THE CORPORATION OF THE TOWN OF MATTAWA



REGULAR MEETING OF COUNCIL MONDAY, JANUARY 25TH, 2016 7:00 P.M.

MUNICIPAL COUNCIL CHAMBERS 160 WATER STREET MATTAWA, ONTARIO

THE CORPORATION OF THE TOWN OF MATTAWA A G E N D A

MUNICIPAL COUNCIL CHAMBERS 160 WATER STREET MATTAWA, ONTARIO MONDAY, JANUARY 25TH, 2016 @ 7:00 P.M.

- 1. Call to Order
- 2. Disclosure of Pecuniary Interest and Nature Thereof
- 3. Petitions & Delegations
- 4. Correspondence
- 4.1 Royal Heraldry Society of Canada Re: Assist in Obtaining Grant of Arms for Municipality Recreation, Tourism & Special Projects Committee Director of Recreation, Tourism & Special Projects Committee
- 4.2 AMO Re: 2016 Pre-Budget Submission General Government Services Committee – Clerk
- 4.3 Town of Goderich Re: OSUM 2016 Annual Conference & Trade Show General Government Services Committee Clerk
- 4.4 ROMA Re: Invitation to ROMA/OGRA Conference February 21 24, 2016 General Government Services Committee Clerk
- 4.5 Cassellholme Re: 2016 Operating Budget / Municipal Levy Finance Committee Clerk
- 4.6 MMAH Re: Town of Mattawa 2014 Financial Indicators Finance Committee Clerk
- 4.7 Ontario Northland Re: new Route Enhances Connection From North to Ottawa Transportation Services Committee Clerk
- 4.8 Township of Carling Re: Physician Recruitment Resolution General Government Services Committee Clerk
- 4.9 MMAH Re: Approval of Amendment No. 10 to Town of Mattawa Official Plan Planning & Development Services Committee Clerk
- 4.10 Township of Gillies Re: Re-Classification of Winter Highway Classes Transportation Services Committee Clerk
- 4.11 Township of Gillies Re: Basic Income Guarantee Resolution General Government Services Committee Clerk

Monday, January 25, 2016 Correspondence – Cont'd

- 4.12 Township of Gillies Re: Incentives for Rural Physicians Resolution General Government Services Committee Clerk
- 4.13 Township of Gillies Re: Northern Travel Grant Resolution Transportation Services Committee Clerk
- 4.14 Pahapill & Associates Chartered Accountants Re: Audit Engagement Letter Finance Committee Clerk
- 4.15 Ambassade d'Haiti Canada Re: Invitation to Ceremony for Honourable Mauril Belanger General Government Services Committee Clerk
- 4.16 Jaime Sparks Re: Request for Sponsors for North Bay Aboriginal Comedy Show Finance Committee Clerk
- 4.17 AMO Re: 2016 Municipal Employer Pension Centre of Ontario Letter to Heads of Council General Government Services Committee Clerk
- 4.18 Ministry of Health & Long-Term Care Re: Support Fluoridation of Drinking Water Health Services Committee Clerk
- 4.19 NBMCA Re: Minutes of November 25th, 2015 Meeting Conservation Authority Committee Clerk
- 4.20 PCH Canada Re: 2016 Canada Day Challenge for Youth
 Recreation, Tourism & Special Projects Committee Director of Recreation,
 Tourism & Special Projects Committee
- 4.21 City of North Bay Re: Participation in City of North Bay Household Hazardous Waste Program
 Environmental Services Committee Clerk
- 4.22 Ernie Hardeman Re: PC Caucus Reception & Meetings at ROMA/OGRA General Government Services Committee Clerk
- 5. Questions/Comments (public & Council) about the Content of the Agenda
- 6. Municipal Report Number 727
 - Minutes of Previous Meeting (s)
 - Presentation of By-laws/Resolutions
 - Adoption of Report
- 7. Committee Reports

- 7.1 Francine Desormeau Re: Committee of Adjustment for 2016
- 7.2 Francine Desormeau Re: Municipal Tax Arrears Sales
- 7.3 Dan Finnigan Re: 2015 Water and Wastewater Compliance Reports
- 8. Questions from the Floor
- 9. New/Old Business
- 10. 2/3 (Special Resolutions not previously circulated)
- 11. In Camera (Closed)
- 11.1 Junior A Blackhawks Hockey
- 12. Return to Regular Session
- 13. Adjournment

Members of Council,

Attached please find Municipal Report Number 727 for consideration by Council.

Respectfully submitted

Francine Desormeau Clerk (Interim)

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THE CORPORATION TOWN OF MATTAWA

Draft By-Law	<u>X</u> Item	Policy Recommendation	
TITLE:	ADOPTION OF THE MINUTES		
DEPT. HEAD:	FRANCINE DESORMEAU, INTERIM CLERK		
CHAIRPERSON:	COUNCILLOR L. MICK		
COMMITTEE:	GENERAL GOVERNMENT SERVI	CES	

Mayor D. Backer and Members of Council:

It is respectfully recommended to Council that the minutes of the Regular Meeting of Monday January 11, 2016 be adopted as circulated.

Councillor L. Mick

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the regular meeting of Council held Monday, January 11, 2016 at 7:00 p.m. in the Municipal Council Chambers.

Present: Councillor C. Lacelle

Councillor G. Thibert Councillor L. Mick Councillor C. Bastien, Jr. Councillor D. Sarrazin

Raymond Belanger, CAO/Treasurer Francine Desormeau, Clerk (Interim)

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order

Resolution Number 16-01

Moved by Councillor C. Bastien, Jr.

Seconded by Councillor L. Mick

That in the absence of Mayor Dean Backer, Council appoints Councillor Corey Lacelle to chair the meeting of January 11, 2016

Carried

- 2. No Disclosure of Pecuniary Interest and Nature Thereof
- 3. Petitions & Delegations
- 3.1 Ms. Erin Reyce made a presentation to Council on the Nipissing and Area District Food Charter.
- 4. Correspondence
- 5. No Questions/Comments about the Content of the Agenda
- 6. Municipal Report Number 726

Page No. 1

It is respectfully recommended to Council that the minutes of the Regular Meeting of Monday December 14, 2015 be adopted as circulated.

Carried

Page No. 2

That the Town of Mattawa authorize Councillors Lorne Mick and Garry Thibert to attend the 2016 AMO Conference in Windsor, Ontario August 14-17, 2016 at a total cost of approximately \$5,000.00. Normal Travel Policy will apply.

Carried

Page No. 3

That the Council of the Town of Mattawa authorize staff to submit an application under the New Building Canada Fund - Small Communities Fund for the Ottawa and Champlain Streets Water Main Replacement project.

Carried

Page No. 4

It is therefore recommended that refreshment vehicles regulated under By-law 09-14 be permitted to locate at Explorer's Point July 22-24, 2016 during Voyageur Days festival as requested by the Mattawa Voyageur Days Committee. Refreshment vehicle operators will be responsible for the following:

- 1) Obtain all approvals before operating from the North Bay and District Health Unit, Fire Dept. and Building Dept. under sections 6 and 7 of By-Law 09-14.
- 2) Notify the By-law Department with all approvals no later than July 18, 2016 at 5:00 p.m. prior to installation at Explorer's Point.
- *Be responsible to ensure that the immediate area is cleaned at all times.*
- 4) Exit Explorer's Point no later than Monday, July 25th, 2016 at 5:00 p.m.

Fees regulated under section 12 of By-Law 09-14 are exempt for Mattawa Voyageur Days at Explorers Point.

Carried

Page No. 5

That Council authorizes and permits a five foot fence around the front yard on the property known as 711 Mattawan Street.

Withdrawn with Council Approval

Page No. 6

It is therefore recommended that The Corporation of the Town of Mattawa permits the sale of alcohol at Explorer's Point on Friday July 22, 2016, Saturday July 23, 2016 and Sunday July 24, 2016 with the understanding that all rules and regulations will be followed as set by the Liquor Control Board of Ontario. Further that Council of the Town of Mattawa endorses and supports the Voyageur Days Festival as an event of municipal significance.

Carried

Page No. 7

That the disbursements for the month of December 2015 in the amount of \$656,320.02 be adopted as submitted.

Carried

Resolution Number 16-02

Moved by Councillor C. Lacelle

Seconded by Councillor C. Bastien, Jr.

That the Municipal Report Number 725 be adopted.

Carried

- 7. Committee Reports
- 7.1 Francine Desormeau Re: Draft Property Tax Collection Policy
- 8. Questions from the Floor
- 9. New/Old Business
- 10. 2/3 (Special Resolutions not previously circulated)
- 11. In Camera (Closed) Session

Resolution Number 16-03

Moved by Councillor C. Bastien, Jr.

Seconded by Councillor L. Mick

That this Council proceed in Camera to address a matter pertaining to security of the property of the municipality or local board; and personal matters about an identifiable individual, including municipal or local board employees;

Carried

Resolution Number 16-04

Moved by Councillor L. Mick

Seconded by Councillor C. Bastien, Jr.

That the special meeting reconvene from the In Camera session at 9:00 p.m.

Carried

Councillor C. Lacelle stated the In-Camera session was pertaining to matters about the municipality and it's employees.

12. Return to Regular Session

Resolution Number 16-05 Moved by Councillor D. Sarrazin Seconded by Councillor G. Thibert

Pursuant to the presentation from Jp2g Consultants Inc. at the Industrial Park Committee meeting January 4th, 2016, Council authorizes Jp2g Consultants to present their findings to all of Council at a special meeting of Tuesday February 9th, 2016 at 7:00 p. m. at a cost of \$1,074.63 HST included.

Carried

13. Adjournment

The regular meeting of Council Monday, January 11th, 2016 adjourned at 9:03 p.m.

Mayor	
-	
Clerk	

THE CORPORATION OF THE TOWN OF MATTAWA

COMMITTEE: RECREATION, TOURISM & SPECIAL PROJECTS

CHAIRPERSON: COUNCILLOR D. SARRAZIN

DEPT. HEAD: JACQUES BEGIN, DIRECTOR OF RECREATION

TITLE: VOYAGEUR CYCLING ROUTE

____Draft By-Law _____ Item _____ Policy Recommendation

Mayor D. Backer and Members of Council:

The concept of the **Voyageur Cycling Route** was initiated by a group of local stakeholders who came together in 2013 to explore opportunities to develop a long-distance bicycle touring route that would complement regional efforts to complete the **Trans Canada Trail**.

The vision is to create healthier, safer communities within the study area and to grow Northeastern Ontario economically as a tourism destination for cyclists by connecting to the developing provincial cycling network.

A number of Communities (the MBEDC represented our community in this application and partnership funding) with the assistance of Discovery Routes made application and received funding to carry out a feasibility study and potential route options. All municipalities within the study Region made a financial contribution towards the study which was also funded by FedNor. The MMM Group held public meetings along the route for input. Attached is an overview of the **Voyageur Cycling Route** Feasibility Study and Implementation Plan. The full report is available on line at: http://discoveryroutes.ca/wp-content/uploads/Final%20Voyageur%20Report%20-%20August%202015.pdf

Sarina Goad from the MBEDC and Jacques Begin continue to attend the meetings and discussions with this project. The MBEDC will continue to support the Voyageur Cycle Route concept and will continue to dedicate resources in attempts to seek, apply and execute financial means and additional resources to help create this vision though to fruition.

The MBEDC which is part of the Voyageur Cycling Route Working Group and Discovery Routes Trails Organization have reviewed the Feasibility Study and Implementation Plan for the Voyageur Cycling Route and are hoping to have the Town of Mattawa support this document. A presentation was made to the MBEDC by members of the VCR Group on October 28, 2015. The MBEDC adopted this report with the same resolution as the following.

Recommendation:

It is therefore recommended that:

- 1. The Corporation Town of Mattawa endorse the Voyageur Cycling Route on the section that passes through the Town of Mattawa and recognize its significance.
- 2. The Town of Mattawa request that the Ministry of Transportation to take into consideration the Voyageur Cycling Route as the Province begins to invest more significantly in a provincial cycling network;
- 3. The Town of Mattawa commit, in principle, to support the operation of the coordinating agency, the details to be negotiated once expected operating costs and other sources of funding have been identified;
- 4. The Town of Mattawa commit to coordinating the installation of route signage on roads under the Town of Mattawa jurisdiction, as provided by the coordinating agency once implementation funding is secured;
- 5. A copy of this resolution be forwarded to the Minister of Transportation, Victor Fedeli MPP and to Discovery Routes.

Respectfully submitted,

Councillor D. Sarrazin

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: RECREATION, TOURISM & SPECIAL PROJECTS

CHAIRPERSON: COUNCILLOR D. SARRAZIN

DEPT. HEAD: JACQUES BEGIN, DIRECTOR OF RECREATION

TITLE: NIPISSING AND AREA FOOD CHARTER MUNICIPAL

ENDORSEMENT

Draft By-Law	<u>X</u> Item	Policy Recommendation
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Mayor D. Backer and Members of Council:

The Nipissing and Area Food Charter represents the voices, values, and priorities of our communities related to food. The vision is to create a healthy and sustainable food system in our community. This Charter will guide the development of food-related initiatives and policies through the collaboration of residents, producers, organizations, and governments.

The North Bay Parry Sound District Health Unit is requesting that the Town of Mattawa Council:

- Endorse, in principle, the vision and value statements outlined in the Nipissing and Area Food Charter document and believe in working toward creating a healthy, sustainable food system for the Nipissing Area
- Support with a Town of Mattawa staff and/or a council member to participate in meetings leading up to the formation of a food policy council. There will likely be two meetings before July 1st, 2016 to priority set and determine actionable steps for our vision to guide the work of the food policy council.
- Support with a Town of Mattawa staff and/or council member to participate on the Nipissing Area Food Policy Council moving forward. The hope is to have the group formed and starting to tackle projects as of Sept 1st, 2016
- Support the Food Charter by adopting the following recommendation:

Recommendation:

Whereas, a food system includes all of the activities related to how food is produced, processed, distributed, accessed, consumed and disposed of;

Whereas, food charters are used to highlight collective food-related goals and values of community members, organizations and/or municipalities within a region;

Whereas, the **Town of Mattawa** recognizes the important role municipalities have in shaping local food systems, given the potential municipal impact of food related initiatives on the health of the population, economic development, preserving the environment, promoting tourism and supporting local producers;

Whereas, the Town of Mattawa believes the Nipissing and Area Food Charter will guide the work related to promoting a healthy, sustainable food system for the region,

Whereas, the Town of Mattawa values the pillars of health and wellness, sustainable economic development, social equity, the environment, food literacy, and culture, as outlined in the Nipissing and Area Food Charter;

Now Therefore Be it Resolved, that the **Town of Mattawa** endorse the Nipissing and Area Food Charter, and

Furthermore Be It Resolved, that the **Town of Mattawa** will support efforts related to creating public policies and supportive environments that promote a healthy, sustainable food system within the region, and

Furthermore Be It Resolved, that correspondence for this endorsement be shared with other municipalities in the Nipissing and Parry Sound districts to encourage support for the Nipissing and Area Food Charter.

Respectfully submitted,

Councillor D. Sarrazin

THE CORPORATION OF THE TOWN OF MATTAWA

COMMITTEE: TRANSPORTATION SERVICES

CHAIRPERSON: COUNCILLOR G. THIBERT

DEPT. HEAD: RAYMOND BELANGER, CAO/TREASURER

TITLE: APPLICATION UNDER THE ONTARIO NEW CONNECTING

LINKS PROGRAM

___Draft By-Law ____ Item ____ Policy Recommendation

Mayor D. Backer and Members of Council:

On November 10, 2015, the province of Ontario launched a new \$15 million annual Connecting Links program. This program will help municipalities pay the construction and repair costs for connecting links that connect communities to provincial highways and border crossings.

The Ministry of Transportation will provide connecting link funding for a range of capital projects and are funded up to 90 percent to a maximum of \$3 million of eligible project costs. Applications opened on November 19, 2015 and the deadline for Connecting Links applications is **Friday**, **January 29, 2016.**

The Town of Mattawa will be submitting applications for:

- Mattawa River Bridge Active Transportation Infrastructure
- Highway 17 and Park Street Intersection Pedestrian Signal (IPS)
- Pedestrian Safety Roadway Signs.

Council fully supports and directs staff to complete and file the application for funding. It is understood that this does not guarantee the approval for the funding request.

Recommendation:

That Council of the Town of Mattawa authorize staff to submit applications under the Ministry of Transportation Connecting Links Program for: 1) the Mattawa River Bridge Active Transportation Infrastructure, 2) the Highway 17 and Park Street Intersection Pedestrian Signal (IPS), and 3) the Pedestrian Safety Roadway Signs.

Respectfully submitted,

Councillor G. Thibert

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: ENVIRONMENTAL SERVICES

CHAIRPERSON: COUNCILLOR G. THIBERT

DEPT. HEAD: DAN FINNIGAN

TITLE: HOUSEHOLD HAZARDOUS WASTES

____ Draft By-Law _X_ Item ____ Policy Recommendation

Mayor D. Backer and Members of Council:

Presently the Mattawa Landfill Site is not permitted to accept any household hazardous wastes, such as chemicals, paints, thinners, aerosol cans, batteries, oils, etc...

The City of North Bay has once again extended an invitation (Correspondence Item # 4.21) to participate in their Household Hazardous Waste Depot program for a cost of \$2 per household. There are 45,000 households in the North Bay and surrounding municipalities using the service and the cost of operating the facility is close to \$200,000. Our cost to participate in this program in 2015 was approximately \$2,104. This year our participation in the program will remain at approximately \$2,104, and the Hazardous Waste Facility will be open year round.

The North Bay Household Hazardous Waste Facility operates year round now and is open from Wednesday through Saturday from 8:00 am to 6:00 pm. The facility also includes a paint exchange area for residents offering free paints / stains that have been deemed usable by the facility operator.

By taking part in this program we will continue to have an answer to the frequent questions from the public regarding household hazardous wastes.

Recommendation:

It is recommended that Council authorizes Administration to take part in the City of North Bay's Household Hazardous Waste Program at a cost of approximately \$2,104 for 2016.

Respectfully submitted

Councillor G. Thibert

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: ENVIRONMENTAL SERVICES

CHAIRPERSON: COUNCILLOR G. THIBERT

DEPT. HEAD: DAN FINNIGAN

TITLE: 2015 SUMMARY WATERWORKS REPORT

____ Draft By-Law _X_ Item ____ Policy Recommendation

Mayor D. Backer and Members of Council:

Ontario Regulation 170/03 requires the Annual Water Works Summary to be completed by March 31st of the year following the reporting year. In addition this report must be given to Mayor and Council. Formal council acceptance of the 2015 Summary Report provides confirmation that this report has been presented to Council.

A copy of the 2015 Summary Waterworks Report has been distributed to Mayor and Council and published in the Reports Section of this meeting's package. A copy of this report will be available for viewing by the public at the front counter at the Municipal Office, where copies of same are also available upon request.

Recommendation:

It is recommended that Council formally accept the 2015 Summary Waterworks Report as submitted by the Process and Compliance Technician from the Environmental Services Department.

Respectfully submitted,

Councillor G. Thibert

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: FINANCE

CHAIRPERSON: COUNCILLOR C. LACELLE

DEPT. HEAD: FRANCINE DESORMEAU, INTERIM CLERK

TITLE: 2016 INTERIM TAX LEVY BY-LAW

<u>X</u>	Draft By-Law	Item	Policy Recommendation
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Mayor D. Backer and Members of Council:

Section 317 of the Municipal Act, 2001 allows a municipality to levy on all taxable properties, an interim tax levy prior to the adoption of final budgets for each tax year. The interim tax levy is required to ensure cash flow in order to meet financial obligations prior to the final 2016 tax levy by-law that will incorporate the budget requirements of the municipality and of the Province.

The maximum allowable interim levy is fifty percent (50%) of the prior year's annualized taxes. Annualized taxes reflect taxes levied against the property at final filling, including all tax adjustments due to supplementary assessment and resulting from assessment appeals.

Consistent with the municipality's practice in previous years, the 2016 interim tax levy will be payable in two installments, one at the end of February and the other payable at the end of April.

Recommendation:

That Council of the Town of Mattawa adopt By-Law Number 16-01 authorizing the 2016 interim tax levy based on 50% of the prior year's annualized taxes.

Respectfully submitted

Councillor C. Lacelle

THE CORPORATION OF THE TOWN OF MATTAWA

BY-LAW NUMBER 16-01

BEING A BY-LAW TO PROVIDE FOR AN INTERIM TAX LEVY FOR 2016

WHEREAS Section 317(1) of the Municipal Act, 2001, S. O. 2001, C. 25, provides that the Council of a local municipality may, before the adoption of the annual estimates for 2016, adopt a by-law to levy on the whole of the assessment for taxable property for local municipal purposes;

AND WHEREAS the Council of the Corporation of the Town of Mattawa wishes to impose an interim tax levy, as authorized by the Municipal Act, 2001, S. O. 2001, c. 25, as amended;

AND WHEREAS section 342 of the Municipal Act, 2001 authorizes a Council to pass by-laws for the payment of taxes by installments and the date or dates in the year for which taxes are imposed on which the taxes or installments are due;

AND WHEREAS section 345 of the Municipal Act, 2001 authorizes a local municipality to pass by-laws to impose late payment charges for the non-payment of taxes or any installment by the due date.

NOW THEREFORE the Council of the Corporation of the Town of Mattawa enacts as follows:

1. **THAT** the Council of the Corporation of the Town of Mattawa hereby imposes an interim tax levy for 2016 in an amount of fifty percent (50%) of the prior year's annualized taxes, according to real property in all tax classes in the last revised assessment roll:

CLASS	TOTAL RATE
RESIDENTIAL	0.021099295081
MULTI-RES	0.028860504378
COMM - OCCUPIED	0.042492913822
COMM - VAC UNITS	0.029745039675
COMM - VAC LAND	0.029745039675
INDUSTRIAL - OCCUPIED	0.053430991172
INDUSTRIAL - EXCESS	0.034730144262
LAND/VACANT	
PIPELINE	0.033586120734
RAILWAY(R-O-W) - ACRES	63.67

2. **THAT** the taxes levied for real property by this by-law shall be due and payable in equal installments as per the following schedule:

First Installment - Payable Monday February 29, 2016 Second Installment - Payable Friday April 29, 2016

3. **THAT** a charge of one and one-quarter percent (1 1/4%) shall be imposed as a penalty for non-payment of taxes in accordance with section 345 (2) the Municipal Act, 2001, S. O. 2001, c. 25, and shall be added to the amount of taxes due and unpaid, on the first day of

default. Therefore after, in accordance with section 345(3) of the Municipal Act, 2001, S. O. 2001, c. 25, interest charges of one and one-quarter percent (1 ¼%) each month of the amount of taxes due and unpaid, shall be imposed for non-payment of taxes not accruing before the first day of default.

- 4. **THAT** the Finance Department of the Corporation Town of Mattawa may mail or cause the same to be mailed to the residence or place of business of such person indicated on the last revised assessment roll, a written or printed notice specifying the amount of taxes payable.
- 5. **THAT** the taxes be payable at the Town of Mattawa Municipal Office, P. O. Box 390, 160 Water Street, Mattawa, ON, P0H 1V0.
- 6. **THAT** this By-law shall take effect upon its adoption.

READ A FIRST and SECOND time, this 25th day of January, 2016.

READ A THIRD time and FINALLY PASSED this 25th day of January, 2016.

_	May	/or
_	Cle	rk