

**THE CORPORATION OF THE
TOWN OF MATTAWA**

AGENDA

**REGULAR MEETING OF COUNCIL
TUESDAY, OCTOBER 14TH, 2014
7:00 P.M.**

**MUNICIPAL COUNCIL CHAMBERS
160 WATER STREET
MATTAWA, ONTARIO**

THE CORPORATION OF THE TOWN OF MATTAWA
A G E N D A
MUNICIPAL COUNCIL CHAMBERS
160 WATER STREET
MATTAWA, ONTARIO
TUESDAY, OCTOBER 14TH, 2014 @ 7:00 P.M.

- 1. Call to Order**
- 2. Disclosure of Pecuniary Interest and Nature Thereof**
- 3. Petitions & Delegations**
 - 3.1 Mattawa Firefighters Association – Re: Donation for Rescue Van
- 4. Correspondence**
 - 4.1 Northeastern Ontario Canada – Re: Annual General Meeting & Luncheon October 29, 2014
Recreation, Tourism & Special Projects Committee – Director of Recreation, Tourism &
Special Projects Committee
 - 4.2 AMO – Re: Online Course What is Land Use Planning
General Government Services Committee – Clerk
 - 4.3 Earth Day Canada – Re: Double Areoplan Miles to Earth Day in Month of October
Recreation, Tourism & Special Projects Committee – Director of Recreation, Tourism &
Special Projects Committee
 - 4.4 Energy East – Re: Community Link Energy East Pipeline Project
General Government Services Committee – Clerk
 - 4.5 City of North Bay – Re: Schedule Municipal Partners Meeting
General Government Services Committee – Clerk
 - 4.6 AMO – Re :Protecting Rural Broadband
General Government Services Committee – Clerk
 - 4.7 Union Gas Ltd – Re: 2015 Rates Notice of Application
Electricity, Gas & Telephone Committee – Clerk
 - 4.8 Northeastern Fire Education Conference & Trade Show – RE: Registration Open
Fire Department Committee – Clerk
 - 4.9 CN EcoConnexions – Re: From the Ground Up Grant
General Government Services Committee – Clerk
 - 4.10 AMO – Re: Weekly Watchfile October 2, 2014
General Government Services Committee – Clerk

Tuesday, October 14, 2014
Correspondence – Cont'd

- 4.11 AMCTO – Re: Municipal Governance Training for Elected Officials & Senior Management
General Government Services Committee – Clerk
- 4.12 OPP – Re: 2015 Municipal Policing Billing Statement OPP
Protection to Persons & Property Committee – Clerk
- 4.13 FONOM – Re: September Newsletter
General Government Services Committee – Clerk
- 4.14 Ministry of Agriculture & Food – Re: Notice to Weed Inspectors
Conservation Authority Committee – Clerk
- 4.15 AMO – Re: Policy Update Report Highlights of September 2014 Board Meeting
General Government Services Committee – Clerk
- 4.16 MBEDC – Re: Economic Development Updates Newsletter Volume 1 Issue 3
General Government Services Committee – Clerk
- 4.17 MCSC – Re: R.I.D.E Allocation for 2014 – 2015
Protection to Persons & Property Committee – Clerk
- 4.18 AMO – Re: Weekly Watchfile September 25, 2014
General Government Services Committee – Clerk
- 4.19 DNSSAB – Re: Board Announces New CAO
Social & Family Services Committee – Clerk
- 4.20 CiB Program – Re: Announce Gardens of Remembrance Program
General Government Services Committee – Clerk
- 4.21 AMO – Re: Provincial Mandate Letters Released
General Government Services Committee – Clerk
- 4.22 AMCTO – Re: 2014 Municipal Information Access & Privacy Forum
General Government Services Committee – Clerk
- 4.23 Community Living Mattawa – Re: Renew Annual Corporate Membership
Social & Family Services Committee – Clerk
- 4.24 NBPSHU – Re: September 24, 2014 Board Agendas
Health Services Committee – Clerk

Tuesday October 14, 2014
Correspondence – Cont'd

- 4.25 Ministry of Environment – Re: Property Entry, Risk Management Inspector Training Course
Environmental Services Committee – Clerk
- 4.26 Township of Greater Madawaska – Re: Bill 83 Protection of Public Participation Act
General Government Services Committee – Clerk
- 4.27 Student Vote – Re: Support Program Experiential Civic Education Student Vote
General Government Services Committee – Clerk
- 4.28 Biomass Innovation Centre – Re: Green Energy Doors Open
Environmental Services Committee – Clerk
- 4.29 The Explorationist – Re: September 2014 Newsletter
General Government Services Committee – Clerk
- 4.30 AMO – Re: Double Hatter Firefighter Issue
General Government Services Committee – Clerk
- 4.31 AMO – Re: Weekly Watchfile September 18, 2014
General Government Services Committee – Clerk
- 4.32 Forum for Young Canadians – Re: Experiential Learning in Politics & Leadership
General Government Services Committee – Clerk

5. Questions/Comments (public & Council) about the Content of the Agenda

6. Municipal Report Number 698

- Minutes of Previous Meeting (s)
- Presentation of By-laws/Resolutions
- Adoption of Report

7. Committee Reports

8. Questions from the Floor

9. New/Old Business

10. 2/3 (Special Resolutions – not previously circulated)

11. In Camera (Closed) None

12. Return to Regular Session

13. Adjournment

Tuesday, October 14, 2014

Members of Council,

Attached please find Municipal Report Number 698 for consideration by Council.

Respectfully submitted

David J. Burke
Acting Administrator/Clerk/Treasurer

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THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT SERVICES

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: DAVID J. BURKE

TITLE: ADOPTION OF THE MINUTES

 Draft By-Law X Item Policy Recommendation

Mayor D. Backer and Members of Council:

It is respectfully recommended to Council that the minutes of the Regular Meeting of Monday September 22, 2014 and the Special Meeting of Wednesday October 1, 2014 be adopted as circulated.

Councillor L. Mick

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the regular meeting of Council held Monday, September 22nd, 2014 at 7:00 p.m. in the Municipal Council Chambers.

Present: Mayor Backer
Councillor N. Walters
Councillor C. Lacelle
Councillor L. Mick
Councillor P. Dupras
Councillor L. Ross
Councillor M. L. Arrowsmith
David J. Burke, Clerk
Lucie Viel, Deputy Treasurer

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order
2. No Disclosure of Pecuniary Interest and Nature Thereof
3. Petitions & Delegations
 - 3.1 *Mayor McLaren made a presentation to Council concerning the funding that the Municipality contributes to the MBEDC*
- Mayor D. Backer declared a Conflict of Interest and removed himself from Council Chambers for the presentation for Ms. Davidson concerning vacant land*
- 3.2 *Chanelle Davidson made presentation to Council concerning the state of the vacant land beside her property on 631 McConnell Street*
4. Correspondence
5. No Questions/Comments about the Content of the Agenda
6. Municipal Report Number 697

Page No. 192

It is respectfully recommended to Council that the minutes of the Regular Meeting of Monday September 8, 2014 to be adopted as circulated.

Carried

Page No. 193

That the Town of Mattawa appoints the firm of Pahapill and Associates as the Municipal Auditor for a five year term and at that time the audit services will be reviewed. By-law #14-32 is approved appointing the audit firm for the fiscal years of 2014 through to 2018.

Carried

Page No. 194

That Francine Desormeau is authorized to attend the Zone 7 Fall 2014 AMCTO Workshop in Sudbury October 1-3, 2014. Normal travel policy will apply.

Carried

Page No. 195

That By-law 14-33 be adopted which will establish two advance polling days on Saturday, October 18, 2014 and Wednesday October 22, 2014 which will be held here in the Municipal Council Chambers from 10 a.m. to 6 p.m.

Carried

Page No. 196

That By-law 14-34 be adopted which, in accordance with the Municipal Elections Act R.S.O. 1996, will allow for a reduction in the voting hours at the Algonquin Nursing Home on Election Day, October 27, 2014 from 9 a.m. to 1:00 p.m.

Carried

Page No. 197

That the October 27, 2014 regular meeting of Council be cancelled and the normal business associated with that meeting be carried over to the November 10, 2014 regular meeting of Council.

Carried

Resolution Number 14-35

Moved by Councillor L. Mick

Seconded by Councillor N. Walters

That the Municipal Report Number 697 be adopted.

Carried

7. Committee Reports
8. Questions from the Floor

9. New/Old Business
10. 2/3 (Special Resolutions – not previously circulated)
11. In Camera (Closed) Session – None
12. Return to Regular Session – N/A
13. Adjournment

The regular meeting of Council Monday, September 22nd, 2014 adjourned at 8:11 p.m.

Mayor

Clerk

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the special meeting of Council held Wednesday, October 1, 2014 at 7:00 p.m. in the Municipal Council Chambers.

Present: Mayor D. Backer
Councillor C. Lacelle
Councillor L. Mick
Councillor P. Dupras
Councillor L. Ross
Councillor M. L. Arrowsmith
David J. Burke, Clerk

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order
2. No Disclosure of Pecuniary Interest and Nature Thereof
3. Committee Reports
 - 3.1 Whispering Pines Native Non-Profit Housing Inc. – Rezoning By-law
Resolution Number 14-36
Moved by Councillor L. Mick
Seconded by Councillor L. Ross

2/3 *That the rezoning request for Parts 2, 3, 4, 5 of Plan 36R-13665, and known as 200 Turcotte Park Road be approved which will change the zone from Residential Type 1, R1 to Residential Type 2 – Special (R2-25), and By-law 14-35 is adopted which will rezone the property to permit a ten unit seniors residential development.*
Carried
 - 3.2 Road Closing of Road Allowance Between Concessions 12 and 13 (Wood Street and Turcotte Park Road) Amending By-law
Resolution Number 14-37
Moved by Councillor L. Mick
Seconded by Councillor N. Walters

2/3 *That By-Law # 14-29 be amended to reflect the closing of Part of Turcotte Park Road as intended and the legal description be changed to reflect the Registered Plan 36R-13665 description. That By-Law 14-36 be adopted to make the necessary changes to the Road Closing By-Law.*
Carried

4. In Camera (Closed)Session
5. Presentation of By-law/Resolutions/2/3 Special Resolutions: (none)
6. Return to Regular Session
7. Adjournment

Resolution Number 14-38

Moved by Councillor L. Ross

Seconded by Councillor L. Mick

2/3 *That the Special Meeting of October 1st, 2014 be adjourned at 7:06pm*
Carried

The special meeting of Council Wednesday, October 1, 2014 adjourned at 7:06 p.m.

Mayor

Clerk

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: FIRE DEPARTMENT

CHAIRPERSON: COUNCILLOR M. L. ARROWSMITH

DEPT. HEAD: CHAD BELANGER, FIRE CHIEF

TITLE: SAFETY PLAN LOCK BOX

 X Draft By-Law Item Policy Recommendation

Mayor D. Backer and Members of Council:

Currently large occupancy buildings such as Schools, long-term care facilities and all other vulnerable occupancies require an approved fire plan. Most of these occupancies also give us a key to the building in order to gain quick access during a call. Some of these organizations however feel that they are not required to give the Fire Department a key; they instead have a key holder whom responds to all calls to give us access to the premises. An issue arises when we get to the scene well ahead of the key holder and we have to damage a door or window in order to get inside the building or stand idly by while a fire may be in its beginning phase inside the building. A By-law requiring the installation of a Safety Plan Lock Box along with a Key Lock Box would eliminate the need for the Fire Department to stand by awaiting a key. This By-law has had positive results in neighboring municipalities since 2011.

Recommendation:

That the Corporation of the Town of Mattawa enact By-law 14-37 enforcing the requirement to install a Safety Plan Lock Box with a Key Lock Box, which would allow the Fire Department access to these buildings.

Respectfully submitted

Councillor M.L. Arrowsmith

THE CORPORATION OF THE TOWN OF MATTAWA

BY-LAW 14-37

BEING A BY-LAW TO REGULATE FIRE SAFETY PLAN LOCK BOXES

WHEREAS clause 7.1(1)(a) of the *Fire Protection and Prevention Act, 1997* permits the council of a municipality to pass by-laws regulating fire prevention, including the prevention of the spreading of fires;

AND WHEREAS the *Fire Code* established under Part IV of the Act sets out requirements for the preparation, approval and implementation of Fire Safety Plans;

AND WHEREAS under the *Fire Code*, Fire Safety Plans are to be kept in a location approved by the Chief Fire Official;

AND WHEREAS subsection 7.1(4) of the *Fire Protection and Prevention Act, 1997* provides that a municipality may appoint an officer to enter upon land and into structures at any reasonable time to inspect the land and structures to determine whether by-laws enacted in accordance with this section 7.1 are being complied with;

AND WHEREAS subsection 6(3) of the *Fire Protection and Prevention Act, 1997* provides that a fire chief is the person who is ultimately responsible to the council of a municipality that appointed him or her for the delivery of fire protection services;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF MATTAWA DOES HEREBY ENACT AS FOLLOWS:

1. In this by-law:
 - 1.1 “Act” means the *Fire Protection and Prevention Act, 1997, S.O. C.4* as amended from time to time, or any successor thereof;
 - 1.2 “Approved” means approved by the Chief Fire Official in writing, and “Approval” has a corresponding meaning;
 - 1.3 “Chief Fire Official” means the Chief of the Mattawa Fire Department, or his or her designate;
 - 1.4 “Existing Fire Safety Plan Box” means a fire safety plan box in use prior to the enactment of this By-law;
 - 1.5 “Fire Code” means O. Reg.213/07 made under the Act, as amended from time to time, or any successor thereof;

- 1.6 “Mattawa Fire Department” means the Fire Department of The Corporation of the Town of Mattawa, established under Part II, subsection 5(0.1) of the Act, as amended from time to time, or any successor thereof;
 - 1.7 “Fire Safety Plan” means an emergency plan, including drawings, as described in Section 2.8 of Division B of the *Fire Code*, as amended from time to time, or any successor thereof, and approved by the Chief Fire Official;
 - 1.8 “Fire Safety Plan Lock Box” means a white metal weather proof box identified with reflective and visible wording, as shown on Schedule “A” to this By-law;
 - 1.9 “Hazardous Material” has the same meaning as in the *Occupational Health and Safety Act*;
 - 1.10 “Key Lock Box” means a SUPRA MAX key lock box, as shown on Schedule “A” to this By-law;
 - 1.11 “MSDS Sheet” means an unexpired material safety data sheet containing the information as prescribed under the *Occupational Health and Safety Act*;
 - 1.12 “Occupational Health & Safety Act” means the *Occupational Health and Safety Act, R.S.O. 1990, C. 0.1*, and the regulations thereto, as amended from time to time, or any successor thereof;
 - 1.13 “Officer” means the Chief Fire Official, any person employed by the Town as a Fire Prevention Officer in Mattawa Fire Department, any person designated as an assistant to the Fire Marshal, and any other person appointed by Town by-law from time to time for the purpose of enforcing this By-law; and
 - 1.14 “Owner” includes the registered owner, tenant, lessee or manager of the premises.
2. This By-law applies to those premises for which a Fire Safety Plan is required under the *Fire Code*, as specified in Schedule “B” to this By-law.
 3. The Chief Fire Official shall be responsible for the administration of this By-law.
 4.
 - 4.1 Any Officer may enter upon lands and into structures identified in Schedule “B” hereto at any reasonable time for the purposes of inspecting to determine whether this By-law is being complied with, and may for that purpose;
 - (a) Access the Fire Safety Plan Lock Box or Approved Fire Safety Plan Box and inspect the box and its contents;
 - (b) Require the production for inspection of documents or things relevant to the inspection;

- (c) Inspect and remove documents or things relevant to the inspection for the purpose of making copies or extracts;
- (d) Require information from any person concerning a matter related to the inspection; and
- (e) Alone or in conjunction with a person possessing special or expert knowledge, make examinations or take tests, samples or photographs necessary for the purposes of the inspection.

4.2 In addition to and without limiting any other provision of this By-law, every Owner shall, upon request, provide an Officer with access to the Fire Safety Plan Lock Box or Approved Fire Safety Plan Box, and its contents, without delay for purposes of an inspection to determine whether this By-law is being complied with.

5. **Fire Safety Plan Lock Box**

Every Owner of a premise to which this By-law applies shall install and maintain on the premise:

5.1 A Fire Safety Plan Lock Box, along with a Key Lock Box; or

5.2 A Fire Safety Plan Lock Box with a padlock which can be cut to gain access to the material within:

6. **Exception for Approved Existing Fire Safety Plan Boxes**

6.1 Notwithstanding section 5, the Owner may maintain an Approved Existing Fire Safety Plan Box.

6.2 Any Approval of an Existing Fire Safety Plan Box may contain conditions relating to the location and condition of the box, which may, if the Chief Fire Official determines appropriate, vary from the requirements of this By-law.

6.3 An Approval of an Existing Fire Safety Plan Box may be revoked by the Chief Fire Official by notice in writing to the Owner if, in his or her opinion, the Owner fails to comply with any of the conditions noted thereof.

6.4 If an Approval is revoked by the Chief Fire Official pursuant to subsection 6(3), the Owner will, as of the date of revocation, be required to comply with the requirements of section 5.

6.5 An Approval of an existing Fire Safety Plan Box shall not relieve the Owner from complying with any other provision of this By-law, except as may be specifically stated in any condition of the Approval.

7. **Location**

- 7.1 Every Owner shall ensure that the Fire Safety Plan Lock Box or Approved Existing Fire Safety Plan Box is:
- (a) Surface mounted within three meters of the main entrance of the premises at a height between 1.5 meters to 1.8 meters above ground; and
 - (b) Securely mounted to an exterior wall of the premises, or in another area approved in writing by the Chief Fire Official.
- 7.2 Every Owner shall ensure that, where a Key Lock Box is provided as required by subsection 5(1) of this By-law, such box:
- (a) Is, at all times, designed to allow access using the standard key held by Mattawa Fire Department.
 - (b) Is located within 0.3 meters of the Fire Safety Plan Lock Box or Approved Existing Fire Safety Plan Box, or in another area approved in writing by the Fire Chief Official; and
 - (c) Contains a functioning key to the Fire Safety Plan Lock Box or Approved Existing Fire Safety Plan Box, along with functioning master to the remainder of the building.

8. **Contents**

- 8.1 Every Owner shall ensure that the Fire Safety Plan Lock Box or Approved Existing Fire Safety Plan Box at all times:
- (a) Contains a true copy of the Fire Safety Plan(s) for the premises:
 - (b) Contains a true copy of all MSDS sheets required from time to time by the *Occupational Health and Safety Act* to be obtained or prepared in respect of hazardous materials, or information where they are located on the premises;
 - (c) Contains a true copy of all other information as may be required from time to time to be provided to the Fire Department pursuant to the *Occupational Health and Safety Act*;
 - (d) Contains an open replacement padlock capable of locking the Fire Safety Plan Lock Box or Approved Existing Fire Safety Plan Box, if no Key Lock Box is provided; and
 - (e) Except as may be required by law from time to time, the Owner shall ensure that the Fire Safety Plan Lock Box or Approved Existing Fire Safety Plan Box

contains only those documents required or permitted to be contained therein pursuant to this By-law.

- 8.2 An Owner may, with the consent of the Chief Fire Official, include in any Fire Safety Plan Lock Box or Approved Existing Fire Safety Plan Box, any information which is not required by this By-law to be contained therein, but which is relevant for fire prevention or fire safety purposes, including, where the consent of the affected person(s) has been obtained, any personal information relating to persons requiring assistance during a fire.
- 8.3 Every Owner shall ensure that a Fire Safety Plan Lock Box is a minimum of 13" H x 13" W x 4" D and is at all times of sufficient size to hold all the contents required by this By-law.
- 8.4 Where there is an approved Existing Fire Safety Plan Box, every Owner shall ensure that such box is of sufficient size to hold all the contents required by this By-law from time to time, and if the box is not of sufficient size at any time, this it is replaced with a Fire Safety Plan Lock Box meeting the requirements of this By-law.

9. **Conditions and Access**

- 9.1 The Owner shall maintain the Fire Safety Plan Lock Box or Approved Existing Fire Safety Plan Box, as the case may be, in good repair at all times.
 - 9.2 The Owner shall ensure that he or she at all times maintains and has access to a functioning key to the Fire Safety Plan Lock Box or Approved Existing Fire Safety Plan Box, to allow the information located within such box to be kept current.
 - 9.3 The Owner shall ensure that:
 - (a) All information in the Fire Safety Plan Lock Box or Approved Existing Fire Safety Plan Box is reviewed and updated at a minimum:
 - (i) Every twelve (12) months, or
 - (ii) Where reviews or updates are required pursuant to any statute or regulation, in accordance with the applicable statutory or regulatory requirements; and
 - (b) In addition to clause (a), the Fire Safety Plan Lock Box or Approved Existing Fire Safety Plan Box at all times contains the most up-to-date version of all documents.
10. The Owners shall ensure that, when responding to a call for assistance or alarm Mattawa Fire Department is at all times permitted access to the Fire Safety Plan Lock Box or approved Existing Fire Safety Plan Box, and for this purpose, Mattawa Fire Department may use any means available to obtain access to or open same.

11. The Owner shall ensure that the Fire Safety Plan Lock Box or approved Existing Fire Safety Plan Box is kept locked at all times except where the Mattawa Fire Department requires access pursuant to this By-law, or for the purposes of updating the contents of such box.

12. **Tampering**

12.1 No person shall tamper or interfere with a Fire Safety Plan Lock Box, a Key Lock Box or an Approved Existing Fire Safety Plan Box, including without limitation, any tampering or interference that results in access to the Mattawa Fire Department being denied, or that results in contents required under this By-law being removed, or the security of the box being compromised.

12.2 No person shall use the contents of a Fire Safety Plan Lock Box, a Key Lock Box or an Approved Existing Fire Safety Plan Box for any purpose other than fire prevention or fire safety.

13. **Other Legislation**

This By-law shall be in addition to, and shall not detract from, the requirements of any other statute, regulation or by-law in effect from time to time.

14. **Offence**

Every person who contravenes or fails to comply with any provision of this By-law is guilty of an offence and on conviction is liable to the penalty under applicable law.

15. **Effective Date**

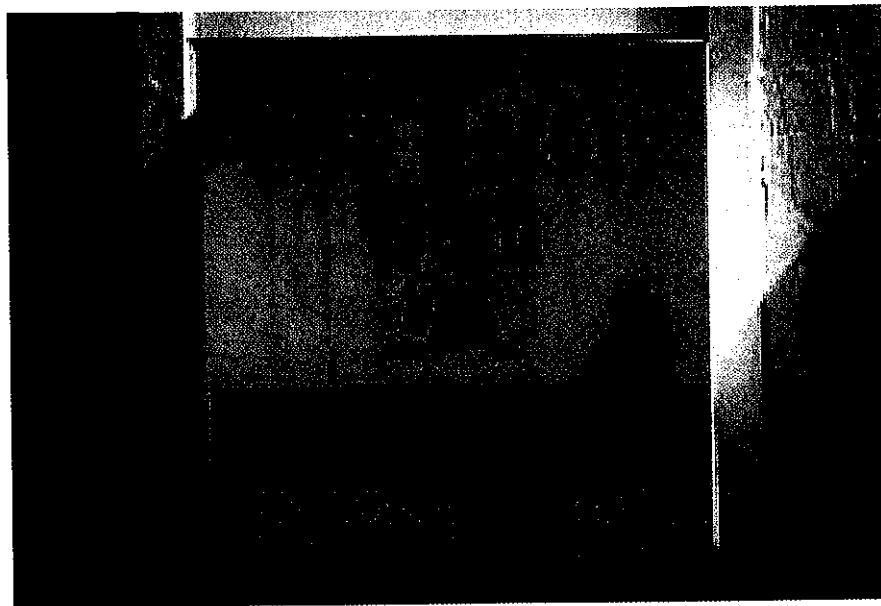
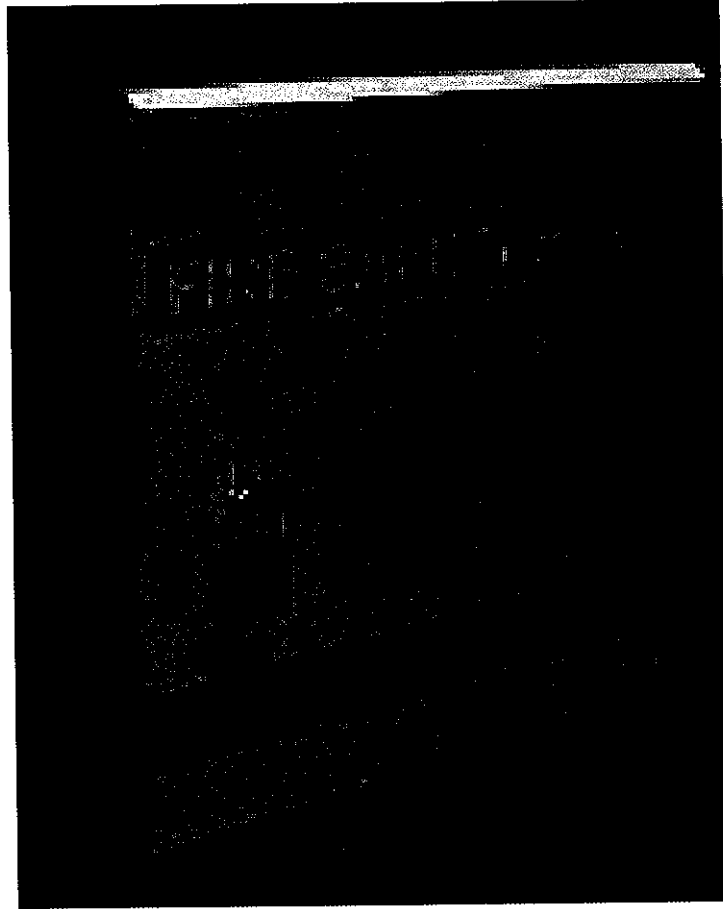
This By-law shall come into force and effect on the date of its passing.

READ, PASSED AND ADOPTED this _____ day of _____, 2014.

Mayor

Clerk

Schedule "A" to By-Law 14-37



Schedule "B" to By-Law 14-37

For the purposes of Section 2 of this By-law, the premises to which this By-law applies are those containing any of the following occupancies, as defined in the *Fire Code*:

1. Assembly occupancies;
 2. Residential occupancies where the occupant load exceeds 10;
 3. Business and personal service where the occupant load exceeds 300;
 4. Mercantile occupancies where an occupant load exceeds 300;
 5. High hazard industrial occupancies where the occupant load exceeds 25;
 6. Medium hazard industrial occupancies where the occupant load exceeds 100;
- and
7. Low hazard industrial occupancies where the occupant load exceeds 300.

Date: TUESDAY, OCTOBER 14TH, 2014

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THE CORPORATION TOWN OF MATTAWA

COMMITTEE: FINANCE

CHAIRPERSON: COUNCILLOR C. LACELLE

DEPT. HEAD: DAVID J. BURKE

TITLE: FINANCIAL REPORT FOR THE MONTH OF SEPTEMBER

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

That the disbursements for the month of September 2014 in the amount of \$579,668.12 be adopted as submitted.

Respectfully submitted

Councillor C. Lacelle

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: CONSERVATION AUTHORITY

CHAIRPERSON: COUNCILLOR N. WALTERS

DEPT. HEAD: DAVID J. BURKE

TITLE: SOURCE PROTECTION PLAN MUNICIPAL IMPLEMENTATION FUND

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

WHEREAS the Town of Mattawa is aware of its responsibilities under the proposed Drinking Water Source Protection Plan for the North Bay-Mattawa Source Protection Area;

AND WHEREAS the Province of Ontario has allocated grants to the Municipality under the Source Protection Plan Municipal Implementation Fund (SPMIF) to assist with Plan implementation;

AND WHEREAS the Municipality wishes to fulfill its Source Protection Plan implementation responsibilities in an efficient, effective and timely manner;

Recommendation:

1. That Council of the Town of Mattawa offers its approval in principle to the proposal to have the North Bay-Mattawa Conservation Authority (NBMCA) act in the capacity of Project Manager in the matter of Source Protection Plan implementation under SPMIF;
2. That Council authorize municipal staff to continue to work with NBMCA staff to refine a Work Plan and Project Budget to fulfill implementation requirements;
3. That Council endorse the collaboration initiatives as suggested under the SPMIF program, particularly those applicable to Land Use Planning policies and Education & Outreach programs;
4. And that the Municipality receive a finalized Work Plan and Project Budget form NBMCA staff on or before the end of November 2014 for its consideration and approval at their first meeting in December in order to submit progress reports to the Ministry of Environment by the deadline date of December 12, 2014.

Respectfully submitted
Councillor N. Walters

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: TRANSPORTATION SERVICES

CHAIRPERSON: COUNCILLOR P. DUPRAS

DEPT. HEAD: MARC MATHON

TITLE: BRYDGES STREET SEWER & WATER DESIGN

 Draft By-Law X Item Policy Recommendation

Mayor D. Backer and Members of Council:

As part of our long term planning for the replacement of sewer and water infrastructure Council passed a resolution on May 26th authorizing the Public Works Department to seek out proposals from qualified engineering firms to carry out design and tender package preparation. Public Works carried out its own pre-engineering review of the project internally, including camera inspection of the sewer lines in the area. The information formed the basis of a Request For Proposals (RFP) to be prepared by our Public Works Superintendent and was subsequently shared with 4 known engineering firms for consideration.

The extent of the work involves the replacement of sewer lines, rehabilitation of sewer manholes, replacement of sewer manholes, replacement of water lines, installation of a new water main on McKenzie from 4th to 5th, and reconstruction of Brydges Street.

Four firms received RFPs and all 4 submitted proposals as follows:

<u>Firm</u>	<u>Fees</u>
AECOM	\$32,431.00
DM WILLS	\$45,375.00
JL Richards	\$83,208.00
RV Anderson	\$45,400.00

They were evaluated and the following is recommended:

Recommendation:

That Council authorize the Public Works Department to enter into a general services agreement with AECOM for the provision of design and contract document preparations for the Brydges Street project targeted for construction in spring of 2015 in the amount of \$32,431.00.

Respectfully submitted,
Councillor P. Dupras