

**THE CORPORATION TOWN OF MATTAWA**

**COMMITTEE: FINANCE**

**CHAIRPERSON: COUNCILLOR C. LACELLE**

**DEPT. HEAD: WAYNE P. BELTER**

**TITLE: SERVICE FEES AND CHARGES BY-LAW**

X  Draft By-Law                            Item                            Policy Recommendation

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**Mayor D. Backer and Members of Council:**

The municipality has the power under the Municipal Act to pass By-laws establishing fees and charges for activities provided or performed by the municipality. The fees range across the various departments of the municipality and the attached By-law summarizes the charges levied in 2013. We are bringing a number of charges under one consolidated By-law.

**Recommendation:**

That By-law 13-06 is adopted which summarizes and authorizes the fees and charges set by the Town of Mattawa.

Respectfully submitted

Councillor C. Lacelle

**CORPORATION OF THE TOWN OF MATTAWA  
BY-LAW NUMBER 13-06**

BEING a By-law to establish fees and charges for services provided by or on behalf of the Corporation of the Town of Mattawa.

WHEREAS Section 391 (1) (a) of the Municipal Act, 2001, c.25, as amended, provides that despite any Act, a municipality and a local board may pass by-laws imposing fees or charges on any class of persons for services or activities provided or performed by or on behalf of it;

AND WHEREAS the Council of the Corporation of the Town of Mattawa deems it expedient to enact such a By-law;

NOW THEREFORE the Council of the Town of Mattawa hereby enacts as follows:

1. Council hereby establishes the fees and charges as set out in Schedule "A" to this By-law.
2. The fees as listed in Schedule "A" to this By-law are subject to Harmonized Sales Tax (HST) where applicable.
3. The By-law shall be known as the "Fees and Charges By-law".
4. Schedule "A" shall be deemed as forming part of this By-law.
5. All fees and charges as set out above, are payable at the time of service.
6. The fees set out in the schedule(s) to this By-law may be reduced or waived at the discretion of the Clerk and or Council.
7. That this By-law come into force and effect on the date of its passing.

READ, PASSED AND ADOPTED this 25<sup>th</sup> day of February 2013.

  
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Mayor

  
\_\_\_\_\_  
Clerk

APPROPRIATE TO YOUR INTERESTS  
MAY BE OBTAINED FROM THE

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Schedule "A" to By-law 13-06 to establish fees and charges

**Administration/Clerk/Services**

Description of Service/Document	Fee
Photocopies (per page 8.5X11 – 8.5X14)	\$ .50
Photocopies (per page 11X17)	\$1.00
Facsimile Transmission – local	\$1.00
Facsimile Transmission – long distance	\$2.00
Facsimile Transmission – incoming	\$1.00
Burial Permit Fee (Form 19)	\$40.00
Council Chambers Room Rental Fee – per day	\$100.00*

\*plus HST

**Financial Services**

Description of Service/Document	Fee
Tax or Water Certificate (per certificate)	\$40.00
Tax or Water Account Research Fee (per year)	\$20.00
Proof of Payment of Taxes or Water	\$10.00
Property Tax Sale Registration Fee	\$1,000.00
Non Sufficient (NSF) cheque	\$40.00
Building Department Work Order Inquiries – Written	\$40.00
Zoning Department Inquiries - Written	\$40.00
Fire Department Inquiries – Written	\$40.00
Fire Department Burning Permit Fee – Annual	\$20.00

**Water & Sewer Department Services**

Description of Service/Document	Fee
Water on or off Service Fee	\$30.00*
Water on or off Service Fee (after hours)	\$60.00*
Water Service Connection – New connection	\$2,000.00*
Sewer Service Connection – New connection	\$2,000.00*

\*plus HST

**Planning & Development Department Services**

Description of Service/Document	Fee
Minor Variance (Committee of Adjustment) Application	\$325.00
Rezoning Application	\$500.00
Official Plan Amendment Application	\$750.00
Copy of Zoning By-law	\$10.00
Copy of Official Plan	\$10.00

*Fees and charges include HST where applicable unless indicated otherwise*

### Recreation and Cultural Services Department

Description of Service/Document	Fee
<b>Hall/Community Centre:</b>	
Hall Rental per day	\$220.00
Hall and Kitchen Rental per day	\$320.00
Hall, Bar and Kitchen Rental per day	\$565.00
<b>Ice Rental:</b>	
Youth Rental Fee – per hour	\$55.00
Adult Rental Fee – per hour	\$80.00
Non-Resident/Team Fee – per hour	\$80.00
<b>Floor Rental:</b>	
Arena Floor Rental Fee - per day	\$650.00
Youth Events Floor Rental Fee - per hour	\$15.00
Adult Events Floor Rental Fee - per hour	\$30.00
<b>Ballfield Rental:</b>	
Hourly Rental Fee	\$25.00
Half Day Tournament Rental Fee	\$75.00
Full Day Tournament Rental Fee	\$100.00

### Waterfront Marina

<b>Docking Fees:</b>			
Dock Size	30 FT (8)	20 FT (16)	16 FT (24)
SEASONAL	\$550.00	\$440.00	\$220.00
MONTHLY	\$275.00	\$225.00	\$150.00
WEEKLY	\$110.00	\$85.00	\$60.00
OVERNIGHT	\$25.00	\$20.00	\$15.00
<b>NOTE — Fees include tax and use of shower facilities</b>			
Description of Service/Document			Fee
<b>Marina Extra Fees:</b>			
Sewage Pump-Outs			\$25.00
Launch Ramp Fees – per day			\$5.00
Launch Ramp Fees – per season			\$50.00
Shore Power Fees – per day			\$20.00
Shore Power Fees – per week			\$70.00
Shore Power Fees – per month			\$100.00
Shore Power Fees – per season			\$200.00
Fuel			Cost +.12
Showers – use of			\$5.00
Overnight Parking – per night (no parking week of Voyageur Days)			\$5.00

*Fees and charges include HST where applicable unless indicated otherwise*