

**THE CORPORATION OF THE
TOWN OF MATTAWA**

AGENDA

**REGULAR MEETING OF COUNCIL
TUESDAY, MARCH 29TH, 2016
7:00 P.M.**

**MUNICIPAL COUNCIL CHAMBERS
160 WATER STREET
MATTAWA, ONTARIO**

THE CORPORATION OF THE TOWN OF MATTAWA
A G E N D A
MUNICIPAL COUNCIL CHAMBERS
160 WATER STREET
MATTAWA, ONTARIO
TUESDAY, MARCH 29TH, 2016 @ 7:00 P.M.

- 1. Call to Order**
- 2. Disclosure of Pecuniary Interest and Nature Thereof**
- 3. Petitions & Delegations**
- 4. Correspondence**
 - 4.1 Tom Campbell, Royal Canadian Legion – Re: Remembrance Ad Veterans/Troops Support Social & Family Services Committee – Clerk
 - 4.2 Hector Rathier – Re: Letter Regarding Purchase of Part James Street Allowance Planning & Development Services Committee – Clerk
 - 4.3 AMO – Re: 2016 Federal Budget Finance Committee – Clerk
 - 4.4 Township of Montague – Re: Physician Recruitment Support Health Services Committee – Clerk
 - 4.5 Mattawa Mental Health Support Centre – Re: Celebrate Mental Health Awareness Week Health Services Committee – Clerk
 - 4.6 Ombudsman Ontario – Re: Letter of Responsibilities of the Ombudsman General Government Services Committee – Clerk
 - 4.7 FONOM – Re: LAS Town Hall Session Timmins May 11, 2016 General Government Services Committee – Clerk
 - 4.8 AMO – Re: Message from Chair of ROMA General Government Services Committee – Clerk
 - 4.9 MNR – Re: Inspection of Approved 2016 – 2017 Annual Work Schedule Ottawa Valley Planning & Development Services Committee – Clerk
 - 4.10 Richmond Hill – Re: Support OMB Reform Ontario Municipalities General Government Services Committee – Clerk
 - 4.11 Hydro One – Re: Retrofit Incentive Refund Cheque Electricity, Gas & Telephone Committee – Clerk

Tuesday, March 29, 2016
Correspondence – Cont'd

- 4.12 Municipality of Neebing – Re: Assessment Act Conservation Lands Program Enquiry
General Government Services Committee – Clerk
- 4.13 CMHC – Re: Aging in Place Webinar March 31, 2016
Social & Family Services Committee – Clerk
- 4.14 AMO – Re: Province Announces Updated Long Term Affordable Housing Strategy
Social & Family Services Committee – Clerk
- 4.15 Cure Foundation – Re: Fundraising Event National Denim Day May 10, 2016
General Government Services Committee – Clerk
- 4.16 FONOM – Re: Application to Host 2018 Conference
General Government Services Committee – Clerk
- 4.17 Ontario Association of Fire Chiefs – Re: OAFC 2016 Municipal Officials Seminar
Fire Department Committee – Clerk
- 4.18 City of North Bay – Re: Support of Resolution
General Government Services Committee – Clerk
- 4.19 Ontario Farmland Trust – Re: 2016 Ontario Farmland Forum April 8, 2016
General Government Services Committee – Clerk
- 4.20 FONOM – Re: Support Resolution From City of Greater Sudbury
General Government Services Committee – Clerk
- 4.21 City of North Bay – Re: Support Resolution Gasoline Price Regulation
General Government Services Committee – Clerk
- 4.22 Township of Warwick – Re: Follow Up to Municipalities Under 6000 Population
General Government Services Committee – Clerk
- 4.23 MNR – Re: Inspection of Approved 2016 – 2017 Annual Work Schedule Nipissing Forest
Planning & Development Services Committee – Clerk
- 4.24 Jp2g Consultants Inc – Re: Letter of Thanks for Mattawa Light Industrial Park Contract
Planning & Development Services Committee – Clerk
- 4.25 AMO – Re: Federal Budget & Infrastructure Funding
General Government Services Committee – Clerk

5. Questions/Comments (public & Council) about the Content of the Agenda

- 6. Municipal Report Number 731**
 - **Minutes of Previous Meeting (s)**
 - **Presentation of By-laws/Resolutions**
 - **Adoption of Report**
- 7. Committee Reports**
- 8. Questions from the Floor**
- 9. New/Old Business**
 - 9.1 Long Term Care Home Property Tax Exemption
- 10. 2/3 (Special Resolutions – not previously circulated)**
- 11. In Camera (Closed)**
 - 11.1 Legal Matter
- 12. Return to Regular Session**
- 13. Adjournment**

Tuesday, March 29th, 2016

Members of Council,

Attached please find Municipal Report Number 731 for consideration by Council.

Respectfully submitted

Francine Desormeau
Clerk (Interim)

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THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT SERVICES

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: FRANCINE DESORMEAU, INTERIM CLERK

TITLE: ADOPTION OF THE MINUTES

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

It is respectfully recommended to Council that the minutes of the Regular Meeting of Monday March 14, 2016 be adopted as circulated.

Councillor L. Mick

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the regular meeting of Council held Monday, March 14, 2016 at 7:00 p.m. in the Municipal Council Chambers.

Present: Mayor D. Backer
Councillor C. Lacelle
Councillor G. Thibert
Councillor G. Larose
Councillor L. Mick
Councillor C. Bastien, Jr.
Councillor D. Sarrazin
Raymond Belanger, CAO/Treasurer
Francine Desormeau, Clerk (Interim)

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order
2. No Disclosure of Pecuniary Interest and Nature Thereof
3. Petitions & Delegations
 - 3.1 Mike Guay made a presentation to Council with the gaming marathon results and donation cheque.
 - 3.2 Hector Rathier made a presentation to Council concerning the land appraisal and lot dimensions on James Street
 - 3.3 Dan Finnigan, Process & Compliance Technician, presentation was deferred to the Committee Reports section of this agenda.
4. Correspondence
5. No Questions/Comments about the Content of the Agenda
6. Municipal Report Number 730

Page No. 58

It is respectfully recommended to Council that the minutes of the Regular Meeting of Monday February 22, 2016 be adopted as circulated.

Carried

Page No. 59

That the disbursements for the month of February 2016 in the amount of \$459,298.22 be adopted as submitted.

Carried

Page No. 60

That the Town of Mattawa approves By-law 16-04 which is a By-law authorizing the signing of a five year extension lease agreement with Her Majesty the Queen in Right of Ontario as represented by the Minister of Economic Development, Employment and Infrastructure for the use of the municipal council chambers, mayor's office and entrance hallway area for provincial court six times per year.

Carried

Page No. 61

That the Town of Mattawa authorizes Francine Desormeau, Interim Clerk to attend the 2016 annual AMCTO Zone 7 Spring Workshop which will be held in Sundridge May 5-6, 2016 at an approximate total cost of \$600.00. Normal travel policy will apply.

Carried

Page No. 62

That the Town of Mattawa authorize Mayor Backer and Raymond Belanger, CAO/Treasurer to attend the 2016 annual FONOM conference in the city of Timmins May 11-13, 2016 at an approximate total cost of \$2,500.00. Normal travel policy will apply.

Carried

Page No. 63

It is recommended that Council authorize Building Inspector Wayne Chaput to register and attend both of the following courses:

- 1. Community Planning and Zoning Administration on April 4th, 5th and 6th, 2016 at a cost of \$282.50*
- 2. Exterior Insulating Finish Systems on April 7th, 2016 at a cost of \$220.35*

Both of these courses are for Building Officials and are held at the OBOA Office in Woodbridge, Ontario. The total cost is \$502.85 plus lodging and normal travel policy will apply.

Carried

Resolution Number 16-18

Moved by Councillor C. Lacelle

Seconded by Councillor G. Larose

That the Municipal Report Number 730 be adopted.

Carried

7. Committee Reports

7.1a Mr. Dan Finnigan, Process & Compliance Technician – Re: Presentation to Council on the LAS Endorsed Sewer & Water Line Warranty Program.

7.1b Mr. Finnigan also provided Council with information on a course being provided by the Walkerton Clean Water Centre regarding Council's responsibilities for Drinking Water.

7.2 Raymond Belanger – Re: Public Works Supervisor

7.3 Raymond Belanger – Re: Mattawa Hawks Hockey Club & TPA Sports

8. Questions from the Floor

9. New/Old Business

9.1 Municipal Insurance Renewal

10. 2/3 (Special Resolutions – not previously circulated)

11. In Camera (Closed) Session

11.1 Legal Matter

11.2 Personnel Matter

Resolution Number 16-19

Moved by Councillor C. Lacelle

Seconded by Councillor G. Larose

That this Council proceed in Camera to address a matter pertaining to personal matters about an identifiable individual, including municipal or local board employees; and litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;

Carried

Resolution Number 16-20

Moved by Councillor C. Lacelle

Seconded by Councillor G. Larose

That the In Camera session reconvene at 8:50 p.m.

Carried

Mayor Backer stated the In-Camera session was pertaining to legal and personnel matters.

12. Return to Regular Session

13. Adjournment

The regular meeting of Council Monday, March 14th, 2016 adjourned at 9:00 p.m.

Mayor

Clerk

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: ENVIRONMENTAL SERVICES

CHAIRPERSON: COUNCILLOR G. THIBERT

DEPT. HEAD: DAN FINNIGAN

TITLE: SERVICE LINE WARRANTIES OF CANADA AGREEMENT

Draft By-Law Item Policy Recommendation

Mayor D. Backer and Members of Council:

Homeowners are responsible for the repair and replacement of their sewer and water service lateral lines. These lines can require maintenance or fail over time due to normal wear and tear.

Local Authority Services (LAS), an affiliate of the Association of Municipalities of Ontario (AMO), has endorsed Service Line Warranties of Canada, as a preferred service provided of sewer and water line warranty services.

By signing a three year marketing agreement with Service Line Warranties of Canada (S.L.W.C) there is an opportunity for local residents to purchase a warranty to cover the cost of restoring their services if they should experience a broken water line due to freezing (or other circumstances) or a plugged sewer line, etc.

This warranty program can provide peace of mind for residents on a fixed income and provide relief for costly repairs when they occur. The warranty program has been vetted by the LAS (a division of the A.M.O.), is totally voluntary, and has a minimal monthly cost. A 5% royalty will be paid to the Town of Mattawa.

Recommendation:

That Council of the Town of Mattawa hereby endorses the Sewer and Water Line Warranty service offered by Service Line Warranties of Canada (SLWC), and endorsed by LAS and authorizes the municipality to enter into a three year marketing agreement with SLWC by approving By-law 16-05.

Respectfully submitted

Councillor G. Thibert

THE CORPORATION OF THE TOWN OF MATTAWA

BY-LAW NUMBER 16-05

BEING a by-law authorizing the signing of a marketing licence agreement with Service Line Warranties of Canada, Inc. for the offering of warranty products to Residential property owners.

WHEREAS Section 5, subsection (3) of the Municipal Act S. O. 2001, c.25, as amended, authorizes Council to pass by-laws enacting agreements.

AND WHEREAS it is desirable to permit the Mayor and Clerk to sign the agreement, Schedule “A”, on behalf of the Corporation of the Town of Mattawa.

AND WHEREAS Schedule “A” is attached and forms part of this by-law.

NOW THEREFORE, the Council of the Corporation of the Town of Mattawa enacts as follows:

1. The Mayor and Clerk are authorized to execute the Agreement, Schedule “A” on behalf of the Corporation of the Town of Mattawa, which will enter into a Marketing Licence Agreement with Service Line Warranties of Canada, Inc.

READ A FIRST and SECOND time, this 29th day of March, 2016.

READ A THIRD time and FINALLY PASSED this 29th day of March, 2016.

Mayor

Clerk

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: ENVIRONMENTAL SERVICES

CHAIRPERSON: COUNCILLOR G. THIBERT

DEPT. HEAD: DAN FINNIGAN

TITLE: MUNICIPAL COUNCIL “STANDARD OF CARE” COURSE

Draft By-Law Item Policy Recommendation

Mayor D. Backer and Members of Council:

Severe penalties are possible for municipal officials who fail to act in good faith and do not exercise honesty, competence and integrity to ensure the protection and safety of the users of municipal drinking water systems.

The Walkerton Clean Water Centre “Standard of Care” course is designed to inform municipal councillors and officials with oversight responsibility for drinking water treatment and/or distribution systems of their oversight responsibilities under Section 19 of the Safe Drinking Water Act.

The course can be booked in the Mattawa Council Chambers, and at a cost of \$1570.00 this is an excellent value. The cost can further be reduced by inviting staff and Municipal Officials from neighboring municipalities.

Recommendation:

That Council direct staff to make arrangements and book the Standard of Care” course for Mattawa Council and relevant municipal staff to attend at a cost of \$1570.00 + HST.

Respectfully submitted

Councillor G. Thibert

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: BY-LAW DEPARTMENT

CHAIRPERSON: COUNCILLOR G. LAROSE

DEPT. HEAD: WAYNE CHAPUT

TITLE: REQUEST FOR BBQ'S ON MAIN STREET

 Draft By-law X Item Policy Recommendation

Mayor D. Backer and Members of Council:

A letter was received from Community Living Mattawa (4.15 of March 14th, 2016 Agenda) requesting permission to hold three fundraising barbecues on the sidewalk in front of Foodland. The barbecues will be held on Friday May 20, 2016 from 10:00 am – 3:00 pm, Friday July 22, 2016 from 10:00 am – 3:00 pm and on Friday August 26, 2016 from 10:00 am – 3:00 pm. The fundraisers are being held to raise money for a variety of Community Living Mattawa activities.

Recommendation:

That the Town of Mattawa authorizes Community Living Mattawa to conduct barbecues on the sidewalk in front of Foodland on Friday May 20, 2016 from 10:00 am – 3:00 pm, Friday July 22, 2016 from 10:00 am – 3:00 pm and on Friday August 26, 2016 from 10:00 am – 3:00 pm in order to raise money for a variety of Community Living Mattawa activities.

Respectfully submitted

Councillor G. Larose

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: RECREATION, TOURISM & SPECIAL PROJECTS

CHAIRPERSON: COUNCILLOR D. SARRAZIN

DEPT. HEAD: JACQUES BEGIN

TITLE: MATTAWA VOYAGEUR DAYS - SPONSORSHIP

Draft By-Law Item Policy Recommendation

Mayor D. Backer and Members of Council:

Mattawa Voyageur Days 19th Birthday Bash will be held July 22-24, 2016 with a great music line-up and a large number of programs and activities throughout the community. The festival counts on great sponsorship to keep the cost of wristbands as affordable as possible. Sponsorship response is fantastic with over 95% of those receiving sponsorship request respond in the positive. That is because the Committee requests are relatively small so that the responses and sponsorship responsibility is spread out among all rather than a few. After all, the festival philosophy is that this is for the benefit of our community and not any individuals. The Committee has again worked very enthusiastically to ensure that there will be a great list of events. There will be lots of food, great sales, races, displays, shows, Business Marketplace and of course a superb musical entertainment package.

The Town of Mattawa has been recognized as a platinum sponsor since the inception of the Festival by providing in-kind services such as staff time, set-up and take down staff and machinery and cash sponsorship. All that the Town of Mattawa provides goes towards the total cost of hosting this MAJOR festival, from kids and youth activities, local band jam reunions, marketing, Main stage music...the whole package. Voyageur Days cannot happen without the generous support from all the sponsors.

The musical line-up held on Explorer's Point during this year's three day festival is amongst the best anywhere. The festival Main Stage Music will kick off on Friday night featuring Runaway Angels opening for co-headliners New Country Stars Chad Brownlee and Doc Walker. Saturday is Rock Where The Rivers Meet with Helix 6pm, Glorious Sons 8pm and Rock legend and superstar Vince Neil of Motley Crew @ 10pm. Sunday afternoon will have our Mattawa Band Reunion starting @ 1pm- 4. Sunday's Wrap Up will feature Devin Cuddy opening for Canadian Superstar Alan Doyle of Great Big Sea and closing with an incredible fireworks displays to close off the festival.

Recommendation:

It is therefore recommended that the Corporation Town of Mattawa support the Mattawa Voyageur Days festival held July 22-24, 2016 with a cash sponsorship of \$5,000.00.

Respectfully recommended
Councillor D. Sarrazin

THE CORPORATION OF THE TOWN OF MATTAWA

COMMITTEE: TRANSPORTATION SERVICES

CHAIRPERSON: COUNCILLOR G. THIBERT

DEPT. HEAD: RAYMOND BELANGER, CAO/TREASURER

TITLE: SURPLUS EQUIPMENT / VEHICLE

 Draft By-Law

 X Item

 Policy Recommendation

Mayor D. Backer and Members of Council:

In 2015, Mayor and Council declared some equipment and vehicles including a 1993 Con-O-Lift boat trailer, and 1988 and 2004 Ford Rescue Vans as surplus within our fleet.

This equipment will be disposed of as a Municipal Surplus Equipment and Vehicle Public Sale and will be advertised in the Mattawa Recorder and on the Town of Mattawa Website.

The Town of Mattawa will invite sealed bids and will ask for a minimum bid of \$500.00 or “Best Offer” on each of the trailer and of the vehicles. These will be sold “AS IS” with no warranties or guaranties.

Detailed information will be made available at the Town Hall and viewing may be arranged Monday to Friday between 9:00 am and 4:00 pm at the Public Works yard.

Recommendation:

That the Town of Mattawa advertise to sell off surplus equipment through a Municipal Surplus Equipment and Vehicle Public Sale. The 1993 Con-O-Lift boat trailer, and both the 1988 and 2004 Ford Rescue Vans each be sold for a minimum bid of \$500.00 or “Best Offer”. This surplus equipment will be sold “AS IS” with no warranties or guaranties.

Respectfully submitted,

Councillor, G. Thibert

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: TRANSPORTATION & ENVIRONMENTAL SERVICES

CHAIRPERSON: COUNCILLOR G. THIBERT

DEPT. HEAD: RAYMOND BELANGER, CAO/TREASURER

TITLE: MATTAWA LIGHT INDUSTRIAL PARK

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

On September 14, 2015, Mayor and Council had expressed a desire to appoint a Committee of Council to assume the responsibility of a strategic development of the Mattawa Light Industrial Park. The Mattawa Light Industrial Park Committee of Council would assist the Corporation Town of Mattawa in establishing a sound and well planned Industrial Park following the directions and budgets as approved by Council.

November 9, 2015, Council approved resolution number 15-126 which in part stated:

That the Town of Mattawa adopts By-Law 15-35 which is a by-law authorizing the execution of an agreement with Jp2g Consultants Inc. for the undertaking of the funding, and contract review documents for the Light Industrial Park project.

February 22, 2016, Council approved Page No. 53 of Resolution Number 16-14 which in part stated:

It is therefore recommended that the Mayor and Council adopt the Town of Mattawa Proposed Light Industrial Park Breakdown Structure & Budget document as presented to Council by Jp2g Consultants Inc. The cost of this plan will be allocated into the 2016 municipal budget and that the funding partners be contacted for permission to apply the secured funds available on the delivery of the work plan as presented to Council.

During this Regular Meeting, Council again expressed a desire to appoint a Committee of Council to assume the responsibility of a strategic development of the Mattawa Light Industrial Park. The Mattawa Light Industrial Park Committee of Council will assist the Corporation Town of Mattawa in establishing a sound and well planned Industrial Park following the directions and budgets as approved by Council.

The following will summarize and clarify the parameters that will help guide the Committee in the development of recommendations required for Council consideration in order to assist outcomes, authority and expectations of the Committee.

Recommendation:

It is therefore recommended that the attached, as Schedule “A”, Committee Structure and Terms of References, associated with the Mattawa Light Industrial Park Committee be adopted.

Respectfully submitted,

Councillor G. Thibert