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**THE CORPORATION OF THE
TOWN OF MATTAWA**

AGENDA

**REGULAR MEETING OF COUNCIL
MONDAY, FEBRUARY 24TH, 2014
7:00 P.M.**

**MUNICIPAL COUNCIL CHAMBERS
160 WATER STREET
MATTAWA, ONTARIO**

THE CORPORATION OF THE TOWN OF MATTAWA
A G E N D A
MUNICIPAL COUNCIL CHAMBERS
160 WATER STREET
MATTAWA, ONTARIO
MONDAY, FEBRUARY 24TH, 2014 @ 7:00 P.M.

- 1. Call to Order**
- 2. Disclosure of Pecuniary Interest and Nature Thereof**
- 3. Petitions & Delegations**
- 4. Correspondence**
 - 4.1 Town of Atikokan – Re: Proposed OPP Billing Model
General Government Services Committee – Clerk
 - 4.2 DNSSAB – Re: Community Homelessness Prevention Initiative Fund
Social & Family Services Committee – Clerk
 - 4.3 OSUM – Re: 2014 Conference and Trade Show
General Government Services Committee – Clerk
 - 4.4 Town of Hawkesbury – Re: Proposed OPP Billing Model
General Government Services Committee – Clerk
 - 4.5 MCSCS – Re: Recent Changes to the Province’s Fire Safety Regulations
Building Department Committee – Chief Building Official
 - 4.6 Town of Arnprior – Re: Request for Resolution of Support on Increasing Electricity Rates
Electricity, Gas & Telephone Committee – Clerk
 - 4.7 Head, Clara & Maria Township – Re: Request for Resolution of Support
General Government Services Committee – Clerk
 - 4.8 AMO – Re: Municipal Action Needed in Recent Developments in Joint & Several Liability
General Government Services Committee – Clerk
 - 4.9 AMO – Re: Establishment of OPP Billing Steering Committee
General Government Services Committee – Clerk
 - 4.10 Min. of Northern Development & Mines – Re: Canadian Ecology Centre NOHFC
Agreement
General Government Services Committee – Clerk
 - 4.11 24/7 Fitness Centre – Re: Renewal of Corporate Membership Program
General Government Services Committee – Clerk

- 5. Questions/Comments (public & Council) about the Content of the Agenda**
- 6. Municipal Report Number 683**
 - **Minutes of Previous Meeting (s)**
 - **Presentation of By-laws/Resolutions**
 - **Adoption of Report**
- 7. Committee Reports**
- 8. Questions from the Floor**
- 9. New/Old Business**
- 10. 2/3 (Special Resolutions – not previously circulated)**
- 11. In Camera (Closed) None**
- 12. Return to Regular Session**
- 13. Adjournment**

Monday, February 24, 2014

Members of Council,

Attached please find Municipal Report Number 683 for consideration by Council.

Respectfully submitted

Wayne P. Belter
Administrator/Clerk/Treasurer

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THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT SERVICES

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: WAYNE P. BELTER

TITLE: ADOPTION OF THE MINUTES

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

It is respectfully recommended to Council that the minutes of the Regular Meeting of Monday February 10, 2014 be adopted as circulated.

Councillor L. Mick

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the regular meeting of Council held Monday, February 10, 2014 at 7:00 p.m. in the Municipal Council Chambers.

Present: Mayor D. Backer
Councillor N. Walters
Councillor C. Lacelle
Councillor L. Mick
Councillor P. Dupras
Councillor M. L. Arrowsmith
Wayne P. Belter, Clerk

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order
2. No Disclosure of Pecuniary Interest and Nature Thereof
3. Petitions & Delegations
4. Correspondence
5. No Questions/Comments about the Content of the Agenda
6. Municipal Report Number 682

Page No. 29

It is respectfully recommended to Council that the minutes of the Regular Meeting of Monday January 27, 2014 and the Special Meeting of Monday February 3, 2014 be adopted as circulated.

Carried

Page No. 30

Attached is the Cheque Report for the month of January 2014 which is submitted for your approval.

Carried

Page No. 31

Now therefore be it resolved that the Town of Mattawa, supports, in principle, the application of Blue Sky Net to FedNor and the Ministry of Infrastructure to undertake a project that will see the digitization and conversion of our paper property file documents to electronic records that will be integrated with our existing GIS interface.

Carried

Page No. 32

It is therefore recommended that refreshment vehicles regulated under By-law 09-14 be permitted to locate at Explorer's Point July 24-27, 2014 during Voyageur Days festival as requested by the Mattawa Voyageur Days Committee. Refreshment vehicle operators will be responsible for the following:

- 1) *Obtain all approvals before operating from the North Bay and District Health Unit, Fire Dept. and Building Dept. under sections 6 and 7 of By-Law 09-14.*
- 2) *Notify the By-law Department with all approvals no later than July 21, 2014 at 5:00 p.m. prior to installation at Explorer's Point.*
- 3) *Be responsible to ensure that the immediate area is cleaned at all times.*
- 4) *Exit Explorer's Point no later than Monday, July 28th, 2014 at 5:00 p.m.*

Fees regulated under section 12 of By-Law 09-14 are exempt for Mattawa Voyageur Days at Explorers Point.

Carried

Page No. 33

It is therefore recommended that the Corporation of the Town of Mattawa recognizes "Mattawa Voyageur Days" as a Town event and designates the organizers as a Committee of Council. The Council representative with the Mattawa Voyageur Days Committee is Councillor N. Walters. It is further recommended that the Mattawa Voyageur Days Festival and Committee be insured through the Municipal Insurance Program. Mattawa Voyageur Days Committee ultimately reports to the Council of the Corporation Town of Mattawa.

Carried

Page No. 34

It is therefore recommended that The Corporation of the Town of Mattawa permits the sale of alcoholic beverages at Explorer's Point on Thursday July 24, 2014, Friday July 25, 2014, Saturday July 26, 2014 and Sunday July 27, 2014 with the understanding that all rules and regulations will be followed as set by the Alcohol and Gaming Commission of Ontario. Further that Council of the Town of Mattawa endorses and supports the Voyageur Days Festival as an event of municipal significance.

Carried

Page No. 35

It is therefore recommended that the Corporation Town of Mattawa support the Mattawa Voyageur Days festival held July 24-27, 2014 with a cash sponsorship of \$5,000.00.

Carried

Page No. 36

Be it resolved that the Town of Mattawa adopt the 2014 Mattawa Waterfront Marina Rates, as per Schedule "A" to By-law 13-06 which established fees and charges.

<u>Docking Fees</u>	30 FT (8)	20 FT (16)	16 FT (24)
SEASONAL	\$550.00	\$440.00	\$220.00
MONTHLY	\$275.00	\$225.00	\$150.00
WEEKLY	\$110.00	\$85.00	\$60.00
OVERNIGHT	\$25.00	\$20.00	\$15.00
NOTE — Fees include tax and use of shower facilities*			

<i>Sewage Pump-Outs:</i>	<i>\$25.00 per day</i>	
<i>Launch Ramp:</i>	<i>\$5.00 per day</i>	<i>\$50.00 per season</i>
<i>Shore Power:</i>	<i>\$20.00 per day</i>	<i>\$70.00 per week</i>
	<i>\$100.00 per month</i>	<i>\$200.00 per season</i>
<i>Showers:</i>	<i>\$10.00</i>	
<i>Overnight parking:</i>	<i>\$5.00 per night (NOTE – no parking week of Voyageur Days)</i>	
<i>(all fees include applicable taxes)</i>		
Carried		

Page No. 37

It is respectfully recommended that Main Street be closed for a period of 4 hours on Saturday May 24, 2014 Street to host the Papa Joe Ride for Cancer event.

Carried

Page No. 38

It is therefore recommended that the Corporation Town of Mattawa not proceed with the purchase of the portable dressing room at this time and that CIIF be informed of the Council decision.

Carried

Page No. 39

That Council authorize the staff to engage Strongco to effect the repairs to the grader by replacing the transmission at a cost of \$25,907.43.

Carried

Resolution Number 14-09

Moved by Councillor L. Mick

Seconded by Councillor M. L. Arrowsmith

That the Municipal Report Number 682 be adopted as amended.

Carried

7. Committee Reports
8. Questions from the Floor
9. New/Old Business
10. 2/3 (Special Resolutions – not previously circulated)
11. In Camera (Closed) Session (None)
12. Return to Regular Session

13. Adjournment

The regular meeting of Council Monday, February 10, 2014 adjourned at 8:00 p.m.

Mayor

Clerk

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: FINANCE

CHAIRPERSON: COUNCILLOR C. LACELLE

DEPT. HEAD: WAYNE P. BELTER

TITLE: MATTAWA HOSPITAL'S NURSE PRACTITIONER'S FUND

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

At a meeting, on Tuesday February 11, 2014, at the Mattawa Hospital attended by area Mayors' including Mayor Backer, there were discussions about a number of area wide initiatives including the Nurse Practitioner program and fund balance. If you recall the five area municipalities in addition to the Mattawa Physicians and Mattawa Hospital in 2012 originally committed to share in the cost of a Nurse Practitioner program for one year and Mattawa's share was \$41,207.00 payable over two years.

Administration changes at the Hospital resulted in the Nurse Practitioner program running just under half a year. Instead of the original \$41,207.00 commitment Mattawa's share is \$17,900.00 and the hospital has requested instead of rebating the municipalities their respective shares, (Mattawa's amount is \$2,703.50 based on the original 50% installment payment made the first year) be contributed to the Physician and Healthcare Professional Recruitment Fund. In addition it is noted the municipality contributes \$8,531.07 per year to the Recruitment Fund and this additional contribution would enable the Hospital to commit more resources to Recruitment. Mayor Backer is in agreement along with the respective area Mayors and all agreed to recommend to their Councils' to contribute their respective rebate shares to the Recruitment Fund.

Recommendation:

That the Town of Mattawa, in co-operation with the Mattawa Hospital, agrees to contribute \$2,703.50, which is the refundable share of the Nurse Practitioner fund, to the Hospital's Physician and Healthcare Professional Recruitment Fund, as was agreed to by the five area municipalities February 11, 2014.

Respectfully recommended

Councillor C. Lacelle

THE CORPORATION OF THE TOWN OF MATTAWA

COMMITTEE: FINANCE

CHAIRPERSON: COUNCILLOR C. LACELLE

DEPT. HEAD: WAYNE P. BELTER

TITLE: 2014 WATER RATES BY-LAW

X Draft By-Law _____ Item _____ Policy Recommendation

Mayor D. Backer and Members of Council:

Water rate increases for 2014 have been reviewed in light of the Water Department's past year's activity and planned work this year.

Mattawa's water supply has been and is safe and pure and is produced at a relatively low cost compared to other municipalities. However, the Walkerton event, almost fourteen years ago has required all municipal water systems to meet increased minimum Provincial standards. Mattawa's improvements through this process were identified and OSTAR 1 major program improvements were completed and improvements are ongoing.

Three of our more recent large water and sewer infrastructure improvements included the Pine Street water and sewer reconstruction project which cost more than \$700,000.00 with the municipality's share being \$237,000.00. We also completed the Mattawan Street water project accommodating the new Hospital which cost the municipality \$320,000.00 and we also constructed a new water line under the Mattawa River Bridge at a municipal cost of \$185,000.00.

In 2012 the Highway 17 Sewer and Water project was completed and Mattawa's 1.1 million share of the cost has been debentured at a cost of \$102,000.00 per year for fifteen years.

In addition we hired a new qualified water/sewer employee to assist with the ongoing operation of the water and sewer department. There are expected and ongoing pump repairs and replacement work occurring on a regular basis and staff are continuing to resolve the phosphorous problems associated with the sewage lagoons.

We are also in the process of installing the water and sewer lines as part of the Brook Street Light Industrial Park Project. Mattawa's share of the approximately 1.2 million dollar project will be in the \$400,000 range and will be a 2014 capital expenditure. Council has also applied for Infrastructure funding to improve water and sewer lines in Rosemount which, if approved, is expected to be in the million dollar range. We passed Round One of the selection process and the Government should announce the successful projects in the next couple of months and if approved engineering work will be finalized this year for construction in 2015.

These developments are in addition to substantial increases in hydro, insurance, equipment and labour costs. Hydro costs for the Sewer and Water Departments were in excess of \$100,000 in 2013 and with projected future hydro increases these costs are excessive but have to be paid. Future capital projects will require considerable municipal financial participation and will include continued water and sewer improvements throughout the municipality. We are also in the process of completing Source Water Protection Plans and it is expected there will be initial and ongoing costs associated with this Provincial directive.

These are some of the challenges and expected developments in the water and sewer departments going forward. The responsibility and management of this department is obviously rather complicated and critical to the long term success of our community.

Municipal water and sewer revenues in 2013 were approximately \$777,000.00. For the past eight years when Council reviewed our water rate levy, the increase was 7.9%, 9.4%, 9.0%, 4.5%, 4.5%, 4.5%, 4.5% and 3.5% last year. The Public Works Department as explained above is expected to be busy again this year and the cost will be considerable.

Council weighed all these requirements in light of the present economic difficulties in the area, held a public meeting on February 10, 2014 for public input with three people in attendance when our needs were discussed. A 2.1% increase seems reasonable based on the facts surrounding the need for water and sewer improvements and the projected costs associated with operations and long term debt. The completion of the water and sewer lines as part of the Light Industrial Park Project, the potential Valley project cost, in addition to full cost recovery being a Provincial requirement is a reality. However for this year, especially faced with the area's economic conditions, pressure to keep the rate lower was strongly considered.

A 2.1% increase translates into an increase of approximately \$16.50 on an average yearly water bill, which also includes the sewer surcharge. An average water bill for 2014 will be approximately \$803.50 which is about \$2.21 per day for an average residence in the Town of Mattawa to basically have an unlimited safe supply of water and the ability to use the sewer system. This is a great service for an extremely reasonable cost.

The fire suppression fixture flat rates of \$125.00 per year for a residential sprinkler system and \$250.00 per year flat rate for commercial, institutional and multi-residential units will continue at the flat rate previously established. It is also noted the policy of transferring existing water arrears to the tax bills has now been completed.

Recommendation:

That the Town of Mattawa adopt By-Law 14-09 which increases the water rate for flat rate water users and water users on meters by 2.1% for 2014 in order to maintain our water and sewer system. An average water bill will increase by approximately \$16.50 to approximately \$803.50.

Respectfully submitted

Councillor C. Lacelle

CORPORATION OF THE TOWN OF MATTAWA

BY-LAW NUMBER 14-09

BEING a By-law to establish water rates for 2014.

WHEREAS the Municipal Act provides for municipalities to charge a service rate for the continuance, operation, repair and maintenance of the water and sewer systems.

WHEREAS due to Bill 175 and Bill 195 and escalating costs of maintenance and improvements to the water and sewer system, and the need to fund various water improvement projects it is necessary to increase the annual water rate in 2014 to all consumers receiving water through the municipal water system, whether on flat or meter rates including non-residents.

AND THEREFORE the Council of the Town of Mattawa enacts as follows:

1. That the annual rate for all consumers of water is hereby increased by 2.1%. The consumption rate based on gallonage for metered residents and non-residents will increase accordingly.
2. This increase is effective as of January 1, 2014.
3. A flat rate of \$125.00 per year will be added to a residential water bill if incorporating a fire suppression sprinkler system in addition to the normal charges. A \$250.00 per year flat rate will be added to commercial, institutional and multi-residences incorporating a sprinkler system in addition to normal charges, which was established in 2010.
4. Water bills will be processed and due in March and August 2014. The metered consumers' water billings remain quarterly and will be due in March, May, August, and November 2014.
5. The Clerk, upon notice from the Treasurer of the amounts due and the person by whom it is due and the lands upon which the supply of water and / or sewer services were supplied, or upon which any work was done in connection with the supply of water or sewer services, enter any unpaid amounts for such service or work upon the Tax Collector's roll and be collected in the same manner and with the same priority as municipal real property taxes.
6. An administration/transfer fee of \$50.00 will apply to this action in accordance with the appropriate municipal policy approved by Council governing how this activity is exercised.
7. A Fee of \$40.00 will be charged for Water Certificates, a service charge of \$40.00 will be applied to any returned payments/per item and also a \$10.00 fee will be applied for a printed copy of water information (statement of account) per property. A fee of \$20.00 for research on water information per account per year.

READ, PASSED AND ADOPTED this _____ day of _____ 2014.

Mayor

Clerk

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT SERVICES

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: WAYNE BELTER

TITLE: SPONSORHIP FOR BEAUTY PAGEANT PARTICIPATION

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

A letter was received January 27, 2014 from Ms. Tammy Glabb and included in the correspondence section of the February 10, 2014 agenda (4.5) requesting financial support in the form of sponsorship for her daughter participating in beauty pageants.

Council spoke of this request and agreed that this was a worthwhile cause as it represents our municipality.

Therefore the following is respectfully recommended:

Recommendation:

That the Town of Mattawa provide a sponsorship in the amount of \$100.00 to Ms. Glabb which will be used towards having a sash made representing Mattawa at her daughter's upcoming beauty pageants.

Respectfully Submitted

Councillor L. Mick

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT SERVICES

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: WAYNE P. BELTER

TITLE: WORLD AUTISM AWARENESS DAY

Draft By-Law Item Policy Recommendation

Mayor D. Backer and Members of Council:

In the correspondence section of the January 13, 2014 regular meeting of Council, a letter from Autism Ontario (4.31) requested the municipality officially recognize April 2, 2014 as World Autism Awareness Day and participate in their 2014 “Raise the Flag” campaign.

This is a very worthwhile cause as there are people and families personally affected in our municipality by the Autism Spectrum Disorder (ASD). Therefore it is recommended:

Recommendation:

That the Town of Mattawa participate in Autism Ontario’s “Raise the Flag” campaign and proclaims April 2, 2014 as World Autism Awareness Day.

Respectfully submitted

Councillor L. Mick

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT SERVICES

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: WAYNE P. BELTER

**TITLE: INTERIM INTERNAL ADMINISTRATION OFFICE
REORGANIZATION**

14-10 Draft By-Law ___ Item ___ Policy Recommendation

Mayor D. Backer and Members of Council:

With the pending retirement of the Administrator, a review of the General Government Department has been completed. It is the intention of the municipality to move forward in the interim with an internal reorganization. The Deputy-Clerk/Treasurer will assume the duties of the Administrator/Clerk/Treasurer and the Accounting Clerk will assist the Administration in the Finance Department. The Office Manager will assist the Administrator in the role of Deputy-Clerk.

During the transition period until July which is five months, the new management group will revise job descriptions to recognize the functions they perform in the delivery of General Government and Financial Services for the municipality.

It is also recommended a replacement Administrative Assistant be hired on a six month contract basis to replace the Office Manager who is assuming the Deputy-Clerk role.

The overall intention is to facilitate the reorganization for a five month trial period and if successful revised job descriptions and appropriate by-laws will be enacted at the completion of the trial period. Also, in addition to the hiring of a contract position the salaries of the four staff affected will be increased, reflecting the additional responsibilities and time required to perform the additional duties, effective March 1, 2014.

Administrator/Clerk/Treasurer (Acting) Mr. David Burke	\$75,000/year
Accounting Clerk (Deputy-Treasurer) Ms. Lucie Viel	\$51,000/year
Office Manager (Deputy-Clerk) Ms. Francine Desormeau	\$43,000/year
General Office Clerk – Receptionist Ms. Lise Flynn	\$31,000/year

The new secretarial position will be advertised and a hiring committee will select a suitable candidate to join the municipality on a six-month contract at a wage of \$16.48 per hour.

As stated earlier, this reorganization is for a period of five months and upon further review a final recommendation will be presented to Council in July.

Recommendation:

That the reorganization of the General Government and Finance Departments, resulting from the retirement of the Administrator, be approved as detailed in the above report. The reorganization and adjusted salaries are for five months pending a further review of the organization and final recommendation. The accompanying By-law 14-10 is required and approved to appoint a Deputy-Clerk as required by the Municipal Act. The six month contract position will be reviewed in conjunction with the final recommendations.

Respectfully submitted

Councillor L. Mick

THE CORPORATION OF THE TOWN OF MATTAWA

BY-LAW 14-10

BEING a By-law to appoint a Deputy-Clerk for an interim period commencing March 1, 2014.

WHEREAS the Municipal Act (section 228(1)) provides that a Council of a Municipality may pass a by-law for appointing officers and servants as deemed necessary for the purposes of the Corporation;

AND WHEREAS it is deemed expedient to appoint a Deputy-Clerk;

NOW THEREFORE the Council of the Corporation of the Town of Mattawa enacts as follows:

1. That Francine Desormeau be and hereby is appointed as Deputy-Clerk for an interim period effective March 1, 2014.
2. That the said Francine Desormeau shall exercise all the authority, powers and rights and shall perform all the duties and obligations which by statute or by by-law are or may be conferred or imposed upon the Deputy-Clerk and any other duties that may be imposed by Council.
3. This By-law shall be effective as of March 1, 2014.

READ, PASSED AND ADOPTED this _____ day of _____, 2014.

Mayor

Clerk

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT SERVICES

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: WAYNE P. BELTER

TITLE: 2014 AMO ANNUAL CONFERENCE

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

As the General Government Chairperson, I have attended the Association of Municipalities of Ontario's Annual General Meeting and Annual Conference for the last few years. This year's conference will be held in the city of London, Ontario August 17th -20th and as in past years it has been proven very worthwhile to attend as it presents the latest on current and emerging Ontario municipal interests from one of the largest municipal trade shows.

The cost to attend this year's conference will be approximately \$2,300.00 to attend all inclusive.

Recommendation:

That the Town of Mattawa authorizes Councillor Lorne Mick to attend the AMO Conference in London, Ontario August 17-20, 2014. Normal Travel Policy will apply.

Respectfully submitted

Councillor L. Mick

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT SERVICES

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: WAYNE P. BELTER

TITLE: 2014 FONOM CONFERENCE

Draft By-Law Item Policy Recommendation

Mayor Backer and Members of Council:

The annual Federation of Northern Ontario Municipalities (FONOM) conference is being held in the city of Sault Ste Marie, May 7-9 this year. This annual conference is the perfect opportunity to gain valuable insight into various municipal issues, while reconnecting with municipal colleagues from across Northeastern Ontario. Some of the conference highlights include updates on provincial legislation, discussions on various municipal issues, banquet, annual awards presentation and the annual FONOM business meeting.

I attended last year's conference which was held in Parry Sound, Ontario and I wish to attend again this year. The approximate cost to attend will be approximately \$1,500 in total (registration fees, hotel accommodations, travel, meals and per diem).

Recommendation:

That Councillor Lorne Mick is authorized to attend the 2014 FONOM conference in Sault Ste Marie May 7-9, 2014. Normal travel policy will apply.

Respectfully submitted

Councillor L. Mick

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: BY-LAW DEPARTMENT

CHAIRPERSON: COUNCILLOR L. ROSS

DEPT. HEAD: WAYNE P. BELTER

TITLE: MUNICIPAL LAW ENFORCEMENT TRAINING (PART II)

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

There is a Part II Municipal Law Enforcement Advanced Training Program being offered. Last year Wayne attended Part 1 Foundations. The one-week program addresses the officer's responsibilities in preparing for and attending court, addressing the relationship between the officer and the prosecutor, proper conduct in the courtroom and to prepare the officer to present evidence confidently and professionally.

The course is being offered from March 31st to April 4th, 2014. The cost to attend this course is \$1130.00 which includes accommodations, all meals, training materials and exam. The course will be held in Gravenhurst at the Ontario Fire College.

Recommendation:

It is recommended that Council authorize the By-Law Officer, Wayne Chaput to register and attend the Municipal Law Enforcement advanced training program at a cost of \$1130.00 plus travel expenses. Normal travel policy will apply.

Respectfully submitted

Councillor L. Ross

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: HEALTH SERVICES

CHAIRPERSON: COUNCILLOR M. L. ARROWSMITH

DEPT. HEAD: WAYNE P. BELTER

TITLE: COST OF HEALTHY EATING

Draft By-Law

Item

Policy Recommendation

Mayor Backer and Members of Council:

Correspondence was received from the North Bay Parry Sound District Health Unit and was included in Council’s regular meeting agenda of February 10, 2014 (4.6), requesting the municipality adopt a resolution regarding the cost of healthy eating. Council spoke of this request and agreed that a resolution of support would be in order.

The cost of healthy eating for a family of four for one month is approximately \$837.34 and those receiving social assistance or working for minimum wage do not have enough money for healthy food, along with all of the other costs of living. Therefore, households with children are at a higher risk of being food insecure, and the Board of Health for the North Bay Parry Sound District Health Unit recognizes the impact of adequate income on food security and other social determinants of health.

Recommendation:

Be it resolved that the Town of Mattawa supports Board of Health for the North Bay Parry Sound District Health Unit urge the Ontario government to increase minimum wage and social assistance rates to reflect the costs of living, including the ability to purchase nutritious food and also urge the Ontario government to continue demonstrating its commitment to the Health Kids Panel recommendations by speeding the implementation of the Poverty Reduction Strategy.

Respectfully recommended

Councillor M. L. Arrowsmith

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: PLANNING & DEVELOPMENT SERVICES

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: WAYNE P. BELTER

TITLE: REZONING APPLICATION, FILE NO. R1-14

X Draft By-Law Item Policy Recommendation

Mayor D. Backer and Members of Council:

A rezoning application has been received from the property owner, Ms. Carole Corriveau, of 300 Louis Street to rezone the land, legally known as Plan 7, Lot 121, which is presently zoned Hazardous. The rezoning request is to change the zone from Hazardous (HAZ) to Residential Type 1, (R1), to allow for the construction of a single family dwelling.

Mattawa’s Official Plan designates part of the subject property Residential and an area along Boom Creek is designated Open Space. The Applicant, in order to support the rezoning application had a Geotechnical Investigation, prepared by Merlex Engineering. A copy of the report is attached as Appendix 1 to the By-law. The report states in Section 1 and Section 4:

“It is further understood that prior to development, a detailed geotechnical study of the slope stability of the existing slopes along Boom Creek is required for submission to the North Bay-Mattawa Conservation Authority.”

The study in 4.1 states the elevation of the boreholes at the top for the slope is in the order of 156.3 to 157.5 m.

Mattawa’s Official Plan states in Section 4.2.1. – Mattawa River Flood Fringe Policies:

“All lands along the shoreline of the Mattawa River between 155.45m C.G.D. and 156.48m C.G.D. shall be considered as flood fringe.”

The proposed development location may be above the flood way or flood fringe area but the actual development footprint is not known at this time and the elevation would need to be verified.

Mattawa’s Official Plan in Section 4.5 – Boom Creek Floodplain Policies states:

“4.5.1 This Plan recognizes that there are lands adjacent to Boom Creek which have environmental constraints such as flood susceptibility and erosion susceptibility, which are severe enough to cause property damage and/or risk to life.

4.5.2 Information regarding the extent and severity of the environmental constraints is only preliminary at this time. As more detailed floodplain and erosion information becomes available, it shall be incorporated into the Plan by way of amendment.

4.5.3 As an interim policy, all development activity within 100 metres of Boom Creek will require the approval of the North Bay Conservation Authority. Development activities include the construction of new buildings or structures; additions, alterations or renovations to existing buildings or structures; and the placement of fill material of any kind.”

In Section 5 of the Merlex report it states:

“We recommend, therefore, that we be retained and provided the opportunity during the design stage to review the design drawings, site survey information, proposed elevations, etc. to verify that they are consistent with our recommendations or the assumptions made in our analysis.”

In summary the Engineering report supports the principal or concept of redevelopment of the site subject to, depending on the final development proposal, a further engineering study to determine the appropriateness of the site to support future plans.

The North Bay-Mattawa Conservation Authority prepared a report with conditions attached to their review of the application (Appendix 2 to By-law).

Given the Merlex report and the North Bay-Mattawa Conservation Authority’s report, a Rezoning of the subject property could be considered premature at this time, **or** a Rezoning with conditions such as; Residential Type 1 – Special with a condition stating supporting engineering documentation must accompany any building permit application (demonstrating the site can sustain and support the intended development), in addition to meeting the Conservation Authority conditions and requirements.

A public meeting was held on Monday February 10, 2014, in accordance with the Planning Act. In addition, the owner has discussed the possibility of reducing the front yard setback on Louis Street from the Zoning requirement of six metres to three metres to allow optimum development potential of the site which the Planning Department is in agreement with.

Recommendation:

That the rezoning request for Plan 7, Lot 121 be approved which will change the zone from Hazardous, (HAZ), to Residential Type 1 Special (R1-4) and By-law 14-08 is adopted which will rezone the subject property to permit the construction of a single family dwelling subject to Engineering site approval and the North Bay-Mattawa Conservation Authority approving the Development Proposal and a reduced front yard setback to three metres, will be permitted on Louis Street.

Respectfully submitted
Councillor L. Mick

THE CORPORATION OF THE TOWN OF MATTAWA

BY-LAW NUMBER 14-08

Being a By-law to Amend By-law No. 85-23

WHEREAS By-law No. 85-23 regulates the use of land and the use and erection of buildings and structures within the Town of Mattawa;

AND WHEREAS the Council of the Corporation of the Town of Mattawa deems it advisable to amend By-law No. 85-23 as hereinafter set forth;

NOW THEREFORE the Council of the Corporation of the Town of Mattawa enacts as follows:

1. The property affected by this By-law is located at 300 Louis Street, Plan 7, Lot 121, Town of Mattawa, as per Schedule 'A' attached hereto and forming part of this By-law.
2. By-law No. 85-23 is hereby amended as follows:
 - (a) Schedule 'A' of By-law No. 85-23 is hereby amended by rezoning the subject property from Hazardous, (HAZ), to Residential Type 1 Special , (R1-4) Zone in accordance with the provisions of this By-law;
 - (b) The Special provision is a requirement to:
 - Prepare and produce an acceptable engineering solution supporting the redevelopment of the site; per the LVM/Merlex report dated December 2013 and attached as Appendix 1.
 - Acquiring and producing a DIA permit from the North Bay-Mattawa Conservation Authority; per their January 30, 2014 report attached as Appendix 2 prior to any building permit being considered.
 - The minimum front yard setback on Louis Street is reduced from six metres to three metres.
3. This By-law shall come into full force and effect in accordance with the *Planning Act*, R.S.O. 1990.

READ, PASSED AND ADOPTED this _____ day of _____, 2014.

Mayor

Clerk

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT SERVICES

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: WAYNE P. BELTER

TITLE: SEWAGE TREATMENT PLANT RETAINER OF COUNSEL

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

Given the recent events giving rise to the need for legal representation in connection with our sewage treatment plant we require Council approval to establish a retainer. The Town and its Public Works Superintendent are facing legal action by the Ministry of the Environment over some administrative issues brought forward by MOE. Although at no time was there any risk to the environment or the health and safety of individuals, the MOE has chosen to pursue administrative items. As is customary in these matters the Town retains the services of legal representation for both the employee and the corporation in dealing with the matters at hand. Mr. Mathon has researched the firms available to handle such cases and is recommending a Toronto firm with extensive experience in such matters.

Recommendation:

That Council approve the retainer of Jack Coop of Osler, Hoskin & Harcourt LLP of 1 First Canadian Place in Toronto to represent the interests of both its Public Works Superintendent and the Corporation in the matters pertaining to the sewage treatment plant and the MOE.

Respectfully submitted,

Councillor L. Mick