

**THE CORPORATION OF THE
TOWN OF MATTAWA**

AGENDA

**REGULAR MEETING OF COUNCIL
MONDAY, JULY 13TH, 2015
7:00 P.M.**

**MUNICIPAL COUNCIL CHAMBERS
160 WATER STREET
MATTAWA, ONTARIO**

THE CORPORATION OF THE TOWN OF MATTAWA
A G E N D A
MUNICIPAL COUNCIL CHAMBERS
160 WATER STREET
MATTAWA, ONTARIO
MONDAY, JULY 13TH, 2015 @ 7:00 P.M.

- 1. Call to Order**
- 2. Disclosure of Pecuniary Interest and Nature Thereof**
- 3. Petitions & Delegations**
- 4. Correspondence**
 - 4.1 New Tecumseth – Re: Motion Electricity Rates
Electricity, Gas & Telephone Committee – Clerk
 - 4.2 Fisheries & Oceans Canada – Re: Small Craft Harbours Facility Lease Agreement
General Government Services Committee – Clerk
 - 4.3 Ontario Ministry of Economic Development – Re: Invitation Provincial Infrastructure
General Government Services Committee – Clerk
 - 4.4 AMO – Re: Municipal Payments for 2015 Blue Box Steward Obligation
Finance Committee – Clerk
 - 4.5 Paul & Anita Frayne – Re: Industrial Wind Turbine Leaseholder Letter
Environmental Services Committee – Clerk
 - 4.6 Township of Montague – Re: Canada Post Community Mailboxes
General Government Services Committee – Clerk
 - 4.7 Union Gas Limited – Re: Notice of Application
Electricity, Gas & Telephone Committee – Clerk
 - 4.8 Ernie Hardeman – Re: AMO Conference
General Government Services Committee – Clerk
 - 4.9 Jacob Sarrazin – Re: Thank You Letter for Bursary
Recreation, Tourism & Special Projects Committee – Director of Recreation, Tourism &
Special Projects Committee
 - 4.10 Robin Dumas – Re: Thank You Letter for Bursary
Recreation, Tourism & Special Projects Committee – Director of Recreation, Tourism &
Special Projects Committee

Monday, July 13, 2015

Correspondence – Cont'd

- 4.11 AMO – Re: LAS Municipal Energy Finance Workshops
General Government Services Committee – Clerk
- 4.12 OGRA – Re: Government of Ontario Sets Dates for Regional Consultations
Transportation Services Committee – Clerk
- 4.13 Ontario Provincial Police – Re: Letter from Commissioner of OPP
Protection to Persons & Property Committee – Clerk
- 4.14 Ministry of Transportation – Re: New Connecting Links Program
Transportation Services Committee – Clerk
- 4.15 Ministry of Energy – Re: Update on Energy Planning
Environmental Services Committee – Clerk
- 4.16 NBMCA – Re: May 27th, 2015 Meeting Minutes
Conservation Authority Committee – Clerk
- 4.17 OGRA – Re: Highlights from June 2015 Board of Directors
Transportation Services Committee – Clerk
- 4.18 Community Schools Alliance – Re: School Boards & Municipal Council Working Together
Social & Family Services Committee – Clerk
- 4.19 AMO – Re: Speak Up About What's Next Ontario
General Government Services Committee – Clerk
- 4.20 Ministry of Agriculture, Food & Rural Affairs – Re: Small Communities Fund
General Government Services Committee – Clerk
- 4.21 AMO – Re: 2015 LAS/Frank Cowan Company Risk Management Symposium
General Government Services Committee – Clerk
- 4.22 AMO – Re: Tuesday Learning Lunches Added to AMO Conference Programming
General Government Services Committee – Clerk
- 4.23 MFOA – Re: 2015 Annual Conference Registration is Open
General Government Services Committee – Clerk
- 4.24 VMUTS – Re: Request to Meet With Mayor & Council
General Government Services Committee – Clerk
- 4.25 NBPSDHU – Re: Board of Health Agenda
Health Services Committee – Clerk

Monday, July 13, 2015

Correspondence – Cont'd

- 4.26 AMO – Re: Highlights of June 2015 Board Meeting
General Government Services Committee – Clerk
- 4.27 MCSCS – Re: RIDE Allocation for 2015/16
Protection to Persons & Property Committee – Clerk
- 4.28 Waste Diversion Ontario – Re: Decision on 2015 Blue Box Funding for Municipalities
Environmental Services Committee – Clerk
- 4.29 AMO – Re: Accessibility in Ontario
General Government Services Committee – Clerk
- 4.30 AMO – Re: Municipal Council Education Program
General Government Services Committee – Clerk

5. Questions/Comments (public & Council) about the Content of the Agenda

6. Municipal Report Number 715

- Minutes of Previous Meeting (s)
- Presentation of By-laws/Resolutions
- Adoption of Report

7. Committee Reports

- 7.1 Museum Energy Efficiency Report

8. Questions from the Floor

9. New/Old Business

- 9.1 Industrial Park Project Update

- 9.2 Main Street/Waterfront Lights

10. 2/3 (Special Resolutions – not previously circulated)

11. In Camera (Closed)

12. Return to Regular Session

13. Adjournment

Monday, July 13, 2015

Members of Council,

Attached please find Municipal Report Number 715 for consideration by Council.

Respectfully submitted

Francine Desormeau
Clerk (Interim)

INDEX

<u>ITEM</u>	<u>PAGE</u>
ADOPTION OF THE MINUTES	170
FINANCIAL REPORT FOR THE MONTH OF JUNE	171
CHIEF BUILDING OFFICIAL (CBO)	172
BUILDING OFFICIALS TRAINING	173
REQUEST FOR BBQ ON MAIN STREET	174
OLD WATERWAY MUNICIPAL DOCK SALES	175

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT SERVICES

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: FRANCINE DESORMEAU, INTERIM CLERK

TITLE: ADOPTION OF THE MINUTES

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

It is respectfully recommended to Council that the minutes of the Regular Meeting of Monday June 22, 2015 and the Special Meeting of Monday July 6, 2015 be adopted as circulated.

Councillor L. Mick

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the regular meeting of Council held Monday, June 22, 2015 at 7:00 p.m. in the Municipal Council Chambers.

Present: Mayor D. Backer
Councillor C. Lacelle
Councillor G. Thibert
Councillor G. Larose
Councillor L. Mick
Councillor C. Bastien, Jr.
Councillor D. Sarrazin
Raymond Belanger, CAO
Francine Desormeau, Clerk

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order
- 1.1 Public Planning Meeting for Source Water Protection Official Plan and Zoning By-Law Amendment
2. No Disclosure of Pecuniary Interest and Nature Thereof – None
3. Petitions & Delegations
4. Correspondence
5. No Questions/Comments about the Content of the Agenda
6. Municipal Report Number 714

Page No. 156

It is respectfully recommended to Council that the minutes of the Regular Meeting of Monday June 8, 2015 be adopted as circulated.

Carried

Page No. 157

It is recommended that Council accept the Street Light Retrofit Proposal from LED Roadway Lighting at a base cost of \$139,842 and authorizes the Treasurer to issue a Purchase Order once the Ontario Power Authority incentive has been applied for and approved. It is also recommended that Council set the budget for this project at \$150,000 to be funded from reserves and direct staff to include with this project the retrofitting of the 13 Main Street lights at the same time.

Carried

Page No. 158

THEREFORE BE IT RESOLVED that the Corporation of the Town of Mattawa call on the provincial government to:

- *Halt the sale of any part of Hydro One, and maintain Hydro One as a public asset for the benefit of all Ontarians;*
- *Strengthen Hydro One by investing in the next generation of workers and upgrading our electricity transmission infrastructure;*
- *Respect the autonomy and local decision-making powers of local distribution companies by not forcing these companies into mergers or sales;*

AND BE IT FURTHER RESOLVED that the Corporation of the Town of Mattawa communicate this resolution to the Premier with copies to the Minister of Finance, the Minister of Energy, area MPPs and the Association of Municipalities of Ontario (AMO);

AND BE IT FURTHER RESOLVED that the Corporation of the Town of Mattawa work through AMO to encourage other Ontario municipalities to express their opposition to the privatization of Hydro One.

Carried

Page No. 159

That By-law 15-24 be adopted which will establish tax ratios for the Town of Mattawa for 2015.

Carried

Page No. 160

That the attached By-law 15-25 be approved to adopt the estimates of all sums required and to strike the rate of taxation for the Corporation of the Town of Mattawa for the year 2015 is hereby adopted.

Carried – Recorded vote on Page 160 and the vote was unanimous

Page No. 161

Be it hereby resolved that the Council of the Corporation of the Town of Mattawa authorizes payment of the 2015-2016 Mattawa-Bonfield Economic Development Corporation first half (50%) levy contribution in the amount of \$17,120.85.

Carried

Page No. 162

That the Town of Mattawa approves By-law 15-26 to permit the operation of off-road vehicles on any street within the municipality that is under the jurisdiction of the municipality at a speed not to exceed 20kph effective July 1, 2015.

Carried

Page No. 163

Be it resolved that the Corporation of the Town of Mattawa approve from the 2015 budget, a financial commitment of \$12,039.04 for the Mattawa Physician Recruitment Initiative. Of this sum, \$4,660.27 is a one-time contribution to hire a recruiter, and \$7,378.77 towards the 5-year annual Physician Incentives Plan.

Carried

Resolution Number 15-77

Moved by Councillor G. Thibert

Seconded by Councillor L. Mick

That the Municipal Report Number 714 be adopted

Carried

7. Committee Reports
- 7.1 Whispering Pines Native Non-Profit Homes Inc.
- 7.2 Frozen Water Issue at 970 Brydges St
8. Questions from the Floor
9. New/Old Business
10. 2/3 (Special Resolutions – not previously circulated)

Resolution Number 15-78

Moved by Councillor D. Sarrazin

Seconded by Councillor G. Thibert

- 2/3 *That Council approve the RFQ for the floor tile replacement at the Mike Rodden Arena and Community Centre at the tendered amount of \$12982.00 plus HST to Stradwick's Carpet One.*

Carried

11. In Camera (Closed) Session

Resolution Number 15-79

Moved by Councillor G. Thibert
Seconded by Councillor L. Mick

- 2/3 *That this Council proceed in Camera to address a matter pertaining to Personal Matters about an identifiable individual, including municipal or local board employees;*
Carried

Resolution Numbers 15-80

Moved by Councillor G. Thibert
Seconded by Councillor C. Bastien, Jr.

- 2/3 *That the special meeting reconvene from the In Camera session at 10:05 p.m.*
Carried

Mayor Backer stated that the in-camera session was concerning two personnel matters.

12. Return to Regular Session

Resolution Number 15-81

Moved by Councillor C. Lacelle
Seconded by Councillor C. Bastien, Jr.

- 2/3 *That Council direct staff to deal with the personnel matter on the workplace investigation.*
Carried as a recorded vote and the vote was as follows:
Voting for: Councillors C. Lacelle, L. Mick, C. Bastien, Jr., D. Sarrazin
Voting against: Mayor D. Backer, Councillors G. Thibert, G. Larose

13. Adjournment

The regular meeting of Council Monday, June 22nd, 2015 adjourned at 10:11 p.m.

Mayor

Clerk

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the special meeting of Council held Monday, July 6, 2015 at 7:00 p.m. in the Municipal Council Chambers.

Present: Mayor D. Backer
Councillor C. Lacelle
Councillor G. Thibert
Councillor G. Larose
Councillor L. Mick
Councillor C. Bastien Jr.
Councillor D. Sarrazin
Francine Desormeau, Clerk (Interim)
Raymond Belanger, CAO

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

2. Meeting Called to Order
2. No Disclosure of Pecuniary Interest and Nature Thereof (None)
3. Committee Reports
- 3.1 New Administration – Model Proposal
4. In Camera (Closed Session)

Resolution Number 15-82

Moved by Councillor C. Lacelle
Seconded by Councillor C. Bastien, Jr.

- 2/3 *That this Council proceed in Camera to address a matter pertaining to Personal Matters about an identifiable individual, including municipal or local board employees;*
Carried

Resolution Number 15-83

Moved by Councillor C. Lacelle
Seconded by Councillor C. Bastien, Jr.

- 2/3 *That the In Camera session reconvene at 8:20 p.m.*
Carried

5. Return to Regular Session
6. Presentation of By-law/Resolutions/2/3 Special Resolutions:

Resolution Number 15-84

Moved by Councillor G. Larose

Seconded by Councillor D. Sarrazin

- 2/3 *That Council direct CAO, Raymond Belanger, to negotiate a temporary CBO position salary and employment terms with Mr. Gerald Dupuis and return to Council with a recommendation. Council further direct CAO, Raymond Belanger, to seek other potential CBO's in the area if the first solution does not come to fruition.*

Carried

7. Adjournment

The special meeting of Council Monday, July 6, 2015 adjourned at 8:22 p.m.

Mayor

Clerk

Date: MONDAY, JULY 13TH, 2015

Page No: **171**

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: FINANCE

CHAIRPERSON: COUNCILLOR C. LACELLE

DEPT. HEAD: RAYMOND BELANGER, CAO/TREASURER

TITLE: FINANCIAL REPORT FOR THE MONTH OF JUNE

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

That the disbursements for the month of June 2015 in the amount of \$829,622.59 be adopted as submitted.

Respectfully submitted

Councillor C. Lacelle

THE CORPORATION OF THE TOWN OF MATTAWA

COMMITTEE: PERSONNEL

CHAIRPERSON: COUNCILLOR C. LACELLE

DEPT. HEAD: RAYMOND BELANGER, CAO/TREASURER

TITLE: CHIEF BUILDING OFFICIAL (CBO)

 Draft By-Law

 X Item

 Policy Recommendation

Mayor D. Backer and Members of Council:

The Corporation of the Town of Mattawa has been without a certified Chief Building Official (CBO) since June 23, 2015. This has left the Building Department without the capability to issue permits under the Ontario Building Act.

Our By-Law Enforcement Officer (BCIN 34199) is also a qualified Inspector for: Plumbing All Buildings, House, and HVAC House. He has been registered into the Legal Process for Building Officials & Designers course which will be followed with an exam in order to obtain his CBO designation. We are now in the middle of the construction season and the Town needs to secure, on a retainer, a certified CBO to help with the issuance of demolition and/or building permits.

Mr. Gerry Dupuis (BCIN 13285), a resident of the Town of Mattawa, is a qualified Chief Building Official for: Small Buildings, House, On-Site Sewage, and Plumbing House. This in term solution is for a period of up to 6 months with a \$1,000.00 monthly retainer fee in addition to \$50.00/hour for in office services. It is also understood that the By-Law Enforcement Officer will be involved in all of Mr. Dupuis's duties which will provide invaluable on-the-job training opportunities.

Recommendation:

That the Town of Mattawa approves By-law 15-27 in order to retain Mr. Gerry Dupuis as the Chief Building Official for a period of up to six (6) months for \$1,000.00 monthly plus a fee of \$50.00 per hour for in office services.

Respectfully submitted

Councillor C. Lacelle

THE CORPORATION OF THE TOWN OF MATTAWA

BY-LAW 15-27

BEING a By-law to appoint a Chief Building Official;

WHEREAS Subsection 3 (2) of the Building Code Act, S. O. 1992, c. 23, as amended, requires Council to appoint a Chief Building Official;

AND WHEREAS the Council of the Corporation of the Town of Mattawa deems it necessary and expedient to appoint a Chief Building Official for the purposes of the enforcement of the Building Code Act and the provisions of the building code in the areas in which the municipality has jurisdiction;

NOW THEREFORE the Council of the Corporation of the Town of Mattawa enacts as follows:

1. That Gerald Dupuis is hereby appointed as Chief Building Official for the Corporation of the Town of Mattawa effective July 14, 2015.
2. That the Chief Building Official shall be responsible for the enforcement of the Building Code Act, S. O. 1992, c.23, as amended, and the provisions of the building code.
3. That the Chief Building Official has all the powers and duties of such office assigned by statute and under by-laws of the Corporation of the Town of Mattawa.
4. That the terms of employment for this position listed on the attached Schedule "A" be adopted and form part of this By-law.
5. That By-laws 97-18 and 00-19 are hereby repealed, and all previous appointments of Chief Building Official are hereby revoked.
6. This By-law shall come into force on the date of passing thereof.

READ A FIRST and SECOND time, this 13th day of July, 2015.

READ A THIRD time and FINALLY PASSED this 13th day of July, 2015.

Mayor

Clerk

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: BUILDING DEPARTMENT

CHAIRPERSON: COUNCILLOR G. LAROSE

DEPT. HEAD: RAYMOND A. BELANGER, CAO/TREASURER

TITLE: BUILDING OFFICIALS TRAINING

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

Due to the recent void of a Chief Building Official in the building department it has been deemed appropriate to have Wayne Chaput, building inspector certified as Chief Building Official. Wayne is missing his CBO Legal Process for Chief Building Officials qualification and in order to qualify for the CBO designation he needs to have this qualification. There is a Legal Process for Building Officials and Designers course being offered September at the O.B.O.A. office in Woodbridge, Ontario. The one-week program is intended to provide the proper training and preparation needed to write the Ministry of Municipal Affairs and Housing's legal qualification exam.

The course runs from September 28th to October 2nd, 2015. The cost to attend this course is \$1242.45 which includes accommodations, all meals, and training materials.

Recommendation:

It is recommended that Council authorize Wayne Chaput to register and attend the Legal Process for Building Officials & Designers course this September at a cost of \$1242.45 plus travel expenses. Normal travel policy will apply.

Respectfully submitted

Councillor G. Larose

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: BY-LAW DEPARTMENT

CHAIRPERSON: COUNCILLOR G. LAROSE

DEPT. HEAD: WAYNE CHAPUT

TITLE: REQUEST FOR BBQ ON MAIN STREET

 Draft By-law X Item Policy Recommendation

Mayor D. Backer and Members of Council:

A letter was received from Lise Moore Asselin C.E.O. of John Dixon Library (4.11 of June 22nd, 2015 Agenda) requesting permission to hold a fundraising barbecue on the sidewalk in front of Foodland. The barbecue will be held on Friday August 28, 2015 from 10:00 am – 2:00 pm. The fundraiser is being held to raise money for the John Dixon Public Library and to inform the community what the John Dixon Public library has to offer.

Recommendation:

That the Town of Mattawa authorizes staff of the John Dixon Library to conduct a barbecue on the sidewalk in front of Foodland on Friday August 28th, 2015 from 10:00 am to 2:00 pm in order to raise money and inform the community of what the John Dixon Public Library has to offer.

Respectfully submitted

Councilor G. Larose

THE CORPORATION OF THE TOWN OF MATTAWA

COMMITTEE: RECREATION DEPARTMENT

CHAIRPERSON: COUNCILLOR D. SARRAZIN

DEPT. HEAD: JACQUES BEGIN, RECREATION DIRECTOR

TITLE: OLD WATERWAY MUNICIPAL DOCK SALES

 Draft By-Law

 X Item

 Policy Recommendation

Mayor D. Backer and Members of Council:

In the past, the Corporation Town of Mattawa operated the Otto Holden Dam by-pass site and this service has since ceased to operate and the assets were utilized by the Town of Mattawa or disposed of. There were approximately 11 floating docks, with the old tire float system, that were removed from the site and stored at the Sewage Treatment Site. They are in a state of disrepair and are really of no use to the Town.

Four of these docks were donated to the Walleye Stocking Association and the remaining docks have been advertised to be disposed of by public tender on an "as is/where is" basis. We have received three offers for these docks.

The three bids received are:	Brenda Cote	\$ 35.00
	Susan Davison	\$250.00
	Brent Belanger	\$505.00

Recommendation:

That the Town of Mattawa dispose of the old Waterway docks, by way of sale, to Mr. Brent Belanger for the total price of \$505.00.

Respectfully submitted,

Councillor D. Sarrazin