

**THE CORPORATION OF THE  
TOWN OF MATTAWA**

**AGENDA**

**REGULAR MEETING OF COUNCIL  
MONDAY, MAY 12<sup>TH</sup>, 2014  
7:00 P.M.**

**MUNICIPAL COUNCIL CHAMBERS  
160 WATER STREET  
MATTAWA, ONTARIO**

**THE CORPORATION OF THE TOWN OF MATTAWA**  
**A G E N D A**  
**MUNICIPAL COUNCIL CHAMBERS**  
**160 WATER STREET**  
**MATTAWA, ONTARIO**  
**MONDAY, MAY 12<sup>TH</sup>, 2014 @ 7:00 P.M.**

- 1. Call to Order**
- 2. Disclosure of Pecuniary Interest and Nature Thereof**
- 3. Petitions & Delegations**
- 4. Correspondence**
  - 4.1 AMO – Re: Weekly Watch File  
General Government Services Committee – Clerk
  - 4.2 FONOM – Re: Vacant Director Position Open  
General Government Services Committee – Clerk
  - 4.3 Ministry of Natural Resources – Re: Proposed Bear Management Pilot Program  
General Government Services Committee – Clerk
  - 4.4 MPAC – Re: Annual 2013 Financial Report  
Finance Committee – Clerk
  - 4.5 Ministry of Municipal Affairs & Housing – Re: Newsletter Focal Points  
General Government Services Committee – Clerk
  - 4.6 Beer Store – Re: Request for Support to Keep Alcohol Out of Stores  
Protection to Persons & Property Committee – Clerk
  - 4.7 North Bay Parry Sound District Health Unit – Re: Stop Smoking Treatment Information  
Health Services Committee – Clerk
  - 4.8 Age Friendly Mattawa – Re: Meeting to Organize Committee  
General Government Services Committee – Clerk
  - 4.9 AMO – Re: 2014 Annual Conference August 17-20  
General Government Services Committee – Clerk
  - 4.10 FONOM – Re: Supports Spring Bear Project  
General Government Services Committee – Clerk
  - 4.11 Ministry of Education – Re: Announce Learning Resource  
Social & Family Services Committee – Clerk

**Monday, May 12, 2014**  
**Correspondence – Cont'd**

- 4.12 Trans Canada – Re: Energy East Project  
Environmental Services Committee – Clerk
- 4.13 Ontario Parks – Re: Supplemental Notice for Stage 1 Review  
General Government Services Committee – Clerk
- 4.14 East Ferris Municipality – Re: Resolution for Support  
Protection to Persons & Property Committee – Clerk
- 4.15 FONOM – Re: Announcement of Two Nominations  
General Government Services Committee – Clerk
- 4.16 AMO – Re: Announcement of Moving Forward on Rural Matters Document  
General Government Services Committee – Clerk
- 4.17 Ministry of Natural Resources – Re: Update on Proposed Bear Management Pilot Plan  
General Government Services Committee – Clerk
- 4.18 MPAC – Re: News Update  
General Government Services Committee – Clerk
- 4.19 Baldwin Township – Re: Support for Resolution  
General Government Services Committee – Clerk
- 4.20 Action's School of Fitness & Arts – Re: Request for Support & Endorsement  
Recreation, Tourism & Special Projects Committee – Director of Recreation, Tourism &  
Special Projects Committee
- 4.21 Hilliard Township – Re: Resolution for Support  
Protection to Persons & Property Committee – Clerk
- 4.22 AMO – Re: Weekly Watch File  
General Government Services Committee – Clerk
- 4.23 North Bay Parry Sound District Health Unit – Re: Board Meeting Minutes & Reports  
Health Services Committee – Clerk
- 4.24 OGRA – Re: Court Case Concerns Summary  
Protection to Persons & Property Committee – Clerk
- 4.25 Artea Group – Re: Newsletter  
General Government Services Committee – Clerk

**Monday, May 12, 2014**

**Correspondence – Cont'd**

- 4.26 AMO – Re: Ontario General Election Called for June 12, 2014  
General Government Services Committee – Clerk
  - 4.27 Bill Vrebosch – Re: Nomination for FONOM  
General Government Services Committee – Clerk
  - 4.28 Ministry of Citizenship & Immigration – Re: Invitation to Participate in Good Citizenship  
General Government Services Committee – Clerk
  - 4.29 Mattawa Bonfield Economic Development Corporation – Re: Internship Advertisement  
General Government Services Committee – Clerk
  - 4.30 CEC – Re: CEC Matters May 4-10, 2014  
General Government Services Committee – Clerk
  - 4.31 Ministry of Economic Development – Re: Announcing Proposals  
General Government Services Committee – Clerk
  - 4.32 Ontario Aboriginal Housing Services – Re: Response letter  
General Government Services Committee – Clerk
  - 4.33 AMO – Re: 2014 Provincial Budget  
Finance Committee – Clerk
  - 4.34 Brenda Harvey – Re: Fred Dean's 2014 In Transition Workshop  
General Government Services Committee – Clerk
- 5. Questions/Comments (public & Council) about the Content of the Agenda**
- 6. Municipal Report Number 688**
- **Minutes of Previous Meeting (s)**
  - **Presentation of By-laws/Resolutions**
  - **Adoption of Report**
- 7. Committee Reports**
- 8. Questions from the Floor**
- 9. New/Old Business**
- 10. 2/3 (Special Resolutions – not previously circulated)**

- 11. In Camera (Closed) None**
- 12. Return to Regular Session**
- 13. Adjournment**

Monday, May 12, 2014

Members of Council,

Attached please find Municipal Report Number 688 for consideration by Council.

Respectfully submitted

David J. Burke  
Acting Administrator/Clerk/Treasurer

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**INDEX**

| <b><u>ITEM</u></b>   | <b><u>PAGE</u></b> |
|--|--------------------|
| <b>ADOPTION OF THE MINUTES</b>   | <b>94</b>          |
| <b>FINANCIAL REPORT FOR THE MONTH OF APRIL</b>                                       | <b>95</b>          |
| <b>MUNICIPAL INSURANCE COVERAGE FOR 2014-2015</b>                                    | <b>96</b>          |
| <b>DECLARATION OF COMMITMENT TO IMPLEMENT A<br/>FIVE YEAR ENERGY MANAGEMENT PLAN</b> | <b>97</b>          |
| <b>APPOINTMENT OF LOTTERY LICENSING OFFICER</b>                                      | <b>98</b>          |
| <b>ACTIVE TRANSPORTATION SUMMIT</b>  | <b>99</b>          |

**THE CORPORATION TOWN OF MATTAWA**

**COMMITTEE: GENERAL GOVERNMENT SERVICES**

**CHAIRPERSON: COUNCILLOR L. MICK**

**DEPT. HEAD: DAVID J. BURKE**

**TITLE: ADOPTION OF THE MINUTES**

     Draft By-Law

  X   Item

     Policy Recommendation

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**Mayor D. Backer and Members of Council:**

It is respectfully recommended to Council that the minutes of the Regular Meeting of Monday April 28, 2014 be adopted as circulated.

Councillor L. Mick

## THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the regular meeting of Council held Monday, April 28<sup>th</sup>, 2014 at 7:00 p.m. in the Municipal Council Chambers.

Present: Mayor D. Backer  
Councillor N. Walters  
Councillor C. Lacelle  
Councillor L. Mick  
Councillor L. Ross  
Councillor M. L. Arrowsmith  
David J. Burke, Clerk  
Francine Desormeau, Deputy-Clerk

\*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order
2. No Disclosure of Pecuniary Interest and Nature Thereof
3. Petitions & Delegations
  - 3.1 Mr. Andrew Layne and Ms. Susan Plamondon from the Canadian Cancer Society made a presentation to Council on their activities occurring in the district and to highlight the community's participation in the recent April Daffodil Month campaign. The Canadian Cancer Society will also be available to the community the last Tuesday of the months of May, June, July and August from 1-4pm at the municipal office. They also introduced the idea of a July Luminary event that Mattawa will be hosting.
4. Correspondence
5. No Questions/Comments about the Content of the Agenda
6. Municipal Report Number 687

Page No. 83

*It is respectfully recommended to Council that the minutes of the Regular Meeting of Monday April 14, 2014 be adopted as circulated.*

Carried

Page No. 84

*As an interim measure it is recommended that Council adopt the attached By-law 14-14 which will provide for a moratorium on Adult Entertainment establishments.*

Carried



Page No. 85

*That Council authorizes and permits a six foot fence along the East and South side on the property known as 330 Poplar Street excluding the front yard. Normal front yard By-law requirements will be observed.*

Carried

Page No. 86

*That Council of the Town of Mattawa authorizes the signing of an amending agreement with the Minister of Community Safety and Correctional Services by extending the contract for the provision of Police Services until December 31, 2014.*

Carried - Recorded vote for Page 86 and the vote was unanimous

Page No. 87

*That Council hereby proclaims the entire month of June to be Seniors' Month in the Town of Mattawa and encourages all citizens to recognize and celebrate the accomplishments of our seniors.*

Carried

Page No. 88

*That the Town of Mattawa, in response to the Mattawa and Area Museum request for financial assistance to assist with staffing/operating costs, will provide a \$15,000.00 grant to the Museum for 2014. Council continues to encourage the Museum Board to seek other sources of revenue from various levels of Government including other area municipalities who are just as much part of the history on display at the Museum as the municipality.*

Carried

Page No. 89

*Be it resolved that the Council of the Town of Mattawa supports the Board of Health for the North Bay Parry Sound District Health Unit in proceeding with the purchase of property.*

Carried

Page No. 90

*That Council authorize the staff to complete the sale of the 1994 F-350 Flatbed to Currey Serre in accordance with the terms and conditions of the tender at a price of \$300.*

Carried

Resolution Number 14-17

Moved by Councillor L. Mick

Seconded by Councillor N. Walters

*That the Municipal Report Number 687 be adopted.*

Carried

7. Committee Reports

8. Questions from the Floor

9. New/Old Business
10. 2/3 (Special Resolutions – not previously circulated)
11. In Camera (Closed) Session (None)
12. Return to Regular Session
13. Adjournment

The regular meeting of Council Monday, April 28, 2014 adjourned at 7:53 p.m.

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Mayor

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Clerk

**THE CORPORATION TOWN OF MATTAWA**

**COMMITTEE: FINANCE**

**CHAIRPERSON: COUNCILLOR C. LACELLE**

**DEPT. HEAD: DAVID J. BURKE**

**TITLE: FINANCIAL REPORT FOR THE MONTH OF APRIL**

Draft By-Law

Item

Policy Recommendation

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**Mayor D. Backer and Members of Council:**

That the disbursements for the month of April 2014 in the amount of \$366,181.59 be adopted as submitted.

Respectfully submitted

Councillor C. Lacelle

## THE CORPORATION TOWN OF MATTAWA

COMMITTEE: FINANCE

CHAIRPERSON: COUNCILLOR C. LACELLE

DEPT. HEAD: DAVID J. BURKE

TITLE: MUNICIPAL INSURANCE COVERAGE FOR 2014-2015

Draft By-Law

Item

Policy Recommendation

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**Mayor D. Backer and Members of Council:**

The annual renewal of the Municipal Insurance package is renewed in May of each year. Five years ago an extensive review and evaluation of three competing insurance programs was undertaken by Council which resulted in the continuance of the existing policy provided by Municipal Insurance Services Ltd. who is represented by Mr. Bill Riley. Mr. Riley has provided the municipal insurance policy for a number of years before the review and since.

Discussions with Mr. Riley this spring indicated municipal insurance premiums are once again relatively stable and our municipality's claims experiences should result in a small increase in premiums for 2014 due to inflationary increase to insured property values and the addition of the 2010 GMC Sierra truck, 2001 Freightliner plow, sander and the street sweeper. The renewal has now been received and I have reviewed the renewal package with staff and we are prepared to recommend to Council the Municipal Insurance Services Ltd. policy be accepted. The renewal premium for 2014-15 is \$79,039.00 plus applicable taxes. Last year's premium was \$76,260.00 plus applicable taxes. A summary of the coverage is attached and the complete insurance package can be viewed in the Clerk's office.

**Recommendation:**

That Council renews the Municipal Insurance Coverage for 2014-2015 as provided by Municipal Insurance Services Ltd. at a cost of \$79,039.00 plus applicable taxes.

Respectfully submitted

Councillor C. Lacelle



April 28, 2014

The Corporation of the Town of Mattawa  
160 Water St PO Box 390  
Mattawa ON P0H 1V0

ATTENTION: David Burke, Acting Administrator/Clerk/Treasurer

RE: INSURANCE RENEWAL PROPOSAL

Dear David:

We are pleased to enclose the renewal Summary of Coverage, Limits and Deductibles for the May 16, 2014 to May 16, 2015 term.

Insured property values have increased from \$12,689,081 to \$13,303,604 as a result of changes made during the last year and a 4% inflationary increase. Three addition vehicles added to the fleet during the last year.

The program provides broad coverage and includes additional coverage, most of which are exclusive to our program, such as:

1. Limit of Liability **\$50,000,000** with no Aggregate limit on the Municipal Liability, punitive damages are included.
2. OPCF-20 Loss of Use is included on the seven (7) light commercial vehicles.
3. Out of Province Emergency Medical Coverage (worldwide) is now included for Council members and Spouse.
4. Councillors' Accident **includes** Heart Attack and Spousal cover (for spouses when travelling with a member of council on municipal business).
5. Volunteer Fire Fighters' Accident- no waiting period for loss of weekly income, payment of Weekly income is not dependent on whether a claim is covered by WSIB.
6. Full replacement cost on all licensed vehicles which are in excess of twenty (20) years of age.

Therefore we are pleased to advise the renewal premium of \$79,039., plus PST.

Town of Mattawa

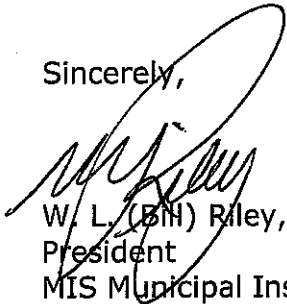
Please note the following changes to the program:

1. The retro-active date on both the Environmental Impairment and the Errors & Omissions has been removed.
2. The Earthquake deductible has been increased from 3% to 5%.
3. Please refer to the attached announcement about the "Inappropriate Licensed Drivers-Special Endorsement".

In order to issue and invoice your policy documents; we require your request to do so in writing. Please complete and sign the area below and return to our office via fax in order that we may process your renewal.

We trust that you will find the enclosed in order, however if you have any questions or require any assistance please do not hesitate to call.

Sincerely,



W. L. (Bill) Riley, C.I.P., C.C.I.B.,  
President  
MIS Municipal Insurance Services Ltd.

**Please proceed to issue and invoice policy documents as per Insurance and Risk Management Presentation dated April 28, 2014 effective May 16, 2014.**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Name**

\_\_\_\_\_  
**Date**

## THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT SERVICES

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: DAVID J. BURKE

TITLE: DECLARATION OF COMMITMENT TO IMPLEMENT A FIVE YEAR ENERGY MANAGEMENT PLAN

Draft By-Law       Item       Policy Recommendation

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### Mayor D. Backer and Members of Council:

Ontario Regulation 397/11 requires all broader public sector organizations which includes municipalities to report their annual energy use and greenhouse gas emissions in designated buildings/facilities by July 1, 2013 and to develop and implement five year energy conservation and demand management plans by July 1, 2014.

Municipal Staff completed and submitted the energy consumption reports for a total of sixteen facilities by July 1, 2013, which is on the municipal website, and have now begun the work to develop the five year energy conservation and demand management plan. Staff is utilizing the Local Authority Services' Energy Planning Tool to assist in producing these reports and plans.

As part of this process, Council must make a declaration committing to allocate the necessary resources to develop and implement a strategic energy management plan that will reduce our energy consumption and its related environmental impact.

For these reasons, the following is recommended:

### **Recommendation:**

That the Town of Mattawa will allocate the necessary resources to develop and implement a strategic energy management plan that will reduce our energy consumption and its related environmental impact. The commitment of the Town of Mattawa is to provide quality programs and services that are cost effective, environmentally responsible, innovative and respectful of our natural heritage. In keeping with the goal to remain environmentally responsible, all reasonable efforts will be taken to minimize impacts to the environment through the development and implementation of a sustainable development and environmental management system. This will maximize waste diversion and reduce energy consumption by focusing on sustainable planning, health community design and environmental stewardship.

Respectfully recommended

Councillor L. Mick

**THE CORPORATION TOWN OF MATTAWA**

**COMMITTEE: BY-LAW DEPARTMENT**

**CHAIRPERSON: COUNCILLOR L. ROSS**

**DEPT. HEAD: DAVID J. BURKE**

**TITLE: APPOINTMENT OF LOTTERY LICENSING OFFICER**

Draft By-Law       Item       Policy Recommendation

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**Mayor D. Backer and Members of Council:**

With the recent retirement of the Administrator/Clerk/Treasurer, changes have been effected with some of the staff duties in both the General Government and Finance Departments. Lucie Viel, Accounting Clerk, was responsible for the issuance of lottery licenses for the past fifteen years and due to her role being expanded to include additional treasury functions, Wayne Chaput has now assumed the duties of lottery licensing.

For these reasons, a By-law is recommended to be adopted which will formally appoint Mr. Wayne Chaput as Lottery Licensing Officer for the municipality.

**Recommendation:**

That the Town of Mattawa adopt By-law 14-16 which will appoint Mr. Wayne Chaput as Lottery Licensing Officer.

Respectfully recommended

Councillor L. Ross



**THE CORPORATION OF THE TOWN OF MATTAWA**

**BY-LAW 14-16**

BEING a By-law to appoint a Lottery Licensing Officer for the Corporation of the Town of Mattawa.

WHEREAS the Municipal Act, 2001, as amended, provides that a Council of a Municipality may pass a by-law for appointing such officers and servants as deemed necessary for the purposes of the Corporation;

AND WHEREAS it is deemed expedient to appoint a Lottery Licensing Officer;

NOW THEREFORE the Council of the Corporation of the Town of Mattawa enacts as follows:

1. That Wayne Chaput is hereby appointed as Lottery Licensing Officer for the Corporation of the Town of Mattawa.
2. That By-law No. 91-6 be repealed.
3. That By-law 06-20 be amended by adding a new section 7. Which will read as follows:  

“7. That Wayne Chaput is hereby appointed as Lottery Licensing Officer for the Corporation of the Town of Mattawa”.

READ, PASSED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

## THE CORPORATION TOWN OF MATTAWA

COMMITTEE: RECREATION, TOURISM & SPECIAL PROJECTS

CHAIRPERSON: COUNCILLOR N. WALTERS

DEPT. HEAD: JACQUES BEGIN

TITLE: ACTIVE TRANSPORTATION SUMMIT

Draft By-Law

Item

Policy Recommendation

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**Mayor D. Backer and Members of Council:**

The Town of Mattawa Recreation and Cultural Services Department initiated the concept of a Bike Path that will run from the City of Ottawa to Sudbury Ontario. There is a bike path that is about to officially open from Sudbury to Sault Ste Marie and also a Bike Path that runs from Ottawa to Quebec City. Therefore there would be a huge Bike Path that would then link Quebec City to Sault Ste Marie.

There is a lot of interest shown by a variety of partners interested in working on the Ottawa-Sudbury link including City of North Bay, Discovery Routes, Health Unit, Share The Road (a provincial Bike organization) and various provincial and federal Ministries. Further, the Ministry of Transportation recently announced a \$25 million dollar fund directed towards Bike Paths in Ontario.

The Eastern Ontario Active Transportation Summit is being held in Mississippi Mills Ontario May 29 & 30, 2014 where our group will be presenting the Ottawa-Sudbury "Voyageur Route" Bike Path concept. There are also a number of speakers and sessions being held on how to have each community ready to receive the riders, building capacity for rural transportation, and share the Road-Bike Friendly Communities.

The cost of the Summit is \$40.00 plus travel and accommodations.

**Recommendation:**

It is therefore recommended that Jacques Begin attend the Eastern Ontario Active Transportation Summit in Mississippi Mills Ontario May 29 & 30, 2014.

Respectfully recommended

Councillor N. Walters