

**THE CORPORATION OF THE
TOWN OF MATTAWA**

AGENDA

**REGULAR MEETING OF COUNCIL
MONDAY, AUGUST 8TH, 2016
7:00 P.M.**

**MUNICIPAL COUNCIL CHAMBERS
160 WATER STREET
MATTAWA, ONTARIO**

THE CORPORATION OF THE TOWN OF MATTAWA
A G E N D A
MUNICIPAL COUNCIL CHAMBERS
160 WATER STREET
MATTAWA, ONTARIO
MONDAY, AUGUST 8TH, 2016 @ 7:00 P.M.

- 1. Call to Order**
- 2. Disclosure of Pecuniary Interest and Nature Thereof**
- 3. Petitions & Delegations**
- 4. Correspondence**
 - 4.1 Mathilde Gravelle Bazinet – Re: Request to Meet with Council for Hospice Information Health Services Committee – Clerk
 - 4.2 Economic Developers Council of Ontario – Re: EDCO Awards 2016 Now Open General Government Services Committee – Clerk
 - 4.3 Township of Wainfleet – Re: Invitation to 2016 Symposium General Government Services Committee – Clerk
 - 4.4 Town of Oakville – Re: Support Resolution Saving the Girl Next Door Act General Government Committee – Clerk
 - 4.5 OPP – Re: OPP at AMO Conference August 14 – 17, 2016 General Government Services Committee – Clerk
 - 4.6 Susan Church – Re: Broadband Connectivity Follow-Up General Government Services Committee – Clerk
 - 4.7 AMO – Re: Infrastructure Funding Agreement Phase 1 General Government Services Committee – Clerk
 - 4.8 Mattawa Mental Health Support Centre – Re: Request for Funding Transportation Services Committee – Clerk
 - 4.9 City of Orillia – Re: Support Resolution Human Trafficking in Ontario General Government Services Committee – Clerk
 - 4.10 Northern & Eastern Ontario Rail Network – Re: Northern Ontario Multimodal Transportation Submission Transportation Services Committee – Clerk
 - 4.11 Township of South Stormont – Re: Support Resolution Rural Economic Development General Government Services Committee – Clerk

Monday, August 8, 2016

Correspondence – Cont'd

- 4.12 Trans Canada – Re: Energy East Pipeline Project Newsletter
General Government Services Committee – Clerk
- 4.13 MTCS – Re: Launch of Ontario's First Culture Strategy
General Government Services Committee – Clerk
- 4.14 County of Renfrew – Re: Support Resolution for Rural Economic Development Program
General Government Services Committee – Clerk
- 4.15 Diane Gallupe, Royal Canadian Legion – Re: Flag Pole at Cenotaph
General Government Services Committee – Clerk

5. Questions/Comments (public & Council) about the Content of the Agenda

6. Municipal Report Number 740

- **Minutes of Previous Meeting (s)**
- **Presentation of By-laws/Resolutions**
- **Adoption of Report**

7. Committee Reports

- 7.1 Francine Desormeau – Re: Planning Firm Response To Request To Purchase 305 Park Street And Part Of The Peter Street Unopened Road Allowance And Official Plan RFP Update

8. Questions from the Floor

9. New/Old Business

10. 2/3 (Special Resolutions – not previously circulated)

11. In Camera (Closed)

- 11.1 Personnel Matter

12. Return to Regular Session

13. Adjournment

Monday, August 8th, 2016

Members of Council,

Attached please find Municipal Report Number 740 for consideration by Council.

Respectfully submitted

Francine Desormeau
Clerk (Interim)

INDEX

| <u>ITEM</u> | <u>PAGE</u> |
|--|--------------------|
| ADOPTION OF THE MINUTES | 175 |
| FINANCIAL ASSISTANCE TO MUSEUM FOR STAFFING COSTS | 176 |
| NORTHEASTERN ONTARIO PLANNING TECHNICAL WORKSHOP | 177 |
| COMBINATION SNOWPLOW AND SPREADER DUMP TRUCK | 178 |
| FINANCIAL REPORT FOR THE MONTH OF JULY | 179 |

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT SERVICES

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: FRANCINE DESORMEAU, INTERIM CLERK

TITLE: ADOPTION OF THE MINUTES

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

It is respectfully recommended to Council that the minutes of the Regular Meeting of Monday, July 25th, 2016 be adopted as circulated.

Councillor L. Mick

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the regular meeting of Council held Monday, July 25, 2016 at 7:00 p.m. in the Municipal Council Chambers.

Present: Mayor D. Backer
Councillor G. Thibert
Councillor G. Larose**
Councillor L. Mick
Councillor C. Bastien, Jr.
Councillor D. Sarrazin
Raymond Belanger, CAO/Treasurer

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order
2. No Disclosure of Pecuniary Interest and Nature Thereof
3. Petitions & Delegations
 - 3.1 Mr. Douglas Patterson made a presentation to Council for support on Age Friendly Program grant application.
4. Correspondence
5. No Questions/Comments about the Content of the Agenda

Mayor Backer permitted Ms. Channele Davison to present her petition with regards to the "Regulate & Prohibit Keeping of Certain Kinds of Animals by-law"

6. Municipal Report Number 739

Page No. 157

It is respectfully recommended to Council that the minutes of the Regular Meeting of Monday, July 11th, 2016 be adopted as circulated.

Carried

Page No. 158

It is recommended that the Mayor and Council of the Corporation of the Town of Mattawa adopt By-Law No.16-15 which is a By-law that will regulate and prohibit the Keeping of Certain Kinds of animals within the boundaries of the Town of Mattawa.

Withdrawn with Council Approval

Page No. 159

Whereas the Town of Mattawa is a community with a vibrant and valued senior population segment, and the importance to continue to build its Age Friendly program;

And whereas a grant will enable our seniors to form a local Age Friendly Steering Committee, and that the MCDI committee can have a long term and active role in Age Friendly activities;

And whereas the project goal is to hire a consultant who will work with local seniors and other groups to develop a community needs assessment, action plan and implementation plan as a first step in assisting our region to become an Age Friendly community;

It is therefore recommended that the Council of the Corporation of the Town of Mattawa is supportive of the Mattawa Area Community Development Inc. (MCDI) in their application for the New Horizons Seniors Program (NHSP) grant in support of seniors in the Mattawa area.

Carried

Page No. 160

It is therefore recommended that the Corporation Town of Mattawa proceed with a Request for Proposal to contract an experienced proponent to carry out Phase 1 of the Mattawa Splash Pad project as per the attached documentation.

Carried

Page No. 161

It is therefore recommended that the Corporation Town of Mattawa proceed with a Request for Proposal to provide and carry out the installation of a new chiller for the Mike Rodden Arena and Community Centre ice plant as per recommendations from our insurance adjusters.

Carried

Page No. 162

It is therefore recommended that the Corporation of the Town of Mattawa make application to Canada 150 funding to the maximum of \$100,000.00 for the construction of dressing room(s) and the replacement of the foyer flooring. It is further recommended that the Corporation Town of Mattawa approve the Request for Proposal to carry out the Architectural services for the project.

Carried

Page No. 163

Whereas Conservation Authorities are critical partners for Municipalities and the Province in meeting the social, economic and environmental prosperity of our communities in a way that balances human needs with the needs of the natural environment;

And Whereas the Town of Mattawa and the nine other member municipalities rely on the North Bay-Mattawa Conservation Authority to provide technical advice, plan review expertise, municipal drinking water source protection, flood warning, stewardship, watershed management services and development proposal comments;

And Whereas to support a collaborative, complementary partnership between municipalities, Conservation Authorities and the Province, it is crucial that Conservation Authorities have the means, capacity and resources to be proactive in integrated watershed management;

Therefore Be It Resolved that the Town of Mattawa calls upon the Province to consider the following in response to Conservation Authorities (CA) Act: Conserving Our Future, Proposed Priorities for Renewal:

- 1. Integrated Watershed Management (IWM) is an approach that manages the impacts of human activities on important natural resources in order to protect them and ensure their sustainability. The IWM mandate of Conservation Authorities should be acknowledged as a priority in the Conservation Authority Act Review and its role as a delivery agent for IWM be incorporated as a priority in new legislation, supported by policy and adequate resourcing;*
- 2. Conservation Authorities' mandate to "undertake watershed-based programs and activities deemed to be vital to the health of their watersheds and residents' as stipulated in the Conservation Authority Act needs to be preserved with a recognition that Conservation Authority's "core mandate" extends beyond natural hazards;*
- 3. Conservation Authorities need to work at an 'inter-ministerial' table rather than just one ministry. This recognizes that Conservation Authorities' programs and services benefit many ministries and help to address multiple provincial priorities. Ongoing sustainable funding needs to come from multiple ministries;*
- 4. Multiple options such as shared Conservation Authority services or Conservation Authority restructuring should be looked at in order to improve the capacity and consistency of Conservation Authorities. Varying financial capacity among Conservation Authorities impacts the programs and services that are available on a province-wide basis; and further*

5. *That the Town of Mattawa endorses the response of Conservation Ontario and the North Bay-Mattawa Conservation Authority to the proposed priorities.*

Further be it Resolved that a copy of this Motion be forwarded to MPP Victor Fedelli, AMO and FONOM.

Carried

Page No. 164

It is therefore recommended that the Mayor and Council of the Corporation of the Town of Mattawa, authorize staff to enter into an agreement with Stockfish Ford of North Bay to purchase a 2012 Ford Crew Cab 4X4 F-150 XLT truck.

The agreed price of this vehicle is \$23,114.00 less the 2006 GMC as a trade in option worth \$3,000.00 for a net difference of \$20,363.00 plus HST for a total value of 23,010.19. Funding for this purchase will come from the approved Recreation Department budget.

Carried

Page No. 165

It is therefore recommended that Council authorizes Administration to proceed with making arrangements with Waggs Petroleum to purchase and install a 2200 litre diesel fuel tank at a cost of \$25,850.00 +HST.

Carried

Page No. 166

That Council of the Town of Mattawa, in order to meet the requirements of Ontario Regulation 284/09, adopts the attached report which details an estimate of the change in the accumulated surplus to the end of this year resulting from the exclusion of the amortization expenses, post-employment benefits expenses and solid waste landfill closure and post-closure expenses that were excluded from the adoption of the 2016 Operating Budget.

Carried

Page No. 167

It is therefore recommended that the Mayor and Council of the Corporation of the Town of Mattawa approve a vehicle allowance for the Recreation Director in the amount of \$3,600.00 annually which represents \$1,800.00 for the period of June 1, 2016 to December 31, 2016 which has been budgeted for in the 2016 Municipal Budget.

Carried

Resolution Number 16-56

Moved by Councillor D. Sarrazin

Seconded by Councillor G. Thibert

That the Municipal Report Number 739 be adopted.

Carried

7. Committee Reports

- 7.1 Jacques Begin – Re: Community Hall, Floor & Ice User Terms & Conditions
- 7.2 Jacques Begin – Re: Restore Your Shoreline
- 7.3 Terry Bangs – Re: Request to Purchase Used Truck Chassis & New Snowplow Sander / Dump Truck Combination Unit
- 7.4 Jacques Begin – Re: Mattawa Children & Youth Program / Fitness Programs

**Councillor G. Larose arrived at 8:10 p.m. during the Reports section.

8. Questions from the Floor

9. New/Old Business

10. 2/3 (Special Resolutions – not previously circulated)

Resolution Number 16-57

Moved by Councillor D. Sarrazin

Seconded by Councillor. G. Thibert

On Friday July, 22nd, 2016, the Fire Chief reported that the Fire Department's air compressor had blown up. Two weeks ago, the Fire Chief had SPI Health and Safety conduct an inspection and submit a quote for repair and maintenance of the air compressor.

The quote for maintenance was significant but the repairs are now absolutely necessary since any type of active call would mean not being able to replenish the air in the firefighters S.C.B.A. packs.

Recently, the Fire Department hired two new firefighters and they are already suited up with bunker suits. Being this late in the year, and not anticipating the need for more bunker suits;

It is respectfully recommended that the Mayor and Council of the Corporation of the Town of Mattawa approve repairs to the Fire Department's air compressor to be carried out by SPI Health and Safety in the amount of \$1,857.77 + HST. Further, that a budget transfer from account No. 1-30-300-570-471 (Bunker Suits) to account No. 1-30-300-870-430 (Equipment Maintenance) be carried out in order to respect funds allocated in the 2016 Municipal Budget.

Carried

11. In Camera (Closed) Session

Resolution Number 16-58

Moved by Councillor G. Thibert

Seconded by Councillor L. Mick

That Council appoint CAO, Raymond Belanger, to take minutes for the In-Camera session regarding personal matters about an identifiable individual, including Municipal or local board employees.

Carried

Resolution Number 16-59

Moved by Councillor D. Sarrazin

Seconded by Councillor G. Thibert

That this Council proceed in Camera to address a matter pertaining to litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;

Carried

Resolution Number 16-60

Moved by Councillor G. Thibert

Seconded by Councillor L. Mick

That the In Camera session reconvene at 8:52 p.m.

Carried

Mayor Backer stated the In-Camera session was pertaining to a legal matter.

12. Return to Regular Session

Resolution Number 16-61

Moved by Councillor G. Thibert

Seconded by Councillor G. Larose

2/3 *That the Corporation of the Town of Mattawa authorize staff to retain the services of Mr. Thomas Davis to assist the municipality with the interpretation of the Jr. 'A' Hockey Club loan agreement.*

Carried

13. Adjournment

The regular meeting of Council Monday, July 25th, 2016 adjourned at 8:58 p.m.

Mayor

Clerk

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: SOCIAL AND FAMILY SERVICES

CHAIRPERSON: COUNCILLOR G. LAROSE
(Council representative on Museum Board)

DEPT. HEAD: RAYMOND BELANGER, CAO/TREASURER

TITLE: FINANCIAL ASSISTANCE TO MUSEUM FOR STAFFING COSTS

Draft By-Law Item Policy Recommendation

Mayor D. Backer and Members of Council:

On March 14th, 2011, Council approved a request made by the Historical Society Board for financial assistance to ensure the efficiency of maintaining and promoting the Mattawa and area history. Council has provided grant dollars to the Mattawa and Area Museum for 2011, 2012, 2013, 2014 and 2015.

Council is complimentary of the work and efforts provided by the Historical Society Board, and six years ago agreed to assume responsibility of the museum building and by doing so took over the repair and maintenance schedule of the building, permitting them to concentrate on programming more than operating costs.

This year the municipality has recently contributed with the installation of natural gas service and will be going to a Request for Quotation (RFQ) for the installation of a new heating system for the Museum. Again this year, Council urges the Board to seek other sources of revenue, and will issue grant dollars and will revisit this decision in 2017.

Recommendation:

It is recommended that the Corporation of the Town of Mattawa provide financial assistance to the Historical Society Board with a \$7,500.00 grant for the Mattawa and Area Museum to go towards their 2016 administrative and staffing costs. Council also strongly encourages the Board to seek other sources of revenue from various levels of Government including other area municipalities who are also part of the history on display at the Museum.

Respectfully submitted,

Councillor G. Larose

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: PLANNING & DEVELOPMENT SERVICES

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: FRANCINE DESORMEAU, INTERIM CLERK

TITLE: NORTHEASTERN ONTARIO PLANNING TECHNICAL WORKSHOP

Draft By-Law Item Policy Recommendation

Mayor D. Backer and Members of Council:

The Ministry of Municipal Affairs & Housing is hosting their annual Northeastern Ontario Planning Technical Workshop in Sudbury September 28 & 29, 2016.

This annual workshop provides hands-on education and training to help you navigate through today's planning policy framework and processes. Registration cost is \$160.00 per person for the full two day workshop.

Staff and the Chairperson responsible for Planning & Development Services have attended for the past number of years and have found this workshop very informative. In light of the upcoming review of the municipality's Official Plan and Zoning By-law it is important for the CAO and Interim Clerk as well as the Chairperson Lorne Mick to attend this year's workshop.

Recommendation:

That Councillor Lorne Mick, CAO Raymond Belanger and Interim Clerk Francine Desormeau are authorized to attend the Northeastern Ontario Planning Technical Workshop in Sudbury September 28 & 29, 2016 at a cost of \$160.00 per person and normal travel policy will apply.

Respectfully submitted

Councillor L. Mick

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: TRANSPORTATION SERVICES

CHAIRPERSON: COUNCILLOR G. THIBERT

DEPT. HEAD: TERRY BANGS, PUBLIC WORKS SUPERVISOR

TITLE: COMBINATION SNOWPLOW AND SPREADER DUMP TRUCK

X Draft By-Law _____ Item _____ Policy Recommendation

Mayor D. Backer and Members of Council:

The Public Works Supervisor was asked to explore all municipal options concerning the purchase of a combination snowplow and spreader dump truck for the Public Works Department. Many options were explored including used (2002–2006), newer used (2010) and new units. Council’s directive is to purchase a new unit that could serve the municipality for years to come.

A full report was delivered to Council during the budget deliberations as to which new unit made the most sense from an economical and application views. The thought of warranties and possible extended warranties is of great interest to Council and should result in lower maintenance costs. This vehicle will serve multiple purposes within the department and in all seasons, it should provide the department with a few decades of dependable service.

The Public Work Supervisor recommends a 2017 Freightliner Model # 114-SD, Tandem cab & Chassis, and have the installation of a combination snowplow and spreader dump box onto the vehicle. This will prove to be a very serviceable and efficient part of the Public Works fleet and will improve the appearance and morale of the department as a whole. Also to note is the fact that the Dealer is willing to offer \$3,000 for the 1993 Ford L9000 Plow Truck as a trade in.

Recommendation:

It is therefore recommended that the Mayor and Council of the Corporation of the Town of Mattawa, authorize the Public Works Supervisor to enter into an agreement with Freightliner Trucks of North Bay to purchase a 2017 Freightliner Model # 114-SD, Tandem cab & Chassis at a cost of \$127,683 and to have the installation of a Viking Cives PL-1415 combination snowplow and spreader dump box onto the vehicle at a cost of \$91,780 for a grand total of \$219,463 + HST.

It is further recommended that \$132,254 be paid from the budgeted Capital Expenditures PW Road Equipment account # 1-60-606-570-791 and the remaining \$87,209 be paid from the Working Fund Reserves and to be paid back in equal budgeted amounts over the next five years.

Respectfully recommended,
Councillor G. Thibert

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: FINANCE

CHAIRPERSON: COUNCILLOR C. LACELLE

DEPT. HEAD: RAYMOND BELANGER, CAO/TREASURER

TITLE: FINANCIAL REPORT FOR THE MONTH OF JULY

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

That the disbursements for the month of July 2016 in the amount of \$756,044.94 be adopted as submitted.

Respectfully submitted

Councillor C. Lacelle