

**THE CORPORATION OF THE
TOWN OF MATTAWA**

AGENDA

**REGULAR MEETING OF COUNCIL
MONDAY, MARCH 14TH, 2016
7:00 P.M.**

**MUNICIPAL COUNCIL CHAMBERS
160 WATER STREET
MATTAWA, ONTARIO**

**THE CORPORATION OF THE TOWN OF MATTAWA
A G E N D A
MUNICIPAL COUNCIL CHAMBERS
160 WATER STREET
MATTAWA, ONTARIO
MONDAY, MARCH 14TH, 2016 @ 7:00 P.M.**

- 1. Call to Order**
- 2. Disclosure of Pecuniary Interest and Nature Thereof**
- 3. Petitions & Delegations**
 - 3.1 Mike Guay – Re: Gaming Marathon Proceeds Donation
 - 3.2 Hector Rathier – Re: Questions on Appraisal for Purchase of Road Allowance
 - 3.3 Dan Finnigan – Re: LAS Endorsed Sewer & Water Lines Warranty & Training
- 4. Correspondence**
 - 4.1 City of Markham – Re: Request to Limit the Jurisdiction of Ontario Municipal Board
General Government Services Committee – Clerk
 - 4.2 Town of Amherstburg – Re: Support Town of Aurora Resolution
General Government Services Committee – Clerk
 - 4.3 Municipal Tax Advisory Group – Re: Hydroelectric Power Dams & Structures
General Government Services Committee – Clerk
 - 4.4 Mattawa Mental Health Support Centre – Re: Mental Health Awareness Week May 6, 2016
Health Services Committee – Clerk
 - 4.5 Citizens of Mattawa – Re: Petition for RV Dumping Station
Environmental Services Committee – Clerk
 - 4.6 NBMCA – Re: Minutes from Annual General Meeting on January 27, 2016
Conservation Authority Committee – Clerk
 - 4.7 FONOM – Re: Request for Support Township of Burpee & Mills
General Government Services Committee – Clerk
 - 4.8 Township of Minden Hills – Re: OPP Billing Model Request for Review
General Government Services Committee – Clerk
 - 4.9 Town of Amherstburg – Re: Support Resolution of Township of Wainfleet
General Government Services Committee – Clerk
 - 4.10 Minister Responsible for Seniors Affairs – Re: 2016 Senior of the Year Award
General Government Services Committee – Clerk

Monday, March 14, 2016
Correspondence – Cont'd

- 4.11 AMO – Re: Climate Change Mitigation & Low Carbon Economy Act 2016
General Government Services Committee – Clerk
- 4.12 AMO – Re: Guide to Police Services Act Consultations
Protection to Persons & Property Committee – Clerk
- 4.13 Chris West – Re: Save VIA Letter to MP
Transportation Services Committee – Clerk
- 4.14 MCSCS – Re: Emergency Management & Civil Protection Act Compliance
Protection to Persons & Property Committee – Clerk
- 4.15 Community Living Mattawa – Re: Fundraising Barbeques on Main Street
By-Law Department Committee – Clerk
- 4.16 FONOM – Re: Ontario's 2016 Budgets Commits to Investments Benefitting the North
General Government Services Committee – Clerk
- 4.17 FONOM – Re: Community Schools Alliance
General Government Services Committee – Clerk
- 4.18 MMAH – Re: Invitation to Regional Consultation Sessions
General Government Services Committee – Clerk
- 4.19 OGRA – Re: Board of Directors for 2016 - 2017
Transportation Services Committee – Clerk
- 4.20 AMO – Re: 2016 Provincial Budget
Finance Committee – Clerk
- 4.21 OGRA – Re: Ontario Government Releases 2016 Budget
Finance Committee – Clerk
- 4.22 AMCTO – Re: 2016 Ontario Budget Update
Finance Committee – Clerk
- 4.23 FONOM – Re: Pleased with Recent Provincial Announcements
General Government Services Committee – Clerk
- 4.24 Municipality of Callander – Re: Gas Price Variance in Northern Ontario
General Government Services Committee – Clerk
- 4.25 NBPSDHU – Re: Basic Income Guarantee Board Resolution
General Government Services Committee – Clerk

Monday, March 14, 2016
Correspondence – Cont'd

- 4.26 OGRA – Re: Additional Funding at 2016 OGRA/ROMA Combined Conference
General Government Services Committee – Clerk
- 4.27 AMO – Re: Increased Infrastructure Funding for Municipalities
General Government Services Committee – Clerk
- 4.28 Ernie Hardeman – Re: Letter to Minister Sousa on impact of Budget on Municipalities
General Government Services Committee – Clerk
- 4.29 MNR – Re: Changes to Black Bear Management in Ontario
Protection to Persons & Property Committee – Clerk
- 4.30 AMO – Re: Transformation of Children & Family Services
Social & Family Services Committee – Clerk
- 4.31 AMO – Re: Presumptive PTSD Legislation for First Responders Introduced
Health Services Committee – Clerk
- 4.32 Township of Southgate – Re: Bill 36 Support
General Government Services Committee – Clerk

5. Questions/Comments (public & Council) about the Content of the Agenda

6. Municipal Report Number 730

- **Minutes of Previous Meeting (s)**
- **Presentation of By-laws/Resolutions**
- **Adoption of Report**

7. Committee Reports

- 7.1 Raymond Belanger – Re: Public Works Supervisor
- 7.2 Raymond Belanger – Re: Mattawa Hawks Hockey Club & TPA Sports

8. Questions from the Floor

9. New/Old Business

- 9.1 Municipal Insurance Renewal

10. 2/3 (Special Resolutions – not previously circulated)

11. In Camera (Closed)

- 11.1 Legal Matter
- 11.2 Personnel Matter

12. Return to Regular Session

13. Adjournment

Monday, March 14th, 2016

Members of Council,

Attached please find Municipal Report Number 730 for consideration by Council.

Respectfully submitted

Francine Desormeau
Clerk (Interim)

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THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT SERVICES

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: FRANCINE DESORMEAU, INTERIM CLERK

TITLE: ADOPTION OF THE MINUTES

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

It is respectfully recommended to Council that the minutes of the Regular Meeting of Monday February 22, 2016 be adopted as circulated.

Councillor L. Mick

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the regular meeting of Council held Monday, February 22, 2016 at 7:00 p.m. in the Municipal Council Chambers.

Present: Mayor D. Backer
Councillor C. Lacelle
Councillor G. Thibert
Councillor G. Larose
Councillor L. Mick
Councillor C. Bastien, Jr.
Councillor D. Sarrazin
Raymond Belanger, CAO/Treasurer
Francine Desormeau, Clerk (Interim)

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order
2. No Disclosure of Pecuniary Interest and Nature Thereof
3. Petitions & Delegations
4. Correspondence
5. No Questions/Comments about the Content of the Agenda
6. Municipal Report Number 729

Page No. 45

It is respectfully recommended to Council that the minutes of the Regular Meeting of Monday February 8, 2016, the Special Meeting of Tuesday February 9, 2016 and the Special Meeting of Wednesday February 17, 2016 be adopted as circulated.

Carried

Page No. 46

That the Town of Mattawa adopt By-Law 16-03 which establishes the water and sewer rates for flat rate water users and water users on meters and represents a zero percent rate increase for the year 2016.

Carried

Page No. 47

That the disbursements for the month of January 2016 in the amount of \$593,407.82 be adopted as submitted.

Carried

Page No. 48

Be it resolved that the Town of Mattawa supports the City of Greater Sudbury's resolution respectfully requesting that Premier Kathleen Wynne and Minister of Community and Correctional Services Yasir Abbas Naqvi, expedite the return of the OPP search and rescue helicopter to the Sudbury airport to better serve the needs of Northern communities; And be it further resolved that a copy of this resolution be forwarded to the Honourable Kathleen Wynne, Premier of Ontario, the Honourable Yasir Abbas Naqvi, Minister of Community and Correctional Services, Glenn Thibeault, MPP for Sudbury, and France Gelinias, MPP for Nickel Belt.

Carried

Page No. 49

That the Town of Mattawa participate in Autism Ontario's "Raise the Flag" campaign and proclaims Monday April 4, 2016 as World Autism Awareness Day.

Carried

Page No. 50

That the Town of Mattawa hire Mr. Matthew Perreault as the Reception Office Clerk (job description attached) for a period of 35 hours per week for 6 months or a total of 840 hours at a rate of \$12.93 per hour. The Town's contribution will consist of \$1.68 per hour for 840 hours for a total contribution of \$1,411.12. The employer is responsible to ensure that the mandatory employment related costs are paid in accordance with provincial labour legislation.

Carried

Page No. 51

That Council authorize the Environmental Services Department to proceed with the Inspection and Maintenance of Well Pump #2 at the Mattawa Waterplant at a cost of \$15,213.25 + HST, with funding for this preventative maintenance coming from the 2016 budget.

Carried

Page No. 52

It is therefore recommended that Council authorize Dan Finnigan (PCT) of the Environmental Services Department to attend this one day Energy Finance Workshop in Sudbury, Ontario at a cost of \$420.00 + HST. Normal travel policies will apply.

Carried

Page No. 53

It is therefore recommended that the Mayor and Council adopt the Town of Mattawa Proposed Light Industrial Park Work Breakdown Structure & Budget document as presented to Council on February 9th, 2016. The document consists of:

1. *CCTV Inspection*
2. *As Built Field Surveys/Drawings*
3. *Water Pressure Test & Hydraulic Analysis*
4. *Sanitary Sewer Analysis & Downstream Impacts*
5. *Conceptual Development Plan*
6. *Master Drainage Plan*

The cost of this plan will be allocated into 2016 municipal budget. Our funding partners will also be contacted in order to apply the remaining funds available on the delivery of the work plan as presented to Council.

Carried

Resolution Number 16-14

Moved by Councillor C. Lacelle

Seconded by Councillor C. Bastien, Jr.

That the Municipal Report Number 729 be adopted.

Carried

7. Committee Reports

7.1 Dan Finnigan – Re: LAS Endorsed Sewer & Water Line Warranty

8. Questions from the Floor

9. New/Old Business

9.1 FONOM Conference May 11 – 13, 2016 Timmins ON

9.2 Industrial Park Committee of Council

10. 2/3 (Special Resolutions – not previously circulated)

11. In Camera (Closed) Session

11.1 Personnel Matter

Resolution Number 16-15

Moved by Councillor C. Lacelle

Seconded by Councillor G. Thibert

That this Council proceed in Camera to address a matter pertaining to personal matters about an identifiable individual, including municipal or local board employees;

Carried

Resolution Number 16-16

Moved by Councillor C. Lacelle

Seconded by Councillor G. Thibert

That the special meeting reconvene from the In Camera session at 8:30 p.m.

Carried

Mayor Backer stated the In-Camera session was pertaining to personnel matters.

12. Return to Regular Session

Resolution Number 16-16

Moved by Councillor C. Lacelle

Seconded by Councillor G. Thibert

2/3 *Be it resolved that Council authorize staff to coordinate the hiring of our municipal auditing firm, Pahapill and Associates, for assistance in the Treasury Department at a daily rate of \$750.00, all inclusive. Drew Pahapill will work in the Treasury Department with staff once per week on the following dates: February 25th, March 4th, 10th, 24th and the 29th. The municipal audit for the year 2015 will be conducted on March 30th and 31st.*

Carried

13. Adjournment

The regular meeting of Council Monday, February 22nd, 2016 adjourned at 8:31 p.m.

Mayor

Clerk

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: FINANCE

CHAIRPERSON: COUNCILLOR C. LACELLE

DEPT. HEAD: RAYMOND BELANGER, CAO/TREASURER

TITLE: FINANCIAL REPORT FOR THE MONTH OF FEBRUARY

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

That the disbursements for the month of February 2016 in the amount of \$459,298.22 be adopted as submitted.

Respectfully submitted

Councillor C. Lacelle

THE CORPORATION OF THE TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT SERVICES

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: FRANCINE DESORMEAU, INTERIM CLERK

TITLE: PROVINCIAL COURTROOM LEASE EXTENSION AGREEMENT

 Draft By-Law X Item Policy Recommendation

Mayor D. Backer and Members of Council:

The provincial courtroom facilities lease agreement for the use of council chambers will expire September 30, 2016. Council discussed the renewal of this lease at their October 13, 2015 and December 14th, regular meetings of Council and all agreed to renew the lease with an increase in the rental fee from \$131.04 per month to \$300.00 plus HST. The increase is due to the heavy use of the premises on these days. The council chambers, mayor's office, entrance hallway, public washrooms and exterior of the building is occupied by dozens of people and extra cleaning and upkeep to the building is required on these days.

CBRE Limited, on behalf of the Ministry of Infrastructure, negotiates lease agreements for criminal courtrooms across the province and they have prepared a second license extension and amending agreement for an additional five years commencing October 1, 2016 to September 30, 2021. The lease represents six rental days per year (bi-monthly) at a total rental cost of \$3,600.00 plus HST. The rental fee is paid monthly at a cost of \$300.00 plus HST. The lease agreement (page 2) stipulates an annual license fee of \$1,800.00 plus HST payable in equal installments of \$150.00 and an additional annual operating fee of \$1,800.00 plus HST also payable in equal monthly installments of \$150.00. The operating fee represents the additional expenses with include the use of the municipal photocopier, fax machine, additional maintenance, janitorial and added security.

The original lease agreement was adopted by Council August 8, 2005 for a period of five years and it was extended an additional five years in May of 2011. This current lease extension agreement represents the second license extension to the original signed agreement.

Recommendation:

That the Town of Mattawa approves By-law 16-04 which is a By-law authorizing the signing of a five year extension lease agreement with Her Majesty the Queen in Right of Ontario as represented by the Minister of Economic Development, Employment and Infrastructure for the use of the municipal council chambers, mayor's office and entrance hallway area for provincial court six times per year.

Respectfully recommended
Councillor L. Mick

CORPORATION OF THE TOWN OF MATTAWA

BY-LAW NUMBER 16-04

BEING a by-law authorizing the signing of an agreement with her Majesty the Queen in Right of Ontario as represented by the Minister of Economic Development, Employment and Infrastructure for the provision of rental space for provincial criminal court proceedings at the Municipal Office Building, 160 Water Street, Mattawa, Ontario.

WHEREAS the Council of the Town of Mattawa wishes to extend a per diem licence agreement originally dated October 1, 2006 for a term of five years and ending on September 30, 2011, which was extended a further term of five years commencing October 1, 2011 and ending on September 30, 2016 and a second extension of a further term of five years commencing October 1, 2016 and expiring on September 30, 2021.

AND WHEREAS Appendix "A" is attached and forms part of this By-law.

NOW THEREFORE the Council of the Corporation of the Town of Mattawa enacts as follows:

1. The Mayor and Clerk are authorized to execute the Second License Extension and Amending Agreement, Appendix "A" on behalf of the Corporation of the Town of Mattawa.

READ A FIRST and SECOND time, this 14th day of March, 2016.

READ A THIRD time and FINALLY PASSED this 14th day of March, 2016.

Mayor

Clerk

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT SERVICES

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: FRANCINE DESORMEAU, INTERIM CLERK

TITLE: 2016 AMCTO ZONE 7 ANNUAL SPRING WORKSHOP

 Draft By-Law X Item Policy Recommendation

Mayor Backer and Members of Council:

The annual AMCTO (Association of Municipal Managers, Clerks and Treasurers of Ontario) is hosting their annual Zone 7 spring workshop this year in Sundridge Ontario May 5-6, 2016. Information on this conference was included in the correspondence section of the last regular meeting of Council, February 22, 2016, Item #4.23.

The spring workshop includes a presentation from the Ministry of Municipal Affairs and Housing who will provide ministry updates, City of Greater Sudbury staff who will speak of insurance and risk management as well as a presentation from the office of the Ombudsman of Ontario providing an update on Bill 8. Francine Desormeau, Interim Clerk wishes to attend this workshop. The approximate cost to attend is \$600.00 which includes the workshop fee, hotel accommodations, meals and travel.

Recommendation:

That the Town of Mattawa authorizes Francine Desormeau, Interim Clerk to attend the 2016 annual AMCTO Zone 7 Spring Workshop which will be held in Sundridge May 5-6, 2016 at an approximate total cost of \$600.00. Normal travel policy will apply.

Respectfully submitted

Councillor L. Mick

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT SERVICES

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: FRANCINE DESORMEAU, INTERIM CLERK

TITLE: 2016 ANNUAL FONOM CONFERENCE

 Draft By-Law X Item Policy Recommendation

Mayor Backer and Members of Council:

The annual Federation of Northern Ontario Municipalities (FONOM) Northeastern municipal conference is being held in the city of Timmins, May 11-13 this year. This annual conference is the perfect opportunity to gain valuable insight into various municipal challenges, while reconnecting with municipal colleagues from across Northeastern Ontario. Some of this year's conference highlights include updates on provincial legislation, information and insight on various municipal issues, Ministers' Forum, banquet, annual awards presentation and the annual FONOM business meeting.

Mayor Backer and Raymond Belanger, CAO/Treasurer both wish to attend this worthwhile conference. The approximate cost to attend will be \$2,500.00 in total (registration fees, hotel accommodations, travel, meals and per diem).

Recommendation:

That the Town of Mattawa authorize Mayor Backer and Raymond Belanger, CAO/Treasurer to attend the 2016 annual FONOM conference in the city of Timmins May 11-13, 2016 at an approximate total cost of \$2,500.00. Normal travel policy will apply.

Respectfully submitted

Councillor L. Mick

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: BUILDING DEPARTMENT

CHAIRPERSON: COUNCILLOR G. LAROSE

DEPT. HEAD: RAYMOND A. BELANGER, CAO/TREASURER

TITLE: BUILDING OFFICIALS TRAINING

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

Training for Building Officials is a continuous process. The intention is to provide the required training to enhance the knowledge of building officials and to help them meet their mandate of being fully certified and licensed.

There are two courses being offered that would be beneficial to Mr. Chaput. The first is Community Planning and Zoning Administration and runs from April 4th to 6th, 2016. The second one is Exterior Insulating Finish Systems which is a one day course that runs on April 7th, 2016.

Recommendation:

It is recommended that Council authorize Building Inspector Wayne Chaput to register and attend both of the following courses:

1. Community Planning and Zoning Administration on April 4th, 5th and 6th, 2016 at a cost of \$282.50
2. Exterior Insulating Finish Systems on April 7th, 2016 at a cost of \$220.35

Both of these courses are for Building Officials and are held at the OBOA Office in Woodbridge, Ontario. The total cost is \$502.85 plus lodging and normal travel policy will apply.

Respectfully submitted,

Councillor G. Larose