

**THE CORPORATION OF THE
TOWN OF MATTAWA**

AGENDA

**REGULAR MEETING OF COUNCIL
MONDAY, FEBRUARY 11TH, 2013
7:00 P.M.**

**MUNICIPAL COUNCIL CHAMBERS
160 WATER STREET
MATTAWA, ONTARIO**

**THE CORPORATION OF THE TOWN OF MATTAWA
A G E N D A
MUNICIPAL COUNCIL CHAMBERS
160 WATER STREET
MATTAWA, ONTARIO
MONDAY, FEBRUARY 11TH, 2013 @ 7:00 P.M.**

- 1. Call to Order**
- 2. Disclosure of Pecuniary Interest and Nature Thereof**
- 3. Petitions & Delegations**
- 4. Correspondence**
 - 4.1 Mattawa & Area Food Bank – Re: Trillium Funding for Extension on Food Bank
Social & Family Services Committee – Clerk
 - 4.2 Mattawa Voyageur Days – Re: Notification of Application for Special Occasion Permit
Recreation, Tourism & Special Projects Committee – Clerk
 - 4.3 Union Gas – Re: Winter Warmth Program Information
Electricity, Gas & Telephone Committee – Clerk
 - 4.4 Elisa Guilbeault – Re: Shadow Drummers Group for Financial Support
Finance Committee – Clerk
 - 4.5 KJ Conway Communications Inc. – Re: Honouring of World Autism Awareness Day
General Government Services Committee – Clerk
 - 4.6 Minister of Transportation – Re: Discontinuation of Connecting Link Program
Transportation Services Committee – Clerk
 - 4.7 Mattawa Bonfield Economic Development Corporation – Re: January 23rd Meeting Agenda
General Government Services Committee – Clerk
 - 4.8 North Bay-Mattawa Conservation Authority – Re: December 19, 2012 Meeting Minutes
Conservation Authority Committee – Clerk
- 5. Questions/Comments (public & Council) about the Content of the Agenda**
- 6. Municipal Report Number 659**
 - Minutes of Previous Meeting (s)

- **Presentation of By-laws/Resolutions**
- **Adoption of Report**

7. **Committee Reports**
8. **Questions from the Floor**
9. **New/Old Business**
10. **2/3 (Special Resolutions – not previously circulated)**
11. **In Camera (Closed)**
12. **Return to Regular Session**
13. **Adjournment**

Monday, February 11, 2013

Members of Council,

Attached please find Municipal Report Number 659 for consideration by Council.

Respectfully submitted

Wayne P. Belter
Administrator/Clerk/Treasurer

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THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT SERVICES

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: WAYNE P. BELTER

TITLE: ADOPTION OF THE MINUTES

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

It is respectfully recommended to Council that the minutes of the Regular Meeting of Monday January 28, 2013 be adopted as circulated.

Councillor L. Mick

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the regular meeting of Council held Monday, January 28th, 2013 at 7:00 p.m. in the Municipal Council Chambers.

Present: Mayor D. Backer
Councillor N. Walters
Councillor C. Lacelle
Councillor L. Mick
Councillor P. Dupras
Wayne P. Belter, Clerk

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order
2. No Disclosure of Pecuniary Interest and Nature Thereof
3. Petitions & Delegations
4. Correspondence
5. No Questions/Comments about the Content of the Agenda
6. Municipal Report Number 658

Page No. 20

It is respectfully recommended to Council that the minutes of the Regular Meeting of Monday January 14, 2013 be adopted as circulated.

Carried

Page No. 21

It is therefore recommend that the Fire Chief, Deputy Chief and myself as the Fire Department Chairperson attend the annual Northeastern Fire Education Conference in North Bay on March 21-24th, 2013 as per the above report. Normal travel policy will apply.

Carried

Page No. 22

That Council of the Town of Mattawa hire Mr. Gary Larose as a Volunteer Firefighter subject to the conditions of hiring within the Fire Department.

Carried

Page No. 23

It is therefore recommended that the Corporation of the Town of Mattawa purchase a \$5,000.00 (+HST) fireworks displays from Northstar Fireworks Entertainment INC. for Canada Day July 1, 2013. A 50% deposit (\$2825.00) will be provided immediately with the balance (\$2825.00) provided day of show.

Carried

Page No. 24

Attached is the Cheque Report for the month of December 2012 which is submitted for your approval.

Carried

Resolution Number 13-02

Moved by Councillor N. Walters

Seconded by Councillor L. Mick

That the Municipal Report Number 658 be adopted

Carried

7. Committee Reports
8. Questions from the Floor
9. New/Old Business
10. 2/3 (Special Resolutions – not previously circulated)

Resolution Number 13-03

Moved by Councillor C. Lacelle

Seconded by Councillor P. Dupras

- 2/3 *That By-law Number 13-04 being the 2013 Interim Tax By-law based on the 2012 tax Levy by approved.*

Carried

11. In Camera (Closed) Session – None
12. Return to Regular Session – N/A

13. Adjournment

The regular meeting of Council Monday, January 28, 2013 adjourned at 7:41 p.m.

Mayor

Clerk

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: ENVIRONMENTAL SERVICES

CHAIRPERSON: COUNCILLOR P. DUPRAS

DEPT. HEAD: MARC MATHON

TITLE: HOUSEHOLD HAZARDOUS WASTES

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

Presently the Mattawa Landfill Site is not permitted to accept any household hazardous wastes, such as chemicals, paints, thinners, aerosol cans, batteries, oils, etc...

We have been offered to participate in the City of North Bay's household hazardous waste depot program for a cost of \$2 per household. There are 45,000 households in the North Bay and surrounding municipalities using the service and the cost of operating the facility is close to \$200,000. Our cost to participate in this program in 2012 was just under \$2,10. This year our participation in the program will be approximately \$2,100, and the Hazardous Waste Facility will be open year round.

The North Bay Household Hazardous Waste Facility operates year round now and is open from Wednesday through Saturday from 8:00 am to 6:00 pm. The facility also includes a paint exchange area for residents offering free paints / stains that have been deemed usable by the facility operator.

By taking part in this program we will continue to have an answer to the frequent questions from the public regarding household hazardous wastes.

Recommendation:

It is recommended that Council authorizes Administration to take part in the City of North Bay's Household Hazardous Waste Program at a cost of approximately \$2,100 for 2012.

Respectfully submitted

Councillor P. Dupras

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: RECREATION, TOURISM & SPECIAL PROJECTS

CHAIRPERSON: COUNCILLOR N. WALTERS

DEPT. HEAD: JACQUES BEGIN

TITLE: 19TH ANNUAL PAPA JOE RIDE FOR CANCER - CORRECTION

Draft By-Law Item Policy Recommendation

Mayor D. Backer and Members of Council:

A request is made annually from Mr. Roger Ogletree regarding the "Papa Joe Ride" which will occur on Saturday May 25, 2013.

Approximately 400 motorcycle drivers ride to raise money for cancer research each year. The Municipality of Mattawa has been the destination of choice by the organizers for many years due to our co-operation and a positive experience. The business community welcomes the riders who park directly on Main Street. This creates a very effective atmosphere and good experience for the riders also.

Council is requested to officially close Main Street for a period of four hours so that the riders can park their motorcycles and enjoy our Mattawa hospitality. The Ministry of Transportation requires a resolution and detour plan during this four hour period. All of Main Street is closed and not to Bangs Street as per January 14, 2013 (Page 10 of Resolution Number 13-01).

The Recreation Staff will make the necessary applications to MTO as well inform all emergency services of the closing and re-routing of traffic and emergency traffic as well as setup of barricades prior the event.

Recommendation:

It is respectfully recommended that the entire Main Street be closed for a period of 4 hours on Saturday May 25, 2013 from the Mattawa River Bridge to the Highway 17 intersection (from the post office to the TC corner) to host the Papa Joe Ride for Cancer event.

Respectfully recommended

Councillor N. Walters

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: RECREATION AND CULTURAL SERVICES

CHAIRPERSON: COUNCILLOR N. WALTERS

DEPT. HEAD: JACQUES BEGIN

TITLE: LAWN MAINTENANCE CONTRACT TENDER

Draft By-Law Item Policy Recommendation

Mayor D. Backer and Members of Council:

The Corporation Town of Mattawa – lawn maintenance tender is now due.

Recommendation:

That Council authorize the Recreation and Cultural Services Dept. to proceed with the Lawn Maintenance tender and that the results be brought back to Council for consideration.

Respectfully submitted

Councillor N. Walters

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: RECREATION AND CULTURAL SERVICES

CHAIRPERSON: COUNCILLOR N. WALTERS

DEPT. HEAD: JACQUES BEGIN

TITLE: ONTARIO SPORT AND RECREATION COMMUNITIES FUND

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

The Ministry of Tourism, Culture and Sport is pleased to announce the launch of the **Ontario Sport and Recreation Communities Fund**. The OSRCF is a grant program that supports a vision of getting and keeping Ontarians active in community sport, recreation and physical activity. The fund will:

- increase opportunities for participation in sport and recreation by developing new programs or increasing access to existing programs to encourage individuals to become more active and keep those who are, engaged throughout their lives
- support implementation of physical literacy as a foundation for lifelong physical activity among individuals enabling them to make healthier activity choices
- strengthen the community sport and recreation sector by providing training in areas such as coaching, youth development, and volunteer development to provide enhanced service and quality programming

The Corporation Town of Mattawa is eligible to submit an application to receive funding for this program. The application entails a great amount of detail and is a very complicated process. Therefore, assistance is needed to complete the application in a timely manner. Staff do not have the expertise or the resources at hand to provide the detailed information required by the Ministry. Discussions have been held with Dave Saad who has successfully completed 2 other Grants Ontario applications (Drug Strategy Funding and Mattawa Children and Youth Program). He is ready to assist the Town of Mattawa complete this application. The fee is \$800.00 but the return, if successful will be in the neighborhood of +\$25,000.

The funding request is to top up existing part-time staff hours from the Mattawa Children and Youth Program for a one year period to assist with and enable community groups with introducing new sports and increasing registrations in existing sports by attracting new participants especially those at risk. This message was made very clear at a recent public input meeting discussion the drugs and alcohol misuse issues in our community. This will be a “full court press” and push to having our children, youth and adults into a healthier and active lifestyle.

Recommendation:

It is therefore recommended that the Corporation Town of Mattawa proceed with the Ontario Sports and Recreation Fund application with the assistance of Dave Saad at fee of \$800+HST.

Respectfully submitted

Councillor N. Walters

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: ENVIRONMENTAL SERVICES

CHAIRPERSON: COUNCILLOR P. DUPRAS

DEPT. HEAD: MARC MATHON

TITLE: SEWAGE TREATMENT PLANT PHOSPHORUS STUDY

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

Council recently authorized the Public Works Department to issue an RFP to 3 qualified engineering consultants to assist with resolving the phosphorous levels issue we are experiencing at the Mattawa sewage treatment plant.

We received 3 proposals from 3 invited qualified consultants, each of whom have demonstrated expertise in that area of sewage treatment process. The results were as follows:

Aecom: \$46,000 + HST

DM Wills: \$10,950 + HST

JLRichards: \$11,986 + HST

After reviewing the proposals carefully it was determined that the proposal from DM Wills provides the Town with the best value in professional services.

Recommendation:

That Council authorize the Public Works Department to assign the Sewage Treatment Plant Phosphorous Study to DM Wills at their estimated fee schedule of \$10,950 + HST.

Respectfully submitted

Councilor P. Dupras