

**THE CORPORATION OF THE
TOWN OF MATTAWA**

AGENDA

**REGULAR MEETING OF COUNCIL
MONDAY, NOVEMBER 23RD, 2015
7:00 P.M.**

**MUNICIPAL COUNCIL CHAMBERS
160 WATER STREET
MATTAWA, ONTARIO**

THE CORPORATION OF THE TOWN OF MATTAWA
A G E N D A
MUNICIPAL COUNCIL CHAMBERS
160 WATER STREET
MATTAWA, ONTARIO
MONDAY, NOVEMBER 23RD, 2015 @ 7:00 P.M.

1. Call to Order

2. Disclosure of Pecuniary Interest and Nature Thereof

3. Petitions & Delegations

3.1 Nadine Lagace – Re: Bissett Street Road Safety Concerns

4. Correspondence

4.1 NBPSDHU – Re: Nipissing & Area Food Charter Launched
Health Services Committee – Clerk

4.2 AMO – Re: 2016 OMPF Allocations Announced
General Government Services Committee – Clerk

4.3 Ministry of Citizenship – Re: Participate in Two Ontario Volunteer Recognition Programs
Social & Family Services Committee – Clerk

4.4 Economic Developers Council of Ontario – Re: Introduction to Economic Council
Recreation, Tourism & Special Projects Committee – Director of Recreation,
Tourism & Special Projects Committee

4.5 Mattawa Women’s Resource Centre – Re: Annual General Meeting November 25, 2015
Social & Family Services Committee – Clerk

4.6 Mattawa Hospital – Re: Tree of Lights Donation & Lighting Ceremony
Social & Family Services Committee – Clerk

4.7 Ernie Hardeman, MPP – Re: Statement During Local Government Week
General Government Services Committee – Clerk

4.8 Ministry of Finance – Re: Ontario Municipal Partnership Fund (OMPF) Allocation For 2016
Finance Committee – Clerk

4.9 Champlain Township – Re: Resolution for OPP Billing Model
General Government Services Committee – Clerk

4.10 DNSSAB – Re: Community Awards Looking for Nominations
Social & Family Services Committee – Clerk

4.11 Head, Clara & Maria Townships – Re: Request for Auto-Extrication Services By Province
General Government Services Committee – Clerk

Monday, November 23, 2015

Correspondence – Cont'd

- 4.12 AMO – Re: Weekly Watch File for November 12, 2015
General Government Services Committee – Clerk
- 4.13 FONOM – Re: Fall Newsletter
Electricity, Gas & Telephone Committee – Clerk
- 4.14 AMCTO – Re: The Expanding Mandate of Ontario Ombudsman
General Government Services Committee – Clerk
- 4.15 AMO – Re: Ontario West Municipal Conference
General Government Services Committee – Clerk
- 4.16 Trans Canada – Re: Energy East Pipeline Safety & Emergency Response Information Days
Environmental Services Committee – Clerk
- 4.17 Rural Ontario Institute – Re: Nominations Open for EOI Youth Engagement Showcase
Recreation, Tourism & Special Projects Committee – Director of Recreation,
Tourism & Special Projects Committee
- 4.18 Victor Jeske – Re: Request to Erect Five Foot Fence Around Property
Building Department Committee – Clerk
- 4.19 Ontario Energy Board – Re: Ontario Electricity Support Program Accepting Applications
Electricity, Gas & Telephone Services Committee – Clerk
- 4.20 City of North Bay – Re: Provincial Offences Act Revenues
General Government Services Committee – Clerk
- 4.21 Township of Papineau-Cameron – Re: Comments on Application for Approval of Waste
Disposal Site
Environmental Services Committee – Clerk
- 4.22 MNR – Re: Review of the Aggregate Resources Act
Environmental Services Committee – Clerk
- 4.23 Energy East Trans Canada – Re: News Release Application Amendment Notification
Environmental Services Committee – Clerk

5. Questions/Comments (public & Council) about the Content of the Agenda

6. Municipal Report Number 724

- **Minutes of Previous Meeting (s)**
- **Presentation of By-laws/Resolutions**

- **Adoption of Report**

7. Committee Reports

8. Questions from the Floor

9. New/Old Business

10. 2/3 (Special Resolutions – not previously circulated)

11. In Camera (Closed)

11.1 Personnel Issues

12. Return to Regular Session

13. Adjournment

Monday, November 23rd, 2015

Members of Council,

Attached please find Municipal Report Number 724 for consideration by Council.

Respectfully submitted

Francine Desormeau
Clerk (Interim)

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THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT SERVICES

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: FRANCINE DESORMEAU, INTERIM CLERK

TITLE: ADOPTION OF THE MINUTES

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

It is respectfully recommended to Council that the minutes of the Regular Meeting of Monday November 9, 2015 be adopted as circulated.

Councillor L. Mick

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the regular meeting of Council held Monday, November 9, 2015 at 7:00 p.m. in the Municipal Council Chambers.

Present: Mayor D. Backer
Councillor G. Thibert
Councillor G. Larose
Councillor L. Mick
Councillor D. Sarrazin
Raymond Belanger, CAO/Treasurer
Francine Desormeau, Clerk (Interim)

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order

Councillor C. Bastien, Jr. participated by teleconference

2. No Disclosure of Pecuniary Interest and Nature Thereof
3. Petitions & Delegations
4. Correspondence
5. No Questions/Comments about the Content of the Agenda
6. Municipal Report Number 723

Page No. 249

It is respectfully recommended to Council that the minutes of the Regular Meeting of Monday October 26, 2015 be adopted as circulated.

Carried

Page No. 250

Now Therefore Be It Resolved, that the Council of the Corporation of the Town of Mattawa approves the North Bay Parry Sound District Health Unit's proposal to construct a new building for its use on land owned by the Health Unit on Oak Street in North Bay, at a project cost not to exceed \$20M, exclusive of land, and that the project be funded by commercial borrowing to be repaid from its annual operating budget.

Carried

Page No. 251

Whereas the Province has an obligation to the health and well-being of the people served by the North Bay Regional Health Centre;

And whereas the Health Centre continues to face situations and benchmarks that require deep drastic cuts;

And whereas the Province has had other unexpected financial changes it quickly adapted to, including \$10 million dollars for international issues and crisis, as well as a surplus left over from the Pan-Am Games;

Be it therefore resolved that (a) The Province be requested to make adjustments to the financial targets and expectations of the local Health Centre that could lead to some maintenance of service levels; and

(b) The Province respect the Hospital's request for one time transitional funding to assist with the changes that are required;

And that a copy of this resolution with request for support be sent to Premier Kathleen Wynne; the Provincial Health Minister; the Leaders of the Opposition; Victor Fedeli, MPP; North East Local Health Integration Network; and to the Corporation of the City of North Bay.

Carried

Resolution Number 15-125

Moved by Councillor Sarrazin

Seconded by Councillor Larose

2/3 *That Page 252 be amended by adding an upset salary cost of \$30,000.00 plus statutory employment benefits*

Carried

Page No. 252

It is therefore recommended that the Corporation Town of Mattawa extend the Mattawa Youth and Senior Recreation Programmer position for 1 year (2016) and that the contract position be offered to Rowan Thornborrow. Costs of the program will be included in the 2016 municipal budget.

Carried as amended – Recorded vote on Page 252 and the vote was unanimous

Page No. 253

That the Town of Mattawa, in response to a request from Mr. Hector Rathier and Ms. Carole Corriveau to purchase part of the James Street road allowance as shown on the attached map, declares the land surplus and authorizes the procedures under the surplus land policy to close the road and to have a qualified appraiser value the property.

Page No. 254

That the Corporation of the Town of Mattawa approves By-Law 15-34 which is a By-law authorizing the signing of the financing agreements to enable the borrowing of funds through the Ontario Infrastructure and Lands Corporation (OILC) in the form of a debenture. The agreement provides for the borrowing of \$300,000 over five years to help finance the municipality's share of the Brydges Street Project.

Carried

Page No. 255

That the disbursements for the month of October 2015 in the amount of \$598,257.13 be adopted as submitted.

Carried

Page No. 256

That the Town of Mattawa reimburse Mr. Romeo Sarrazin for out of pocket expenses occurred due to the Brydges Street frozen water main event which occurred in early February 2015. This reimbursement is for the sum of \$200.79.

Carried

Page No. 257

It is therefore recommend that Fire Chief Chad Belanger, Deputy Chief Paul Dupras, and Fire Department Chair Corey Lacelle attend the annual Northeastern Fire Education Conference and Trade Show which takes place at the Best Western in North Bay from April 1 to April 3, 2016. The associated costs are: the early bird registration of \$275 + HST per person, and normal travel policy will apply.

Carried

Page No. 258

That the Town of Mattawa adopts By-Law 15-35 which is a by-law authorizing the execution of an agreement, attached as Schedule "A", with Jp2g Consultants Inc. for the undertaking of the funding and contract review documents for the Light Industrial Park project.

Carried

Resolution Number 15-126

Moved by Councillor Lacelle

Seconded by Councillor C. Bastien, Jr.

That the Municipal Report Number 722 be adopted as amended.

Carried

7. Committee Reports
8. Questions from the Floor
9. New/Old Business

10. 2/3 (Special Resolutions – not previously circulated)

Page 262

11. In Camera (Closed) Session

13. Adjournment

The regular meeting of Council Monday, November 9th, 2015 adjourned at 8:25 p.m.

Mayor

Clerk

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: RECREATION, TOURISM & SPECIAL PROJECTS

CHAIRPERSON: COUNCILLOR D. SARRAZIN

DEPT. HEAD: JACQUES BEGIN

TITLE: MOTION OF RECONSIDERATION

Draft By-Law

X Item

Policy Recommendation

Mayor D. Backer and Members of Council:

Resolution Number 15-125 and Page 252 of Resolution Number 15-126 was tabled at the last regular meeting of Council, November 9, 2015 for the purpose of hiring the Youth and Senior Recreation Programmer on a one year contract, which was adopted by Council. These items are being re-introduced by a “Motion of Reconsideration” as per Section 52 of Procedure By-law 11-08.

As stated in the Procedure By-law these resolutions shall not be reconsidered unless a majority of the whole Council votes and such vote shall be a recorded vote.

Recommendation:

That Resolution Number 15-125 and Page 252 of Resolution Number 15-126 being resolutions for the purpose of hiring the Youth and Senior Recreation Programmer on a one year contract, which was adopted by Council at the last regular meeting of November 9, 2015 be reconsidered as “Motions of Reconsideration”.

Respectfully recommended

Councillor D. Sarrazin

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: RECREATION, TOURISM & SPECIAL PROJECTS

CHAIRPERSON: COUNCILLOR D. SARRAZIN

DEPT. HEAD: JACQUES BEGIN

TITLE: MATTAWA YOUTH & SENIOR RECREATION PROGRAMMER

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

Council received The Mattawa Youth & Senior Recreation Programmer report at its regular meeting on October 26, 2015. A resolution was presented and carried on Monday November 9, 2015 however a motion of reconsideration was included and preceded this agenda item so that Council could be provided with further and corrected information including a Job Description and correct salary.

The Corporation Town of Mattawa has operated the Mattawa Children and Youth Program for the past 5 years with good numbers of children and youth attending the after school programs, summer drop-in, special events and active sports offered such as youth golf, ball, ballhockey, swimming etc. and good numbers of senior taking part in their active fitness programs.

The Corporation Town of Mattawa received funding for 2015 from the NOHFC to hire a MATTAWA YOUTH AND SENIOR RECREATION PROGRAMMER through the Youth Internship Program. Funding provided covered 90% of the direct salary less employer costs. The Town was responsible for 10% salary cost plus employer costs.

The Town of Mattawa employed Rowan Thornborrow January 12, 2015 on a 1 year contract. The contract timeframe is coming due January 12, 2016. Council will need to decide on whether to continue with this total program or terminate. Extending the contract POSITION would mean that the programs would continue. Terminating the contract POSITION would mean the end of the programs. MCYP operates now with only 1 full time Recreation Programmer with the assistance of 2 – 3 students depending on registration numbers. This formula seems to work out quite well and is very manageable.

The Town has invested time, energy and funds for this contract position and have also provided Rowan with extra training and certifications. Further, the Town residents, children, youth, adults and seniors are benefiting from the recreation programs being offered. As an example, our seniors in past did not have fitness programs and the stand-up programs (provides seniors with fall

prevention!!). These classes are well attended and much anticipated by our seniors. Same goes with our children and youth programs and our adult classes. These programs are very much appreciated by the participants. Other programs that are benefiting are the youth ball, youth ballhockey, summer drop-in, youth golf, youth fitness, swimming and a number of special events, full day activities during school PD days and more.

Most of these programs provide a revenue to help offset costs. There are other areas where the Town of Mattawa can benefit from more revenues such as funding from the Health Unit, funding from Participation, personal fitness classes and more. The Town receives some funding through YES (Youth Employment Services) for our summer students.

The Town of Mattawa also works in co-operation with 24/7 Fitness Centre with shared services. The Town utilizes 24/7 Fitness Centre at no cost to the Town or to the patrons for seniors exercise classes, youth fitness classes, Stand Up Seniors program etc. This includes the use of not only the facilities but also the use of fitness equipment, weights, medicine balls, treadmills, bikes and free weights which are all very costly items to replace. In exchange, the Recreation Programmer does sign up some members and does provide advice to patrons when required on the safe use of the equipment and facilities but this use by 24/7 is quite limited.

Council is being requested to extend this contract position for another year and that the position be offered to Rowan Thornborrow who is presently contracted in this position.

Recommendation:

It is therefore recommended that the Corporation Town of Mattawa extend the Mattawa Youth and Senior Recreation Programmer position for 1 year (2016) and that the contract position be offered to Rowan Thornborrow. Salary will be set \$34,434.00 or @ \$18.92 per hour + mandatory employer costs which is the same as the existing salary. Funds for the program will be included in the 2016 municipal budget.

Respectfully recommended

Councillor D. Sarrazin

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT SERVICES

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: RAYMOND BELANGER, CAO/TREASURER

TITLE: YOUTH INTERNSHIP PROGRAM FUNDING AGREEMENT

Draft By-Law Item Policy Recommendation

Mayor D. Backer and Members of Council:

The Town of Mattawa was successful in receiving funding through the Northern Ontario Youth Internship Program for the hiring of a Youth Administrative and Accounting Intern for a period of 52 weeks. The NOHFC provides 90% funding (\$30,990) to assist in covering the cost of the salary. The municipality will be responsible for 10% which is \$3,444 in addition to 4% vacation pay as well as all the standard employment costs, which represent a total cost of \$6,000 to the municipality.

Attached, as Appendix “A” is the funding agreement which, once approved by Council, will permit the advertising of the position.

As per Schedule “B” of the agreement, the key duties and responsibilities of the youth intern will consist of working with the Treasury Department and assisting senior staff with accounts payable, accounts receivable, payroll, budget and special projects as assigned.

Recommendation:

It is therefore recommended that By-law 15-36 be adopted which will formally enter the municipality into a funding agreement with the Northern Ontario Heritage Fund Corporation for the hiring of a Youth Administrative and Accounting Intern for a period of 52 weeks. The ministry will provide 90% funding in the amount of \$30,990 and the Town of Mattawa will be responsible for \$3,444 plus benefits at a total cost of \$6000.

Respectfully submitted

Councillor L. Mick

THE CORPORATION OF THE TOWN OF MATTAWA

BY-LAW NUMBER 15-36

BEING a by-law to authorize the signing of an agreement between the Northern Ontario Heritage Fund Corporation Youth Internship Initiative Program and the Town of Mattawa to hire a Youth Administrative and Accounting Intern who, under the supervision of the Treasury Department will assist senior staff with accounts payable, accounts receivable, payroll, budget and special projects as assigned.

WHEREAS the Northern Ontario Heritage Fund Corporation (NOHFC) requires the signing of a legal binding agreement between the Municipality and the Corporation to fund the 52 week Youth Internship Program.

NOW THEREFORE, the Council of the Corporation Town of Mattawa enacts as follows:

1. That the Town of Mattawa agrees to sign the Northern Ontario Internship Program Agreement with the Northern Ontario Heritage Fund Corporation, which will provide funding for a Youth Intern to work with the Treasury Department for a period of 52 weeks.
2. That the Mayor and Clerk are authorized to sign and execute the Agreement attached hereto as Appendix "A".

READ A FIRST and SECOND time, this 23rd day of November 2015.

READ A THIRD time and FINALLY PASSED this 23rd day of November, 2015.

Mayor

Clerk