

**THE CORPORATION OF THE
TOWN OF MATTAWA**

AGENDA

**REGULAR MEETING OF COUNCIL
MONDAY, MAY 25TH, 2015
7:00 P.M.**

**MUNICIPAL COUNCIL CHAMBERS
160 WATER STREET
MATTAWA, ONTARIO**

THE CORPORATION OF THE TOWN OF MATTAWA
A G E N D A
MUNICIPAL COUNCIL CHAMBERS
160 WATER STREET
MATTAWA, ONTARIO
MONDAY, MAY 25TH, 2015 @ 7:00 P.M.

- 1. Call to Order**
- 2. Disclosure of Pecuniary Interest and Nature Thereof**
- 3. Petitions & Delegations**
 - 3.1 Recreation Department – Re: Active Living Implementation Plan Update
- 4. Correspondence**
 - 4.1 Town of St. Marys – Re: Support of VIA Rail & Network Southwest
General Government Services Committee – Clerk
 - 4.2 MMM Group Limited – Re: Highway 17 Planning Study
Transportation Services Committee – Clerk
 - 4.3 AMO – Re: Ontario – Quebec Announce Updated Rules for Government Procurement
General Government Services Committee – Clerk
 - 4.4 Gillies Township – Re: Request for Support Resolution Chicken Farmers of Ontario
General Government Services Committee – Clerk
 - 4.5 Minister of Canadian Heritage – Re: Celebrate Canada Program Grant Approved
Recreation, Tourism & Special Projects Committee – Director of Recreation, Tourism &
Special Projects Committee
 - 4.6 Cassellholme – Re: Board Minutes
Social & Family Services Committee – Fire Chief
 - 4.7 Action's School of Fitness & Arts – Re: Sponsorship for Quest of the Voyageur Title
Recreation, Tourism & Special Projects Committee – Director of Recreation, Tourism &
Special Projects Committee
 - 4.8 FONOM – Re: Letter from FONOM Conference Delegate Louise Paquette
General Government Services Committee – Clerk
 - 4.9 Municipality of Trent Lakes – Re: Support Resolution Demonstrated Need for Aggregates
General Government Services Committee – Clerk
 - 4.10 Family of Marjorie Walls – Re: Card of Appreciation
General Government Services Committee – Clerk

Monday, May 25, 2015
Correspondence – Cont'd

- 4.11 Discovery Routes – Re: Voyageur Cycling Route Feasibility Study
Recreation, Tourism & Special Projects Committee – Director of Recreation, Tourism &
Special Projects Committee
- 4.12 Dominion Secretary – Re: Request to Organize Civic Ceremony for Queen's Reign
General Government Services Committee – Clerk
- 4.13 Ministry of Transportation – Re: Winter Highway Maintenance in Ontario
Transportation Services Committee – Clerk
- 4.14 Trans Canada – Re: Energy East Pipeline Project Update
Environmental Services Committee – Clerk
- 5. Questions/Comments (public & Council) about the Content of the Agenda**
- 6. Municipal Report Number 712**
 - Minutes of Previous Meeting (s)
 - Presentation of By-laws/Resolutions
 - Adoption of Report
- 7. Committee Reports**
 - 7.1 Active Living Implementation Plan
 - 7.2 Zamboni Repairs
 - 7.3 Property Standards Committee
 - 7.4 LED Streetlight Project
 - 7.5 Information Technology Services Proposal
- 8. Questions from the Floor**
- 9. New/Old Business**
- 10. 2/3 (Special Resolutions – not previously circulated)**
- 11. In Camera (Closed)**
 - 11.1 Personnel Matter
- 12. Return to Regular Session**
- 13. Adjournment**

Monday, May 25, 2015

Members of Council,

Attached please find Municipal Report Number 712 for consideration by Council.

Respectfully submitted

Francine Desormeau
Clerk (Interim)

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THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT SERVICES

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: FRANCINE DESORMEAU, INTERIM CLERK

TITLE: ADOPTION OF THE MINUTES

Draft By-Law Item Policy Recommendation

Mayor D. Backer and Members of Council:

It is respectfully recommended to Council that the minutes of the Regular Meeting of Monday May 11, 2015 be adopted as circulated.

Councillor L. Mick

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the regular meeting of Council held Monday, May 11, 2015 at 7:00 p.m. in the Municipal Council Chambers.

Present: Mayor Backer
Councillor C. Lacelle
Councillor G. Thibert
Councillor L. Mick
Councillor C. Bastien, Jr.
Councillor D. Sarrazin
Raymond Belanger, CAO
Francine Desormeau, Interim Clerk

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order
2. No Disclosure of Pecuniary Interest and Nature Thereof – None
3. Petitions & Delegations
- 3.1 Ms. Laura Ross and Ms. Vicky Wilson, Downtown Beautification Committee, made a presentation to Council outlining their plans for the Main Street area.
4. Correspondence
5. No Questions/Comments about the Content of the Agenda
6. Municipal Report Number 711

Page No. 108

It is respectfully recommended to Council that the minutes of the Regular Meeting of Monday April 27, 2015 be adopted as circulated.

Carried

Page No. 109

It is therefore recommended that the Corporation Town of Mattawa contribute \$500.00 to the Mattawa Walleye Stocking Association.

Carried

Page No. 110

That the disbursements for the month of April 2015 in the amount of \$297,280.20 be adopted as submitted.

Carried

Page No. 111

It is therefore recommended that the Council of the Town of Mattawa support the resolution enacted by the Corporation of the Township of Madawaska Valley which calls on Premier Wynne and the Province of Ontario to take immediate action to prevent these hydro rate increases from being implemented;

And further be it resolved that Premier Wynne and the Province of Ontario be encouraged to do something to bring these rates down to a reasonable level and to do so as quickly as possible;

And further be it resolved that this motion be circulated to all Ontario Municipalities for support.

Carried

Page No. 112

That Council direct staff to implement the above Detached Garage or Storage Shed Design Policy on a trial basis for 2015 and return to Council for consideration for the 2016 building season.

This Item was deferred to the next meeting with Council approval

Page No. 113

That Council of the Town of Mattawa approve By-law 15-19 which authorizes the road closing of a 33' X 165' parcel of the Rankin Street, as per the attached legal survey Plan 36R-13774 Part 1, Part of Rankin Street Registered Plan No. 2, BTN Secondary Hwy 533 & Third Street, and authorizes the sale of this land to Mr. James Cunningham.

Carried

Page No. 114

It is recommended that Council accept the Street Light Retrofit Proposal from LED Roadway Lighting at a base cost of \$139,842 and authorizes the Treasurer to issue a Purchase Order once the Ontario Power Authority incentive has been applied for an approved. It is also recommended that Council set the budget for this project at \$130,000 to be funded from reserves and direct staff to establish a reserve replacement line item under Street Lighting for \$32,500 for 2015 through 2020 inclusive to recapture the investment.

This Item was deferred until Budget with Council approval

Page No. 115

That Council authorize the purchase of the gas detection and calibration equipment from Acklands Granger at a cost of \$4,258.75 + HST.

Carried

Resolution Number 15-64

Moved by Councillor C. Lacelle

Seconded by Councillor G. Thibert

That the Municipal Report Number 711 be adopted
Carried

7. Committee Reports
8. Questions from the Floor
9. New/Old Business
10. 2/3 (Special Resolutions – not previously circulated)
11. In Camera (Closed) Session

Resolution Number 15-65

Moved by Councillor C. Lacelle

Seconded by Councillor G. Thibert

- 2/3 *That this Council proceed in Camera to address a matter pertaining to Personal Matters about an identifiable individual, including municipal or local board employees;*
Carried

Resolution Numbers 15-66

Moved by Councillor C. Lacelle

Seconded by Councillor G. Thibert

- 2/3 *That the special meeting reconvene from the In Camera session at 10:07 p.m.*
Carried

Mayor Backer stated that the in-camera session was concerning two personnel matters.

12. Return to Regular Session

Resolution Number 15-67

Moved by Councillor C. Lacelle

Seconded by Councillor L. Mick

- 2/3 *Be it resolved that the Town of Mattawa enter into an agreement with Dudley Installations of Callander, Ontario to provide "Bucket Truck Services" to the Corporation. The term of the agreement is for one year (May 11, 2015 to April 30, 2016) at a cost of \$125.00 per hour plus HST. It is also understood that all work must be authorized by the Public Works Superintendent or the Director of Recreation, Tourism and Special Programs.*
Carried

Resolution Number 15-68

Moved by Councillor C. Lacelle

Seconded by Councillor L. Mick

- 2/3 *That the Town of Mattawa accepts and approves the Municipal Insurance Program Proposal from J. G. Rivet Insurance for the term from May 16, 2015 to May 16, 2016 at a cost of \$65,746.00 plus applicable taxes in accordance with the Insurance package as submitted.*

Carried

Resolution Number 15-69

Moved by Councillor C. Lacelle

Seconded by Councillor L. Mick

- 2/3 *That Council direct staff to hire Mr. Kyle Dupuis as a summer student for the municipal office for a period of ten weeks; 8 being funded through Metis of Nation of Ontario and two weeks from the municipality.*

Carried

Resolution Number 15-70

Moved by Councillor C. Lacelle

Seconded by Councillor L. Mick

- 2/3 *Be it resolved that Council retain the services of Mr. Ward Jones to conduct a workplace investigation.*

Carried

13. Adjournment

The regular meeting of Council Monday, May 11th, 2015 adjourned at 10:15 p.m.

Mayor

Clerk

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: FINANCE

CHAIRPERSON: COUNCILLOR C. LACELLE

DEPT. HEAD: FRANCINE DESORMEAU, INTERIM CLERK

TITLE: OPP BILLING MODEL CONTRACT

Draft By-Law Item Policy Recommendation

Mayor D. Backer and Members of Council:

The Mattawa Group of Four municipalities have finalized the details of the contract for policing services under the new OPP billing model.

A six month contract was approved earlier this year to give the group time to explore their options. The short term contract expires June 30, 2015 and the attached By-law will authorize the signing of a contract expiring December 31, 2019.

Originally the group of four municipalities agreed on a four year contract expiring June 30, 2019 but after some discussions with the municipal policing bureau it makes sense to end the contract at fiscal year-end and will give time for contract renewal after the next election.

Recommendation:

That the Town of Mattawa in conjunction with the Mattawa Group of Four municipalities (Corporation of the Town of Mattawa, Corporation of the Municipality of Mattawan, Corporation of the Municipality of Calvin and the Corporation of the Township of Papineau-Cameron) enter into agreement with the Ministry of Community Safety and Correctional Services for the provision of Police Services and By-law 15-20 be adopted which will authorize the signing of a four and a half year contract agreement which includes no enhancements. The term of the contract is from July 1, 2015 to December 31, 2019.

Respectfully submitted,
Councillor C. Lacelle

THE CORPORATION OF THE TOWN OF MATTAWA

BY-LAW NUMBER 15-20

BEING A BY-LAW TO AUTHORIZE THE EXECUTION OF AN AGREEMENT WITH THE MINISTER OF COMMUNITY SAFETY AND CORRECTIONAL SERVICES FOR THE PROVISION OF POLICE SERVICES IN THE CORPORATION OF THE TOWN OF MATTAWA;

WHEREAS Section 10 of the Act provides that municipalities may enter into an agreement with the Minister of Community Safety and Correctional Services for the provision of police services for the municipality by the Ontario Provincial Police;

AND WHEREAS a proposal dated May 5, 2015 has been prepared setting out the mutual rights and obligations of the Minister of Community Safety and Correctional Services and the Mattawa Group of Four, consisting of the Town of Mattawa, Municipality of Calvin, Township of Papineau-Cameron and the Municipality of Mattawan;

AND WHEREAS it is deemed useful and expedient for the Town of Mattawa to enter into such an agreement;

NOW THEREFORE BE IT ENACTED by the Council of the Corporation of the Town of Mattawa as follows:

1. The Mayor and Clerk are hereby authorized to execute an agreement with the Minister of Community Safety and Correctional Services for the provision of police services by the Ontario Provincial Police for a four and a half year period (from July 1, 2015 to December 31, 2019).
2. That this agreement shall be attached as Appendix "A" and form part of this by-law.
3. That this By-law shall come in to force and take effect on the date of its passing.

READ, PASSED AND ADOPTED this _____ day of _____ 2015.

Mayor

Clerk

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: FINANCE

CHAIRPERSON: COUNCILLOR COREY LACELLE

DEPT. HEAD: RAYMOND BELANGER, CAO

TITLE: GOVERNOR GENERAL'S CANADIAN LEADERSHIP
CONFERENCE

Draft By-Law Item Policy Recommendation

Mayor D. Backer and Members of Council:

The Governor General's Canadian Leadership Conference Tour is once again coming to the Town of Mattawa. The Town of Mattawa is honoured to have been chosen as one of the few municipalities in Canada for a site visit by the members of the Northern Ontario study group.

The theme of this year's conference is "Innovative Thinking". The study group will have a 3 hour visit in Mattawa including a stop at GinCor Industries then on to the Mattawa Museum and Explorers Point. The group will then walk over to the historic Mattawa River with a view of the Ottawa River and on to Main Street. The group will then gather at the MOON CAFÉ and have lunch with 4 individuals who make a short table presentation and have time for question and answer period.

A brunch will be served thanks to the Corporation Town of Mattawa prior to the group's departure to Ottawa. A fact finding report from all study groups from across Canada will be made to the Governor General of Canada David Johnston.

Recommendation:

It is therefore recommended that the Corporation Town of Mattawa covers to cost of the Governor General Canadian Leadership Conference brunch. The Town of Mattawa is honoured to be a community visit by the Governor General's Study Group.

Respectfully submitted

Councillor C. Lacelle

Date: MONDAY MAY 25TH, 2015

Page No: 123

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: FINANCE

CHAIRPERSON: COUNCILLOR C. LACELLE

DEPT. HEAD: RAYMOND BELANGER, CAO

TITLE: NOTICE OF TIME CHANGES TO BUDGET REVIEW MEETINGS

Draft By-Law Item Policy Recommendation

Mayor D. Backer and Members of Council:

Procedure By-law 11-08 states in Section 7 that meetings of Council are normally to start at 7:00 p.m. A resolution to change the time is required and the public meetings for the Council's review of the 2015 Budget on June 2, 3, and 4th, 2015 will commence at 6:00 p.m. A Council resolution authorizing the change in time for these meetings is required to change the start time.

Recommendation:

Council authorizes the change in start time for the June 2, 3 and 4th, 2015 Budget review meetings to 6:00 p.m.

Respectfully submitted

Councillor C. Lacelle

Date: MONDAY, MAY 25TH, 2015

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THE CORPORATION OF THE TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT SERVICES

CHAIRPERSON: COUNCILLOR LORNE MICK

DEPT. HEAD: RAYMOND A BELANGER, CAO

TITLE: VFIS MUNICIPAL INSURANCE PROGRAM

 Draft By-Law X Item Policy Recommendation

Mayor D. Backer and Members of Council:

At the Regular Meeting of May 11, 2015 Council accepted and approved the Municipal Insurance Program Proposal for the year from J.G. Rivet Insurance. The appropriate documents were signed on May 14, 2015 and we received our insurance cards from Hector Lavigne and Francois Rivet of Rivet Insurance.

It was brought to our attention that the Volunteer Firefighters' Accident Insurance offered by VFIS was superior to the coverage offered by BFL/SSQ. The difference between the policies is \$420.00 and the insurance provider is willing to absorb this difference.

Recommendation:

That Council authorizes to replace the Volunteer Firefighters' Accident Insurance with the VFIS program. It is understood that this enhancement to our policy comes at no extra cost to the municipality.

Respectfully submitted,

Councillor L. Mick

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT SERVICES

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: FRANCINE DESORMEAU, INTERIM CLERK

TITLE: MUNICIPAL MANAGER WORKSHOP

Draft By-Law Item Policy Recommendation

Mayor D. Backer and Members of Council:

There is a workshop being held in North Bay on June 5, 2015 hosted by Fred Dean on Building and Managing Relationships within municipal organizations (Correspondence Item 4.15 of May 11th, 2015 agenda).

This innovative workshop is designed to assist managers in achieving an understanding of the importance of relationships both inside and outside the municipal organization. It will focus on the key components of successful relationships in a municipal environment.

Our CAO, Raymond Belanger, has expressed an interest in attending this workshop as it is being held in North Bay and it is only a one day event. The cost to attend is \$355.95 including HST.

Recommendation:

Be it resolved that Raymond Belanger, CAO/Treasurer, is authorized to attend the Fred Dean Workshop being held in North Bay on June 5, 2015 at a cost of \$355.95 including HST and normal travel policy will apply.

Respectfully submitted,

Councillor L. Mick

THE CORPORATION OF THE TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT SERVICES

CHAIRPERSON: COUNCILLOR LORNE MICK

DEPT. HEAD: RAYMOND A BELANGER, CAO

TITLE: AMCTO MEMBERSHIP

 Draft By-Law X Item Policy Recommendation

Mayor D. Backer and Members of Council:

The Association of Municipal Clerks and Treasurers of Ontario (AMCTO) is the leading organization in fostering and sustaining municipal excellence. They provide leadership and service to the municipal profession through continuous learning opportunities, member support and recognition, and legislative advocacy.

AMCTO represents excellence in local government management and leadership. AMCTO has provided education, accreditation, leadership, and implementation expertise for Ontario's municipal professionals for over (75) years. With over 2,100 members working in municipalities across Ontario, AMCTO is Canada's largest voluntary association of local government professionals, and the leading professional development organization for municipal administrative staff.

AMCTO Task Forces and Project Teams provide valuable insight into issues facing municipalities on a day-to-day basis. They contribute their experience and knowledge of municipal issues to the Association to support program development, advocacy, and service delivery and provide needed expert advice to Government on the implementation of new policy and legislation.

AMCTO is recognized as an influential voice for local government professionals regarding key management issues affecting the sector. The Association continues to grow and to search out new opportunities to provide municipal professionals with the tools they need to succeed in the continually evolving municipal environment.

Recommendation:

That Council authorizes the payment of the Association of Municipal Clerks and Treasurers of Ontario (AMCTO) membership fees for Raymond Belanger (CAO). The membership fee will cover the period of July 1, 2015 to December 31, 2015 for a total cost of \$209.05 including HST.

Respectfully submitted,
Councillor L. Mick

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: BUILDING DEPARTMENT

CHAIRPERSON: COUNCILLOR G. LAROSE

DEPT. HEAD: MARC MATHON

TITLE: GARAGE PERMIT DRAWINGS POLICY

 Draft By-Law Item X Policy Recommendation

Mayor D. Backer and Members of Council:

Over the last 10 years the many Ontario Building Code changes that have taken place have created a number of added challenges to homeowners for obtaining building permits. One of those challenges deals with design drawings for garages. Many builder supply stores can supply detached garage drawings that comply with the requirements of the Ontario Building Code. Concrete Slabs for residential storage garages require engineered design for slabs larger than 538 ft².

A report was produced and circulated for Council on the topic. Council can consider a policy that will allow homeowners to assume authorship of drawings penned by builder supply store and a standard slab design to be used in Mattawa under acceptable soils conditions. This policy will also help streamline the building permit application & issuance process and provide improved customer service.

The following policy is recommended: **DETACHED GARAGE or STORAGE SHED DESIGN POLICY**

For proposed detached garages on residential property, the Building Department will accept drawings penned by builder supply stores or others in Computer Aided Drafting (CAD) form for which the homeowner accepts full responsibility as the author of the drawing for the purpose of obtaining a building permit for a garage. The drawings will be reviewed for building code compliance and if not compliant will be returned for amendments required to bring the drawing into compliance before the issuance of a building permit can be considered. The Owner will sign a declaration form so declaring his authorship of the design drawings.

For proposed detached garages on residential property, the Building Department will accept Owner signed and completed "Concrete Slab Sample Plan for a Detached Garage or Storage Shed" drawings 1 & 2 (prepared by the Town of Mattawa) as acceptable engineered design for concrete slabs to be used for building permit purposes for garages or storage sheds only.

The Building Department has prepared sample form drawings for Site Plan, Elevations and cross-sections for detached garage to assist the homeowner in making their building permit submissions.

Recommendation:

That Council direct staff to implement the above Detached Garage or Storage Shed Design Policy on a trial basis for 2015 and return to Council for consideration for the 2016 building season.

Respectfully submitted,
Councilor G. Larose



**Corporation of the Town of Mattawa
Building Department**

Box 390, 160 Water St., Mattawa, Ont., POH 1V0
phone (705) 744-5611 fax (705) 744-0104
e-mail: mattawapw@on.aibn.com

OWNER'S DRAWING DECLARATION FORM

Where acquisition of the building permit is being undertaken by the Owner of the property using garage design drawings in CAD form from a building supply store or others, this form shall be completed by the owner and submitted to the Building Department prior to the issuance of the permit.

Date: _____

To: Marc Mathon, P.Eng
Chief Building Official
160 Water Street, box 390,
Mattawa, ON, POH 1V0

From: _____
Owner (Print Name)

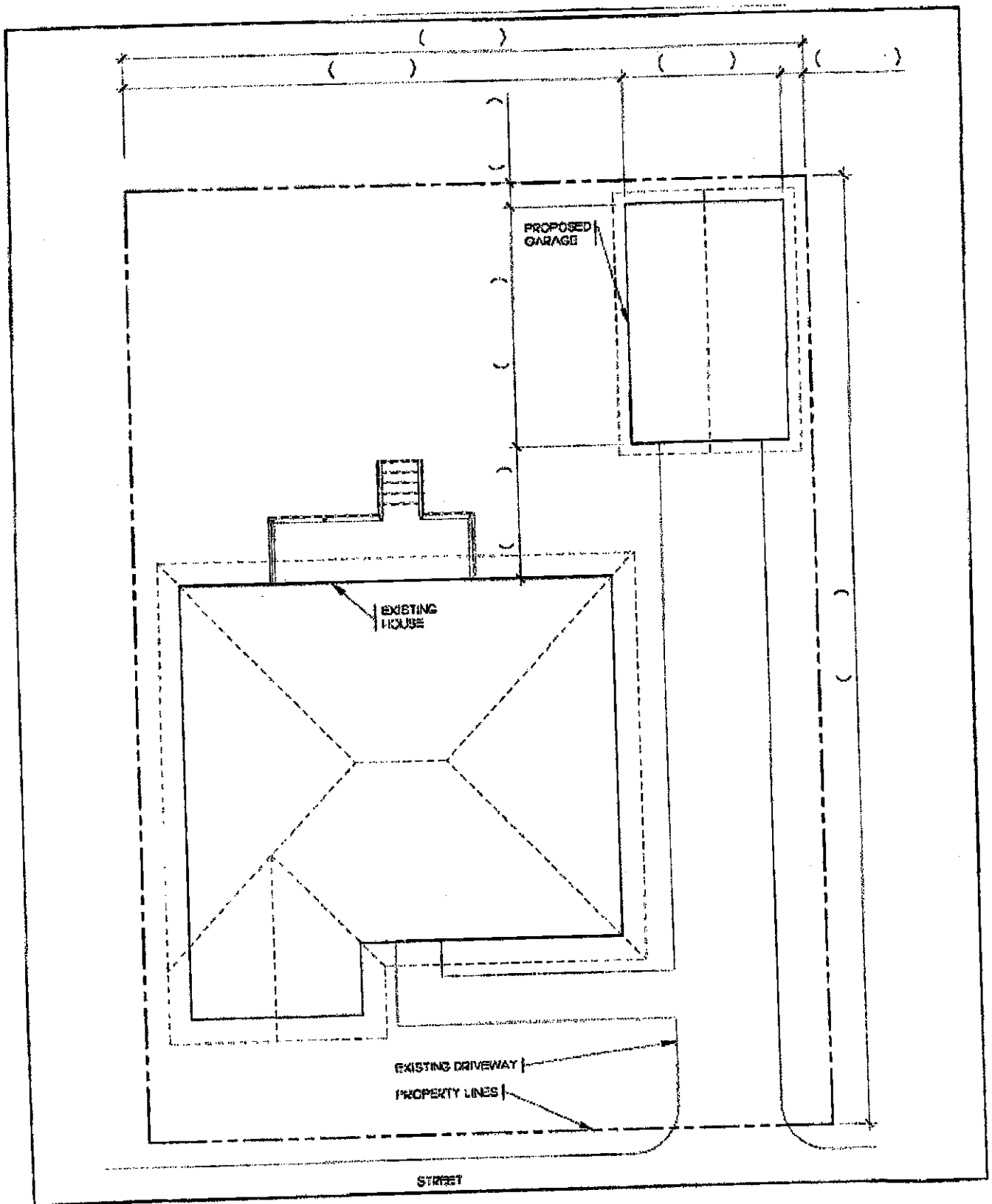
Address (Street) (Municipality) (Postal Code)

Phone Number

I, hereby confirm that I am the author of the design drawings for the detached garage being proposed for my residential property and assume full responsibility for its design as though I drew it myself. As such please consider the design drawings for the detached garage for this building permit application as being authored by myself, the owner.

Owner's Name - Please Print

Owner (Signature)



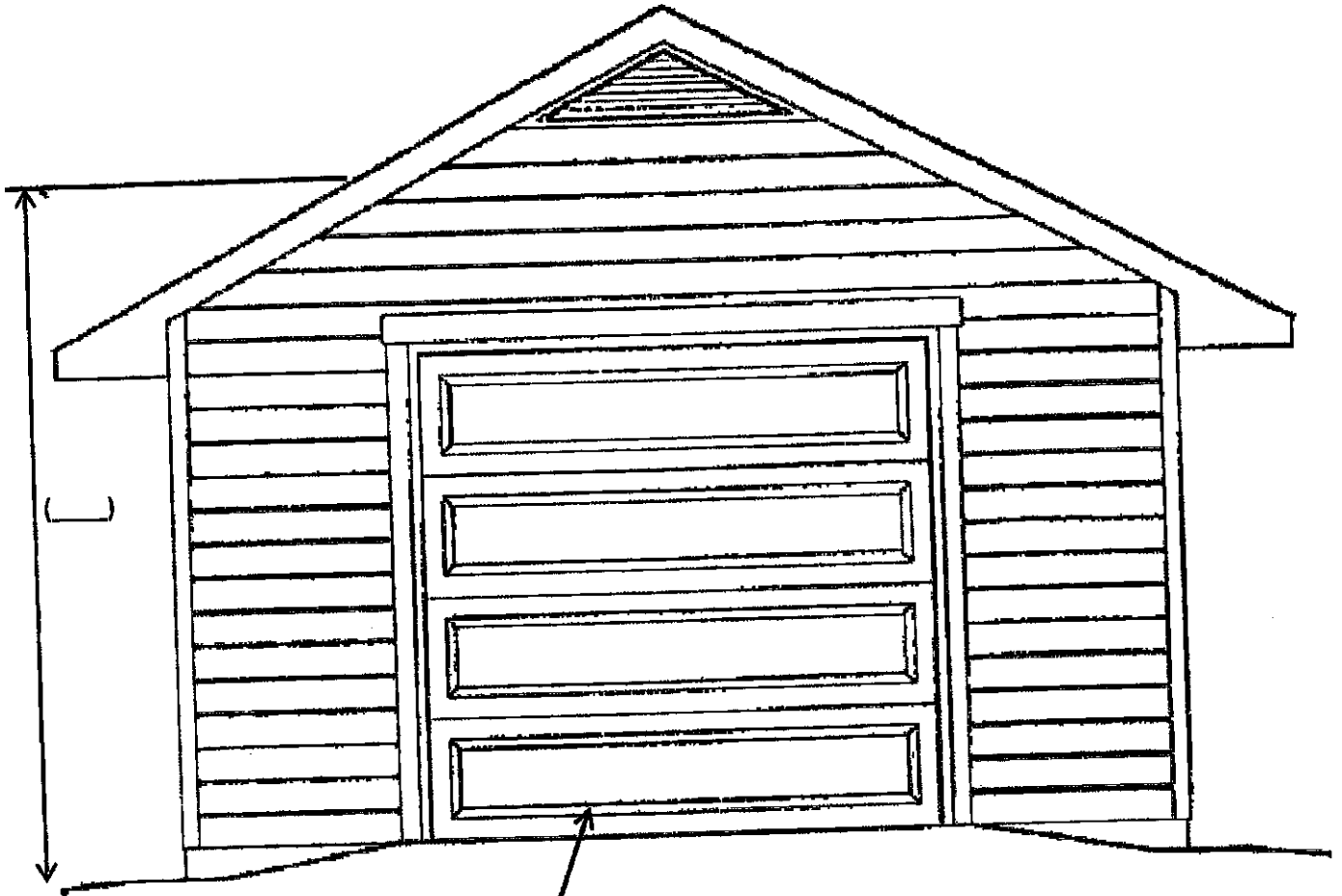
**SAMPLE
SITE PLAN**
Not to Scale

SITE PLAN FOR A DETACHED GARAGE

This sample is intended to assist the applicant in preparing their plan for the proposed garage construction



PAGE
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() X () garage door

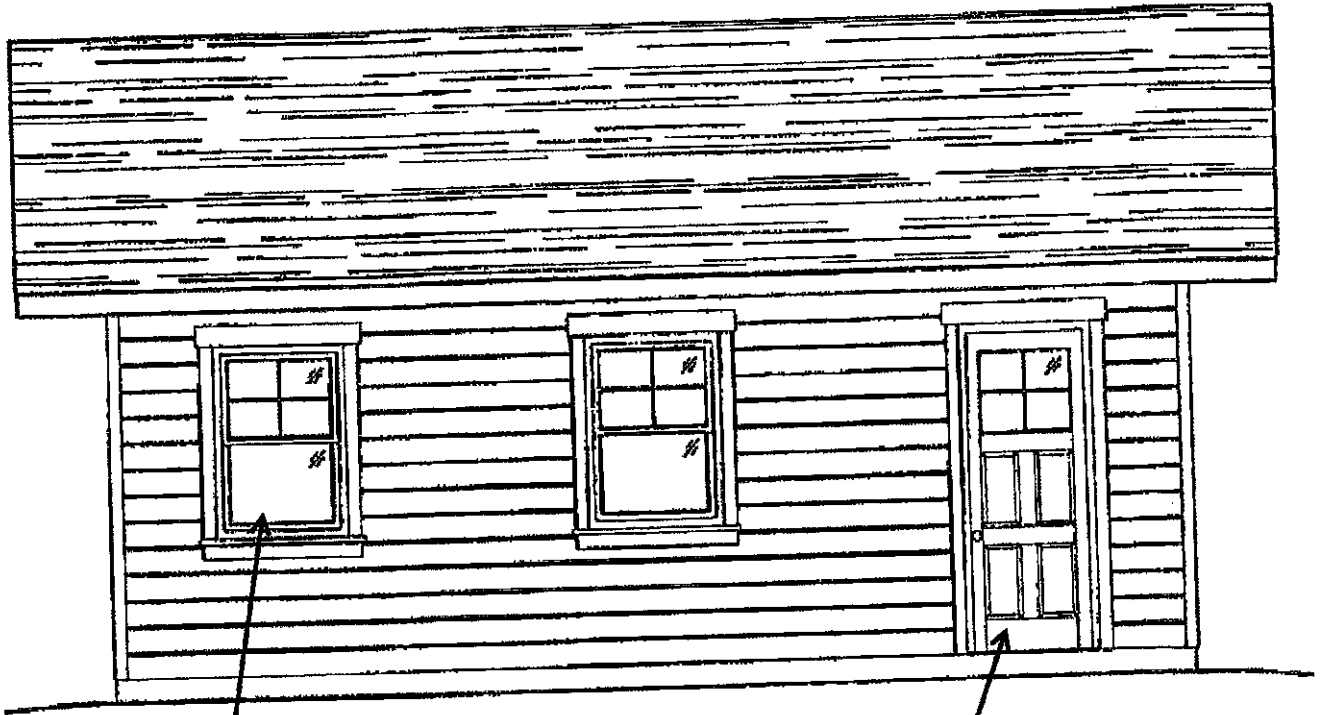
Description:

ELEVATION
Not to Scale

SAMPLE FRONT ELEVATION FOR A DETACHED GARAGE
This sample is intended to assist the applicant in preparing their plan for
the proposed garage construction



PAGE
1.0



() X () windows

Description:

() X () man door

Description:

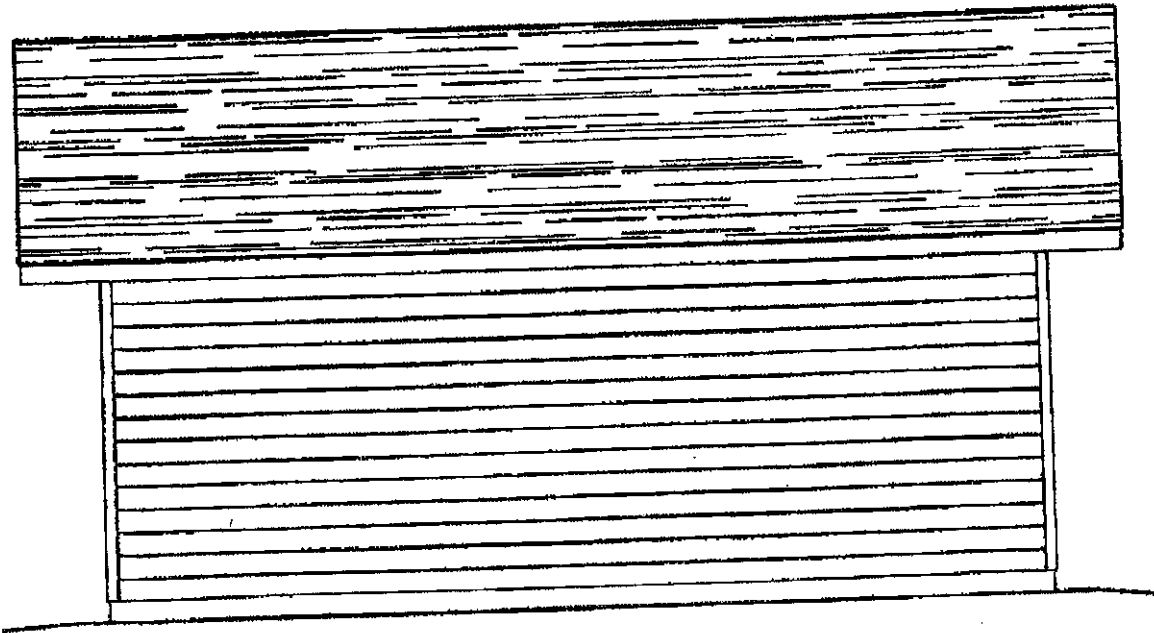
**SAMPLE
ELEVATION**
Not to Scale

() **SIDE ELEVATION FOR A DETACHED GARAGE**
(with windows)

This sample is intended to assist the applicant in preparing their plan for
the proposed garage construction



PAGE



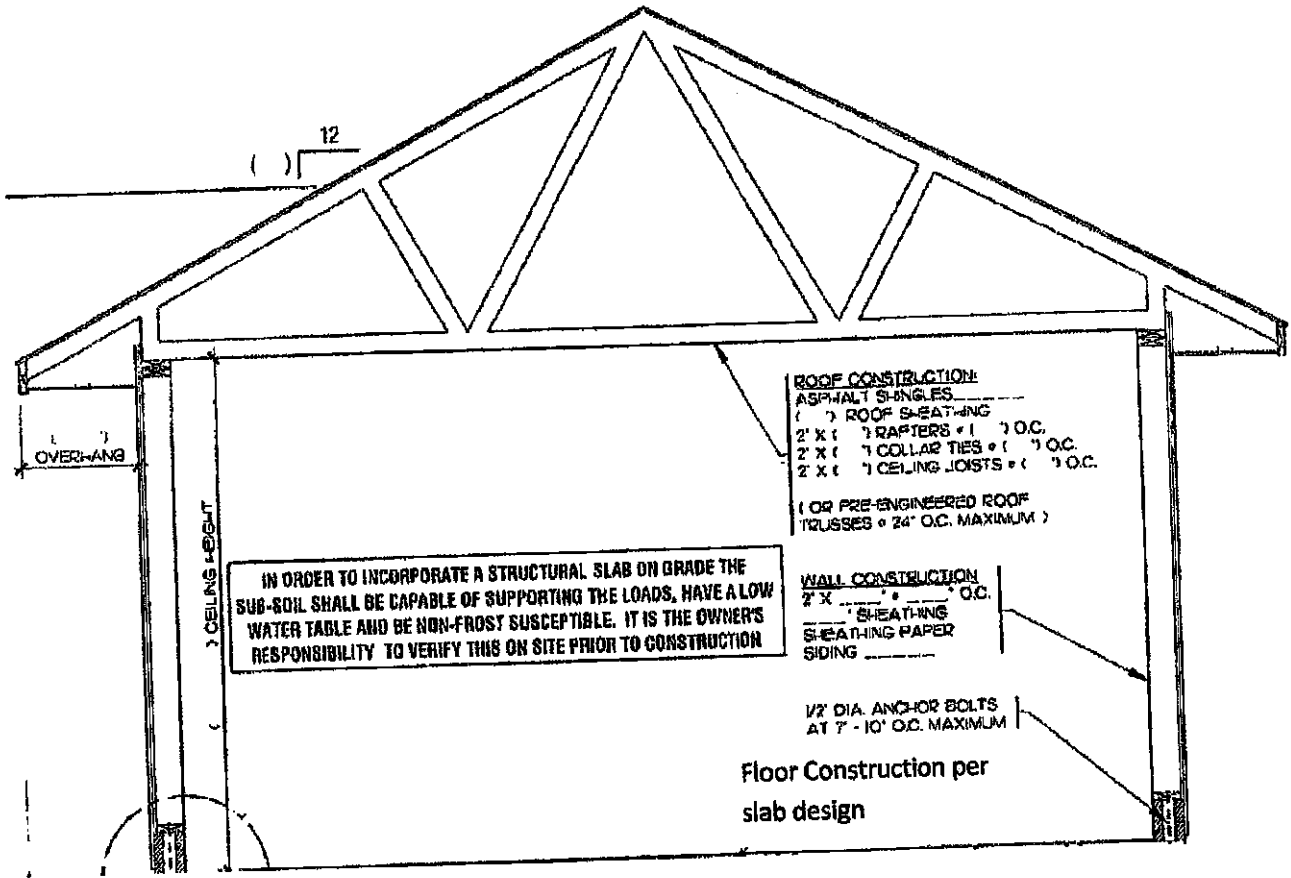
**SAMPLE
ELEVATION**
Not to Scale


() **SIDE ELEVATION FOR A DETACHED GARAGE (no
windows)**

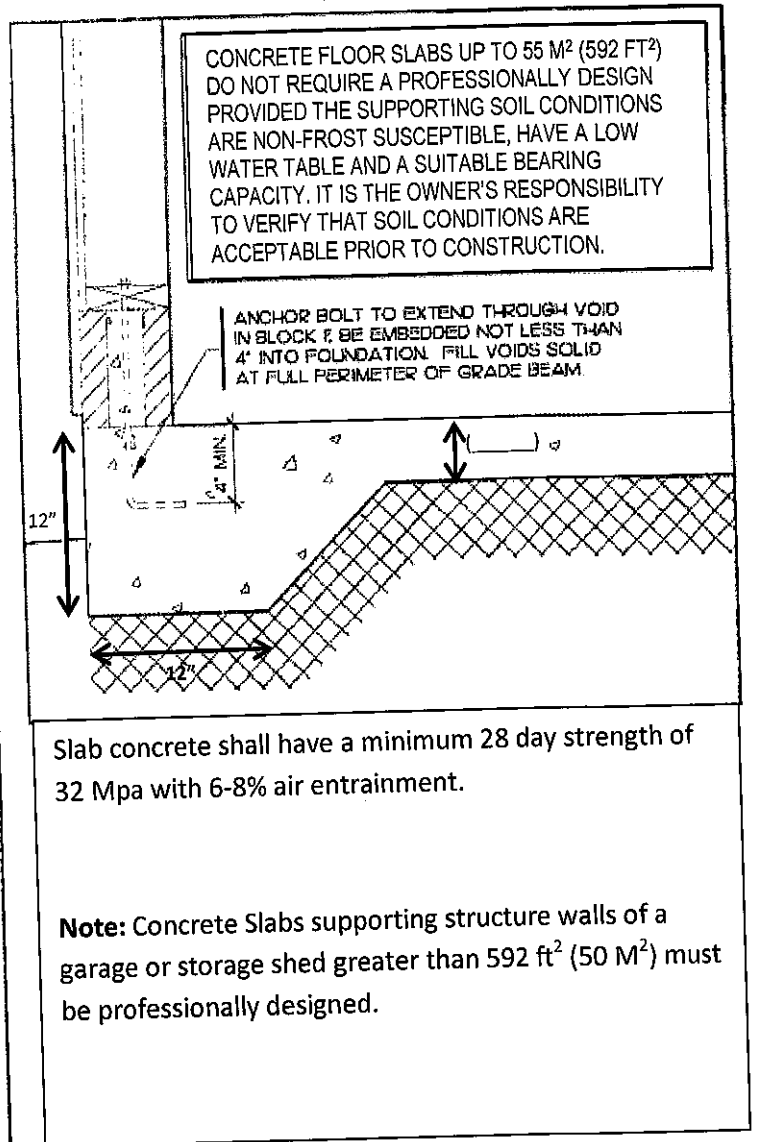
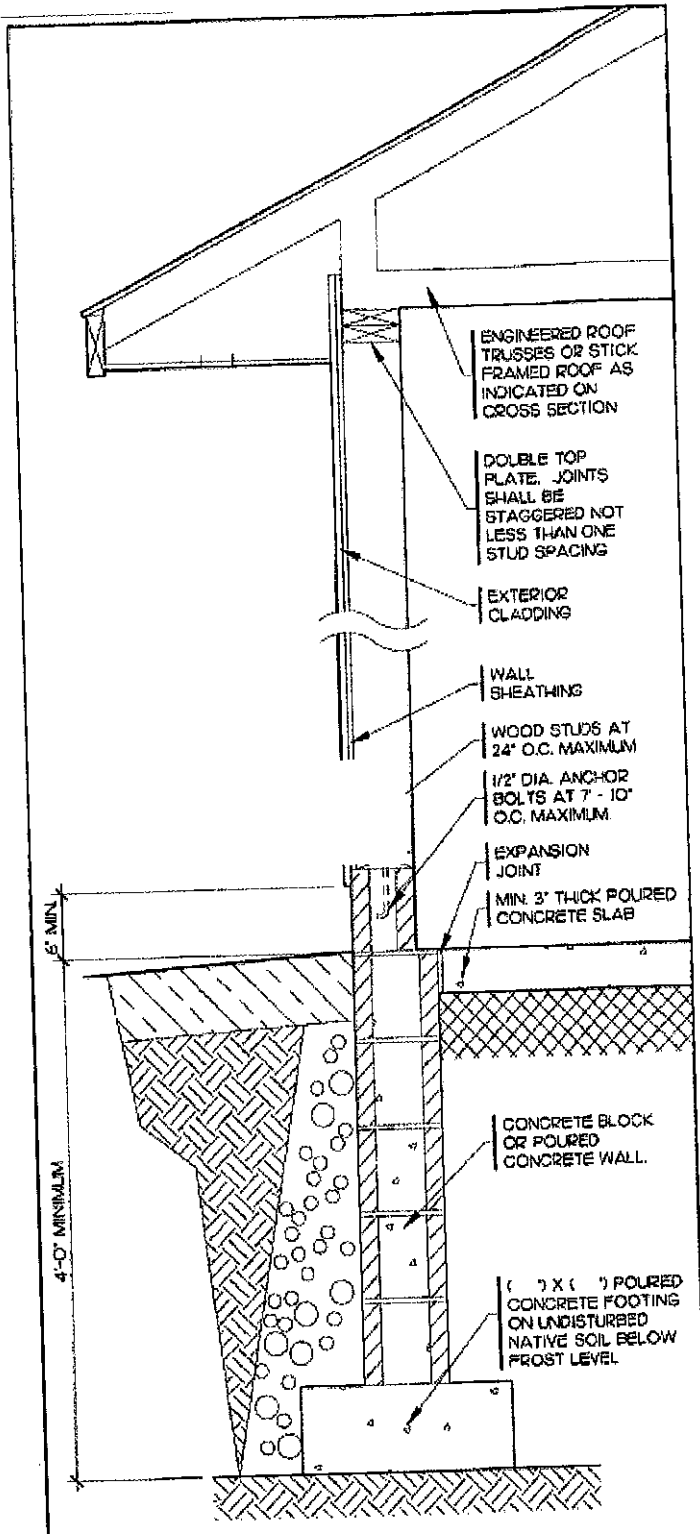
This sample is intended to assist the applicant in preparing their plan for
the proposed garage construction



PAGE
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<p>SAMPLE CROSS-SECTION Not to Scale</p>	<p align="center">CROSS-SECTION FOR A DETACHED GARAGE</p> <p align="center">This sample is intended to assist the applicant in preparing their plan for the proposed garage construction</p>		<p align="center">PAGE</p> <p align="center">_____</p>
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**SAMPLE
CROSS-SECTION
INCL.
FOUNDATION**
Not to Scale

CROSS-SECTION FOR A DETACHED GARAGE
This sample is intended to assist the applicant in preparing their plan for the proposed garage construction



**CONCRETE SLAB
SAMPLE PLAN FOR A
DETACHED GARAGE OR
STORAGE SHED**



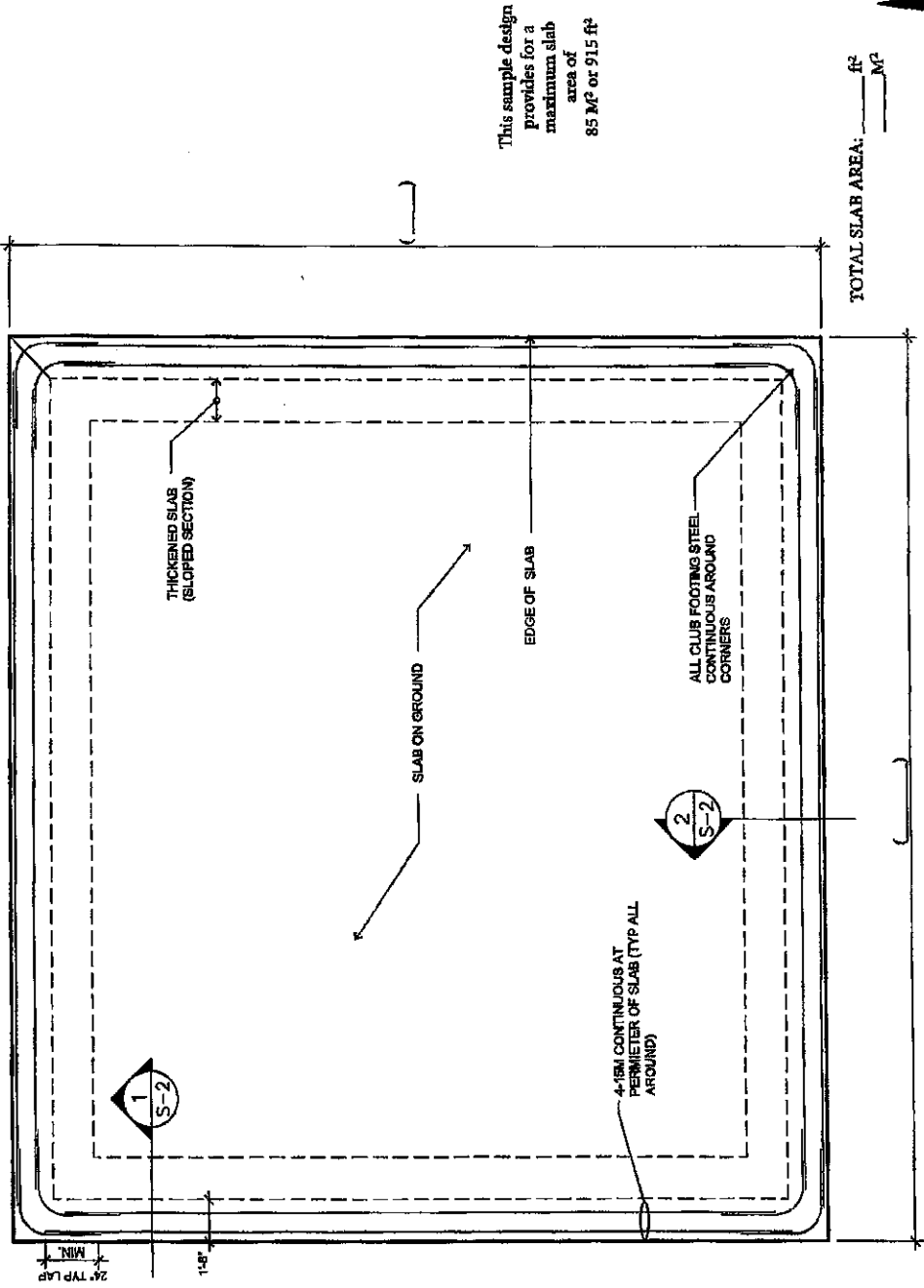
**TOWN OF MATTAWA
BUILDING DEPARTMENT**

I, _____ 08
owner assume and accept full responsibility for the design of this slab and by adopting this sample as my own design, I warrant that the undisturbed soils conditions are known to me as not being highly frost susceptible, do not contain clay or silty soils, are coarse grained and known to drain well and that the water table is not shallow. I further certify that I have confirmed soils conditions. I accept that some cracking of concrete will occur as part of the curing process. I accept that soil conditions is the primary cause of large cracks. I have been advised to seek the services of professionals where I am not certain of soils conditions. By signing below and submitting this design I certify that I have historical knowledge of the soils or made proper investigations with qualified people to ascertain that the soils conditions are acceptable for this design.

Owner: **SLAB-ON-GRADE**
Address: Mattawa, Ontario, POB 1V0
SIGNATURE OF OWNER:

DATE:
Drawing No.: **1**
Rev.:

PLAN OF SLAB



This sample design provides for a maximum slab area of 85 M² or 915 ft²

TOTAL SLAB AREA: _____ ft² _____ M²



1
S-1
SLAB PLAN VIEW
Not to Scale

**CONCRETE SLAB
SAMPLE DETAILS FOR
A DETACHED GARAGE
OR STORAGE SHED**

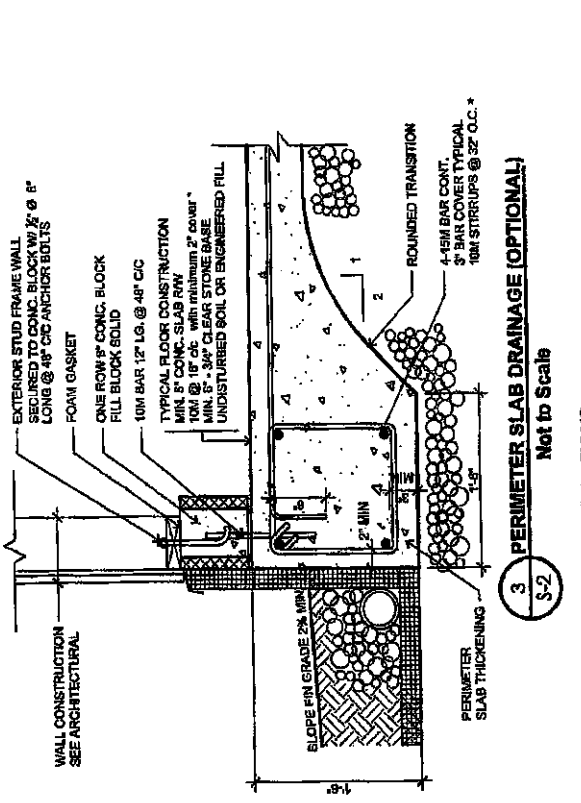


**TOWN OF MATTAWA
BUILDING DEPARTMENT**

I, owner assume and accept full responsibility for the design of this slab and by adopting this sample as my own design, I warrant that the undisturbed soil conditions are known to me as not being highly frost susceptible, do not contain clay or silty soils, are coarse grained and known to drain well and that the water table is not shallow. I further certify that I have confirmed soils conditions. I accept that some cracking of concrete will occur as part of the curing process. I accept that soil conditions is the primary cause of large cracks. I have been advised to seek the services of professionals where I am not certain of soils conditions.

By signing below and submitting this design I certify that I have historical knowledge of the soils or made proper investigations with qualified people to ascertain that the soils conditions are acceptable for this design.

Owner: **SLAB-ON-GRADE**
Address: **Mattawa, Ontario, P0H 1Y0**
SIGNATURE OF OWNER:
DATE:
SECTION DETAILS
Drawing No.: **2** Rev.:



3 PERIMETER SLAB DRAINAGE (OPTIONAL)
Not To Scale

This Slab has been professionally designed for a single-story detached garage or storage shed with an area of 51 to 65 MF (588 sq ft to 915 sq ft) and permits the installation of up to one row of bodes to support outside walls.

* Where the above slab is less than 70 MF (758 sq ft) the 10M re-inforcing bars may be substituted with 150 X 150 - P18PF-18 wire mesh (BXG - 6/6 wire mesh) and stirrups to slab thickening become optional although recommended for stable installation of the 4 - 15M bars, but with no specific spacing requirements.

This design may be used where soils where the undisturbed soils conditions involve coarse grained soil known to drain well to a water table deeper than 4' from the underside of the proposed slab and that the soil is not highly frost susceptible and suitable to support 76 kPa (1,500 p.s.f.) loading.

Reinforcing steel shall be deformed bars conforming to CSA G40.21-M Grade 40D and all splices shall be 2x' in lap length. Concrete ordered for this slab shall be from an approved ready mix concrete supplier and shall be a minimum 28 day compressive strength of 32 Mpa with 8-9% air entrainment and a consistent slump at point of discharge of 90 mm + 20mm. Greater slumps are not adequate for this slab and not acceptable.

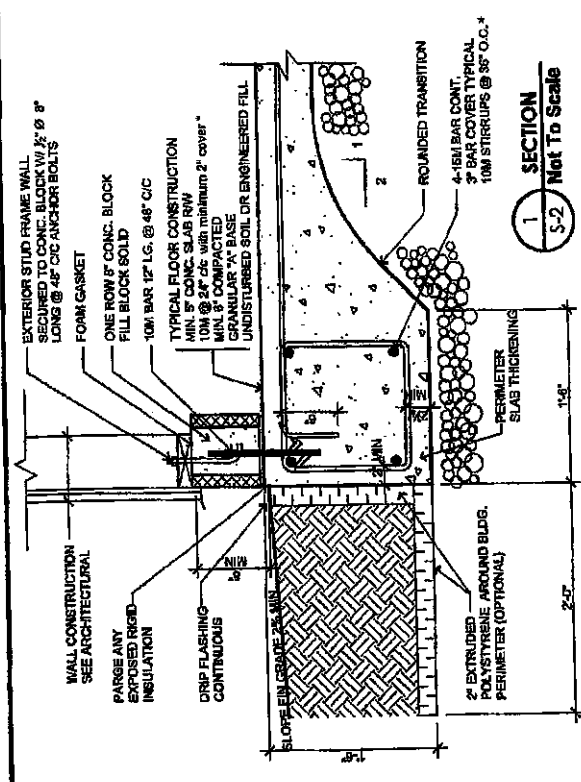
Place slab on 6\" Granular 'A' fill (compacted to 98% SPD) on undisturbed original ground. Alternatively the granular slab base may be a minimum of 6\" of 3/4\" clear stone without compaction.

The grade of the surface around the perimeter of the slab shall be sloped so as to drain water away from the slab. Where this is not possible a 4\" diameter weeping tile shall be installed on the affected sides and drained to a suitable location away from the slab edges and detail drawing 3 shown above shall be used for construction of the slab.

Any sawcuts to control shrinkage cracking shall not extend further than 3/4\" and shall not cut into any steel reinforcement.

Design Loads
Roof Snow Load (unfaced): 2.1 kPa (44 psf)
Roof Dead Load (unfaced): 0.75 kPa (15 psf)
Floor Live Load (unfaced): 2.4 kPa (50 psf)
- This Design Live load accommodates passenger cars only.

Owner's Initials



1 SECTION
Not To Scale

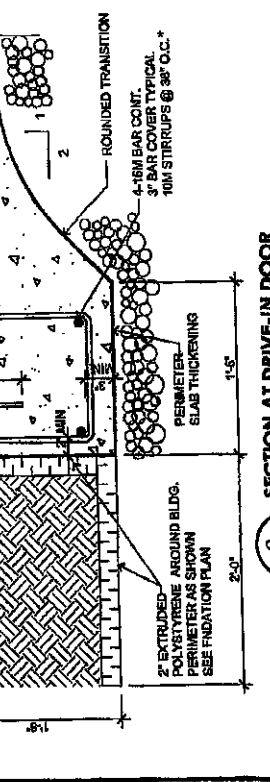
DOOR JAMB BEYOND (FOR WALL CONSTRUCTION - SEE ARCHITECTURAL DRAWINGS)

DRIVEWAY SURFACE MATERIAL

TYPICAL FLOOR CONSTRUCTION
MIN. 5\" CONC. SLAB WITH
10M @ 24\" c/c with minimum 2\" cover*
MIN. 5\" COMPACTED GRANULAR 'A' BASE
UNDISTURBED SUB SOIL

PERIMETER SLAB THICKENING
SLAB THICKENING

ROUNDED TRANSITION
4-15M BAR CONT.
3\" BAR COVER TYPICAL
10M STIRRUPS @ 38\" O.C.*



2 SECTION AT DRIVE-IN DOOR
Not To Scale

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: SOCIAL AND FAMILY SERVICES

CHAIRPERSON: COUNCILLOR C. BASTIEN, JR.

DEPT. HEAD: FRANCINE DESORMEAU, INTERIM CLERK

TITLE: PARAMEDIC SERVICES WEEK PROCLAMATION

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

In the correspondence section of the May 11, 2015 agenda, a letter from DNSSAB (4.5) requested Council proclaim the week of May 24th to May 30th as Paramedic Services Week. Council spoke of this and agreed a proclamation was in order.

Therefore the following is recommended:

Recommendation:

Be it resolved that Council proclaims the week of May 24th to May 30th, 2015 as Paramedic Services Week in the Town of Mattawa.

Respectfully submitted,
Councillor C. Bastien, Jr.

THE CORPORATION OF THE TOWN OF MATTAWA

COMMITTEE: RECREATION, TOURISM & SPECIAL PROJECTS

CHAIRPERSON: COUNCILLOR D. SARRAZIN

DEPT. HEAD: JACQUES BEGIN

TITLE: HIRING OF SUMMER STUDENTS

Draft By-Law Item Policy Recommendation

Mayor D. Backer and Members of Council:

The Corporation of the Town of Mattawa annually employs summers students who carry out duties at various locations in the community.

Students were interviewed on Tuesday May 19, 2015. Twenty Nine students were interviewed (all of them except our swim students and Metis assigned students). ALL 29 students were well deserving making the recommended decision extremely difficult!!! An amendment to this resolution will present the names recommended to be hired.

Recommendation:

It is therefore recommended that students be employed in the Recreation and Cultural Services Department as per the amendment to this resolution.

Respectfully submitted

Councillor D. Sarrazin

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: PLANNING & DEVELOPMENT SERVICES

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: FRANCINE DESORMEAU, INTERIM CLERK

TITLE: ROAD CLOSING AND SALE OF LAND

Draft By-Law **Item** **Policy Recommendation**

Mayor D. Backer and Members of Council:

Mr. Terry Belanger approached the municipality in May 2014 requesting to purchase part of Donald Street, part of the Shore Road allowance and part of Lake Street. When Mr. Belanger began the process of surveying his lots he discovered two of his dwellings were not situated on his property and in fact were situated on municipal owned property.

At the December 22, 2014 meeting, Council declared the subject land surplus and the background work began which included the finalization of a registered plan survey for the properties and a qualified land appraisal.

Mr. Belanger has provided a legal survey of the properties, the land appraisal work has been completed and the next step is to formally close the roads and authorize the sale of the land to Mr. Belanger.

Now therefore the following is recommended:

Recommendation:

That Council of the Town of Mattawa approve By-law 15-21 which authorizes the road closing of part of Lake Street, Registered Plan 85, Geographic Township of Papineau, designated as Parts 1, 2 and 3 Plan 36R-13777, Part of the original Shore Road Allowance in front of Lot 15, Concession 14, Geographic Township of Papineau, designated as Parts 4 & 5 Plan 36R-13777 and Part of Donald Street, Registered Plan 7, North of Boom Creek, Geographic Township of Papineau, designated as Parts 6, 7 & 8 Plan 36R-13777 All in the Town of Mattawa and authorizes the sale of these lands to Mr. Terry Belanger.

Respectfully submitted

Councillor L. Mick

**THE CORPORATION OF THE TOWN OF MATTAWA
BY-LAW NUMBER 15-21**

**BEING A BY-LAW TO STOP UP, CLOSE AND CONVEY
PART OF LAKE STREET, REGISTERED PLAN 85, GEOGRAPHIC TOWNSHIP OF
PAPINEAU, DESIGNATED AS PARTS 1, 2 AND 3 PLAN 36R-13777
PART OF THE ORIGINAL SHORE ROAD ALLOWANCE IN FRONT OF LOT 15,
CONCESSION 14, GEOGRAPHIC TOWNSHIP OF PAPINEAU,
DESIGNATED AS PARTS 4 & 5 PLAN 36R-13777
PART OF DONALD STREET, REGISTERED PLAN 7, NORTH OF BOOM CREEK,
GEOGRAPHIC TOWNSHIP OF PAPINEAU, DESIGNATED AS PARTS 6, 7 & 8
PLAN 36R-13777 ALL IN THE TOWN OF MATTAWA**

WHEREAS it is deemed expedient and in the interest of the Town of Mattawa that Part of Lake Street, Registered Plan 85, Geographic Township of Papineau, designated as Parts 1, 2 and 3 Plan 36R-13777, Part of the original Shore Road Allowance in front of Lot 15, Concession 14, Geographic Township of Papineau, designated as Parts 4 & 5 Plan 36R-13777 and Part of Donald Street, Registered Plan 7, North of Boom Creek, Geographic Township of Papineau, designated as Parts 6, 7 & 8 Plan 36R-13777 All in the Town of Mattawa be closed, stopped up and sold;

AND WHEREAS Plan 36R-13777 registered in the Land Titles Office for Nipissing, attached as Schedule "B", form part of this By-law;

AND WHEREAS Council for the Corporation of the Town of Mattawa declared the land surplus on December 22, 2014;

AND WHEREAS Council for the Corporation of the Town of Mattawa authorizes the sale of the said land to Mr. Terry Belanger, as per Schedule "A", land appraisals, for the total sum of Ten Thousand Nine Hundred and Forty dollars (\$10,940.00).

NOW THEREFORE, the Council for the Corporation of the Town of Mattawa hereby enacts as follows:

1. That Part of Lake Street, Registered Plan 85, Geographic Township of Papineau, designated as Parts 1, 2 and 3 Plan 36R-13777, Part of the original Shore Road Allowance in front of Lot 15, Concession 14, Geographic Township of Papineau, designated as Parts 4 & 5 Plan 36R-13777 and Part of Donald Street, Registered Plan 7, North of Boom Creek, Geographic Township of Papineau, designated as Parts 6, 7 & 8 Plan 36R-13777 All in the Town of Mattawa is hereby closed, stopped up and conveyed;
2. That Part of Lake Street, Registered Plan 85, Geographic Township of Papineau, designated as Parts 1, 2 and 3 Plan 36R-13777, Part of the original Shore Road Allowance in front of Lot 15, Concession 14, Geographic Township of Papineau, designated as Parts 4 & 5 Plan 36R-13777 and Part of Donald Street, Registered Plan 7, North of Boom Creek, Geographic Township of Papineau, designated as Parts 6, 7 & 8 Plan 36R-13777 All in the Town of Mattawa, be sold and transferred to Mr. Terry Belanger for the sum of Ten Thousand Nine Hundred and Forty dollars (\$10,940.00).

3. That Schedule "A", being the land appraisals and Schedule B, being Reference Plan 36R-13777 form part of this By-law.
4. That the Mayor and Clerk for the Corporation of the Town of Mattawa are hereby authorized to execute such documents as may be necessary and to attach the corporate seal thereto.
5. This By-law shall come into force and take effect upon the date it is passed and when a certified copy is registered in the Land Registry Office, at North Bay, Ontario, pursuant to Subsection 34 (1) of the Municipal Act, 2001.

READ, PASSED AND ADOPTED THIS _____ DAY OF _____, 2015.

Mayor

Clerk