AGENDA

REGULAR MEETING OF COUNCIL MONDAY, NOVEMBER 14TH, 2016 7:00 P.M.

MUNICIPAL COUNCIL CHAMBERS 160 WATER STREET MATTAWA, ONTARIO

THE CORPORATION OF THE TOWN OF MATTAWA A G E N D A

MUNICIPAL COUNCIL CHAMBERS 160 WATER STREET MATTAWA, ONTARIO MONDAY, NOVEMBER 14TH, 2016 @ 7:00 P.M.

- 1. Call to Order
- 2. Disclosure of Pecuniary Interest and Nature Thereof
- 3. Petitions & Delegations
 - 3.1 Mr. Mark Peplinskie Re: Shoreline Maintenance and Advisory Panel Ideas
 - 3.2 Shawna Getson Re: Assistance with Organization of Pickleball activity
- 4. Correspondence
- 4.1 Near North District School Board Re: Community Planning & Partnership Meetings Planning & Development Services Committee Clerk
- 4.2 OPP Detachment/North East Region Re: Letter of Support for Mental Health Response Unit

Protection to Persons & Property Committee – Clerk

- 4.3 Hôpital de Mattawa Hospital Re: Tree of Lights Campaign Finance Committee Clerk
- 4.4 Ministry of Indigenous Relations & Reconciliation Re: Inaugural Treaties Recognition Week

General Government Services Committee - Clerk

- 4.5 Victor Fedeli, MPP Re: Focus on Finance Newsletter General Government Services Committee Clerk
- 4.6 OPP Re: Salary Increase for OPPA Uniform and Civilian Collective Agreements Protection to Persons & Property Committee Clerk
- 4.7 AMO Re: Members Update General Government Services Committee – Clerk
- 4.8 Mattawa & Area Police Services Board Re: Request to Support Increases to 2017 Levy Finance Committee Clerk
- 4.9 Ministry of Housing Re: Update to Long-Term Affordable Housing Strategy Planning & Development Services Committee Clerk

Monday, November 14, 2016

Correspondence – Cont'd

- 4.10 Northeastern Fire Education Conference Re: 2017 Conference Updates Fire Department Committee Clerk
- 4.11 Ombudsman Ontario Re: October Watchdog Newsletter General Government Services Committee Clerk
- 4.12 Township of Chisholm Re: Representative on FONOM Board of Directors General Government Services Committee Clerk
- 4.13 City of North Bay Re: POA Revenue Payment Allocation Finance Committee Clerk
- 4.14 Mr. Gerry Therrien Re: Mattawa Voyageur Days Festival
 Recreation, Tourism & Special Projects Committee Re: Director of Recreation, Tourism
 & Special Projects
- 4.15 The Ontario Lung Association Re: Proclamation of November as Lung Month General Government Services Committee Clerk
- 4.16 OPP Re: Letter of Recognition to Mattawa Fire Department Fire Department Committee Clerk
- 4.17 NOHFC Re: Approval of Wellness Programmer & Manager Intern Position Recreation, Tourism & Special Projects Committee – Re: Director of Recreation, Tourism & Special Projects
- 4.18 Municipality of Calvin Re: Resolution of Support on Cassellholme Mattawa General Government Services Committee Clerk
- 4.19 Township of South-West Oxford Re: Request for Resolution of Support General Government Services Committee Clerk
- 4.20 Mattawa Food Bank Re: Supplementary Tax Bill for Food Bank Buildings General Government Services Committee Clerk
- 4.21 Ministry of Municipal Affairs Re: Clean Water Wastewater Fund Environmental Services Committee Clerk
- 4.22 Ontario Association of Committees of Adjustment & Consent Authorities Planning & Development Services Committee Clerk
- 4.23 Municipality of Calvin Re: Support of Re-Appointment to FONOM Board of Directors General Government Services Committee Clerk

Monday, November 14, 2016

Correspondence – Cont'd

- 4.24 Municipality of Charlton & Rock Re: Request for Resolution of Support General Government Services Committee Clerk
- 4.25 AMO Re: Ontario West Municipal Conference General Government Services Committee – Clerk
- 4.26 Northern & Eastern Ontario Rail Network Re: Passenger Rail In Northern Ontario General Government Services Committee Clerk
- 4.27 Town of Petrolia Re: Request for Resolution of Support General Government Services Committee Clerk
- 4.28 Township of Archipelago Re: Request for Resolution of Support General Government Services Committee Clerk
- 4.29 Town of Latchford Re: Request for Resolutions of Support General Government Services Committee Clerk
- 4.30 Township of North Frontenac Re: Request for Resolution of Support General Government Services Committee Clerk
- 4.31 Township of Zorra Re: Request for Resolutions of Support General Government Services Committee Clerk
- 4.32 Min. of Indigenous Relations & Reconciliations Re: Algonquin Land Negotiations Update General Government Services Committee Clerk
- 4.33 City of North Bay Re: Request for Resolution of Support General Government Services Committee Clerk
- 4.34 Union Gas Limited Re: Ontario Energy Board Notice of Increase to Natural Gas Rates Electricity, Gas & Telephone Committee Clerk
- 4.35 DNNSSAB Re: September 27th Board Meeting Minutes Social & Family Services Committee Clerk
- 4.36 Ontario Small Urban Municipalities Re: 64th Annual Conference General Government Services Committee – Clerk
- 5. Questions/Comments (public & Council) about the Content of the Agenda

6. Municipal Report Number 746

- Minutes of Previous Meeting (s)
- Presentation of By-laws/Resolutions
- Adoption of Report

7. Committee Reports

- 7.1 Raymond Belanger Re: Mattawa Museum Heating Study
- 7.2 Francine Desormeau Re: Mattawa Food Bank Property Taxation
- 7.3 Francine Desormeau Re: Zoning By-Law Amendment, R1-16, for Long-Term Care Home Redevelopment
- 7.4 Dan Finnigan Re: Manhole Repairs
- 8. Questions from the Floor
- 9. New/Old Business
- 10. 2/3 (Special Resolutions not previously circulated)
- 11. In Camera (Closed)
- 12. Return to Regular Session
- 13. Adjournment

Members of Council,

Attached please find Municipal Report Number 746 for consideration by Council.

Respectfully submitted

Francine Desormeau Clerk (Interim)

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THE CORPORATION TOWN OF MATTAWA

| Draft By-Law | X | Ite | em | Policy Recommendation |
|--------------|-----------------------------------|------|---------------|-----------------------|
| TITLE: | ADOPTION OF THE MINUTES | | | |
| DEPT. HEAD: | FRANCINE DESORMEAU, INTERIM CLERK | | | |
| CHAIRPERSON: | COUNCILLOR L | . Ml | ICK | |
| COMMITTEE: | GENERAL GOVI | ERN | MENT SERVICES | |

Mayor D. Backer and Members of Council:

It is respectfully recommended to Council that the minutes of the Regular Meeting of Monday October 24th, 2016 and the Special Meeting of Thursday October 27, 2016 be adopted as circulated.

The minutes of the regular meeting of Council held Monday, October 24th, 2016 at 7:00 p.m. in the Municipal Council Chambers.

Present: Mayor D. Backer

Councillor C. Lacelle Councillor G. Larose Councillor L. Mick Councillor C. Bastien, Jr.

Councillor D. Sarrazin

Raymond Belanger, CAO/Treasurer Francine Desormeau, Clerk (Interim)

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

- 1. Meeting Called to Order
- 2. No Disclosure of Pecuniary Interest and Nature Thereof
- 3. Petitions & Delegations
 - 3.1 Mr. Normand Champagne made a presentation to Council concerning the Mattawa Museum
- 4. Correspondence
- 5. No Questions/Comments about the Content of the Agenda
- 6. Municipal Report Number 745

Page No. 220

It is respectfully recommended to Council that the minutes of the Regular Meeting of Tuesday, October 11th, 2016 be adopted as circulated.

Carried

Page No. 221

That the Mayor and Council of the Corporation of the Town of Mattawa endorse and adopt the Municipal Investment Policy with the attachment known as the eligible securities as prescribed under O.Reg 438/97.

Carried

Page No. 222

It is therefore recommended that the Corporation Town of Mattawa accept the Request for Proposal to carry out regular and emergency maintenance to the Mike Rodden Arena and Community Centre Ice Plant from Metal Air at a fee of \$67.95 per hour plus HST and \$0.45 per kilometer mileage.

Carried

Resolution Number 16-78

Moved by Councillor C. Lacelle

Seconded by Councillor C. Bastien, Jr.

That the Municipal Report Number 745 be adopted.

Carried

- 7. Committee Reports
- 8. Questions from the Floor
- 9. New/Old Business
- 10. 2/3 (Special Resolutions not previously circulated)

Resolution Number 16-79

Moved by Councillor C. Lacelle

Seconded by Councillor C. Bastien, Jr.

2/3 The Mayor and Council of the Corporation of the Town of Mattawa agrees that improvements to the existing water treatment plant and reservoir are considered a high-priority target for 2017 and will be designated as such in the new Asset Management Plan, estimated to be completed and functional in 2017.

Carried

- 11. In Camera (Closed) Session None
- 12. Return to Regular Session
- 13. Adjournment

The regular meeting of Council Monday, October 24th, 2016 adjourned at 7:44 p.m.

The minutes of the special meeting of Council held Thursday, October 27th, 2016 at 7:00 p.m. in the Municipal Council Chambers.

Present: Mayor D. Backer **

Councillor C. Lacelle Councillor G. Larose Councillor L. Mick Councillor C. Bastien, Jr. Councillor D. Sarrazin

Raymond Belanger, CAO/Treasurer Francine Desormeau, Interim Clerk

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order

Resolution Number 16-80

Moved by Councillor C. Bastien, Jr.

Seconded by Councillor D. Sarrazin

That Councillor C. Lacelle chair the Special Meeting of Thursday, October 27, 2016 in the absence of Mayor Backer.

Carried

- 2. No Disclosure of Pecuniary Interest and Nature Thereof (None)
- 3. Committee Reports / Discussions
 - 3.1 Museum Energy Retrofit
 - 3.2 TSSA Waterfront Costs
 - 3.3 Arena Dressing Room(s) Update
- ** Mayor Backer arrived to the meeting at 7:25pm for the Mattawa Voyageur Days discussion.
 - 3.4 Mattawa Voyageur Days
- 4. In Camera (Closed Session) (None)
- 5. Presentation of By-law/Resolutions/2/3 Special Resolutions

| 6. Adjournment | |
|---------------------------------------|--|
| The special meeting of Council Thurso | day, October 27, 2016 adjourned at 8:37 p.m. |
| | Mayor |
| | |
| | Clerk |

THE CORPORATION OF THE TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT SERVICES

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: RAYMOND BELANGER, CAO/TREASURER

TITLE: CLEANING CONTRACTOR

____Draft By-Law ____X Item _____ Policy Recommendation

Mayor D. Backer and Members of Council:

It is customary for the Town of Mattawa to contract out custodial cleaning services for the Municipal Office, the last contract has expired as of June 30, 2015. As per the Hiring Policy, we advertised this employment opportunity in the October 23rd, 2016 issue of the Mattawa Recorder and also posted it on the Municipal Website.

Complete details were available at the Municipal Office and applications had to be received by Friday, November 4th, 2016 at 5:00 p.m. A total of 10 applications were received. The Chairman of the General Government Services and the CAO/Treasurer screened the list of candidates on November 7th and 8th, 2016 and have come to a consensus for recommendation to Council.

Recommendation:

It is recommended that the Corporation of the Town of Mattawa offer the custodial cleaning contract for the Mattawa Municipal Office to Mrs. Linda Lacelle. This contract is for a two year period from December 1, 2016 to November 30, 2018 at the rate of \$400.00 per month, payable at the end of each month.

Respectfully submitted,

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT SERVICES

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: FRANCINE DESORMEAU, INTERIM CLERK

TITLE: REPRESENTATIVE ON FONOM BOARD OF DIRECTORS

_____ Draft By-Law ____X___ Item _____ Policy Recommendation

Mayor D. Backer and Members of Council:

In the correspondence section of the October 24th regular meeting agenda, a letter from the Municipality of East Ferris, Item #4.7, was received requesting Council's support for the reappointment of Councillor Terry Kelly to the Board of Directors of the Federation of Northern Ontario Municipalities (FONOM). The Board term is for the years 2017 and 2018 and the seat represents the Municipality of Calvin, the Township of Bonfield, the Municipality of East Ferris, the Township of Chisholm, The Municipality of Temagami, the Township of Mattawan, the Municipality of West Nipissing, the Township of Papineau-Cameron, the Town of Mattawa and the Township of South Algonquin in the District of Nipissing.

Council spoke to this resolution and all agreed a resolution of support was in order.

Recommendation:

That the Council of the Town of Mattawa supports Councillor Terry Kelly's re-appointment to the Board of Directors of the Federation of Northern Ontario Municipalities for the next Board Term to represent the Municipality of Calvin, the Township of Bonfield, the Municipality of East Ferris, the Township of Chisholm, The Municipality of Temagami, the Township of Mattawan, the Municipality of West Nipissing, the Township of Papineau-Cameron, the Town of Mattawa and the Township of South Algonquin in the District of Nipissing.

Respectfully submitted

THE CORPORATION OF THE TOWN OF MATTAWA

COMMITTEE: FINANCE

CHAIRPERSON: COUNCILLOR C. LACELLE

DEPT. HEAD: RAYMOND BELANGER, CAO/TREASURER

TITLE: OCIF FORMULA BASED FUNDING AGREEMENT BY-LAW

X Draft By-Law ____ Item ____ Policy Recommendation

Mayor D. Backer and Members of Council:

The province recently launched the expanded Ontario Community Infrastructure Fund, (OCIF) which has been increased to provide more stable, predictable, formula based funding.

Highlights of the new formula-based OCIF component include:

- Recipients may accumulate annual formula-based grants for up to five years to address larger priority infrastructure projects;
- Eligible recipients are guaranteed to receive a minimum of \$50,000 per year beginning in 2017;
- Eligible expenditures have been expanded to include water and wastewater optimization activities, loan payments on new core infrastructure projects, and municipal staff time dedicated to asset management planning;
- Eligible expenditures have been clarified to include the construction of new core infrastructure to address an existing health or safety issue (e.g. connecting existing households on septic systems to wastewater infrastructure).

The municipality's formula based funding allocation for the next three years is as follows:

| 2017 formula allocation | \$50,000 |
|----------------------------------|----------|
| 2018 proposed formula allocation | \$60,325 |
| 2019 proposed formula allocation | \$91,618 |

A By-law authorizing the municipality to enter into a contribution agreement is required therefore the following is recommended:

Recommendation:

That the Town of Mattawa adopt By-law 16-18 which authorizes the signing of a contribution agreement for funding under the Ontario Community Infrastructure Fund (OCIF) formula based component with the Ontario Ministry of Agriculture, Food and Rural Affairs.

Respectfully submitted Councillor C. Lacelle

BY-LAW NUMBER 16-18

BEING a by-law authorizing the signing of an agreement with HER MAJESTY THE QUEEN IN RIGHT OF ONTARIO as represented by the Minister of Agriculture, Food and Rural Affairs to (1) provide stable funding to help small communities address critical core infrastructure needs in relation to roads, bridges, water and wastewater; (2) further strengthen municipal asset management practices within small communities; and (3) help small communities use a broad range of financial tools to address critical infrastructure challenges and provide long-term support for rehabilitation and repair of core infrastructure for those in most need.

WHEREAS Section 5, subsection (3) of the Municipal Act S. O. 2001, c.25, as amended, authorizes Council to pass by-laws enacting agreements.

AND WHEREAS it is desirable to permit the Mayor and Clerk to sign the agreement, Appendix "A", on behalf of the Corporation of the Town of Mattawa.

AND WHEREAS Appendix "A" is attached and forms part of this by-law.

NOW THEREFORE, the Council of the Corporation of the Town of Mattawa enacts as follows:

1. The Mayor and Clerk are authorized to execute the Ontario Community Infrastructure Fund Formula Component Agreement, Appendix "A", on behalf of the Corporation of the Town of Mattawa, which will enter into an agreement with the Minister of Agriculture, Food and Rural Affairs.

| READ, PASSED AND ADOPTED this | day of | , 2016. |
|-------------------------------|--------|---------|
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| | | Mayor |
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| | | |
| | | Clerk |

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: FINANCE

CHAIRPERSON: COUNCILLOR C. LACELLE

DEPT. HEAD: RAYMOND BELANGER, CAO/TREASURER

TITLE: FINANCIAL REPORT FOR THE MONTH OF OCTOBER

____ Draft By-Law _X_ Item ____ Policy Recommendation

Mayor D. Backer and Members of Council:

That the disbursements for the month of October 2016 in the amount of \$365,232.87 be adopted as submitted.

Respectfully submitted

Councillor C. Lacelle

THE CORPORATION OF THE TOWN OF MATTAWA

COMMITTEE: FINANCE

CHAIRPERSON: COUNCILLOR C. LACELLE

DEPT. HEAD: RAYMOND BELANGER, CAO/TREASURER

TITLE: REPAYMENT OF MATTAWA VOYAGEUR DAYS DEFICIT

____Draft By-Law ____X ___ Item _____ Policy Recommendation

Mayor D. Backer and Members of Council:

At the Special Meeting of Thursday, October 27, 2016, Council expressed a number of concerns in relation to the Mattawa Voyageur Days festival. In order to have more significant dialogue, Mayor Backer called for a Committee of the Whole Meeting on November 8, 2016 which permitted Council to receive, process and discuss a proposed plan brought forward by staff.

Council recognizes that in order to deal with issues surrounding the Festival, a series of events must unfold which will include:

- Review of the Mattawa Voyageur Days Financial Statements
- Deal with the Festival financial deficit
- Include Mattawa Voyageur Days into the Municipal Budget
- Give our constituents the opportunity to voice their concerns and suggestions
- Final discussion relating to the Festival operations
- Make a decision on the future of the Festival

It was agreed that the Festival Financial Statements and the Treasury Department information are both in line with information provided to date.

Recommendation:

Whereas the Treasurer will provide Council with a final account of the Mattawa Voyageur Days total liabilities; and

Whereas the municipality will credit Mattawa Voyageur Days assets such as bank balance, receivables and HST/GST receivables: and

Whereas the approved 2016 Municipal Budget provision of \$75,000.00 be applied to the deficit; and

Whereas the value of the Mattawa Voyageur Days depreciated List of Equipment as confirmed by the Municipal Auditors, be applied to the deficit; and

Whereas, as agreed through a resolution of Council, the municipality will assume all losses incurred by the Festival; and

Whereas the Town of Mattawa will cover the 2016 Mattawa Voyageur Days final established deficit from its Working Fund Reserves; and

Whereas this final deficit be repaid to the Work Fund Reserve by means of two equal payments through the 2017 and 2018 Municipal Budgets.

It is therefore recommended that the Mayor and Council of the Corporation of the Town of Mattawa authorize the Treasurer to deal with the Mattawa Voyageur Days financial deficit as recommended.

Respectfully submitted,

Councillor C. Lacelle

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT SERVICES

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: FRANCINE DESORMEAU, INTERIM CLERK

TITLE: MINISTRY OF MUNICIPAL AFFAIRS PRESENTATION

____ Draft By-Law __X_ Item ___ Policy Recommendation

Mayor D. Backer and Members of Council:

The Ministry of Municipal Affairs recently provided staff who attended the Northeastern Treasurer's Workshop the municipality's 2015 Financial Indicator Thresholds (FIT's) and Municipal Profiles, which are attached.

On an annual basis ministry staff prepare certain financial indicators and profiles for each municipality based on the information contained in their Financial Information Returns (FIR's).

Liana Bacon, Municipal Advisor for the District of Nipissing wishes to make a presentation to Council at the December 12th regular meeting to formally present Council with these financial indicators and municipal profiles and to answer any questions Council may have on these reports. The ministry has requested a Council resolution confirming this presentation.

Recommendation:

That the Council of the Town of Mattawa wishes to formally invite Ms. Liana Bacon, Municipal Advisor, Ministry of Municipal Affairs & Ministry of Housing to the December 12th, 2016 regular meeting of Council to give a presentation on the municipality's 2015 Financial Indicator Thresholds and municipal profiles.

Respectfully Recommended

Date: MONDAY, OCTOBER 24TH, 2016 Page No: 234

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: RECREATION, TOURISM & SPECIAL PROJECTS

CHAIRPERSON: COUNCILLOR D. SARRAZIN

DEPT. HEAD: JACQUES BEGIN

TITLE: MATTAWA WELLNESS PROGRAMMER & MANAGER YOUTH

INTERNSHIP AGREEMENT

____ Draft By-Law ____ Y__ Item ____ Policy Recommendation

Mayor D. Backer and Members of Council:

The Town of Mattawa was successful in receiving funding from the Northern Ontario Heritage Fund Corporation, (NOHFC) to hire a Mattawa Wellness Programmer and Manager Intern for a period of 52 weeks. A full job description is attached.

The NOHFC will cover 90% of the salary. The Town of Mattawa is responsible for 10% of salary plus employer costs. However, Mattawa Wellness Inc. will contribute \$2,000.00 towards the municipal portion of the salary.

The duties of the intern are varied and will be most beneficial to our Children and Youth programs as well as our seniors. The community will benefit from this position.

Advertising for the position will be as set by the NOHFC and also through social media.

Recommendation:

It is therefore recommended that By-law 16-19 be adopted which will formally enter the municipality into a funding agreement with the Northern Ontario Heritage Fund Corporation for the hiring of a Mattawa Wellness Programmer and Manager Intern for a period of 52 weeks. The NOHFC will be provide 90% funding in the amount of \$31,500.00 and the Town of Mattawa will be responsible for the employer costs and Mattawa Wellness Inc. will contribute \$2,000.00 towards the municipal portion of the salary costs.

Respectfully recommended

Councillor D. Sarrazin

BY-LAW NUMBER 16-19

BEING a by-law to authorize the signing of an agreement between the Northern Ontario Heritage Fund Corporation and the Town of Mattawa to hire a Mattawa Wellness Programmer and Manager Intern

WHEREAS the Mattawa Wellness Programmer and Manager intern will assist in the implementation of a program to educate the economically challenged community members with the skills needed to make lasting economic and health changes.

AND WHEREAS the Northern Ontario Heritage Fund Corporation (NOHFC) requires the signing of a legal binding agreement between the Municipality and the Corporation to fund the 52 week Youth Internship Program.

AND WHEREAS Section 5, subsection (3) of the Municipal Act S. O. 2001, c.25, as amended, authorizes Council to pass by-laws enacting agreements.

AND WHEREAS Appendix "A" is attached and forms part of this By-law.

AND WHEREAS Appendix "B" which is the Mattawa Wellness Programmer and Manager Intern Job Description is attached and forms part of this By-law.

NOW THEREFORE, the Council of the Corporation Town of Mattawa enacts as follows:

- 1. That the Town of Mattawa agrees to sign the Northern Ontario Internship Program Agreement with the Northern Ontario Heritage Fund Corporation, which will provide funding for a Youth Intern to work with the Recreation Department for a period of 52 weeks.
 - 2. That the Mayor and Clerk are authorized to sign and execute the Agreement attached hereto as Appendix "A".

Clerk

| READ A FIRST and SECOND time, this 14th day of Novem | nber 2016. |
|--|----------------------|
| READ A THIRD time and FINALLY PASSED this 14th day | y of November, 2016. |
| | |
| <u>-</u> | Mayor |
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