

**THE CORPORATION OF THE  
TOWN OF MATTAWA**

**AGENDA**

**REGULAR MEETING OF COUNCIL  
MONDAY, SEPTEMBER 28<sup>TH</sup>, 2015  
7:00 P.M.**

**MUNICIPAL COUNCIL CHAMBERS  
160 WATER STREET  
MATTAWA, ONTARIO**

**THE CORPORATION OF THE TOWN OF MATTAWA**  
**A G E N D A**  
**MUNICIPAL COUNCIL CHAMBERS**  
**160 WATER STREET**  
**MATTAWA, ONTARIO**  
**MONDAY, SEPTEMBER 28<sup>TH</sup>, 2015 @ 7:00 P.M.**

- 1. Call to Order**
- 2. Disclosure of Pecuniary Interest and Nature Thereof**
- 3. Petitions & Delegations**
  - 3.1 Roger Janveaux, VMUTS – Re: Address Bill Owed to Town for Pine Street Crossing
- 4. Correspondence**
  - 4.1 Cassellholme – Re: Minutes of Cassellholme Board of Management  
Social & Family Services Committee – Clerk
  - 4.2 Community Living Mattawa – Re: Annual Corporate Membership Due  
Finance Committee – Clerk
  - 4.3 AMO – Re: Registration Open for 2015 Ontario West Municipal Conference  
General Government Services Committee – Clerk
  - 4.4 Economic Developers Council of Ontario – Re: Marketing Awards Submissions Now Open  
Recreation, Tourism & Special Projects Committee – Director of Recreation, Tourism &  
Special Projects Committee
  - 4.5 FONOM – Re: Residency Positions Increase in Northern Ontario  
General Government Services Committee – Clerk
  - 4.6 NBPSDHU – Re: Board of Health Meeting Agenda  
Health Services Committee – Clerk
  - 4.7 MPAC – Re: Announcement of New Vice-President of Municipal & Stakeholder Relations  
General Government Services Committee – Clerk
  - 4.8 AMCTO – Re: Zone 7 Fall 2015 Workshop Agenda  
General Government Services Committee – Clerk
  - 4.9 West Nipissing – Re: Support Resolution Accommodation Planning Phase 2  
Environmental Services Committee – Clerk
  - 4.10 AMO – Re: Policy Update MMAH Legislation Review  
General Government Services Committee – Clerk

**Monday, September 28, 2015**

**Correspondence – Cont'd**

4.11 AMO – Re: Support for the Syrian Refugee Crisis  
General Government Services Committee – Clerk

**5. Questions/Comments (public & Council) about the Content of the Agenda**

**6. Municipal Report Number 720**

- **Minutes of Previous Meeting (s)**
- **Presentation of By-laws/Resolutions**
- **Adoption of Report**

**7. Committee Reports**

**8. Questions from the Floor**

**9. New/Old Business**

**10. 2/3 (Special Resolutions – not previously circulated)**

10.1 Public Works Superintendent Position

**11. In Camera (Closed)**

**12. Return to Regular Session**

**13. Adjournment**

Monday, September 28, 2015

Members of Council,

Attached please find Municipal Report Number 720 for consideration by Council.

Respectfully submitted

Francine Desormeau  
Clerk (Interim)

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**THE CORPORATION TOWN OF MATTAWA**

**COMMITTEE: GENERAL GOVERNMENT SERVICES**

**CHAIRPERSON: COUNCILLOR L. MICK**

**DEPT. HEAD: FRANCINE DESORMEAU, INTERIM CLERK**

**TITLE: ADOPTION OF THE MINUTES**

Draft By-Law

Item

Policy Recommendation

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**Mayor D. Backer and Members of Council:**

It is respectfully recommended to Council that the minutes of the Regular Meeting of Monday September 14, 2015 and the Special Meeting of Monday, September 21, 2015 be adopted as circulated.

Councillor L. Mick

## THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the regular meeting of Council held Monday, September 14, 2015 at 7:00 p.m. in the Municipal Council Chambers.

Present: Mayor D. Backer  
Councillor C. Lacelle  
Councillor G. Thibert  
Councillor G. Larose  
Councillor L. Mick  
Councillor D. Sarrazin  
Raymond Belanger, CAO/Treasurer  
Francine Desormeau, Clerk

\*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order
2. No Disclosure of Pecuniary Interest and Nature Thereof – None
3. Petitions & Delegations
4. Correspondence
5. No Questions/Comments about the Content of the Agenda
6. Municipal Report Number 719

Page No. 215

*It is respectfully recommended to Council that the minutes of the Regular Meeting of Monday August 24, 2015 and the Special Meetings of Wednesday, August 26, 2015, Tuesday, September 1, 2015, Wednesday, September 2, 2015 and Tuesday, September 8, 2015 be adopted as circulated.*

Carried

Page No. 216

*That the Town of Mattawa adopt By-law 15-33 which will permit the Mattawa and Papineau-Cameron Fire Departments maintain the mutual agreement regarding response to highway calls between the Mattawa Golf course and the Renfrew County line.*

Carried

Page No. 217

*That the Town of Mattawa agree to establish a committee of Council that will assume the responsibility of a strategic development of the Mattawa Light Industrial Park. This committee shall include three (3) elected members of Council, Mayor Dean Backer, Councillors Garry Thibert and Clifford Bastien Jr., two (2) administrative staff, CAO Raymond Belanger, and Recreation Director Jacques Begin, and the Director of the MBEDC, Jeff McGirr.*

Carried

Page No. 218

*That the disbursements for the month of August 2015 in the amount of \$512,156.03 be adopted as submitted.*

Carried

Resolution Number 15-109

Moved by Councillor C. Lacelle

Seconded by Councillor G. Larose

*That the Municipal Report Number 719 be adopted*

Carried

7. Committee Reports
- 7.1 Building Department Update
- 7.2 SIS Can IT Infrastructure Project Design & Proposal
8. Questions from the Floor
9. New/Old Business
10. 2/3 (Special Resolutions – not previously circulated)

Resolution Number 15-110

Moved by Councillor C. Lacelle

Seconded by Councillor G. Thibert

- 2/3 *That Council of the Town of Mattawa approves a BBQ at Annie's Park on Saturday, September 19, 2015 for the federal conservative candidate Jay Aspin*

Carried

11. In Camera (Closed) Session (None)

Resolution Number 15-111

Moved by Councillor C. Lacelle

Seconded by Councillor G. Larose

- 2/3 *That this Committee proceed in Camera in order to address a matter pertaining to personal matters about an identifiable individual, including municipal or local board employees;*  
Carried

12. Return to Regular Session

Resolution Number 15-112

Moved by Councillor C. Lacelle

Seconded by Councillor G. Larose

- 2/3 *That the In Camera session reconvene at 8:20 p.m.*  
Carried

Mayor Backer stated the In Camera session was to discuss two personnel matters.

13. Adjournment

The regular meeting of Council Monday, September 14<sup>th</sup>, 2015 adjourned at 8:34 p.m.

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Mayor

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Clerk



## THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the special meeting of Council held Monday, September 21, 2015 at 7:00 p.m. in the Municipal Council Chambers.

Present: Mayor D. Backer  
Councillor C. Lacelle  
Councillor G. Thibert  
Councillor G. Larose  
Councillor C. Bastien Jr.  
Raymond Belanger, CAO/Treasurer  
Francine Desormeau, Clerk (Interim)

\*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

2. Meeting Called to Order
2. No Disclosure of Pecuniary Interest and Nature Thereof (None)
3. Committee Reports (None)
4. In Camera (Closed Session)

Resolution Number 15-113

Moved by Councillor C. Lacelle  
Seconded by Councillor C. Bastien, Jr.

- 2/3 *That this Council proceed in Camera to address a matter pertaining to Personal Matters about an identifiable individual, including municipal or local board employees;*  
Carried

Resolution Numbers 15-114

Moved by Councillor C. Lacelle  
Seconded by Councillor C. Bastien, Jr.

- 2/3 *That the special meeting reconvene from the In Camera session at 7:50 p.m.*  
Carried

*Mayor Backer stated the in-camera session was to conduct interviews for the new Public Works Superintendent position.*

5. Presentation of By-law/Resolutions/2/3 Special Resolutions: (None)

6. Return to Regular Session

7. Adjournment

The special meeting of Council Monday, September 21, 2015 adjourned at 7:51 p.m.

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Mayor

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Clerk

**THE CORPORATION OF THE TOWN OF MATTAWA**

**COMMITTEE: FIRE DEPARTMENT SERVICES**

**CHAIRPERSON: COUNCILLOR C. LACELLE**

**DEPT. HEAD: CHAD BELANGER, FIRE CHIEF**

**TITLE: SURPLUS FIRE RESCUE VANS**

     Draft By-Law

  X   Item

     Policy Recommendation

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**Mayor D. Backer and Members of Council:**

The Mattawa Fire Department has recently added a 2015 Freightliner Rescue Van to its fleet. This state of the art vehicle has replaced our 1988 Ford Rescue Van and our 2004 Ford Rescue Van and both vehicles have become surplus to our fleet.

These vehicles will be disposed of as a Municipal Surplus Vehicle Public Sale and will be advertised in the Mattawa Recorder and on the Town of Mattawa Website

The Town of Mattawa will invite sealed bid and will ask for a minimum bid of \$1,000.00 on each of these vehicles, and will be sold "AS IS" with no warranties or guaranties.

Detailed information will be made available at the Town Hall and viewing may be arranged Monday to Friday between 9:00 am and 4:00 pm at the Public Works yard.

**Recommendation:**

That the Town of Mattawa declare the 1988 Ford Rescue Van and the 2004 Ford Rescue Van as surplus vehicles, and dispose of these through a Municipal Surplus Vehicle Public Sale. The minimum bid on each of these surplus vehicles will be \$1,000.00.

Respectfully submitted,

Councillor C. Lacelle

**THE CORPORATION TOWN OF MATTAWA**

COMMITTEE: FINANCE

CHAIRPERSON: COUNCILLOR C. LACELLE

DEPT. HEAD: FRANCINE DESORMEAU, INTERIM CLERK

TITLE: SECTION 357/358 TAX APPEAL APPLICATIONS

Draft By-Law

Item

Policy Recommendation

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**Mayor D. Backer and Members of Council:**

Conseil Scolaire Catholique Franco-Nord made application to the municipality earlier this year for tax relief for two vacant properties they purchased in 2009 adjacent to the École Ste Anne/Elisabeth Bruyère site. Under Section 357 and 358 of the Municipal Act, land owned by school boards is eligible for property tax exemption.

The Municipal Property Assessment Corporation, MPAC, classified both of these properties as non-exempt but once they reviewed these applications, they were in agreement that both parcels of land be deemed exempt from property taxation as they are owned by a School Board as per 3(1)9 of the Assessment Act.

Council was provided with a report at their August 24, 2015 regular meeting and agreed with MPAC's recommendation to deem both of the properties exempt from taxation. Therefore the following is recommended:

**Recommendation:**

That Council approves the tax appeal applications from Conseil Scolaire Catholique Franco-Nord, #2015-1 and #2015-2, as recommended by MPAC and that the applicable property taxes for the years 2010 to 2015 in the amount of \$5,018.65 and accumulated interest are cancelled as authorized by Sections 357 and 358 of the Municipal Act, S. O. 2001 c.25.

Respectfully recommended

Councillor C. Lacelle

**THE CORPORATION OF THE TOWN OF MATTAWA**

**COMMITTEE: GENERAL GOVERNMENT SERVICES**

**CHAIRPERSON: COUNCILLOR L. MICK**

**DEPT. HEAD: RAYMOND BELANGER, CAO/TREASURER**

**TITLE: PERFORMANCE MANAGEMENT IN THE WORKPLACE**

     Draft By-Law

  X   Item

     Policy Recommendation

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**Mayor D. Backer and Members of Council:**

Integrity Management Consulting Group is hosting the “Managing with Integrity” seminar. This workshop will consist of a hands-on experience, with the objective to inform participants about the legal framework for performance management, including the rights and responsibilities of the employer, the employee, and the union. The workshop will also focus on understanding the purpose of discipline, how to conduct proper workplace investigations, and how to implement a performance management system that avoids costly litigation and contributes to a positive workplace.

This Performance Management in the Workplace program structure will include topics such as “Legal Framework”, “Common Issues in Performance Management”, “Communication”, and “Effective Decisions in Making Discipline Work”. This workshop session is on November 13, 2015 in Sudbury and the cost to attend is \$282.50.

**Recommendation:**

Bet it resolved that Raymond Belanger, CAO/Treasurer, is authorized to attend the Integrity Management Consulting Group’s “Performance Management in the Workplace” workshop being held in Sudbury on November 13, 2015 at a cost of 282.50 and that the normal travel policy will apply.

Respectfully submitted,

Councillor L. Mick

**THE CORPORATION OF THE TOWN OF MATTAWA**

**COMMITTEE: RECREATION, TOURISM & SPECIAL PROJECTS**

**CHAIRPERSON: COUNCILLOR D. SARRAZIN**

**DEPT. HEAD: JACQUES BEGIN**

**TITLE: SURPLUS EQUIPMENT/VEHICLE**

     Draft By-Law

  X   Item

     Policy Recommendation

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**Mayor D. Backer and Members of Council:**

The Corporation Town of Mattawa wishes to designate one of the 1993 Con-O-Lift boat trailers and a 2002 Ford F 150 ½ ton truck as surplus equipment within the Recreation & Cultural Services Department.

This equipment will be disposed of as per Municipal Surplus Equipment/Vehicle policy and will be advertised in the Mattawa Recorder and on the Town of Mattawa Website

The Town of Mattawa will invite sealed bids and will ask for a minimum bid of \$2,000.00 on the trailer and of \$500.00 on the vehicle. Both of these will be sold “AS IS” with no warranties or guaranties.

Detailed information will be made available at the Town Hall and viewing may be arranged Monday to Friday between 9:00 am and 4:00 pm at the Public Works yard.

**Recommendation:**

That the Town of Mattawa declare one of the 1993 Con-O-Lift boat trailers and the 2002 Ford F 150 ½ ton truck as surplus equipment, and dispose of these as per the Municipal Surplus Equipment/Vehicle policy. There will be a minimum bid on each; \$2,000.00 for the trailer and \$500.00 for the ½ ton truck.

Respectfully submitted,

Councillor D. Sarrazin