

**THE CORPORATION OF THE
TOWN OF MATTAWA**

AGENDA

**REGULAR MEETING OF COUNCIL
MONDAY, SEPTEMBER 23RD, 2013
7:00 P.M.**

**MUNICIPAL COUNCIL CHAMBERS
160 WATER STREET
MATTAWA, ONTARIO**

**THE CORPORATION OF THE TOWN OF MATTAWA
A G E N D A
MUNICIPAL COUNCIL CHAMBERS
160 WATER STREET
MATTAWA, ONTARIO
MONDAY, SEPTEMBER 23RD, 2013 @ 7:00 P.M.**

- 1. Call to Order**
- 2. Disclosure of Pecuniary Interest and Nature Thereof**
- 3. Petitions & Delegations**
- 4. Correspondence**
 - 4.1 TransCanada – Re: Energy East Pipeline Project Study Completion Notice
General Government Services Committee – Clerk
 - 4.2 Mattawa Wellness and Life Enrichment – Re: Information Session Invitation
Social & Family Services Committee – Clerk
 - 4.3 Ms. Michelle Flynn – Re: Thank You Card
Recreation, Tourism & Special Projects Committee – Director of Recreation, Tourism
& Special Projects
 - 4.4 North Bay-Mattawa Conservation Authority – Re: June 26th Meeting Minutes
Conservation Authority Committee – Clerk
- 5. Questions/Comments (public & Council) about the Content of the Agenda**
- 6. Municipal Report Number 675**
 - Minutes of Previous Meeting (s)
 - Presentation of By-laws/Resolutions
 - Adoption of Report
- 7. Committee Reports**
- 8. Questions from the Floor**
- 9. New/Old Business**

10. **2/3 (Special Resolutions – not previously circulated)**
11. **In Camera (Closed) None**
12. **Return to Regular Session**
13. **Adjournment**

Monday, September 23, 2013

Members of Council,

Attached please find Municipal Report Number 675 for consideration by Council.

Respectfully submitted

Wayne P. Belter
Administrator/Clerk/Treasurer

INDEX

<u>ITEM</u>	<u>PAGE</u>
ADOPTION OF THE MINUTES	161
CONSTRUCTION WORK FOR LIGHT INDUSTRIAL PARK PROJECT	162
LANDFILL AMENDMENT CERTIFICATE OF APPROVAL RFP	163
CASELLHOLME LEVY CONTRIBUTION PAYMENT	164
MUSEUM SPACE LEASE AGREEMENT WITH NIJ NIBI KEWY	165

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT SERVICES

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: WAYNE P. BELTER

TITLE: ADOPTION OF THE MINUTES

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

It is respectfully recommended to Council that the minutes of the Regular Meeting of Monday September 9, 2013 be adopted as circulated.

Councillor L. Mick

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the regular meeting of Council held Monday, September 9, 2013 at 7:00 p.m. in the Municipal Council Chambers.

Present: Mayor D. Backer
Councillor N. Walters
Councillor C. Lacelle
Councillor L. Mick
Councillor P. Dupras
Wayne P. Belter, Clerk

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order
2. No Disclosure of Pecuniary Interest and Nature Thereof
3. Petitions & Delegations
4. Correspondence
5. No Questions/Comments about the Content of the Agenda
6. Municipal Report Number 673

Page No. 153

It is respectfully recommended to Council that the minutes of the Regular Meeting of Monday August 26, 2013 be adopted as circulated.

Carried

Page No. 154

Attached is the Cheque Report for the month of August 2013 which is submitted for your approval.

Carried

Page No. 155

That the Town of Mattawa update its computer system, implementing Option #1 above at a cost estimated to be \$8,000.00.

Carried

Page No. 156

That the Town of Mattawa approves By-law 13-17, which is a by-law authorizing a contract extension for Geographic Information System services with CGIS at a cost of \$9,699.00 per year for three years.

Carried

Page No. 157

The Council enacts By-law 13-18 to amend By-law 13-02, which will approve the amended Community Infrastructure Improvement Fund agreement with the Federal Economic Development Agency for Southern Ontario to carry out the removal and installation and new flooring in the dressing rooms and dressing rooms hallway.

Carried

Resolution Number 13-31

Moved by Councillor N. Walters

Seconded by Councillor P. Dupras

That the Municipal Report Number 673 be adopted.

Carried

7. Committee Reports
8. Questions from the Floor
9. New/Old Business
10. 2/3 (Special Resolutions – not previously circulated)
11. In Camera (Closed) Session

2/3 Resolution Number 13-32

Moved by Councillor N. Walters

Seconded by Councillor P. Dupras

That this Committee proceed in Camera in order to address a matter pertaining to personal matters about an identifiable individual, including municipal or local board employees at 7:49 p.m.;

Carried

12. Return to Regular Session

2/3 Resolution Number 13-33

Moved by Councillor N. Walters

Seconded by Councillor P. Dupras

That the In Camera session reconvene at 8:19 p.m.

Carried

13. Adjournment

The regular meeting of Council Monday, September 9, 2013 adjourned at 8:25 p.m.

Mayor

Clerk

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: ENVIRONMENTAL SERVICES

CHAIRPERSON: COUNCILLOR P. DUPRAS

DEPT. HEAD: MARC MATHON

TITLE: CONSTRUCTION WORK FOR LIGHT INDUSTRIAL PARK

Draft By-Law Item Policy Recommendation

Mayor D. Backer and Members of Council:

Last year the municipality received approval of funding from NOHFC and FedNor for the development of our light industrial development. We undertook the re-zoning and all the necessary associated approvals. Our design package for the extension of sewer and water to the site is complete and we are ready to move towards construction. We are close to completing our agreement to cross CP rails. While we await MOE's approval for the sewer extension and CP's agreement we can proceed with a competitive bidding process for the construction work.

We are seeking approval from Council to invite qualified contractors to tender bids for various components of this project.

Recommendation:

That Council authorize the Public Works Department to undertake a competitive bidding process to obtain qualified contractors to carry out work on our industrial development and return to Council with the results and recommendation.

Respectfully submitted,

Councilor P. Dupras

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: ENVIRONMENTAL SERVICES

CHAIRPERSON: COUNCILLOR P. DUPRAS

DEPT. HEAD: MARC MATHON

TITLE: LANDFILL AMENDMENT CERTIFICATE OF APPROVAL RFP

Draft By-Law Item Policy Recommendation

Mayor D. Backer and Members of Council:

Over the course of the past number of years we have been evaluating the options available to us for progressing forward with Landfill Site operations as Stage 1 approaches closing. We received estimates and opinions from Knight Piesold Consultants indicating that adding the Stage 2 footprint area to Stage 1 as an extension so as to avoid having to close Stage 1 and open a brand new landfill area would be possible. It is estimated that the engineering costs to gain an amendment to our Certificate of Approval to combine the two landfill footprints into one, would be between \$135,000 and \$175,000.

There are advantages to seeking this amendment to our C of A:

- Moving landfill activities farther away from residential properties;
- Reduced the long term closure costs with efficiency gains from closing 1 larger landfill rather than two smaller ones;
- Increased volume availability associated with one expanded landfill over 2 separate landfill;
- Increased volume will mean longer life of the landfill site;
- Avoiding the imminent estimated expenditure of \$1M to close Stage 1 in the short term;
- Delayed incurrence of closure costs allowing for the build-up of closure reserve;
- Excavated sand from the extended footprint area would serve as valuable cover material.

Although there are no guarantees that an approval will be granted, we are told by Trow Engineering and Knight Piesold during meetings that the prospects from an engineering perspective were good that it could get done.

This was extensively discussed at the Landfill Advisory Committee over the past few years. The question has always been whether the participating municipalities would prefer to spend \$1M now to close Stage 1 and then open Stage 2, or to spend \$135k to \$175k on an amendment to our C of A to push those closure expenses far into the future. At a recent meeting we received support for seeking an amendment to our Certificate of Approval from Twp of Mattawan, citing the present plan of closing Stage 1 is cost prohibitive for them. Twp of Papineau-Cameron preferred to expense the cost of closure of Stage 1 and open Stage 2 now and not seek out the amendment to achieve the benefits listed above. They cited uncertainty as their main concern. However, there is uncertainty in either option.

This Public Works Department recommends that we do move forward with a Request for Proposals to attract an engineering consulting firm with expertise in the area and established relationship with MOE to help us seek out the necessary amendments to our Certificate of Approval so as to expand our existing landfill footprint to expand all of our approved footprint area and abandon the opening of Stage 2.

Recommendation:

That Council authorize the Public Works Department to issue a Request For Proposal to at least 3 qualified engineering consultants with expertise in the field of Landfills with an established relationship with MOE to help us seek out the necessary amendments to our Certificate of Approval so as to expand our existing landfill footprint to expand all of our approved footprint area and abandon the opening of Stage 2. The Department will report back to Council with a recommendation.

Respectfully submitted,

Councilor P. Dupras

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT SERVICES

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: WAYNE P. BELTER

TITLE: CASSELLHOLME LEVY CONTRIBUTION

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

Council of the Town of Mattawa was originally requested by the MBEDC in August 2012 to pass a resolution resigning from the Cassellholme Board of Management and cease to contribute financially effective January 1, 2013 and Council adopted Page 147 of Resolution Number 12-27 September 10, 2012.

Since that time numerous meetings on the subject have occurred and the latest correspondence (4.5 September 9, 2013 agenda) from Cassellholme advises our municipality that they are of the opinion we are “legally bound in the Act (to contribute) until such time that a local solution is submitted and approved by the Ministry”.

Mayor Backer, in discussion with the City of North Bay and Cassellholme, is continuing the dialogue with the intention of eventually withdrawing from Cassellholme within the municipality’s legal rights to effect the change.

In the meantime, in order to achieve a cordial process, Mayor Backer is recommending Mattawa contribute the requested levy for 2013 and 2014. It is intended Mattawa’s resolve to withdraw will materialize in 2014 as per Cassellholme’s April 2013 report.

Recommendation:

That the Town of Mattawa authorizes the 2013 Cassellholme levy (\$48,867.00).

Respectfully recommended

Councillor L. Mick

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: SOCIAL & FAMILY SERVICES

CHAIRPERSON: COUNCILLOR M. L. ARROWSMITH

DEPT. HEAD: WAYNE P. BELTER

TITLE: MUSEUM SPACE LEASE AGREEMENT WITH NIJ NIBI KEWY

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

The Corporation Town of Mattawa has been working with and co-operating with the NIJ NIBI KEWY who are an Aboriginal Women's group. NIBI KEWY wish to produce world class aboriginal artifacts such as moccasins, pouches etc to be sold on the world market. This group has worked with Carol Ointment and Darcy Moses along with Jacques for over 5 years in an effort to move this production forward which will create employment and fair trade value for their work.

NIJ NIBI KEWY is now ready to move to the next steps which will soon bring them to production in about a year. There is a need for a dedicated space and training to ensure that the product produced is world renowned (MADE IN MATTAWA). Carol Ointment along with Lorraine Montreuil will lead the group through a very thoughtful and careful process, apply for other funding and administer NIJ NIBI KEWY. Darcy Moses is a renowned world class designer in aboriginal wear will provide the training and design.

The Town of Mattawa – Mattawa Museum have some space downstairs that could be utilized until such time that NIJ NIBI KEWY grows out of this small space and be fully functional. The Town of Mattawa provided this space at no charge since May 2013 as their contribution towards the long term success and production. The original agreement was to make this space available until November 1, 2013 at absolutely no cost after which NIJ NIBI KEWY would be responsible to cover the cost of utilities. However, NIJ NIBI KEWY has not received funding at this time as anticipated. They are striving to get funding and will continue to make applications. Therefore, they do not have the funds at this time to pay the utilities.

NIJ NIBI KEWY group has worked tirelessly and without remuneration to get this project up and in full operation. This has come so far that they need just a bit more patience and assistance to see it to fruition.

The Town of Mattawa Museum space contribution will assist NIJ NIBI KEWY in acquiring partnership and government funding.

Recommendation:

It is therefore recommended that the Corporation Town of Mattawa enter into a lease agreement with NIJ NIBI KEWY which will provide space in the downstairs area of the Mattawa Museum. There is no cost for this lease from November 1, 2013 – September 30, 2014.

Respectfully recommended

Councillor M. L. Arrowsmith