

**THE CORPORATION OF THE
TOWN OF MATTAWA**

AGENDA

**REGULAR MEETING OF COUNCIL
MONDAY, SEPTEMBER 12TH, 2016
7:00 P.M.**

**MUNICIPAL COUNCIL CHAMBERS
160 WATER STREET
MATTAWA, ONTARIO**

THE CORPORATION OF THE TOWN OF MATTAWA
A G E N D A
MUNICIPAL COUNCIL CHAMBERS
160 WATER STREET
MATTAWA, ONTARIO
MONDAY, SEPTEMBER 12TH, 2016 @ 7:00 P.M.

- 1. Call to Order**
- 2. Disclosure of Pecuniary Interest and Nature Thereof**
- 3. Petitions & Delegations**
 - 3.1 Chantale Michaud of Mattawa Mental Health Support Centre – Re: Information on Funding
 - 3.2 Bob Simmonds of Mattawa Museum – Re: Information on Funding & Revenues
- 4. Correspondence**
 - 4.1 Tammy & James Ranger – Re: Requesting 8ft Fencing By-Law Department Committee – Clerk
 - 4.2 EDCO – Re: Award of Excellence October 7, 2016
General Government Services Committee – Clerk
 - 4.3 Ontario Good Roads Association – Re: OGRA Conference February 26 – March 1, 2017
Transportation Services Committee – Clerk
 - 4.4 Ministry of Energy – Re: Changes to Legislation For Door-to-Door Energy Contract Sales
Environmental Services Committee – Clerk
 - 4.5 Ministry of Transportation – Re: Hwy 17 Resurfacing of Roundabout in Mattawa
Transportation Services Committee – Clerk
 - 4.6 Ontario Parks – Re: Approved Designation of Ontario Portion of Ottawa River
General Government Services Committee – Clerk
 - 4.7 Lillian Larocque – Re: Presentation of August 29, 2016 Meeting
General Government Services Committee – Clerk
 - 4.8 ROMA – Re: 2017 ROMA Conference January 29 – 31, 2017
General Government Services Committee – Clerk
 - 4.9 Statistics Canada – Re: Thanking the Municipality’s Support for 2016 Census
General Government Services Committee – Clerk
 - 4.10 Voyageur Cycling Route – Re: Workshop Invitation Monday September 19, 2016
Recreation, Tourism & Special Projects Committee – Director of Recreation,
Tourism & Special Projects Committee

Monday, September 12, 2016

Correspondence – Cont'd

- 4.11 Glenn Tunnock – Re: Training Session September 14, 2016 for Bill 73
General Government Services Committee – Clerk
- 4.12 Ontario Medical Association – Re: Appreciation to Councillors Thibert & Mick for Meeting
at AMO Conference
General Government Services Committee – Clerk
- 4.13 Cheryl Gallant, MP – Re: Small Campground Taxation Issue
General Government Services Committee – Clerk
- 4.14 AMO – Re: Federal Public Transit Infrastructure Funding Announced in Ontario
General Government Services Committee – Clerk
- 4.15 Stephanie Cole – Re: Prostate Cancer Awareness Month
Health Services Committee – Clerk
- 4.16 MTCS – Re: Ontario 150 Apply for Funding Deadlines
General Government Services Committee – Clerk
- 4.17 Township of Carlow/Mayo – Re: Request Support of Bill 171
General Government Services Committee – Clerk

5. Questions/Comments (public & Council) about the Content of the Agenda

6. Municipal Report Number 742

- **Minutes of Previous Meeting (s)**
- **Presentation of By-laws/Resolutions**
- **Adoption of Report**

7. Committee Reports

- 7.1 Terry Bangs – Re: Municipal Owned Road Allowance
- 7.2 Wayne Chaput – Re: Animal By-Law

8. Questions from the Floor

9. New/Old Business

10. 2/3 (Special Resolutions – not previously circulated)

11. In Camera (Closed)

- 11.1 Personnel Matter

Monday, September 12, 2016
Correspondence – Cont'd

12. Return to Regular Session

13. Adjournment

Monday, September 12th, 2016

Members of Council,

Attached please find Municipal Report Number 742 for consideration by Council.

Respectfully submitted

Francine Desormeau
Clerk (Interim)

INDEX

<u>ITEM</u>	<u>PAGE</u>
ADOPTION OF THE MINUTES	190
FINANCIAL REPORT FOR THE MONTH OF AUGUST	191
RESOLUTION OF SUPPORT	192
HIRING OF SECRETARY/GENERAL OFFICE CLERK	193
2016 NEORA EDUCATIONAL FORUM AND TRADE SHOW	194
SURPLUS LAND DECLARATION	195
SNOW SCHOOL TRAINING	196

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT SERVICES

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: FRANCINE DESORMEAU, INTERIM CLERK

TITLE: ADOPTION OF THE MINUTES

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

It is respectfully recommended to Council that the minutes of the Regular Meeting of Monday, August 22nd, 2016 and the Special Meeting of Monday, August 29th, 2016 be adopted as circulated.

Councillor L. Mick

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the regular meeting of Council held Monday, August 22, 2016 at 7:00 p.m. in the Municipal Council Chambers.

Present: Mayor D. Backer
Councillor G. Larose
Councillor L. Mick
Councillor C. Bastien, Jr.
Councillor D. Sarrazin
Raymond Belanger, CAO/Treasurer

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order

Mayor Backer expressed his sympathies with the passing of the Honourable Mauril Belanger.

2. No Disclosure of Pecuniary Interest and Nature Thereof

3. Petitions & Delegations

3.1 Mathilde Gravelle Bazinet and Ian Martyn of the Nipissing Serenity Hospice made a presentation to Council for the capital campaign for the hospice.

4. Correspondence

5. No Questions/Comments about the Content of the Agenda

6. Municipal Report Number 741

Page No. 183

It is respectfully recommended to Council that the minutes of the Regular Meeting of Monday, August 8th, 2016 be adopted as circulated.

Carried

Page No. 176

It is therefore recommended that the Corporation accept the Request For Proposal from CRCS (Christopher Ronald Contracting Services) for the planning of a Splash Pad for the Town of Mattawa. There are no fees associated to Phase 1 of this project. A full report and documents will be submitted to the Town of Mattawa for further review at the end of Phase 1.

Carried

Page No. 185

It is therefore recommended that the Corporation of the Town of Mattawa accept the Request For Proposal for a new ice plant chiller from Metal Air at a cost of \$29,993.32 +HST.

Carried

Resolution Number 16-65

Moved by Councillor L. Mick

Seconded by Councillor C. Bastien, Jr.

That the Municipal Report Number 741 be adopted.

Carried

7. Committee Reports

7.1 Francine Desormeau – Re: Draft Municipal Disposal of Land Policies & RFP OPA/ZBL Update

8. Questions from the Floor

9. New/Old Business

10. 2/3 (Special Resolutions – not previously circulated)

11. In Camera (Closed) Session

12. Return to Regular Session

13. Adjournment

The regular meeting of Council Monday, August 22nd, 2016 adjourned at 8:05 p.m.

Mayor

Clerk

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the special meeting of Council held Monday, August 29th, 2016 at 7:00 p.m. in the Municipal Council Chambers.

Present: Mayor D. Backer
Councillor G. Larose
Councillor L. Mick
Councillor C. Bastien, Jr.
Councillor D. Sarrazin
Raymond Belanger, CAO/Treasurer
Francine Desormeau, Interim Clerk

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order
2. No Disclosure of Pecuniary Interest and Nature Thereof (None)
3. Committee Reports / Discussions
 - 3.1 Mr. Mark Elliott of Mark Elliott & Associates presented Council with bridge dedication concepts.
 - 3.2 Animal By-law Discussion
 - 3.3 Youth Internship
 - 3.4 Explorer's Point Flag Pole Relocation
4. In Camera (Closed Session) (None)
5. Presentation of By-law/Resolutions/2/3 Special Resolutions:
 - 5.1 Architectural Services RFP

Resolution Number 16-66

Moved by Councillor D. Sarrazin
Seconded by Councillor G. Larose

It is therefore recommended that the Corporation of the Town of Mattawa accept the Request for Proposal for Architectural Services from J. L. Richards & Associates North Bay for the design of dressing room(s) space and new foyer flooring in the amount of \$4,700.00 plus an additional \$500.00 for project cost estimates for a total of \$5,200.00 +HST.

Carried

5.2 Sanitary Flushing Program

Resolution Number 16-67

Moved by Councillor D. Sarrazin

Seconded by Councillor G. Larose

It is therefore recommended that Council authorizes Administration to enter into an agreement with X-site Sewer Services on a three year contract to flush, inspect and report (via CCTV) and clean the Mattawa sanitary collection system up to a maximum of \$90,000.00 in three years (+HST).

Carried

6. Adjournment

The special meeting of Council Monday, August 29, 2016 adjourned at 8:25 p.m.

Mayor

Clerk

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: FINANCE

CHAIRPERSON: COUNCILLOR C. LACELLE

DEPT. HEAD: RAYMOND BELANGER, CAO/TREASURER

TITLE: FINANCIAL REPORT FOR THE MONTH OF AUGUST

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

That the disbursements for the month of August 2016 in the amount of \$590,192.91 be adopted as submitted.

Respectfully submitted

Councillor C. Lacelle

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT SERVICES

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: RAYMOND BELANGER, CAO/TREASURER

TITLE: RESOLUTION OF SUPPORT

Draft By-Law Item Policy Recommendation

Mayor D. Backer and Members of Council:

In the correspondence section of the August 22, 2016 agenda, a letter (4.7) from the City of North Bay requested all northern Ontario municipalities support their resolution to request the Government to consider exempting Northern Ontario from the natural gas price hikes under Cap and Trade proposals. And further, that the Government review and consider eliminating this proposed increase of 4.3 cents per litre, at least in Northern Ontario, due to the impact it would have on residential and community members already facing economic challenges.

Council spoke to this request and agreed a resolution of support was in order.

Recommendation:

That Council of the Town of Mattawa supports the City of North Bay's position to request the Government consider exempting Northern Ontario from the natural gas price hikes under Cap and Trade proposals. And, further that the Government review and consider eliminating this proposed increase of 4.3 cents per litre, at least in Northern Ontario, due to the impact it would have on residential and community members already facing economic challenges.

Respectfully recommended

Councillor L. Mick

THE CORPORATION OF THE TOWN OF MATTAWA

COMMITTEE: PERSONNEL

CHAIRPERSON: COUNCILLOR C. LACELLE

DEPT. HEAD: RAYMOND BELANGER, CAO/TREASURER

TITLE: HIRING OF SECRETARY/GENERAL OFFICE CLERK

 Draft By-Law

 X Item

 Policy Recommendation

Mayor D. Backer and Members of Council:

The Corporation of the Town of Mattawa acting as a host participant in the Congress of Aboriginal People's Aboriginal Skills and Employment Training Strategy as the funding organization employed Matthew Perreault as a Reception Office Clerk commencing February 1, 2016 and ended September 2, 2016 which coincided with his return to post-secondary studies.

Matthew has proven to be a very efficient part of the administrative team and his departure will be felt. We wish him best of luck and success with his studies.

The CAO has contacted Yes Employment Services Inc. (Nipissing) in order to secure funding and to find a temporary replacement for the Secretary/General Office Clerk position while other employment issues are being resolved.

As stated in the Hiring Policy, the Town of Mattawa is committed to recruiting and selecting individuals who are the most qualified to perform the requirements of the position. All external recruitment requires the prior approval of Council.

Recommendation:

It is therefore recommended that the Mayor and Council of the Corporation of the Town of Mattawa authorize the CAO to explore options available through the Yes Employment Services Inc. (Nipissing) and to report back with a successful candidate as outlined in the Hiring Policy.

Respectfully submitted,

Councillor C. Lacelle

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: RECREATION, TOURISM & SPECIAL PROJECTS

CHAIRPERSON: COUNCILLOR D. SARRAZIN

DEPT. HEAD: JACQUES BEGIN

TITLE: 2016 NEORA EDUCATIONAL FORUM AND TRADE SHOW

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

The Northeastern Ontario Recreation Association is hosting their 2016 NeORA Educational Forum and Trade Show September 25- September 29, 2016 in Espanola Ontario. There will be a number of excellent sessions being held and also some excellent keynote speakers.

The Town of Mattawa has been a member of NeORA since 2006 and have attended the Forum most of these years. This is an excellent opportunity to refresh, educate and collaborate with other Recreation Professionals and Community Volunteers. Jacques is also on the NeORA Board of Directors representing the Nipissing District.

The cost of the forum and trade show is \$340.00 plus travel and accommodations.

Recommendation:

It is therefore recommended that Jacques Begin attend the NeORA Educational Forum and Trade Show in Espanola Ontario Sept 25 – Sept 29, 2016.

Respectfully recommended

Councillor D. Sarrazin

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: PLANNING & DEVELOPMENT SERVICES

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: FRANCINE DESORMEAU

TITLE: SURPLUS LAND DECLARATION

Draft By-Law Item Policy Recommendation

Mayor D. Backer and Members of Council:

Mr. Romeo Algieri recently made application to purchase Plan 6, s. Pt. Lot 27, Range I, 305 Park Street, under the surplus land policy and as shown on the attached map.

In accordance with the municipality's Surplus Land Policy, the applicant has submitted the \$2,000.00 deposit and Council declaration of the land being surplus and available for sale is now required.

Appropriate Municipal Departments including the planning firm J. L. Richards have been advised of the request and there are no concerns with the disposal of this property.

As is customary, Council declaring the land surplus allows for the process to proceed to the next step, which is having a qualified appraiser value the property.

Recommendation:

That the Town of Mattawa in response to a request to purchase Plan 6, s. Pt. Lot 27, Range I, 305 Park Street as shown on the attached map as Schedule "A", declare the land surplus and authorizes to have a qualified appraiser value the property, according to the surplus land policy.

Respectfully submitted

Councillor L. Mick

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: TRANSPORTATION SERVICES

CHAIRPERSON: COUNCILLOR G. THIBERT

DEPT. HEAD: TERRY BANGS, PUBLIC WORKS SUPERVISOR

TITLE: SNOW SCHOOL TRAINING

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

The Ontario Good Roads Association and the Ontario Road Salt Management Group are hosting a three-day Snow School course as part of their Winter Maintenance Operations Training. This course is being held in Alliston, Ontario September 26-28, 2016 at a cost of \$1,500.00 plus HST which also includes accommodations and meals.

Some of the course content includes Environment Canada's Code of Practice and MOE's Local Source Water Protection, minimum maintenance standards, records management, inspection of winter maintenance equipment, pre and post season operations, snow and ice control materials and techniques, salt management and winter operations plans.

The Public Works Supervisor has expressed interest in attending this worthwhile training as it will be very beneficial to gain knowledge on the latest trends and municipal winter maintenance practices, equipment and materials.

Recommendation:

Be it resolved that Mr. Terry Bangs, Public Works Supervisor, is authorized to attend Snow School training hosted by the Ontario Good Roads Association and the Ontario Salt Management Group September 26-28, 2016 at a cost of \$1,500.00 plus HST which includes accommodations and meals. Normal Travel Policy will apply.

Respectfully submitted

Councillor G. Thibert