

**THE CORPORATION OF THE
TOWN OF MATTAWA**

AGENDA

**REGULAR MEETING OF COUNCIL
MONDAY, MAY 9TH, 2016
7:00 P.M.**

**MUNICIPAL COUNCIL CHAMBERS
160 WATER STREET
MATTAWA, ONTARIO**

THE CORPORATION OF THE TOWN OF MATTAWA
A G E N D A
MUNICIPAL COUNCIL CHAMBERS
160 WATER STREET
MATTAWA, ONTARIO
MONDAY, MAY 9TH, 2016 @ 7:00 P.M.

- 1. Call to Order**
- 2. Disclosure of Pecuniary Interest and Nature Thereof**
- 3. Petitions & Delegations**
 - 3.1 Hector Lavigne, Rivert Insurance – Re: Municipal Insurance Renewal Information
- 4. Correspondence**
 - 4.1 AMO – Re: 2016 – 2018 AMO Board of Directors Nominations
General Government Services Committee – Clerk
 - 4.2 Town of Essex – Re: Widening Highway 3 to Improve Public Safety Support Resolution
General Government Services Committee – Clerk
 - 4.3 MMAH – Re: Municipal Delegations at AMO Conference
General Government Services Committee – Clerk
 - 4.4 Carole Corriveau – Re: Purchase of Property Information
Planning & Development Services Committee – Clerk
 - 4.5 Champlain Township – Re: Green Energy Act Support Resolution
Environmental Service Committee – Clerk
 - 4.6 FONOM – Re: Spring Newsletter
General Government Services Committee – Clerk
 - 4.7 E.S.C Elisabeth-Bruyere – Re: Graduation Bursary Request
Finance Committee – Clerk
 - 4.8 Town of Amherstburg – Re: Resolution of Support for Bill 180
General Government Services Committee – Clerk
 - 4.9 Town of Amherstburg – Re: Resolution of Support for Marathon Petroleum Facility
General Government Services Committee – Clerk
 - 4.10 ROMA – Re: Stand Alone Municipal Conference in January 2017
General Government Services Committee – Clerk
 - 4.11 Township of South Stormont – Re: Support Resolution for Natural Gas in Eastern Ontario
General Government Services Committee – Clerk

Monday, May 9, 2016

Correspondence – Cont'd

- 4.12 MBEDC – Re: Board Meeting Agenda
General Government Services Committee – Clerk
- 4.13 MPAC – Re: 2015 Annual Report & Financial Statements
General Government Services Committee – Clerk
- 4.14 Ministry of Citizenship, Immigration & International Trade – Re: Nomination for Ontario Medal for Good Citizenship
General Government Services Committee – Clerk
- 4.15 Municipality of South Dundas – Re: Support of Resolution for RED Program
General Government Services Committee – Clerk
- 4.16 City of Welland – Re: Support Resolution for Private Supportive Living Accommodations
General Government Services Committee – Clerk
- 4.17 Township of Southgate – Re: Support Resolution for Human Trafficking
General Government Services Committee – Clerk
- 4.18 OGRA – Re: Budget 2016 Infrastructure Investments
Finance Committee – Clerk
- 4.19 Municipality of Trent Lakes – Re: Support Resolution for Human Trafficking
General Government Services Committee – Clerk
- 4.20 AMO – Re: Federal Infrastructure Minister Provides Funding Details
General Government Services Committee – Clerk
- 4.21 Near North Schools – Re: Charity Golf Tournament for Mattawa Health Care Recreation, Tourism & Special Projects Committee – Director of Recreation, Tourism & Special Projects Committee
- 4.22 Town of Grimsby – Re: Teleconferencing at Council & Committee Meetings
General Government Services Committee – Clerk
- 4.23 Township of South Frontenac – Re: Support Resolution ‘No Wake’ Restriction
General Government Services Committee – Clerk

5. Questions/Comments (public & Council) about the Content of the Agenda

6. Municipal Report Number 734

- **Minutes of Previous Meeting (s)**

- **Presentation of By-laws/Resolutions**
- **Adoption of Report**

7. Committee Reports

7.1 Francine Desormeau – Re: Long-Term Care Home Property Tax Exemption Update

8. Questions from the Floor

9. New/Old Business

10. 2/3 (Special Resolutions – not previously circulated)

11. In Camera (Closed)

12. Return to Regular Session

13. Adjournment

Monday, May 9th, 2016

Members of Council,

Attached please find Municipal Report Number 734 for consideration by Council.

Respectfully submitted

Francine Desormeau
Clerk (Interim)

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THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT SERVICES

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: FRANCINE DESORMEAU, INTERIM CLERK

TITLE: ADOPTION OF THE MINUTES

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

It is respectfully recommended to Council that the minutes of the Regular Meeting of Monday April 25, 2016 and the Special Meeting of Thursday April 28, 2016 be adopted as circulated.

Councillor L. Mick

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the regular meeting of Council held Monday, April 25, 2016 at 7:00 p.m. in the Municipal Council Chambers.

Present: Mayor D. Backer
Councillor C. Lacelle
Councillor G. Thibert
Councillor G. Larose
Councillor L. Mick
Councillor C. Bastien, Jr.
Councillor D. Sarrazin
Raymond Belanger, CAO/Treasurer
Francine Desormeau, Clerk (Interim)

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order
2. No Disclosure of Pecuniary Interest and Nature Thereof
3. Petitions & Delegations
 - 3.1 Ms. Robitaille and Mr. Larush of the Royal Canadian Legion presented Council with a cheque for the purchase of the first defibrillator at the Mike Rodden Arena in 2006.
 - 3.2 Mr. Henri Giroux, concerned citizen, made a presentation to Council concerning the redevelopment of Cassellholme.
4. Correspondence
5. No Questions/Comments about the Content of the Agenda
6. Municipal Report Number 733

Page No. 92

It is respectfully recommended to Council that the minutes of the Regular Meeting of Monday April 11, 2016 and the Special Meeting of Monday April 18, 2016 be adopted as circulated.

Carried

Page No. 93

That Council of the Town of Mattawa, under Section 354 of the Municipal Act, 2001 approves the write off of property taxes, interest penalty fees, property clean-up costs and legal fees for the property described as PIN 49101-0211 LT 661 Brydges Street in the amount of \$46,193.94 and \$33,879.20 for the property described as PIN 49102-0171 LT 522 New Street as they are both deemed uncollectible.

Carried

Page No. 94

That Council of the Town of Mattawa approve and endorse the attached Municipal Pesticide Management Plan (PST3) policy to implement the North Bay Mattawa Source Protection Plan Policy PST3 which will prevent and/or manage the application of pesticides on municipal lands as specified.

Carried

Page No. 95

Be it resolved that Council exempt the Royal Canadian Legion Mattawa Branch 254 of the \$4,809.14 debt balance and that this amount be written off from the municipality's accounts receivables.

Carried

Page No. 96

That the Town of Mattawa adopts By-law 16-08 which is a by-law authorizing the execution of an agreement, attached as Schedule "A", with Lee Robidas Maven IT Consulting for the municipality's information technology services.

Carried – Recorded vote on Page 96 and the vote was unanimous

Page No. 97

That the Town of Mattawa adopts By-Law 16-09 which will amend the Town of Mattawa Community Emergency Plan By-Law No. 04-24, by adding Appendix XII in order to implement policy THS1 of the Source Protection Plan reducing the risk posed by transportation of hazardous substances.

Carried

Page No. 98

It is recommended that Council authorize Building Inspector Wayne Chaput to register and attend the following course:

*Small Buildings 2012 on June 6th, 7th, 8th, 9th and 10th, 2016 at a cost of \$593.25
This course is for Building Officials and is held at the OBOA Office in Woodbridge, Ontario. The total cost is \$593.25 plus lodging and normal travel policy will apply.*

Carried

Page No. 99

Be it resolved that the Mayor and Council of the Corporation of the Town of Mattawa support the Cassellholme Sub-Committee's recommendation to accept the proposal submitted by the Lough Barnes Consulting Group at a cost of \$19,715.00 excluding HST. Furthermore that the Town of Mattawa approves its share which represents 1.535% or \$302.63 excluding HST from the 2016 budget.

Carried

Page No. 100

It is therefore recommended that the bid to carry out the lawn maintenance for 2016 from Richard Doucette in the amount of \$14,000 for the high maintenance areas be accepted. It is further recommended that the attached signing By-law be carried.

Carried

Resolution Number 16-29

Moved by Councillor C. Lacelle

Seconded by Councillor L. Mick

That the Municipal Report Number 733 be adopted.

Carried

7. Committee Reports
8. Questions from the Floor
9. New/Old Business
 - 9.1 Bridge Dedication RFP
10. 2/3 (Special Resolutions – not previously circulated)

Resolution Number 16-30

Moved by Councillor C. Lacelle

Seconded by Councillor G. Thibert

That Council approve the RFP submitted by Mark Elliott Associates for the Mattawa Bridge Dedication at a cost of \$14,000.00 plus HST.

Carried

11. In Camera (Closed) Session
 - 11.1 Public Works Supervisor Position
 - 11.2 Personnel Matter
 - 11.3 Junior "A" Hockey Agreement Legal Matter
 - 11.4 Personal Matters

Resolution Number 16-31

Moved by Councillor C. Lacelle

Seconded by Councillor C. Bastien, Jr.

That this Council proceed in Camera to address a matter pertaining to personal matters about an identifiable individual, including municipal or local board employees; and litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;

Carried

Resolution Number 16-32

Moved by Councillor C. Lacelle

Seconded by Councillor C. Bastien, Jr.

That the In Camera session reconvene at 9:35 p.m.

Carried

Mayor Backer stated the In-Camera session was pertaining to legal, personnel and personal matters affecting the municipality.

12. Return to Regular Session

13. Adjournment

The regular meeting of Council Monday, April 25th, 2016 adjourned at 9:38 p.m.

Mayor

Clerk

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the special meeting of Council held Thursday, April 28, 2016 at 6:00 p.m. in the Municipal Council Chambers.

Present: Mayor D. Backer
Councillor C. Lacelle
Councillor G. Thibert
Councillor G. Larose**
Councillor L. Mick
Councillor C. Bastien, Jr.
Councillor D. Sarrazin
Raymond Belanger, CAO/Treasurer
Francine Desormeau, Interim Clerk

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order
2. No Disclosure of Pecuniary Interest and Nature Thereof (None)
3. Committee Reports / Discussions
4. Presentation of By-law/Resolutions/2/3 Special Resolutions: (None)

Councillor L. Mick declared a conflict of interest on Item Number 5.1 and removed himself from Council Chambers for the discussion and vote.

Resolution Number 16-33

Moved by Councillor C. Bastien, Jr.

Seconded by Councillor C. Lacelle

That the Town of Mattawa dispose of the following surplus equipment by way of sale:

- 1988 Ford Rescue Van to Gord Bell for \$1,052.00
- 2004 Ford Rescue Van to Lorne Mick for \$555.00
- 1993 Con-O-Lift Boat Trailer to Brent Belanger for \$800.00

It is further understood that these sales are final with no warranties or guaranties attached with respect to the equipment performance anytime following the sale.

Carried

Councillor L. Mick returned to Council Chambers.

5. In Camera (Closed Session) (None)

5.1 Public Works Supervisor Interviews

Resolution Number 16-34

Moved by Councillor C. Lacelle

Seconded by Councillor G. Thibert

That this Council proceed in Camera to address a matter pertaining to Personal Matters about an identifiable individual, including municipal or local board employees;

Carried

** Councillor Larose arrived during the In-Camera session during the review of interview questions.

Resolution Number 16-35

Moved by Councillor C. Lacelle

Seconded by Councillor G. Thibert

That the special meeting of Thursday, April 28, 2016 surpass 10:00 p.m. due to the Public Works Supervisor interview process.

Carried

Resolution Numbers 16-36

Moved by Councillor C. Lacelle

Seconded by Councillor C. Bastien, Jr.

That the special meeting reconvene from the In Camera session at 11:21 p.m.

Carried

Mayor Backer stated the In-Camera session was to interview the candidates for the Public Works Supervisor position.

6. Presentation of By-law/Resolutions/2/3 Special Resolutions: (None)

7. Return to Regular Session

8. Adjournment

The special meeting of Council Thursday, April 28, 2016 adjourned at 11:22 p.m.

Mayor

Clerk

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: PLANNING AND DEVELOPMENT SERVICES

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: RAYMOND BELANGER, CAO/TREASURER

TITLE: NOTICES OF VESTING OF TWO PROPERTIES

 Draft By-Law

 X Item

 Policy Recommendation

Mayor D. Backer and Members of Council:

The recent advertising of sale of land by public tender process for the property located at 265 Sixth Street, PIN 49101-0157 (LT) did not receive any submissions. The municipality now has two options under the Municipal Act which is to either re-advertise the sale of the property by public tender process within two years from the first date of the public sale or request the solicitor to prepare a Notice of Vesting to be registered on title for the land in question. The municipality would then inherit title to the lands in fee simple and would then be free to do and dispose of the property as it sees fit. The later sale of the property could be at any price decided by the municipality.

At the February 8th, 2016 regular meeting of Council, a resolution was carried to have Notices of Vesting completed for two other properties that did not sell under the same public tender process therefore for that reason, it is recommended that the same process occur with this property.

This process, once completed, will permit the tax arrears to be written off and the property may then be declared as a surplus asset and advertised for sale at Council's discretion under the municipal surplus lands policy.

Recommendation:

That Council of the Town of Mattawa authorizes Mr. Thomas Davis of Valin Partners, on behalf of the municipality, to prepare a Notice of Vesting to be registered on title for the property described as PIN 49101-0157 (LT) 265 Sixth Street.

Respectfully submitted

Councillor L. Mick

Date: MONDAY, MAY 9TH, 2016

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THE CORPORATION TOWN OF MATTAWA

COMMITTEE: FINANCE

CHAIRPERSON: COUNCILLOR C. LACELLE

DEPT. HEAD: RAYMOND BELANGER, CAO/TREASURER

TITLE: FINANCIAL REPORT FOR THE MONTH OF APRIL

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

That the disbursements for the month of April 2016 in the amount of \$391,172.70 be adopted as submitted.

Respectfully submitted

Councillor C. Lacelle

THE CORPORATION OF THE TOWN OF MATTAWA

COMMITTEE: PERSONEL

CHAIRPERSON: COUNCILLOR C. LACELLE

DEPT. HEAD: RAYMOND BELANGER, CAO/TREASURER

TITLE: PUBLIC WORKS SUPERVISOR

 Draft By-Law

 X Item

 Policy Recommendation

Mayor D. Backer and Members of Council:

On November 10th, 2015, Council established the new administrative position of Process and Compliance Technician (PCT) to handle the Town's environmental issues. Following this appointment, the Corporation therefore, had to re-evaluate the needs moving forward within the Public Works Department.

After careful observations of the present employer/employee status, the new management position of Public Works Supervisor was designed. A formal job description has been drafted and reviewed by Council.

The Supervisor will be responsible for the delivery of programs in the areas of repair and maintenance of roads and vehicle maintenance. The Supervisor will supervise and lead the Public Works staff in an effective and sensitive manner and ensure the level of morale is maintained and must also respond to concerns and complaints of residents. The Supervisor will ensure that all operations are conducted in a respectful and responsible way, ensuring that all decisions and actions comply with the relevant legislation, policies and procedures.

Recommendation:

After careful deliberation, it is recommended that, the Mayor and Council of the Corporation of the Town of Mattawa establish the management position of Public Works Supervisor and further adopt the formal job description attached.

Respectfully submitted,

Councillor C. Lacelle

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: BY-LAW DEPARTMENT

CHAIRPERSON: COUNCILLOR G. LAROSE

DEPT. HEAD: WAYNE CHAPUT

TITLE: REQUEST FOR BBQ ON MAIN STREET

 Draft By-law X Item Policy Recommendation

Mayor D. Backer and Members of Council:

A letter was received from Lise Moore Asselin C.E.O. of John Dixon Library (4.14 of April 25th, 2016 Agenda) requesting permission to hold a fundraising barbecue on the sidewalk in front of Foodland. The barbecue will be held on Friday July 8, 2016 from 10:00 am – 2:00 pm. The fundraiser is being held to raise money for the John Dixon Public Library.

Recommendation:

That the Town of Mattawa authorizes staff of the John Dixon Library to conduct a barbecue on the sidewalk in front of Foodland on Friday July 8th, 2016 from 10:00 am – 2:00 pm in order to raise money for the John Dixon Public Library.

Respectfully submitted

Councilor G. Larose

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: SOCIAL & FAMILY SERVICES

CHAIRPERSON: COUNCILLOR C. BASTIEN, JR.

DEPT. HEAD: RAYMOND BELANGER, CAO/TREASURER

TITLE: RESOLUTION OF SUPPORT

Draft By-Law Item Policy Recommendation

Mayor D. Backer and Members of Council:

In the correspondence section of the April 25, 2016 agenda, a letter (4.5) from the Municipality of Dutton Dunwich requested all Ontario municipalities support their resolution to request changes be effected to the IESO (Independent Electricity System Operator) process.

WHEREAS Invenergy was awarded a contract for the Strong Breeze Wind Project despite the fact that the Council of the Municipality of Dutton Dunwich surveyed the community as to whether its citizens were in favour or opposed to having an IWT project, and 84% of respondents stated they were not in favour;

AND WHEREAS Invenergy was awarded a contract for the Strong Breeze Wind Project despite the lack of municipal support;

AND WHEREAS Invenergy was awarded a contract for the Strong Breeze Wind Project with support from six Ontario First Nations communities, none of which are local First Nations Bands, and some of which are 1,000 km away from Dutton Dunwich.

AND WHEREAS the Municipality of Dutton Dunwich requests that:

- 1) The Municipal Support Resolution becomes a mandatory requirement in the IESO process.
- 2) That any points for Aboriginal participation in a given power project be limited to the First Nation who has a comprehensive claim on the land where the project will be built.
- 3) That any announcement to the successful bidders includes an explanation of the points awarded to each bid.

Recommendation:

That Council of the Town of Mattawa supports the Municipality of Dutton Dunwich's position of requesting changes be effected to the IESO process and that this resolution be forwarded to the Chair of the Board and President of IESO, the Minister of Energy, Elgin-Middlesex-London MPP Jeff Yurek and the Association of Municipalities of Ontario.

Respectfully recommended
Councillor C. Bastien, Jr.

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: SOCIAL & FAMILY SERVICES

CHAIRPERSON: COUNCILLOR C. BASTIEN, JR.

DEPT. HEAD: RAYMOND BELANGER, CAO/TREASURER

TITLE: DECLARATION OF JUNE AS SENIORS MONTH

Draft By-Law Item Policy Recommendation

Mayor D. Backer and Members of Council:

In the correspondence section of the April 25, 2016 agenda, a letter (4.9) from the Minister Responsible for Seniors Affairs, the Honourable Mario Sergio, requested that communities proclaim the entire month of June as Seniors' Month.

WHEREAS Seniors' Month is an annual province-wide celebration;

AND WHEREAS seniors have contributed and continue to contribute immensely to the life and vibrancy of this community;

AND WHEREAS their contributions past and present warrant appreciation and recognition and their stories deserve to be told;

AND WHEREAS the health and well-being of seniors is in the interest of all and further adds to the health and well-being of the community

AND WHEREAS the knowledge and experience seniors pass on to us continues to benefit all;

Recommendation:

That Council hereby proclaims the entire month of June to be Seniors' Month in the Town of Mattawa and encourages all citizens to recognize and celebrate the accomplishments of our seniors.

Respectfully recommended

Councillor C. Bastien, Jr.