

**THE CORPORATION OF THE
TOWN OF MATTAWA**

AGENDA

**REGULAR MEETING OF COUNCIL
MONDAY, SEPTEMBER 14TH, 2015
7:00 P.M.**

**MUNICIPAL COUNCIL CHAMBERS
160 WATER STREET
MATTAWA, ONTARIO**

THE CORPORATION OF THE TOWN OF MATTAWA
A G E N D A
MUNICIPAL COUNCIL CHAMBERS
160 WATER STREET
MATTAWA, ONTARIO
MONDAY, SEPTEMBER 14TH, 2015 @ 7:00 P.M.

- 1. Call to Order**
- 2. Disclosure of Pecuniary Interest and Nature Thereof**
- 3. Petitions & Delegations**
- 4. Correspondence**
 - 4.1 Recycling Council of Ontario – Re: Proclaim October 19-25 as Waste Reduction Week
Environmental Services Committee – Clerk
 - 4.2 AMO – Re: Health Funding Review Report & Funding Allocation Announcement
General Government Services Committee – Clerk
 - 4.3 Carl Ziegler – Re: Start New bus Company Serving Sudbury to Ottawa
Transportation Services Committee – Clerk
 - 4.4 Carole Corriveau – Re: Purchase of Municipal Property
Planning & Development Services Committee – Clerk
 - 4.5 OGRA – Re: New Rules of hte Road Effective September 1, 2015
Transportation Services Committee – Clerk
 - 4.6 NBPSDHU – Re: Accomodation Planning Phase II Approval Request
Health Services Committee – Clerk
 - 4.7 Ward Jones – Re: Managing With Integrity Performance Management Workshop
General Government Services Committee – Clerk
 - 4.8 Ministry of Environment & Climate Change – Re: Great Lakes Guardian Community Fund
General Government Services Committee – Clerk
 - 4.9 Trans Canada – Re: Energy East Project Update
Environmental Services Committee – Clerk
 - 4.10 FONOM – Re: AMO-LAS Municipal Energy Finance Workshop
General Government Services Committee – Clerk
 - 4.11 AMO – Re: Highlights of August 2015 Board Meeting
General Government Services Committee – Clerk

Monday, September 14, 2015

Correspondence – Cont'd

- 4.12 AMO – Re: Municipal Investment Basics Seminars
General Government Services Committee – Clerk
- 4.13 Canadian Red Cross – Re: Personal Preparedness Workshop
Protection to Persons & Property Committee – Clerk
- 4.14 Canadian Cancer Society – Re: Wheels of Hope Transportation Program
Health Services Committee – Clerk
- 4.15 Dan, Linda & Lily Finnigan – Re: Card of Thanks for Gift
General Government Services Committee – Clerk
- 4.16 AMO – Re: New Disaster Recovery Assistance Program
General Government Services Committee – Clerk

5. Questions/Comments (public & Council) about the Content of the Agenda

6. Municipal Report Number 719

- **Minutes of Previous Meeting (s)**
- **Presentation of By-laws/Resolutions**
- **Adoption of Report**

7. Committee Reports

- 7.1 Building Department Update
- 7.2 SIS Can IT Infrastructure Project Design & Proposal

8. Questions from the Floor

9. New/Old Business

10. 2/3 (Special Resolutions – not previously circulated)

11. In Camera (Closed)

- 11.1 Public Works Superintendent Interview Process

12. Return to Regular Session

13. Adjournment

Monday, September 14, 2015

Members of Council,

Attached please find Municipal Report Number 719 for consideration by Council.

Respectfully submitted

Francine Desormeau
Clerk (Interim)

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THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT SERVICES

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: FRANCINE DESORMEAU, INTERIM CLERK

TITLE: ADOPTION OF THE MINUTES

Draft By-Law Item Policy Recommendation

Mayor D. Backer and Members of Council:

It is respectfully recommended to Council that the minutes of the Regular Meeting of Monday August 24, 2015 and the Special Meetings of Wednesday, August 26, 2015, Tuesday, September 1, 2015, Wednesday, September 2, 2015 and Tuesday, September 8, 2015 be adopted as circulated.

Councillor L. Mick

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the regular meeting of Council held Monday, August 24, 2015 at 7:00 p.m. in the Municipal Council Chambers.

Present: Mayor D. Backer
Councillor G. Thibert
Councillor G. Larose
Councillor L. Mick
Councillor C. Bastien, Jr.
Councillor D. Sarrazin
Raymond Belanger, CAO/Treasurer
Francine Desormeau, Clerk

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order
2. No Disclosure of Pecuniary Interest and Nature Thereof – None
3. Petitions & Delegations
4. Correspondence
5. No Questions/Comments about the Content of the Agenda
6. Municipal Report Number 718

Page No. 198

It is respectfully recommended to Council that the minutes of the Regular Meeting of Monday August 10, 2015 be adopted as circulated.

Carried

Page No. 199

That Council authorizes the CAO/Treasurer to submit, before the deadline of September 11, 2015, an Expression of Interest to the Ontario Community Infrastructure Fund for the Mattawan Street Water and Sewer Mains Replacement Project.

Council also authorizes the CAO/Treasurer to submit, before the deadline of September 30, 2015, an Expression of Interest to the Small Communities Fund for the Champlain and Ottawa Streets Water Main Replacement Project.

Carried

Page No. 200

That Council approve and endorse the attached Vacation / Time In-Lieu Policy. This Policy will become effective immediately and will help manage and improve the handling of the Annual Vacation Credits owed to all the employees of the Town of Mattawa. This Policy will also establish new guidelines that will ensure a managed control of the Normal Extra Working Hours of non-union staff.

Carried – Recorded vote on Page 200 and the vote was unanimous

Page No. 201

It is therefore recommended that Jacques Begin attend the NeORA Educational Forum and Trade Show in Cochrane Ontario Sept 27 – Oct 1, 2015

Carried

Page No. 202

That the CAO Raymond Belanger, Interim Clerk Francine Desormeau and Councillor Lorne Mick are authorized to attend the Northeastern Ontario Planning Technical Workshop in Sudbury September 23 & 24, 2015 at a cost of \$135.00 per person and normal travel policy will apply.

Carried

Page No. 203

That Council of the Town of Mattawa approve and endorse the attached Use of Municipal Vehicle Policy. This Policy will become effective immediately and will serve all Municipal Departments with business related municipally-owned or privately-owned vehicle guidelines to be adhered to. This Policy will also address the Town-related use of privately-owned vehicle by the employee.

Carried as amended – Recorded vote on Page 203 and the vote was unanimous

Resolution Number 15-97

Moved by Councillor G. Thibert

Seconded by Councillor G. Larose

That the Municipal Report Number 718 be adopted as amended

Carried

7. Committee Reports
8. Questions from the Floor
9. New/Old Business
10. 2/3 (Special Resolutions – not previously circulated)
11. In Camera (Closed) Session (None)

Resolution Number 15-98

Moved by Councillor G. Thibert

Seconded by Councillor G. Larose

- 2/3 *That this Committee proceed in Camera in order to address a matter pertaining to personal matters about an identifiable individual, including municipal or local board employees; and litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board*

Carried

12. Return to Regular Session

Resolution Number 15-99

Moved by Councillor C. Bastien, Jr.

Seconded by Councillor G. Thibert

- 2/3 *That the In Camera session reconvene at 9:40 p.m.*

Carried

Mayor Backer stated the In Camera session was to discuss tax appeals and a personnel matter.

Resolution Number 15-100

Moved by Councillor D. Sarrazin

Seconded by Councillor G. Larose

- 2/3 *That Council will form the interview committee along with the CAO for the Public Works Superintendent Position and that Council give staff direction to prepare interviews for September 1 and 2, 2015.*

Carried

13. Adjournment

The regular meeting of Council Monday, August 24th, 2015 adjourned at 9:41 p.m.

Mayor

Clerk

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the special meeting of Council held Wednesday, August 26, 2015 at 7:00 p.m. in the Municipal Council Chambers.

Present: Mayor D. Backer
Councillor C. Lacelle
Councillor G. Thibert
Councillor G. Larose
Councillor L. Mick
Councillor C. Bastien Jr.
Councillor D. Sarrazin
Francine Desormeau, Clerk (Interim)
Raymond Belanger, CAO

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

2. Meeting Called to Order
2. No Disclosure of Pecuniary Interest and Nature Thereof (None)
3. Committee Reports
4. In Camera (Closed Session)
5. Return to Regular Session
6. Presentation of By-law/Resolutions/2/3 Special Resolutions:

Resolution Number 15-101

Moved by Councillor L. Mick

Seconded by Councillor C. Bastien, Jr.

- 2/3 *That By-law 15-32 be approved, which will rezone Lots 23-25 on Registered Plan 85, Lots 123-127 on Registered Plan 7 and Parts 1-9 on 36R-13777 within the North Bay-Mattawa Conservation Authority's from Residential Type 1 (R1) and Hazard (HAZ) to Residential Type 1 Special Exception 5 (R1-5) and Hazard Special Exception 1 (HAZ-1).*

Carried

Resolution Number 15-102

Moved by Councillor G. Thibert

Seconded by Councillor G. Larose

2/3 *That the Town of Mattawa supports the Mattawa Bonfield Economic Development Corporation in the hiring of Donna Scully in order to initiate the exit strategy from Cassellholme.*

Carried

7. Adjournment

The special meeting of Council Wednesday, August 26, 2015 adjourned at 8:12 p.m.

Mayor

Clerk

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the special meeting of Council held Tuesday, September 1, 2015 at 5:30 p.m. in the Municipal Council Chambers.

Present: Mayor D. Backer
 Councillor C. Lacelle
 Councillor G. Thibert
 Councillor G. Larose
 Councillor C. Bastien Jr.
 Councillor D. Sarrazin
 Raymond Belanger, CAO/Treasurer

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

3. Meeting Called to Order
2. No Disclosure of Pecuniary Interest and Nature Thereof (None)
6. Committee Reports (None)
7. In Camera (Closed Session)

Resolution Number 15-103

Moved by Councillor D. Sarrazin
 Seconded by Councillor G. Thibert

- 2/3 *That this Council proceed in Camera to address a matter pertaining to Personal Matters about an identifiable individual, including municipal or local board employees;*
 Carried

Resolution Numbers 15-104

Moved by Councillor G. Thibert
 Seconded by Councillor C. Bastien, Jr.

- 2/3 *That the special meeting reconvene from the In Camera session at 8:30 p.m.*
 Carried

Mayor Backer stated the in-camera session was to conduct interviews for the new Public Works Superintendent position.

8. Presentation of By-law/Resolutions/2/3 Special Resolutions: (None)
6. Return to Regular Session

7. Adjournment

The special meeting of Council Tuesday, September 1, 2015 adjourned at 8:33 p.m.

Mayor

Clerk

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the special meeting of Council held Wednesday, September 2, 2015 at 4:30 p.m. in the Municipal Council Chambers.

Present: Mayor D. Backer
Councillor C. Lacelle
Councillor G. Thibert
Councillor G. Larose
Councillor C. Bastien Jr.
Councillor D. Sarrazin
Raymond Belanger, CAO/Treasurer

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

4. Meeting Called to Order
2. No Disclosure of Pecuniary Interest and Nature Thereof (None)
9. Committee Reports (None)
10. In Camera (Closed Session)

Resolution Number 15-105

Moved by Councillor C. Lacelle
Seconded by Councillor C. Bastien, Jr.

- 2/3 *That this Council proceed in Camera to address a matter pertaining to Personal Matters about an identifiable individual, including municipal or local board employees;*
Carried

Resolution Numbers 15-106

Moved by Councillor C. Lacelle
Seconded by Councillor C. Bastien, Jr.

- 2/3 *That the special meeting reconvene from the In Camera session at 8:20 p.m.*
Carried

Mayor Backer stated the in-camera session was to conduct interviews for the new Public Works Superintendent position.

11. Presentation of By-law/Resolutions/2/3 Special Resolutions: (None)
6. Return to Regular Session

7. Adjournment

The special meeting of Council Wednesday, September 2, 2015 adjourned at 8:21 p.m.

Mayor

Clerk

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the special meeting of Council held Tuesday, September 8, 2015 at 7:00 p.m. in the Municipal Council Chambers.

Present: Mayor D. Backer
Councillor C. Lacelle
Councillor G. Thibert
Councillor G. Larose
Councillor L. Mick
Councillor C. Bastien Jr.
Councillor D. Sarrazin
Raymond Belanger, CAO/Treasurer
Francine Desormeau, Clerk (Interim)

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

5. Meeting Called to Order
2. No Disclosure of Pecuniary Interest and Nature Thereof (None)
12. Committee Reports (None)
13. In Camera (Closed Session)

Resolution Number 15-107

Moved by Councillor C. Lacelle
Seconded by Councillor C. Bastien, Jr.

- 2/3 *That this Council proceed in Camera to address a matter pertaining to Personal Matters about an identifiable individual, including municipal or local board employees;*
Carried

Resolution Numbers 15-108

Moved by Councillor C. Lacelle
Seconded by Councillor C. Bastien, Jr.

- 2/3 *That the special meeting reconvene from the In Camera session at 7:50 p.m.*
Carried

Mayor Backer stated the in-camera session was to discuss the hiring process for the Public Works Superintendent position.

14. Presentation of By-law/Resolutions/2/3 Special Resolutions: (None)

6. Return to Regular Session

7. Adjournment

The special meeting of Council Tuesday, September 8, 2015 adjourned at 7:51 p.m.

Mayor

Clerk

THE CORPORATION OF THE TOWN OF MATTAWA

COMMITTEE: FIRE DEPARTMENT

CHAIRPERSON: COUNCILLOR C. LACELLE

DEPT. HEAD: CHAD BELANGER, FIRE CHIEF

TITLE: FIRE DEPARTMENT DUAL RESPONSE AGREEMENT

 Draft By-Law

 X Item

 Policy Recommendation

Mayor D. Backer and Members of Council:

On May 26th, 2014 the Mattawa and Papineau-Cameron Fire Departments entered into an agreement regarding response to highway calls between Mattawa's boundary at Dorion Street and the Renfrew County line.

The suggested solution was to have both departments respond to calls in the area of confusion which is from the Golf course to the Renfrew line. Upon arrival the appropriate department will secure the scene and the other will return to base. With both departments responding there will be no lost time responding within the critical emergency time line. This agreement was on trial for one year period and has since been revised.

Fire Chief Chad Belanger has gone over and supports the agreement with the only major change being it becoming a permanent rather than an annual agreement. An "out" clause for both parties shall remain in the agreement.

Recommendation:

That the Town of Mattawa adopt By-law 15-33 which will permit the Mattawa and Papineau-Cameron Fire Departments maintain the mutual agreement regarding response to highway calls between the Mattawa Golf course and the Renfrew County line.

Respectfully submitted,

Councillor C. Lacelle

THE CORPORATION OF THE TOWN OF MATTAWA

BY-LAW NUMBER 15-33

BEING a by-law authorizing the signing of an agreement with:

THE CORPORATION OF THE TOWNSHIP OF PAPINEAU CAMERON
Hereinafter referred to as the "TOWNSHIP"

And the

CORPORATION OF THE TOWN OF MATTAWA
Hereinafter referred to as the "TOWN"

WHEREAS Subsection 8 of the Ontario Municipal Act 2001, S. O. 2001, c. 25 empowers and authorizes a municipality to enter into an agreement to enable them to govern their affairs as they consider appropriate.

AND WHEREAS at present, The Papineau-Cameron Fire Department responds to all Highway 17 incidents within their jurisdictional boundaries, but with incidents with an undetermined address, east of 2314 (Mattawa Golf Course) Highway 17 East, the Mattawa Fire Department wishes to be dispatched simultaneously with Papineau-Cameron Fire Department to avoid delay in services if the incident is past the Renfrew County Line.

The Town desires to enter into a dual response Agreement for Motor Vehicle accidents on Highway 17 East past 2314 (Mattawa Golf Course) with the Township.

NOW THEREFORE, the Council of the Corporation Town of Mattawa enacts the following:

1. The Mayor and Clerk are hereby authorized to execute the aforesaid Agreement on behalf of the Council of the Corporation of the Town of Mattawa, in accordance with the terms and conditions referred to in this agreement attached to this By-law and known as Schedule "A".
2. That By-law No. 14-17 be repealed.

READ A FIRST and SECOND time, this 14th day of September 2015.

READ A THIRD time and FINALLY PASSED this 14th day of September, 2015.

Mayor

Clerk

THE CORPORATION OF THE TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT SERVICES

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: RAYMOND BELANGER, CAO/TREASURER

TITLE: LIGHT INDUSTRIAL PARK COMMITTEE

 Draft By-Law X Item Policy Recommendation

Mayor D. Backer and Members of Council:

A discussion concerning the Mattawa Light Industrial Park was entertained during the New Business section of the August 24th Regular Meeting of Council.

Council has recognised the importance to move forward and to make this development a priority. Mayor Backer has suggested to form a Committee of Council in order to proceed with a full analyses as to where the project stands, and to determine how and when to bring it to the next phase. All recommendations will be brought back to Council for approval.

The committee will be made up of elected officials, administrative staff, and Mattawa Bonfield Economic Development Corporation (MBEDC) representation.

Recommendation:

That the Town of Mattawa agree to establish a committee of Council that will assume the responsibility of a strategic development of the Mattawa Light Industrial Park. This committee shall include three (3) elected members of Council, Mayor Dean Backer, Councillors Garry Thibert and Clifford Bastien Jr., two (2) administrative staff, CAO Raymond Belanger, and Recreation Director Jacques Begin, and the Director of the MBEDC, Jeff McGirr.

Respectfully submitted,

Councillor L. Mick

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: FINANCE

CHAIRPERSON: COUNCILLOR C. LACELLE

DEPT. HEAD: RAYMOND BELANGER, CAO/TREASURER

TITLE: FINANCIAL REPORT FOR THE MONTH OF AUGUST

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

That the disbursements for the month of August 2015 in the amount of \$512,156.03 be adopted as submitted.

Respectfully submitted

Councillor C. Lacelle