

**THE CORPORATION OF THE
TOWN OF MATTAWA**

AGENDA

**REGULAR MEETING OF COUNCIL
MONDAY, JANUARY 28TH, 2013
7:00 P.M.**

**MUNICIPAL COUNCIL CHAMBERS
160 WATER STREET
MATTAWA, ONTARIO**

**THE CORPORATION OF THE TOWN OF MATTAWA
A G E N D A
MUNICIPAL COUNCIL CHAMBERS
160 WATER STREET
MATTAWA, ONTARIO
MONDAY, JANUARY 28TH, 2013 @ 7:00 P.M.**

- 1. Call to Order**
- 2. Disclosure of Pecuniary Interest and Nature Thereof**
- 3. Petitions & Delegations**
- 4. Correspondence**
 - 4.1 AMO – Re: Economics of Policing Summit
Protection to Persons & Property Committee – Clerk
 - 4.2 North Bay Parry Sound District Health Unit – Re: 2013 Municipal Levy Information
Health Services Committee – Clerk
 - 4.3 North Bay Parry Sound District Health Unit – Re: January 23rd Board of Health Agenda
Health Services Committee – Clerk
 - 4.4 Municipality of Mattawan – Re: Landfill Cost Sharing Formula Resolution
Environmental Services Committee – Clerk
 - 4.5 Mattawa & Area Police Services Board – Re: Annual Levy Invoice
Protection to Persons & Property Committee – Clerk
 - 4.6 Ontario Ministry of Energy – Re: Renewable Energy Development Guide
Environmental Services Committee – Clerk
 - 4.7 City of North Bay – Re: Household Hazardous Waste Program
Environmental Services Committee – Clerk
 - 4.8 Mattawa Hospital – Re: Invitation to Community Partners Focus Group
Health Services Committee – Clerk
 - 4.9 Blue Sky Net – Re: Regional GIS Municipal Partnership
General Government Services Committee – Clerk
- 5. Questions/Comments (public & Council) about the Content of the Agenda**

- 6. Municipal Report Number 658**
 - **Minutes of Previous Meeting (s)**
 - **Presentation of By-laws/Resolutions**
 - **Adoption of Report**
- 7. Committee Reports**
- 8. Questions from the Floor**
- 9. New/Old Business**
- 10. 2/3 (Special Resolutions – not previously circulated)**
- 11. In Camera (Closed)**
- 12. Return to Regular Session**
- 13. Adjournment**

Monday, January 28, 2013

Members of Council,

Attached please find Municipal Report Number 658 for consideration by Council.

Respectfully submitted

**Wayne P. Belter
Administrator/Clerk/Treasurer**

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THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT SERVICES

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: WAYNE P. BELTER

TITLE: ADOPTION OF THE MINUTES

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

It is respectfully recommended to Council that the minutes of the Regular Meeting of Monday January 14, 2013 be adopted as circulated.

Councillor L. Mick

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the regular meeting of Council held Monday, January 14th, 2013 at 7:00 p.m. in the Municipal Council Chambers.

Present: Mayor D. Backer
Councillor N. Walters**
Councillor C. Lacelle
Councillor L. Mick
Councillor P. Dupras
Councillor M. L. Arrowsmith
Wayne P. Belter, Clerk

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order
2. No Disclosure of Pecuniary Interest and Nature Thereof
3. Petitions & Delegations
4. Correspondence
5. No Questions/Comments about the Content of the Agenda
6. Municipal Report Number 657

Page No. 1

It is respectfully recommended to Council that the minutes of the Regular Meeting of Monday December 10, 2012 be adopted as circulated.

Carried

Page No. 2

It is respectfully recommended that the attached By-Law and Agreement with ScotiaBank be approved which will allow the municipality to borrow money, if necessary, until grants and taxes are received.

Carried

Page No. 3

That Council of the Town of Mattawa certifies that the information in the Expression of Interest is factually accurate and the Town of Mattawa is committed to the development of a comprehensive Asset Management plan that includes all of the information and analysis described in Building Together: Guide for Municipal Asset Management Plans is a priority.

Carried

Page No. 4

That Council of the Town of Mattawa appoint Councillor C. Lacelle as the Council representative on the Group of Four Police Services Board to replace Mayor Dean Backer.

Carried

***Councillor N. Walters arrived for the meeting while Page 5 was being presented.*

Page No. 5

It is therefore recommended that refreshment vehicles regulated under By-law 09-14 be permitted to locate at Explorer's Point July 25-28, 2013 during Voyageur Days festival as requested by the Mattawa Voyageur Days Committee. Refreshment vehicle operators will be responsible for the following:

1) Obtain all approvals before operating from the North Bay and District Health Unit, Fire Dept. and Building Dept. under sections 6 and 7 of By-Law 09-14.

2) Notify the By-law Department with all approvals no later than July 22, 2013 at 5:00 p.m. prior to installation at Explorer's Point.

3) Be responsible to ensure that the immediate area is cleaned at all times.

4) Exit Explorer's Point no later than Monday, July 29th, 2013 at 5:00 p.m.

Fees regulated under Schedule "B" of By-Law 09-14 are exempt for Mattawa Voyageur Days at Explorers Point.

Carried

Page No. 6

It is therefore recommended that the Corporation of the Town of Mattawa recognizes "Mattawa Voyageur Days" as a Town event and designates the organizers as a Committee of Council. The Council representative with the Mattawa Voyageur Days Committee is Councillor N. Walters. It is further recommended that the Mattawa Voyageur Days Festival and Committee be insured through the Municipal Insurance Program. Mattawa Voyageur Days Committee ultimately reports to the Council of the Corporation Town of Mattawa.

Carried

Page No. 7

It is therefore recommended that The Corporation of the Town of Mattawa permits the sale of alcoholic beverages at Explorer's Point on Thursday July 25, 2013 Friday July 26, 2013 Saturday July 27, 2013 and Sunday July 28, 2013 and further that the Council of the Town of Mattawa endorses and supports the Voyageur Days Festival as an event of municipal significance.

Carried

Page No. 8

It is therefore recommended that the Corporation Town of Mattawa support the Mattawa Voyageur Days festival held July 25-28, 2013 with a cash sponsorship of \$5,000.00.

Carried

Page No. 9

It is therefore recommended that the Corporation of the Town of Mattawa advance the sum of \$75,000.00 in way of a loan to the Mattawa Voyageur Days Committee.

Carried

Page No. 10

It is respectfully recommended that Main Street be closed for a period of 4 hours on Saturday May 25, 2013 from the Bangs Street intersection to the top of Main Street to host the Papa Joe Ride for Cancer event.

Carried

Page No. 11

That the Town of Mattawa adopt By-law 13-02 which authorizes the signing of a contribution agreement for funding under the Community Infrastructure Improvement Fund for the Addition and Rehabilitation of Dressing Rooms in the Mike Rodden Arena.

Carried

Page No. 12

That the Committee of Adjustment be appointed from the members of Council and By-Law Number 13-03 be approved which appoints Councillors Lise Perreault, Paul Dupras and Lorne Mick to the Committee for the year 2013 in accordance with Section 44(3) of the Planning Act.

Carried

Page No. 13

That the Town of Mattawa, having received FedNor and NOHFC financial assistance to create a municipal light industrial park, has requested proposals for professional services for the engineering and planning services required to comply with Provincial regulations, and received a detailed explanation from Mr. T. Chadder of JL Richards and Associates at the Committee of the Whole meeting January 7, 2013, now authorizes the firm of JL Richards and Associates to undertake the Planning and Engineering program as proposed in their December 2012 submission with an upset limit of \$99,495.00 and a completion date of April 2013.

Carried

Page No. 14

That Council authorize the Public Works Department to eliminate one of the 2 existing laborer positions and hire Dan Finnigan, the lone qualified applicant, into the position of Sewer & Water Field Operator position in accordance with our hiring policy and the CUPE collective agreement.

Carried

Page No. 15

That Council authorize the Public Works Department to issue an RFP to 3 qualified engineering consultants to assist with resolving the phosphorous levels issue we are experiencing at the Mattawa sewage treatment plant. The Department will report back to Council with a recommendation.

Carried

Resolution Number 13-01

Moved by Councillor L. Mick

Seconded by Councillor C. Lacelle

That the Municipal Report Number 657 be adopted

Carried

7. Committee Reports
8. Questions from the Floor
9. New/Old Business
10. 2/3 (Special Resolutions – not previously circulated)
11. In Camera (Closed) Session – None
12. Return to Regular Session – N/A
13. Adjournment

The regular meeting of Council Monday, January 14, 2013 adjourned at 810 p.m.

Mayor

Clerk

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: FIRE DEPARTMENT

CHAIRPERSON: COUNCILLOR M. L. ARROWSMITH

DEPT. HEAD: WAYNE P. BELTER

TITLE: NORTHEASTERN FIRE EDUCATION CONFERENCE

 Draft By-Law

 X Item

 Policy Recommendation

Mayor D. Backer and Members of Council:

The 15th Northeastern Fire Education Conference is being held March 21-24, 2013 this year. As you are aware this conference deals with all aspects of effectively maintaining a Fire Department and deals with administration, training, volunteer retention and fire prevention.

Fire Chief Belanger, Deputy Chief Dupras and I would like to attend this year as we have for the last 9 years. The cost for the Fire Chief and Deputy Chief would be approximately \$1300.00 (\$275.00 for registration, \$600.00 for the 3 days in lieu of wages, and \$150.00 for travel). Since the conference is out of town we are also requesting to purchase banquet tickets for the Fire Chief and Deputy Chief's wives. The cost for a Councillor to attend is \$275.00 for registration and \$300.00 for the Councillor per diem. Normal travel policy applies.

Recommendation:

It is therefore recommend that the Fire Chief, Deputy Chief and myself as the Fire Department Chairperson attend the annual Northeastern Fire Education Conference in North Bay on March 21-24th, 2013 as per the above report. Normal travel policy will apply.

Respectfully submitted

Councillor M. L. Arrowsmith

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: FIRE DEPARTMENT

CHAIRPERSON: COUNCILLOR M. L. ARROWSMITH

DEPT. HEAD: FIRE CHIEF CHAD BELANGER

TITLE: HIRING OF VOLUNTEER FIREFIGHTER

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

Recently Jason Kannegiesser resigned from his position as a volunteer firefighter. Since his job keeps him in Alberta most of the time he has decided to move there permanently with his wife and children. He was a member of our Department for approximately eight years. This of course opens up a position with our department.

Fortunately, Mr. Gary Larose has recently applied for a position with us. The Fire Chief has met with Mr. Larose and feels he would be a welcomed addition to the department. Of course this position would be probationary until a medical has been completed with a physician.

Recommendation:

That Council of the Town of Mattawa hire Mr. Gary Larose as a Volunteer Firefighter subject to the conditions of hiring within the Fire Department.

Respectfully submitted

Councillor M. L. Arrowsmith

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: RECREATION, TOURISM & SPECIAL PROJECTS

CHAIRPERSON: COUNCILLOR N. WALTERS

DEPT. HEAD: JACQUES BEGIN

TITLE: PURCHASE OF FIREWORKS FOR CANADA DAY CELEBRATION

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

The Corporation of the Town of Mattawa annually hosts the July 1st Canada Day Celebrations. The programs, activities and fireworks were successfully held on Explorers Point in 2012 even with the on and off periods of rain. Staff have already began discussions on additional activities for 2013 along with the continuance of last year's successful events.

One of the public's anticipated activities are the fireworks. If you recall, there were no fireworks in 2011 which resulted in negative comments and many disappointed people. The Canada Day fireworks set off by Northstar Fireworks in 2012 were actually awesome. This is the same company that provides the fireworks during Voyageur Days.

The cost of the 2013 Canada Day Fireworks is \$5,000 (+HST) which is the same request as in 2012. Northstar requires a 50% deposit payable immediately so that they may purchase "extra" fireworks when they come on special over the winter. Again this is the same as what was done in 2012.

Recommendation:

It is therefore recommended that the Corporation of the Town of Mattawa purchase a \$5,000.00 (+HST) fireworks displays from Northstar Fireworks Entertainment INC. for Canada Day July 1, 2013. A 50% deposit (\$2825.00) will be provided immediately with the balance (\$2825.00) provided day of show.

Respectfully recommended

Councillor N. Walters

Date: MONDAY, JANUARY 28TH, 2013

Page No: 24

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: FINANCE

CHAIRPERSON: COUNCILLOR C. LACELLE

DEPT. HEAD: WAYNE P. BELTER

TITLE: DECEMBER 2012 CHEQUE REPORT

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

Attached is the Cheque Report for the month of December 2012 which is submitted for your approval.

Respectfully submitted

Councillor C. Lacelle

Cheques

The Town of Mattawa

For the period 2012/12/01 to 2012/12/31

<i>Cheque</i>	<i>Serial #</i>	<i>Issue Date</i>	<i>Vendor/Payee</i>	<i>Amount</i>	<i>Batch</i>	<i>Status</i>
B013116		2012/12/06	BELA15 BELANGER, CHAD	350.00	AC01126	PRINTED
B013117		2012/12/06	BLAYEL BLAY ELECTRICAL	489.85	AC01126	PRINTED
B013118		2012/12/06	CANU01 CAN. UNION PUB. EMP.	570.03	AC01126	PRINTED
B013119		2012/12/06	DEAN01 DEAN BACKER	561.27	AC01126	PRINTED
B013120		2012/12/06	GRAN03 GRAND & TOY	792.50	AC01126	PRINTED
B013121		2012/12/06	HYDR01 HYDRO ONE NETWORKS INC.	19,668.61	AC01126	PRINTED
B013122		2012/12/06	JOHN01 JOHN DIXON LIBRARY	6,000.00	AC01126	PRINTED
B013123		2012/12/06	MARPRO MARIETTE PRODUCTIONS	300.00	AC01126	PRINTED
B013124		2012/12/06	MATT15 MATTAWA PETRO CENTRE	1,630.31	AC01126	PRINTED
B013125		2012/12/06	MINI01 MINISTER OF FINANCE	381.43	AC01126	PRINTED
B013126		2012/12/06	NORT21 NORTHLAND GLASS & METAL LTD	4,056.70	AC01126	PRINTED
B013127		2012/12/06	PAUL09 PAUL DUPRAS	500.00	AC01126	PRINTED
B013128		2012/12/06	RECE01 RECEIVER GENERAL FOR CANADA	9,677.70	AC01126	PRINTED
B013129		2012/12/06	BANKPY THE BANK OF NOVA SCOTIA	16,691.43	AC01127	PRINTED
B013130		2012/12/06	CAISPY CAISSE POPULAIRE LTEE	16,764.93	AC01127	PRINTED
B013131		2012/12/14	ALLSTR ALLSTREAM INC.	5.69	AC01128	PRINTED
B013132		2012/12/14	BELL10 BELL CANADA	238.47	AC01128	PRINTED
B013133		2012/12/14	BERT01 BERT'S AUTOMOTIVE REPAIRS	2,790.47	AC01128	PRINTED
B013134		2012/12/14	BLAYEL BLAY ELECTRICAL	101.70	AC01128	PRINTED
B013135		2012/12/14	BOUL01 BOULANGER SERVICE STATION	137.00	AC01128	PRINTED
B013136		2012/12/14	CANPAR CANPAR TRANSPORT L.P.	70.22	AC01128	PRINTED
B013137		2012/12/14	CASS01 CASSELLHOLME	3,828.00	AC01128	PRINTED
B013138		2012/12/14	CLETEC CLEARTECH INDUSTRIES INC..	101.70	AC01128	PRINTED
B013139		2012/12/14	DIRE05 DIRECTOR,	738.83	AC01128	PRINTED
B013140		2012/12/14	DIXON DIXON ELECTRIC	890.69	AC01128	PRINTED
B013141		2012/12/14	MATHOS MATTAWA HOSPITAL	8,531.07	AC01128	PRINTED
B013142		2012/12/14	MINI03 MINISTER OF FINANCE	1,880.40	AC01128	PRINTED
B013143		2012/12/14	MINI07 MINISTER OF FINANCE	91,568.00	AC01128	PRINTED
B013144		2012/12/14	OMER01 OMERS	12,680.66	AC01128	PRINTED
B013145		2012/12/14	PAUL03 PAUL LAFRENIERE CONTRACTING	6,522.56	AC01128	PRINTED
B013146		2012/12/14	PETMAI MAIKIE PETERS	95.74	AC01128	PRINTED
B013147		2012/12/14	SAADAV DAVE SAAD	3,333.00	AC01128	PRINTED
B013148		2012/12/14	THEN03 THE NUGGET	263.97	AC01128	PRINTED
B013149		2012/12/14	TIMHOR TIM HORTONS RESTAURANT#4035	53.17	AC01128	PRINTED
B013150		2012/12/20	BELA15 BELANGER, CHAD	115.97	AC01129	PRINTED
B013151		2012/12/20	BELBRO BELANGER BROWNWAY BUS LINES	226.00	AC01129	PRINTED
B013152		2012/12/20	BELL03 BELL CANADA	15.70	AC01129	PRINTED
B013153		2012/12/20	BELL09 BELL MOBILITY	283.34	AC01129	PRINTED
B013154		2012/12/20	CARQ01 CARQUEST AUTO PARTS	1,328.84	AC01129	PRINTED
B013155		2012/12/20	FERN01 FERN'S DELIVERY	90.40	AC01129	PRINTED
B013156		2012/12/20	FLAG01 FLAGS UNLIMITED INC.	767.61	AC01129	PRINTED
B013157		2012/12/20	GERR01 GERARD POIRIER	602.00	AC01129	PRINTED
B013158		2012/12/20	INDTIR INDEPENDENT TIRE	614.00	AC01129	PRINTED
B013159		2012/12/20	JACQ03 JACQUES BEGIN	200.99	AC01129	PRINTED
B013160		2012/12/20	JONROB ROBBIE JONES	1,474.41	AC01129	PRINTED
B013161		2012/12/20	LAPCEC CECILE LAPIERRE	300.00	AC01129	PRINTED
B013162		2012/12/20	LORN01 LORNE MICK	130.60	AC01129	PRINTED
B013163		2012/12/20	MARKW MARK'S WORK WEARHOUSE LTD.	447.42	AC01129	PRINTED
B013164		2012/12/20	MATFOO MATTAWA FOODLAND	190.28	AC01129	PRINTED
B013165		2012/12/20	MATT11 MATTAWA IDA	148.70	AC01129	PRINTED
B013166		2012/12/20	MATT65 MATTAWA SPORT & MARINE	497.57	AC01129	PRINTED

Cheques

The Town of Mattawa

For the period 2012/12/01 to 2012/12/31

Cheque	Serial #	Issue Date	Vendor/Payee	Amount	Batch	Status
B013167		2012/12/20	MATT71 MATTAWA HARDWARE & GIFTS	131.81	AC01129	PRINTED
B013168		2012/12/20	META01 METAL-AIR MECHANICAL SYS LTD	2,176.81	AC01129	PRINTED
B013169		2012/12/20	MORJM JEAN-MARC MORIN	539.00	AC01129	PRINTED
B013170		2012/12/20	NIPD01 NIP DIS SOCIAL SERV ADMIN BD	19,330.59	AC01129	PRINTED
B013171		2012/12/20	NORT03 NORTHERN COMMUNICATION SERVIC	113.00	AC01129	PRINTED
B013172		2012/12/20	PAUL03 PAUL LAFRENIERE CONTRACTING	6,522.56	AC01129	PRINTED
B013173		2012/12/20	R&DREC R & D RECYCLING	1,376.91	AC01129	PRINTED
B013174		2012/12/20	RECE01 RECEIVER GENERAL FOR CANADA	9,367.74	AC01129	PRINTED
B013175		2012/12/20	RELIND RELIABLE INDUSTRIAL SUPPLY LTD.	502.69	AC01129	PRINTED
B013176		2012/12/20	ROGOGL ROGER OGLETREE	440.00	AC01129	PRINTED
B013177		2012/12/20	RYOUNG R. A. YOUNG CONSULTING	1,356.00	AC01129	PRINTED
B013178		2012/12/20	SCOT03 KINTORA LTD C/O SCOTT'S DISCOUNT	14.83	AC01129	PRINTED
B013179		2012/12/20	SEEM01 SEEMORE GRAPHICS	197.75	AC01129	PRINTED
B013180		2012/12/20	SUPE01 SUPERIOR PROPANE INC.	327.31	AC01129	PRINTED
B013181		2012/12/20	THEM01 THE MATTAWA RECORDER	169.10	AC01129	PRINTED
B013182		2012/12/20	VIANET VIANET INTERNET SOLUTIONS	233.31	AC01129	PRINTED
B013183		2012/12/20	WILS01 WILSON'S BUILDERS SUPPLIES	905.20	AC01129	PRINTED
B013184		2012/12/20	WORK01 WORKPLACE SAFETY & INS BOARD	5,482.56	AC01129	PRINTED
B013185		2012/12/20	XYLEM XYLEM CANADA COMPANY	9,023.05	AC01129	PRINTED
B013186		2012/12/20	YESCOF YES WE DO COFFEE	55.00	AC01129	PRINTED
B013187		2012/12/21	BANKPY THE BANK OF NOVA SCOTIA	19,290.50	AC01130	PRINTED
B013188		2012/12/21	CAISPY CAISSE POPULAIRE LTEE	20,304.69	AC01130	PRINTED
B013189		2012/12/31	DUMBAC DUMONT BACKHOE SERVICES	10,172.58	AC01131	PRINTED
				74 PRINTED	\$327,732.92	