

**THE CORPORATION OF THE
TOWN OF MATTAWA**

AGENDA

**REGULAR MEETING OF COUNCIL
MONDAY, SEPTEMBER 26TH, 2016
7:00 P.M.**

**MUNICIPAL COUNCIL CHAMBERS
160 WATER STREET
MATTAWA, ONTARIO**

**THE CORPORATION OF THE TOWN OF MATTAWA
A G E N D A
MUNICIPAL COUNCIL CHAMBERS
160 WATER STREET
MATTAWA, ONTARIO
MONDAY, SEPTEMBER 26TH, 2016 @ 7:00 P.M.**

- 1. Call to Order**
- 2. Disclosure of Pecuniary Interest and Nature Thereof**
- 3. Petitions & Delegations**
- 4. Correspondence**
 - 4.1 Mark Peplinskiie – Re: Requesting Explorer’s Point Trees/Bushes Be Removed
Environmental Services Committee – Clerk
 - 4.2 Frank Falconi B.A., LL.B. – Re: 2015 Cassellholme Levy
Finance Committee – Clerk
 - 4.3 Ministry of Infrastructure – Re: Establish Clean Water & Wastewater Fund
Environmental Services Committee – Clerk
 - 4.4 AMO – Re: Annual Conference Guestroom Booking Date Moved to October 3, 2016
General Government Services Committee – Clerk
 - 4.5 FONOM – Re: Basic Income Guarantee Conference Invitation
General Government Services Committee – Clerk
 - 4.6 EPIC – Re: Course Update
General Government Services Committee – Clerk
 - 4.7 Energy East – Re: National Energy Board Hearing Ruling
Environmental Services Committee – Clerk
 - 4.8 The Checker – Re: Summer Blog Posts
General Government Services Committee – Clerk
 - 4.9 FONOM – Re: Focus on Energy Commitments Made in Throne Speech
General Government Services Committee – Clerk
 - 4.10 David Butler, CGV Builders – Re: Question on Finances Regarding Whispering Pines
Finance Committee – Clerk
 - 4.11 EPIC – Re: Managing Bridges Within Your Budget Webinar
General Government Services Committee – Clerk

Monday, September 26, 2016

Correspondence – Cont'd

- 4.12 AMO – Re: Formula Allocation for New Federal & Provincial Clean Water Funding
Environmental Services Committee – Clerk
- 4.13 Larry Marleau – Re: Proposed Animal Control By-Law
By-law Department Committee – Clerk
- 4.14 EDCO – Re: Member Requests, Training & Board Nominations
General Government Services Committee – Clerk
- 4.15 AMO – Re: Speech From Throne Emphasizes Action on Electricity Costs
General Government Services Committee – Clerk
- 4.16 Town of Renfrew – Re: School Crossing Guard Information
General Government Services Committee – Clerk
- 4.17 Municipality of Hastings Highlands – Re: Support for Bill 171
General Government Services Committee – Clerk
- 4.18 Federation of Canadian Municipalities – Re: Canada 150 Community Leaders Network
General Government Services Committee – Clerk
- 4.19 AMO – Re: Policy Update Participate in Webinar
General Government Services Committee – Clerk
- 4.20 AMO – Re: Fall Energy Symposium
General Government Services Committee – Clerk
- 4.21 FONOM – Re: Summer Newsletter
General Government Services Committee – Clerk
- 4.22 Celebrate Ontario – Re: Open For Applications for 2017
Recreation, Tourism & Special Projects Committee – Director of Recreation,
Tourism & Special Projects Committee

5. Questions/Comments (public & Council) about the Content of the Agenda

6. Municipal Report Number 743

- **Minutes of Previous Meeting (s)**
- **Presentation of By-laws/Resolutions**
- **Adoption of Report**

Monday, September 26, 2016
Correspondence – Cont'd

7. Committee Reports

7.1 Raymond Belanger – Re: Overtime Report

8. Questions from the Floor

9. New/Old Business

10. 2/3 (Special Resolutions – not previously circulated)

11. In Camera (Closed)

11.1 Personnel Matter

12. Return to Regular Session

13. Adjournment

Monday, September 26th, 2016

Members of Council,

Attached please find Municipal Report Number 743 for consideration by Council.

Respectfully submitted

Francine Desormeau
Clerk (Interim)

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THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT SERVICES

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: FRANCINE DESORMEAU, INTERIM CLERK

TITLE: ADOPTION OF THE MINUTES

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

It is respectfully recommended to Council that the minutes of the Regular Meeting of Monday, September 12th, 2016 be adopted as circulated.

Councillor L. Mick

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the regular meeting of Council held Monday, September 12th, 2016 at 7:00 p.m. in the Municipal Council Chambers.

Present: Mayor D. Backer
Councillor C. Lacelle
Councillor G. Thibert
Councillor G. Larose
Councillor L. Mick
Councillor C. Bastien, Jr.
Councillor D. Sarrazin
Raymond Belanger, CAO/Treasurer
Francine Desormeau, Clerk (Interim)

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order
2. No Disclosure of Pecuniary Interest and Nature Thereof
3. Petitions & Delegations
 - 3.1 Ms. Chantale Michaud of Mattawa Mental Health Support Centre made a presentation to Council for financial assistance.
 - 3.2 Mr. Bob Simmonds, Chair, and Ms. Joanne Groulx, member of Mattawa Museum made a presentation to Council with their financial statements and a request for additional 2016 operating funds.
4. Correspondence
5. No Questions/Comments about the Content of the Agenda
6. Municipal Report Number 742

Page No. 190

It is respectfully recommended to Council that the minutes of the Regular Meeting of Monday, August 22nd, 2016 and the Special Meeting of Monday, August 29th, 2016 be adopted as circulated.

Carried

Page No. 191

That the disbursements for the month of August 2016 in the amount of \$590,192.91 be adopted as submitted.

Carried

Page No. 192

That Council of the Town of Mattawa supports the City of North Bay's position to request the Government consider exempting Northern Ontario from the natural gas price hikes under Cap and Trade proposals. And, further that the Government review and consider eliminating this proposed increase of 4.3 cents per litre, at least in Northern Ontario, due to the impact it would have on residential and community members already facing economic challenges.

Carried

Page No. 193

It is therefore recommended that the Mayor and Council of the Corporation of the Town of Mattawa authorize the CAO to explore options available through the Yes Employment Services Inc. (Nipissing) and to report back with a successful candidate as outlined in the Hiring Policy.

Carried

Page No. 194

It is therefore recommended that Jacques Begin attend the NeORA Educational Forum and Trade Show in Espanola Ontario Sept 25 – Sept 29, 2016.

Carried

Page No. 195

That the Town of Mattawa in response to a request to purchase Plan 6, s. Pt. Lot 27, Range I, 305 Park Street as shown on the attached map as Schedule "A", declare the land surplus and authorizes to have a qualified appraiser value the property, according to the surplus land policy.

Carried

Page No. 196

Be it resolved that Mr. Terry Bangs, Public Works Supervisor, is authorized to attend Snow School training hosted by the Ontario Good Roads Association and the Ontario Salt Management Group September 26-28, 2016 at a cost of \$1,500.00 plus HST which includes accommodations and meals. Normal Travel Policy will apply.

Carried

Resolution Number 16-68

Moved by Councillor C. Lacelle

Seconded by Councillor G. Thibert

That the Municipal Report Number 742 be adopted.

Carried

7. Committee Reports

7.1 Terry Bangs – Re: Municipal Owned Road Allowance

7.2 Wayne Chaput – Re: Animal By-Law

8. Questions from the Floor
9. New/Old Business
10. 2/3 (Special Resolutions – not previously circulated)
11. In Camera (Closed) Session

11.1 Personnel Matter

Resolution Number 16-69

Moved by Councillor C. Lacelle

Seconded by Councillor G. Thibert

That this Council proceed in Camera to address a matter pertaining to personal matters about an identifiable individual, including municipal or local board employees;

Carried

Resolution Number 16-70

Moved by Councillor C. Lacelle

Seconded by Councillor G. Thibert

That the In Camera session reconvene at 8:40 p.m.

Carried

Mayor Backer stated the In-Camera session was pertaining to personnel matters.

12. Return to Regular Session
13. Adjournment

The regular meeting of Council Monday, September 12th, 2016 adjourned at 8:41 p.m.

Mayor

Clerk

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: FINANCE

CHAIRPERSON: COUNCILLOR C. LACELLE

DEPT. HEAD: FRANCINE DESORMEAU, INTERIM CLERK

TITLE: SECTION 357/358 TAX APPEAL APPLICATIONS

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

The Hôpital de Mattawa Hospital made application to the municipality in October of 2014 for tax relief for two properties they purchased in 2010 adjacent to the Hospital site. Under Section 357 and 358 of the Municipal Act, land owned by institutions is eligible for property tax exemption.

The Municipal Property Assessment Corporation, MPAC, in August of 2015 responded to both applications by deeming them taxable and non-exempt. Their reasoning was that even though the evidence was clear that the hospital intended to incorporate both properties in its expansion plans there wasn't enough documentation in support of active expansion plans or redevelopment plans.

The hospital, in response to MPAC's recommendation appealed both applications by providing additional information to support their argument. MPAC's Legal Department reviewed the appeals and both the municipality and the hospital received notice August 31st, 2016 that both properties showed distinct evidence to support that they were purchased solely for the purpose of expanding the existing campus/facility for public healthcare service delivery therefore deeming them exempt from taxation under Section 3(1) 6 of the Assessment Act.

For these reasons, the following is recommended:

Recommendation:

That Council approves the tax appeal applications the Hôpital de Mattawa Hospital, #2014-1 and #2014-2, as recommended by MPAC and that the applicable property taxes for the years 2010 to 2016 in the amount of \$18,092.95 which includes accumulated interest are cancelled as authorized by Sections 357 and 358 of the Municipal Act, S. O. 2001 c.25.

Respectfully recommended

Councillor C. Lacelle

THE CORPORATION OF THE TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT SERVICES

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: RAYMOND BELANGER, CAO/TREASURER

TITLE: LAS/MFOA INVESTMENT BASICS WORKSHOP

 Draft By-Law

 X Item

 Policy Recommendation

Mayor D. Backer and Members of Council:

Municipal staff require a sound understanding of existing investment rules, reporting responsibilities, and current market conditions to make informed decisions about the investment of funds over any time horizon.

Given the current low investment rate environment, and ever growing municipal infrastructure challenges, investments have never played a more important role for municipalities looking to relieve pressure on the ratepayer and make the most of every tax dollar.

LAS and MFOA are pleased to offer a one-day seminar on October 6th, 2016 in Sudbury and will provide an overview of investment rules and options for our municipality. This workshop is of interest to our Treasury Department and the cost to attend is \$225.00 + HST for a final cost of \$254.25.

Recommendation:

Be it resolved that Scott Lacelle, Youth Administrative and Accounting Intern, is authorized to attend the LAS and MFOA “Investment Basics and Beyond” workshop being held in Sudbury on October 6th, 2016 at a cost of \$225.00 + HST for a final cost of \$254.25 and that normal travel policy will apply.

Respectfully submitted,

Councillor L. Mick

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT SERVICES

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: RAYMOND BELANGER, CAO/TREASURER

TITLE: PROSTATE CANCER AWARENESS MONTH

Draft By-Law **Item** Policy Recommendation

Mayor D. Backer and Members of Council:

In the correspondence section of the September 12, 2016 agenda, a letter (4.15) from Prostate Cancer Canada requested all Canadian municipalities proclaim the month of September as Prostate Cancer Awareness Month. Council spoke to this request and agreed a resolution of support was in order.

WHEREAS prostate cancer is the most common cancer to affect Canadian men; and

WHEREAS 1 in 8 Canadian men will be diagnosed with the disease in his lifetime; and

WHEREAS an estimated 24,000 Canadian men will be diagnosed with prostate cancer this year; and

WHEREAS the survival rate for prostate cancer can be over 90% when detected early; and

WHEREAS those with a family history of the disease, or those of African or Caribbean descent, are at a greater risk of developing prostate cancer; and

WHEREAS Prostate Cancer Canada recommends that men get a PSA test in their 40s to establish their baseline.

Recommendation:

Therefore Council of the Town of Mattawa does hereby proclaim the month of September 2016 as Prostate Cancer Awareness Month.

Respectfully recommended

Councillor L. Mick

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT SERVICES

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: RAYMOND BELANGER, CAO/TREASURER

TITLE: SMALL CAMPGROUND TAXATION ISSUE

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

In the correspondence section of the September 12, 2016 agenda, a letter (4.13) was included from Member of Parliament Cheryl Gallant of the Renfrew-Nipissing-Pembroke Riding requesting municipalities, on behalf of family owned campgrounds in their communities, adopt a resolution of support. Staff contacted the owners of the local campground to inquire as to their awareness of this issue and they confirmed they were presently unaware.

Council spoke to this request and agreed a resolution of support was in order.

WHEREAS camping is about celebrating the great outdoors and is an integral part of our nation's history and our identity as Canadians; and

WHEREAS nearly 5.8 million Canadians go camping each year, along with numerous international visitors; and with many campgrounds in Canada being family-run small businesses that have been around for generations; and

WHEREAS campgrounds across Canada have begun receiving notices from the Federal Government warning them of reassessments as they are deemed to be too small to qualify for the small business tax deduction, because many family-run campgrounds do not have the required number of employees to qualify for the small business tax rate; and

WHEREAS some family-run campgrounds will now be taxed at triple the rate of other small businesses – rates higher than even Canada's biggest billion dollar businesses, with penalties and interest, back tax bills will be in the tens of thousands of dollars, crippling otherwise healthy businesses, and leading to ruin for others; and

WHEREAS the 2016 Federal budget abruptly concluded a promised 2015 review of those tax rules.

Recommendation:

Therefore Council of the Town of Mattawa hereby respectfully urges the Federal Government to set aside these audits until the unclear and unfair application of these rules can be resolved. And further to do that we require the Federal Government to recognize small, mostly family-run campgrounds as small businesses, and pay the same tax rate as other small businesses.

Respectfully recommended

Councillor L. Mick

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: BY-LAW & BUILDING DEPARTMENT

CHAIRPERSON: COUNCILLOR G. LAROSE

DEPT. HEAD: RAYMOND BELANGER, CAO/TREASURER

TITLE: APPOINTMENT OF CHIEF BUILDING OFFICIAL

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

Mr. Wayne Chaput, Building Inspector, was recently successful in achieving the examination program administered and authorized by the Ministry of Municipal Affairs and Housing relating to the knowledge of the Act and the Code and the powers and duties of Chief Building Official.

Mr. Chaput is now qualified under the Building Code Act categories of HVAC-House, House, and Plumbing – All Buildings.

Mr. Chaput is currently not qualified under the Building Code Act categories of Small buildings, large buildings, Building services and complex buildings.

The Building Code Act requires municipalities to appoint a Chief Building Official and Mr. Chaput will assume this responsibility for the Building Department.

Recommendation

That By-law 16-16 be approved appointing Mr. Wayne Chaput as the Chief Building Official for the Town of Mattawa.

Respectfully recommended

Councillor G. Larose

THE CORPORATION OF THE TOWN OF MATTAWA

BY-LAW NUMBER 16-16

BEING a By-law to appoint a Chief Building Official pursuant to the Building Code Act.

WHEREAS Section 3(2) of the Building Code Act, S.O. 1992, c. 23, requires that a council of a municipality appoint a Chief Building Official for the enforcement of the Act in areas in which the municipality has jurisdiction.

AND WHEREAS Section 2.16 of the Ontario Building Code prescribes certain qualifications for a person to be appointed and to remain appointed under the Act as a Chief Building Official or as an inspector.

AND WHEREAS Council of the Town of Mattawa deems it expedient to appoint a Chief Building Official for the purposes of enforcing the Building Code Act and the Ontario Building Code.

Chapter 3.13, Section 3(2), requires the appointment of a Chief Building Official and such inspectors as are necessary for the purposes of enforcement of the Act in areas in which the municipality has jurisdiction.

NOW THEREFORE, the Council of the Corporation of the Town of Mattawa does hereby enact as follows:

1. That Wayne Chaput is hereby appointed as the Chief Building Official for the Town of Mattawa.
2. That Wayne Chaput shall perform all duties as outlined in Schedule "A" attached and forming part of this By-law.
3. That By-law 00-20 is hereby repealed.
4. That this By-law shall come into force and take effect upon the enactment thereof.

READ A FIRST and SECOND time, this 26th day of September, 2016.

READ A THIRD time and FINALLY PASSED this 26th day of September, 2016.

Mayor

Clerk

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: BY-LAW & BUILDING DEPARTMENT

CHAIRPERSON: COUNCILLOR G. LAROSE

DEPT. HEAD: WAYNE CHAPUT

TITLE: REQUEST FOR A SIX FOOT & EIGHT FOOT FENCE IN REAR & SIDE YARD

 Draft By-law X Item Policy Recommendation

Mayor D. Backer and Members of Council:

Tammy and James Ranger submitted a request to the municipality to build approximately eighty five feet of six foot fencing & approximately one hundred and five feet of eight foot fencing along the rear & side yard of their property (diagram included). Copy of this request was included in the correspondence section (4.1) of the September 12th, 2016 regular meeting of Council Agenda. The reason for the request is for privacy as they have just recently installed a swimming pool.

Fence By-Law # 93-35, Section 7 (b) (i) does not permit a fence to be constructed higher than 5 feet for a residential property.

The fence By-Law permits Council to make exceptions to the height requirements. In the past Council has granted similar requests. For these reasons the following is recommended:

Recommendation:

That Council is in agreement and authorizes the Building Department to grant permission to Tammy and James Ranger to build approximately eighty five feet of six foot high fence & approximately one hundred and five feet of eight foot high fence along the rear & side yard of their property known as 580 Division Street.

Respectfully submitted

Councilor G. Larose

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: SOCIAL AND FAMILY SERVICES

CHAIRPERSON: COUNCILLOR G. LAROSE
(Council representative on Museum Board)

DEPT. HEAD: RAYMOND BELANGER, CAO/TREASURER

TITLE: FINANCIAL ASSISTANCE TO MUSEUM FOR STAFFING COSTS

 Draft By-Law X Item Policy Recommendation

Mayor D. Backer and Members of Council:

On August 8th, 2016, Council provided financial assistance to the Historical Society Board (HSB) with a \$7,500.00 grant for the Mattawa and Area Museum to go towards their 2016 administrative and staffing costs. Council also strongly encouraged the Board to seek other sources of revenue from various levels of Government including other area municipalities who are also part of the history on display at the Museum.

Council remains complimentary of the work and efforts provided by the Historical Society Board, and has also recently contributed with the installation of natural gas service and will be going to a Request for Quotation (RFQ) for the installation of a new heating system for the Museum.

On September 12th, 2016, the Historical Society Board made a presentation to Council and according to their Mattawa Museum Salary Cost Analysis breakdown, they would require an additional \$4,409.60 to cover wages for the Manager.

Once again, Council will issue grant dollars but urges the Board to seek other sources of revenue, and will revisit this decision in 2017.

Recommendation:

It is recommended that the Corporation of the Town of Mattawa provide additional financial assistance to the Historical Society Board with a \$4,409.60 grant for the Mattawa and Area Museum to go towards their 2016 administrative and staffing costs. Council also strongly encourages the Board to seek other sources of revenue from various levels of Government including other area municipalities who are also part of the history on display at the Museum.

Respectfully submitted,

Councillor G. Larose

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: PLANNING & DEVELOPMENT SERVICES

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: FRANCINE DESORMEAU, INTERIM CLERK

TITLE: DISPOSAL OF MUNICIPAL LAND POLICIES

X Draft By-Law ____ Item ____ Policy Recommendation

Mayor D. Backer and Members of Council:

At the August 22, 2016 regular meeting of Council, staff from the Planning Department submitted a report with two draft policies with respect to the disposal of municipally owned land which are intended to reflect current legislation.

There has been no additional comments from Council and the municipal solicitor, Mr. Thomas Davis of Valin Partners also reviewed both policies and no comments or changes were recommended.

There is one current application in for a request to purchase municipal land and that transaction will be completed reflecting the 1993 Disposal of Municipal Surplus Lands policy because it was initiated prior to these policies coming into effect.

Recommendation

That By-law 16-17 be approved which will implement the Closing and Sale of Municipal Road Allowances and the Sale and Disposition of Land policies, attached as Schedule “A” and Schedule “B” to this By-law.

Respectfully recommended

Councillor L. Mick

THE CORPORATION OF THE TOWN OF MATTAWA

BY-LAW NUMBER 16-17

**BEING A BY-LAW TO ESTABLISH POLICIES FOR THE
SALE AND DISPOSITION OF LAND BY
THE CORPORATION OF THE TOWN OF MATTAWA**

WHEREAS Section 270(1) of the Municipal Act, 2001 as amended requires the Council of a municipality to adopt and maintain policies governing the sale and disposition of land;

AND WHEREAS the Council of the Corporation of the Town of Mattawa deems it expedient to enact a by-law to amend the Policies for the Sale and Disposition of Land;

NOW THEREFORE the Council of the Corporation of the Town of Mattawa does hereby adopt the policy for the “Policy for Sale and Disposition of Land” attached hereto as Schedule “A”;

AND THAT the Council of the Corporation of the Town of Mattawa does hereby adopt the “Policy for Closing and Sale of Municipal Road Allowances” attached hereto as Schedule “B”;

AND THAT all resolutions, by-laws or parts of by-laws, which are contrary to or inconsistent with this by-law are hereby repealed.

AND THAT this By-law shall come into force and effect on the date of its passing but shall not retroactively affect any current outstanding applications as of the date of the passing of this By-law being September 26, 2016.

AND THAT any outstanding applications shall continue to proceed pursuant to the terms of the existing ‘Disposal of Municipal Surplus Lands’ policy.

READ A FIRST and SECOND time, this 26th day of September, 2016.

READ A THIRD time and FINALLY PASSED this 26th day of September, 2016.

Mayor

Clerk

THE CORPORATION OF THE TOWN OF MATTAWA

COMMITTEE: TRANSPORTATION SERVICES

CHAIRPERSON: COUNCILLOR G. THIBERT

DEPT. HEAD: TERRY BANGS, PUBLIC WORKS SUPERVISOR

**TITLE: MAINTENANCE AGREEMENT WITH MATTAWA SENIOR
CITIZENS CLUB**

 Draft By-Law X Item Policy Recommendation

Mayor D. Backer and Members of Council:

On July 13, 2016 our staff received a letter from the Mattawa Senior Citizens Club requesting grading and snow removal assistance on the Laneway leading to their parking lot. This letter was part of the July 25, 2016 Regular Meeting of Council Agenda under the Correspondence (4.8) section.

On August 17, 2016 our Public Works Supervisor attended an on-site meeting with their representatives and between both parties the following proposal was brought forward:

- Back in with snow plow equipment to the rocks and push the snow out to the existing snow dump turn around.
- To include sanding the Laneway as part of the regular maintenance schedule.
- During the summer to include grading/back-blading of the Laneway when carrying out scheduled work in low maintenance areas.

These additions to our maintenance schedule will be minimal, including up to 5 minutes per occurrence for winter maintenance in order to enter and exit the Laneway, and 25 minutes once or twice annually with either the grader or backhoe for grading purposes during the summer months. It is also understood that Town equipment is at no time permitted on their property nor will we supply gravel for the Laneway and that this work will be done to fit our work schedule on a demand basis.

Recommendation:

That the Mayor and Council of the Corporation of the Town of Mattawa authorizes the Public Works Supervisor to enter into a grading and snow removal agreement with the Mattawa Senior Citizens Club clearly describing the limits of the agreement (attached). Furthermore, that this agreement be reviewed and agreed to on an annual basis between both parties.

Respectfully submitted,

Councillor G. Thibert



MAINTENANCE AGREEMENT

This agreement shall be effective for a period of one (1) year commencing October 1, 2016 to September 30, 2017 and renewable on an annual basis

BETWEEN:

Mattawa Senior Citizens Club

AND

The Corporation of the Town of Mattawa

1. Witnesses that in consideration of the mutual agreement consisting of the Mattawa Senior Citizens Club request, the Public Works Supervisor report dated August 25, 2015 and Mayor and Council recommendation dated September 26, 2016.
2. That the Town provide grading and snow removal assistance on the Laneway leading to the Mattawa Senior Citizens Club parking lot at 464 Poplar Street.
3. The Public Works Department (PW) will include plowing and sanding of the Laneway as part of the regular snow maintenance schedule which includes backing in with the snow plow equipment to the rocks and push the snow out to the existing snow dump turn-around. PW will not be responsible for any snow hauling from the Laneway.
4. PW will not be on a call out basis, if the Club requires more frequent service they will be responsible for making arrangements with their plowing/sanding contractor.
5. PW will provide grading/back-blading up to two (2) times a year, consisting of early summer and early fall, if the Club requires more it will be their responsibility.
6. PW will not provide any gravel for the Laneway, if the Club supplies gravel it will be spread while carrying out the by-annual visit if arrangements are made in advance of grading work being performed.

MATTAWA SENIOR CITIZENS CLUB

CORPORATION TOWN OF MATTAWA

DATE: _____

DATE: _____