

# THE CORPORATION OF THE TOWN OF MATTAWA

## BY-LAW NUMBER 24-16

**BEING** a by-law to adopt a consolidated user fees and charges for the Town of Mattawa.

**WHEREAS** the *Municipal Act, 2001*, S.O. 2001, c.25, Section 391, authorizes a municipality to pass by-laws imposing fees or charges on any class of persons for services or activities provided or done by or on behalf of any other municipality; for the use of its property, including property under its control; and for capital costs payable by it for sewage and water services or activities which will be provided or done by or on behalf of it after the fees or charges are imposed;

**AND WHEREAS** the Planning Act, R.S.O. 1990, Chapter P.13, Section 69, provides that the Council of a municipality may prescribe a tariff of fees for the processing of applications made in respect to planning matters;

**AND WHEREAS** the Building Code Act, S.O. 1992, Section 7, Chapter 23, as amended, authorizes the Council of a municipality to pass a by-law requiring the payment of fees on applications for and issuance of permits and prescribing the amounts thereof;

**AND WHEREAS** fees respecting the Pinehill Cemetery are authorized under Section 27 of the Cemeteries Act;

**AND WHEREAS** all fees or charges imposed pursuant to the By-law are due and payable by the person invoiced therefore, immediately upon receipt of the invoice;

**AND WHEREAS** unpaid fees or charges imposed pursuant to the By-law are subject to an interest rate of one and one quarter per cent per month;

**AND WHEREAS** the fees or charges imposed pursuant to this By-law constitute a debt owing to the Corporation of the Town of Mattawa, and without limiting any collection remedy otherwise available to the municipality, the Corporation of the Town of Mattawa may add outstanding fees and charges, including interest on the unpaid balance pursuant to the preceding paragraph of this By-law, to the tax roll for any real property within the municipality owned by the person responsible for paying the fees and charges, and the amount may be collected in a like manner as municipal taxes;

**AND WHEREAS** a Public Meeting under the *Municipal Act* in the matter of the fees and charges set by the municipality was held on the 10<sup>th</sup> day of June, 2024;

**AND WHEREAS** it was deemed necessary to establish a consolidated user fees and charges by-law for the Corporation of the Town of Mattawa that would benefit all users.

**NOW THEREFORE** the Council of the Town of Mattawa enacts as follows:

1. **THAT** this By-law shall be known as the Fees and Charges By-law.
2. **THAT** Schedule "A" attached hereto is approved and form part of the By-law.
3. **THAT** this By-law shall come into force and effect on the day of passing.

4. **THAT** By-law 17-06, 18-08 and 22-08 are hereby repealed.

READ A FIRST and SECOND TIME, this 24<sup>th</sup> day of June, 2024.

READ THIRD TIME and FINALLY PASSED, this 24<sup>th</sup> day of June, 2024.

**Declared Certified True Copy  
by the Municipal Clerk**

*Amy Leleuc*



# TOWN OF MATTAWA CONSOLIDATED USER FEES

Schedule "A"  
to By-law 24-16

## ADMINISTRATION/CLERK'S DEPARTMENT/TREASURY SERVICES

SERVICE	2023	2024	2025	2026
<b>Municipal Freedom of Information &amp; Privacy Act (MFIPPA) as prescribed by legislation</b>				
Request	\$5.00	\$5.00	\$5.00	\$5.00
Search time (per 15 minutes)	\$7.50	\$7.50	\$7.50	\$7.50
Preparation of Records to Disclosure (per 15 minutes)	\$7.50	\$7.50	\$7.50	\$7.50
Photocopies or print outs (per page)	\$0.20	\$0.20	\$0.20	\$0.20
<b>Administration/Clerk Services</b>				
B&W Letter photocopies or print outs (per page)	\$0.50	\$0.75	\$1.00	\$1.25
B&W Legal photocopies or print outs (per page)	\$0.50	\$0.85	\$1.10	\$1.35
B&W Ledger photocopies or print outs (per page)	\$1.00	\$1.25	\$1.50	\$1.75
Colour Letter photocopies or print outs (per page)	\$1.00	\$1.25	\$1.50	\$1.75
Colour Legal photocopies or print outs (per page)	\$1.00	\$1.35	\$1.60	\$1.85
Colour Ledger photocopies or print outs (per page)	\$1.50	\$2.00	\$2.25	\$2.50
Faxes Incoming/Outgoing – Local	\$1.00	\$2.00	\$2.50	\$3.00
Faxes Incoming/Outgoing – Long Distance	\$2.00	\$3.00	\$3.50	\$4.00
Council Chamber Rental – Resident	\$100.00	\$100.00 + HST	\$125.00 + HST	\$150.00 + HST
Council Chamber Rental – Non Resident		\$150.00 + HST	\$175.00 + HST	\$200.00 + HST
Commissioner of Oaths – Resident	\$5.00	\$5.00	\$5.00	\$5.00
Commissioner of Oaths – Non Resident		\$30.00	\$30.00	\$30.00
Certified True Copies – Resident	\$5.00	\$5.00	\$5.00	\$5.00
Certified True Copies – Non Resident		\$35.00	\$35.00	\$35.00
<b>Treasury Services</b>				
NSF – Returned Item Charge	\$40.00	\$40.00	\$45.00	\$50.00
Tax-Utility Certificate	\$40.00 EA	\$60.00	\$60.00	\$60.00
Zoning Inquiry for property sales	\$40.00	\$75.00	\$75.00	\$75.00
Work Orders for property sales	\$40.00	\$75.00	\$75.00	\$75.00
Fire Inquiry for property sales	\$40.00	\$75.00	\$75.00	\$75.00
Tax Account Status Printout (Current Year)		\$5.00	\$5.00	\$5.00
Tax Account Printout (Multi-years)		\$20.00	\$20.00	\$20.00

Reprint of Tax and Utility Bills (each bill)		\$5.00	\$5.00	\$5.00
Year End Unpaid Water Transfer to Tax Roll	\$50.00	\$50.00	\$50.00	\$50.00
Year End Accounts Receivables Transfer to Tax Roll	\$50.00	\$50.00	\$50.00	\$50.00
Final Letters for Tax Accounts in 3 <sup>rd</sup> Year Arrears – Pre Tax Sale Registration	\$50.00	\$50.00	\$50.00	\$50.00
Property Tax Sale Registration Fee	\$500.00	\$500.00 + legal costs recovery	\$500.00 + legal costs recovery	\$500.00 + legal costs recovery
Property Tax Sale Extension Agreement	\$250.00	\$300.00 + legal costs recovery	\$300.00 + legal costs recovery	\$300.00 + legal costs recovery
Late Payment Fees on All Overdue Accounts (per month on 1 <sup>st</sup> day after due date)	1.25%	1.25%	1.25%	1.25%

**PLANNING SERVICES**

<b>SERVICE</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>
Minor Variance Applications (Committee of Adjustment) **cost plus a \$100.00 deposit towards the final planner costs	\$325.00	\$400.00	\$500.00	\$600.00
Rezoning Applications **cost plus a \$250.00 deposit towards the final planner costs	\$500.00	\$650.00	\$850.00	\$1050.00
Official Plan Amendment Application **cost plus a \$350.00 deposit towards the final planner costs	\$750.00	\$1000.00	\$2000.00	\$3000.00
Copy of Zoning By-law	\$10.00	\$20.00	\$20.00	\$20.00
Copy of Official Plan	\$10.00	\$20.00	\$20.00	\$20.00
Landowner Inquires for Planning Consultant outside of Municipal Staff Resources (per hour)	\$125.00	\$150.00	\$150.00	\$150.00

NOTE: Full cost recovery on Minor Variance Applications, Rezoning Application and Official Plan Amendment Applications on planning services fees with deposit.

## RECREATION DEPARTMENT SERVICES

SERVICE	2023	2024	2025	2026
<b>Hall / Community Centre Rentals</b>				
Hall Rental – per day	\$250.00	\$265.00	\$270.00	\$275.00
Hall Rental – per hour	\$35.00	\$40.00	\$45.00	\$50.00
Kitchen Rental – per day (arena event only)	\$100.00	\$105.00	\$110.00	\$115.00
Hall & Kitchen Rental – per day	\$350.00	\$365.00	\$370.00	\$375.00
Hall & Bar Rental – per day	\$495.00	\$510.00	\$515.00	\$520.00
Hall, Bar & Kitchen Rental – per day	\$595.00	\$610.00	\$615.00	\$620.00
<b>Ice Rentals</b>				
Youth Rental Fee - per hour	\$60.00	\$75.00	\$85.00	\$95.00
Adult Rental Fee - per hour	\$90.00	\$105.00	\$115.00	\$125.00
Non-Resident/Team Fee - per hour	\$105.00	\$120.00	\$130.00	\$140.00
Public/Family Skating - per session	\$2.00	\$3.00	\$3.50	\$4.00
Shinny Hockey - per session	\$5.00	\$6.00	\$6.50	\$7.00
Skating Pass (Individual) - per year	\$25.00	\$30.00	\$35.00	\$40.00
Skating Pass (Family) - per year		\$60.00	\$65.00	\$70.00
Shinny Hockey Pass (Individual) - per year		\$60.00	\$65.00	\$70.00
Shinny Hockey Pass (Family) - per year		\$120.00	\$125.00	\$130.00
<b>Floor Rentals</b>				
Arena Floor Rental Fee - per day (kitchen not incl.)	\$700.00	\$705.00	\$710.00	\$715.00
Youth Events Floor Rental Fee - per hour (7:00am-4:00pm)	\$20.00	\$25.00	\$30.00	\$35.00
Adult Events Floor Rental Fee - per hour (7:00am-4:00pm)	\$35.00	\$40.00	\$45.00	\$50.00
<b>Ballfield Rentals</b>				
Hourly Rental Fee	\$25.00	\$30.00	\$35.00	\$40.00
Half Day Tournament Rental Fee	\$100.00	\$105.00	\$110.00	\$115.00
Full Day Tournament Rental Fee	\$150.00	\$155.00	\$160.00	\$165.00
<b>Marina Fees</b>				
Launch Ramp Fees - per day	\$5.00	\$6.00	\$7.00	\$8.00
Launch Ramp Fees - per season	\$60.00	\$65.00	\$70.00	\$80.00
Shore Power Fees - per day	\$25.00	\$30.00	\$35.00	\$40.00
Shore Power Fees - per week	\$100.00	\$105.00	\$110.00	\$115.00
Shore Power Fees - per month	\$150.00	\$155.00	\$160.00	\$165.00
Shore Power Fees - per season	\$250.00	\$255.00	\$260.00	\$265.00

RV Parking Fee (daily-overnight)	\$25.00	\$30.00	\$35.00	\$40.00
Vehicle Parking Fee (daily-overnight)	\$5.00	\$6.00	\$7.00	\$8.00
<b>Docking Fees - Seasonal</b>				
Dock Size 30 FT (8)	\$585.00	\$590.00	\$595.00	\$600.00
Dock Size 20 FT (16)	\$475.00	\$480.00	\$485.00	\$490.00
Dock Size 16FT (24)	\$255.00	\$260.00	\$265.00	\$270.00
<b>Docking Fees – Monthly</b>				
Dock Size 30 FT (8)	\$300.00	\$305.00	\$310.00	\$320.00
Dock Size 20 FT (16)	\$250.00	\$255.00	\$260.00	\$265.00
Dock Size 16FT (24)	\$175.00	\$180.00	\$185.00	\$190.00
<b>Docking Fees – Weekly</b>				
Dock Size 30 FT (8)	\$125.00	\$130.00	\$135.00	\$140.00
Dock Size 20 FT (16)	\$100.00	\$105.00	\$110.00	\$115.00
Dock Size 16FT (24)	\$75.00	\$80.00	\$85.00	\$90.00
<b>Docking Fees – Overnight</b>				
Dock Size 30 FT (8)	\$30.00	\$35.00	\$40.00	\$45.00
Dock Size 20 FT (16)	\$25.00	\$30.00	\$35.00	\$40.00
Dock Size 16FT (24)	\$20.00	\$25.00	\$30.00	\$35.00
<b>Fitness Centre</b>				
1 year (365 days) adult	\$250.00	\$260.00	\$270.00	\$280.00
6 months (182 days) adult	\$145.00	\$170.00	\$180.00	\$190.00
3 months (90 days) adult	\$100.00	\$110.00	\$120.00	\$130.00
1 month (30 days) adult	\$55.00	\$65.00	\$75.00	\$85.00
1 year (365 days) student 16+/senior 60+	\$175.00	\$185.00	\$195.00	\$120.00
6 months (182 days) student 16+/senior 60+	\$125.00	\$135.00	\$145.00	\$155.00
3 months (90 days) student 16+/senior 60+	\$75.00	\$85.00	\$95.00	\$105.00
1 month (30 days) student 16+/senior 60+	\$35.00	\$45.00	\$55.00	\$65.00
1 week (7 days) 16+	\$15.00	\$25.00	\$35.00	\$45.00
1 year (365 days) corporate (minimum 5 members)	\$200.00	\$210.00	\$220.00	\$230.00
Safe Use of Equipment Training		\$45.00	\$45.00	\$45.00
Fob fee	\$10.00	\$10.00	\$10.00	\$10.00

**PUBLIC WORKS DEPARTMENT**

<b>SERVICE</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>
<b>Heavy Equipment Rental Per Hour (includes 1 operator)</b>				
2001 Freightliner Plow/Sander/Dump Truck	\$80.00	\$150.00	\$160.00	\$170.00
2005 Sterling Elgin Sweeper	\$95.00	\$150.00	\$160.00	\$170.00
2015 Cat Grader	\$140.00	\$150.00	\$160.00	\$170.00
2017 Freightliner Plow/Sander/Dump Truck	\$135.00	\$150.00	\$160.00	\$170.00
2017 John Deere 310SL Backhoe	\$100.00	\$150.00	\$160.00	\$170.00
2017 RMT5 Trackless	\$75.00	\$150.00	\$160.00	\$170.00
2022 Cat Loader	\$110.00	\$150.00	\$160.00	\$170.00
<b>Light Duty Equipment Rental Per Hour (includes 1 operator)</b>				
2010 Ford Ranger	\$45.00	\$100.00	\$110.00	\$120.00
2012 Ford F-150	\$45.00	\$100.00	\$110.00	\$120.00
2019 Ford F-150	\$45.00	\$100.00	\$110.00	\$120.00
2019 Ford F-150	\$45.00	\$100.00	\$110.00	\$120.00
2022 GMC Sierra	\$45.00	\$100.00	\$110.00	\$120.00



## LANDFILL SITE SERVICES

SERVICE	2023	2024	2025	2026
Garbage Bags (per bag)	\$2.00			
6 bags or less (sorted)		\$10.00	\$10.00	\$10.00
Pick-Up Truck (Household) - cubic yard	\$10.00			
7 bags or more Pick-Up Truck or Trailer (sorted)		\$25.00	\$25.00	\$25.00
Trailer (Household) - cubic yard	\$10.00			
Truck & Trailer (sorted)		\$35.00	\$35.00	\$35.00
Dual Axle Trailer (sorted)		\$110.00	\$110.00	\$110.00
Single axle dump truck or bin (10 cubic yards or less sorted)		\$400.00	\$410.00	\$420.00
Single axle dump truck or bin (10 cubic yards or less unsorted)		\$650.00	\$660.00	\$670.00
Dual Axle dump truck or bin (11-20 cubic yards sorted)		\$640.00	\$650.00	\$660.00
Dual Axle dump truck or bin (11-20 cubic yards unsorted)		\$890.00	\$900.00	\$910.00
Roll off Bin (21-30 cubic yards sorted)		\$1,200.00	\$1,210.00	\$1,220.00
Roll off Bin (21-30 cubic yards unsorted)		\$1,450.00	\$1,460.00	\$1,470.00
Roll off Bin (31-40 cubic yards sorted)		\$1,600.00	\$1,610.00	\$1,620.00
Roll off Bin (31-40 cubic yards unsorted)		\$1,850.00	\$1,860.00	\$1,870.00
Refrigeration - A/C, refrigerator, etc. - appliance (tagged)	\$35.00	\$5.00	\$5.00	\$5.00
Refrigeration - A/C, refrigerator, etc. - appliance (untagged)		\$45.00	\$45.00	\$45.00
Mattresses/Carpet/Sofas - each	\$10.00	\$25.00	\$25.00	\$25.00
Shingles/Drywall - cubic yard	\$10.00			
Wood/brush - cubic yard	\$10.00			
Wood/brush (load)		\$25.00	\$25.00	\$25.00
Boats - each	\$50.00			
Grass, wood chips, leaves, concrete (free of rebar), steel, bricks, tires.		No Charge	No Charge	No Charge
Electronics		No Charge	No Charge	No Charge
Regular - cubic yard	\$40.00			
Concrete Only - cubic yard	\$40.00			
Shingles Only - cubic yard	\$20.00			
Wood Only - cubic yard	\$20.00			
<b>Regulated Loads</b>				
Bulk Asbestos (max 30 cubic yards) - load	\$1,500.00			

Landfill Open/Close - per hour	\$45.00	\$50.00	\$55.00	\$60.00
Large item pickup		\$25.00	\$25.00	\$25.00

## ENVIRONMENTAL SERVICES

SERVICE	2023	2024	2025	2026
Water on or off service fee (7:00am - 4:00pm), excluding statutory holidays	\$30.00	\$40.00	\$45.00	\$50.00
Water on or off service fee (4:00pm - 7:00am), including statutory holidays	\$90.00	\$100.00	\$100.00	\$100.00
Seasonal Properties (Snowbirds) Administrative Fees (water on/off & administrative fee included)	\$50.00			
Seasonal Fee (water on/off & administration fee included) for winterization		\$125.00	\$125.00	\$125.00
Delinquent Account Transfer to Property Taxes - Administration Fee	\$50.00	\$50.00	\$75.00	\$100.00
OIC/ORO inspection fee for any municipal water or sewer connection (7:00am - 4:00pm), excluding statutory holidays	\$30.00	\$95.00	\$95.00	\$95.00
OIC/ORO inspection fee for any municipal water or sewer connection (4:00pm - 7:00am), including statutory holidays	\$45.00	\$140.00	\$140.00	\$140.00
Water Service Connection with new Roll Number	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
Sewer Service Connection with new Roll Number	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
Water Service Connection - New connection where there was no previous tie-in to the existing municipal water main - Full cost recovery	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
Water Service Connection - Non-resident - Full cost recovery	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00
Sewer Service Connection - New connection where there was no previous tie-in to the existing municipal sewer main - Full cost recovery	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
Sewer Service Connection - Non-resident - Full cost recovery	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00
<b>Hydrant Usage - Emergency by agreement only</b>				
Operator check of operations	\$90.00	\$100.00	\$100.00	\$100.00
Winterization of Hydrant (Nov 1-Mar 31)	\$35.00	\$50.00	\$50.00	\$50.00
Water Usage (per cubic meter)	\$1.50	\$2.00	\$2.50	\$3.00
<b>Hydrant water Usage - Special Events</b>				
Water on or off Service Fee (7:00am - 4:00pm), excluding statutory holidays	\$30.00	\$40.00	\$45.00	\$50.00
Water on or Service Fee (4:00pm - 7:00am), including statutory holidays	\$90.00	\$100.00	\$100.00	\$100.00
Water Usage (per cubic meter)	\$1.50	\$2.00	\$2.50	\$3.00

## FIRE DEPARTMENT SERVICES

SERVICE	2023	2024	2025	2026
<b>Permits &amp; Inspections Fees</b>				
Residential & Commercial - per hour	\$105.00	\$115.00	\$120.00	\$125.00
Daycare & foster care homes	\$75.00	\$85.00	\$90.00	\$95.00
Mobile food vendors	\$75.00	\$85.00	\$90.00	\$95.00
Recreational Open Air Burning Permit – Residential	\$20.00	\$20.00	\$20.00	\$20.00
Recreation Open Air Burning Permit – Campgrounds	\$100.00	\$100.00	\$150.00	\$200.00
Recreation Open Air Burning Permit – Commercial	\$20.00	\$100.00	\$150.00	\$200.00
<b>Emergency Response</b>				
<b>False Automatic Monitored Alarms</b>				
1st	No charge	No charge	No charge	No charge
2nd	\$155.00	\$165.00	\$175.00	\$185.00
3rd	\$310.00	\$320.00	\$330.00	\$340.00
4th	\$465.00	\$475.00	\$485.00	\$495.00
Each additional unlimited	\$155.00	\$155.00	\$155.00	\$155.00
<b>Ice water rescue</b>				
1st hour	\$1,060.00			
Each additional 1/2 hour - Full cost recovery	\$530.00			
<b>Fire watch</b>				
Full cost recovery plus 25%				
Minimum 1 Captain + 1 Firefighter (per hour)		\$100.00	\$110.00	\$120.00
<b>Fire Prevention</b>				
Fire safety plan review/signature	\$155.00	\$165.00	\$175.00	\$185.00
<b>Training</b>				
Training outside agencies, public, etc.				
Per Instructor/Per hour/Plus Expenses	\$85.00	\$90.00	\$95.00	\$100.00

## BY-LAW DEPARTMENT SERVICES

SERVICE	2023	2024	2025	2026
<b>Lottery Fees</b>				
Lottery Licence – raffle, break open tickets, bingo	3% of total prize value	3% of total prize value	3% of total prize value	3% of total prize value
AGCO Letter		\$50.00	\$50.00	\$50.00
<b>Refreshment Vehicle Fees</b>				
Refreshment Vehicle per year	\$500.00	\$550.00	\$600.00	\$650.00
Refreshment Vehicle not exceeding 24 hours	\$100.00	\$110.00	\$120.00	\$130.00
Refreshment Vehicle pulled or pushed by human muscular power that service hot dogs or any hot food	\$300.00	\$325.00	\$350.00	\$375.00
<b>Taxi Fees</b>				
Taxi Cab licence by owner/company	\$250.00	\$250.00	\$300.00	\$350.00
Taxi Cab licence by owner/company for each addition vehicle	\$1.00	\$5.00	\$5.00	\$5.00
Taxi licence by driver	\$15.00	\$15.00	\$20.00	\$25.00
Late fees for owner/company	\$50.00	\$50.00	\$50.00	\$50.00
Late fees for drivers	\$10.00	\$10.00	\$10.00	\$10.00
<b>Hawkers &amp; Peddlers Fees</b>				
Hawkers & Peddlers single day of operation	\$25.00	\$30.00	\$35.00	\$40.00
Hawkers & Peddlers per week (Monday through Sunday inclusive, one week)	\$100.00	\$110.00	\$120.00	\$130.00
Hawkers & Peddlers per year	\$350.00	\$375.00	\$400.00	\$425.00
<b>Animal Control Fees</b>				
Dog tags (before March 31 <sup>st</sup> )	\$20.00	\$20.00	\$25.00	\$25.00
Dog tags (after March 31 <sup>st</sup> )	\$30.00	\$30.00		
Impoundment fee for first dog	\$35.00	\$50.00	\$50.00	\$50.00
<b>Property Standards Department Fees</b>				
Notice of Appeal (non refundable)	\$100.00	\$100.00	\$100.00	\$100.00
Administration Fee – percentage of total cost of completed work		25%	25%	25%
<b>Clean Yards Services Fees</b>				
1 <sup>st</sup> Compliance Date Extension Administration Fee		\$50.00	\$60.00	\$70.00
2 <sup>nd</sup> Compliance Date Extension Administration Fee		\$100.00	\$125.00	\$150.00
Remedial Action Administration fee		100% of total cost + up to 25% of total	100% of total cost + up to 25% of total	100% of total cost + up to 25% of total

## BUILDING DEPARTMENT

SERVICE	2023	2024	2025	2026
<b>Construction: New Buildings; Additions to Buildings; Alterations; Unit Finish</b>				
<b>Group A Assembly</b>				
New Recreation Facilities, Schools, Libraries, Places of Worship, Restaurants, Theatres, Arenas, Swimming Pools, Gymnasium		\$5000.00 minimum fee \$20.00 per m <sup>2</sup> of floor area	\$5000.00 minimum fee \$20.00 per m <sup>2</sup> of floor area	\$5000.00 minimum fee \$20.00 per m <sup>2</sup> of floor area
Additions (Area < than existing building)		\$1000.00 minimum fee \$20.00 per m <sup>2</sup> of floor area	\$1000.00 minimum fee \$20.00 per m <sup>2</sup> of floor area	\$1000.00 minimum fee \$20.00 per m <sup>2</sup> of floor area
Alteration, renovation, interior finish, unit finish		\$500.00 minimum fee \$5.00 per m <sup>2</sup> of floor area	\$500.00 minimum fee \$5.00 per m <sup>2</sup> of floor area	\$500.00 minimum fee \$5.00 per m <sup>2</sup> of floor area
<b>Group B Institutional</b>				
New hospital, institutional buildings, detention, care and treatment		\$5000.00 minimum fee \$20.00 per m <sup>2</sup> of floor area	\$5000.00 minimum fee \$20.00 per m <sup>2</sup> of floor area	\$5000.00 minimum fee \$20.00 per m <sup>2</sup> of floor area
Additions (Area < than existing building)		\$1000.00 minimum fee \$20.00 per m <sup>2</sup> of floor area	\$1000.00 minimum fee \$20.00 per m <sup>2</sup> of floor area	\$1000.00 minimum fee \$20.00 per m <sup>2</sup> of floor area
Alteration, renovation, interior finish, unit finish		\$500.00 minimum fee \$5.00 per m <sup>2</sup> of floor area	\$500.00 minimum fee \$5.00 per m <sup>2</sup> of floor area	\$500.00 minimum fee \$5.00 per m <sup>2</sup> of floor area
<b>Group C Residential</b>				
New single detached dwelling, semi detached, townhouse, rowhouse, duplex, motels, hotels, multi -residential per unit		\$1200.00 minimum fee \$15.00 per m <sup>2</sup> of floor area	\$1200.00 minimum fee \$15.00 per m <sup>2</sup> of floor area	\$1200.00 minimum fee \$15.00 per m <sup>2</sup> of floor area
addition, (Area < than existing building), alteration		\$15.00 per m <sup>2</sup> of floor area	\$15.00 per m <sup>2</sup> of floor area	\$15.00 per m <sup>2</sup> of floor area
Renovation, minor alteration, finished basement within dwelling unit		\$100.00 minimum fee \$5.00 per m <sup>2</sup> of floor area	\$100.00 minimum fee \$5.00 per m <sup>2</sup> of floor area	\$100.00 minimum fee \$5.00 per m <sup>2</sup> of floor area
New dwelling unit - within existing house or building		\$1000.00 minimum fee \$12.00 per m <sup>2</sup> of floor area	\$1000.00 minimum fee \$12.00 per m <sup>2</sup> of floor area	\$1000.00 minimum fee \$12.00 per m <sup>2</sup> of floor area

<b>Group D: Business and Personal Services (offices, beauty salons etc.)</b>				
New building – finished		\$5000.00 minimum fee	\$5000.00 minimum fee	\$5000.00 minimum fee
		\$20.00 per m <sup>2</sup> of floor area	\$20.00 per m <sup>2</sup> of floor area	\$20.00 per m <sup>2</sup> of floor area
Additions, shell only (Area < than existing building)		\$1000.00 minimum fee	\$1000.00 minimum fee	\$1000.00 minimum fee
		\$20.00 per m <sup>2</sup> of floor area	\$20.00 per m <sup>2</sup> of floor area	\$20.00 per m <sup>2</sup> of floor area
Alteration, renovation, interior finish, unit finish		\$500.00 minimum fee	\$500.00 minimum fee	\$500.00 minimum fee
		\$5.00 per m <sup>2</sup> of floor area	\$5.00 per m <sup>2</sup> of floor area	\$5.00 per m <sup>2</sup> of floor area
<b>Group E Mercantile (Stores, shops etc.)</b>				
New building – finished		\$5000.00 minimum fee	\$5000.00 minimum fee	\$5000.00 minimum fee
		\$20.00 per m <sup>2</sup> of floor area	\$20.00 per m <sup>2</sup> of floor area	\$20.00 per m <sup>2</sup> of floor area
Additions, shell only (Area < than existing building)		\$1000.00 minimum fee	\$1000.00 minimum fee	\$1000.00 minimum fee
		\$20.00 per m <sup>2</sup> of floor area	\$20.00 per m <sup>2</sup> of floor area	\$20.00 per m <sup>2</sup> of floor area
Alteration, renovation, interior finish, unit finish		\$500.00 minimum fee	\$500.00 minimum fee	\$500.00 minimum fee
		\$5.00 per m <sup>2</sup> of floor area	\$5.00 per m <sup>2</sup> of floor area	\$5.00 per m <sup>2</sup> of floor area
<b>Group F: Industrial (Factories, warehouses, storage garages etc.)</b>				
New building – finished		\$5000.00 minimum fee	\$5000.00 minimum fee	\$5000.00 minimum fee
		\$20.00 per m <sup>2</sup> of floor area	\$20.00 per m <sup>2</sup> of floor area	\$20.00 per m <sup>2</sup> of floor area
Additions, shell only (Area < than existing building)		\$1000.00 minimum fee	\$1000.00 minimum fee	\$1000.00 minimum fee
		\$20.00 per m <sup>2</sup> of floor area	\$20.00 per m <sup>2</sup> of floor area	\$20.00 per m <sup>2</sup> of floor area
Alteration, renovation, interior finish, unit finish		\$500.00 minimum fee	\$500.00 minimum fee	\$500.00 minimum fee
		\$5.00 per m <sup>2</sup> of floor area	\$5.00 per m <sup>2</sup> of floor area	\$5.00 per m <sup>2</sup> of floor area
<b>Demolition</b>				
Residential buildings	\$30.00	\$100.00	\$100.00	\$100.00
Non-Residential buildings		\$250.00	\$250.00	\$250.00
<b>Designated Structures (OBC Div. A, Article 1.3.1.1.)</b>				
Retaining walls – residential		\$200.00	\$200.00	\$200.00

Retaining walls – non-residential		\$500.00	\$500.00	\$500.00
Dish antenna greater than 5m2 (54 ft2) mounted on a building		\$500.00	\$500.00	\$500.00
Outdoor public pool or public spa		\$500.00	\$500.00	\$500.00
Signs regulated by Section 3.15 of Division B of the Building Code		\$500.00	\$500.00	\$500.00
Solar collector – Residential		\$300.00	\$300.00	\$300.00
Solar collector – Non-Residential		\$500.00	\$500.00	\$500.00
Crane runway		\$500.00	\$500.00	\$500.00
Pedestrian bridge appurtenant to a building		\$500.00	\$500.00	\$500.00
Wind turbine structure		\$500.00	\$500.00	\$500.00
<b>Standalone and Miscellaneous Work Residential</b>				
Accessory structure -shed, gazebo, detached garage		\$275.00 minimum fee \$7.00 per m <sup>2</sup> of floor area	\$275.00 minimum fee \$7.00 per m <sup>2</sup> of floor area	\$275.00 minimum fee \$7.00 per m <sup>2</sup> of floor area
Carport, deck, porch, porch enclosure		\$150.00 minimum fee \$7.00 per m <sup>2</sup> of floor area	\$150.00 minimum fee \$7.00 per m <sup>2</sup> of floor area	\$150.00 minimum fee \$7.00 per m <sup>2</sup> of floor area
Fireplace -wood burning stoves and chimneys		\$275.00	\$275.00	\$275.00
New or enlarged opening -door, window	\$25.00	\$200.00	\$200.00	\$200.00
Plumbing (alterations / installations)		\$100.00	\$100.00	\$100.00
Swimming Pool (above ground)	\$30.00	\$100.00	\$100.00	\$100.00
Swimming Pool (In ground)	\$50.00	\$200.00	\$200.00	\$200.00
Fence Permit (Residential Zone)	\$25.00	\$50.00	\$50.00	\$50.00
Fence Permit (Commercial Zone & Institutional Zone)	\$45.00	\$100.00	\$100.00	\$100.00
<b>Standalone and Miscellaneous Work Non-Residential</b>				
Plumbing Non-Residential (alterations & new installations)		\$500.00	\$500.00	\$500.00
Emergency lighting; exit signage; emergency power installation or replacement in an existing building		\$500.00	\$500.00	\$500.00
Fire alarm installation or replacement in an existing building		\$500.00	\$500.00	\$500.00
Sprinkler system; standpipe and/or hose system; fire suppression system installation or replacement in an existing building		\$500.00	\$500.00	\$500.00
Temporary buildings, tents (see note IV)		\$500.00	\$500.00	\$500.00
<b>Administrative Fees</b>				



Change of use - where no construction is required		\$300.00	\$300.00	\$300.00
Conditional building permit		50%	50%	50%
Construction, demolition or change of use without a building permit		100% + permit cost	100% + permit cost	100% + permit cost
<b>Refunds</b>				
Application filed and accepted, no processing or review of plans		80%	80%	80%
Application filed, plans review completed and permit issued or refused		50%	50%	50%
Refund is \$100.00 less for each inspection performed				

**Notes:**

- I. Fees for classes of permits not described or included in this schedule shall be determined by the Chief Building Official.
- II. The fees that may be refunded shall be a percentage of the fees payable as outlined in this schedule.
- III. Each Floor area is the sum of the areas of all floors excluding basements and crawl spaces and shall be measured to the outer face of the walls.
- IV. Temporary buildings and tents as described in the Ontario Building Code. Tents with an area greater than 225 m<sup>2</sup> in aggregate ground area.

## PINEHILL UNION CEMETERY FEES

### Care & Maintenance Fund

Trusting Provisions are in effect and are shown as the Care and Maintenance Fee as prescribed under Section 166 of *Ontario Regulation 30/11* made under the *Funeral, Burial and Cremation Services Act, 2002*, S.O. 2002, c.33, as amended (FBCSA), the Bereavement Authority of Ontario and such amounts shall be credited to the Care and Maintenance Fund.

Lots: 40% of the purchase price or \$250.00, whichever is greater.

### Sale of Interment Rights

Description	General fund	Care & Maintenance Fund	Total
Lot	\$459.00	\$306.00	\$765.00 plus HST
Cremation Lot	\$250.00	\$175.00	\$400.00 plus HST

### Interment Fees:

Description	Fee
Casket Interment- Adult	\$750.00 plus HST
Casket Interment – Adult Oversized	\$850.00 plus HST
Casket Interment-Child up to 2yrs	\$600.00 plus HST
Cremation Interment	\$350.00 plus HST
Weekend (Sat/Sun) Interment Fee	\$150.00 plus HST

NOTE: Additional fees are reflective of additional charges by Ste Anne's Cemetery for metal vault fee for casket encasement.

### Additional Interment Fees:

Description	Casket- Adult	Casket-Child up to 2yrs OR Cremation
Disinterment & Re-Interment	\$1,000.00 plus HST	\$800.00 plus HST

### Supplies & Services:

Description	Fee
Transfer of Interment Rights	\$40.00 plus HST
Duplicate Certificate of Interment Rights	\$40.00 plus HST
Monument or Marker Staking Order Fee	\$40.00 plus HST
Vault Fee	\$200.00 plus HST

### Contributions To Care & Maintenance For Markers & Monuments:

Every person installing a marker or monument shall pay to the Town of Mattawa the amounts as prescribed under Section 166 of *Ontario Regulation 30/11* made under the *Funeral, Burial and Cremation Services Act, 2002*, S.O. 2002, c.33, as amended (FBCSA), the Bereavement Authority of Ontario and such amounts shall be credited to the Care of Maintenance Fund.

Description	Fee
1. Flat marker measuring less than 1,116.13 square centimeters (173 square inches)	\$0.00
2. Flat marker measuring at least 1,116.13 square centimetres (173 square inches)	\$50.00 plus HST
3. Upright marker measuring 1.22 metres (Four Feet) or less in height and 1.22 metres (Four feet) or less in length, including the base	\$100.00 plus HST
4. Upright marker measuring more than 1.22 metres (four feet) in either height or length, including the base	\$200.00 plus HST
5. A person on behalf of whom a marker is installed in a cemetery to replace the marker that has been damaged and cannot be repaired and the cemetery operator are exempt from subsections 53(9) and (10) of the Act. O. reg. 30/11 s. 166 (2)	\$0.00

This schedule will not come into force or take effect until it is filed with and approved by the Registrar under Section 151 of *Ontario Regulation 30/11* made under the *Funeral, Burial and Cremation Services Act, 2002*, S.O. 2002, c.33, as amended (FBCSA) and the Bereavement Authority of Ontario.