

**THE CORPORATION OF THE
TOWN OF MATTAWA**

AGENDA

**REGULAR MEETING OF COUNCIL
TUESDAY, MAY 24TH, 2016
7:00 P.M.**

**MUNICIPAL COUNCIL CHAMBERS
160 WATER STREET
MATTAWA, ONTARIO**

THE CORPORATION OF THE TOWN OF MATTAWA
A G E N D A
MUNICIPAL COUNCIL CHAMBERS
160 WATER STREET
MATTAWA, ONTARIO
TUESDAY, MAY 24TH, 2016 @ 7:00 P.M.

1. Call to Order

2. Disclosure of Pecuniary Interest and Nature Thereof

3. Petitions & Delegations

3.1 Mark Elliott & Associates – Re: Bridge Dedication Report Findings

4. Correspondence

4.1 Action's School of Fitness & Arts – Re: Request for Endorsement & Sponsorship for Kickboxing Event July 23, 2016
Recreation, Tourism & Special Projects Committee – Director of Recreation,
Tourism & Special Projects Committee

4.2 Greening Nipissing – Re: Request to Fund Bike Fix Station
Finance Committee – Clerk

4.3 F. J. McElligott Secondary School – Re: Graduation Bursary Request
Finance Committee – Clerk

4.4 Ontario Sustainability Services – Re: Free webinar for Councillors & Municipal Staff
General Government Services Committee – Clerk

4.5 Township of Augusta – Re: Resolution of Support for Human Trafficking
General Government Service Committee – Clerk

4.6 NBPSDHU – Re: Board Minutes of February 24, 2016, December 23, 2015 & Finance
Minutes of December 23, 2015
Health Services Committee – Clerk

4.7 Town of Shelburne – Re: Support Resolution for Autism Spectrum Disorder
Health Services Committee – Clerk

4.8 Nelson Jenking Jr. – Re: Request for Mike Rodden Arena for Training Session
Recreation, Tourism & Special Projects Committee – Director of Recreation,
Tourism & Special Projects Committee

4.9 Municipality of East Ferris – Re: Mayor Bill Vrebosch Seeking Nomination for AMO Board
General Government Services Committee – Clerk

4.10 NBPSDHU – Re: Update on Fuel Oil Leach on Neault Road
Health Services Committee – Clerk

Tuesday, May 24, 2016
Correspondence – Cont'd

- 4.11 MEDEI – Re: Planning Accessible Events Publication
General Government Services Committee – Clerk
- 4.12 ROMA – Re: 2017 ROMA Annual Conference January 29 – 31, 2017
General Government Services Committee – Clerk
- 4.13 Town of Mooseonee – Re: Support Resolution for Human Trafficking
General Government Services Committee – Clerk
- 4.14 Township of Dorion – Re: Support Resolution for Human Trafficking
General Government Services Committee – Clerk
- 4.15 Town of Aurora – Re: Support Resolution for Human Trafficking
General Government Services Committee – Clerk
- 4.16 County of Huron – Re: Support Resolution for Human Trafficking
General Government Services Committee – Clerk
- 4.17 County of Huron – Re: Support Resolution to Ontario Government Reconsider Suspension
of Rural Economic Development
General Government Services Committee – Clerk
- 4.18 County of Huron – Re: Support Resolution for Physician Recruitment
General Government Services Committee – Clerk
- 4.19 County of Huron – Re: Support Resolution for IESO Input on RFP
General Government Services Committee – Clerk
- 4.20 Chantale Michaud – Re: Request for Consideration of Speed Bump at Timmins Park
Protection to Persons & Property Committee – Clerk
- 4.21 Real Estate Auction Canada Brokerage – Re: Offering Surplus Land's Auction Services
Planning & Development Services Committee – Clerk
- 4.22 AMO – Re: Professional Development AMO Training
General Government Services Committee – Clerk
- 4.23 MNR – Re: Minor Amendment Review Nipissing Forest Management Plan
Environmental Services Committee – Clerk
- 4.24 Town of Tillsonburg – Re: Support Resolution for Bill 180 Workers Day of Mourning Act
General Government Services Committee – Clerk

Tuesday, May 24, 2016
Correspondence – Cont'd

- 4.25 Niagara Region – Re: Support Resolution for Lyme Disease
Health Services Committee – Clerk
- 4.26 Township of Perry – Re: Support Resolution for No Wake Restriction
Transportation Services Committee – Clerk
- 4.27 AMO – Re: What’s Happening at AMO Conference August 14 – 17, 2016
General Government Services Committee – Clerk
- 4.28 NBMCA – Re: Minutes of Meeting March 23, 2016
Conservation Authority Committee – Clerk
- 4.29 Town of Hawkesbury – Re: Support Resolution for Human Trafficking
General Government Services Committee – Clerk
- 4.30 FONOM – Re: Letter From City of Sudbury for PET Scan Fund
General Government Services Committee – Clerk
- 4.31 ROMA – Re: 2017 ROMA Conference
General Government Services Committee – Clerk
- 4.32 Premier of Ontario – Re: Support Use of Schools as Community Hubs
General Government Services Committee – Clerk
- 4.33 Ravenhill Group – Re: The Municipal Recruiting Report Special May Edition
General Government Services Committee – Clerk
- 5. Questions/Comments (public & Council) about the Content of the Agenda**
- 6. Municipal Report Number 735**
 - Minutes of Previous Meeting (s)
 - Presentation of By-laws/Resolutions
 - Adoption of Report
- 7. Committee Reports**
- 8. Questions from the Floor**
- 9. New/Old Business**
 - 9.1 Capital Redevelopment of the Algonquin Nursing Home
- 10. 2/3 (Special Resolutions – not previously circulated)**
- 11. In Camera (Closed)**

12. Return to Regular Session

13. Adjournment

Tuesday, May 24th, 2016

Members of Council,

Attached please find Municipal Report Number 735 for consideration by Council.

Respectfully submitted

Francine Desormeau
Clerk (Interim)

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THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT SERVICES

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: FRANCINE DESORMEAU, INTERIM CLERK

TITLE: ADOPTION OF THE MINUTES

Draft By-Law Item Policy Recommendation

Mayor D. Backer and Members of Council:

It is respectfully recommended to Council that the minutes of the Regular Meeting of Monday May 9, 2016 be adopted as circulated.

Councillor L. Mick

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the regular meeting of Council held Monday, May 9, 2016 at 7:00 p.m. in the Municipal Council Chambers.

Present: Mayor D. Backer
Councillor C. Lacelle
Councillor G. Larose
Councillor L. Mick**
Councillor C. Bastien, Jr.
Councillor D. Sarrazin
Raymond Belanger, CAO/Treasurer
Francine Desormeau, Clerk (Interim)

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order
2. No Disclosure of Pecuniary Interest and Nature Thereof
3. Petitions & Delegations
 - 3.1 Mr. Hector Lavigne of Rivet Insurance made a presentation to Council with the Municipal Insurance Renewal and all coverages.

**Councillor Mick arrived during the delegation of Mr. Hector Lavigne of Rivet Insurance.

4. Correspondence
5. No Questions/Comments about the Content of the Agenda
6. Municipal Report Number 734

Page No. 107

It is respectfully recommended to Council that the minutes of the Regular Meeting of Monday April 25, 2016 and the Special Meeting of Thursday April 28, 2016 be adopted as circulated.

Carried

Page No. 108

That Council of the Town of Mattawa authorizes Mr. Thomas Davis of Valin Partners, on behalf of the municipality, to prepare a Notice of Vesting to be registered on title for the property described as PIN 49101-0157 (LT) 265 Sixth Street.

Carried

Page No. 109

That the disbursements for the month of April 2016 in the amount of \$391,172.70 be adopted as submitted.

Carried

Page No. 110

After careful deliberation, it is recommended that, the Mayor and Council of the Corporation of the Town of Mattawa establish the management position of Public Works Supervisor and further adopt the formal job description attached.

Carried

Page No. 111

That the Town of Mattawa authorizes staff of the John Dixon Library to conduct a barbecue on the sidewalk in front of Foodland on Friday July 8th, 2016 from 10:00 am – 2:00 pm in order to raise money for the John Dixon Public Library.

Carried

Page No. 112

That Council of the Town of Mattawa supports the Municipality of Dutton Dunwich's position of requesting changes be effected to the IESO process and that this resolution be forwarded to the Chair of the Board and President of IESO, the Minister of Energy, Elgin-Middlesex-London MPP Jeff Yurek and the Association of Municipalities of Ontario.

Carried

Page No. 113

That Council hereby proclaims the entire month of June to be Seniors' Month in the Town of Mattawa and encourages all citizens to recognize and celebrate the accomplishments of our seniors.

Carried

Resolution Number 16-37

Moved by Councillor G. Larose

Seconded by Councillor D. Sarrazin

That the Municipal Report Number 734 be adopted.

Carried

7. Committee Reports

7.1 Francine Desormeau – Re: Long-Term Care Home Property Tax Exemption Update

8. Questions from the Floor

9. New/Old Business

10. 2/3 (Special Resolutions – not previously circulated)

Resolution Number 16-38

Moved by Councillor C. Lacelle

Seconded by Councillor C. Bastien, Jr.

That the Mayor and Council of the Corporation of the Town of Mattawa approve the selection of Mr. Terry Bangs as the Public Works Supervisor. Mr. Bangs will report to work on Tuesday May 24, 2016. Details of his employment will include the following:

- *The probationary period will be for twelve (12) months.*
- *The gross annual salary will be \$60,000.00 plus a vehicle allowance of \$3,600.00 annually (which represents a \$50.00 / week fuel allowance and a \$100.00 / month maintenance allowance for a total of \$300 / month) both of which are subject to review upon the successful completion of the probationary period.*
- *Starting vacation credits of fifteen working days, registration into the Ontario Municipal Employees Retirement System (OMERS) and the full employee benefits package as applicable.*

Carried – Recorded vote on Resolution Number 16-38 and the vote was unanimous

Resolution Number 16-39

Moved by Councillor C. Lacelle

Seconded by Councillor C. Bastien, Jr.

That the Town of Mattawa accepts and approves the Municipal Insurance Program proposal from Rivet Insurance Brokers Ltd. for the term from May 16, 2016 to May 16, 2017 at a cost of \$68,770.00 plus applicable taxes in accordance with the insurance package as submitted.

Carried

11. In Camera (Closed) Session (None)

12. Return to Regular Session

13. Adjournment

The regular meeting of Council Monday, May 9th, 2016 adjourned at 8:14 p.m.

Mayor

Clerk

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: ENVIRONMENTAL SERVICES

CHAIRPERSON: COUNCILLOR G. THIBERT

DEPT. HEAD: DAN FINNIGAN (PCT)

TITLE: 2013 / 2014 ACCOUNTS RECEIVABLE WRITE-OFF

 Draft By-law X Item Policy Recommendation

Mayor D. Backer and Members of Council:

As per the information provided during the April 18, 2016 special meeting of council, the following amounts were invoiced from 2013 to 2014 pertaining to Landfill Cost Sharing:

Township of Papineau-Cameron	\$ 125,693.49
Township of Mattawan	\$ <u>26,087.35</u>
For a total of:	\$ 151,780.84

However, after receiving direction from Council regarding the methodology in the accounting and invoicing of the Landfill Cost Sharing, the invoice totals for 2013 to 2014 were adjusted to the following:

Township of Papineau-Cameron	\$ 84,386.11
Township of Mattawan	\$ <u>12,657.93</u>
For a total of:	\$ 97,044.04

Recommendation:

That the Town of Mattawa write-off previously invoiced billing from 2013 & 2014 in the amounts of \$30,835.51 for the Township of Papineau-Cameron and \$12,711.14 for the Township of Mattawan, with any credits or debits to be applied to the 2015 Cost Sharing Invoices.

Respectfully submitted,

Councillor G. Thibert

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: ENVIRONMENTAL SERVICES

CHAIRPERSON: COUNCILLOR G. THIBERT

DEPT. HEAD: DAN FINNIGAN (PCT)

TITLE: APPROVED MACHINE RATES FOR LANDFILL OPERATIONS

 Draft By-law X Item Policy Recommendation

Mayor D. Backer and Members of Council:

Although the Town of Mattawa operates the Landfill, the costs associated with these operations are shared through agreement between Mattawa, The Township of Papineau-Cameron and the Township of Mattawan. In order to accurately account for the Town of Mattawa’s machine costs associated with operating the landfill, a rate table that encompasses both labour and machine cost is beneficial.

The hours billed for each machine is a pre-calculated cost that accounts for the hourly wage of an operator plus the hourly charge for the machine (combined).

Recommendation:

That the Town of Mattawa adopts Appendix A—Landfill Machine Rates for the purposes of accounting for machine time costs at the landfill (Dated May 24th, 2016), and furthermore that these rates are reviewed and / or adjusted on a yearly basis.

Respectfully submitted,

Councillor G. Thibert

THE CORPORATION OF THE TOWN OF MATTAWA
APPENDIX A—LANDFILL MACHINE RATES (May 24th, 2016)

Equipment Description	Hourly Rate
Pickup Truck(s)	\$30.00
Dump Trucks	\$85.00
Plow Truck / Sander	\$85.00
Volvo Loader	\$100.00
Champion Grader	\$100.00
JCB Backhoe	\$100.00

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: ENVIRONMENTAL SERVICES

CHAIRPERSON: COUNCILLOR G. THIBERT

DEPT. HEAD: RAYMOND BELANGER, CAO

TITLE: MACHINE ALLOCATION PERCENTAGE FOR WATER & WASTEWATER OPERATIONS

 Draft By-law X Item Policy Recommendation

Mayor D. Backer and Members of Council:

Previous budgets have included line items and accounts for machine time for each different Department within Public Works. This has proved to be inefficient, cumbersome, and can result in inaccurate allocations to different departments.

As per our new 2016 budgeting strategy, and in cooperation with our Auditors (Pahapill & Associates), we have developed a methodology for machine time allocation that we believe will be more representative for budgeting purposes.

This new strategy will allow us re-evaluate and update the percentage of machine time allocated to the water and wastewater department (among others) on a yearly basis, thereby keeping our budgeted amounts updated and accurate.

For the 2016 budget the following calculations were used, based on 2015 Budget Actual Department Summaries (dated January 26, 2016):

Total Water Department Revenues =	\$ 815,477.11
Total of all Department Revenues =	\$ 3,689,812.09
Water/wastewater Department % of Revenues =	23%

Recommendation:

That the Town of Mattawa adopts the new budgeting strategy of machine time cost allocations based on departmental percentages, being understood that this will be re-evaluated yearly.

Respectfully submitted,

Councillor G. Thibert

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: FIRE DEPARTMENT

CHAIRPERSON: COUNCILLOR C. LACELLE

DEPT. HEAD: CHAD BELANGER, FIRE CHIEF

TITLE: HIRING OF FIREFIGHTERS

 Draft By-Law

 X **Item**

 Policy Recommendation

Mayor D. Backer and Members of Council:

With the recent departure of Firefighters Dan Lebel and Ryan Clouthier there are now two vacancies to fill in the Fire Department. The Fire Chief has reviewed the applications of two suited candidates, Trevor Glandfield and Troy Whalley who have both expressed interest in becoming members of our Fire Department. These positions would be probationary for six months in which time a medical would be completed with a Physician and the candidates would have time to complete their DZ driver's license.

It is therefore recommended:

Recommendation:

That the Town of Mattawa Fire Department hire Trevor Glandfield and Troy Whalley as Firefighters on a six month probationary period subject to completing a medical and obtaining their DZ driver's licence.

Respectfully submitted,

Councillor C. Lacelle

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: FINANCE

CHAIRPERSON: COUNCILLOR C. LACELLE

DEPT. HEAD: FRANCINE DESORMEAU, INTERIM CLERK

TITLE: ACCOUNTS RECEIVABLES WRITE-OFFS

Draft By-Law Item Policy Recommendation

Mayor D. Backer and Members of Council:

The municipality as part of running a business permits residents/companies to charge for various services the municipality performs or undertakes on their behalf. Unfortunately some of the accounts are uncollectible for various reasons and are on the municipal books until they are written off because they are deemed uncollectible. Our auditors also recommend the uncollectible accounts be written off by Council.

The following summary lists the recommended receivables that are deemed uncollectible and should be written off:

Landfill Tipping Fees	Invoice 2012-118	\$15.00
	Invoice 2009-173	\$45.00
Water Off/On	Invoice 2011-137	\$22.60

Recommendation:

That the Town of Mattawa removes from the municipal accounts the above listed Accounts Receivables because they are deemed uncollectible and Council approval to write them off is required.

Respectfully submitted

Councillor C. Lacelle

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT SERVICES

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: FRANCINE DESORMEAU, INTERIM CLERK

TITLE: RESOLUTION IN SUPPORT TO RED PROGRAM

 Draft By-Law X Item Policy Recommendation

Mayor D. Backer and Members of Council:

In the correspondence section of the May 9, 2016 agenda, a letter (4.15) from the Municipality of South Dundas requested all municipal and regional Councils in Ontario support their resolution for the Ontario Government to reconsider the suspension of and the integration of the Rural Economic Development (RED) Program.

WHEREAS in the 2016 Ontario Budget, the government of Ontario has suspended current intake of applications to the Rural Economic Development program and has indicated that it plans to integrate the program into the Jobs and Prosperity Fund;

AND WHEREAS the Jobs and Prosperity Fund is narrowly focused and is restricted to private sector organizations and industry partners, which prevents access to funding for rural municipalities and others who formerly benefitted from the Rural Economic Development Program;

AND WHEREAS in contract, the Rural Economic Development Program supported a number of capacity building projects including but not limited to ‘Business Retention and Expansion’ and ‘Downtown Revitalization’ projects and Economic Development Strategic Planning projects for small rural municipalities who were looking to improve their local economy.

Recommendation:

Be it resolved that the Town of Mattawa supports the Council of the Municipality of South Dundas’ position requesting the government of Ontario to reconsider the suspension of and the integration of the Rural Economic Development (RED) Program into the Jobs and Prosperity Fund with the view to ensuring that this program stays as an intricate funding program of the Province that will support capacity building and foster economic growth in rural municipalities in Ontario.

Respectfully recommended

Councillor L. Mick

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT SERVICES

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: FRANCINE DESORMEAU, INTERIM CLERK

TITLE: RESOLUTION IN SUPPORT OF BILL 158

Draft By-Law Item Policy Recommendation

Mayor D. Backer and Members of Council:

In the correspondence section of the May 9, 2016 agenda, a letter (4.19) from the Municipality of Trent Lakes requested all Ontario municipalities support their resolution regarding Bill 158 which aims to take immediate steps against human trafficking in Ontario. Council spoke to this and all agreed a resolution of support was in order.

WHEREAS human trafficking is a heinous crime that has been referred to as modern day slavery;

AND WHEREAS traffickers recruit, transport, harbor and control the girl next door for sexual exploitation or forced labour;

AND WHEREAS it is one of the fastest growing crimes that starts and stays in Canada, targeting victims – 90% of which are Canadian-born and predominantly female, averaging the age of 14;

AND WHEREAS Ontario is a major hub of human trafficking in Canada, and victims are lured, manipulated and coerced, often over the internet from every part of Ontario;

AND WHEREAS human trafficking is in our neighbourhoods and our communities.

Recommendation:

Be it resolved that the Town of Mattawa supports the Council of the municipality of Trent Lakes regarding Bill 158, Saving the Girl Next Door Act, 2016 and also supports MPP Laurie Scott's motion for a multi-jurisdictional and coordinated task force of law enforcement agencies, Crown prosecutors, judges, victims' services and frontline agencies.

Respectfully recommended

Councillor L. Mick

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT SERVICES

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: FRANCINE DESORMEAU, INTERIM CLERK

TITLE: SUPPORT RESOLUTION FOR CHAMPLAIN TOWNSHIP

Draft By-Law Item Policy Recommendation

Mayor D. Backer and Members of Council:

In the correspondence section of the May 9, 2016 agenda, a letter (4.5) from Champlain Township requested all Ontario municipalities support their resolution regarding the cost of electricity in Ontario. Council spoke to this and all agreed a resolution of support was in order.

WHEREAS the cost of electricity to individuals has increased by 50% since 2012 in the Province of Ontario;

AND WHEREAS senior citizens on fixed income, low income families and small businesses are finding it increasingly difficult to meet these rising costs;

AND WHEREAS the Provincial Green Energy Act continues to promote the building of solar farms and wind turbines where they pay the producers much higher rates than what they can charge per kilowatt;

AND WHEREAS on many occasions the Province of Ontario is forced to sell surplus power to our neighbours at a loss;

Recommendation:

Be it resolved that the Town of Mattawa supports Champlain Township's Resolution requesting the Province of Ontario to place a moratorium on further development of this type and to complete an extensive review of the Green Energy Act in order to provide affordable electricity to our citizens.

Respectfully recommended

Councillor L. Mick