

**THE CORPORATION OF THE
TOWN OF MATTAWA**

AGENDA

**REGULAR MEETING OF COUNCIL
MONDAY, JANUARY 11TH, 2016
7:00 P.M.**

**MUNICIPAL COUNCIL CHAMBERS
160 WATER STREET
MATTAWA, ONTARIO**

THE CORPORATION OF THE TOWN OF MATTAWA
A G E N D A
MUNICIPAL COUNCIL CHAMBERS
160 WATER STREET
MATTAWA, ONTARIO
MONDAY, JANUARY 11TH, 2016 @ 7:00 P.M.

1. Call to Order

2. Disclosure of Pecuniary Interest and Nature Thereof

3. Petitions & Delegations

3.1 Ms. Erin Reyce – Re: Endorsement of the Nipissing & Area Food Charter

4. Correspondence

4.1 AMO – Re: Conference Guestbook Bookings Open January 12, 2016
General Government Services Committee – Clerk

4.2 North Bay & District Chamber of Commerce – Re: 2016 Membership Renewal
Finance Committee – Clerk

4.3 Ombudsman Ontario – Re: Oversight of Municipalities
General Government Services Committee – Clerk

4.4 Ministry of Agriculture, Food & Rural Affairs – Re: Invitation to Submit Application for
Second Intake of Small Communities Fund (SCF)
General Government Services Committee – Clerk

4.5 Vic Fedeli, MPP – Re: Resolution for North Bay Health Centre Brought to Parliament
General Government Services Committee – Clerk

4.6 Stewardship Ontario – Re: 2015 Program Funding Third Quarter
Finance Committee – Clerk

4.7 West Nipissing – Re: Amendment to the Northern Health Travel Grant
General Government Services Committee – Clerk

4.8 West Nipissing – Re: Re-Classification of Winter Highway Classes
Transportation Services Committee – Clerk

4.9 West Nipissing – Re: Support for Expansion of Natural Gas Services
Electricity, Gas & Telephone Committee – Clerk

4.10 NBPSDHU – Re: Accommodation Planning – Construction Contract Awarded
Health Services Committee – Clerk

4.11 NBPSDHU – Re: News Release Contract Awarded to Build New Health Unit Office
Health Services Committee – Clerk

Monday, January 11, 2016

Correspondence – Cont'd

- 4.12 OGRA – Re: Notice of Election Board of Directors
Transportation Services Committee – Clerk
- 4.13 Municipality of Port Hope – Re: Request to MOE for Recycling
Environmental Services Committee – Clerk
- 4.14 NBPSDHU – Re: Board of Health Agenda
Health Services Committee – Clerk
- 4.15 G52 Municipalities – Re: Building Better Communities
General Government Services Committee – Clerk
- 4.16 AMO – Re: Ontario's Consultation on Primary, Home & Community Health Care
Health Services Committee – Clerk
- 4.17 Township of Madawaska Valley – Re: Doctor Recruitment Resolution
Health Services Committee – Clerk
- 4.18 TransCanada – Re: Energy East Shut Off Valve Filing
Environmental Services Committee – Clerk
- 4.19 Ombudsman Ontario – Re: Information from Ontario's Watchdog Ombudsman
General Government Services Committee – Clerk
- 4.20 Municipality of Port Hope – Re: Resolution of Support Opposition to Incineration Facilities
General Government Services Committee – Clerk
- 4.21 AMO – Re: Repeal of Sections of the Ontarians with Disabilities Act (ODA)
General Government Services Committee – Clerk
- 4.22 City of Kingston – Re: Support for New Motion Basic Income Guarantee
General Government Services Committee – Clerk
- 4.23 Township of Oro-Medonte – Re: Support for Resolution MFIPPA
General Government Services Committee – Clerk
- 4.24 Pauline & Jim Cunningham – Re: Planned LED Street Light Near Lot 22 on Second Street
Electricity, Gas & Telephone Committee – Clerk
- 4.25 AMO – Re: Waste Free Ontario Act Member's Update
General Government Services Committee – Clerk

5. Questions/Comments (public & Council) about the Content of the Agenda

- 6. Municipal Report Number 726**
 - **Minutes of Previous Meeting (s)**
 - **Presentation of By-laws/Resolutions**
 - **Adoption of Report**
- 7. Committee Reports**
 - 7.1 Draft Property Tax Collection Policy
- 8. Questions from the Floor**
- 9. New/Old Business**
- 10. 2/3 (Special Resolutions – not previously circulated)**
- 11. In Camera (Closed)**
 - 11.1 Personnel Matters
 - 11.2 Light Industrial Park Project
- 12. Return to Regular Session**
- 13. Adjournment**

Monday, January 11th, 2016

Members of Council,

Attached please find Municipal Report Number 726 for consideration by Council.

Respectfully submitted

Francine Desormeau
Clerk (Interim)

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THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT SERVICES

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: FRANCINE DESORMEAU, INTERIM CLERK

TITLE: ADOPTION OF THE MINUTES

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

It is respectfully recommended to Council that the minutes of the Regular Meeting of Monday December 14, 2015 be adopted as circulated.

Councillor L. Mick

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the regular meeting of Council held Monday, December 14, 2015 at 7:00 p.m. in the Municipal Council Chambers.

Present: Mayor D. Backer
Councillor C. Lacelle
Councillor G. Thibert
Councillor G. Larose
Councillor C. Bastien, Jr.
Raymond Belanger, CAO/Treasurer
Francine Desormeau, Clerk (Interim)

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order

Councillor D. Sarrazin participated by teleconference

2. No Disclosure of Pecuniary Interest and Nature Thereof

3. Petitions & Delegations

3.1 Ms. Vala Monestime-Belter made a presentation to Council to announce the Monestime Bursary's availability to Mattawa's secondary school graduates attending the University of Ottawa.

4. Correspondence

5. No Questions/Comments about the Content of the Agenda

6. Municipal Report Number 725

Page No. 274

It is respectfully recommended to Council that the minutes of the Regular Meeting of Monday November 23, 2015, the Special Meeting of Thursday November 26, 2015 and the Special Meeting of Wednesday, December 2, 2015 be adopted as circulated.

Carried

Page No. 275

That the Town of Mattawa contribute \$200.00 to the Christmas Day community dinner which will be held at the Mattawa Legion by a group of good Samaritans from 5-8 pm.

Carried

Page No. 276

That Council under Section 354 of the Municipal Act, 2001 approves the cancellation of municipal taxes in the amount of \$11,063.71 and \$1,433.65 in education taxes for a grand total of \$12,497.36 as listed in Schedule "A".

Carried

Page No. 277

That the disbursements for the month of November 2015 in the amount of \$808,366.28 be adopted as submitted.

Carried

Page No. 278

That the Council of the Town of Mattawa authorize staff to submit an application under the Ontario Community Infrastructure Fund (OCIF) for the Mattawan Street Wastewater and Water Mains Replacement project.

Carried

Page No. 279

That the December 28, 2015 Regular Meeting of Council be cancelled due to everyone's busy Christmas holiday schedule and business normally conducted at that meeting be dealt with at the January 11, 2016 Regular Meeting of Council.

Carried

Page No. 280

That the Town of Mattawa hire Mr. Daniel Finnigan as Process and Compliance Technician (PCT), formal job description attached, on a temporary full-time basis (40 hours per week) with full benefits, at an annual salary of \$60,000.00 effective December 15, 2015. The PCT will be considered on leave from the bargaining unit and on probation for a period of up to six (6) months.

Carried

Page No. 281

That the Town of Mattawa promote Mr. Norman Lefebvre to Temporary Full-Time Laborer as of December 15, 2015 for a period of up to six (6) months. This position is considered a Band 3 classification and shall be remunerated as per C.U.P.E. Local 1465-1 Agreement 2013. Duties relating to this position are outlined in the Public Works Job Description (Rev. – Nov/12) document, and will also include cleaning and janitorial type work.

Carried

Resolution Number 15-133

Moved by Councillor C. Lacelle

Seconded by Councillor C. Bastien, Jr.

That the Municipal Report Number 725 be adopted.

Carried

7. Committee Reports
- 7.1 Raymond Belanger – Re: Public Works Equipment
- 7.2 Francine Desormeau – Re: Property Tax Arrears
8. Questions from the Floor
9. New/Old Business
10. 2/3 (Special Resolutions – not previously circulated)
11. In Camera (Closed) Session

Resolution Number 15-134

Moved by Councillor C. Lacelle

Seconded by Councillor C. Bastien, Jr.

That this Council proceed in Camera to address a matter pertaining to litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;

Carried

Resolution Number 15-135

Moved by Councillor C. Lacelle

Seconded by Councillor C. Bastien, Jr.

That the special meeting reconvene from the In Camera session at 8:55 p.m.

Carried

Mayor Backer stated that the in-camera session was to deal with a legal matter.

12. Return to Regular Session
13. Adjournment

The regular meeting of Council Monday, December 14th, 2015 adjourned at 8:56 p.m.

Mayor

Clerk

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT SERVICES

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: RAYMOND BELANGER, CAO/TREASURER

TITLE: 2016 AMO ANNUAL CONFERENCE

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

The 2016 Association of Municipalities of Ontario's AGM Conference will be held this year in Windsor from August 14-17th. This conference provides opportunity for delegates to attend a vibrant mix of practical and technical sessions featuring a range of expert speakers, attend topical plenary sessions, network with their peers at a number of events, attend in-conference study tours, hear messages from the Premier and the party leaders and so much more.

Councillor Garry Thibert and myself attended last year's conference in Niagara Falls and wish to attend again this year. The cost will be approximately \$5,000.00 to attend all inclusive (registration fees, accommodations, food, fuel and per diem expenses).

Recommendation:

That the Town of Mattawa authorize Councillors Lorne Mick and Garry Thibert to attend the 2016 AMO Conference in Windsor, Ontario August 14-17, 2016 at a total cost of approximately \$5,000.00. Normal Travel Policy will apply.

Respectfully submitted

Councillor L. Mick

THE CORPORATION OF THE TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT SERVICES

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: RAYMOND BELANGER, CAO/TREASURER

TITLE: APPLICATION UNDER THE SECOND INTAKE OF THE BUILDING CANADA FUND – SMALL COMMUNITIES FUND (SCF)

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

The Town of Mattawa submitted two (2) Expression of Interest (EOI) requests for funding. One for the Ontario Community Infrastructure Fund (OCIF) for the Mattawan Street Wastewater and Water Mains Replacement on September 11, 2015 estimated at \$1,649,032.00 which provides 90% funding.

The second EOI for the New Building Canada Fund - Small Communities Fund (SCF) for the Ottawa and Champlain Streets Water Main Replacement was submitted on September 29, 2015 and is estimated at \$643,620.20 and provides up to 66% funding. Both of these projects have been identified as priority in our Asset Management Plan.

The Expression of Interest request is the first step in the application process. When successful at this phase, an invitation to submit a full application is granted. On January 4, 2016 (Correspondence 4.4), we received the good news that we have been successful in reaching the next step which is to submit the application for the Ottawa and Champlain Streets Water Main Replacement SCF request. The deadline for submission is February 12, 2016.

Being that we have been successful with this phase, Council directs staff to complete and file the application for funding. It is understood that this does not guarantee the approval for the funding request.

Recommendation:

That the Council of the Town of Mattawa authorize staff to submit an application under the New Building Canada Fund - Small Communities Fund for the Ottawa and Champlain Streets Water Main Replacement project.

Respectfully submitted,
Councillor L. Mick

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: BY-LAW DEPARTMENT

CHAIRPERSON: COUNCILLOR G. LAROSE

DEPT. HEAD: WAYNE CHAPUT

TITLE: REFRESHMENT VEHICLES AT EXPLORER'S POINT DURING
MATTAWA VOYAGEUR DAYS

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

The Mattawa Voyageur Days Committee is requesting that food vendors be permitted at Explorer's Point during Voyageur Days July 22-24, 2016. If Council approves locating food vendors at Explorer's point, vendors will be responsible to follow all regulations involved in By-Law 09-14.

Recommendation:

It is therefore recommended that refreshment vehicles regulated under By-law 09-14 be permitted to locate at Explorer's Point July 22-24, 2016 during Voyageur Days festival as requested by the Mattawa Voyageur Days Committee. Refreshment vehicle operators will be responsible for the following:

- 1) Obtain all approvals before operating from the North Bay and District Health Unit, Fire Dept. and Building Dept. under sections 6 and 7 of By-Law 09-14.
- 2) Notify the By-law Department with all approvals no later than July 18, 2016 at 5:00 p.m. prior to installation at Explorer's Point.
- 3) Be responsible to ensure that the immediate area is cleaned at all times.
- 4) Exit Explorer's Point no later than Monday, July 25th, 2016 at 5:00 p.m.

Fees regulated under section 12 of By-Law 09-14 are exempt for Mattawa Voyageur Days at Explorers Point.

Respectfully submitted
Councillor G. Larose

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: BY-LAW & BUILDING DEPARTMENT
CHAIRPERSON: COUNCILLOR G. LAROSE
DEPT. HEAD: WAYNE CHAPUT
TITLE: REQUEST FOR FIVE FOOT FENCE AROUND ENTIRE PROPERTY

 Draft By-law X Item Policy Recommendation

Mayor D. Backer and Members of Council:

Victor Jeske applied to the municipality in November (Correspondence 4.18 November 23rd Agenda) to erect a five foot fence around the entire perimeter of his dwelling which includes the front yard. Fence By-Law # 93-35, Section 7 (b) (i) does not permit a fence to be constructed higher than 3 feet in the front yard for a residential property.

The reason for the request for this fence increase is for privacy and a swimming pool.

The fence By-Law permits Council to make exceptions to the height requirements. In the past Council has granted similar requests. For these reasons the following is recommended:

Recommendation:

That Council authorizes and permits a five foot fence around the front yard on the property known as 711 Mattawan Street.

Respectfully submitted

Councilor G. Larose

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: RECREATION, TOURISM & SPECIAL PROJECTS

CHAIRPERSON: COUNCILLOR D. SARRAZIN

DEPT. HEAD: JACQUES BEGIN

TITLE: VOYAGEUR DAYS FESTIVAL SPECIAL OCCASION PERMIT

Draft By-Law Item Policy Recommendation

Mayor D. Backer and Members of Council:

Mattawa Voyageur Days 19th Annual festival will be held July 22-24, 2016.

The Mattawa Voyageur Days Committee will be making application to the Liquor Control Board of Ontario for a Special Occasion Permit (SOP) which requires approval by the Corporation of the Town of Mattawa.

The Building Department is aware of and has no objections to alcohol beverages being served under a tent at Explorer's Point.

Council must fully endorse and support Mattawa Voyageur Days Festival as an event of municipal significance as part of the requirements from Liquor Control Board of Ontario for acquiring a Special Occasion Permit.

Recommendation:

It is therefore recommended that The Corporation of the Town of Mattawa permits the sale of alcohol at Explorer's Point on Friday July 22, 2016, Saturday July 23, 2016 and Sunday July 24, 2016 with the understanding that all rules and regulations will be followed as set by the Liquor Control Board of Ontario. Further that Council of the Town of Mattawa endorses and supports the Voyageur Days Festival as an event of municipal significance.

Respectfully submitted,

Councillor D.Sarrazin

Date: MONDAY, JANUARY 11TH, 2016

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THE CORPORATION TOWN OF MATTAWA

COMMITTEE: FINANCE

CHAIRPERSON: COUNCILLOR C. LACELLE

DEPT. HEAD: RAYMOND BELANGER, CAO/TREASURER

TITLE: FINANCIAL REPORT FOR THE MONTH OF DECEMBER

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

That the disbursements for the month of December 2015 in the amount of \$656,320.02 be adopted as submitted.

Respectfully submitted

Councillor C. Lacelle