

**THE CORPORATION OF THE  
TOWN OF MATTAWA**

**AGENDA**

**REGULAR MEETING OF COUNCIL  
MONDAY, MAY 13<sup>TH</sup>, 2013  
7:00 P.M.**

**MUNICIPAL COUNCIL CHAMBERS  
160 WATER STREET  
MATTAWA, ONTARIO**

**THE CORPORATION OF THE TOWN OF MATTAWA  
A G E N D A  
MUNICIPAL COUNCIL CHAMBERS  
160 WATER STREET  
MATTAWA, ONTARIO  
MONDAY, MAY 13<sup>TH</sup>, 2013 @ 7:00 P.M.**

**1. Call to Order**

**2. Disclosure of Pecuniary Interest and Nature Thereof**

**3. Petitions & Delegations**

3.1 Mattawa & Area Food Bank – Re: Update on Food Bank’s Activities

3.2 C. Outram, L. Montreuil & A. Lemaire – Re: Museum Space for Nij Nibi Kwey Group

**4. Correspondence**

4.1 Ms. Ellie Humphrey – Re: Neighbourhood Concerns with property near Poplar Street  
Protection to Persons & Property Committee – Clerk

4.2 Ms. Carrie Gaudreault & Mr. Tim Belanger – Re: Request for Permission to Erect 6’ Fence  
By-Law Department Committee – Clerk

4.3 Ms. Helene Demers – Re: Request for Permission to Erect 8’ Fence  
By-law Department Committee – Clerk

4.4 Heart & Stroke Foundation – Re: Heart & Stroke Big Bike Event  
General Government Services Committee – Clerk

4.5 AMO – Re: 2013 Provincial Budget Released  
General Government Services Committee – Clerk

4.6 Meeting Place of the People Inc. – Re: French Cultural Expo Event  
Recreation, Tourism & Special Projects Committee – Director of Recreation, Tourism  
& Special Projects

4.7 Parks Canada – Re: Launching of Geo Tour  
Recreation, Tourism & Special Projects Committee – Director of Recreation, Tourism  
& Special Projects

4.8 Canadian Heritage – Re: Celebrate Canada Funding Application  
Recreation, Tourism & Special Projects Committee – Director of Recreation, Tourism  
& Special Projects

**Monday, May 13, 2013**

**Correspondence – Cont'd**

- 4.9 Ministry of Citizenship and Immigration – Re: Ontario Medal for Good Citizenship  
General Government Services Committee – Clerk
- 4.10 Ontario Provincial Police – Re: Municipal Invite for Consultation on Billing Framework  
Protection to Persons & Property Committee – Clerk
- 4.11 Independent Electricity System Operation – Re: 2012 Annual Report  
Electricity, Gas & Telephone Committee – Clerk
- 4.12 Municipality of Calvin – Re: Response to Shared Services  
Finance Committee – Clerk
- 4.13 DNSSAB – Re: Ten Year Housing and Homelessness Plan Report #1  
Social & Family Services Committee – Clerk
- 4.14 Algonquins of Ontario – Re: Preliminary Draft Agreement-in-Principle  
General Government Services Committee – Clerk
- 4.15 FJ McElligott Secondary School – Re: Graduation Bursaries  
Recreation, Tourism & Special Projects Committee – Director of Recreation, Tourism  
& Special Projects
- 4.16 TESL Ontario – Re: English as a Second Language Week Declaration  
General Government Services Committee – Clerk
- 4.17 Pinehill Cemetery Board – Re: Request for Financial Assistance  
Finance Committee – Clerk
- 4.18 MNR – Re: Samuel de Champlain & Mattawa River Provincial Parks  
General Government Services Committee- Clerk
- 4.19 Near North Crime Stoppers – Re: Celebrity Jail-a-thon  
General Government Services Committee – Clerk
- 4.20 Serco Des Inc. – Re: Council Chambers Rental Agreement for Driver Examination Services  
General Government Services Committee – Clerk
- 5. Questions/Comments (public & Council) about the Content of the Agenda**
- 6. Municipal Report Number 665**
  - **Minutes of Previous Meeting (s)**
  - **Presentation of By-laws/Resolutions**
  - **Adoption of Report**

- 7. Committee Reports**
- 8. Questions from the Floor**
- 9. New/Old Business**
- 10. 2/3 (Special Resolutions – not previously circulated)**
- 11. In Camera (Closed)**
- 12. Return to Regular Session**
- 13. Adjournment**

Monday, May 13, 2013

Members of Council,

Attached please find Municipal Report Number 665 for consideration by Council.

Respectfully submitted

Wayne P. Belter  
Administrator/Clerk/Treasurer

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INDEX

<u>ITEM</u>	<u>PAGE</u>
ADOPTION OF THE MINUTES	82
HIRING OF SUMMER STUDENTS	83
APRIL CHEQUE REPORT	84
MUNICIPAL INSURANCE COVERAGE FOR 2013-2014	85
2013 AMO CONFERENCE	86

**THE CORPORATION TOWN OF MATTAWA**

**COMMITTEE: GENERAL GOVERNMENT SERVICES**

**CHAIRPERSON: COUNCILLOR L. MICK**

**DEPT. HEAD: WAYNE P. BELTER**

**TITLE: ADOPTION OF THE MINUTES**

Draft By-Law

Item

Policy Recommendation

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**Mayor D. Backer and Members of Council:**

It is respectfully recommended to Council that the minutes of the Regular Meeting of Monday April 22, 2013 be adopted as circulated.

Councillor L. Mick

## THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the regular meeting of Council held Monday, April 22<sup>nd</sup>, 2013 at 7:00 p.m. in the Municipal Council Chambers.

Present: Mayor D. Backer  
Councillor N. Walters  
Councillor C. Lacelle  
Councillor L. Mick  
Councillor P. Dupras  
Councillor M. L. Arrowsmith  
David J. Burke, Deputy-Clerk

\*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order
2. No Disclosure of Pecuniary Interest and Nature Thereof
3. Petitions & Delegations
4. Correspondence
5. No Questions/Comments about the Content of the Agenda
6. Municipal Report Number 664

Page No. 73

*It is respectfully recommended to Council that the minutes of the Regular Meeting of Monday April 8, 2013 be adopted as circulated.*

Carried

Page No. 74

*It is therefore recommended that the Corporation of the Town of Mattawa dispose of the municipal ATV and accept the offer of a \$400.00 credit plus the write-off of the time spent on checking the ATV with Mattawa Sports and Marine.*

Carried

Page No. 75

*It is therefore recommended that Jessica Desrochers and Shelby Sauve be employed as swim instructors and lifeguards for the 2013 summer swim program.*

Carried

Page No. 76

*It is therefore recommended that the Corporation of the Town of Mattawa enter into a lease agreement with NIJ NIBI KEWY which will provide space in the downstairs area of the Mattawa Museum. There is no cost for this lease from May 1, 2013-November 1, 2013 following which NIJ NIBI KEWY would become responsible to cover their share of the utility costs.*

Carried

Page No. 77

*That the Town of Mattawa accept the donation of six new portable Motorola communication radio devices from the Mattawa Volunteer Firefighters Association.*

Carried

Page No. 78

*That the Town of Mattawa authorizes Community Living Mattawa to have fundraising barbecues on Main Street Friday May 17, 2013 from 10:00 am – 3:00 pm and on Friday August 30, 2013 from 10:00 am – 3:00 pm in order to raise money for Community Living Mattawa's Access Fund.*

Carried

Resolution Number 13-13

Moved by Councillor N. Walters

Seconded by Councillor L. Mick

*That the Municipal Report Number 664 be adopted.*

Carried

7. Committee Reports
8. Questions from the Floor
9. New/Old Business
10. 2/3 (Special Resolutions – not previously circulated)

Resolution Number 13-14

Moved by Councillor N. Walters

Seconded by Councillor C. Lacelle

- 2/3 *That Lorne Mick be permitted to attend the FONOM Conference being held in Parry Sound on May 8, 9, and 10<sup>th</sup>, 2013. Normal travel policy will apply.*  
Carried

11. In Camera (Closed) Session – None
12. Return to Regular Session – N/A



13. Adjournment

The regular meeting of Council Monday, April 22, 2013 adjourned at 7:29 p.m.

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Mayor

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Clerk

**THE CORPORATION OF THE TOWN OF MATTAWA**

**COMMITTEE: RECREATION, TOURISM & SPECIAL PROJECTS**

**CHAIRPERSON: COUNCILLOR N. WALTERS**

**DEPT. HEAD: JACQUES BEGIN**

**TITLE: HIRING OF SUMMER STUDENTS**

Draft By-Law

Item

Policy Recommendation

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**Mayor D. Backer and Members of Council:**

The Corporation of the Town of Mattawa annually employs summers students who carry out duties at various locations in the community.

Students were interviewed on Thursday May 9, 2013. There were many well deserving students who applied again this year. An amendment to this resolution will present the names recommended to be hired.

**Recommendation:**

It is therefore recommended that students be employed in the Recreation and Cultural Services Department as per the amendment to this resolution.

Respectfully submitted

Councillor N. Walters

Date: MONDAY, MAY 13<sup>TH</sup>, 2013

Page No: **84**

**THE CORPORATION TOWN OF MATTAWA**

**COMMITTEE: FINANCE**

**CHAIRPERSON: COUNCILLOR C. LACELLE**

**DEPT. HEAD: WAYNE P. BELTER**

**TITLE: APRIL 2013 CHEQUE REPORT**

Draft By-Law                       Item                       Policy Recommendation

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**Mayor D. Backer and Members of Council:**

Attached is the Cheque Report for the month of April 2013 which is submitted for your approval.

Respectfully submitted

Councillor C. Lacelle

**THE CORPORATION TOWN OF MATTAWA**

**COMMITTEE: FINANCE**

**CHAIRPERSON: COUNCILLOR C. LACELLE**

**DEPT. HEAD: WAYNE P. BELTER**

**TITLE: MUNICIPAL INSURANCE COVERAGE FOR 2013-2014**

Draft By-Law

Item

Policy Recommendation

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**Mayor D. Backer and Members of Council:**

The annual renewal of the Municipal Insurance package is renewed in May of each year. Four years ago an extensive review and evaluation of three competing insurance programs was undertaken by Council which resulted in the continuance of the existing policy provided by Municipal Insurance Services Ltd. who is represented by Mr. Bill Riley. Mr. Riley has provided the municipal insurance policy for a number of years before the review and since.

Discussions with Mr. Riley this spring indicated municipal insurance premiums are relatively stable and our municipality's claims experiences should result in a small increase in premiums for 2013 due to inflationary increase to insured property values and the addition of the new rescue vehicle. The renewal has now been received and I have reviewed the renewal package with staff and we are prepared to recommend to Council the Municipal Insurance Services Ltd. policy be accepted. The renewal premium for 2013-14 is \$76,260.00 plus taxes. Last year's premium was \$73,915.00 plus taxes. A summary of the coverage is attached and the complete insurance package can be viewed in the Clerk's office.

**Recommendation:**

That Council renews the Municipal Insurance Coverage for 2013-2014 as provided by Municipal Insurance Services Ltd. at a cost of \$76,260.00 plus applicable tax.

Respectfully submitted

Councillor C. Lacelle

**THE CORPORATION TOWN OF MATTAWA**

**COMMITTEE: GENERAL GOVERNMENT SERVICES**

**CHAIRPERSON: COUNCILLOR L. MICK**

**DEPT. HEAD: WAYNE P. BELTER**

**TITLE: 2013 AMO CONFERENCE**

Draft By-Law

Item

Policy Recommendation

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**Mayor D. Backer and Members of Council:**

As The General Government Chairperson, I attended AMO's Annual General Meeting and Annual Conference in Ottawa last year as Mattawa's representative and reported the conference was very worthwhile.

This year's conference is being held in the City of Ottawa again from August 18<sup>th</sup> – 21<sup>st</sup> and I would like to attend and represent the Town of Mattawa. The cost to attend will be approximately \$3,000.00 all inclusive.

**Recommendation:**

That the Town of Mattawa authorizes Councillor Lorne Mick to attend the AMO Conference in Ottawa August 18-21, 2013. Normal Travel Policy will apply.

Respectfully submitted

Councillor L. Mick