

**THE CORPORATION OF THE  
TOWN OF MATTAWA**

**AGENDA**

**REGULAR MEETING OF COUNCIL  
MONDAY, MAY 27<sup>TH</sup>, 2013  
7:00 P.M.**

**MUNICIPAL COUNCIL CHAMBERS  
160 WATER STREET  
MATTAWA, ONTARIO**

**THE CORPORATION OF THE TOWN OF MATTAWA  
A G E N D A  
MUNICIPAL COUNCIL CHAMBERS  
160 WATER STREET  
MATTAWA, ONTARIO  
MONDAY, MAY 27<sup>TH</sup>, 2013 @ 7:00 P.M.**

- 1. Call to Order**
- 2. Disclosure of Pecuniary Interest and Nature Thereof**
- 3. Petitions & Delegations**
  - 3.1 MBEDC – Re: Progress Report Presentation
  - 3.2 Pahapill and Associates – Re: 2012 Financial Statements
- 4. Correspondence**
  - 4.1 St. Victor School – Re: Student Graduation Bursary  
Recreation, Tourism & Special Projects Committee – Director of Recreation, Tourism  
& Special Projects
  - 4.2 Algonquins of Ontario Consultation Office – Re: Invitation to Upcoming Forum  
General Government Services Committee – Clerk
  - 4.3 Mrs. Elaine Burrows – Re: Thank you Card for Floral Tribute at Jack Burrows Funeral  
General Government Services Committee – Clerk
  - 4.4 Calvin Township – Re: Antoine Mountain Ski Hill  
Recreation, Tourism & Special Projects Committee – Director of Recreation, Tourism  
& Special Projects
  - 4.5 Ecole Secondaire Catholique Elisabeth-Bruyere – Re : Student Graduation Bursary  
Recreation, Tourism & Special Projects Committee – Director of Recreation, Tourism  
& Special Projects
  - 4.6 NOHFC – Re: Antoine Mountain Ski Hill  
Recreation, Tourism & Special Projects Committee – Director of Recreation, Tourism  
& Special Projects
  - 4.7 Ontario Provincial Police – Re: OPP Framework Agreement  
Protection to Persons & Property Committee – Clerk
  - 4.8 Ecole Ste Anne – Re: Student Graduation Bursary  
Recreation, Tourism & Special Projects Committee – Director of Recreation, Tourism  
& Special Projects

**Monday, May 27, 2013**

**Correspondence – Cont'd**

- 4.9 Cassellholme – Re: Board of Management Resolution  
General Government Services Committee – Clerk
  
5. **Questions/Comments (public & Council) about the Content of the Agenda**
  
6. **Municipal Report Number 666**
  - **Minutes of Previous Meeting (s)**
  - **Presentation of By-laws/Resolutions**
  - **Adoption of Report**
  
7. **Committee Reports**
  
8. **Questions from the Floor**
  
9. **New/Old Business**
  
10. **2/3 (Special Resolutions – not previously circulated)**
  
11. **In Camera (Closed)**
  
12. **Return to Regular Session**
  
13. **Adjournment**

Monday, May 27, 2013

Members of Council,

Attached please find Municipal Report Number 666 for consideration by Council.

Respectfully submitted

Wayne P. Belter  
Administrator/Clerk/Treasurer

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**THE CORPORATION TOWN OF MATTAWA**

**COMMITTEE: GENERAL GOVERNMENT SERVICES**

**CHAIRPERSON: COUNCILLOR L. MICK**

**DEPT. HEAD: WAYNE P. BELTER**

**TITLE: ADOPTION OF THE MINUTES**

Draft By-Law

Item

Policy Recommendation

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**Mayor D. Backer and Members of Council:**

It is respectfully recommended to Council that the minutes of the Regular Meeting of Monday May 13, 2013 be adopted as circulated.

Councillor L. Mick

## THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the regular meeting of Council held Monday, May 13, 2013 at 7:00 p.m. in the Municipal Council Chambers.

Present: Mayor D. Backer  
Councillor N. Walters  
Councillor L. Mick  
Councillor M. L. Arrowsmith  
Wayne P. Belter, Clerk

\*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order
2. No Disclosure of Pecuniary Interest and Nature Thereof
3. Petitions & Delegations
  - 3.1 The Mattawa Food Bank provided Council with an update on its activities, statistics and plans to build an addition to existing building if successful with Trillium funding
  - 3.2 The Nij Nibi Kwey Group introduced themselves to Council and outlined their plans and acknowledged Council for their support and provision of space at Mattawa Museum
4. Correspondence
5. No Questions/Comments about the Content of the Agenda
6. Municipal Report Number 665

Page No. 82

*It is respectfully recommended to Council that the minutes of the Regular Meeting of Monday April 22, 2013 be adopted as circulated.*

Carried

*Mayor D. Backer declared a Conflict of Interest and removed himself from Council Chambers for the discussion and adoption of Resolution 13-15 and Page 83 and requested Councillor N. Walters Chair and present the items*

Resolution Number 13-15

Moved by Councillor L. Mick

Seconded by Councillor N. Walters

- 2/3 *Be it resolved that page 83 be amended to include the following names to hire as summer students: Information Centre : Alissa Fawcett, Kaitlyn Gelinas and Aleysha Blake, Special Events: Tiffany Bastien, Gabrielle Gaulin, Taylor Wilkins and Katie Jodouin, Youth Programs: Candace Esch, Jaden Lagace, Sophie Gaulin and McKenna Backer, Main & Waterfront: Matthew Laaper, Tyler Poitras, James Michaud, Brady Landriault, Matthieu Lafreniere, Shannon Pecore, Nathan Armaly and Colin Bangs*

Carried

Page No. 83

*It is therefore recommended that students be employed in the Recreation and Cultural Services Department as per the amendment to this resolution.*

Carried as amended

Page No. 84

*Attached is the Cheque Report for the month of April 2013 which is submitted for your approval.*

Carried

Page No. 85

*That Council renews the Municipal Insurance Coverage for 2013-2014 as provided by the Municipal Insurance Services Ltd. at a cost of \$76,260.00 plus applicable tax.*

Carried

Page No. 86

*That the Town of Mattawa authorizes Councillor Lorne Mick to attend the AMO Conference in Ottawa August 18-21, 2013. Normal Travel Policy will apply.*

Carried

Resolution Number 13-16

Moved by Councillor L. Mick

Seconded by Councillor N. Walters

*That the Municipal Report Number 665 be adopted as amended*

Carried

7. Committee Reports
8. Questions from the Floor
9. New/Old Business

10. 2/3 (Special Resolutions – not previously circulated)

Resolution Number 13-17

Moved by Councillor L. Mick

Seconded by Councillor N. Walters

- 2/3 *Be it resolved that the Corporation of the Town of Mattawa assist with the set-up of tents and fencing for the French Cultural Expo which will take place on Saturday June 29, 2013 on Explorers Point as per the attached report (4.6)*

Carried

11. In Camera (Closed) Session – None
12. Return to Regular Session – N/A
13. Adjournment

The regular meeting of Council Monday, May 13, 2013 adjourned at 8:05 p.m.

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Mayor

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Clerk



**THE CORPORATION TOWN OF MATTAWA**

**COMMITTEE: FINANCE**

**CHAIRPERSON: COUNCILLOR C. LACELLE**

**DEPT. HEAD: WAYNE P. BELTER**

**TITLE: PINEHILL CEMETERY BOARD CONTRIBUTION**

Draft By-Law                       Item                       Policy Recommendation

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**Mayor D. Backer and Members of Council:**

In the correspondence section of the May 13, 2013 agenda a letter from the Pinehill Cemetery Board (4.17) requested financial assistance for their cemetery.

Council has provided a grant in previous years and the \$1500 donation will assist their Board continue the management and upkeep for the cemetery for this year.

**Recommendation:**

That Council provide a grant, as in previous years, to the Pinehill Cemetery Board in the amount of \$1500 which will assist with the 2013 cemetery operating costs.

Respectfully recommended

Councillor C. Lacelle

**THE CORPORATION TOWN OF MATTAWA**

**COMMITTEE: BY-LAW AND BUILDING DEPARTMENT**

**CHAIRPERSON: COUNCILLOR L. PERREAULT**

**DEPT. HEAD: WAYNE P. BELTER**

**TITLE: REQUEST FOR 8' FENCE AT 348 POPLAR STREET**

Draft By-Law                       Item                       Policy Recommendation

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**Mayor D. Backer and Members of Council:**

Ms. Helene Demers applied to the municipality in May (Correspondence 4.3 May 13<sup>th</sup> Agenda) to erect an eight foot fence on the North West side of her property. Fence By-Law # 93-35, Section 7 (b) (i) does not permit a fence to be constructed higher than 5 feet for a residential property.

The request for this fence is for privacy issues.

The fence By-Law permits Council to make exceptions to the height requirements. In the past Council has granted similar requests. For these reasons the following is recommended:

**Recommendation:**

That Council authorizes and permits an eight foot fence along the North West side on the property known as 348 Poplar Street excluding the front yard. Normal front yard By-Law requirements will be observed.

Respectfully submitted

Councilor L. Perreault

**THE CORPORATION TOWN OF MATTAWA**

**COMMITTEE: BY-LAW AND BUILDING DEPARTMENT**

**CHAIRPERSON: COUNCILLOR L. PERREAULT**

**DEPT. HEAD: WAYNE P. BELTER**

**TITLE: REQUEST FOR 8' FENCE AT 481 PINE STREET**

Draft By-Law                       Item                       Policy Recommendation

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**Mayor D. Backer and Members of Council:**

Mr. Tim Belanger & Ms. Carrie Gaudrault applied to the municipality in May (Correspondence 4.2 May 13<sup>th</sup> Agenda) to build a six foot fence but changed their mind and want to build an eight foot fence on the West side of their property as their existing fence was taken down. Fence By-Law # 93-35, Section 7 (b) (i) does not permit a fence to be constructed higher than 5 feet for a residential property.

The request for this fence is for privacy issues.

The fence By-Law permits Council to make exceptions to the height requirements. In the past Council has granted similar requests. For these reasons the following is recommended:

**Recommendation:**

That Council authorizes and permits an eight foot fence along the west side on the property known as 481 Pine Street excluding the front yard. Normal front yard By-Law requirements will be observed.

Respectfully submitted

Councilor L. Perreault

**THE CORPORATION TOWN OF MATTAWA**

**COMMITTEE: RECREATION, TOURISM & SPECIAL PROJECTS**

**CHAIRPERSON: COUNCILLOR N. WALTERS**

**DEPT. HEAD: JACQUES BEGIN**

**TITLE: KICKBOXING EVENT SPONSORSHIP**

Draft By-Law

Item

Policy Recommendation

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**Mayor D. Backer and Members of Council:**

Action's School of Fitness and Arts held a kickboxing event last year in conjunction with Mattawa Voyageur Days. The event added diversity to the annual summer festival and Council supported the club by providing a sponsorship in the amount of \$500.00 which assisted with the considerable costs associated with organizing such an event.

The club is hosting another event this year during Voyageur Days on Saturday July 27, 2013 due to the great success of the first one and are requesting Council's support once again (4.13 April 22<sup>nd</sup>, 2013 Correspondence) in the form of a sponsorship and by declaring the event as an event of municipal significance for the purpose of acquiring a Special Occasion Permit from the Province of Ontario's ACGO.

**Recommendation:**

That Council of the Town of Mattawa, in recognition of Action's School of Fitness and Arts Kickboxing Event, approves a sponsorship for the event in the amount of \$500.00 which will assist the club in hosting and defraying the costs associated with organization such an event and will also add to the diversity of Voyageur Days' entertainment mix. And further, that Council endorses and supports Action's School of Fitness and Arts event on Saturday July 27, 2013 as an event of municipal significance for the purpose of acquiring a Special Occasion Permit from the Province of Ontario's ACGO.

Respectfully recommended

Councillor N. Walters

**THE CORPORATION TOWN OF MATTAWA**

**COMMITTEE: FINANCE**

**CHAIRPERSON: COUNCILLOR C. LACELLE**

**DEPT. HEAD: WAYNE P. BELTER**

**TITLE: NOTICE OF TIME CHANGES TO BUDGET REVIEW MEETINGS**

Draft By-Law

Item

Policy Recommendation

---

**Mayor D. Backer and Members of Council:**

Procedure By-law 11-08 states in Section 7 that meetings of Council are normally to start at 7:00 p.m. A resolution to change the time is required and the public meetings for the Council's review of the 2013 Budget on June 10<sup>th</sup> 2013 will commence at 8:00 p.m. and June 11<sup>th</sup> and 12<sup>th</sup>, 2013 will commence at 6:30 p.m. A Council resolution authorizing the change in time for these meetings is required to change the start time.

**Recommendation:**

Council authorizes the change in start time for the June 10<sup>th</sup>, 2013 Budget review meeting to 8:00 p.m. from 7:00 p.m. and for the June 11<sup>th</sup> and 12<sup>th</sup>, 2013 from 7:00 p.m. to 6:30 p.m.

Respectfully submitted

Councillor C. Lacelle