

**THE CORPORATION OF THE
TOWN OF MATTAWA**

AGENDA

**REGULAR MEETING OF COUNCIL
MONDAY, JUNE 24TH, 2013
7:00 P.M.**

**MUNICIPAL COUNCIL CHAMBERS
160 WATER STREET
MATTAWA, ONTARIO**

**THE CORPORATION OF THE TOWN OF MATTAWA
A G E N D A
MUNICIPAL COUNCIL CHAMBERS
160 WATER STREET
MATTAWA, ONTARIO
MONDAY, JUNE 24TH, 2013 @ 7:00 P.M.**

- 1. Call to Order**
- 2. Disclosure of Pecuniary Interest and Nature Thereof**
- 3. Petitions & Delegations**
- 4. Correspondence**
 - 4.1 The Moon Cafe – Re: Request for Extension to Liquor Permit for Voyageur Days
General Government Services Committee – Clerk
 - 4.2 AMO – Re: Herbicide 2, 4 5-T and Municipal Employees
Environmental Services Committee – Clerk
 - 4.3 AMO – Re: Policing Update
Protection to Persons & Property Committee – Clerk
 - 4.4 Mattawa Senior Citizens Club – Re: Request to Increase Fence Height on Property
By-law & Building Department Committee – Clerk
 - 4.5 Ministry of Aboriginal Affairs – Re: Algonquin Land Claim Update
Planning & Development Services Committee – Clerk
 - 4.6 AMO – Re: Key Role of Municipalities in Waste Diversion Recognized
Environmental Services Committee – Clerk
 - 4.7 Municipality of East Ferris – Re: Cassellholme Board of Management Resolution
General Government Services Committee – Clerk
 - 4.8 East Nipissing Planning Board – Re: Consent Application
Planning & Development Services – Clerk
 - 4.9 Ministry of Consumer Services – Re: Ontario One Call
Electricity, Gas & Telephone Committee – Clerk
 - 4.10 Ontario Heritage Trust – Re: Nominations for 2013 Recognition Programs
General Government Services Committee – Clerk
- 5. Questions/Comments (public & Council) about the Content of the Agenda**

- 6. Municipal Report Number 668**
 - **Minutes of Previous Meeting (s)**
 - **Presentation of By-laws/Resolutions**
 - **Adoption of Report**
- 7. Committee Reports**
- 8. Questions from the Floor**
- 9. New/Old Business**
- 10. 2/3 (Special Resolutions – not previously circulated)**
- 11. In Camera (Closed)**
- 12. Return to Regular Session**
- 13. Adjournment**

Monday, June 24, 2013

Members of Council,

Attached please find Municipal Report Number 668 for consideration by Council.

Respectfully submitted

Wayne P. Belter
Administrator/Clerk/Treasurer

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Date: MONDAY, JUNE 24TH, 2013

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THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT SERVICES

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: WAYNE P. BELTER

TITLE: ADOPTION OF THE MINUTES

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

It is respectfully recommended to Council that the minutes of the Regular Meeting of Monday June 10, 2013 be adopted as circulated.

Councillor L. Mick

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the regular meeting of Council held Monday, June 10, 2013 at 7:00 p.m. in the Municipal Council Chambers.

Present: Mayor D. Backer
Councillor N. Walters
Councillor L. Mick
Councillor M. L. Arrowsmith
Wayne P. Belter, Clerk

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order
2. No Disclosure of Pecuniary Interest and Nature Thereof
3. Petitions & Delegations
4. Correspondence
5. No Questions/Comments about the Content of the Agenda
6. Municipal Report Number 667

Page No. 99

It is respectfully recommended to Council that the minutes of the Regular Meeting of Monday May 27, 2013 be adopted as circulated.

Carried

Page No. 100

Attached is the Cheque Report for the month of May 2013 which is submitted for your approval.

Carried

Resolution Number 13-19

Moved by Councillor N. Walters

Seconded by Councillor L. Mick

That the Municipal Report Number 667 be adopted

Carried

7. Committee Reports
8. Questions from the Floor
9. New/Old Business
10. 2/3 (Special Resolutions – not previously circulated)
11. In Camera (Closed) Session – None
12. Return to Regular Session – N/A
13. Adjournment

The regular meeting of Council Monday, June 10, 2013 adjourned at 7:21 p.m.

Mayor

Clerk

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: BY-LAW DEPARTMENT

CHAIRPERSON: COUNCILLOR L. PERREAULT

DEPT. HEAD: WAYNE P. BELTER

TITLE: REQUEST TO INCREASE FENCE HEIGHT AT 281 SIXTH ST.

Draft By-Law Item Policy Recommendation

Mayor D. Backer and Members of Council:

Joe and Sara Anderson applied to the municipality in June (Correspondence 4.4 June 10th Agenda) to build a four foot chain link fence in their front yard. Fence By-Law # 93-35, Section 7 (b) (i) does not permit a fence to be constructed higher than 3 feet in the front yard for a residential property.

The reason for the request for this fence increase is that chain link does not come three feet high only four feet high.

The fence By-Law permits Council to make exceptions to the height requirements. In the past Council has granted similar requests. For these reasons the following is recommended:

Recommendation:

That Council authorizes and permits a four foot fence in the front yard on the property known as 281 Sixth Street.

Respectfully submitted

Councilor L. Perreault

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: RECREATION, TOURISM & SPECIAL PROJECTS

CHAIRPERSON: COUNCILLOR N. WALTERS

DEPT. HEAD: JACQUES BEGIN

TITLE: ONTARIO TRILLIUM GRANT APPLICATION

Draft By-Law Item Policy Recommendation

Mayor D. Backer and Members of Council:

The Corporation of the Town of Mattawa wishes to submit a funding application to the Ontario Trillium Foundation. The request for funding will be to secure support dollars to implement the recommendations contained in the soon to be completed North Bay and area Drug Strategy. The fund will:

- Provide funds to engage a Program Coordinator to oversee the project
- Will focus on developing long term plans for the four key pillars based around their ability to address awareness, education, programs and services and policy and protocol development
- Create a central data base of all organizations involved in drug and alcohol misuse outlining their mandate and services provided
- Introduce a series of pilot programs addressing specific target markets
- Develop a strategy that will provide the opportunity for collaboration and coordination amongst service providers

The Corporation of the Town of Mattawa is eligible to submit an application to receive funding for this program and this collaborative application will not have any impact on the Town of Mattawa perusing similar funding.

Recommendation:

It is therefore recommended that the Corporation of the Town of Mattawa submit a funding application to the Ontario Trillium Foundation.

Respectfully submitted

Councillor N. Walters

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: RECREATION, TOURISM & SPECIAL PROJECTS

CHAIRPERSON: COUNCILLOR N. WALTERS

DEPT. HEAD: JACQUES BEGIN

TITLE: CIIF FUNDING – ARENA RENOVATIONS

Draft By-Law Item Policy Recommendation

Mayor D. Backer and Members of Council:

The Corporation of the Town of Mattawa was successful in receiving CIIF funding to carry out renovations to the Mike Rodden Arena and Community Centre including replacing some of the existing flooring in the dressing room and along the dressing room hallway. Further, funding was received to construct 2 additional dressing rooms. Total project costs were \$187,320.00.

Mitchell Architects were contracted to carry out the design work for the dressing room addition. They did an admirable job in working with the Town of Mattawa throughout the design process right up to and including request for tenders. Three tenders were received:

Harvest Builders	\$237,670.00 plus HST
Kenalex Construction	\$246,700.00 plus HST
Makitalo Construction	\$256,860.00 plus HST

Unfortunately, the tenders received were well over the allotted funding amount. The Town of Mattawa is not in a financial position to add in the additional approximately \$100,000.00 of unfunded costs towards the additional dressing rooms.

CIIF was contacted regarding this dilemma and fully understand the financials for the addition. Therefore, the cost of design will be the responsibility of the Town of Mattawa.

CIIF will permit the Town to proceed with the purchase and installation of the flooring as requested in the funding application. The flooring is very badly needed as the present flooring has worn through to the back coating in many areas. Request for tenders will be sought for the removal of the existing flooring in the 6 dressing rooms and the hallway along the dressing rooms. The existing flooring will remain in the foyer area.

Recommendation:

It is therefore recommended that the Corporation Town of Mattawa proceed with the tender process for the removal of and installation of flooring for the 6 dressing rooms and along the dressing room hallway up to and including the double door entrance to the ice surface.

It is further recommended that the Corporation Town of Mattawa contact CIIF requesting a change in the project application deleting the construction of the 2 additional dressing rooms.

Respectfully recommended

Councillor N. Walters

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: PLANNING & DEVELOPMENT SERVICES

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: JACQUES BEGIN

TITLE: WITHDRAWAL OF SURPLUS LAND PURCHASE ON PINE ST.

Draft By-Law Item Policy Recommendation

Mayor D. Backer and Members of Council:

In the correspondence section of the June 10, 2013 agenda a letter (4.7) from Mr. Lee Therrien advised Council of his decision to withdraw his application to purchase property on Pine Street, which according to MPAC and our municipal files originally was thought to belong to the municipality.

The municipality, based on MPAC information, was under the impression the property was owned by the municipality. Mr. Therrien, under the Municipal Surplus Land Policy made application, and paid the regulated \$2,000.00 deposit. Council approved the sale in principal and had the property appraised. Mr. Therrien agreed to the purchase price and deposited a further \$800.00 in accordance with the surplus land policy. Mr. Therrien, per the policy, proceeded to have the property surveyed and the surveyor discovered at the Land Registry Office there was title misdescription and ownership of the property was actually the Canadian Pacific Railway who owned adjacent property.

The municipality agrees Mr. Therrien proceeded in good faith on all aspects of the request for purchase of the land. It is reasonable to refund Mr. Therrien his application fee and 10% deposit amounting to \$2,800.00. In addition Mr. Therrien is requesting compensation for his expenditure of \$371.49 for survey costs, which resulted in the stoppage of the land sale. Since Mr. Therrien had no knowledge, nor did the municipality of the actual ownership; the mistake information at the Registry Office, since corrected, is more beneficial to the Town then Mr. Therrien and consequently it is reasonable for the municipality to also reimburse him for the survey costs of \$371.49.

Recommendation:

That the Town of Mattawa, in response to Mr. Lee Therrien’s request for a full refund of costs incurred relative to his application to purchase surplus land form the municipality on Pine Street, approves the full refund including the survey costs totaling \$3,174.49.

Respectfully recommended

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: ENVIRONMENTAL SERVICES

CHAIRPERSON: COUNCILLOR P. DUPRAS

DEPT. HEAD: MARC MATHON

TITLE: AFTER HOURS PUBLIC WORKS ON CALL POLICY

Draft By-Law Item Policy Recommendation

Mayor D. Backer and Members of Council:

The Sewer and Water Department presently have an on-call system in place for answering outside emergency calls and alarms from the sewer & water plants and facilities. The on-call system consists of a cell phone held by the staff member who is on-call for that week. The on-call staff member is responsible for dealing with the emergency call or answering and attending to the alarm to correct the condition causing the alarm.

This policy is to provide direction for implementing and controlling any on-call system the Public Works implements.

- 1) The principle of compensation for being on call and available to answer call-outs 24 hours per day for the week is 1 OT hour per work day, thus 5 hours per week.
- 2) In the case of the water on-call system, we are required by law to attend to the water plant 365 days per year for monitoring and security purposes. As such we pay one call-out per day that is not a regular work day and the expectation is that the on-call staff physically attends to the water plant to conduct the routine daily checks and monitoring.
- 3) Staff, under normal circumstances, may only hold the cell phone and be on-call during weeks in which they are scheduled to be at work and not off sick, on vacations or on other planned and approved leave of absence.
- 4) The rotation of on-call staff shall be on a cycle in order of seniority between the rotation team.
- 5) Staff may arrange to cover for each other if for some reason they cannot answer calls for a particular day or night due to personal circumstances.

- 6) Should an on-call staff require the assistance of another staff member to attend the call, he shall first confer with the Public Works Superintendent to confirm the need. If the need is confirmed, the additional staff will be called out on in order of seniority, highest being the first to call, among those qualified to effect the required work brought on by the call out.

Recommendation:

That Council approve the above policy and authorize the Public Works Superintendent to implement the policy for the on-call systems.

Respectfully submitted

Councilor P. Dupras

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: ENVIRONMENTAL SERVICES

CHAIRPERSON: COUNCILLOR P. DUPRAS

DEPT. HEAD: MARC MATHON

TITLE: AFTER HOURS PUBLIC WORKS ON CALL

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

Environmental legislation requires that any staff attending to sewer or water related alarm call outs must be fully qualified and hold the necessary certificates to operate the plants from which the alarms are coming from. In addition to sewer and water call outs our on-call personnel answer all sorts of other non-sewer & water call outs ranging from slippery street complaints during winter to washouts, damaged stop signs and other emergency events. The result is the current sewer and water pager holder answers too many after-hours call outs.

Presently, when people notice something that requires attention immediately, they have no point of contact to the Public Works Department after hours. This results in Council members being contacted at home who then need to make contact with the Public Works Superintendent. Often there is significant time spent organizing to ensure the appropriate staff member answers the call out.

The Public Works Department recommends the establishment of an after-hours emergency contact point which would be the Public Works crew cell phone number. This would provide the public and police, fire and ambulance as well as Transfield and other local stakeholders and after hours contact point. The pager would be assigned on a rotational basis between staff members.

The compensation for this added on call designation will be 5 hours of overtime for the week in which the staff member is on call. The cost for this expanded service is expected to be \$8,400 per year. This was included in the 2013 budget. It is proposed that this service be undertaken for the remainder of 2013 on a trial basis and reviewed and evaluated in February 2014 to determine if there is sufficient savings in efficiency and the service is effective enough to make permanent.

Recommendation:

That Council authorize the Public Works Department to establish on a trial basis until February of 2014 an after-hours on call service to handle non-sewer & water alarm emergency call outs with compensation of 5 hours of overtime to pager holder per week.

Respectfully submitted

Councilor P. Dupras

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: FINANCE

CHAIRPERSON: COUNCILLOR C. LACELLE

DEPT. HEAD: WAYNE P. BELTER

TITLE: 2011 AUDITED FINANCIAL STATEMENTS

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

The financial picture of the municipality at the end of 2012 grew stronger according to our municipal auditors with continued substantial investment in our infrastructure and increased revenues. The Auditors presented the financial statements to Council at the May 27, 2013 regular meeting of Council. The new accrual reporting format required by the Province and the Asset Management requirement was explained to Council which impacts on how the financial position of municipalities is now reported in Ontario.

The municipality's consolidated financial statements were given to Council and the auditors acknowledged and encouraged Council's continued strong financial leadership which ensures our municipality continues to be successful in these challenging times.

Recommendation:

That the financial reports for 2012 as submitted and presented to Council May 27, 2013 by the Auditors, Pahapill and Associates, Chartered Accountants, were reviewed by the Treasurer and will be dated June 24, 2013 as approved as received.

Respectfully submitted,

Councillor C. Lacelle

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: FINANCE

CHAIRPERSON: COUNCILLOR C. LACELLE

DEPT. HEAD: WAYNE P. BELTER

TITLE: ESTABLISH TAX RATIOS

Draft By-Law Item Policy Recommendation

Mayor D. Backer and Members of Council:

The Municipal Act requires municipalities to adopt tax ratio by-laws each year. We are now required to set the tax ratio for 2013 and it is recommended, as Council has done since 1998 when this new Provincial system was implemented to adopt the ratios the Province has recommended since 1998. The tax ratios will remain the same for 2013 as they were last year by passing the attached By-law.

Recommendation:

That By-law 13-12 be adopted which will establish tax ratios for the Town of Mattawa for 2013.

Respectfully recommended

Councillor C. Lacelle

THE CORPORATION OF THE TOWN OF MATTAWA

BY-LAW 13-12

BEING a by-law for establishing tax ratios.

WHEREAS pursuant to Section 308(3) of the Municipal Act, S. O. 2001, c. 25, as amended, the Council of the municipality shall pass a by-law establishing the tax ratios for the year for the municipality.

NOW THEREFORE the Council of the Corporation of the Town of Mattawa enacts as follows:

The tax ratios for the municipality are as follows for 2013

Residential/Farm	1.0000
Multi-Residential	1.4053
Commercial	1.5976
Industrial	2.1688
Pipeline	1.1764
Farmlands	0.2500
Managed Forests	0.2500

READ, PASSES AND ADOPTED this _____ day of _____ 2013.

Mayor

Clerk

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: FINANCE

CHAIRPERSON: COUNCILLOR C. LACELLE

DEPT. HEAD: WAYNE P. BELTER

TITLE: RATE OF TAXATION FOR 2013

X Draft By-Law ___ Item ___ Policy Recommendation

Mayor D. Backer and Members of Council:

The review of the 2013 budget is now complete. Council carefully reviewed every expenditure and revenue under our control, which has resulted in a 1.90% increase in tax revenues compared to last year.

Council was able to achieve this 1.90% increase for municipal purposes by carefully weighing the needs of the Town, in concert with the Province’s laws and regulations keeping in mind Council’s priority of maintaining our current level of service to the residents of Mattawa. Some of the highlights this year include the first complete installment of the Infrastructure Ontario loan payment on the Highway 17 Sewer, Water and Sidewalk Rehabilitation Project. Our yearly payment is \$102,000.00 and will continue for fourteen more years. A portion of the CIIF program to enact renovations at the community centre is scheduled to be done. Considerable expenditures will be allocated to the landfill, water and sewer systems to ensure this infrastructure is maintained and compliant with Provincial requirements. Council’s commitment to “One Kids Place” of \$25,000 per year for two years also starts this year.

We are seeing significant increases in such areas as Policing costs, all aspects of energy costs and increased labour costs which will challenge municipalities in the future. Positive aspects about the 2013 Budget include continuation and improvements to our water and sewer system and increased reserves. Improvements at our water treatment plant and distributive system are constantly underway and we expect to start the Official Plan and Zoning By-law update this fall.

Continued hard work on Councils’ part to be abreast of the times will require us to continue working as a team to ensure our future.

Recommendation:

That the attached By-law 13-13 be approved to adopt the estimates of all sums required and to strike the rate of taxation for the Corporation of the Town of Mattawa for the year 2013 is hereby adopted.

Respectfully recommended

Councillor C. Lacelle

THE CORPORATION OF THE TOWN OF MATTAWA

BY-LAW NUMBER 13-13

BEING a by-law to fix the tax rates and to provide for the levy and collection of municipal and education taxes for the year 2013.

WHEREAS it is deemed necessary to fix the tax rates for the year 2013, and to provide accordingly for the levy and collection of the taxes required for the general purposes of the municipality in the amount of \$2,129,228.45.

AND WHEREAS it is deemed necessary to fix the tax rates for year 2013, and to provide accordingly for the levy and collection of the taxes required for Provincial/Educational purposes in the amount of \$357,076.18.

AND WHEREAS the whole of the assessment on real property, business and ROW (Acres) in the Town of Mattawa, according to the 2012 assessment roll as returned and revised pursuant to the provisions of the Assessment Act, is in the amount of \$96,388,073.00 assessment and 25.17 Acres (ROW) upon which the rate of taxation for Municipal and Education purposes for the year 2013 shall be fixed and levied pursuant to the provisions of the Municipal Act, S.O. 2001, c. 25, Part VIII.

THEREFORE the Council of the Corporation of the Town of Mattawa enacts as follows:

1. There shall be levied and collected upon the whole of the assessment of real property, business and ROW (Acres) in the Town of Mattawa according to the 2012 assessment roll, as returned and revised, upon which the taxes for the year 2013 shall be levied, and upon all ratable property upon which taxes for such year may be levied, taxes in the amount of \$2,486,304.64 which amount shall be levied upon the assessments of the real property in each of the following classes at the rates shown below:

TAX RATE SUMMARY – 2013

RESIDENTIAL	0.019866201468	0.00212	0.021986201468
MULTI-RES	0.027917972923	0.00212	0.030037972923
COMM - OCCUPIED	0.031738243466	0.01260000	0.044338243466
COMM - VAC UNITS	0.022216770426	0.00882	0.031036770426
COMM - VAC LAND	0.022216770426	0.00882	0.031036770426
INDUSTRIAL – OCCUPIED	0.043085817744	0.01260000	0.055685817744
INDUSTRIAL - EXCESS LAND/VACANT	0.028005781534	0.00819	0.036195781534
PIPELINE	0.023370599407	0.01147367	0.034844269407
RAILWAY(R-O-W) – ACRES	38.89	24.78	63.67

2. In addition, there shall be levied and collected such sums to be raised in accordance with the provisions of By-Law Numbers 77-4, 85-11, 86-7, 92-10, and 93-33 for sewer rates.
3. That all taxes levied respectively as aforesaid and other rates payable as taxes, shall be payable into the hands of the Treasurer in accordance with the provisions of this by-law.
4. a) That all property taxes and all rates and charges, payable as taxes, included in the tax roll for the year 2013 shall be payable upon the following dates:

50% thereof on the 31st day of July, 2013
50% thereof on the 30th day of September 2013
- b) That there shall be imposed on all installments of taxes payable and remaining unpaid on the dates specified in subsection (a), one and one quarter per cent (1.25%) on the first day of each calendar month which such default continues, but not after the end of the year 2013.
5. That the Treasurer is hereby authorized to accept part payment from time to time on account of taxes due, and to give a receipt of such part payment, provided that acceptance of any such part payment shall not affect the collection of any percentage charge imposed and collectable under sections 4(b) in respect of non-payment of any taxes or any class of taxes or any installment thereof.
6. That the Treasurer may mail or cause to be mailed to the address of the residence or place of business of each person taxed, a notice specifying the amount of taxes payable by such person and be given authority to solely use her discretion and may allow on the full installment of taxes, a period of grace if warranted without additional penalty, on payment received after due date as mentioned in paragraph 4.
7. Notwithstanding the provisions of this by-law providing for payment of taxes or installments thereof without an additional percentage charge on or before the dates hereinbefore set forth, all taxes for the year 2013, including local improvement rates and other rates payable as taxes, shall be deemed to have been imposed and to be due on and from the first day of January, 2014.
8. That nothing herein contained shall prevent the Treasurer from proceeding at any time with the collection of any rate, tax or assessment, or any part thereof, in accordance with the provisions of the Statutes and by-laws governing the collection of taxes.
9. In the event of conflict between the provisions of this by-law and any other by-law, the provisions of this by-law prevail.
10. This by-law shall come into force and take effect on the day of the final passing thereof.

READ, PASSED AND ADOPTED this _____ day of _____ 2013.

Mayor

Clerk

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: FINANCE

CHAIRPERSON: COUNCILLOR C. LACELLE

DEPT. HEAD: WAYNE P. BELTER

TITLE: TAX CAPPING OPTIONAL TOOLS

 X Draft By-Law Item Policy Recommendation

Mayor D. Backer and Members of Council:

The Town for the past fourteen years has been subjected to shortfalls in the provincially mandated capping (10-5-5) tax process. In addition the Provincial wide reassessment in 2003 and 2008 and 2012 resulted in major shifts both up and down in assessments in Mattawa and the Province developed a system to lessen the tax impact by allowing for a maximum increase of 10% to a tax bill and the remaining taxes not collected had to be absorbed by the remaining taxpayers.

In 2005 the Province also provided municipalities with optional tools to lessen this impact and Council incorporated these tools into the budget process. The capping limit was increased to 10% from 5% and secondly, the cap is allowed to be calculated with reference to the previous year's current value assessment (CVA) tax to a maximum of 5%. Thirdly, a maximum threshold of \$250.00 can be implemented whereby properties with capping decreases of less than this amount can be clawed back.

Originally the taxes had to be absorbed by the same class of Assessment but in Mattawa's case there was not enough room in the tax class to make up the tax loss, specifically commercial. Council passed on the tax adjustments to the tax class and had to absorb the amount above the cap limit.

This year because all Commercial, Industrial and Multi-Residential tax class properties have now reached "cap status" there is no financial dollar impact.

We still need to pass this By-law in case there are assessment appeals that could be impacted by the capping rules.

Recommendation:

That the above report and By-law Number 13-14 be adopted to provide optional tools for the purposes of administering limits for the commercial, industrial and multi-residential property classes.

Respectfully recommended
Councillor C. Lacelle

THE CORPORATION OF THE TOWN OF MATTAWA

BY-LAW NUMBER 13-14

BEING A BY-LAW to adopt Optional Tools for the Purposes of Administering Limits for the Commercial, Industrial and Multi-Residential Property Classes.

WHEREAS the Corporation of the Town of Mattawa (hereinafter referred to as “The Municipality” may, in accordance with section 329.1 of the Municipal Act, 2001, S.O. 2001 c.25, as amended (hereinafter referred to as “The Act”)) modify the provisions and limits set out in section 329 of The Act, with respect to the calculation of taxes for municipal and school purposes payable in respect of property in the commercial, industrial and multi-residential property class;

AND WHEREAS the municipality must similarly modify the provisions and limits set out in section 332 of The Act with respect to the “tenant cap” calculations;

AND WHEREAS this by-law shall only apply to properties in any of the Commercial, Industrial and Multi-Residential property classes to which Part IX of the Act applies;

AND WHEREAS for the purposes of this by-law the commercial classes shall be considered a single property class and the industrial classes shall be deemed to be a single property class;

AND WHEREAS “uncapped taxes” means, the taxes for municipality and school purposes that would be levied for the taxation year but for the application of Part IX of The Act.

AND WHEREAS The Council may pass a by-law to apply any one or any combination of the following options:

- a) Increase the annual cap from 5% of last year’s capped taxes up to a maximum of 10% of last year’s capped taxes; and/or
- b) Set an upper limit on annual increases at the greater of the amount calculated under (a) and up to 5% of the previous year’s annualized CVA tax; and/or
- c) Up to a maximum \$250 threshold may be set for increasing properties, decreasing properties or both;

AND WHEREAS a by-law passed to adopt the provisions of subsection 329.1 paragraphs 1 and 2 of the Act provides that such provisions shall also apply to section 332 of the Act with respect to the “tenant cap” calculations;

AND WHEREAS the Council has reviewed the provisions of Section 329.1 of the Act and hereby deems it necessary and appropriate to adopt optional tools for the purpose of administering limits for the Commercial, Industrial and Multi-Residential property classes:

NOW THEREFORE the Council of the Corporation of the Town of Mattawa hereby enacts as follows:

1. That paragraphs 1, 2, and 3, of subsection 329.1 (1) of the Act shall apply to the Commercial, Industrial and Multi-Residential property classes for 2013.
2. That:
 - (i) In determining the amount of taxes for municipal and school purposes for the year under subsection 329(1) and the amount of the tenant's cap under subsection 332(5), the greater of the amounts determined under paragraphs a) and b) as set out below shall apply in determining the amount to be added under paragraph 2 of subsection 329(1), and the increasing amount under paragraph 2 of subsection 332(5),
 - (a) The percentage set out in Subsection 329(1) paragraph 2 and in Subsection 332(5) paragraph 2 shall be ten percent (10%), and
 - (b) The amount of the uncapped taxes for the previous year multiplied by five percent (5%).
 - (ii) The amount of the taxes for municipal and school purposes for a property for a taxation year shall be the amount of the uncapped taxes for the property for the year if the amount of the uncapped taxes exceeds the amount of the taxes for municipal and school purposes for the property for the taxation year as determined under section 329, as modified under section 329.1 of the Act and this by-law, by two hundred and fifty dollars (\$250.00).
3. That this by-law shall be deemed to come into force and take effect on the day of the final passing thereof.

READ, PASSED AND ADOPTED this _____ day of _____, 2013.

Mayor

Clerk

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT SERVICES

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: WAYNE P. BELTER

TITLE: ECONOMIC DEVELOPMENT ROLE EXPANDED

Draft By-Law Item Policy Recommendation

Mayor D. Backer and Members of Council:

The Town of Mattawa is at a very important milestone in its history. Times have been tough lately in the area with the closure of some major employers namely the ski hill, Tembec and Columbia Forest Products.

Mattawa joined forces with area municipalities and local industry interests and created the Mattawa and Area Forestry Committee for Economic Development in the 1990s and saw the creation of the Canadian Ecology Centre among other initiatives. This organization refocused itself later as the Mattawa Bonfield Economic Development Corporation and has seen some success.

Although we participate and we appreciate the work of the Economic Development Committee we are at a critical time in our history and Mattawa needs to “Hit a Home Run”. We need to see the Light Industrial Park materialize, we would like to see the development of additional seniors housing, we need to see the ski hill re-open and we need to strengthen our local economy by protecting what is here and help it sustain and grow.

Staff have and are doing the best they can but senior staff are strapped with existing and expanding workloads and a bigger effort is needed to promote and champion Mattawa’s cause.

Council could consider requesting additional efforts from the Economic Development Committee, hire an Economic Development person to compliment our staff, hire a consultant to focus on our town’s economic development or use what we have already at hand in a more efficient manner.

Mayor Backer who has been on Council 22 years, 12 as Mayor has a six month window where we could ask him to champion Mattawa’s cause by expanding on the Mayor’s role to include the Mayor’s office for Economic Development, similar to the position and role Mayor Vic Fedeli of North Bay occupied while he was Mayor of North Bay.

Mayor Backer could open doors by pursuing the establishment of the Light Industrial Park and

focus on locating businesses/industries in the Park, pursue and assist senior's housing initiatives to create more seniors housing, assist and promote various tourism initiatives for Mattawa including the Ottawa River ferry service, focus on the ski hill potential and promote and assist the business community in Mattawa.

This initiative would be temporary for six months and the Mayor would commit a minimum of three days per week and would be compensated at the rate of \$3,000.00 per month for six months. It is the intention that this extra push might assist in turning the corner to a prosperous future for our community.

For these reasons it is recommended:

Recommendation:

That the Town of Mattawa authorizes the expansion of the Mayor's role for six months to include the Mayor's Office for Economic Development and authorizes the Mayor's salary be increased by \$3,000.00 per month for a three day work week for a six month period to pursue economic development for the municipality.

Respectfully recommended

Councillor L. Mick

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COMMITTEE: GENERAL GOVERNMENT SERVICES

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DEPT. HEAD: WAYNE P. BELTER

TITLE: ANTOINE MOUNTAIN SKI HILL

Draft By-Law Item Policy Recommendation

Mayor D. Backer and Members of Council:

Mt. Antoine Ski Hill’s future has been discussed and debated ever since it closed its lifts some ten years ago.

Attempts to re-open have been unsuccessful up until now. There appears to be a plan that, if all the pieces fall into place, a multi-use facility may be developed at the site including the ski hill.

A plan to develop the site has been prepared by the owners, is endorsed by the Mattawa Bonfield Economic Development Committee and area Councils have been requested to contribute financial support to the project. Correspondence in the May 27, 2013 agenda (4.6) provided by MBEDC was a draft letter summarizing the economic conditions in the area and the benefits redevelopment of Mt. Antoine would realize.

Our Council has discussed the merits of the ski hill over the years and has been supportive of initiatives to revitalize the area. Mt. Antoine’s redevelopment is certainly one of the most promising of all opportunities available in the area.

The proposal is conditional upon various sources of revenue. Federal and Provincial money will be required and in addition municipal contributions of \$25,000 each from Papineau-Cameron, Calvin, Bonfield and Mattawan Townships have been requested. Mattawa’s contribution has been suggested at \$100,000.00.

At this time specifics about the exact redevelopment plan are not finalized but the project has a budget of four million dollars.

Council’s commitment, in principal, is requested at this time and the terms and conditions would still need to be worked out to the satisfaction of all partners, but with the intention to move the project forward, Council’s support and financial commitment up to \$100,000.00 is required at this time.

It has been and is the consensus of Council that the Ski Hill project is a high priority and if municipal buy-in is necessary to make it a reality, the municipal investment would be will justified given the economic benefits the redevelopment would achieve, including an increased tax base for Mattawan Township, increased employment opportunities, increased tourism, and an increase in potential new businesses and existing business expansions.

For these reasons it is recommended:

Recommendation:

That the Town of Mattawa supports and endorses the Antoine Mountain Ski Hill Resort Project which intends to invest approximately four million dollars into re-opening the facility and Council agrees in principal to contribute up to \$100,000.00 subject to agreeing to the project's final plan, project financing, and partner contributions. Council also endorses sending a letter of support to Mr. Strapp at NOHFC as requested by the Mattawa Bonfield Economic Development Corporation.

Respectfully recommended

Councillor L. Mick