon. Graydon Smith, Association Minister of Municipal Affairs and Housing
Hon. Patty Hajdu, Minister Jobs and Families and Minister responsible for FedNor
Pauline Rochefort, MP Nipissing-Timiskaming and Parliamentary Secretary Rural Development
Viviane Lapointe, MP Sudbury, Chair Northern Ontario Caucus and Member Standing Committee on National Defence
Rick Dumas, President NOMA
Christa Lowry, President ROMA
Robin Jones, President of AMO
FONOM Member Municipalities

For Immediate Release

March 31, 2026

FONOM Calls for Fair Housing Funding as Development Charge Changes Risk Leaving Northern Communities Behind

Matachewan, Ontario – The Federation of Northern Ontario Municipalities (FONOM) acknowledges the recent Canada–Ontario partnership to support housing development and infrastructure investment, including funding tied to the reduction of municipal development charges.

FONOM supports efforts to increase housing supply and improve affordability across Ontario. However, the organization is raising concerns that the current program design may unintentionally place many Northern municipalities at a disadvantage.

While the program provides funding to municipalities that reduce and maintain low development charges, many Northern communities do not levy development charges and therefore may not be positioned to benefit from this program in the same way.

“We appreciate the commitment from both levels of government to address housing affordability,” said **Dave Plourde, President of FONOM**. “However, many Northern municipalities simply do not have development charges to reduce, and at the same time face some of the highest costs in the province to build homes and infrastructure.”

FONOM noted that municipalities across Northern Ontario often experience significantly higher per-kilometre costs for essential infrastructure such as water, wastewater, and roads, while also working with smaller tax bases and greater geographic challenges.

“Growth still requires infrastructure—whether or not a municipality charges development fees,” added Plourde. “Without access to comparable funding tools, Northern communities risk being left behind in their ability to support new housing and attract investment.”

FONOM is calling on both the Province of Ontario and the federal government to ensure that housing and infrastructure programs are applied equitably across all regions.

“We are asking for fairness in how these programs are delivered,” said Plourde. “Municipalities that do not levy development charges should not be excluded from accessing housing-enabling infrastructure funding. There must be complementary funding mechanisms to ensure all communities can participate in building the housing our province needs.”

FONOM emphasized that Northern Ontario communities are ready to grow and play a key role in addressing Ontario’s housing challenges.

“Northern communities are part of the solution,” said Plourde. “With the right tools and equitable support, we can continue to build homes, attract residents, and contribute to Ontario’s long-term growth.”

Looking Ahead

FONOM remains committed to working collaboratively with all levels of government to support economic development, improve infrastructure, and strengthen Northern communities.

“Today’s budget includes several positive steps for Northern Ontario,” said Plourde. “We look forward to continuing to work with the Province and federal partners to build on this momentum and ensure our communities have the tools they need to grow and succeed.”

Media Availability

Dave Plourde, President,
Federation of Northern Ontario Municipalities
705-335-1615 | fonom.info@gmail.com

Resolution – Equitable Access to Housing and Infrastructure Funding for Northern Ontario Municipalities

Date: March 31, 2026

WHEREAS the Governments of Canada and Ontario have announced a joint partnership to invest in housing-enabling infrastructure and reduce municipal development charges to support housing affordability and supply;

AND WHEREAS this program provides funding primarily to municipalities that reduce and maintain low development charges;

AND WHEREAS many municipalities in Northern Ontario do not levy development charges and therefore may not be positioned to benefit from this program in the same manner;

AND WHEREAS Northern municipalities face disproportionately higher costs to build and maintain infrastructure, including increased per-kilometre costs for water, wastewater, and transportation systems, combined with smaller tax bases and vast geographic areas;

AND WHEREAS infrastructure investment is required to support housing development regardless of whether development charges are in place;

AND WHEREAS without access to comparable funding mechanisms, Northern municipalities risk being placed at a structural disadvantage in their ability to support housing growth, attract investment, and contribute to provincial and national housing objectives;

AND WHEREAS Northern Ontario communities are essential contributors to Ontario's and Canada's economy and must be supported to grow and thrive;

THEREFORE BE IT RESOLVED that the Federation of Northern Ontario Municipalities (FONOM) calls on the Governments of Canada and Ontario to ensure that housing-enabling infrastructure programs are applied equitably across all regions, including municipalities that do not levy development charges;

AND FURTHER BE IT RESOLVED that both levels of government establish complementary funding mechanisms or program streams to provide comparable support to Northern municipalities that are not eligible under development charge reduction frameworks;

AND FURTHER BE IT RESOLVED that FONOM distribute this resolution to its member municipalities for endorsement and forward it to the Prime Minister of Canada, the Premier of Ontario, the federal Minister of Housing, Infrastructure and Communities, the federal Minister of Finance, the federal Minister of Indigenous Services, the Ontario Minister of Finance, the Ontario Minister of Municipal Affairs and Housing, the Ontario Minister of Northern Economic Development and Growth, and the Ontario Minister of Transportation for their consideration.

For Immediate Release

March 26, 2026

FONOM Welcomes Key Northern Investments in Ontario Budget and NORDS Extension

NORTHERN ONTARIO – The Federation of Northern Ontario Municipalities (FONOM) acknowledges the Province of Ontario’s 2026 Budget and welcomes several measures that will support communities, economic growth, and quality of life across Northern Ontario.

FONOM is encouraged to see the continued commitment to the Northern Ontario Resource Development Support (NORDS) program, which has been extended for an additional three years at \$15 million annually.

FONOM has consistently advocated for the continuation of NORDS, recognizing its importance in supporting municipalities experiencing growth and pressures related to resource development.

“FONOM appreciates the Province’s decision to extend the NORDS program for an additional three years,” said **Dave Plourde, President of FONOM**. “This program provides important support to Northern municipalities, helping to address infrastructure pressures and enabling communities to plan for growth and respond to development opportunities.”

“The ability to stack funding over multiple years remains a key strength of the program,” added Plourde. “It allows municipalities to move forward with larger infrastructure projects and provides greater certainty for municipal financial planning.”

FONOM will continue to advocate for the program to be made permanent and to expand eligibility to include agriculture alongside mining and forestry as recognized sectors within NORDS.

Supporting Northern Communities and Economic Growth

FONOM also highlighted several additional budget measures that will have positive impacts across Northern Ontario:

- A historic reduction in the small business corporate income tax rate from 3.2 per cent to 2.2 per cent, supporting local businesses and economic activity
- An additional \$300 million over six years through the Community Sport and Recreation Infrastructure Fund, supporting youth development and community infrastructure
- Continued investment through the \$20 million Fire Protection Grant for 2026–2027, supporting forest fire preparedness and response in Northern Ontario
- \$1.1 billion in additional funding for home and community care services, helping seniors remain in their communities
- \$284 million over four years to support small, rural, and Northern post-secondary institutions, addressing higher costs and French-language service needs

“These investments reflect an understanding of the unique needs of Northern Ontario communities,” said **Maggie Horsfield, First Vice-President of FONOM**. “From supporting local businesses and youth development to strengthening health care and education, these measures will help build stronger and more resilient communities across the North.”

Supporting Growth and Housing Affordability

FONOM also welcomes the Province’s continued efforts to improve housing affordability, including measures to remove the provincial portion of the HST on eligible new homes. These changes are expected to reduce costs for families and help stimulate new housing development across Ontario.

“These housing measures are positive and will help make new home construction more attainable,” added **Dave Plourde, President of FONOM**. “This is particularly important in Northern Ontario, where communities are working to attract and retain residents and support workforce growth.”

Continued Advocacy on Northern Highways

FONOM reiterated that improving the safety and capacity of Highways 11 and 17 remains a top priority.

“Highways 11 and 17 are critical to our communities, our economy, and Canada’s supply chains,” said Plourde. “We will continue to work with both the Province and the federal government to advance long-term solutions that improve safety, reliability, and capacity along this corridor.”

FONOM noted that continued progress will require coordinated action between both levels of government and reaffirmed its commitment to advancing this issue as a national priority.

Looking Ahead

FONOM remains committed to working collaboratively with all levels of government to support economic development, improve infrastructure, and strengthen Northern communities.

“Today’s budget includes several positive steps for Northern Ontario,” said Plourde. “We look forward to continuing to work with the Province and federal partners to build on this momentum and ensure our communities have the tools they need to grow and succeed.”

Media Availability

Dave Plourde, President,
Federation of Northern Ontario Municipalities
705-335-1615 | fonom.info@gmail.com

**Mattawa Sewage Treatment Lagoon and
Sewage Collection System
2025 ANNUAL PERFORMANCE REPORT**

January 1, 2025 to December 31, 2025



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EXECUTIVE SUMMARY

The Mattawa Sewage Treatment System in the community of Mattawa within the Town of Mattawa. The sewage treatment plant is designed to treat a daily average flow of 1564 m³/day and a peak flow of 5702 m³/day. It is classified as a Class 1 wastewater treatment system under Ontario Regulation 129/04 and operates under Environmental Compliance Approval (ECA) No. 3-115-91-926 for Municipal and Private Sewage Works issued on February 2, 1992.

The Mattawa Sewage Collection System is a Class 1 wastewater collection system under Ontario Regulation 129/04 that follows the requirements of ECA No. 195-W601 for Municipal Sewage Collection Systems issued on September 27, 2023.

This report summarizes the requirements of each Approval and describes the operational performance of the system to ensure production of quality effluent.

The Mattawa sewage treatment system operated well in 2025 producing a high quality effluent that met the effluent limits and objectives specified in the system's ECA.

The system met the rated capacity limit having an annual average daily flow to the lagoon of 689.65 m³, which is 44.1 % of the rated capacity. The total volume of influent flow measured in 2025 was 251,722.44.

There were three (3) spill and zero (0) overflow events that occurred in the sewage collection system during the reporting period.

All requirements specified in the system's ECA and any issues experienced at the facility are further explained throughout the report.



INTRODUCTION

The operation of the Mattawa Sewage Treatment Lagoon follows the requirements of Environmental Compliance Approval (ECA) #3-1115-91-926 for Municipal and Private Sewage Works. Condition 10(5) of the ECA requires the Owner to prepare and submit a performance report to the Ministry of the Environment’s District Manager on an annual basis by March 31 for the preceding calendar year. The 2025 Annual Performance Report was prepared by the Ontario Clean Water Agency (OCWA) on behalf of the Town of Mattawa and is based on information kept on record by OCWA. The report has been completed in accordance with the approval and contains the following information:

- A summary and interpretation of all monitoring data and a comparison to the effluent limits outlined in condition 19, including an overview of the success and adequacy of the Works;
- A description of any operating problems encountered and corrective actions taken;
- A summary of all maintenance carried out on any major structure, equipment, apparatus, mechanism or thing forming part of the Works;
- A summary of any effluent quality assurance or control measures undertaken in the reporting period;
- A summary of the calibration and maintenance carried out on all effluent monitoring equipment;
- A description of efforts made and results achieved in meeting Effluent Objectives of condition 18;
- A tabulation of the volume of sludge generated in the reporting period, an outline of anticipated volumes to be generated in the next reporting period and a summary of the locations to where the sludge was disposed;
- A summary of any complaints received during the reporting period and any steps taken to address the complaints;
- A summary of all bypass, spill or abnormal discharge events;
- Any other information the District Manager requires from time to time.

Condition 4.0(4.6) of the ECA No. 195-W601 for the Mattawa Sewage Collection System requires the Owner to prepare and submit an annual performance report to the Ministry of the Environment’s Director on or before March 31st of each year and covers a period from January 1st to December 31st of the preceding calendar year. This report must include, but is not limited to the following information;

- If applicable, includes a summary of all required monitoring data along with an interpretation of the data and any conclusion drawn from the data evaluation about the need for future modifications to the Authorized System or system operations;
- Includes a summary of any operating problems encountered and corrective actions taken;



- Includes a summary of all calibration, maintenance, and repairs carried out on any major structure, equipment, apparatus, mechanism, or thing forming part of the Municipal Sewage Collection System;
- Includes a summary of any complaints related to the Sewage Works received during the reporting period and any steps taken to address the complaints.
- Includes a summary of all Alterations to the Authorized System within the reporting period that are authorized by this Approval including a list of Alterations that pose a Significant Drinking Water Threat;
- Includes a summary of all Collection System Overflow(s) and Spill(s) of Sewage, including: dates, volumes and durations. If applicable, loadings for total suspended solids, BOD₅, total phosphorus, and total Kjeldahl nitrogen, and sampling results for *E.coli*, disinfection, if any and any adverse impact(s) and any corrective actions, if applicable;
- Includes a summary of efforts made to reduce Collection System Overflows, Spills, STP Overflows, and/or STP Bypasses, including the following items, as applicable:
 - a) A description of projects undertaken and completed in the Authorized System that result in overall overflow reduction or elimination including expenditures and proposed projects to eliminate overflows with estimated budget forecast for the year following that for which the report is submitted.
 - b) Details of the establishment and maintenance of a Pollution Prevention and Control Plan (PPCP), including a summary of project progresses compared to the PPCP's timelines.
 - c) An assessment of the effectiveness of each action taken.
 - d) An assessment of the ability to meet Procedure F-5-1 or Procedure F-5-5 objectives (as applicable) and if able to meet the objectives, an overview of next steps and estimated timelines to meet the objectives.
 - e) Public reporting approach including proactive efforts.

The two reports have been merged into one and is presented as the 2025 Annual Performance Report. The report was prepared by the Ontario Clean Water Agency (OCWA) on behalf of the Town of Mattawa and is based on information kept on record by OCWA.



1.0 SYSTEM DESCRIPTION

Sewage System Name:	Mattawa Sewage Treatment Lagoon
Sewage System Address:	Town of Mattawa, Nipissing District
Sewage System Works No.:	110000436
Sewage System Owner:	The Corporation of the Town of Mattawa 3-1115-91-926 (issued February 20, 1992)
Environmental Compliance Approval:	195-W601 Town of Mattawa Sanitary Sewer System (Issued September 27, 2023)
Reporting Period:	January 1 to December 31, 2025

Capacity of Works:	1,564 m ³ /day
Service Area:	Mattawa
Service Population:	2,150
Effluent Receiver:	Mattawa River
Major Process:	Continuous Discharge Lagoon System

The Town of Mattawa owns the Mattawa Lagoon Sewage Treatment Plant and the Mattawa Wastewater Collection System. OCWA operates the Mattawa Lagoon Sewage Treatment Plant, while The Town of Mattawa maintains the Mattawa Wastewater Collection System. The Lagoon is a Class 1 Wastewater Treatment Plant, and sanitary system is a Class 1 Wastewater Collection System. The Lagoon operates under the Ministry of Environment, Conservation and Parks Certificate of Approval number 3-1115-91-926. The works number on file is 110000436.

The Lagoon accepts sanitary discharge from a network of sewer mains and pumping stations within the physical boundary of the Town of Mattawa only. All influent entering the lagoon passes through a magnetic flow meter, after which the flow can be diverted to either the spare maintenance / emergency cell (clay lined), or the primary or secondary lagoon cell depending on requirements.

Both the primary and secondary lagoon cells are plastic lined and aerated, with 80% of the supplied air being discharged into the primary cell. Alum is injected into the control box for phosphorous removal, where flow from cell #1 is sent over to cell #2. This location provides good mixing and is ideally suited for the system.

Effluent is continually discharged from the final control box at the end of cell #2, where it passes through a chamber of Ultra-Violet lights before finally discharging into the Mattawa River.



Mattawa Wastewater Collection System:

The Mattawa WWCS is comprised of approximately 15 kilometers of sewer mains, 4.4 kilometers of forcemains, and a total of seven (7) sewage lift stations that receive gravity fed sewage and pump raw sewage through the forcemains to the Lagoon system for wastewater treatment.

300 Louis Street Sewage Pumping Station:

Located approximately 180 feet north of James Street. One wetwell 2 submersible raw sewage pumps (1 duty, 1 standby) each rated at 220 IGPM at 46 ft.; 10 inch diameter emergency overflow to Boom Creek.

200 Brook Street Sewage Pumping Station:

Located at the N.W. corner of the intersection of Brook Street and Valois Drive (Highway 17). One wetwell equipped 2 submersible sewage type raw sewage pumps (1 duty, 1 standby). The sewage pumping station overflows to Ottawa River.

300 Mattawan Street Sewage Street Pump Station:

One wetwell equipped with 2 submersible raw sewage pumps (1 duty, 1 standby). There a standby generator on site. Sewage pump station overflows to Mattawa River.

101 Bissett Street Sewage Pumping Station:

Located at the corner of First Street and Bissett Street. One wetwell equipped with 2 submersible raw sewage pumps (1 duty, 1 standby). Sewage pump station overflow to Mattawa River

451 Bissett Street Sewage Pump Station:

One wetwell equipped with 2 submersible raw sewage pumps (1 duty, 1 standby). The sewage pump station overflows to Mattawa River. Standby generator on site.

601 McKenzie Street Sewage Pump Station:

Located at North Side of McKenzie Street approximately 40 feet East of Sixth Street. One Wet well equipped with 2 submersible raw sewage pumps each rated at 213 IGPM at 17 ft. TDH. Sewage pump station overflows to Mattawa River. Standby generator on site.

1101 Bissett Street Sewage Pump Station:

Located on the south side of Bissett Street, east of Eleventh Street. An underground 8 ft. diameter concrete wet well equipped with 2 submersible raw sewage pumps (1 duty, 1 standby) each capable of discharging at a rate of 100 Igpm, including interconnecting piping and valves, 8” overflow pipe to the Mattawa River, float level switches, electrical equipment and controls.



2.0 MONITORING PROGRAM

2.1 Monitoring Program as Outlined in the Environmental Compliance Approval

cBOD₅	<i>Five-day carbonaceous (nitrification inhibited) biochemical oxygen demand measured in an unfiltered sample</i>
TSS	<i>Total Suspended Solids</i>
TP	<i>Total Phosphorus</i>
TKN	<i>Total Kjeldahl Nitrogen</i>
TAN	<i>Nitrogen as Ammonium and Ammonia (Total Ammonia Nitrogen)</i>
pH	<i>pH expresses the degree or intensity of both acidic and alkaline reactions on a scale from 0 to 14 with 7 being neutral, number less than 7 signify increasingly greater acidic solutions, and numbers greater than 7 signify increasingly basic or alkaline reactions.</i>

Table 1: Sampling Requirements for the Raw Influent

Parameter	Type of Sample	Minimum Frequency
cBOD ₅	grab	monthly
TSS	grab	monthly
TP	grab	monthly
pH	grab	monthly

Table 2: Sampling Requirements for the Final Effluent

Parameter	Type of Sample	Minimum Frequency
cBOD ₅	Composite**	weekly
TSS	Composite**	monthly
TP	Composite**	weekly
Ammonia (Expressed as N)	Composite**	weekly
Total Residual Chlorine*	Grab*	As Required*
Total Kjeldahl Nitrogen	Composite**	Monthly
Nitrite + Nitrate	Composite**	Monthly
Fecal Coliforms	Grab	Monthly
Fecal Streptococcus	Grab	Monthly

*Effluent is not chlorinated, so there is no requirement to collect Total Residual Chlorine samples.

**24-hour flow proportionate composite sample



Table 3: Sampling Requirements for Bypass/Overflow Events

Parameter	Type of Sample	Minimum Frequency
BOD ₅	grab	<i>collect at least one sample at the beginning of bypass/overflow</i>
TSS	grab	
TP	grab	
TKN	Grab	
E. Coli	Grab	

3.0 INTERPRETATION OF MONITORING AND ANALYTICAL DATA

3.1 Influent Flow

The Lagoon accepts sanitary discharge from a network of sewer mains and pumping stations within the physical boundary of the Town of Mattawa only. All influent entering the lagoon passes through a magnetic flow meter, after which the flow can be diverted to either the spare maintenance / emergency cell (clay lined), or the primary or secondary lagoon cell depending on requirements. There is no effluent flow meter on this system; the influent flow equals the effluent flows.

The rated capacity of the Mattawa Wastewater Lagoon is 1,564 m³/day (average daily flow). The average daily flow is defined as the cumulative total sewage flow to the sewage works during a calendar year divided by the number of days during which sewage was flowing to the lagoon that year. The peak daily flow capacity is 5,702 m³/day.

Compliance is achieved when the average daily flow does not exceed 1,564 m³/day. The average daily flow for 2025 was 689.65 m³/day, which represents 44.1% of the rated capacity. In 2025, the Mattawa Lagoon system operated well within its rated capacity. A peak flow of 2,063.42 m³/day was reached in May during spring conditions.

3.1.1 Comparison of the Annual Influent Flow to the Rated Capacity

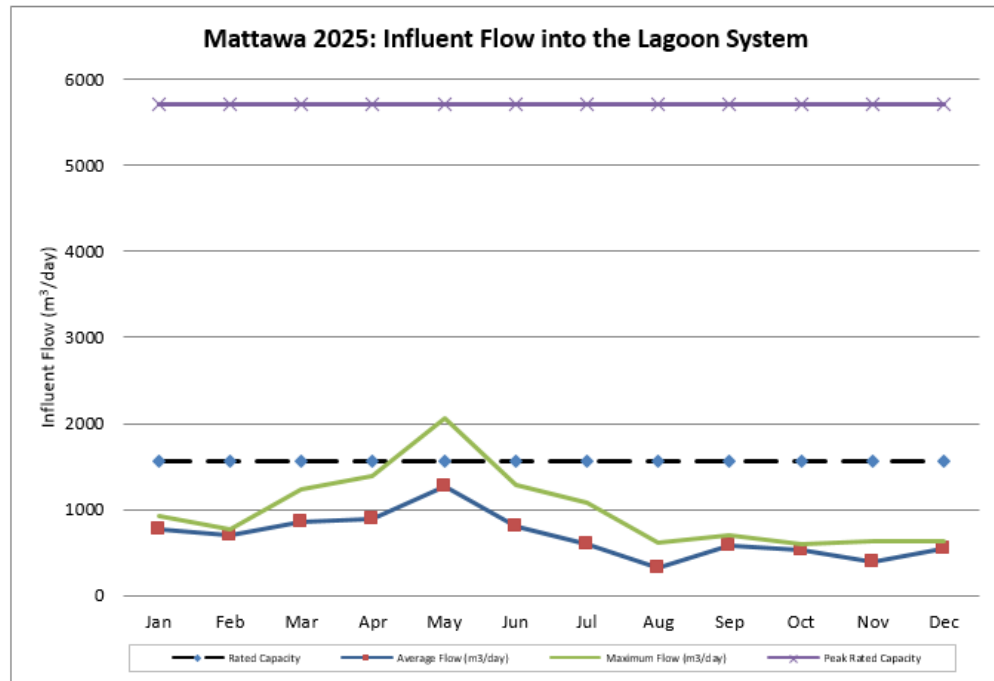
Rated Capacity (m ³ /day)	1,564	Maximum Flow Capacity (m ³ /day)	5,702
2025 Average Flow (m ³ /day)	689.65	2025 Maximum Flow (m ³ /day)	2,063.42
Percent of Capacity (%)	44.1	Percent of Capacity (%)	36.2
Total volume of wastewater treated in 2025	251,722.14 m ³		

3.1.2 Comparison of Historical Influent Flows (2019 to 2025)

Year	Total Influent Flow (m ³)	Maximum Influent Flow (m ³ /d)	Average Day Flow (m ³ /d)	Average Day % of Rated Capacity (1,564 m ³ /d)
2025	251,722.14	2,063.42	689.65	44.1
2024	273,628	1,711.07	746.98	47.8
2023	312,377	3,243	856	54.7
2022	304,592	1,348	834.5	53.3
2021	295,056	2,479	808.4	51.7
2020	278,214	1,596	760	45.9
2019	366,741	4,569	1,005	64.2

Figure 2 compares the monthly influent flow rates recorded in 2025 to the rated capacity of the plant.

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<i>Average Flow (m³/day)</i>	778	701	863	886	1263	801	598	325	579	534	398	547
<i>Maximum Flow (m³/day)</i>	922	762	1228	1395	2063	1292	1071	622	704	601	625	628
<i>Peak Rated Capacity</i>	5702	5702	5702	5702	5702	5702	5702	5702	5702	5702	5702	5702
<i>Rated Capacity</i>	1564	1564	1564	1564	1564	1564	1564	1564	1564	1564	1564	1564
<i>% Rated Capacity</i>	59	49	78	89	132	83	68	40	45	38	40	40



3.2 Raw Sewage (Influent)



Influent samples are required to be collected on a monthly basis. The annual average and maximum influent parameter concentrations are summarized in Table 4.

Table 4: Influent Data

Parameter	# of Samples	Annual Average	Maximum
BOD ₅ (mg/L)	11	145.73	211
TSS (mg/L)	11	157.36	266
TP (mg/L)	11	3.34	5.95

3.3 Effluent

According to ECA #3-1115-91-926, the Mattawa sewage effluent quality is based on the biochemical oxygen demand (BOD₅), total suspended solids (TSS), and total phosphorus (TP). In 2025, the Mattawa Sewage Treatment Lagoon produced a high quality effluent which met the requirements of the system’s ECA except for total phosphorus in the month of June. Summaries of the final effluent parameter concentrations and loadings are shown in Tables 5 and 6.

Table 5: Effluent Data

Parameter	# of Samples	Annual Minimum	Annual Maximum	Annual Average	Compliance Limit	Exceedance
BOD ₅ (mg/L)	11	4	10	6.45	30 (annual average)	No
CBOD ₅ (mg/L)	11	4	8	4.45	WSER 25 (annual average)	No
TSS (mg/L)	11	<2.27	9.86	14.90	30 (annual average) WSER 25 mg/L (12-month avg.)	No
TP (mg/L)	49	0.37	1.85	0.85	2.5 (monthly average)	No
Fecal Coliforms	49	<10	>700	700	N/A	N/A

“<” denotes less than. These values include results that were less than the laboratory’s method detection limit.

Table 6: Compliance Effluent Loadings

Parameter	Annual Average (kg/day)	Compliance Limit	Exceedance
BOD ₅	4.45	46.92(annual average)	No
TSS	6.82	46.92(annual average)	No
TP	0.59	3.91 (monthly average)	No

“<” denotes less than. These values include results that were less than the laboratory’s method detection limit.

Refer to Appendix A for the Monthly Process Data Report which summarizes the effluent data for the reporting period.



3.4 Sewage Treatment Program Success and Adequacy

Table 7 presents the system’s efficiency through pollutant removal rates from raw sewage concentrations through to final effluent. As indicated by the performance summary, the Mattawa Lagoon was very successful in reducing the levels of biochemical oxygen demand (BOD₅), total suspended solids (TSS), total phosphorus (TP) and total ammonia nitrogen (TAN) from the raw/influent; producing a high quality effluent.

Table 7: Performance Summary

Parameter	Influent (annual average)	Effluent (annual average)	% Removal
BOD ₅ (mg/L)	145.73	4.45	96.9
TSS (mg/L)	157.36	9.89	93.72
TP (mg/L)	3.34	0.59	82.3

4.0 OPERATING PROBLEMS & CORRECTIVE ACTIONS

The following operating problems occurred during the 2025 reporting period:

1. Pump at 601 Mckenzie Street pulled to clear blockage from non-flushable waste.
2. Hydro One replaced the electrical supply service line, disconnect and meter base at Louis St sewage pump station.
3. Mattawa without power for long duration. Some wastewater pumps clogged and were pulled out to be cleared of debris. Stations without back up generators were pumped down with hydrovac trucks.
4. 300 Mattawan St. sewage pump control panel failed. One pump operating in hand.
5. 300 Louis St SPS power down due to transformer issue. Station was pumped down with vacuum truck to avoid overflow. Hydro One repaired the incoming power to bring the station back online.
6. 300 Mattawan sewage pump station had pumps plugged with non-flushable waste and alarming issues. Alarms believed to be intermittent due to the preceding pump control panel failure. As a result of the failing pump control panel, high level did not alarm out and a bypass went undetected. The event lasted 25 days with an overflow volume of 13,800 m³. Pump started making noise, alerting operator to check pumps. Pumps were plugged with non-flushable waste and one pump was sent off for a rebuild.
7. Telus 3G network began to gradually shut down, which may have also contributed interference with alarming. Telus upgraded the network equipment at Mattawan, Brook and McKenzie sewage pumping stations.
8. Monthly sewage samples were not collected in August because there was no effluent discharge from the facility. In accordance with monitoring requirements, one weekly sample was still collected during August.
9. Monthly sewage samples were not collected in October due to an oversight. However, all weekly samples were completed. We have since strengthened our sampling schedule and chain-of-custody procedures to ensure all required samples are consistently collected.



5.0 MAINTENANCE PROCEDURES PERFORMED ON THE WORKS

Routine maintenance schedules for the Mattawa wastewater treatment lagoon are entered in OCWA's computerized Workplace Management System (WMS). This is a comprehensive maintenance program that is based on a pro-active and preventive approach. This program includes but is not limited to running weekly, monthly, and annually checks as required or as recommended by manufacturer's instructions.

5.1 Lagoon and Control Building

Regular maintenance at the lagoon and control building included monthly generator testing, ensuring automatic power switch-over, blower motor maintenance (changing oils, belts, etc.) and cleaning of the UV lights and discharge chamber. The lights were cleaned quarterly during the spring, summer and fall months. Normal practice is to clean the lamp sleeves monthly during the spring, summer and fall months and replace them every two years or as necessary. Bulbs replaced as they burn out as well.

The UV system control board malfunction that began in August 2016 persisted into 2018 despite multiple service visits from H2Flow. All major components were eventually replaced and communication between the UV lamps and the Lagoon building control board was restored. Throughout the issue, operators confirmed the UV lamps were functioning and providing effective disinfection, even while the communications link failed. The equipment is now obsolete, and full system replacement should be considered to ensure long-term reliability.

The main lagoon control box (where all sewage enters the primary lagoon cell) was isolated and cleaned with a vacuum truck, removing all rags and heavy grit. This is an annual practice.

Regular inspections of the berms around the lagoon were conducted, with the roadway around the cells maintained by cutting the grass, removing debris, etc.

Lagoon level control boxes were inspected, and levels were adjusted before winter to account for ice cover.

5.2 Lift Station and Collection System

Typically, all seven lift stations are pumped down and all debris (grit/rags) are vacuumed out using a vacuum excavator annually. All completed in 2025.

Significant maintenance performed in 2025 include:



- Temporary pump control panel installed at 300 Mattawan station. The temporary panel allows one pump to operate on a float, so there is control for automatic pump starts and stops.
- Pumps plugged at 451 Bissett sewage pumping station. Operators pulled the pumps. Pump #1 was clogged with non-flushable waste which sheared the shaft at the impeller. Pump #2 motor separated from the volute. It was also clogged. The pumps are 34 years old. Operators assembled the best parts of the two pumps into one. They inserted Pump #2 into the volute of Pump #1. This became Pump #2. It was tested, deemed operational and placed back into service. The station was successfully pumped down and the bypass was terminated. Xylem installed a loaner Pump #1. Xylem also removed the failed pump parts to assess for possible rebuild or replacement.
- Back-up generator failed to start during a power outage resulting in spill of 40 m³ being reported. Generator technician replaced the starter batteries and installed a new appropriately sized 24V charger.
- Sewage pump station wetwells and lagoon discharge box cleaned out.
- 601 McKenzie Station generator failed and was deemed uneconomical to repair. The Public Works emergency generator was hardwired as backup and placed into service.
- Removed temporary pump control panel and installed new replacement at 300 Mattawan Station.
- Alternate duty 88 HP pump was clogged with non-flushable material. This is the second pump to be damaged by non-flushable materials in 2025. A spare was located by Xylem out of province and brought in to replace the failed pump, which was sent off for a rebuild assessment.
- Rebuilt 3.9 HP submersible pump was installed at 601 McKenzie Station. Also needed to replace a capacitor. Pump is back online and operating properly.

6.0 EFFLUENT QUALITY ASSURANCE & CONTROL MEASURES UNDERTAKEN

The following activities are included in regular operator and supervisory activities to assure the quality of the sewage treatment operations including effluent quality and flow monitoring data:

- The pumping stations and lagoon site are regularly inspected by certified OCWA operators during the work week.
- Certified operators conduct daily reviews of selected data from continuous monitoring equipment which is captured by OCWA's remote monitoring system.
- Certified operators monitor chemical usage and make adjustments as required.
- Operation and Compliance staff reviews system data and laboratory reports to keep track of routine operation of the treatment plant and ensure compliance with the ECA.
- All process and laboratory data is logged in a process data management system (PDM/WISKI 7).
- All effluent quality data is reviewed by the ORO and Compliance staff to identify any changes in concentrations and/or emerging trends. All non-compliances are reported to Ministry's Spills Action Center (SAC) and the local MECIP inspector.
- All instrumentation is tested and maintained as per manufacturer's recommendations.



- Routine maintenance is scheduled and tracked using OCWA’s Workplace Maintenance System (WMS).

Quality Control elements of the monitoring program include the following:

- Samples are collected as required and analyzed by Near North Laboratories located in North Bay, Ontario. Analyses are conducted in accordance with the Standard Council of Canada (SCC), in cooperation with the Canadian Association for Laboratory Accreditation Inc. (CALA).
- Quality control procedures are method specific and include laboratory duplicate samples, spiked blanks and spiked duplicates.
- Licensed Operators conduct in-house tests for monitoring purposes using procedures as per Standard Methods of Water and Wastewater.
- Any in-house tests conducted by licensed operators follow procedures as per Standard Methods of Water and Wastewater.
- Any bypasses/overflows or upset events that occur at the pumping stations or plant site are tested, monitored and reported to Ministry’s Spills Action Center (SAC) and local Health Unit.

7.0 CALIBRATION & MAINTENANCE OF ALL MONITORING EQUIPMENT

Monitoring equipment is tested and calibrated based on the specifications outline in condition 20(C) of the Approval. Table 8 summarizes the calibrations conducted in 2025.

Table 8: Calibration Summary

Instrument	Calibration Date	Pass or Fail	Requirement
Flow Meter – Raw Sewage	April 1, 2025	Pass	+/- 15%

8.0 EFFORTS MADE TO MEET EFFLUENT OBJECTIVES

The Effluent Design Objectives are those levels of performance which can be achieved by treatment processes treating normal strength municipal sewage under optimum conditions. A sewage treatment facility should be able to produce annual average effluent quality approximately equal to the Effluent Design Objectives, but should not exceed the Effluent Compliance Limits. The objectives are used to promote continuous improvement in the operations of the works and to trigger corrective action before environmental impairment occurs.

OCWA uses a number of best efforts to achieve the *Effluent Objectives*.



Operational staff has current and appropriate level of certification for the operation of the facility and continue to learn and achieve knowledge of the process and equipment. New staff receives on-going training to achieve a high level of process knowledge and regulatory competence. The mechanical elements in the facility are regularly inspected, well maintained and kept in good repair. OCWA uses a computerized maintenance management program which generates works orders to ensure maintenance of equipment is proactively performed.

Raw wastewater and effluent samples are collected as required and analyzed by Near North Laboratories, an accredited laboratory. OCWA reviews these results on a regular basis to ensure compliance with ECA objective and limits. Chemical adjustments can be made if results begin to increase.

In-house sampling and testing for operational parameters provides real time results which are used to enhance process and operational performance.

Operations, maintenance and emergency procedures are available to ensure facilities are operated in compliance with applicable legal instruments. Facility staff has access to a network of operational compliance and support experts at the region and corporate levels.

OCWA provides regular status reports to the Owner, which discusses operational data, maintenance activities and capital improvements.

During this reporting period, the facility met the monthly effluent objectives for TP (2.5 mg/L). The monthly objective was not met for Fecal coliform on several occasions due to duck weed. The facility met the annual effluent objectives for BOD5 (25.0 mg/L), and TSS (25.0 mg/L).

Table 9: Effluent Objectives

Parameter	Annual Average	Monthly Objective	Averaging Period	Exceedance
BOD ₅ (mg/L)	6.45	25	Monthly average	No
TSS (mg/L)	9.89	25	Monthly average	No
TP (mg/L)	0.85	2.5	monthly average	No
Fecal Coliforms	700	100 / 100 mL (single sample)	Annual GEO MEAN	Yes

Effluent Parameter	Range	Units
pH	6.44-7.87	N/A
Fecal Strep	10-2500	cfu/100 mL
Total Kjeldahl Nitrogen	4.31-28.70	mg / L
Nitrite + Nitrate	<RDL -3.640	mg / L
Ammonia	0.19-19.90	mg / L

Note: <RDL = less than Readable Detection Limit



(See Appendix A and Appendix B for 2025 influent and effluent sample results.)

Table 6: Objective Effluent Loadings

Parameter	Annual Average (kg/day)	Objective Limit	Exceedance
BOD ₅	4.45	39.1(annual average)	No
TSS	6.65	39.1(annual average)	No
TP	0.55 (yearly Average)	3.91 (monthly average)	No

8.1 Design Objectives is not achieved more than 50% of the Time in a Year

The design objectives for Fecal Coliforms was not achieved in single sample analysis. The onset of winter and colder temperature slows the natural biological processes that help the UV disinfection system to control this parameter. Good disinfection is typically achieved during the summer season when recreational activities are expected downstream of the discharge.

8.2 Annual Average Daily Influent Reaches 80% of the Rated Capacity

The Annual Average Daily Influent Flow was only 44.4% of the Rated Capacity.

9.0 SLUDGE GENERATION AND DISPOSAL

No sludge was disposed of during this reporting period and it’s anticipated that no sludge will be generated or disposed of in 2025.

Sludge levels in the Cell #1 lagoon checked regularly and there is beginning to be an accumulation of sludge around the intake, which tapers off throughout the lagoon cell. The last full cleaning was completed in 2007, which means that removal may be expected in the upcoming years. 5000 gallons of sludge removed from inlet in 2020, and in future years, by an approved sludge hauler, with a vacuum truck and disposed of at an approved waste management system. Cell #1 sludge levels checked in 2020 while repairing aeration lines. Current levels indicate an average of 3-6 inches throughout the entire cell; however, there is an accumulation of sludge around the intake, which tapers off throughout the cell.

10.0 COMPLAINTS

According to records maintained by OCWA, no complaints were documented during the 2025 reporting period.

11.0 ABNORMAL DISCHARGE EVENTS

11.1 Overflow, Bypass, and Spill Events



The sewage lift stations in the municipality are equipped with a high level alarm to alert of an impending or existing raw sewage bypass condition. The alarm is connected to a continuous monitoring and automated alarm system that sends a page to the on-call operator.

Three (3) spills events occurred at the Mattawa Lagoon system occurred during the 2025 reporting period.

On August 15, 2025 mechanical failure and pump blockage caused the pump station to overflow. The overflow lasted 25 days and approximately released 13,800 m³. Reference # 1-PC1SD5

On August 20, 2025 Mechanical pump failure at 451 Bissett Street Pump Station caused the station to overflow to river. Approximately 300 m³ was released to the Mattawa River. The over flow lasted 18 hours. Reference # 1-PE5CL2

September 13, 2025 Mechanical failure of back up generator at 415 Bissett street caused the station to overflow into the river when hydro was off. Approximately 40m³ was discharged to the river and lasted 1:45 hours. Reference # 1-PHYMSM

The events were reported to the Ministry of the Environment’s Spills Action Center (SAC) as per the system’s approval, to Environment Canada as required under the Federal Fisheries Act and to the local Health Unit. **Error! Reference source not found.** summarizes the events and Appendix F provides a detailed record of the abnormal discharges including sample results.

11.2 Efforts Made to Reduce System Overflows and Bypasses

In an effort to reduce and/or eliminate overflow, bypass and spill events and to confirm with Procedure F-5-1, the following are in place.

- Emergency backup generators are installed at 300 Mattawan St, 451 Bissett St, and 601 McKenzie St have standby generators.
- A SCADA system is used to accurately monitor the sewage network and an alarm system is in place at key points in the process and at the sewage pumping station to alert operators of any issues; power failures, high levels, equipment failures, loss of communication and intrusion.
- Regular routine maintenance is performed to help reduce overflows/bypasses/spills events. For example: monthly generator tests to ensure the generator will start during a power failure and equipment will continue to operate normally, monthly alarm testing and equipment maintenance as outlined in the Maintenance Summary found in Appendix D.
- Repairs to the collection system are done promptly as issues occur.

11.3 Summary of Alterations to the System to Reduce Overflows

No alterations completed to the system to reduce overflows in 2025.



11.4 Public Notifications

On or before September 17, 2026, the Owner shall establish signage to notify the public, at the nearest publicly accessible point(s) downstream of any CSO outfall location identified in Schedule B, Table B4, and any SSO when the overflow is piped to a specified outlet point. If the nearest publicly accessible point is more than 100m away, then signage shall be established at the CSO or SSO outfall location. The signage shall include the following minimum information:

- a) Type of Collection System Overflow;
- b) Identification of potential hazards and limitations of water use, as applicable;
- c) ECA number and/or asset ID; and
- d) The Owner's contact information.

12.0 OTHER INFORMATION THE DISTRICT MANAGER REQUIRES FROM TIME TO TIME

No other information to provide during this reporting period. No MECP Inspections completed during this reporting period.



APPENDIX A

Parameter Average Calculations

APPENDIX A--2025 Parameter Average Calculations

January-09-24

	January	February	March	April	May	June	July	August	September	October	November	December
Days	31	28	31	30	31	30	31	31	30	31	30	31
Total Flow *	24115	19629	26745	26588	39158	24039	18536	1086	17338	16545	11950	16953
Peak Flow	922.0	761.8	1227.6	1394.7	1263.2	1291.9	1071.1	622.1	703.9	600.82	624.9	628.3
M³ / Day	777.9	701.1	862.8	886.3	712.8	801.3	598.0	325.4	579.2	533.71	398.3	546.9

* = measured at Sewage Treatment Plant Meter

BOD₅ Treated	7.0	9.0	8.0	10.0	6.0	3.0	4.0		7.0		5.0	8.0
BOD₅ Raw	170	211.0	90	142	10	128	180		176		91	165.0
CBOD_{5 WSEF} Treated	5	5.0	5	8	4	2	2		5		3	7

TSS Treated	9.5	10.0	8.7	10.8	12.2	2.9	14.9		8.2		7.9	14.9
TSS Raw	129.0	262.0	102.0	266.0	137.0	175.0	146.0		172.0		55.00	147.0
TP Raw	2.25	2.86	2.81	2.63	2.79	3.27	5.95		4.32		3.23	3.93
TKN	28.70	23.2	16.7	18.0	13.1	21.6	9.3		4.31		10.4	18.7
Nitrate	0.122	0.133	0.157	0.116	0.063	0.050	0.115		0.3		0.3	0.22
Nitrate & Nitrite	0.141	0.147	0.174	0.127	0.077	0.072	0.252		0.521		0.4	0.253
Ammonia	19.30	18.40	18.50	14.90	10.90	15.89	17.80	7.01	2.95	3.34	8.48	12.20
	19.90	18.80	18.60	14.40	12.10	16.60	14.70	*	3.84	4.81	9.35	14.90
	19.30	18.60	19.00	12.80	12.10	18.20	13.00	*	4.31	5.64	10.10	15.20
	16.90	18.10	15.90	11.70	13.20	18.20	9.81	*	3.42	7.26	11.14	16.60
				10.00		19.40			3.24	8.83	12.20	17.50
Avg Ammonia	18.85	18.48	18.00	12.76	12.08	17.66	13.83	7.01	3.55	5.98	10.25	15.28

Phosp	0.45	0.58	0.59	0.52	1.03	1.77	1.36	0.85	0.41	0.43	0.64	0.90
Weekly	0.51	0.56	0.62	0.44	1.34	1.81	1.02	*	0.33	0.46	0.62	0.93
Test	0.54	0.55	0.69	0.46	1.97	1.96	0.51	*	0.41	0.51	0.75	0.93
Results	0.52	0.55	0.60	0.59	1.70	1.90	0.67	*	0.34	0.52	1.61	1.03
				0.87		1.79			0.35	0.57	0.90	0.99
Avg Phosp.:	0.51	0.56	0.63	0.58	1.51	1.85	0.89	0.85	0.37	0.50	0.90	0.96
Monthly Phos Loading: Kg/d	0.39	0.39	0.54	0.51	1.08	1.48	0.53	0.28	0.21	0.27	0.36	0.52

Annual BOD₅ Loading:	4.45 Kg/day	Annual Loading Average = 46.92 Kg/d						Total Annual Flow: 242,681.4 M³ Annual Avg Daily flow (M³/Day): 664.9 M³/Day BOD₅ Annual Average: 6.7 mg/L TSS Annual Average: 10.0 mg/L Phosphorous Annual Average: 0.84 mg/L CBOD₅ Annual Average: 4.60 mg/L					
Annual TSS Loading:	6.65 Kg/day	Annual Loading Average = 46.92 Kg/d											

NOTES:



APPENDIX B

Effluent Weekly Samples



APPENDIX C

Maintenance Summary

Workorder Summary Report

 Report Start Date: Jan 1, 2025 12:00 AM
 Report End Date: Dec 31, 2025 11:59 PM
 Location: 1541*
 Work Order Type: CALL,CAP,CORR,EMER,OPER,PM
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4308431			1541, Mattawa Wastewater System	PM	Inspection	1	YEARS	Daily O&M Activities Wastewater System (1y) 1541	COMP	1/1/25 12:00 AM	1/8/26 02:03 PM	1/8/26 02:03 PM	Daily O&M Activities Wastewater System (1y) 1541 -Daily O&M Activities Wastewater System (1y) 1541. Complete for year end 2025.
4309100			1541, Mattawa Wastewater System	PM	Inspection	1	YEARS	Lifting Equipment Inspection Route (1y) 1541	COMP	1/1/25 12:00 AM	12/24/25 11:16 AM	12/24/25 11:16 AM	Lifting Device Inspections - INSPECTION OF DAVIT BASE 1 EA.. TC-INSP-DAVIT INSPECTION OF DAVIT ARM (INCLUDES MAST) 1 EA.. TC-INSP-SRL INSPECTION OF ELECTRIC WINCH TC-INSP-SRL INSPECTION OF TYPE 1 SRL/PFL 1 EA.. TC-INSP-ANCH-C INSPECTION OF LIFT ANCHOR
4309107			1541, Mattawa Wastewater System	PM	Inspection	1	MONTHS	Alarm Dialer Route (1m) - 1541	CLOSE	1/1/25 12:00 AM	4/9/25 03:52 PM	4/9/25 03:52 PM	Alarm Dialer Route (1m) - 1541 - Station dialers checked during generator testing, all testing OK
4309121			1541, Mattawa Wastewater System	PM	HEALTH AND SAFETY	1	MONTHS	Health And Safety Inspection (1m) 1541	CLOSE	1/1/25 12:00 AM	4/9/25 03:53 PM	4/9/25 03:53 PM	Health And Safety Inspection (1m) 1541 - Health and safety checks completed, cheked all icy areas, no buildup found, all steps salted and clear
4313342			1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Pump Submersible Group Inspection (1m) 1541	CLOSE	1/1/25 12:00 AM	4/9/25 03:55 PM	4/9/25 03:55 PM	Pump Submersible Group Inspection (1m) 1541 - All pumps, panels, visually inspected, all ok. Cheked pumps in manual, all wroking as they should at this time
4336173	0000328888	TANK STORAGE ALUM	1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Tank Alum Inspection (1m) - 1541	CLOSE	1/16/25 12:00 AM	4/9/25 03:56 PM	4/9/25 03:56 PM	Tank Alum Inspection (1m) - 1541 - Alum tank inspected with rounds. No visual signs of wear or defects at this time
4359813			1541, Mattawa Wastewater System	PM	Inspection	1	MONTHS	Alarm Dialer Route (1m) - 1541	CLOSE	2/1/25 12:00 AM	4/9/25 04:06 PM	4/9/25 04:06 PM	Alarm Dialer Route (1m) - 1541 - Sewage alarm dialers checked during generator testing, all in working order

Workorder Summary Report

Report Start Date: Jan 1, 2025 12:00 AM
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 Location: 1541*
 Work Order Type: CALL,CAP,CORR,EMER,OPER,PM
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4359820	0000328891	PUMP PERISTALTIC 01	1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	YEARS	Pump Peristaltic 01 Alum Insp/ Service (1y) - 1541	CLOSE	2/1/25 12:00 AM	4/9/25 04:07 PM	4/9/25 04:07 PM	Pump Peristaltic 01 Alum Insp/ Service (1y) - 1541 - Alum pump checked during rounds, clear air and visually inspect, all working as they should.
4359837	0000328892	PUMP PERISTALTIC 02	1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	YEARS	Pump Peristaltic 01 Alum Insp/ Service (1y) - 1541	CLOSE	2/1/25 12:00 AM	4/9/25 04:08 PM	4/9/25 04:08 PM	Pump Peristaltic 01 Alum Insp/ Service (1y) - 1541 - Alum pump checked during rounds, clear air and visually inspect, all working as they should.
4359854			1541, Mattawa Wastewater System	PM	HEALTH AND SAFETY	1	MONTHS	Health And Safety Inspection (1m) 1541	CLOSE	2/1/25 12:00 AM	4/10/25 06:59 AM	4/10/25 06:59 AM	Health And Safety Inspection (1m) 1541 - Checked all fire extinguishers and first aid kits all ok
4363321			1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Pump Submersible Group Inspection (1m) 1541	CLOSE	2/1/25 12:00 AM	4/10/25 07:01 AM	4/10/25 07:01 AM	Pump Submersible Group Inspection (1m) 1541 - All pump and panels checked on weekly basis, run pumps in hand, all ok at this time
4380402	0000328874	GENERATOR ELECTRIC DIESEL BACKUP POWER	1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Generator Monthly Test (1m) 1541	CLOSE	2/15/25 12:00 AM	4/10/25 07:02 AM	4/10/25 07:02 AM	Generator Monthly Test (1m) 1541 - Monthly generator test completed, all ran ok, no issues found
4380405	0000328842	GENERATOR ELECTRIC DIESEL 601 MCKENZIE ST.	1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Generator Monthly Test (1m) 1541	CLOSE	2/15/25 12:00 AM	4/10/25 07:02 AM	4/10/25 07:02 AM	Generator Monthly Test (1m) 1541 -Monthly generator test completed, all ran ok, no issues found
4380408	0000328901	GENERATOR ELECTRIC DIESEL	1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Generator Monthly Test (1m) 1541	CLOSE	2/15/25 12:00 AM	4/10/25 07:03 AM	4/10/25 07:03 AM	Generator Monthly Test (1m) 1541 - Monthly generator test completed, all ran ok, no issues found
4380411			1541, Mattawa Wastewater System	PM	Inspection	1	MONTHS	TPM Inspection/Maintenance (1m) 1541	CLOSE	2/15/25 12:00 AM	4/10/25 07:05 AM	4/10/25 07:05 AM	TPM Inspection/Maintenance (1m) 1541 - General walk through of all station buildings, nothing unusual seen or heard at this time. all seems to be in working order.
4380531	0000328888	TANK STORAGE ALUM	1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Tank Alum Inspection (1m) - 1541	CLOSE	2/16/25 12:00 AM	4/10/25 07:03 AM	4/10/25 07:03 AM	Tank Alum Inspection (1m) - 1541 - Alum tank inspection completed, no signs of defects or leaks, all OK
4404332			1541, Mattawa Wastewater System	PM	Inspection	1	MONTHS	Alarm Dialer Route (1m) - 1541	CLOSE	3/1/25 12:00 AM	4/10/25 07:14 AM	4/10/25 07:14 AM	Alarm Dialer Route (1m) - 1541 - Wastewater alarm dialers all working as they should be

Workorder Summary Report

Report Start Date: Jan 1, 2025 12:00 AM
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 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4404339			1541, Mattawa Wastewater System	PM	HEALTH AND SAFETY	1	MONTHS	Health And Safety Inspection (1m) 1541	CLOSE	3/1/25 12:00 AM	4/10/25 07:13 AM	4/10/25 07:13 AM	Health And Safety Inspection (1m) 1541 - General walk around stations for safety inspection, no outstanding issues at this time
4407705			1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Pump Submersible Group Inspection (1m) 1541	CLOSE	3/1/25 12:00 AM	4/10/25 07:12 AM	4/10/25 07:12 AM	Pump Submersible Group Inspection (1m) 1541 - All umps checked for any vibrations or noise, all ok running in hand
4423077	0000328887	VALVE SLUICE GATE DIVERSION CHAMBER	1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	YEARS	Sluice Gate Inspection (1y) 1541	CLOSE	4/1/25 12:00 AM	8/13/25 08:36 AM	8/13/25 08:36 AM	Sluice Gate Inspection (1y) 1541 -Sluice gates operate as they should, no issues
4423789			1541, Mattawa Wastewater System	CALL	Refurbish/ Replace/Repair	0		451 Bissett P#2 fault	CLOSE		3/1/25 04:00 PM	3/1/25 06:00 PM	451 Bissett P#2 fault -Alarm call for pump#2 failure at 451 Bissette pump station. Arrived on site to find breaker tripped on overload. Reset breaker and cycled pumps to verify running fine.
4426353	0000328888	TANK STORAGE ALUM	1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Tank Alum Inspection (1m) - 1541	CLOSE	3/16/25 12:00 AM	4/10/25 07:10 AM	4/10/25 07:10 AM	Tank Alum Inspection (1m) - 1541 - Alum tank inspection completed, no signs of defect at this time
4454250	0000328854	UV LIGHT REACTOR SYSTEM	1541, Mattawa Wastewater System	PM	Inspection	6	MONTHS	UV Reactor service Fall (6m) 1541	COMP	4/1/25 12:00 AM	10/31/25 11:14 AM	1/15/26 03:04 PM	UV Reactor service Fall (6m) 1541 -UV Reactor service Fall (6m) 1541, Completed by Josh Dewaal.
4454257	0000328854	UV LIGHT REACTOR SYSTEM	1541, Mattawa Wastewater System	PM	Inspection	6	MONTHS	UV Reactor service Spring (6m) 1541	CLOSE	4/1/25 12:00 AM	10/31/25 11:13 AM	10/31/25 11:13 AM	
4454396			1541, Mattawa Wastewater System	PM	Inspection	1	MONTHS	Alarm Dialer Route (1m) - 1541	CLOSE	4/1/25 12:00 AM	8/13/25 08:44 AM	8/13/25 08:44 AM	Alarm Dialer Route (1m) - 1541 -Alarm dialer visual inspection done. No issues found, dialer works as it should
4454403			1541, Mattawa Wastewater System	PM	HEALTH AND SAFETY	1	MONTHS	Health And Safety Inspection (1m) 1541	CLOSE	4/1/25 12:00 AM	8/13/25 08:46 AM	8/13/25 08:46 AM	Health And Safety Inspection (1m) 1541 -Inspection of all wastewater buildings completed, no issues found at this time

Workorder Summary Report

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 Location: 1541*
 Work Order Type: CALL,CAP,CORR,EMER,OPER,PM
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4454417	0000328876	TANK STORAGE FUEL LAGOON	1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	YEARS	Tank Storage Fuel Diesel Lagoon Insp/Service (1y) 1541	CLOSE	4/1/25 12:00 AM	8/13/25 08:50 AM	8/13/25 08:50 AM	Tank Storage Fuel Diesel Lagoon Insp/Service (1y) 1541 -Visual inspection of diesel tank completed monthly during genset test. Checked tank for leaks, cracks, defects, nothing at this time, all ok
4454425	0000328903	TANK STORAGE FUEL LAGOON	1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	YEARS	Tank Storage Fuel Diesel Lagoon Insp/Service (1y) 1541	CLOSE	4/1/25 12:00 AM	8/13/25 08:50 AM	8/13/25 08:50 AM	Tank Storage Fuel Diesel Lagoon Insp/Service (1y) 1541 -Visual inspection of diesel tank completed monthly during genset test. Checked tank for leaks, cracks, defects, nothing at this time, all ok
4454433	0000328838	TANK STORAGE FUEL 601 MCKENZIE ST.	1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	YEARS	Tank Storage Fuel Diesel Mckenzie St. Insp/Service (1y) 1541	CLOSE	4/1/25 12:00 AM	8/13/25 08:52 AM	8/13/25 08:52 AM	Tank Storage Fuel Diesel Mckenzie St. Insp/Service (1y) 1541 -Visual inspection of diesel tank completed monthly during genset test. Checked tank for leaks, cracks, defects, nothing at this time, all ok
4458600			1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Pump Submersible Group Inspection (1m) 1541	CLOSE	4/1/25 12:00 AM	4/25/25 01:20 PM	4/25/25 01:20 PM	Pump Submersible Group Inspection (1m) 1541 - Completed inspection of all pumps, checked all station pumps in maunal, allowed to run up, no visual or audible defects at this time.
4484426	0000328855	METER FLOW	1541, Mattawa Wastewater System	PM	Calibration	1	YEARS	Meter Flow Calibration (1y) 1541	CLOSE	4/2/25 12:00 AM	4/8/25 07:25 AM	4/8/25 07:25 AM	Meter Flow Calibration (1y) 1541 - verify flow meter to 100%. TF april 1/25
4485841			1541, Mattawa Wastewater System	CALL	Refurbish/ Replace/Repair	0		Hydro Outage 1541	CLOSE		4/3/25 05:15 PM	4/7/25 12:31 PM	Hydro Outage 1541 - back onsite, hydro one has restored power to the STP. Checked uv lights and blowers, all transfered over ok. Generator shut down

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 Location: 1541*
 Work Order Type: CALL,CAP,CORR,EMER,OPER,PM
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4486789			1541, Mattawa Wastewater System	CALL	Compliance	0		601 Mckenzie liftstation high level	CLOSE		4/10/25 03:40 AM	4/10/25 03:50 AM	601 Mckenzie liftstation high level - April 10th 2025 Called in for high level alarm at 601 mckenzie liftstation. both pumps were tripped, reset both pumps, started them in hand to pump the level down. Opened lid to make sure level was coming down. Put both pumps back in auto, locked up site . Kyle Michaud
4487759	0000328888	TANK STORAGE ALUM	1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Tank Alum Inspection (1m) - 1541	CLOSE	4/16/25 12:00 AM	4/25/25 01:18 PM	4/25/25 01:18 PM	Tank Alum Inspection (1m) - 1541 -Completed monthly visual inspection of Alum tank, no defects or leaks found
4488153			1541, Mattawa Wastewater System	CALL	Refurbish/ Replace/Repair	0		Louis LS power loss	CLOSE		4/18/25 07:15 PM	4/18/25 11:00 PM	Louis LS power loss - Received a power loss alarm for Louis lift station. On site found that one phase was down. Called Hydro and they restored power at the nearby Hydro pole. Verified pump was working, pump down lift station.
4490188			1541, Mattawa Wastewater System	CALL	Compliance	0		1101 Bissett lift station High level	CLOSE		4/28/25 08:05 PM	4/28/25 08:15 PM	1101 Bissett lift station High level - April 28th 2025 Called in for high level at 1101 Bissett. pump2 was tripped, reset pump 2 and both pumps were running in auto. Let Josh know that pump 2 was running high amps. Kyle Michaud

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 Location: 1541*
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 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4490189			1541, Mattawa Wastewater System	CALL	Compliance	0		1101 Bissett lift station High level	CLOSE		4/29/25 06:30 AM	4/29/25 06:40 AM	1101 Bissett lift station High level - April 29th 2025 Called in for high level at 1101 Bissett lift station. Pump 2 was tripped, reset it and running in auto. Notified Josh of high amps and pump is plugged. Josh pulled the pump and unplugged it the following day, Kyle Michaud

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 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4550691			1541, Mattawa Wastewater System	CALL	Compliance	0		Hydro power back on. transferring WTP manually	CLOSE		4/30/25 03:25 AM	4/30/25 07:15 AM	Hydro power back on. transferring WTP manually - April 30th 2025 0315am: first alarm that came in was 1101 Bissett high level alarm. which told me the Hydro power was back on. responded to that site and reset pump 2 and both pumps were running in auto after wards. 0355am: Shutdown generator and transferred power back to Hydro manually for WTP. started up WTP and went to checked on 451 Bissett lift station and cleared all alarms and started both pumps in Auto. 0525am: Called Josh about 601 McKenzie High level and main breaker was in thermal overload because pump2 was plugged. Left pump2 off and started just pump1 and high level went away. 0630am: Drove around checking all other sites making sure no overflows or reporting was needed. 0700am: Josh called in Sucker truck for Louis street and Brooke street lift stations. Kyle Michaud
4513991			1541, Mattawa Wastewater System	PM	Inspection	1	MONTHS	Alarm Dialer Route (1m) - 1541	CLOSE	5/1/25 12:00 AM	8/13/25 09:16 AM	8/13/25 09:16 AM	Alarm Dialer Route (1m) - 1541 -Alarm dialer visually inspected. no issues found. operates as it should
4513998			1541, Mattawa Wastewater System	PM	HEALTH AND SAFETY	1	MONTHS	Health And Safety Inspection (1m) 1541	CLOSE	5/1/25 12:00 AM	8/13/25 09:21 AM	8/13/25 09:21 AM	Health And Safety Inspection (1m) 1541 -Checked all walkways and areas around buildings for standing water. nothing found at this time. all ok

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Work Order Type: CALL,CAP,CORR,EMER,OPER,PM

Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4514009	0000328912	TANK PROCESS WET WELL 300 MATTAWAN ST.	1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	YEARS	Tank Wet well 300 Mattawan St. Insp/Service (1y) - 1541	CLOSE	5/1/25 12:00 AM	8/13/25 09:02 AM	8/13/25 09:02 AM	Tank Wet well 300 Mattawan St. Insp/Service (1y) - 1541 -Wetwell inspection completed weekly, visual inspection for cracks, leaks, potential issues, none found at this time. All ok
4514018	0000328922	TANK PROCESS WET WELL 101 BISSETT ST.	1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	YEARS	Tank Wet well 101 Bissett St. Insp/ Service (1y) - 1541	CLOSE	5/1/25 12:00 AM	8/13/25 09:03 AM	8/13/25 09:03 AM	Tank Wet well 101 Bissett St. Insp/ Service (1y) - 1541 -Wetwell inspection completed weekly, visual inspection for cracks, leaks, potential issues, none found at this time. All ok
4514027	0000328919	TANK PROCESS WET WELL 200 BROOK ST.	1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	YEARS	Tank Wet well 200 Brook St. Insp/ Service (1y) - 1541	CLOSE	5/1/25 12:00 AM	8/13/25 09:04 AM	8/13/25 09:04 AM	Tank Wet well 200 Brook St. Insp/ Service (1y) - 1541 -Wetwell inspection completed weekly, visual inspection for cracks, leaks, potential issues, none found at this time. All ok
4514039	0000328916	TANK PROCESS WET WELL 300 LOUIS ST.	1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	YEARS	Tank Wet well 300 Louis St. Insp/ Service (1y) - 1541	CLOSE	5/1/25 12:00 AM	8/13/25 09:04 AM	8/13/25 09:04 AM	Tank Wet well 300 Louis St. Insp/ Service (1y) - 1541 -Wetwell inspection completed weekly, visual inspection for cracks, leaks, potential issues, none found at this time. All ok
4514048	0000328832	TANK PROCESS WET WELL 451 BISSETT ST.	1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	YEARS	Tank Wet well 451 Bissett St. Insp/ Service (1y) - 1541	CLOSE	5/1/25 12:00 AM	8/13/25 09:05 AM	8/13/25 09:05 AM	Tank Wet well 451 Bissett St. Insp/ Service (1y) - 1541 -Wetwell inspection completed weekly, visual inspection for cracks, leaks, potential issues, none found at this time. All ok
4514065	0000328850	TANK PROCESS WET WELL 601 MCKENZIE ST.	1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	YEARS	Tank Wet well 601 Mckenzie St. Insp/Service (1y) - 1541	CLOSE	5/1/25 12:00 AM	8/13/25 09:05 AM	8/13/25 09:05 AM	Tank Wet well 601 Mckenzie St. Insp/Service (1y) - 1541 -Wetwell inspection completed weekly, visual inspection for cracks, leaks, potential issues, none found at this time. All ok
4514074	0000328897	TANK PROCESS WET WELL 1101 BISSETT ST.	1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	YEARS	Tank Wet well 1101 Bissett St. Insp/ Service (1y) - 1541	CLOSE	5/1/25 12:00 AM	8/13/25 09:13 AM	8/13/25 09:13 AM	Tank Wet well 1101 Bissett St. Insp/ Service (1y) - 1541 -Wet well inspected weekly for leaks, cracks, defects. none found at this time, all OK

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 Location: 1541*
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 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4517366			1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Pump Submersible Group Inspection (1m) 1541	CLOSE	5/1/25 12:00 AM	8/13/25 09:13 AM	8/13/25 09:13 AM	Pump Submersible Group Inspection (1m) 1541 -All pumps checked weekly visually and audibly, checked running in hand. No issues found at this time
4532782			1541, Mattawa Wastewater System	OPER	Inspection	1	YEARS	Grating Insp (1y) - 1541, Mattawa Wastewater System	CLOSE	5/1/25 12:00 AM	8/13/25 09:24 AM	8/13/25 09:24 AM	Grating Insp (1y) - 1541, Mattawa Wastewater System -Visual inspection of grating in the lift stations was completed. No issues found, checked for cracks and defects. nothing seen.
4551446			1541, Mattawa Wastewater System	CALL	Compliance	0		1101 Bissett lift station High level	CLOSE		5/2/25 08:48 PM	5/2/25 09:10 PM	- May 2nd 2025 called in for high level for 1101 Bissett street lift station. Both pumps were running fine at 8amps each. The level was high do to high river levels and peak flows in the sewers. The alarm cleared and came back on all weekend. (at least 5 times) the pumps are still pumping good. Once the river level comes down a bit, this shouldn't be an issue anymore. Informed ORO. Kyle Michaud
4552826	0000328874	GENERATOR ELECTRIC DIESEL BACKUP POWER	1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Generator Monthly Test (1m) 1541	CLOSE	5/10/25 12:00 AM	8/13/25 08:59 AM	8/13/25 08:59 AM	Generator Monthly Test (1m) 1541 -Generator ran under power outage conditions, all ok at this time, no issues had.
4552829	0000328842	GENERATOR ELECTRIC DIESEL 601 MCKENZIE ST.	1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Generator Monthly Test (1m) 1541	CLOSE	5/10/25 12:00 AM	8/13/25 08:59 AM	8/13/25 08:59 AM	Generator Monthly Test (1m) 1541 -Generator ran under power outage conditions, all ok at this time, no issues had.
4552832	0000328901	GENERATOR ELECTRIC DIESEL	1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Generator Monthly Test (1m) 1541	CLOSE	5/10/25 12:00 AM	8/13/25 09:00 AM	8/13/25 09:00 AM	Generator Monthly Test (1m) 1541 -Generator ran under power outage conditions, all ok at this time, no issues had.

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				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4552839			1541, Mattawa Wastewater System	PM	Inspection	1	MONTHS	TPM Inspection/Maintenance (1m) 1541	CLOSE	5/10/25 12:00 AM	10/31/25 11:15 AM	10/31/25 11:15 AM	
4553992	0000328888	TANK STORAGE ALUM	1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Tank Alum Inspection (1m) - 1541	CLOSE	5/16/25 12:00 AM	8/13/25 09:11 AM	8/13/25 09:11 AM	Tank Alum Inspection (1m) - 1541 -Alum tank checked weekly for cracks, ware, leaks, defects. None found at this time. All ok
4554930			1541, Mattawa Wastewater System	CALL	Refurbish/ Replace/Repair	0		High Level Alarm Loius St Station- 1541	CLOSE		5/14/25 01:15 AM	5/21/25 11:32 AM	High Level Alarm Loius St Station- 1541 - 0146- Onsite for high level alarm. Pump was not tripped. Put pumps in hand. And into auto. All seems ok now. Allowed station to pump down. No issues found. High river level is causing flow issues within the campground, pumping may occur near pump start and causing the station to surcharge
4313940			1541, Mattawa Wastewater System	PM	HEALTH AND SAFETY	1	YEARS	WHMIS/MSDS/NSF/FEP Review and Update (1y) 1541	CLOSE	1/1/25 12:00 AM	12/2/25 10:12 AM	12/2/25 10:12 AM	Review -Completed with internal audit June 5
4581953	0000328859	ANALYZER GAS BUMP TEST	1541, Mattawa Wastewater System	PM	Calibration	6	MONTHS	Analyzer Gas C02 (6m) 1541	CLOSE	6/1/25 12:00 AM	10/29/25 03:04 PM	10/29/25 03:04 PM	Analyzer Gas C02 (6m) 1541 -Analyzer checked with MSA calibration device before any use is done. all ok at this time,
4581964			1541, Mattawa Wastewater System	PM	Inspection	1	MONTHS	Alarm Dialer Route (1m) - 1541	CLOSE	6/1/25 12:00 AM	8/13/25 09:30 AM	8/13/25 09:30 AM	Alarm Dialer Route (1m) - 1541 -Alarm dialer visually inspected, working as it should. no issues found
4581971			1541, Mattawa Wastewater System	PM	HEALTH AND SAFETY	1	MONTHS	Health And Safety Inspection (1m) 1541	CLOSE	6/1/25 12:00 AM	8/13/25 09:30 AM	8/13/25 09:30 AM	Health And Safety Inspection (1m) 1541 -Health and safety check completed. no issues arising;

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				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4581982			1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	YEARS	Tank Process Lagoon Cells Insp/ Service (1y) - 1541	CLOSE	6/1/25 12:00 AM	8/13/25 09:31 AM	10/31/25 07:32 AM	Tank Process Lagoon Cells Insp/ Service (1y) - 1541 -Visual inspection of lagoons completed. no issues found. Will draw ponds down further this year to inspect and repair lines. Clean/inspect -Cleaned and inspected the lagoon inlet box. All cleaned ok. primary side is good. some decay on the upper concrete on the secondary side of the lagoon inlet box
4581996	0000328858	TANK STORAGE HOT WATER	1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	YEARS	Tank Hot Water Insp. (1y) - 1541	CLOSE	6/1/25 12:00 AM	8/13/25 09:32 AM	8/13/25 09:32 AM	Tank Hot Water Insp. (1y) - 1541 -STP hot water tank still out of service
4585548			1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Pump Submersible Group Inspection (1m) 1541	CLOSE	6/1/25 12:00 AM	8/13/25 09:12 AM	8/13/25 09:12 AM	Pump Submersible Group Inspection (1m) 1541 -All pumps checked weekly visually and audibly, checked running in hand. No issues found at this time
4605813			1541, Mattawa Wastewater System	CALL	Compliance	0		300 Mattawan Pump 2 Fault	CLOSE		6/9/25 07:58 AM	6/9/25 08:03 AM	300 Mattawan Pump Fault - June 7th 2024 13:15 called in for pump 2 fault at 300 Mattawan lift station. 14:00 arrived on site, alarm wouldn't clear on pump 2. put pump 1 in auto. 14:30 monitor level to make sure level was in a safe range. called ORO to let him know about pump 2. Kyle Michaud
4606967	0000328888	TANK STORAGE ALUM	1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Tank Alum Inspection (1m) - 1541	CLOSE	6/16/25 12:00 AM	8/13/25 09:11 AM	8/13/25 09:11 AM	Tank Alum Inspection (1m) - 1541 -Alum tank checked weekly for cracks, ware, leaks, defects. None found at this time. All ok -

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WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4645435			1541, Mattawa Wastewater System	PM	Inspection	1	MONTHS	Alarm Dialer Route (1m) - 1541	CLOSE	7/2/25 12:00 AM	10/29/25 03:02 PM	10/29/25 03:02 PM	Alarm Dialer Route (1m) - 1541 -Alarm dialers used multiple times over the month for various alarms. all ok, no issues at this time
4645480			1541, Mattawa Wastewater System	PM	HEALTH AND SAFETY	1	MONTHS	Health And Safety Inspection (1m) 1541	CLOSE	7/2/25 12:00 AM	10/31/25 11:16 AM	10/31/25 11:16 AM	Health And Safety Inspection (1m) 1541 -Checked all extinguishers, first aid kits, emergency exits and signs, all OK
4649201			1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Pump Submersible Group Inspection (1m) 1541	CLOSE	7/2/25 12:00 AM	10/31/25 11:17 AM	10/31/25 11:17 AM	Pump Submersible Group Inspection (1m) 1541 -All pumps checked weekly, any issues arising have been dealt with, no concerns at this time
4659577			1541, Mattawa Wastewater System	OPER	Compliance	0		Alum Order - 1541	CLOSE		7/23/25 11:38 AM	7/23/25 11:38 AM	Alum Order Details - KEMIRA ALS BULK 25,130.000 KG 478.0000 CAD/TO CAD 12,012.14 CN code: 2833220000 Net weight: 25,130.000 KG 55,402.212 LB Gross weight: 25,130.000 KG 55,402.212 LB Delivery no / Date:86504024 / 07/09/2025 UN3264, CORROSIVE LIQUID, ACIDIC, INORGANIC, N.O.S. (Aluminium sulphate), 8, PGIII, RQ Country of Origin: CA 25,130.000 KG
4660454			1541, Mattawa Wastewater System	CAP	Refurbish/ Replace/Repair	0		300 Mattawan Station: Temporary Pump Control Panel Installation	CLOSE		9/23/25 10:59 AM	9/23/25 10:59 AM	Temporary Pump Control Panel Installation -Temporary Pump Control Panel Installation

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WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4660482			1541, Mattawa Wastewater System	CAP	Refurbish/ Replace/Repair	0		300 Mattawan Station: Pump Control Panel Purchase	CLOSE		11/13/25 08:17 AM	11/13/25 08:17 AM	300 Mattawan Station: Pump Control Panel - Pump control panel failed, requiring a new panel to be purchased.

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WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
													Order Details - 1 Duplex MultiSmart NEXICON Control 10HP/600V/3PH/9.7A NOTE: OPERATING TEMPERATURE RANGE OF THIS PANEL IS -35°C to 40°C INCLUDES: 1 - type NEMA 4, painted steel, double door enclosure, appx. 42''H x 36''W x 16''D 1 - 30A/600V/3P main breaker c/w door handle 1 - power distribution block c/w protective covers 2 - 9...14A motor protectors c/w aux. contacts and handle 2 - 15HP/600V/3PH contactors 2 - 50:5A current transformers 2 - primary fuses 1 - 600V/120V/1.5KVA transformer 4 - control breakers 1 - control fuse 3 - control relays 2 - MAN-OFF-AUTO selector switches 2 - PUMP RUN indicating lamps LED type 2 - PUMP FAIL indicating lamps LED type 1 - door mounting USB receptacle 1 - door mounting RJ45 receptacle 1 - unmanaged 5 ports Ethernet switch 1 - 120V/300W GFCI duplex receptacle 1 - flashing alarm light 1 - 200W panel heater c/w fan and thermostat 1 - mechanical protection for intrinsically safe circuits 1 - mounting support for batteries Terminal blocks drawings Assembly, wiring Shop test 1.2 3 MODULE,SURGE PROTECTION+ STRIKESORB 30-D-DRM 1.3 1 BACKPLANE XBP 251 NEXICON 1.4 1 MODULE,BACKPLANE SUPPLY XBS 251 NEXICON 1.5 1 MANAGER,APPLICATION XAM 912 NEXICON

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				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
													1.6 2 MODULE,PUMP CONCERTOR FPM 711 NEXICON 1.7 1 @ HMI,OPERATOR FOP402 7" 1.8 1 SUPPLY, BATTERY POWE R, 155W, 24V, TRICKL E CHARGE, DIN RAIL KIT 1.9 2 BATTERY 12V, 12AMP 1.10 1 SENSOR,LEVEL LTU801 0-5M 30M
4662332	0000328888	TANK STORAGE ALUM	1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Tank Alum Inspection (1m) - 1541	CLOSE	7/16/25 12:00 AM	10/29/25 03:06 PM	10/29/25 03:06 PM	Tank Alum Inspection (1m) - 1541 -Alum tank inspection completed during daily rounds. At this time, there is no issues of cracks or defects.
4663049			1541, Mattawa Wastewater System	CALL	Compliance	0		Louis street high level alarm	CLOSE		7/20/25 10:35 PM	7/20/25 11:50 PM	Louis street high level alarm - July 20th 2025 22:30 called in for high level for Louis street lift station. 22:35 arrived on site. switched to pump2 in auto, level wasn't coming down right away. 23:40 ground alarm flashing, called hydro one to see if issues with power on site. 23:50 Hydro one called back saying no issues on their end with power. Left pump 2 running in auto maintaining at high level float. Informed ORO and OIC tomorrow by text for Louis street lift station. Kyle Michaud
4686131			1541, Mattawa Wastewater System	PM	Inspection	1	MONTHS	Alarm Dialer Route (1m) - 1541	CLOSE	8/1/25 12:00 AM	10/31/25 10:56 AM	10/31/25 10:56 AM	Alarm Dialer Route (1m) - 1541 -Alarm dialers used throughout the month for various alarms, all working OK at this time
4686138			1541, Mattawa Wastewater System	PM	HEALTH AND SAFETY	1	MONTHS	Health And Safety Inspection (1m) 1541	CLOSE	8/1/25 12:00 AM	10/31/25 10:57 AM	10/31/25 10:57 AM	Health And Safety Inspection (1m) 1541 -Safety checks done, looked for debris or items on the floors in walkways. walkways all clear

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Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4689499			1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Pump Submersible Group Inspection (1m) 1541	CLOSE	8/1/25 12:00 AM	10/31/25 11:09 AM	10/31/25 11:09 AM	Pump Submersible Group Inspection (1m) 1541 -All pumps, wetwells, panels checked. no panel issues idenetified. Pump isuses that arrise have been dealt with.
4709681	0000328888	TANK STORAGE ALUM	1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Tank Alum Inspection (1m) - 1541	CLOSE	8/16/25 12:00 AM	10/31/25 11:08 AM	10/31/25 11:08 AM	Tank Alum Inspection (1m) - 1541 -Alum tank inspected weekly during rounds. no signs of defects or issues found at this time.
4710070			1541, Mattawa Wastewater System	CALL	Compliance	0		451 bissett high level alarm	CLOSE		8/16/25 12:55 PM	8/16/25 04:45 PM	451 bissett high level alarm - August 16th 2025 Called in for high level at 451 bissett street liftstation. surge of flow, both pumps were running well, just had to wait it out, and monitor it closely, once the surge ended, was able to clear the alarms till the next surge. Kyle Michaud
4710073			1541, Mattawa Wastewater System	CALL	Compliance	0		451 bissett high level alarm	CLOSE		8/16/25 07:55 PM	8/16/25 11:25 PM	451 bissett high level alarm - August 16th 2025 Called in for high level at 451 bissett street liftstation. surge of flow, both pumps were running well, just had to wait it out, and monitor it closely, once the surge ended, was able to clear the alarms till the next surge. Kyle Michaud

Workorder Summary Report

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 Location: 1541*
 Work Order Type: CALL,CAP,CORR,EMER,OPER,PM
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4710077			1541, Mattawa Wastewater System	CALL	Compliance	0		451 bissett high level alarm	CLOSE		8/17/25 11:20 AM	8/17/25 03:15 PM	451 bissett high level alarm - August 17th 2025 Called in for 451 bissett street liftstation high level alarm, both pumps running level at 1.7m and rising a little bit from surge of flow. but far from overflow, monitoring closely. Kyle Michaud
4710080			1541, Mattawa Wastewater System	CALL	Compliance	0		451 bissett high level alarm	CLOSE		8/17/25 05:35 PM	8/17/25 09:30 PM	451 bissett high level alarm - August 17th 2025 Called in for high level alarm at 451 Bissett street lift station, both pumps running well, maintaining at 1.7m, unable to clear alarm just yet, monitoring level closely. Kyle Michaud
4711423			1541, Mattawa Wastewater System	CALL	Inspection	0		451 Bissett high level	CLOSE		8/18/25 05:15 PM	8/18/25 07:45 PM	451 Bissett high level - Call for high level at 451 Bissette. Arrived on site, both pumps running and maintaining level around 2.2m. Checked on Mattawan station, cycling consistently on pump#1. 451 Bissette level hovering between 1.9m and 2.3m
4711425			1541, Mattawa Wastewater System	CALL	Refurbish/ Replace/Repair	0		451 Bissett pump failure	CLOSE		8/20/25 04:15 PM	8/20/25 08:45 PM	451 Bissett pump failure - Called in to assist Josh D with pump station. Found p1 to have broken the main shaft and impeller off. P2 has the motor and volute separated from one another. volute still in the bottom of the wet well. Inserted p2 into volute #1, and installed into p1 place. Station is operating and pumping down. P1 is out of commission due to broken shaft.

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Work Order Type: CALL,CAP,CORR,EMER,OPER,PM

Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4736178			1541, Mattawa Wastewater System	PM	Inspection	1	MONTHS	Alarm Dialer Route (1m) - 1541	CLOSE	9/1/25 12:00 AM	10/31/25 11:04 AM	10/31/25 11:04 AM	Alarm Dialer Route (1m) - 1541 -Alarm dialers alarmed out for various alarms over the month, no issues with alarming at this time
4736185			1541, Mattawa Wastewater System	PM	HEALTH AND SAFETY	1	MONTHS	Health And Safety Inspection (1m) 1541	CLOSE	9/1/25 12:00 AM	10/31/25 03:12 PM	10/31/25 03:12 PM	Health And Safety Inspection (1m) 1541 -Checked fire extinguishers, first aid kit, eye wash stations. all ok
4740060			1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Pump Submersible Group Inspection (1m) 1541	CLOSE	9/1/25 12:00 AM	10/31/25 03:15 PM	10/31/25 03:15 PM	Pump Submersible Group Inspection (1m) 1541 -Pumps, panels, wetwells all checked weekly, currently no issues with any. Mattawan still running on temp panel and 1 pump.
4759438			1541, Mattawa Wastewater System	CALL	Refurbish/ Replace/Repair	0		High Level Alarm @ 300 Mattawan	CLOSE		8/25/25 05:15 PM	9/4/25 06:17 AM	300 Mattawamn High Level -Onsite for high level alarm. Found station in high level but not above grating or overflow. Pump overload was tripped. Reset overload and pump is running ok once again in auto.
4761419	0000328874	GENERATOR ELECTRIC DIESEL BACKUP POWER	1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Generator Monthly Test (1m) 1541	CLOSE	9/13/25 12:00 AM	10/31/25 02:55 PM	10/31/25 02:55 PM	Generator Monthly Test (1m) 1541 -Generator ran during power outage conditions. transfered and ran as it should no issues found
4761422	0000328842	GENERATOR ELECTRIC DIESEL 601 MCKENZIE ST.	1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Generator Monthly Test (1m) 1541	CLOSE	9/13/25 12:00 AM	10/31/25 02:56 PM	10/31/25 02:56 PM	Generator Monthly Test (1m) 1541 -Generator ran under power outage conditions, ran ok, transfered on and off as it should no issues at this time
4761425	0000328901	GENERATOR ELECTRIC DIESEL	1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Generator Monthly Test (1m) 1541	CLOSE	9/13/25 12:00 AM	10/31/25 02:57 PM	10/31/25 02:57 PM	Generator Monthly Test (1m) 1541 -Generator ran under no power conditions, ran and transfered all ok

Workorder Summary Report

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 Location: 1541*
 Work Order Type: CALL,CAP,CORR,EMER,OPER,PM
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4762237			1541, Mattawa Wastewater System	CALL	Refurbish/ Replace/Repair	0		Power Failure - Genset did not run due to Charging System Failure	CLOSE		9/13/25 11:15 PM	9/14/25 04:00 AM	Loss of power - Genset did not run - Planned power outage from 2300 last night until 0200 this morning. Power actually restored at 0133. Received several calls for alarms related to power outage, followed by high level at 451 Bissette and then an overflow alarm at 23:48. On site generator did not start. Attempt serval times to run generator in hand/auto but immediately went into over voltage. Turned power off to pump at 451 bissett thinking that its causing over voltage, but didn't work. Overflow lasted for 1 hour 45 minutes. Samples were taken during spill and after. SAC and health unit have been called. Val's equipment was called, will arrive on site Monday morning.
4762248	0000328888	TANK STORAGE ALUM	1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Tank Alum Inspection (1m) - 1541	CLOSE	9/16/25 12:00 AM	10/31/25 02:47 PM	10/31/25 02:47 PM	Tank Alum Inspection (1m) - 1541 -Checked alum tank for cracks, breaks, defects. nothing found, all ok at this time

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4763338			1541, Mattawa Wastewater System	CALL	Compliance	0		Brooke street / 101 bissett st liftstation	CLOSE		9/21/25 09:30 AM	9/21/25 10:00 AM	Brooke street / 101 bissett st liftstation - September 21st 2025 Called in for 2 separate issues, There was a low battery alarm at 101 bissett st, which I arrived on site and tested the pump which worked good. Then contacted the ORO and he knew about the issue and will resolve soon. Called in for Brooke street lift station for a supervisory alarm, I arrived on site tested both pumps in hand and auto, both worked great. hit the reset alarm button and alarm seemed to go away. Informed ORO about issue there as well. He will look into it. Kyle Michaud
4763350			1541, Mattawa Wastewater System	OPER	Compliance	0		Mattawa sewage Overtime for Planned outage	CLOSE		9/22/25 07:42 AM	9/22/25 08:00 AM	Mattawa sewage Overtime for Planned outage - September 20th 2025 Pumped down all lift stations before the planned outage in Mattawa. Made sure all generators had fuel, and didn't have any alarms before hand. After the power was back, checked on lift stations again, to make sure generators have shutoff and pumps were still operator as they should. Kyle Michaud
4763408			1541, Mattawa Wastewater System	CAP	Predictive Maintenance	0		Mattawa Sewage Pump Stations: Wet Well Cleaning	CLOSE		10/20/25 04:03 PM	10/20/25 04:03 PM	
4790527	0000328854	UV LIGHT REACTOR SYSTEM	1541, Mattawa Wastewater System	PM	Inspection	6	MONTHS	UV Reactor service Fall (6m) 1541	COMP	10/1/25 12:00 AM	1/15/26 02:51 PM	1/15/26 02:51 PM	UV Reactor service Fall (6m) 1541 -UV Reactor service Fall (6m) 1541. Completed by Josh Dewaal.

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 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4790541	0000328854	UV LIGHT REACTOR SYSTEM	1541, Mattawa Wastewater System	PM	Inspection	6	MONTHS	UV Reactor service Spring (6m) 1541	COMP	10/1/25 12:00 AM	1/15/26 02:52 PM	1/15/26 02:52 PM	UV Reactor service Spring (6m) 1541 -UV Reactor service Spring (6m) 1541. Completed By Josh Dewaal.
4790816	0000328878	BLOWER CENTRIFUGAL B01 AERATION	1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	YEARS	Blower Centrifugal Inspection/ Service (1y) 1541	COMP	10/1/25 12:00 AM	1/15/26 02:55 PM	1/15/26 02:55 PM	Blower Centrifugal Inspection/ Service (1y) 1541 -
4790829	0000328879	BLOWER CENTRIFUGAL B02 AERATION	1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	YEARS	Blower Centrifugal Inspection/ Service (1y) 1541	COMP	10/1/25 12:00 AM	1/15/26 02:56 PM	1/15/26 02:56 PM	Blower Centrifugal Inspection/ Service (1y) 1541 - Checked blower; oil- all ok checked belt tension- OK checked belts for missing pieces- all ok
4790842			1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	YEARS	HVAC, Fans, Dehumidifiers, Heaters ,Louvres Route (1y) 1541	COMP	10/1/25 12:00 AM	1/15/26 02:15 PM	1/15/26 02:15 PM	HVAC, Fans, Dehumidifiers, Heaters ,Louvres Route (1y) 1541 - Visual inspection of heaters, louvers, and hvac systems. Visually all ok. Tested operation. All operating as they should, with exception of WTP heater near P1, needs replacement.
4790864			1541, Mattawa Wastewater System	PM	Inspection	1	MONTHS	Alarm Dialer Route (1m) - 1541	COMP	10/1/25 12:00 AM	1/15/26 02:18 PM	1/15/26 02:18 PM	Alarm Dialer Route (1m) - 1541 -Alarm dialer tested over the month with various alarms. All working OK.
4790871			1541, Mattawa Wastewater System	PM	HEALTH AND SAFETY	1	MONTHS	Health And Safety Inspection (1m) 1541	COMP	10/1/25 12:00 AM	1/15/26 02:30 PM	1/15/26 02:30 PM	Health And Safety Inspection (1m) 1541 -Health and safety inspection completed, no issues found, focused this month on Floor cleanliness. All ok
4793779			1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Pump Submersible Group Inspection (1m) 1541	COMP	10/1/25 12:00 AM	1/15/26 02:42 PM	1/15/26 02:42 PM	Pump Submersible Group Inspection (1m) 1541 -On thursday oct 17, cleaned, and checked all wetwells, pumps, and needed to pull pump #2 @ 601 mckenzie, all else ok

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Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4815404			1541, Mattawa Wastewater System	CAP	Refurbish/ Replace/Repair	0		300 Mattawan Station: New Pump Control Panel Installation	CLOSE		12/2/25 10:15 AM	12/2/25 10:15 AM	New Pump Control Panel Installation -Rochefort to install new Flygt pump control panel at 300 Mattawan.
4817171	0000328888	TANK STORAGE ALUM	1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Tank Alum Inspection (1m) - 1541	COMP	10/16/25 12:00 AM	1/15/26 02:25 PM	1/15/26 02:25 PM	Tank Alum Inspection (1m) - 1541 -Alum tank inspection completed during rounds on a weekly basis. No leaks, cracks, or deficiencies found at this time
4817428			1541, Mattawa Wastewater System	EMER	Refurbish/ Replace/Repair	0		McKenzie Station Generator Repairs	CLOSE		12/10/25 08:49 AM	12/10/25 08:49 AM	Generator Repairs -New Battery, Battery Charger, Starter Solenoid, Fuel Rail solenoid Controller is Obsolete -Val's will search for a compatible replacement controller. Old controller is obsolete and the generator wont start. Emergency generator is wired up in its place.
4817997			1541, Mattawa Wastewater System	CALL	Compliance	0		300 Mattawan high level	CLOSE		10/18/25 08:20 PM	10/18/25 08:40 PM	300 Mattawan high level - October 18th 2025 20:20 called in for high level for 300 Mattawan lift station, arrived on site and pump was working as it should, must of been a surge of flow due to heavy rainfall. Watched a few pump cycles to make sure everything was running as it should. Kyle Michaud

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WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4818105			1541, Mattawa Wastewater System	CAP	Refurbish/ Replace/Repair	0		300 Mattawan Station: New 10 HP Submersible Pump	COMP		12/31/25 04:23 PM	12/31/25 04:23 PM	Pump Details - 1 FLYGT MODEL NP-3127 SUBMERSIBLE PUMP 10HP/ 7.5KW 600VOLT 3PHASE 60HZ 4POLE MT IMPELLER CODE 438, VOLUTE 4" 16M 4G2.5+2X1.5 FLS, FLUSH VALVE READY ADAPTIVE N, HARD IRON IMPELLER Operational -Received January 15 and installed January 21, 2026. Pump is operational.
4840335			1541, Mattawa Wastewater System	PM	Inspection	1	MONTHS	Alarm Dialer Route (1m) - 1541	COMP	11/1/25 12:00 AM	1/15/26 02:20 PM	1/15/26 02:20 PM	Alarm Dialer Route (1m) - 1541 -Alarm dialer tested over the month with various alarms. All working OK.
4840342			1541, Mattawa Wastewater System	PM	HEALTH AND SAFETY	1	MONTHS	Health And Safety Inspection (1m) 1541	COMP	11/1/25 12:00 AM	1/15/26 02:32 PM	1/15/26 02:32 PM	Health And Safety Inspection (1m) 1541 -Health and safety inspection completed, this month focused on winter prep at stations. All OK

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4841854			1541, Mattawa Wastewater System	EMER	Refurbish/ Replace/Repair	0		Generator Failure at 601 Mckenzie	CLOSE		10/17/25 01:00 PM	10/31/25 07:25 AM	<p>Generator Failure at 601 Mckenzie -Matt from vals onsite for generator maintenance. Disconnected the battery due to it needing replacement. Once reconnected and maintenance complete, matt attempted to start the generator, the generator did not start. Called gary down to assess and identify the issue. The issue was thought to be a starter coil issue. will be back tomorrow with parts.</p> <p>Generator Failure at 601 Mckenzie -On friday oct 18/25 gary was on site to make repairs to generator. Once new parts were installed the generator was still not running. diagnosed more and found the speed controller is not working as it should. parts to repair and replace are unknown due to the age of the generator panel. We installed the portable generator from the town to take the place of the standby at 601 mckenzie. All is working properly with power outage on the temp generator</p>
4843390			1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Pump Submersible Group Inspection (1m) 1541	COMP	11/1/25 12:00 AM	1/15/26 02:42 PM	1/15/26 02:42 PM	<p>Pump Submersible Group Inspection (1m) 1541 -Test pumps on weekly basis. Auto-hand if not running. Listen for audible and visual issues, none found at this time.</p>

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WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4862426			1541, Mattawa Wastewater System	CALL	Compliance	0		451 bissett pump 1 fail	CLOSE		11/4/25 12:25 AM	11/4/25 12:35 AM	451 bissett pump 1 fail - November 4th 2025 Called In for 451 Bissett lift station pump 1 fail. arrived on site and pump2 was running and pump 1 was needed to be reset. reset both alarms on pump 1 and it went back in service. Kyle Michaud
4861169			1541, Mattawa Wastewater System	CORR	Refurbish/ Replace/Repair	0		300 Mattawan Pump Rebuild Assessment	CLOSE		11/5/25 08:32 AM	11/5/25 08:32 AM	Mattawan Pump Assessment - Mattawan Pump Assessment Submersible Pump: Flygt 7.5KW/ 10HP, 1735RPM, 600V, 60HZ, 3PH, Imp 433, Model 3127.180.6136, Serial# 13-9230776 Labour to dismantle, sandblast, clean, check all bearing fits, test stator windings, inspect all
4862660			Mattawa WWT	EMER	Refurbish/ Replace/Repair	0		Mattawa 601 McKenzie Station: Flygt 3.9HP Rebuild	COMP		12/16/25 12:52 PM	12/16/25 12:52 PM	Pump Info and Rebuild Details - Mattawa - 601 McKenzie Station Submersible Pump: Flygt 3.9HP/ 2.9KW, 1755RPM, 230 Volts, 16A, 60HZ, 1PH, Imp 434, Model 3102.181-0688, Serial# 3102.181-0530550. Labour to dismantle, clean, check all bearing fits, test stator windings, inspect all parts, access damage and prepare estimate of repair. Assemble unit with new parts listed & perform no load full voltage test run. Dynamic Balance Rotor & Impeller 601 89 06 Basic Repair Kit

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4862835			1541, Mattawa Wastewater System	CORR	Refurbish/ Replace/Repair	0		Mattawa Lagoon Building Office Heater Repair	CLOSE		11/21/25 03:07 PM	11/21/25 03:07 PM	Lagoon Building Office Heater Repair -Purchase replacement fan from Dixon Electric to repair the lagoon building office heater.
4862884	0000328888	TANK STORAGE ALUM	1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Tank Alum Inspection (1m) - 1541	COMP	11/16/25 12:00 AM	1/15/26 02:25 PM	1/15/26 02:25 PM	Tank Alum Inspection (1m) - 1541 -Alum tank inspection completed during rounds on a weekly basis. No leaks, cracks, or deficiencies found at this time
4863433			1541, Mattawa Wastewater System	CALL	Inspection	0		McKenzie station comm loss	CLOSE		11/12/25 01:45 AM	11/12/25 04:00 AM	McKenzie station comm loss -Received alarm for alarm signal loss to McKenzie station. Arrived on site, power on and station was recently pumped down. Verified pump working and placed back into AUTO
4863439			1541, Mattawa Wastewater System	CALL	Inspection	0		451 Bissett pump 1 failure	CLOSE		11/15/25 07:30 PM	11/15/25 09:45 PM	451 Bissett pump 1 failure -Alarm for pump 1 failure. Arrived on site, pump tripped. Reset breaker and ran pump, vibration noticed while running but was pumping down. Ran other pump and ran silently while pumping down.
4863610			1541, Mattawa Wastewater System	CAP	Refurbish/ Replace/Repair	0		Mattawa Bissett Station: 60 HP Submersible Pump	COMP		1/27/26 01:06 PM	1/27/26 01:06 PM	Order Details - FLYGT MODEL NP-3202 SUBMERSIBLE PUMP 60HP/ 45KW 600VOLT 3PHASE 60HZ 4POLE HT IMPELLER CODE 460, VOLUTE 6" 20M S3X25+3X16/3+S(4X0.5) FLS, FLUSH VALVE READY HARD IRON IMPELLER
4864957	0000328874	GENERATOR ELECTRIC DIESEL BACKUP POWER	1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Generator Monthly Test (1m) 1541	COMP	11/30/25 12:00 AM	1/15/26 02:39 PM	1/15/26 02:39 PM	Generator Monthly Test (1m) 1541 -Monthly generator test- OK. operation swtich- all oK
4864960	0000328842	GENERATOR ELECTRIC DIESEL 601 MCKENZIE ST.	1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Generator Monthly Test (1m) 1541	COMP	11/30/25 12:00 AM	1/15/26 02:38 PM	1/15/26 02:38 PM	Generator Monthly Test (1m) 1541 -Generator test completed, check all fluids and battery levels. All ok

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				WorkOrder		PM Schedule		Workorder Details					
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4864963	0000328901	GENERATOR ELECTRIC DIESEL	1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Generator Monthly Test (1m) 1541	COMP	11/30/25 12:00 AM	1/15/26 02:37 PM	1/15/26 02:37 PM	Generator Monthly Test (1m) 1541 -Monthly generator test completed. All Ok, checked oil levels and fluid levels. All ok
4864971			1541, Mattawa Wastewater System	PM	Inspection	1	MONTHS	TPM Inspection/Maintenance (1m) 1541	COMP	11/30/25 12:00 AM	1/15/26 02:40 PM	1/15/26 02:40 PM	TPM Inspection/Maintenance (1m) 1541 -TPM Inspection/Maintenance (1m) 1541. Completed By Josh Dewaal.
4885513	0000328859	ANALYZER GAS BUMP TEST	1541, Mattawa Wastewater System	PM	Calibration	6	MONTHS	Analyzer Gas C02 (6m) 1541	COMP	12/1/25 12:00 AM	1/15/26 01:55 PM	1/15/26 01:55 PM	Analyzer Gas C02 (6m) 1541 -Analyzer Gas C02 (6m) 1541. Completed by Josh Dewaal.
4885524			1541, Mattawa Wastewater System	PM	Inspection	1	MONTHS	Alarm Dialer Route (1m) - 1541	COMP	12/1/25 12:00 AM	1/15/26 02:21 PM	1/15/26 02:21 PM	Alarm Dialer Route (1m) - 1541 -Alarm dialer tested over the month with various alarms. All working OK, no issues found
4885531			1541, Mattawa Wastewater System	PM	HEALTH AND SAFETY	1	MONTHS	Health And Safety Inspection (1m) 1541	COMP	12/1/25 12:00 AM	1/15/26 02:34 PM	1/15/26 02:34 PM	Health And Safety Inspection (1m) 1541 -Health and safety inspection completed. Focused this month on First aid kit stocking and readiness. All ok, no issues found
4885553	0000328828	UPS BATTERY BACKUP 451 BISSETT ST.	1541, Mattawa Wastewater System	PM	Inspection	1	YEARS	Ups Battery Bank Insp/Service (1y) 1541	COMP	12/1/25 12:00 AM	1/15/26 02:57 PM	1/15/26 02:57 PM	Ups Battery Bank Insp/Service (1y) 1541 -Battery backups; currently working as they should, no issues or alarms found
4888584			1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Pump Submersible Group Inspection (1m) 1541	COMP	12/1/25 12:00 AM	1/15/26 02:41 PM	1/15/26 02:41 PM	Pump Submersible Group Inspection (1m) 1541 -Test pumps on weekly basis. Auto-hand if not running. Listen for audible and visual issues, none found at this time.
4907804			1541, Mattawa Wastewater System	CALL	Inspection	0		451 Bissett pump fail	CLOSE		12/7/25 04:15 AM	12/7/25 06:15 AM	451 Bissett pump fail -Pump 2 contactor auxiliary alarm. Reset alarm and ran both pumps and found running fine
4908805	0000328888	TANK STORAGE ALUM	1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Tank Alum Inspection (1m) - 1541	COMP	12/16/25 12:00 AM	1/15/26 02:23 PM	1/15/26 02:23 PM	Tank Alum Inspection (1m) - 1541 -Alum tank visual inspection during rounds, on a weekly basis. No issues found with the alum tank. No cracks, breaks or leaks found.

March 30, 2026

Mr. Paul Laperriere
Chief Administrative Officer and Treasurer
Town of Mattawa
160 Water Street
PO Box 390
Mattawa, ON P0H 1V0

RE: 2026 School Board Elections

Mr. Laperriere,

Pursuant to the provisions of the Education Act and Regulation 412/00 made under the Act, the Conseil scolaire de district catholique Franco-Nord (referred to as the "Conseil") adopted a resolution at its March 25, 2026, regular meeting regarding matters related to the determination and distribution of elected trustees.

Using the tables, rules, and processes established by regulation for the determination and distribution of trustees for district school boards, the Conseil has determined the population of the relevant electoral group for the jurisdiction of the Conseil, as well as the number of Board trustees.

As a result, the Conseil passed a resolution stating that the number of members to be elected at the next regular election under the Municipal Elections Act by the electors to be six (6) and that a distribution of members to low-population areas is not warranted.

The clerks of the three municipalities within the Board's jurisdiction having, successively, the greatest population of the electoral group of the Board have been notified.

Enclosed you will find the determination and distribution calculations (Appendices A and B) establishing the following:

Sector	To be elected	Lead Municipalities
City of North Bay sector	2	City of North Bay
West Nipissing sector	3	Municipality of West Nipissing
Southeast sector	1	Municipality of East Ferris

If you should have any questions concerning the enclosed information, please do not hesitate to contact Mr. Marc Cantin, Superintendent of Business, at 705-472-1701, extension 2030.

Sincerely,



Tina Legault-Ouellet
Director of Education
Conseil scolaire catholique Franco-Nord

Encl. Appendices A and B
cc Mr. Marc Cantin, Superintendent of Business

**Règlement sur la détermination du nombre
de conseillères et conseillers scolaires - CSC Franco-Nord
Élections 2026**

Annexe A

	Col. 1a	Col. 1b	Col. 2	Col. 3	Col. 4
Case / Box	Données		Sources		Chiffre
1	Population du groupe électoral / Population of electoral group		SEFM / MPAC		9,596
2	Superficie du conseil / Territory (km)		Tableau 1: régl.de l'Ont. 412/00		10,597
3	Densité du conseil / Density		Population/superficie (Case 1/ Case 2)		0.9055
4	Facteur de dispersion / Dispersion		Tableau 5: régl.de l'Ont. 412/00		0
5	Nombre de membres du conseil fondé sur la population / Number of trustees based on population		Tableau 2: régl.de l'Ont. 412/00		5
6	Nombre de membres élus fondé sur la densité / Number of trustees based on density factor		Tableau 3: régl.de l'Ont. 412/00 selon facteur de densité		7
7	Nombre de membres élus du conseil fondé sur la densité (rajusté selon la superficie) / Number of additional trustees based on density (adjusted for size of Board jurisdiction)		Tableau 4: régl.de l'Ont. 412/00 selon superficie du conseil		1
8	Moindre des résultats des cases 6 et 7 / Lesser of boxes 6 and 7		Art. 3 du régl.de l'Ont. 412/00		1
9	Nombre de membres supplémentaires du conseil fondé sur la dispersion / Number of additional trustees based on dispersion		Art. 3(2)4.i du régl. de l'Ont. 412/00 et le facteur de dispersion		0
10	Nombre total de membres élus supplémentaires (valeur plus élevée entre cases 8 et 9) / Total number of additional trustees (greater of box 8 and 9)		Art. 3 du régl.de l'Ont. 412/00 et le facteur de dispersion		1
11	Nombre de membres élus fondé sur la population + membres élus supplémentaires / mimimum number of population- based trusees plus additional trustees		Art. 3(5) du régl.de l'Ont. 412/00 (Case 5 + Case 10)		6
12	Nombre minimal de membres élus fondé sur l'effectif / Minimum number of enrolement-based trustees		Tableau 6: régl.de l'Ont. 412/00		0

Nombre de membres élus du conseil (valeur plus élevée entre cases 11 et 12) / Number of Board trustees (greater of boxes 11 and 12)	Art. 3(2)6 du régl. de l'Ont. 412/00	6
--	---	----------

From: [Pamela Scanlon](#) on behalf of [Paul Sullivan](#)
Cc: [Pamela Scanlon](#)
Subject: Unfreeze Ontario - The Cost of Inaction
Date: Wednesday, March 25, 2026 12:52:26 PM
Attachments: [CDN_PT_Ontario_Property_Tax_Reform_v9.pdf](#)
[Motion to Reassess - Unfreeze Ontario.docx](#)

Good afternoon,

My name is Paul Sullivan and I am partner with Ryan. My role in the firm is to advocate on behalf of taxpayers to ensure fairness and equity through good tax policy. The frozen assessment roll in Ontario is hurting all types of businesses throughout our communities.

Please see attached background article as well as a proposed motion for Mayor and Council.

We hope you will pass a motion to this effect and contribute to making Ontario fair and competitive for all businesses. This is an urgent matter as Government must direct MPAC to create a 2027 Assessment Role in the near future. It would be anticipated that taxpayers would receive their new assessment in November.

Yours truly,

Paul Sullivan

Principal, Practice Leader Advocacy and Tax Policy Canada

Ryan ULC

2500 – 320 Granville Street

Vancouver, BC V6C 1S9

604.331.7300 Direct / 604.341.3270 Mobile

Ryan.com/Canada

Local experts with access to global resources.

Ryan's property tax team delivers tax certainty.

[LEARN MORE ABOUT OUR SERVICES](#)



Ontario's Tax Freeze: Costing Jobs, Raising Prices

Unfair property tax policies are placing a hidden tariff on consumers, driving up the cost of goods and putting immense pressure on small businesses. Local retailers, the backbone of our communities, are overtaxed, threatening jobs and economic stability across Ontario.



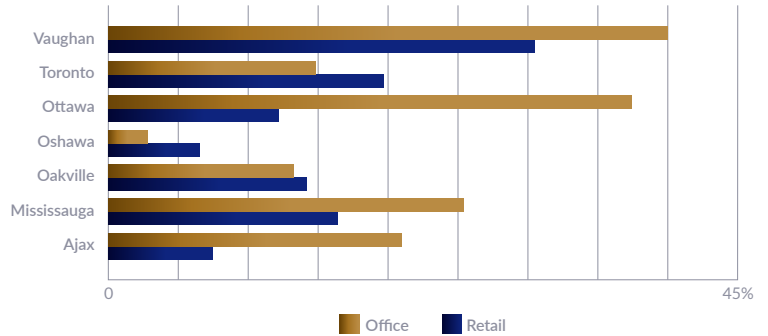
Who's Bearing the Hidden Consumer Tariff in Ontario?

Local Businesses, Unfairly Taxed

Unfair taxation is placing a hidden burden on local communities across Ontario. Independent businesses are overtaxed, driving up prices for consumers and putting jobs and livelihoods at risk. Residents are paying the price while trying to support their local retailers.

Residents want to support local businesses but are facing higher prices due to an outdated tax system that favors large properties. This province-wide issue is putting undue pressure on communities and demands immediate action.

Median Overtaxation



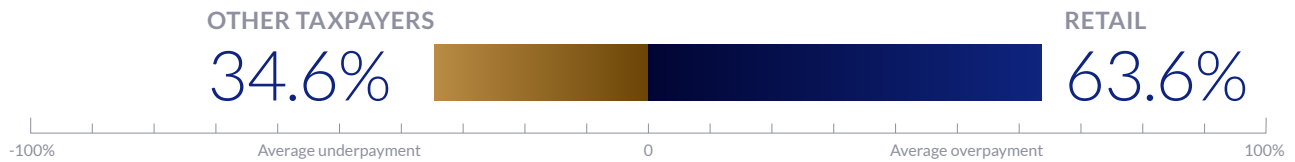
Retail and Office Tenants Overpay While Others Get a Pass

Ontario's outdated assessed values are putting jobs and local businesses at risk. Retail and office tenants are taxed based on inflated values, while other businesses get a pass—leaving everyday residents to make up the difference through higher prices.

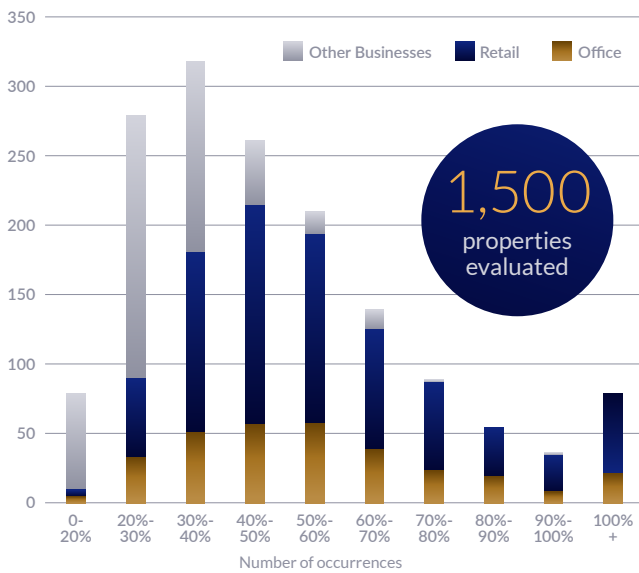
It's time to reassess and restore fairness.



% Under/Over Taxation

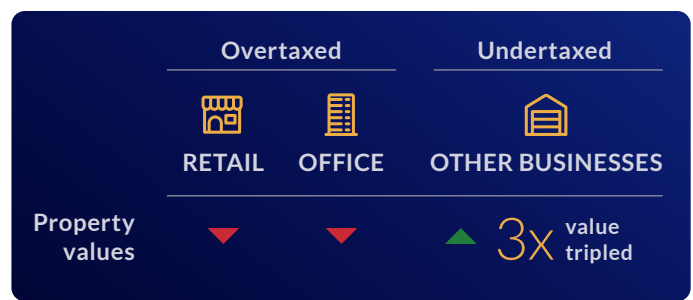


Assessed Value as % of Sale Price



Property Taxes Out of Sync with Reality

Ontario's property tax system is out of sync with market reality. Retail and office properties have declined in value, yet remain overtaxed, while other businesses—whose values have tripled—are undertaxed.



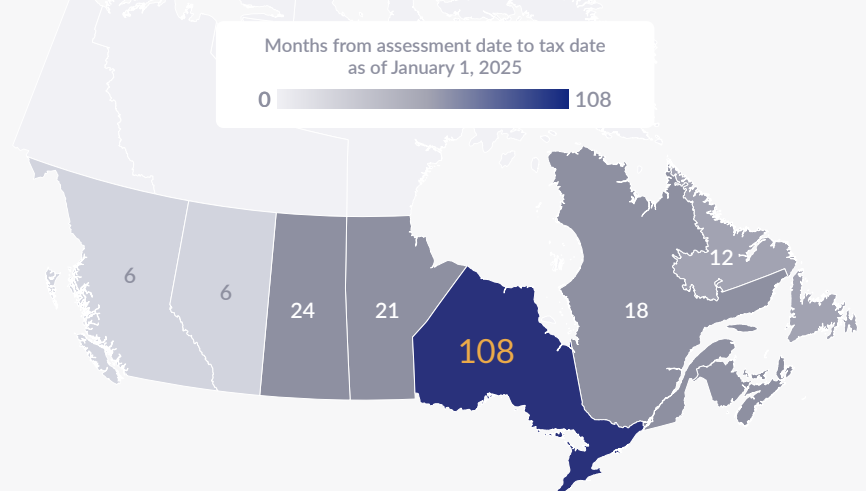
Without reassessment, struggling retail and office sectors face rising costs, lower occupancy, and mounting pressure.

The Only Province Without Reassessment Since the Pandemic

Ontario is the only province that hasn't reassessed property values since the pandemic. As of January 1st 2025, Ontario taxes were based on values that are 108 months in the past, while in the rest of Canada assessed values are 6-24 months in the past.

Regular reassessments give businesses the stability to plan and invest. Without it, struggling sectors like retail and office face uncertainty and discouraging costs.

How out of date are Ontario assessments?



It's Time to Reassess and Restore Fairness

Reassess Ontario's Properties:
Support Local Jobs and Economic Balance

Learn more at ryan.com



We kindly request that that Council call on the Government of Ontario to promptly move to update property assessments in the Province.

The following resolution has been drafted for Council's consideration at its next meeting:

- **WHEREAS** a well-functioning and up-to-date assessment system supports strong communities and makes the province an attractive place to invest; and
- **WHEREAS** property assessments in Ontario have not been updated in over a decade, making them the most outdated in Canada, while provinces such as Alberta and British Columbia update assessments annually to reflect current market conditions; and
- **WHEREAS** the prolonged pause in the reassessment cycle has created significant distortions in assessed values, resulting in inequities among property classes; and
- **WHEREAS** outdated assessments negatively impact investment decisions, economic competitiveness, municipal planning, and disproportionately affect independent small businesses; and
- **WHEREAS** reassessments are designed to be revenue neutral for the municipality, ensure fairness in taxation, maintain public confidence in the property tax system, and support long-term municipal financial planning; and
- **WHEREAS** a coalition of municipalities, chambers of commerce, tourism organizations, small businesses, and major property owners have called upon the Government of Ontario to update property assessments;
- **NOW THEREFORE BE IT RESOLVED THAT** the Council of **[Name of Municipality]** hereby calls upon the Premier of Ontario and the Minister of Finance to direct the Municipal Property Assessment Corporation to promptly resume the regular property assessment cycle; and
- **BE IT FURTHER RESOLVED THAT** a copy of this resolution be forwarded to the Honourable Doug Ford, Premier of Ontario; the Honourable Peter Bethlenfalvy, Minister of Finance; the Honourable Rob Flack, Minister of Municipal Affairs and Housing; the Association of Municipalities of Ontario; and the Municipal Property Assessment Corporation for their consideration and timely action.

Mayor's Report to Council: Sale of North Bay Mattawa Conservation Assets

April 09, 2026

Purpose of Report

This report outlines concerns regarding the recent sale of the Laurentian Escarpment property by the North Bay-Mattawa Conservation Authority (NBMCA), the potential implications of this decision, and the lack of consultation with member municipalities. Additionally, the report addresses concerns about the future of regional assets and calls for improved consultation and transparency in the management and sale of NBMCA's assets.

1. Sale of the Laurentian Escarpment Property – Lack of Consultation with Member Municipalities

The recent sale of the Laurentian Ski Hill property, including the surrounding 50 hectares of land and the Interpretive Centre building, for \$1.4 million has raised concerns. It is recognized that the City of North Bay is levied as a "sole benefactor" of many capital projects within the city, additional park support, and principal repayment on the NBMCA mortgage, and it is understood that not all member municipalities contribute equally to the costs associated with the ski hill infrastructure. However, all municipalities do contribute to the operational costs of the administration building, which forms part of the recent sale to the City of North Bay.

The sale of such an important asset, especially one that houses the administrative offices of NBMCA, was made without adequate consultation with the municipalities that are financially involved. This lack of engagement raises concerns regarding transparency and fairness in the decision-making process. Additionally, the valuation of the property, which includes land, infrastructure, and the interpretive centre, needs to be clarified—specifically, whether a professional appraisal was conducted to ensure the sale price accurately reflects the property's worth.

This sale prompts further questions: Are there other assets held by NBMCA that could be sold off without similar consultation? If so, what process will be followed to ensure all municipalities are consulted prior to decisions being made?

2: Governance and Conflict of Interest Clarification

Because the City of North Bay is both the purchaser of the property and a member municipality with three Council members appointed to and represented on the NBMCA

Board , Council requests clarification regarding how any potential conflict of interest was identified, disclosed, and managed during the decision-making process.

This is not intended to imply wrongdoing. However, it reflects the importance of ensuring that any such transaction is seen to have been handled in a transparent and procedurally sound manner, with full compliance with all applicable governance requirements.

3: Concerns Over Future Asset Sales – such as The Eau Claire Gorge

The Township of Calvin raises concerns about the future of other important regional assets, particularly the Eau Claire Gorge. This unique natural asset, with its recreational and conservation value, is a critical resource for Calvin and the broader region. Given the lack of consultation regarding the sale of the Laurentian Escarpment property, there is increasing uncertainty about whether other assets, such as the Eau Claire Gorge, could be sold off without proper consultation with municipalities like Calvin.

The total book value of NBMCA's land, buildings, infrastructure, and equipment, according to the audited financial statements for the year ending December 31, 2024, is approximately \$13 million. This substantial value necessitates careful consideration of any future asset sales and calls for a more formalized and transparent process. The lack of consultation on the Laurentian Escarpment property underscores the importance of establishing clear guidelines for future asset management to ensure all stakeholders are consulted before any major decisions are made.

4. Use of Proceeds from the Sale – Distribution to Member Municipalities

An important question arising from the sale of the Laurentian Escarpment property is what will happen to the proceeds, particularly in relation to the member municipalities whose levies contributed to the creation and ongoing maintenance of the properties owned by the NBMCA.

Given that member municipalities, including Calvin, have been directly financially supporting NBMCA through their levies, it is reasonable to ask whether these proceeds will be shared with municipalities that have directly contributed to the property's existence and upkeep. Will the funds from the sales be used to benefit the entire membership?

Council is not asserting a direct entitlement to the proceeds. Rather, it seeks transparency regarding how the funds will be applied and whether their use will provide a benefit to the broader membership.

Transparency around the use of the proceeds is essential. Specifically, member municipalities should be informed of how the funds will be used, whether they will be reinvested into the NBMCA's operations or services, or if there is any consideration to distribute a portion of the proceeds back to the municipalities that contributed to the asset's value over time.

As part of the consultation process, it is critical that NBMCA provides clear information on the intended use of these funds and whether they will be reinvested in ways that benefit all member municipalities.

5: Concerns Over the 10-Year Lease Agreement

Following the sale of the Laurentian Escarpment property, it has come to light that NBMCA will lease its current administrative office (housed within the Interpretive Centre on the sold property) from the City of North Bay for a 10-year period. The lease terms reportedly include an annual rent of \$140,000 plus utilities, and taxes with annual lease cost increases. Given the uncertainty surrounding the future of the Conservation Authority, particularly with the upcoming provincial amalgamation of conservation authorities, the decision to enter into a 10-year lease raises several concerns.

Firstly, the sale price of \$1.4 million for the property, while providing immediate income, is modest when compared to the long-term financial commitment of the lease. Over the next decade, the total rent paid will exceed the amount received from the sale. The apparent rush to sell, combined with the long-term financial obligation, seems ill-advised, especially given the unresolved future of NBMCA operations.

It is essential for NBMCA to thoroughly assess the long-term implications of the lease and the potential risks associated with the lack of clarity regarding the future structure of conservation authorities. The financial sustainability of NBMCA and the interests of municipalities should be paramount in decision-making.

Request for Answers and Consultation on Future Asset Sales

Given the concerns raised above, it is imperative that NBMCA provide clear and transparent answers to the following:

Formal Documentation: Provide formal documentation on the sale of the Laurentian Escarpment property and the terms of the lease agreement with the City of North Bay.

Valuation Process: Clarify whether a professional appraisal was conducted to determine the sale price of the property.

Consultation Process: Outline the process for consulting member municipalities before any future asset sales, ensuring transparency and equity in decision-making.

Long-Term Asset Management Plan: Share NBMCA's long-term asset management plan, which includes guidelines for asset sales, criteria for decision-making, and mechanisms for consultation with municipalities.

We strongly urge NBMCA to ensure that all member municipalities are consulted and involved in the process before any additional assets are sold. The future of these assets must be managed with transparency, integrity, and a clear understanding of their value to the entire region.

Conclusion

The sale of the Laurentian Escarpment property has raised numerous concerns about the governance, transparency, and financial implications of such decisions. The Township of Calvin seeks assurances that NBMCA will prioritize consultation, transparency, and fairness in the future management of regional assets. We request that the answers to the questions posed above be provided promptly and that NBMCA shares a comprehensive plan with all member municipalities for the management and sale of any future assets.

Recommendation: That Council supports a request to NBMCA for full consultation and transparency regarding the sale of assets, and that a formal plan for asset management and future sales be shared with all member municipalities.

Mayor Gould



INFORMATION REPORT

PREPARED FOR: MAYOR BÉLANGER AND MEMBERS OF COUNCIL
PREPARED BY: COUNCILLOR GARRY THIBERT
TITLE: AFFORDABLE SENIOR HOUSING COMMITTEE MANDATE
DATE: MONDAY APRIL 13, 2026
REPORT NO: 26-15R

BACKGROUND

The Affordable Senior Housing Committee was created in 2020 to assist with the creation of the Rosemount Valley Suites.

ANALYSIS & DISCUSSION

From my perspective the committee did not finish the mandates. The goal was to create a non-profit to oversee the management of the Rosemount Valley Suites. This was due to circumstances beyond the control of the committee. The mandate was not fulfilled in creating a non-profit organization. Keith Harriman and David Butler were involved in the Committee and, with the permission of Council, they are willing to come speak to Council concerning the creation of a non-profit and assist us in creating, running and maintaining a non-profit organization that will be responsible to Council for direction.

FINANCIAL IMPLICATIONS

RELEVANT POLICY/LEGISLATION

ATTACHMENTS

RECOMMENDATION

It is recommended that Council accept this report and directs the CAO/Treasurer to invite Keith Harriman and David Butler to make a presentation to Council at a regular meeting May 2026 on the creation of a non-profit organization that will run the Rosemount Valley Suites.

Motion # 1

BE IT RESOLVED THAT Council of the Town of Mattawa receives report # 26-15R titled Affordable Senior Housing Committee Mandate.

Motion # 2

BE IT RESOLVED THAT Council directs the CAO/Treasurer to invite Keith Harriman and David Butler to make a presentation to Council at a regular meeting in May 2026 on the creation of a non-profit organization that will run the Rosemount Valley Suites.



INFORMATION REPORT

PREPARED FOR: MAYOR BÉLANGER AND MEMBERS OF COUNCIL

PREPARED BY: COUNCILLOR GARRY THIBERT

TITLE: ROSEMOUNT VALLEY SUITES RENTAL RATES

DATE: MONDAY APRIL 13, 2026

REPORT NO: 26-16R

BACKGROUND

The Affordable Senior Housing Committee has set the rental rates for the Rosemount Valley Suites when it was in the final stages of completion and each year the rates are increased by Council resolution.

ANALYSIS & DISCUSSION

Rosemount Valley Suites rehabilitation was done after 2018 so it is not subject to rent controls within Ontario. As the rents were set substantially lower then compared to the median rates in Nipissing District, I feel it is imperative we increase our rates to make it more in-line with the district. While keeping the rates more affordable to gain access to government grants the suggested rates would be as follows:

Bachelor apartment:

Current Monthly Rates: Base Rent \$704 (hydro included in rate)

Proposed Monthly Rates: Base Rent \$894, Hydro \$150, Total \$944 per month

1 bedroom apartment:

Current Monthly Rates: Base Rent \$898 (hydro included in rate)

Proposed Monthly Rates: Base Rent \$1122, Hydro \$150, Total \$1272 per month

1 bedroom plus den apartment:

Current Monthly Rates: Base Rent \$975 (hydro included in rate)

Proposed Monthly Rates: Base Rent \$1219, Hydro \$150, Total \$1369 per month

2 bedroom apartment:

Current Monthly Rates: Base Rent \$1108 (hydro included in rate)

Proposed Monthly Rates: Base Rent \$1385, Hydro \$150, Total \$1535 per month

These rents would only come into effect when someone vacates the apartment and will not affect current residents residing in the building at this time.

FINANCIAL IMPLICATIONS

As per rates stated above the Rosemount Valley Suites will create more income to better align with current area rental rates while staying in the affordable housing market.

RELEVANT POLICY/LEGISLATION

ATTACHMENTS

RECOMMENDATION

It is recommended that Council accept this report and that Council approves the proposed rates.

Motion # 1

BE IT RESOLVED THAT Council of the Town of Mattawa receives report # 26-16R titled Rosemount Valley Suites Rental Rates.

Motion # 2

BE IT RESOLVED THAT Council approves the rental rate increase for the Rosemount Valley Suites to the following rates:

- Bachelor apartment – monthly rental of 894 plus \$150 hydro
- 1 bedroom apartment – monthly rental of \$1122 plus \$150 hydro
- 1 bedroom plus den apartment – monthly rental of \$1219 plus \$150 hydro
- 2 bedroom apartment – monthly rental of \$1385 plus \$150 hydro

AND FURTHER THAT these rates will only take affect once a current tenant in the apartment has vacated.



INFORMATION REPORT

PREPARED FOR: MAYOR BÉLANGER AND MEMBERS OF COUNCIL

PREPARED BY: PAUL LAPERRIERE, CAO/TREASURER

TITLE: FIRE DEPARTMENT ACQUISITIONS

DATE: MONDAY APRIL 13, 2026

REPORT NO: 26-17R

BACKGROUND

Council Resolution #25-25 authorized the purchase of pumper tanker fire truck c/w necessary upgrades up to a maximum of \$40,000.

ANALYSIS AND DISCUSSION

FIRE TRUCK

The auction price for the particular fire truck ended up going well in excess of the upset limit and was not acquired. Recognizing the agedness of the fleet, the department kept a watch on other fire trucks as they became available.

For quite some time now, Pumper 5 has been leaking water. The issue has been diagnosed as the pump and repair attempts have not solved the problem. The solution is to replace the pump. Cost to purchase and install is estimated to be between \$20,000 - \$25,000.

In addition, the tires on Pumper 5 are original. While they still have decent treadwear, their age is well beyond the 7-year limit imposed by NFPA 1911. The cost to replace the tires, including installation, is estimated to be \$7,500.

Facing spending a minimum of \$20,000 to replace the pump on a fire truck that is 23 years old, the department intensified its search for a replacement fire truck.

Their efforts paid off as a west central Ontario municipality had just listed their fire truck on GovDeals. It is three years newer than Pumper 5, is in great shape and comes with a 75 ft ladder. The ladder feature aligns perfectly with the Town's proposed new Official Plan which will permit multiple storey commercial complexes.

The selling municipality stipulated that the purchaser had to be a small municipal fire department who is in need of a fire truck with limited financial resources and not to be acquired for the purpose of "flipping it" or personal use. The asking price was under \$10,000.

Aware of the upset limit, the Fire Chief placed a Town bid at the asking price. The bid was upped regularly as the minimum bid (unknown amount) had not yet been reached. At \$15,000, the Fire Chief attained the minimum bid and with their being no other higher offers, the TOM acquired the fire truck for \$15,000. Pumper 5 will be listed for sale.



RESCUE BOAT

The beauty of the Mattawa area is the waterways. A popular tourist attraction, waterways can be dangerous to boaters, fishermen, swimmers and water enthusiasts in general.

For this reason, the Mattawa Fire Association agreed to donate up to \$10,000 to the Mattawa Fire Department towards the purchase of a rescue boat also listed on GovDeals.

Mattawa Fire was the highest bidder at \$9,600 and acquired the rescue boat.



E350 RESCUE/STORAGE VAN

This serves as a back up to the current rescue van and for storage of fire fighting supplies (ie foam spray). Advantages are that it's a cheaper alternative than a storage shed and can bring supplies to/from a fire scene without taking critical emergency vehicles out of service. Additionally, only a G license is required to operate. This vehicle was again listed on GovDeals and the Town of Mattawa was the highest bidder at \$5,600.



FINANCIAL CONSIDERATION

Fire truck	
Purchase cost including all fees and taxes	\$16,180
3 rd party inspection.	2,500
Transportation to Mattawa	300
MFD signage	1,500
Misc. other prep	<u>350</u>
Net cost	\$22,000
Rescue Boat	
Purchase cost including all fees and taxes	\$10,463
Transportation to Mattawa	200
Misc. other prep	<u>350</u>
	\$11,013
Contribution from Mattawa Fire Association	<u>(10,000)</u>
Net cost	\$1,013
E350	
Purchase cost including all fees and taxes	\$ 6,276
Transportation to Mattawa	150
Radio	1,000
MFD signage	1,000
Certification	1,000
Lighting and other prep	<u>7,500</u>
	16,926
Less: offsetting Hwy call revenue	<u>(5,000)</u>
Net cost	\$ 11,926
TOTAL FIRE VEHICLE ACQUISITIONS C/W WITH ALL UPGRADES	\$34,939

The above costs are all included in the 2026 budget.

RELEVANT POLICY/LEGISLATION:

Council Resolution No: 25-25

NFPA 1911

ATTACHMENTS:

Council Resolution No: 25-25

RECOMMENDATION:

It is recommended that Council for the Town of Mattawa receives and accepts this report.

BE IT RESOLVED THAT Council of the Town of Mattawa receives report # 26-17R titled Fire Department Acquisitions.

DATE: MONDAY FEBRUARY 10, 2025

RESOLUTION NO: 25-25

THE CORPORATION TOWN OF MATTAWA

MOVED BY COUNCILLOR LAURA ROSS

SECONDED BY COUNCILLOR FERN LEVESQUE

BE IT RESOLVED THAT Council of the Town of Mattawa receives Report # 25-05R titled Fire Support – Municipality of Mattawan.

AND FURTHER THAT Council directs the CAO and Fire Chief to develop a plan for services to the Municipality of Mattawan and return to Council with a full report and a detailed map of the service area.

AND FURTHER THAT Council approves the purchase of a pumper tanker fire truck and outfit the truck to an upset limit of \$40,000.

Recorded Vote – Yes <u>X</u> No <u> </u>		
Recorded Vote Requested by:		
<u>Deputy Mayor Gardiner</u>		
	Yea	Nay
Mayor Bélanger	<u>X</u>	<u> </u>
Deputy Mayor Gardiner	<u> </u>	<u>X</u>
Councillor Levesque	<u>X</u>	<u> </u>
Councillor Mick	<u> </u>	<u> </u>
Councillor Ross	<u>X</u>	<u> </u>
Councillor Thibert	<u>X</u>	<u> </u>
Councillor Bigelow	<u> </u>	<u> </u>

RA Bélanger
Mayor Raymond A. Bélanger

Deferred Tabled Lost Carried X

Declaration of Pecuniary Interest:

Disclosed his/her/their interest(s), vacated he/her/their seat(s), abstained from discussion and did not vote



INFORMATION REPORT

PREPARED FOR: MAYOR BÉLANGER AND MEMBERS OF COUNCIL

PREPARED BY: PAUL LAPERRIERE, CAO/TREASURER
BONNIE THUR, DEPUTY TREASURER

TITLE: ANNUAL COUNCIL RENUMERATION REPORT

DATE: MONDAY APRIL 13, 2026

REPORT NO: 26-18R

BACKGROUND

Section 284(1) of the Municipal Act requires that the Treasurer report to Council, a statement of total remuneration and expenses paid in the previous year to any member of Council or its committees in respect of his or her services as a member of Council or committees.

ANALYSIS AND DISCUSSION

The amounts paid to Council Members are summarized in Appendix A for 2025 and Appendix B for 2024.

The breakdown includes salary, honorariums and travel and other expenses. It also includes payments made by non-Council of Mattawa boards.

Salaries, honorariums and the Mayor's cell phone are paid in accordance with the Council remuneration bylaw. Expenses are paid in accordance with the Town's Municipal Travel Expense Policy.

Attendance at conferences is passed by a resolution of Council.

FINANCIAL CONSIDERATION

Total payments to Council members amounted to \$102,429.76 (2024 - \$93,161.79) of which \$671.62 (2024 - \$950.92) was paid by other boards.

RELEVANT POLICY/LEGISLATION:

Municipal Act, 2001 S.O. 2001 c.25

ATTACHMENTS:

Appendix A – 2025 Council Remuneration

RECOMMENDATION:

It is recommended that Council for the Town of Mattawa receives and approves this report and directs staff to post the Attachments on the Town's website.

Motion # 1

BE IT RESOLVED THAT Council of the Town of Mattawa receives report # 26-18R titled Annual Council Remuneration Report.

Motion # 2

BE IT RESOLVED THAT Council directs staff to post the 2025 Council Renumerations on the municipal website.

TOWN OF MATTAWA*Appendix A***Council Member Remuneration**

For the Year Ended December 31, 2025

	Salary	Expenses	Honorariums	Total
Mayor Bélanger				
Salary	16,637.93			16,637.93
Expenses				
Conferences				
ROMA Toronto		2,114.80	800.00	2,914.80
OSUM Orillia		625.13	600.00	1,225.13
FONOM North Bay		93.30	225.00	318.30
AMO Ottawa		1,656.09	1,150.00	2,806.09
Cell phone		1,106.10		1,106.10
North Bay Meeting (6) (MTO, Legal, Cassellholme/Castle Arms)		523.62	375.00	898.62
EMO meeting - Calvin		26.93	75.00	101.93
HGTV Mtg		41.58		41.58
Total	16,637.93	6,187.55	3,225.00	26,050.48
Deputy Mayor Gardiner				
Salary	12,478.98			12,478.98
Expenses				
Total	12,478.98	-	-	12,478.98
Councillor Levesque				
Salary	11,343.08			11,343.08
Expenses				
CEC Meeting (2)		21.76	150.00	171.76
Total	11,343.08	21.76	150.00	11,514.84
Councillor Mick				
Salary	9,610.61			9,610.61
Expenses				
Committee Meeting				
NBMCA Paid by Mattawa		590.65	600.00	1,190.65
NBMCA Paid by NBMCA				-
Conferences				
AMO		1,086.69	1,000.00	2,086.69
FONOM		307.51	450.00	757.51
ROMA		2,835.03	800.00	3,635.03
Total	9,610.61	4,819.88	2,850.00	17,280.49

TOWN OF MATTAWA*Appendix A***Council Member Remuneration**

For the Year Ended December 31, 2025

	Salary	Expenses	Honorariums	Total
Councillor Ross				
Salary	10,882.15			10,882.15
Expenses				
Conferences				
FONOM North Bay		174.08	300	474.08
Beautification		167.93		167.93
Police Services Board Meetings (2)			75.00	75.00
Paid by Police Services Board		391.62	280.00	671.62
Total	10,882.15	733.63	655.00	12,270.78
Councillor Thibert				
Salary	11,160.30			11,160.30
Expenses				
Total	11,160.30	-	-	11,160.30
Councillor Bigalow				
Salary	10,349.71			10,349.71
Expenses				
Conferences				
ROMA Toronto		574.18	750.00	1,324.18
Total	10,349.71	574.18	750.00	11,673.89
TOTAL	82,462.76	12,337.00	7,630.00	102,429.76



INFORMATION REPORT

PREPARED FOR: MAYOR BÉLANGER AND MEMBERS OF COUNCIL

PREPARED BY: PAUL LAPERRIERE, CAO/TREASURER

TITLE: 2026-2027 MUNICIPAL INSURANCE RENEWAL

DATE: MONDAY APRIL 13, 2026

REPORT NO: 26-19R

BACKGROUND

At last year's renewal, Council recommended that staff have an RFP issued to municipal insurance providers for this year's renewal.

ANALYSIS AND DISCUSSION

With the assistance of BrokerLink, our insurance broker, an RFP was prepared and issued to the 3 providers of municipal insurance in this area being:

- i) Intact Property Entities (IPE) (the incumbent)
- ii) BFL Canada
- iii) Marsh Group (declined to submit)

BrokerLink have been asked to send out the RFP to the above and provide a report back. At this Council meeting, they will present their report.

FINANCIAL CONSIDERATION

Last year's premium from IPE was \$171,238 + tax. The renewal quotes from the RPF are:

IPE	\$153,295 + tax
BFL	\$161,294 + tax

The qualitative aspect of the proposals will be presented by BrokerLink.

RELEVANT POLICY/LEGISLATION:

ATTACHMENTS:

Report of Results of RFP

RECOMMENDATION:

It is recommended that Council receives and accepts this report and further, it is recommended that barring any issues highlighted by BrokerLink in their presentation, that IPE be selected as the insurance provider for the Town of Mattawa.

Motion # 1

BE IT RESOLVED THAT Council of the Town of Mattawa receives report # 26-19R titled 2026-2027 Municipal Insurance Renewal.

Motion # 2

BE IT RESOLVED THAT Council approves the 2026-2027 Municipal Insurance Renewal with Intact Property Entities (IPE) through our municipal insurance broker BrokerLink in the amount of \$153,295 plus applicable taxes.



Executive Summary

The Corporation of the Town of Mattawa Insurance Report 2026-2027

1. Introduction

This report provides a brief comparison of renewal quotations received from Intact Public Entities & BFL Canada. The objective is to support municipal decision makers in evaluating coverage, pricing, terms, and value offered by each insurer.

2. Summary of Coverage Comparison

Coverage Line	Intact Public Entities	BFL
<u>Property</u>		
Property of Every Description	\$ 28,557,503	\$ 31,648,900 (Total Insured Value)
Scheduled Items	\$ 1,169,096	Included above
Business Interruption	\$ 500,000 Rent / Rental Value \$ 300,000 Profits	\$ 800,000 (Includes Rental Income)
Deductibles	\$ 10,000 (Per occurrence) \$ 100,000 min. >3% Earthquake \$ 100,000 Flood	\$ 10,000 (Per occurrence) \$ 100,000 min. >3% Earthquake \$ 100,000 Flood
<u>Equipment Breakdown</u>	\$ 50,000,000 limit	\$ 50,000,000 limit
Deductible	\$ 5,000	\$ 5,000
<u>Automobile</u>		
Third party liability	\$ 15,000,000	\$ 15,000,000 Third Party Limit
Deductible	\$ Varies	\$ 5,000 All Perils deductible
OPCF 20	\$ 1,200 Per occurrence	\$ 1000 Per occurrence
<u>Municipal Official's Accident</u>	\$ 250,000 Limit 24-hour basis	\$ 250,000 Limit 24-hour basis



<u>Crime</u>	\$ 1,000,000 Employee Dishonesty \$ 200,000 Broad Form Money & Securities \$ 200,000 Funds transfer Fraud	\$ 1,000,000 Employee Dishonesty \$ 200,000 Broad Form Money & Securities \$ 200,000 Funds transfer Fraud \$ 100,000 Fraudulent Impersonation \$ 2500
Deductible	\$ Nil	
<u>General Liability</u>	\$ 15,000,000 occurrence/no aggregate \$ 1,000,000 occurrence/ \$ 1,000,000 aggregate-Forest Fighting Expense \$ 2,000,000 per claim/aggregate Abuse Coverage- retroactive date May 16, 2022	\$ 10,000,000 occurrence/aggregate \$ 1,000,000 occurrence/ \$ 2,000,000 aggregate-Forest Fighting Expense
Deductibles	\$20,000 General Liability \$20,000 Sewer back up per claimant	\$20,000 Deductible \$20,000 Deductible per claimant Sewer Back up
<u>Errors & Omissions Liability</u>	\$ 15,000,000 per claim/ no aggregate	\$ 10,000,000 per claim/aggregate
Deductible	\$ 10,000	\$ 20,000 per claim, except: NIL applies to Conflict of Interest and Legal Expense Reimbursement
<u>Wrongful Dismissal Legal Expense</u>	\$ 500,000 proceeding/aggregate \$ 5,000 deductible	\$ 500,000 proceeding/aggregate \$ 5,000 deductible
<u>Conflict of Interest and Legal Expense</u>	\$ 100,000 per claim legal expense/ no aggregate Conflict of Interest \$ 250,000 per prosecution/ \$ 500,000 aggregate	\$ 250,000 per prosecution/ \$ 500,000 aggregate combined limit Conflict of Interest and Legal expense
Deductible	\$ Nil	\$ Nil
<u>Non-Owned Automobile</u>	\$ 15,000,000 any one accident \$ 250,000 any one vehicle	\$ 10,000,000 any one accident \$ 500,000 any one vehicle
Deductible	\$ 1,000	\$ 1,000



<u>Excess Liability</u>	\$ 35,000,000 General Liability Errors & Omissions Non-Owned Automobile No excess over Abuse Coverage	\$ 40,000,000 follow form over General Liability Errors & Omissions Non-Owned Automobile \$ 45,000,000 over Automobile Third Party Liability
Deductible	\$ Nil	\$ Nil
<u>Environmental Impairment Liability</u>	\$ 5,000,000 any one claim/ aggregate \$ 10,000 deductible No retroactive date	\$ 5,000,000 any one claim/aggregate \$ 10,000 Deductible Retroactive date 01/01/1990

2. Premium Comparison

Coverage Line	Intact Public Entities	BFL
Property	\$ 49,163	Included
Crime	\$ 1,353	Included
Equipment Breakdown	\$ 2,620	Included
Automobile	\$ 19,197	Included
General Liability	\$ 61,584	Included
Errors and Omissions Liability	\$ 4,272	Included
Environmental Liability	\$ 4,106	Included
Non-Owned Automobile Liability	\$ 205	Included
Excess Liability	\$ 5,812	Included
Legal Expense	\$ 1,738	Included
Board Members Accident	\$ 1,407	Included
Volunteer Accident	\$ 163	Included
Conflict of Interest	\$ 455	Included
Facility User Program	\$ 500	\$0
Total Premium (excluding taxes payable)	\$ 153,295	\$ 161,294
Voyageur Days (Instant Risk Broker provided excluding taxes payable)	\$ 2,080 + \$250 Policy Fee	\$ 2,080 + \$250 Policy Fee



3. Coverage Comparison Notes

Abuse Coverage

IPE includes Abuse Coverage for \$2,000,000 per claim made/ \$2,000,000 aggregate limit. The Claims-made form has a retroactive of May 16, 2022.

BFL's policy wording does not exclude Abuse except for exclusionary language as it relates to employment practices liability. Abuse coverage is assumed under the General Liability on an occurrence form.

Property

IPE offers automatic replacement cost as the basis of settlement up to 5 years in age. For years 6-15 coverage is amended to schedule, replacement cost value. Any contractor's equipment over 15 years will be amended to Actual Cash Value or valued basis if required

BFL has no age restriction for replacement cost on owned equipment

Owned Automobile

IPE does not require a year end premium adjustment for changes to vehicles in your fleet.

IPE limits the replacement cost endorsement to vehicles up to 20 years and for fire trucks up to 25 years old.

BFL has no age restriction for replacement cost up to the original purchase price of the vehicle.

IPE has no year end fleet adjustment. BFL carries 50/50 Fleet adjustment (Any difference up or down is split 50/50 between you and BFL).

Facility User Program

IPE requires a deposit premium of \$500, subject to year-end adjustment.

BFL does not have a deposit required; premiums are billed monthly based on reported usage.

Errors and Omissions Liability

IPE has no aggregate and a \$10,000 deductible

BFL has an underlying \$10,000,000 aggregate with a \$20,000 deductible

Conflict of Interest/Legal expense

IPE provides these coverages under separate insuring agreements:

- Conflict of Interest: \$100,000 per claim with no aggregate
- Legal Expense: \$250,000 per prosecution / \$500,000 aggregate

BFL provides a combined limit:

- \$250,000 per claim / \$500,000 aggregate



4. Risk Management Services

Services Offered	BFL Canada	Intact Public Entities
In-depth Claim Reviews	Semi-Annual	Upon Request
Contract Reviews	Included	Included
Risk & Education Seminars	Included	Included
Risk Management Plan	Included	Included
Asset Evaluation	Has access to resources, but not automatically included / may be additional cost	Includes some appraisals as part of service

Since the current incumbent carrier has been on risk the following Risk management services have been performed:

- 1 Contract Review
- 4 Information Requests
- 2 Sessions of Educational Training
- 26 Asset Valuations & Risk inspections

5. Coverage Recommendations

Cyber Insurance:

Municipalities of all sizes are increasingly exposed to cyber threats, as they manage sensitive data, critical infrastructure, and essential public services. Variations in IT resources and cybersecurity infrastructure across municipalities can influence exposure levels, with communities of this scale potentially facing increased vulnerability.

Cyber insurance provides an important layer of protection by helping to cover the financial and operational impacts of incidents such as ransomware attacks, data breaches, and system outages. It also gives access to specialized response teams, including IT forensics, legal support, and crisis management, helping municipalities respond quickly and minimize disruption to public services.

Pretax Quote from CFC Underwriting Below:

Coverage	Limit	Premium
Cyber Liability	\$ 1,000,000	\$ 2,025
Cyber Crime	\$ 250,000	\$ 1,050
CFC policy fee		\$ 185
Total (before PST)		\$ 3,260

See full cyber insurance quote for a full list of sub-limits and coverage descriptions. Higher limits available upon request.



5. Insurance Market Cycle

From 2011 through 2020, the insurance industry operated in a prolonged soft market, where insurers competed aggressively for commercial business by leveraging strong capital positions and investment returns.

Beginning in 2020, the market shifted to hard conditions following several years of underwriting losses, increased claims severity (including liability and property losses), and reduced insurer capacity. From 2020 to 2024, many municipalities experienced consistent rate increases, tighter terms, higher deductibles, and in some cases, reduced availability of coverage.

Through 2024 and into 2025, the market began to stabilize, with rate increases moderating from double-digit levels. As of April 2026, the market is showing signs of returning to softer conditions. However, ongoing economic factors continue to influence both the frequency and severity of claims. Inflationary pressures remain a key concern, driving increased costs for building materials and labour, while supply chain constraints and material shortages have led to delays in repairs and project timelines. These factors contribute to higher overall claim costs and extended recovery periods, which insurers continue to closely monitor when assessing municipal risks and pricing.

6. Summary of Key Considerations

Both insurers provide comprehensive coverage tailored to municipal operations, with differences primarily in structure, pricing, and coverage approach.

Intact Public Entities offers a lower overall premium, higher primary liability limits, and no exposure to year-end auto fleet adjustments, providing greater cost certainty.

BFL provides structural advantages, including broader replacement cost provisions for property and vehicles, which may reduce the impact of depreciation at the time of loss.

The decision will depend on the Town's preference for pricing stability and higher primary limits versus broader valuation terms and coverage structure.

DATE: MONDAY APRIL 13, 2026

14.0

THE CORPORATION TOWN OF MATTAWA

MOVED BY COUNCILLOR _____

SECONDED BY COUNCILLOR _____

BE IT RESOLVED THAT Council proceed In Camera (Closed) session pursuant to section 239(2) of the Municipal Act, 2001, as amended at _____ p.m. in order to address Item #14.2 Fire Services Protection Agreement under a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

DATE: MONDAY APRIL 13, 2026

15.1

THE CORPORATION TOWN OF MATTAWA

MOVED BY COUNCILLOR _____

SECONDED BY COUNCILLOR _____

BE IT RESOLVED THAT the regular meeting reconvene at _____ p.m.

DATE: MONDAY APRIL 13, 2026

17.1

THE CORPORATION TOWN OF MATTAWA

MOVED BY COUNCILLOR _____

SECONDED BY COUNCILLOR _____

BE IT RESOLVED THAT this regular meeting adjourn at _____ p.m.