

**THE CORPORATION OF THE  
TOWN OF MATTAWA**

**AGENDA**

**REGULAR MEETING OF COUNCIL  
MONDAY, JULY 25<sup>TH</sup>, 2016  
7:00 P.M.**

**MUNICIPAL COUNCIL CHAMBERS  
160 WATER STREET  
MATTAWA, ONTARIO**

**THE CORPORATION OF THE TOWN OF MATTAWA**  
**A G E N D A**  
**MUNICIPAL COUNCIL CHAMBERS**  
**160 WATER STREET**  
**MATTAWA, ONTARIO**  
**MONDAY, JULY 25<sup>TH</sup>, 2016 @ 7:00 P.M.**

**1. Call to Order**

**2. Disclosure of Pecuniary Interest and Nature Thereof**

**3. Petitions & Delegations**

3.1 Douglas Patterson – Re: Mattawa & Area Community Development Inc. Age Friendly Program Grant

**4. Correspondence**

4.1 City of North Bay – Re: Resolution of Support for Conservation Authority  
General Government Services Committee – Clerk

4.2 AMO – Re: 2015 AMO Annual Report  
General Government Services Committee – Clerk

4.3 Mattawa & Area Police Services Board – Re: Consideration of Joining Ontario Association  
of Police Services Board  
Protection to Persons & Property Committee – Clerk

4.4 Keith Dillabough, F. J. McElligott SS – Re: Permission for BBQ on Main Street  
By-law Department Committee – Clerk

4.5 City of Quinte West – Re: Resolution for Taxation Impact on Campgrounds  
General Government Services Committee – Clerk

4.6 Township of Southgate – Re: Resolution for Rural Economic Development Program  
General Government Services Committee – Clerk

4.7 Ontario Medical Association – Re: President of Ontario Medical Association Attending  
AMO Meeting August 15, 2016  
General Government Services Committee – Clerk

4.8 Mattawa Senior Citizens Club – Re: Request for Public Works to Maintain Laneway  
Transportation Services Committee – Clerk

4.9 Sophie Gaulin – Re: Card of Thanks  
General Government Services Committee – Clerk

4.10 Chelsea Bangs – Re: Card of Thanks  
General Government Services Committee – Clerk

## **Monday, July 25, 2016**

### **Correspondence – Cont'd**

- 4.11 Tyler Resmer – Re: Card of Thanks  
General Government Services Committee – Clerk
- 4.12 Ministry of Municipal Affairs – Re: Ontario Municipal Board Review  
General Government Services Committee – Clerk
- 4.13 College of Physicians & Surgeons of Ontario – Re: Nominate an Outstanding Ontario Physician in Your Community  
Health Services Committee – Clerk
- 4.14 FONOM – Re: Letter of Support to Waste Diversion Ontario  
General Government Services Committee – Clerk
- 4.15 Greater City of Sudbury – Re: 30<sup>th</sup> Annual Northern Ontario Business Award  
General Government Services Committee – Clerk
- 4.16 City of Markham – Re: Resolution to Support Bill 158 Saving the Girl Next Door Act  
General Government Services Committee – Clerk
- 4.17 Energy East – Re: Completeness Determination & Legislated Time Limit  
Environmental Services Committee – Clerk
- 4.18 AMO – Re: Infrastructure Canada Phase 1 Funding Agreements Cross Country Status  
General Government Services Committee – Clerk
- 4.19 County of Perth – Re: Resolution for Five Year Climate Change Action Plan  
General Government Services Committee – Clerk
- 4.20 FONOM – Re: Invitation to Participate in Ontario's Intercommunity Bus Engagement Consultations  
General Government Services Committee – Clerk
- 4.21 Ministry of Tourism, Culture & Sport – Re: Ontario 150 Program  
General Government Services Committee – Clerk

## **5. Questions/Comments (public & Council) about the Content of the Agenda**

## **6. Municipal Report Number 739**

- **Minutes of Previous Meeting (s)**
- **Presentation of By-laws/Resolutions**
- **Adoption of Report**

**7. Committee Reports**

7.1 Jacques Begin – Re: Community Hall, Floor & Ice User Terms & Conditions

7.2 Jacques Begin – Re: Restore Your Shoreline

7.3 Terry Bangs – Re: Request to Purchase Used Truck Chassis & New Snowplow Sander /  
Dump Truck Combination Unit

7.4 Jacques Begin – Re: Mattawa Children & Youth Program / Fitness Programs

**8. Questions from the Floor**

**9. New/Old Business**

**10. 2/3 (Special Resolutions – not previously circulated)**

**11. In Camera (Closed)**

**12. Return to Regular Session**

**13. Adjournment**

Monday, July 25<sup>th</sup>, 2016

Members of Council,

Attached please find Municipal Report Number 739 for consideration by Council.

Respectfully submitted

Francine Desormeau  
Clerk (Interim)

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**THE CORPORATION TOWN OF MATTAWA**

**COMMITTEE: GENERAL GOVERNMENT SERVICES**

**CHAIRPERSON: COUNCILLOR L. MICK**

**DEPT. HEAD: FRANCINE DESORMEAU, INTERIM CLERK**

**TITLE: ADOPTION OF THE MINUTES**

Draft By-Law

Item

Policy Recommendation

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**Mayor D. Backer and Members of Council:**

It is respectfully recommended to Council that the minutes of the Regular Meeting of Monday, July 11<sup>th</sup>, 2016 be adopted as circulated.

Councillor L. Mick

## THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the regular meeting of Council held Monday, July 11, 2016 at 7:00 p.m. in the Municipal Council Chambers.

Present: Mayor D. Backer  
Councillor C. Lacelle  
Councillor G. Thibert  
Councillor G. Larose  
Councillor L. Mick\*\*  
Councillor C. Bastien, Jr.  
Councillor D. Sarrazin  
Raymond Belanger, CAO/Treasurer  
Francine Desormeau, Interim Clerk

\*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order
2. No Disclosure of Pecuniary Interest and Nature Thereof
3. Petitions & Delegations
4. Correspondence
5. No Questions/Comments about the Content of the Agenda
6. Municipal Report Number 738

Page No. 149

*It is respectfully recommended to Council that the minutes of the Regular Meeting of Monday, June 27<sup>th</sup>, 2016 be adopted as circulated.*

Carried

Page No. 150

That Council of the Town of Mattawa, under Section 354 of the Municipal Act, 2001 approves the write off of property taxes, interest penalty fees and legal fees for the property described as PIN 49101-0157 LT 265 Sixth Street in the amount of \$60,591.79 as they are deemed uncollectible.

Carried

Resolution Number 16-51

Moved by Councillor C. Lacelle

Seconded by Councillor G. Thibert

*That Page 151 be amended to remove “and also pay the 2016 Cassellholme Levy of \$48,634 from the 2016 Municipal Budget”.*

Carried

Page No. 151

*Now be it resolved that the Mayor and Council of the Town of Mattawa authorizes the CAO/Treasurer to pay the 2015 Cassellholme Levy of \$49,173 from the municipal reserves.*

Carried as amended

Page No. 152

*That the disbursements for the month of June 2016 in the amount of \$481,481.43 be adopted as submitted.*

Carried

Page No. 153

*That the Town of Mattawa hire Mr. Norman Lefebvre as a permanent Full-Time Labourer starting July 15<sup>th</sup>, 2016 which coincides with a new pay period. This position is considered a Band 3 classification and shall be remunerated as per C.U.P.E. Local 1465-1 Agreement 2013. Duties relating to this position are also outlined in the Public Works Job Description (Rev. – Nov/12) document, and will include cleaning and janitorial type work.*

Carried

Resolution Number 16-52

Moved by Councillor C. Lacelle

Seconded by Councillor L. Mick

*That the Municipal Report Number 738 be adopted as amended.*

Carried

7. Committee Reports

7.1 Francine Desormeau – Re: Request to Purchase 305 Park Street and Part of the Peter Street unopened Road Allowance

7.2 Terry Bangs – Re: Request to Purchase Snowplow Sander Dump Truck Combination Unit

8. Questions from the Floor

9. New/Old Business

10. 2/3 (Special Resolutions – not previously circulated)



Resolution Number 16-53

Moved by Councillor D. Sarrazin

Seconded by Councillor. G. Larose

*That Council of the Town of Mattawa waive Section 5 of By-law 09-14 in order to permit the use of a refreshment vehicle at the Community Centre/Ball Park on Friday July 29, 2016, Saturday, July 30, 2016, Sunday July 31, 2016 and Monday August 1, 2016 for the Annual Slow Pitch Tournament held by the Mattawa Minor Hockey Association. And further that the fees regulated under Schedule "B" of By-law 09-14 be also waived.*

*The Refreshment Vehicle Operator will be responsible for the following:*

- 1) *Obtain all approvals before operating from the North Bay and District Health Unit, Fire Dept. and Building Dept. under sections 6 and 7 of By-Law 09-14.*
  - 2) *Notify the By-law Department with all approvals no later than July 26, 2016 at 5:00 p.m. prior to installation at the Community Centre/Ball Park.*
  - 3) *Be responsible to ensure that the immediate area is cleaned at all times.*
  - 4) *Exit the Community Centre/Ball Park no later than Tuesday, August 2, 2016 at 5:00 p.m.*
- Carried

11. In Camera (Closed) Session (None)

11.1 Cassellholme Sub-Committee Report

Resolution Number 16-54

Moved by Councillor C. Lacelle

Seconded by Councillor L. Mick

*That this Council proceed in Camera to address a matter pertaining to litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;*

Carried

Resolution Number 16-55

Moved by Councillor C. Lacelle

Seconded by Councillor L. Mick

*That the In Camera session reconvene at 8:35 p.m.*

Carried

Mayor Backer stated the In-Camera session was pertaining to legal matter.

12. Return to Regular Session

13. Adjournment

The regular meeting of Council Monday, July 11<sup>th</sup>, 2016 adjourned at 8:03 p.m.

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Mayor

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Clerk

**THE CORPORATION TOWN OF MATTAWA**

**COMMITTEE: BY-LAW DEPARTMENT**

**CHAIRPERSON: COUNCILLOR G. LAROSE**

**DEPT. HEAD: WAYNE CHAPUT**

**TITLE: REGULATE AND PROHIBIT KEEPING OF CERTAIN KINDS OF ANIMALS**

16-15 Draft By-Law                      \_\_\_\_\_ Item                      \_\_\_\_\_ Policy Recommendation

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**Mayor D. Backer and Members of Council:**

Complaints from town and area residents concerning exotic animals have been received by all municipal departments. More specifically, these concerns are about an individual walking around town and attending local businesses with a very large snake in his possession.

Mayor and Council have shown its support towards the development of a By-law which would regulate animals within the boundaries of the Town of Mattawa. The attached By-law provides details on which animals are prohibited and also restricts the number of animals that are permitted.

**Recommendation:**

It is recommended that the Mayor and Council of the Corporation of the Town of Mattawa adopt By-Law No.16-15 which is a By-law that will regulate and prohibit the Keeping of Certain Kinds of animals within the boundaries of the Town of Mattawa.

Respectfully submitted

Councillor G. Larose

**THE CORPORATION OF THE TOWN OF MATTAWA  
BY-LAW NO. 16-15**

**A BY-LAW TO PROVIDE FOR THE CONTROL OF ANIMALS WITHIN THE TOWN OF  
MATTAWA.**

WHEREAS The Municipal Act, R.S.O., 2001, c. 25, as amended, section 10 authorizes a municipality to pass by-laws respecting matters within the jurisdiction of animals;

AND WHEREAS The Municipal Act, R.S.O., 2001 section 103 authorizes the Council of a municipality to pass by-laws regulating or prohibiting with respect to the being at large or trespassing of and control of animals in the municipality;

AND WHEREAS the Council for the Corporation of the Town of Mattawa deems it desirable, for the protection of the public and in the public interest to pass a by-law to prohibit the keeping of exotic, wild and non-domestic animals within the limits of the Corporation of the Town of Mattawa;

THEREFORE THE CORPORATION OF THE TOWN OF MATTAWA ENACTS AS FOLLOWS:

1. In this By-law:

“Animal” means an animal set out in the Schedules;

"Animal Control Officer" means a person, servant or agent appointed by the Town of Mattawa to enforce this by-law and includes any Police Officer of Ontario and By-Law Enforcement Officer and any servant or agent of same;

"Clerk" means the Clerk of the Municipality;

“Council" means the Council of the Municipality;

“Domestic Farm Animal” means a horse, donkey, pony, mule, cow, bull, goat, pig, sheep, mink, chinchilla, pot belly pig, other types of pig, fox, nutria, buffalo, elk, and emu, ostrich, rhea, cassowary; swan and screamer;

"dwelling unit" means one room or a group of rooms, occupied or capable of being occupied as the home or residence of one or more persons, and containing only one kitchen or other facility for the preparation of meals;

"exotic animal" means any animal or animals of any class and classes listed on Schedule "C2" attached to and forming part of this By-law;

"Forms" means the forms attached to this by-law which may be amended, added to or deleted from time to time and which Forms shall form part of this by-law;

"Municipality" means The Corporation of the Town of Mattawa;

"owner" includes a person who possess or harbours an animal and "owns" has a corresponding meaning;

"Poultry and Fowl" means chickens, geese, ducks, turkeys, pheasants, grouse, guinea fowl, pea fowl and the young of any of them and includes game birds where the game birds are kept pursuant to a licence under The Game and Fish Act, or the Migratory Bird Convention Act (Canada), or any successor legislation;

"public place" includes a highway, public park and other municipal property;

"Schedules" mean the schedules attached to this by-law which may be amended, added to or deleted from time-to-time and which Schedules shall form part of this by-law;

"Town Limits" means the geographical boundary of the Town of Mattawa as outlined in Schedule "F"

2. Those animals in the municipality which are prohibited or regulated in this By-Law are set out in the Schedules attached to this By-law.
3. In the event of any conflict between the provisions of this By-law and any other general or special by-law, the provisions of this By-law shall prevail.
4. The Animal Control Officers shall administer and enforce this by-law.
6. Any person who contravenes any provision of this by-law is, upon conviction, guilty of an offence and is liable to any penalty as provided in the Provincial Offences Act.
7. The court in which the conviction has been entered and any court of competent jurisdiction thereafter, may make an order prohibiting the continuation or repetition of the offence by the person convicted, and such order shall be in addition to any other penalty imposed on the person convicted.
8. If a court of competent jurisdiction should declare any section of this By-law or part thereof, or any provision in the Schedules or Forms to be invalid, such section, part or provision in the Schedules shall not be construed as having influenced Council to pass the remainder of the By-law or the provision in the Schedules, and it is hereby declared that the impugned section or provision in the Schedules shall be severable and distinct from the remainder of this By-law or Schedules and the remainder of the By-Law or Schedules shall be valid and shall remain in force.
9. The short title of this By-Law is the *Animal Control By-Law*.

READ A FIRST and SECOND time, this 25<sup>th</sup> day of July, 2016.

READ A THIRD time and FINALLY PASSED this 25<sup>th</sup> day of July, 2016.

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Mayor

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Clerk

**SCHEDULE "A"**  
**DOGS**

1. No owner shall keep more than three (3) dogs in or about any dwelling unit.
2. Notwithstanding section 1 of this Schedule, every owner who owns more than three (3) dogs at the date of passage of this By-law, may be permitted to keep the dogs on condition that the dogs are registered in accordance with section 3 of this Schedule.
3. Within ninety days of the passage of this By-law, every owner who wishes to keep more than three (3) dogs in or about a dwelling unit, shall fully complete the form attached to this By-law as Form 1, failing which the Clerk shall refuse to register the dogs.
4. Every owner who successfully registers dogs pursuant to section 3 of this Schedule shall be entitled to keep the dogs until the dogs die or are otherwise disposed of but otherwise shall be in full compliance with respect to the maximum number of dogs that an owner is entitled to keep in or about a dwelling unit.
5. All registrations for dogs in accordance with this Schedule are non-transferable.

**SCHEDULE "B"**  
**CATS**

1. In this Schedule;  
  
"being at large" means to be found in any place other than the property of the owner of the cat and causing damage to property other than the property of the cat, and "be at large" has a corresponding meaning.
2. This Schedule applies to all owners of cats in the Municipality who reside within the Town limits.
3. No owner shall allow or permit his or her cat to be at large.
4. (1) No owner of a cat shall allow or permit the cat to defecate or urinate on or in the following places:
  - (a) Private property, other than the property of the owner; or
  - (b) In any public place
5. No owner shall keep more than three cats in or about any dwelling unit except that any owner who, on the date of passage of this By-law, was lawfully keeping more than three cats may keep those cats until they have died or are otherwise disposed of.
6. Where a cat is impounded, the owner shall pay the same expenses incurred as when a dog is impounded as per section 7 of By-law # 08-21.
7. (1) Every owner shall claim the cat within five days of the day on which the Cat was impounded, excluding the day of impounding, Sundays and statutory holidays.  
  
(2) Where a cat is not claimed by its owner in accordance with subsection (1), the cat may be adopted forthwith or disposed of or killed in a humane manner.



**SCHEDULE “C1”  
EXOTIC ANIMALS**

1. In this Schedule:

"exotic animal" means any animal or animals of any class and classes listed on Schedule "C2" attached to and forming part of this By-law;

2. No owner shall keep or raise any animal identified under Schedule “C2” to this by-law on any lot or in any dwelling or structure on such lot within the Town limits as listed in Schedule “F” attached to and forming part of this By-law.

3. EXEMPTIONS:

(a) on the premises of a park, zoo or animal display operated by, or on behalf of the Municipality provided that Council has given its prior approval for the lands and premises to be used for such circumstances as circuses or similar exhibition or display of exotic animals. ;

(b) premises which are temporarily used for travelling shows such as a circus or other like shows provided that Council has given its prior approval for the lands and premises to be used for such circumstances as circuses or similar exhibition or display of exotic animals.;

## SCHEDULE “C2”

1. The following list of animal classes shall be considered exotic animals:
  - (a) All Marsupials (such as Kangaroos and Opossums)
  - (b) All Non-Human Primates (such as Gorillas and Monkeys)
  - (c) All Felids (such as lions, tigers, and cougars), except the domestic cat
  - (d) All Canids (such as wolves and coyotes), except the domestic dog
  - (e) All Viverrids (such as Mongooses, Civets and Genets)
  - (f) All Mustelids (such as Skunks, Weasels, Otters, Badgers except the domestic Ferret)
  - (g) All Ursids (Bears)
  - (h) All Artiodactylus Ungulates
  - (i) All Procyonids (such as Racoons, Coatis and Cacomistles)
  - (j) All Hyaenas
  - (k) All Perissodactylous Ungulates
  - (l) All Elephants
  - (m) All Pinnipeds (such as Seals, Fur Seals and Walruses)
  - (n) All snakes of the families *Pythonidae* and *Boidae* (such as pythons and boa constrictors)
  - (o) All Venomous Reptiles
  - (p) All Ratite Birds (such as Ostriches, Rheas, Cassowaries)
  - (q) All Diurnal and Nocturnal Raptors (such as Eagles, Hawks and Owls)
  - (r) All Edentates (such as Anteaters, Sloths and Armadillos)
  - (s) All Bats
  - (t) All Crocodilians (such as Alligators and Crocodiles)
  - (u) All venomous arachnids (such as spiders, scorpions and tarantulas)
2. Examples of animals of a particular class are given in parentheses and are examples only and shall not be construed as limiting the generality of the class.

**SCHEDULE "D"**  
**DOMESTIC FARM ANIMALS**

1. In this Schedule:

"Domestic Farm Animal" means a horse, donkey, pony, mule, cow, bull, goat, pig, sheep, mink, chinchilla, pot belly pig, other types of pig, fox, nutria, buffalo, elk, and emu, ostrich, rhea, cassowary; swan and screamer attached to and forming part of this By-law;

2. No owner shall keep a domestic farm animal within the Town limits as listed in Schedule "F" attached to and forming part of this By-law.

**SCHEDULE "E"**  
**POULTRY AND FOUL**

1. In this Schedule:

"Poultry and Fowl" means chickens, geese, ducks, turkeys, pheasants, grouse, guinea fowl, pea fowl and the young of any of them and includes game birds where the game birds are kept pursuant to a licence under The Game and Fish Act, or the Migratory Bird Convention Act (Canada), or any successor legislation.

2. No owner shall keep poultry and fowl within the Town limits as listed in Schedule "F" attached to and forming part of this By-law.

# SCHEDULE "F" TOWN OF MATTAWA AREA BOUNDARY



**FORM 1**

**REGISTRATION OF DOGS EXCEEDING MAXIMUM NUMBER**

1. Name of owner of dogs:

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2. Address of owner of dogs:

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3. Number of dogs: \_\_\_\_\_

<b>Name of Dog</b>	<b>Breed of Dog</b>	<b>Colour of Dog</b>	<b>Age of Dog</b>

4. I enclose a colour photograph that truly depicts the dogs registered by this form.

I certify that the above information provided is true.

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Signature of Owner

THE CORPORATION OF THE TOWN OF MATTAWA

COMMITTEE: SOCIAL & FAMILY SERVICES

CHAIRPERSON: COUNCILLOR C. BASTIEN, JR.

DEPT. HEAD: RAYMOND BELANGER, CAO/TREASURER

TITLE: MATTAWA & AREA COMMUNITY DEVELOPMENT INC. (MCDI)

     Draft By-Law                        X   Item                           Policy Recommendation

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**Mayor D. Backer and Members of Council:**

The Community Group: Mattawa & Area Community Development Inc. (MCDI) is applying for a grant to perform some key Age Friendly program activities for the region.

The not for profit group began work in 2015 to start a formal community based Age Friendly program in Mattawa. They have studied the Ontario Government Age Friendly community program in detail including its strong component for a community based steering committee. The study also included the activities of other Northern Ontario communities and they are working closely with local, regional and Northern Ontario experts on how to build an Ontario Age Friendly community.

A key first step in building an Age Friendly community program in Ontario is in performing a community assessment via the help of a professional consultant. The region has applied for a grant to perform this assessment in the past (2015) but these grants are highly competitive and they have not been unsuccessful in securing one. As a community group involving seniors, MCDI fits the profile that matches the key requirements for the New Horizons Seniors Program, and they wish to apply for and are confident that they can submit a winning bid to access funding to hire a consultant.

The MCDI has shared their project with Council and are asking for a support resolution. The deadline date to submit the grant application is July 29, 2016.

**Recommendation:**

Whereas the Town of Mattawa is a community with a vibrant and valued senior population segment, and the importance to continue to build its Age Friendly program;

And whereas a grant will enable our seniors to form a local Age Friendly Steering Committee, and that the MCDI committee can have a long term and active role in Age Friendly activities;

And whereas the project goal is to hire a consultant who will work with local seniors and other groups to develop a community needs assessment, action plan and implementation plan as a first step in assisting our region to become an Age Friendly community;

It is therefore recommended that the Council of the Corporation of the Town of Mattawa is supportive of the Mattawa Area Community Development Inc. (MCDI) in their application for the New Horizons Seniors Program (NHSP) grant in support of seniors in the Mattawa area.

Respectfully submitted,

Councillor C. Bastien, Jr.



## THE CORPORATION TOWN OF MATTAWA

COMMITTEE: RECREATION, TOURISM & SPECIAL PROJECTS

CHAIRPERSON: COUNCILLOR D. SARRAZIN

DEPT. HEAD: JACQUES BEGIN

TITLE: SPLASH PAD PROJECT

Draft By-Law \_\_\_\_\_  X  Item \_\_\_\_\_ Policy Recommendation

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**Mayor D. Backer and Members of Council:**

Raymond Belanger CAO, Jacques Begin and Terry Bangs met with Dexture Sarrazin Chair of the Mattawa Splash Pad project to discuss the POTENTIAL for a Splash Pad to be constructed within the Town of Mattawa. The discussions surrounded potential locations, possible budgets, splash pad components including water treatment, and other general discussions for the possible project.

It was quite evident that much more information is needed and many questions need responding even to get this project “out of the gate”. It was suggested and agreed that a knowledgeable and experienced Splash Pad Company be contracted so that the Town and the Committee may receive direction on the various stages of the project. An RFP (attached) was drafted with a 2 phase approach. Phase 1 is to received advice on how to start this up, fundraising, possible grants, site selection, pros and cons with either using town water or a natural river water system, conceptual drawings, budget forecasts and all else needed to assist the Town and the Committee with promoting the project, raising funds and commitments towards in-kind costs.

Once Phase 1 is completed, the Committee and staff will review the documentation and present a report to Council for full discussion and recommendation. No construction commitments are in any way part of Phase 1.

Funds for Phase 1 will come from the 2016 municipal budget allocation. There are also funds in reserve for the project from the 2015 budget. All indications are that the Town is interested in a potential Splash Pad and if approved, will receive all information needed to make an informed decision.

The attached RFP is very detailed and does include a Phase 2 portion so that the proponent is aware of the potential requirements for the project.

**Recommendation:**

It is therefore recommended that the Corporation Town of Mattawa proceed with a Request for Proposal to contract an experienced proponent to carry out Phase 1 of the Mattawa Splash Pad project as per the attached documentation

Respectfully submitted  
Councillor D. Sarrazin

**THE CORPORATION TOWN OF MATTAWA**

**COMMITTEE: RECREATION, TOURISM & SPECIAL PROJECTS**

**CHAIRPERSON: COUNCILLOR D. SARRAZIN**

**DEPT. HEAD: JACQUES BEGIN**

**TITLE: ICE PLANT CHILLER**

**Draft By-Law \_\_\_\_\_ X Item \_\_\_\_\_ Policy Recommendation**

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**Mayor D. Backer and Members of Council:**

The Corporation Town of Mattawa have been informed by their insurance adjusters that the ice plant chiller at the Mike Rodden Arena and Community Centre should be changed due to its age (over 25 years). This recommendation is made to help alleviate a failure during the ice season and especially during a tournament or figure skating show.

Attached is a Request for Proposal for a new chiller and installation. Proponents may if they so choose submit 1 or more recommendations for the chiller replacement. Further, they are asked to consider units that would result in energy savings and provide proven pay back periods or energy efficiencies.

There are a 3 or 4 refrigeration companies in the north that could potentially provide this unit and the installation services. There isn't a need to go to our "regular" refrigeration service provider as there has been a significant change in their company's personnel. And thus on another note, the Town will have another RFQ for ice plant refrigeration services in the near future.

Funds for the chiller unit and installation have been included in the 2016 municipal budget.

**Recommandation:**

It is therefore recommended that the Corporation Town of Mattawa proceed with a Request for Proposal to provide and carry out the installation of a new chiller for the Mike Rodden Arena and Community Centre ice plant as per recommendations from our insurance adjusters.

Respectfully submitted

Councillor D. Sarrazin

**THE CORPORATION OF THE TOWN OF MATTAWA**

**COMMITTEE:** RECREATION, TOURISM, & SPECIAL PROJECTS

**CHAIRPERSON:** COUNCILLOR D. SARRAZIN

**DEPT. HEAD:** JACQUES BEGIN

**TITLE:** CANADA 150 INFRASTRUCTURE PROGRAM

     Draft By-Law

  X   Item

     Policy Recommendation

---

**Mayor D. Backer and Members of Council:**

The CAO and Director of Recreation met with FedNor officials to discuss Canada 150 funding opportunities for Community Facilities. Staff were informed that one project per municipality would be considered. Canada 150 funds are available in the amount of 50 cent dollars up to a maximum of \$100,000.00 per project.

Project discussions keyed on the potential of the construction of dressing rooms within the existing arena facilities to address the need for a girls change room at the very minimum. This is the kind of legacy project that would be considered. The thought is to have the existing snack bar area and possibly the washrooms somewhat reconfigured so that this space can be utilized as a change room area.

Our building department informed us that it would be mandatory for the Town to work with an Architect to ensure the public space could be used and rebuilt in a safe manner to meet codes. Funding requested will be for the construction of dressing rooms and replacement of the rest of the foyer rubber flooring should there be enough funds.

A Request for Proposal for Architectural services will be required and will provide the drawings and budget costs for the project so that the application can be made.

**Recommendation:**

It is therefore recommended that the Corporation of the Town of Mattawa make application to Canada 150 funding to the maximum of \$100,000.00 for the construction of dressing room(s) and the replacement of the foyer flooring. It is further recommended that the Corporation Town of Mattawa approve the Request for Proposal to carry out the Architectural services for the project.

Respectfully submitted

Councillor D. Sarrazin

**THE CORPORATION OF THE TOWN OF MATTAWA**

**COMMITTEE: CONSERVATION AUTHORITY**

**CHAIRPERSON: COUNCILLOR L. MICK**

**DEPT. HEAD: RAYMOND BELANGER, CAO/TREASURER**

**TITLE: CONSERVATION AUTHORITY ACT REVIEW**

     Draft By-Law

  X   Item

     Policy Recommendation

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**Mayor D. Backer and Members of Council:**

Conservation Authorities are critical partners for municipalities and the province in meeting the social economic and environmental prosperity of our communities. Recognizing there are many challenges, the Conservation Authority Act Review presents a great opportunity for all parties to work collectively to address the gaps and barriers to this partnership.

Economic and community development is vital for the long term sustainability of our member municipalities and our region. A strong, collaborative partnership between the municipalities and NBMCA is paramount in assuring communities grow in a well-planned, effective manner.

Member municipalities rely on NBMCA to provide technical advice, plan review expertise, municipal drinking water source protection, flood control, stewardship, watershed management services and development proposal comments in a way that balances human needs with the needs of the natural environment.

To support a collaborative, complimentary partnership, it is crucial that NBMCA has the means, capacity and resources to do a proactive job in promoting and facilitating development to the places it should be and away from the places it shouldn't be; or to guiding how development activities can be undertaken in areas sensitive to hazards and natural heritage values.

**Recommendation:**

"Whereas Conservation Authorities are critical partners for Municipalities and the Province in meeting the social, economic and environmental prosperity of our communities in a way that balances human needs with the needs of the natural environment;

And Whereas the Town of Mattawa and the nine other member municipalities rely on the North Bay-Mattawa Conservation Authority to provide technical advice, plan review expertise, municipal

drinking water source protection, flood warning, stewardship, watershed management services and development proposal comments;

And Whereas to support a collaborative, complementary partnership between municipalities, Conservation Authorities and the Province, it is crucial that Conservation Authorities have the means, capacity and resources to be proactive in integrated watershed management;

Therefore Be It Resolved that the Town of Mattawa calls upon the Province to consider the following in response to Conservation Authorities (CA) Act: Conserving Our Future, Proposed Priorities for Renewal:

1. Integrated Watershed Management (IWM) is an approach that manages the impacts of human activities on important natural resources in order to protect them and ensure their sustainability. The IWM mandate of Conservation Authorities should be acknowledged as a priority in the Conservation Authority Act Review and its role as a delivery agent for IWM be incorporated as a priority in new legislation, supported by policy and adequate resourcing;
2. Conservation Authorities' mandate to "undertake watershed-based programs and activities deemed to be vital to the health of their watersheds and residents' as stipulated in the Conservation Authority Act needs to be preserved with a recognition that Conservation Authority's "core mandate" extends beyond natural hazards;
3. Conservation Authorities need to work at an 'inter-ministerial' table rather than just one ministry. This recognizes that Conservation Authorities' programs and services benefit many ministries and help to address multiple provincial priorities. Ongoing sustainable funding needs to come from multiple ministries;
4. Multiple options such as shared Conservation Authority services or Conservation Authority restructuring should be looked at in order to improve the capacity and consistency of Conservation Authorities. Varying financial capacity among Conservation Authorities impacts the programs and services that are available on a province-wide basis; and further
5. That the Town of Mattawa endorses the response of Conservation Ontario and the North Bay-Mattawa Conservation Authority to the proposed priorities.

Further be it Resolved that a copy of this Motion be forwarded to MPP Victor Fedelli, AMO and FONOM.

Respectfully submitted,

Councillor L. Mick

**THE CORPORATION TOWN OF MATTAWA**

**COMMITTEE: TRANSPORTATION SERVICES**

**CHAIRPERSON: COUNCILLOR G. THIBERT**

**DEPT. HEAD: TERRY BANGS, PUBLIC WORKS SUPERVISOR**

**TITLE: RECREATION DEPARTMENT VEHICLE PURCHASE**

X  Draft By-Law                      \_\_\_\_\_ Item                      \_\_\_\_\_ Policy Recommendation

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**Mayor D. Backer and Members of Council:**

The Public Works Supervisor was asked to explore the municipal options concerning the replacement of the Recreation Department truck. Many options were explored including a one-ton dump box unit that could be shared between departments. Council's directive is to replace the existing 2006 GMC SIERRA with a similar vehicle.

A serious search was undertaken by the Supervisor and he located a vehicle close to home that will suit the department needs. A 2012 Ford Truck F-150 XLT four wheel drive has been located and inspected by Town staff and are confident that overall condition of this vehicle will provide the department with years of dependable service.

The Public Work Supervisor highly recommends that the Town purchase this vehicle since it has all of the necessary options including a larger box and a towing package. Also to note is the fact that the Dealer is willing to take the 2006 GMC as a trade in which will permit this purchase to remain below the budgeted amount allocated.

**Recommendation:**

It is therefore recommended that the Mayor and Council of the Corporation of the Town of Mattawa, authorize staff to enter into an agreement with Stockfish Ford of North Bay to purchase a 2012 Ford Crew Cab 4X4 F-150 XLT truck.

The agreed price of this vehicle is \$23,114.00 less the 2006 GMC as a trade in option worth \$3,000.00 for a net difference of \$20,363.00 plus HST for a total value of 23,010.19. Funding for this purchase will come from the approved Recreation Department budget.

Respectfully recommended,

Councillor G. Thibert

**THE CORPORATION TOWN OF MATTAWA**

**COMMITTEE: ENVIRONMENTAL SERVICES**

**CHAIRPERSON: COUNCILLOR G. THIBERT**

**DEPT. HEAD: DAN FINNIGAN**

**TITLE: WATERPLANT BACK-UP GENERATOR FUEL TANK**

Draft By-Law       Item       Policy Recommendation

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**Mayor D. Backer and Members of Council:**

At present our back-up generator diesel fuel tank at the waterplant does not currently meet TSSA and associated fuel standards. As such, it is not able to be refilled by any of our current fuel suppliers without an expensive retrofit. Council was in agreement during budget deliberations this year that the best option was to replace the 23 + year old tank with a new one that will meet all applicable codes and regulations.

Do to the extremely important role that this critical piece of our infrastructure plays in our Drinking Water System it is imperative that the tank be replaced as soon as possible. We have been in contact with Waggs Petroleum (the preferred supplier/installer) and they are willing to honour their previously submitted quote, with the only increase coming from items where cost has gone up due to the US market and the rate of exchange.

**Recommendation:**

It is therefore recommended that Council authorizes Administration to proceed with making arrangements with Waggs Petroleum to purchase and install a 2200 litre diesel fuel tank at a cost of \$25,850.00 +HST.

Respectfully submitted

Councillor G. Thibert

## THE CORPORATION TOWN OF MATTAWA

COMMITTEE: FINANCE

CHAIRPERSON: COUNCILLOR C. LACELLE

DEPT. HEAD: FRANCINE DESORMEAU, INTERIM CLERK

TITLE: ONTARIO REGULATION 284/09

Draft By-Law \_\_\_\_\_  X  Item \_\_\_\_\_ Policy Recommendation

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### Mayor D. Backer and Members of Council:

In 2009, the Public Sector Accounting Board (PSAB) introduced major revisions to accounting standards for which municipalities were required to move to a full accrual basis of financial statement reporting. The most significant change was the introduction of PSAB 3150 – Tangible Capital Assets, which requires municipalities to amortize (depreciate) tangible capital assets over their useful life, as opposed to expensing the entire cost in the year of purchase (cash basis).

The new standards however do not require that budgets be prepared on the same basis therefore most municipalities continue to prepare budgets on a traditional funding basis where revenue and expenses for operating and capital budgets are balanced. Ontario Regulation 284/09 permits for the exclusion of the following expenses from the budget:

- Amortization expense
- Post-employment benefits expense
- Solid water landfill closure and post-closure expenses

These expenses were not included in the municipal operating budget for 2016. Legislation requires staff to prepare an annual report to Council which:

- identifies the expenses that have been included in the Financial Report but excluded from the budget;
- identifies the impact of these differences on the change in the municipality's accumulated surplus; and
- analyses the impact of excluding these expenses from the budget on future capital assets funding requirements.

### **Recommendation:**

That Council of the Town of Mattawa, in order to meet the requirements of Ontario Regulation 284/09, adopts the attached report which details an estimate of the change in the accumulated



surplus to the end of this year resulting from the exclusion of the amortization expenses, post-employment benefits expenses and solid water landfill closure and post-closure expenses that were excluded from the adoption of the 2016 Operating Budget.

Respectfully submitted

Councillor C. Lacelle

**THE CORPORATION TOWN OF MATTAWA**

**COMMITTEE: FINANCE**

**CHAIRPERSON: COUNCILLOR C. LACELLE**

**DEPT. HEAD: RAYMOND BELANGER, CAO/TREASURER**

**TITLE: VEHICLE ALLOWANCE**

**X** **Draft By-Law**                             **Item**                             **Policy Recommendation**

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**Mayor D. Backer and Members of Council:**

The Public Works Supervisor was hired on May 24<sup>th</sup>, 2016 with a salary plus an annual vehicle allowance of \$3,600.00 which consists of a \$50.00/week fuel allowance and a \$100.00/month maintenance allowance which is subject to review upon the successful completion of his probationary period.

During the 2016 Budget deliberations, Council further endorsed the provision of funds in the Parks & Recreation budget in order to provide the Recreation Director with the same vehicle allowance.

These allowances are in lieu of providing vehicles to these Department Heads. Both of these vehicle allowances will be reviewed at the same time and Council will then make a decision moving forward with this practice.

**Recommendation:**

It is therefore recommended that the Mayor and Council of the Corporation of the Town of Mattawa approve a vehicle allowance for the Recreation Director in the amount of \$3,600.00 annually which represents \$1,800.00 for the period of June 1, 2016 to December 31, 2016 which has been budgeted for in the 2016 Municipal Budget.

Respectfully recommended,

Councillor C. Lacelle