

**THE CORPORATION OF THE  
TOWN OF MATTAWA**

**AGENDA**

**REGULAR MEETING OF COUNCIL  
MONDAY, OCTOBER 28<sup>TH</sup>, 2013  
7:00 P.M.**

**MUNICIPAL COUNCIL CHAMBERS  
160 WATER STREET  
MATTAWA, ONTARIO**

**THE CORPORATION OF THE TOWN OF MATTAWA  
A G E N D A  
MUNICIPAL COUNCIL CHAMBERS  
160 WATER STREET  
MATTAWA, ONTARIO  
MONDAY, OCTOBER 28<sup>TH</sup>, 2013 @ 7:00 P.M.**

- 1. Call to Order**
- 2. Disclosure of Pecuniary Interest and Nature Thereof**
- 3. Petitions & Delegations**
  - 3.1 Drug Strategy Committee – Re: Drug Strategy Report
  - 3.2 District of Nipissing Social Services Administration Board – Re: Ten Year Housing and Homelessness Plan
- 4. Correspondence**
  - 4.1 Tunnock Consulting Ltd. – Re: Notice of a Public Meeting in Mattawan Township Planning & Development Services Committee – Clerk
  - 4.2 Environment Canada – Re: Wastewater Systems Effluent Regulations Environmental Services Committee – Clerk
  - 4.3 The Royal Canadian Legion – Re: Annual Poppy Fund Campaign General Government Services Committee – Clerk
  - 4.4 The Ontario Trillium Foundation – Re: Drug Strategy Application Recreation, Tourism & Special Projects Committee – Director of Recreation, Tourism & Special Projects
  - 4.5 Ontario Power Generation – Re: Ottawa River 2013 Dam Safety External Stakeholders Meeting Electricity, Gas & Telephone Committee – Clerk
  - 4.6 Councillor Mac Bain – City of North Bay- Re: Request for Resolution of Support General Government Services Committee – Clerk
  - 4.7 Canadian Union of Postal Workers – Re: The Future of Canada Post General Government Services Committee – Clerk
  - 4.8 Ontario Power Generation – Re: Correspondence to Townships of Head, Clara & Maria Electricity, Gas & Telephone Committee – Clerk
  - 4.9 John Dixon Public Library – Re: Seeking Donations for Book & Penny Sale/Silent Auction Library Committee – Clerk

**Monday, October 28, 2013**  
**Correspondence – Cont'd**

- 5. Questions/Comments (public & Council) about the Content of the Agenda**
- 6. Municipal Report Number 676**
  - Minutes of Previous Meeting (s)**
  - Presentation of By-laws/Resolutions**
  - Adoption of Report**
- 7. Committee Reports**
- 8. Questions from the Floor**
- 9. New/Old Business**
- 10. 2/3 (Special Resolutions – not previously circulated)**
- 11. In Camera (Closed) None**
- 12. Return to Regular Session**
- 13. Adjournment**

Monday, October 28, 2013

Members of Council,

Attached please find Municipal Report Number 676 for consideration by Council.

Respectfully submitted

Wayne P. Belter  
Administrator/Clerk/Treasurer

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**THE CORPORATION TOWN OF MATTAWA**

**COMMITTEE: GENERAL GOVERNMENT SERVICES**

**CHAIRPERSON: COUNCILLOR L. MICK**

**DEPT. HEAD: WAYNE P. BELTER**

**TITLE: ADOPTION OF THE MINUTES**

Draft By-Law

Item

Policy Recommendation

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**Mayor D. Backer and Members of Council:**

It is respectfully recommended to Council that the minutes of the Regular Meeting of Tuesday October 15, 2013 be adopted as circulated.

Councillor L. Mick

## THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the regular meeting of Council held Tuesday, October 15, 2013 at 7:00 p.m. in the Municipal Council Chambers.

Present: Mayor D. Backer  
Councillor N. Walters  
Councillor L. Mick  
Councillor P. Dupras  
Councillor L. Ross  
Councillor M. L. Arrowsmith  
Wayne P. Belter, Clerk

\*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order
2. No Disclosure of Pecuniary Interest and Nature Thereof
3. Petitions & Delegations
  - 3.1 NeORA representatives awarded the Voyageur Days Committee with a prestigious award of distinction at the Annual Education Forum and Trade Show Banquet and the purpose of the presentation was to share this award with Council.
  - 3.2 Garry Thibert, Chairperson for Whispering Pines Native Non-Profit Homes Inc. and Keith Harriman, Consultant presented Council with their intent to apply for the Rural Native Housing Program for aboriginal housing funding. They are seeking the assistance of the municipality.
4. Correspondence
5. No Questions/Comments about the Content of the Agenda
6. Municipal Report Number 674

Page No. 170

*It is respectfully recommended to Council that the minutes of the Regular Meeting of Monday September 23, 2013 and the minutes of the Special Meeting of Monday September 30, 2013 be adopted as circulated.*

Carried

Page No. 171

*That the Administrator/Clerk/Treasurer is authorized to attend the Northern Ontario Planning Conference in Sudbury October 22-23, 2013. Normal travel policy will apply.*

Carried

Page No. 172

*That Council adopt By-Law 13-19 to enter into agreement with the Canadian Pacific Railway Company to install one 300 mm diameter sewer pipe within one 526 mm diameter CSP and 2 manholes as per drawing C401.*

Carried

Page No. 173

*That Council adopt By-Law 13-20 to enter into agreement with the Canadian Pacific railway Company to install one 300 mm diameter watermain pipe within one 526 mm diameter CSP as per drawing C401.*

Carried

Page No. 174

*That Council accept the new Landfill Site Operational Cost Sharing formulae as recommended by the Landfill Advisory Committee, to be effective as of January 1, 2013, for Landfill site billing purposes as shown below: Mattawan – 5.5%, Papineau-Cameron – 26.5%, Mattawa – 68%. And direct the Treasury Department to invoice the participating municipalities accordingly.*

Carried

Recorded Vote for Page 174 and the vote was unanimous

Page No. 175

*Attached is the Cheque Report for the month of September 2013 which is submitted for your approval.*

Carried

Page No. 176

*That Councillor Laura Ross be appointed to Chair the Protection to Persons and Property, By-law/Building Department Committee in accordance with By-law 95-20 and is also appointed to represent Council with respect to the Food Bank and Cemetery Board.*

Carried

Resolution Number 13-35

Moved by Councillor N. Walters

Seconded by Councillor L. Mick

*That the Municipal Report Number 675 be adopted.*

Carried

7. Committee Reports
8. Questions from the Floor
9. New/Old Business

10. 2/3 (Special Resolutions – not previously circulated)

Councillor Walters declared a conflict of interest for the discussion and vote of Resolution Number 13-36 and removed himself from Council Chambers

Resolution Number 13-36

Moved by Councillor M. L. Arrowsmith

Seconded by Councillor L. Mick

*That Council direct the Public Works Department to assign the task of establishing a new street light on McKenzie Street between 9<sup>th</sup> and 10<sup>th</sup> Streets to North Bay signs at a cost of \$8,100 + HST.*

Carried

11. In Camera (Closed) Session (None)

12. Return to Regular Session

13. Adjournment

The regular meeting of Council Tuesday, October 15, 2013 adjourned at 8:20 p.m.

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Mayor

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Clerk



## THE CORPORATION TOWN OF MATTAWA

COMMITTEE: RECREATION, TOURISM & SPECIAL PROJECTS

CHAIRPERSON: COUNCILLOR N. WALTERS

DEPT. HEAD: JACQUES BEGIN

TITLE: CELEBRATE ONTARIO – FESTIVAL FUNDING GRANT

Draft By-Law                       Item                       Policy Recommendation

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### Mayor D. Backer and Members of Council:

The Corporation of the Town of Mattawa and Mattawa Voyageur Days as a Committee of Council are eligible to make application through Grants Ontario for the Celebrate Ontario providing funding to assist festivals increase visitors or increase visitor stays. The Town was successful a few years back in receiving Celebrate Ontario funds by introducing the Summer Concert Series. Although the programs offered were very good (including the Blues and Arts Festival), the events were not supported with any attendance.

The Voyageur Days Committee carried out a couple of surveys to ascertain information on how to help the festival grow by adding something on the Sunday afternoon and attract visitors onto Main Street and other community businesses. The survey was also conducted to determine a satisfaction rate on the music line-up.

The Voyageur Days Committee also had a strategic planning session with Ministry staff which provided a direction to be taken with the Celebrate Ontario Funding application. The Committee through the Corporation of the Town of Mattawa is now ready to proceed with the application process.

### Recommendation:

It is therefore recommended that the Corporation of the Town of Mattawa make application to Celebrate Ontario for funding assistance for Mattawa Voyageur Days 2014. If successful, funds will be used to enhance Mattawa Voyageur Days Festival.

Respectfully recommended

Councillor N. Walters

**THE CORPORATION TOWN OF MATTAWA**

**COMMITTEE: RECREATION, TOURISM & SPECIAL PROJECTS**

**CHAIRPERSON: COUNCILLOR N. WALTERS**

**DEPT. HEAD: JACQUES BEGIN**

**TITLE: MATTAWA & AREA CHILDREN YOUTH PROGRAM-  
PROGRAM LEADER POSITION**

Draft By-Law

Item

Policy Recommendation

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**Mayor D. Backer and Members of Council:**

The Corporation of the Town of Mattawa advertised for a Program Leader for the Mattawa and Area Children Youth Program. This is a part-time position organizing and operating after school programs and special events. The person will also be responsible for a number of programs including assisting with youth curling, minor ball, youth golf, swimming and more.

Interviews were held with the following recommendation.

**Recommendation:**

It is therefore recommended that the Corporation of the Town of Mattawa fill the position of Program Leader 1 for the Mattawa and Area Children Youth Program.

Respectfully recommended

Councillor N. Walters

**THE CORPORATION TOWN OF MATTAWA**

**COMMITTEE: RECREATION, TOURISM & SPECIAL PROJECTS**

**CHAIRPERSON: COUNCILLOR N. WALTERS**

**DEPT. HEAD: JACQUES BEGIN**

**TITLE: GREATER METRO HOCKEY LEAGUE JUNIOR "A" HOCKEY**

Draft By-Law                       Item                       Policy Recommendation

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**Mayor D. Backer and Members of Council:**

The Mattawa Voyageurs Junior "A" hockey team has been in the Town of Mattawa into their 3<sup>rd</sup> year of a 3 year contract with the Town of Mattawa for the use of the Mike Rodden Arena and Community Centre facilities.

I met with the owners of the Club who expressed a concern with the use and cost of the community hall during games. The hall is utilized for the sale of beverages and a place to warm up between game periods. The cost of the hall far exceeds the revenues from beverage sales. The team sees the use of the hall as a service to those attending the games. They have requested a change in their agreement with the rental cost of the hall.

This issue was discussed at the Committee of the Whole meeting of Council on Monday October 21, 2013. Council does wish to see our Mattawa Voyageurs Hockey Team remain in Mattawa for a variety of reasons. Therefore, there is a desire to work with the owners of the Mattawa Voyageurs and with the cost of the hall for their games.

**Recommendation:**

It is therefore recommended that the Corporation Town of Mattawa permit the use of the hall and bar facilities @ the Mike Rodden Arena and Community Centre to the Mattawa Voyageurs Jr. "A" Hockey team for their games at a cost of \$500.00 until January 13, 2014. The Recreation Department will submit a report to Council at their January 13, 2014 meeting on the future direction of the Mattawa Voyageurs.

Respectfully submitted

Councillor N Walters

## THE CORPORATION TOWN OF MATTAWA

COMMITTEE: ENVIRONMENTAL SERVICES

CHAIRPERSON: COUNCILLOR P. DUPRAS

DEPT. HEAD: MARC MATHON

TITLE: LANDFILL ECA AMENDMENT PROJECT ASSIGNMENT

Draft By-Law       Item       Policy Recommendation

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### Mayor D. Backer and Members of Council:

At the September 23<sup>rd</sup>, 2013 regular Council Meeting, Council authorized the Public Works Department to proceed with a Request for Proposals to undertake the engineering work necessary to obtain an approved amended Environmental Compliance Approval and produce an approvable Design and Operations Report outlining a revised site configuration in order to save us from short term closure costs and extend the landfill site life span by achieving operational and geometric efficiencies.

We invited 4 firms to provide proposals. They are JL Richards of North Bay, Merlex LVM of North Bay, RV Anderson of Sudbury and Paterson Group Ltd of Ottawa. This kind of work is not as common today as it once was and as a result many firms have downsized their landfill waste management resources. As such 3 of the 4 consultants could not free up their waste management human resources to undertake our project at this time.

RV Anderson was the sole submitter of a proposal. The last project they worked on for the Town of Mattawa was the design and construction and commissioning of our new water plant in 2003. They have the expertise to undertake our landfill project and have extensive experience in dealing with MOE on waste management and landfill site issues.

Their proposal presented a strategy which meets the MOE guidelines for our project that results in considerable cost savings from what was previously anticipated. The total estimated project cost for engineering services in redesigning our landfill site to be one single footprint rather than 2 separate footprints and updating our operations report is \$74,983.80 + HST, which include provisions for topographical surveys and storm water management plan as well in addition to ECA amendment.

This upset limit fee structure is seen as a fair and competitive estimated cost for the required work on this assignment and we have reason to believe that RV Anderson is qualified to undertake the assignment.

**Recommendation:**

That Council accept the RV Anderson Proposal as submitted and prepare to enter into an MEA / CEO agreement with an upset limit of \$74,983.80 for services outlined above and in the proposal.

Respectfully submitted,

Councilor P. Dupras

## THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT SERVICES

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: WAYNE P. BELTER

TITLE: MIII CAPITAL PROGRAM FUNDING

Draft By-Law

X Item

Policy Recommendation

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**Mayor D. Backer and Members of Council:**

The Province of Ontario announced another round of Municipal Infrastructure Investment Initiative (MIII) applications for infrastructure projects from small, rural and northern municipalities.

We have applied in the past under earlier rounds of the same program and were successful in receiving funding to complete the Mattawan Street Water and Sewer Infrastructure Project. Council has expressed interest in applying for funding under this program again and this time to pursue the Rosemount Water Infrastructure Project (approx. value 1.3 million) which we have applied for under a different funding program in the past and were turned down.

In order to submit the funding application by the deadline of November 1, 2013 an Expression of Interest must be accompanied by a declaration from Council.

Therefore the following is recommended:

**Recommendation:**

The Council of the Town of Mattawa certifies that:

- The information in the Expression of Interest is factually accurate; and
- The municipality has a comprehensive asset management plan that includes all the information and analysis described in Building Together: Guide for Municipal Asset Management Plans that will be put in place by December 31, 2013.
- The comprehensive asset management plan will be publicly available on the municipality's website by May 30, 2014.
- The project put forward in this application will be completed by December 31, 2015.

Respectfully recommended

Councillor L. Mick