



Corporation of the Town of Mattawa
Building Department

Box 390, 160 Water St., Mattawa, Ont., P0H 1V0
phone (705) 744-2424 fax (705) 744-0104
e-mail: mattawapw@on.aibn.com

Date: _____

TO: Chief Building Official
Town of Mattawa – Building Department
160 Water Street, Box 390
Mattawa, ON, P0H 1V0
Telephone: 705 744-5611 Fax: 705 744-0104

RE: NOTICE OF COMPLETION OF BUILDING
(Pursuant to Section 11 of the Building Code Act)

In accordance with the requirements of the Building Code Act that, prior to use or occupancy of a building or part thereof, a notice of completion shall be submitted, in writing, to the Chief Building Official:

Notice is hereby given for the completion of the building situated on:

Lot/Block _____ Plan _____

Address _____ (_____)

street unit/suite

for which permit number _____ was issued on _____.

DATE FINAL INSPECTION REQUESTED _____

Name _____

(please print)

Company _____

(please print)

Telephone _____

Signature _____

MAILING ADDRESS FOR OCCUPANCY PERMIT

Name _____

Street _____

City _____ Postal Code _____

NOTE: THIS NOTICE MUST BE RECEIVED BY THE INSPECTION OFFICE NO LATER THAN TWO WORKING DAYS PRIOR TO THE INSPECTION DATE.