

**THE CORPORATION OF THE
TOWN OF MATTAWA**

AGENDA

**REGULAR MEETING OF COUNCIL
MONDAY, SEPTEMBER 24TH, 2012
7:00 P.M.**

**MUNICIPAL COUNCIL CHAMBERS
160 WATER STREET
MATTAWA, ONTARIO**

**THE CORPORATION OF THE TOWN OF MATTAWA
A G E N D A
MUNICIPAL COUNCIL CHAMBERS
160 WATER STREET
MATTAWA, ONTARIO
MONDAY, SEPTEMBER 24TH, 2012 @ 7:00 P.M.**

- 1. Call to Order**
- 2. Disclosure of Pecuniary Interest and Nature Thereof**
- 3. Petitions & Delegations**
- 4. Correspondence**
 - 4.1 North Bay-Mattawa Conservation Authority – Re: Environmental Awards Conservation Authority Committee – Clerk
 - 4.2 Federation of Canadian Municipalities – Re: Queen’s Diamond Jubilee Medal General Government Services Committee – Clerk
 - 4.3 Haliburton Solar & Wind – Re: ENewsletter on FIT Funding Environmental Services Committee – Clerk
 - 4.4 Onager Solutions – Re: Economic Development Funding Opportunity Planning & Development Services Committee – Clerk
 - 4.5 Frank Klees, MPP Newmarket-Aurora – Re: First Responders Day at Queen’s Park General Government Services Committee – Clerk
 - 4.6 MediaEDGE Communications Inc. – Re: OMWA Drinking Water Leadership Summit Environmental Services Committee – Clerk
 - 4.7 AMO – Re: September 13th Weekly Watch File General Government Services Committee – Clerk
 - 4.8 MPAC – Re: 2012 Property Assessment Notice Mailing General Government Services Committee – Clerk
 - 4.9 Crime Stoppers – Re: 9th Annual Near North Crime Stoppers Gala Protection to Persons & Property Committee – Clerk
 - 4.10 MBEDC – Re: AMCTO Zone 7 Fall Meeting in Mattawa Planning & Development Services Committee – Clerk
 - 4.11 Papineau-Cameron Township – Re: AMCTO Zone 7 Fall Meeting Notice General Government Services Committee – Clerk

Monday, September 24, 2012

Correspondence – Cont'd

- 4.12 DNSSAB – Re: Casino Media Release
Social & Family Services Committee – Clerk

- 4.13 CUPE – Re: Child Care Worker & Early Childhood Educator Appreciation Day
Social & Family Services Committee – Clerk

- 4.14 City of Timmins – Re: Request for Resolution of Support
General Government Services Committee – Clerk

- 5. Questions/Comments (public & Council) about the Content of the Agenda**

- 6. Municipal Report Number 651**
 - Minutes of Previous Meeting (s)
 - Presentation of By-laws/Resolutions
 - Adoption of Report

- 7. Committee Reports**

- 8. Questions from the Floor**

- 9. New/Old Business**

- 10. 2/3 (Special Resolutions – not previously circulated)**

- 11. In Camera (Closed) – None**

- 12. Return to Regular Session**

- 13. Adjournment**

Monday, September 24, 2012

Members of Council,

Attached please find Municipal Report Number 651 for consideration by Council.

Respectfully submitted

Wayne P. Belter
Administrator/Clerk/Treasurer

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THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT SERVICES

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: WAYNE P. BELTER

TITLE: ADOPTION OF THE MINUTES

Draft By-Law Item Policy Recommendation

Mayor D. Backer and Members of Council:

It is respectfully recommended to Council that the minutes of the Special Meeting of Monday September 10, 2012 be adopted as circulated.

Councillor L. Mick

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the regular meeting of Council held Monday, September 10th, 2012 at 7:00 p.m. in the Municipal Council Chambers.

Present: Mayor D. Backer
Councillor N. Walters
Councillor C. Lacelle
Councillor L. Mick
Councillor P. Dupras
Councillor L. Perreault
Councillor M. L. Arrowsmith
Wayne P. Belter, Clerk

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order
2. No Disclosure of Pecuniary Interest and Nature Thereof
3. Petitions & Delegations
4. Correspondence
5. No Questions/Comments about the Content of the Agenda
6. Municipal Report Number 650

Page No. 144

It is respectfully recommended to Council that the minutes of the Special Meeting of Thursday August 23, 2012 and the minutes of the Regular meeting of Monday August 27, 2012 be adopted as circulated.

Carried

Page No. 145

That the Town of Mattawa adopts By-Law No. 12-17 which is a new Littering By-Law passed under the Municipal Act, R.S.O., 2001.

Carried

Page No. 146

That Council authorizes and permits an eight foot fence on the property known as 599 McCool Street excluding the front yard. Normal front yard By-Law requirements will be observed.

Carried

Page No. 147

1) Whereas the Town of Mattawa's tax dollars should be spent to benefit Mattawa's taxpaying citizens; and that Mattawa contributes significant uncontrollable increasing dollar amounts annually from its tax base to support Cassellholme Home for the Aged; and that the Mattawa's taxpaying seniors have not benefited, as they apply for long-term care within our local community when the need arises.

That the legislation has been changed and that Mattawa is not required to support a home for the aged under the Long Term Care Homes Act, 2007.

That Cassellholme is running a large deficit resulting in increases in the amount of financial support required from Mattawa; and based on our discussions with professionals in long term care, a home of approximately 300 beds should at least be cost efficient to provide a capital reserve.

That Cassellholme's negative Cash flow operations have resulted in increases in municipal subsidy and that these dollars should be used within our community.

That Cassellholme is planning to rebuild at a substantial cost to the Board of Management and the Town of Mattawa cannot support subsidizing the project.

Therefore, be it resolved that the Town of Mattawa is in agreement to tender its resignation effective December 31, 2012 as a member of the Board of Management for the District of Nipissing East.

2) That the Town of Mattawa is in agreement to rescind Page 120 of Resolution Number 12-24 regarding Cassellholme Redevelopment.

Recorded Vote on Page 147 and the vote was unanimous

Resolution Number 12-27

Moved by Councillor L. Mick

Seconded by Councillor N. Walters

That the Municipal Report Number 650 be adopted.

Carried

7. Committee Reports
8. Questions from the Floor
9. New/Old Business
10. 2/3 (Special Resolutions – not previously circulated)
11. In Camera (Closed) Session – No

12. Return to Regular Session – N/A
13. Adjournment

The regular meeting of Council Monday, September 10, 2012 adjourned at 8:26 p.m.

Mayor

Clerk

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: RECREATION, TOURISM & SPECIAL PROJECTS

CHAIRPERSON: COUNCILLOR N. WALTERS

DEPT. HEAD: JACQUES BEGIN

TITLE: RFP APPROVAL OF ARCHITECT FOR CIIF GRANT

Draft By-Law Item Policy Recommendation

Mayor D. Backer and Members of Council:

The Corporation Town of Mattawa submitted a "Request for Proposal" to four (4) qualified professional structural engineers or architects for the design of 2 additional dressing rooms for the Mike Rodden Arena and Community Centre conditional upon a successful CIIF announcement.

One proposal was received from Mitchell Architects. Correspondence was received from J.L. Richards declining the opportunity to submit a proposal. No proposals were received from Anrep Krieg or Northshore Engineering. However, it is noted that Mitchell Architects will work with Anrep Krieg for engineering work.

Mitchell Architects fees for date collection, structure design, preparation of specifications drawings and construction manual and preparation of tender documents total \$26,000.00 which is in line with the project budget. Mitchell Architects also submitted a Contract Administration cost of \$11,000.00 for our consideration should we choose to use their expertise for this service. Contract Administration will be addressed after construction tenders have been approved.

The Corporation has not received CIIF approval to date.

Recommendation:

It is therefore recommended that the Corporation Town of Mattawa approve the Request For Proposal from Mitchell Architects. Contracting with Mitchell Architects will only commence upon CIIF funding approvals.

Respectfully recommended

Councillor N. Walters

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: ENVIRONMENTAL SERVICES

CHAIRPERSON: COUNCILLOR P. DUPRAS

DEPT. HEAD: MARC MATHON

TITLE: WATER PLANT ROOF REPLACEMENT

Draft By-Law Item Policy Recommendation

Mayor D. Backer and Members of Council:

During the 2012 Public Works budget deliberations Council approved and set a budget of \$35,000 to address replacement of the roofing membrane. We sought out quotation from qualified contractors who provide the services of supply and installation of mechanically fastened TPO single ply membrane roofing.

We received 2 quotes back and they are as follows:

Blanchfield Roofing Company Ltd → \$23,040 + HST
J.G. Fitzgerald & Sons Ltd → \$19,950 + HST

Both prices are within our budget for the roof work and as such we recommend we proceed with the replacement.

Recommendation:

That Council accept the quote provided by J.G. Fitzgerald & Sons Ltd for the replacement of the roofing at the water plant and direct the Public Works Department to proceed with the work as soon as practical at the quoted price of \$19,950 + HST.

Respectfully submitted,

Councilor P. Dupras

Date: MONDAY SEPTEMBER 24TH, 2012

Page No: **154**

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: FINANCE

CHAIRPERSON: COUNCILLOR C. LACELLE

DEPT. HEAD: WAYNE P. BELTER

TITLE: CHEQUE REPORT FOR THE MONTH OF AUGUST 2012

Draft By-Law Item Policy Recommendation

Mayor D. Backer and Members of Council:

Attached is the Cheque Report for the month of August 2012 which is submitted for your approval.

Respectfully submitted

Councillor C. Lacelle

Cheques

The Town of Mattawa

For the period 2012/08/01 to 2012/08/31

Cheque	Serial #	Issue Date	Vendor/Payee	Amount	Batch	Status
B012776		2012/08/03	BELA07 BELANGER, REG	502.83	AC01100	PRINTED
B012777		2012/08/03	BELL01 BELL CANADA	1,744.63	AC01100	PRINTED
B012778		2012/08/03	CARQ01 CARQUEST AUTO PARTS	2,123.63	AC01100	PRINTED
B012779		2012/08/03	CLETEC CLEARTECH INDUSTRIES INC..	207.25	AC01100	PRINTED
B012780		2012/08/03	DUMBAC DUMONT BACKHOE SERVICES	6,934.00	AC01100	PRINTED
B012781		2012/08/03	HYDR01 HYDRO ONE NETWORKS INC.	11,342.70	AC01100	PRINTED
B012782		2012/08/03	JIMS01 JIM'S LOCKSMITHING & SHARP	1,014.49	AC01100	PRINTED
B012783		2012/08/03	LUOREL LUCENTI, ORLANDO & ELLIES	1,638.58	AC01100	PRINTED
B012784		2012/08/03	MATBON MATTAWA-BONFIELD ECONOMIC DEV	888.00	AC01100	PRINTED
B012785		2012/08/03	MATHOS MATTAWA HOSPITAL	20,603.50	AC01100	PRINTED
B012786		2012/08/03	MATT45 MATTAWA VOYAGEUR DAYS	4,430.10	AC01100	PRINTED
B012787		2012/08/03	MINI07 MINISTER OF FINANCE	89,768.00	AC01100	PRINTED
B012788		2012/08/03	RECE01 RECEIVER GENERAL FOR CANADA	12,830.52	AC01100	PRINTED
B012789		2012/08/03	RELHOM RELIANCE HOME COMFORT	752.60	AC01100	PRINTED
B012790		2012/08/03	UNIO01 UNION GAS LIMITED	189.97	AC01100	PRINTED
B012791		2012/08/03	WILS01 WILSON'S BUILDERS SUPPLIES	2,171.69	AC01100	PRINTED
B012792		2012/08/03	BANKPY THE BANK OF NOVA SCOTIA	24,130.07	AC01101	PRINTED
B012793		2012/08/03	CAISPY CAISSE POPULAIRE LTEE	25,006.88	AC01101	PRINTED
B012794		2012/08/15	PAUL03 PAUL LAFRENIERE CONTRACTING	6,522.56	AQ00047	PRINTED
B012795		2012/08/15	MINI03 MINISTER OF FINANCE	2,261.28	AQ00047	PRINTED
B012796		2012/08/16	CANU01 CAN. UNION PUB. EMP.	577.26	AC01102	PRINTED
B012797		2012/08/16	DEAN01 DEAN BACKER	405.14	AC01102	PRINTED
B012798		2012/08/16	DIRE05 DIRECTOR,	1,186.66	AC01102	PRINTED
B012799		2012/08/16	EMCO01 EMCO LTD DISTRIBUTION	3,230.42	AC01102	PRINTED
B012800		2012/08/16	HYDR01 HYDRO ONE NETWORKS INC.	1,567.20	AC01102	PRINTED
B012801		2012/08/16	MARC11 MARC MATHON	145.63	AC01102	PRINTED
B012802		2012/08/16	MATT49 MATTAWA SEPTIC TANK CLEANERS	932.25	AC01102	PRINTED
B012803		2012/08/16	MIKEPC MIKEY PC COMPUTER SERVICES	1,277.01	AC01102	PRINTED
B012804		2012/08/16	NORT11 NORTHERN ENVIRONMENTAL CON LT	6,667.00	AC01102	PRINTED
B012805		2012/08/16	OMER01 OMERS	12,957.68	AC01102	PRINTED
B012806		2012/08/16	RADSHY RADHE SHYAM CANADA INC.	370.00	AC01102	PRINTED
B012807		2012/08/16	SMIL01 SMILE INFORMATION SERVICES	148.73	AC01102	PRINTED
B012808		2012/08/16	SPSYCA SPORT SYSTEMS CANADA	3,632.95	AC01102	PRINTED
B012809		2012/08/16	STROMA STROMA ENGINEERING	736.17	AC01102	PRINTED
B012810		2012/08/16	BANKPY THE BANK OF NOVA SCOTIA	24,255.26	AC01103	PRINTED
B012811		2012/08/16	CAISPY CAISSE POPULAIRE LTEE	22,850.30	AC01103	PRINTED
B012812		2012/08/23	ALLSTR ALLSTREAM INC.	14.74	AC01104	PRINTED
B012813		2012/08/23	BELBRO BELANGER BROWNWAY BUS LINES	943.55	AC01104	PRINTED
B012814		2012/08/23	BELL03 BELL CANADA	185.71	AC01104	PRINTED
B012815		2012/08/23	BELL09 BELL MOBILITY	291.46	AC01104	PRINTED
B012816		2012/08/23	BELL10 BELL CANADA	238.47	AC01104	PRINTED
B012817		2012/08/23	BELNIC NICOLE BELANGER	1,440.00	AC01104	PRINTED
B012818		2012/08/23	CANPAR CANPAR TRANSPORT L.P.	360.68	AC01104	PRINTED
B012819		2012/08/23	HEBR01 H.E. BROWN SUPPLY	77.50	AC01104	PRINTED
B012820		2012/08/23	KNOINS KNOX INSURANCE BROKERS LTD.	2,664.90	AC01104	PRINTED
B012821		2012/08/23	LCIS LOCAL COMMUNITY INSURANCE SER	248.40	AC01104	PRINTED
B012822		2012/08/23	MILTEC MILLER TECHNOLOGY INC.	119.19	AC01104	PRINTED
B012823		2012/08/23	MINI01 MINISTER OF FINANCE	370.89	AC01104	PRINTED
B012824		2012/08/23	NATHAR NATURE'S HARMONY	1,949.25	AC01104	PRINTED
B012825		2012/08/23	NORT21 NORTHLAND GLASS & METAL LTD	864.90	AC01104	PRINTED
B012826		2012/08/23	PAHAP PAHAPILL & ASSOCIATES	5,932.50	AC01104	PRINTED

Cheques

The Town of Mattawa

For the period 2012/08/01 to 2012/08/31

Cheque	Serial #	Issue Date	Vendor/Payee	Amount	Batch	Status
B012827		2012/08/23	RECE01 RECEIVER GENERAL FOR CANADA	15,288.52	AC01104	PRINTED
B012828		2012/08/23	SEEM01 SEEMORE GRAPHICS	144.64	AC01104	PRINTED
B012829		2012/08/23	STER01 STERLING MARKING PRODUCTS INC.	107.20	AC01104	PRINTED
B012830		2012/08/23	SUPE01 SUPERIOR PROPANE INC.	177.99	AC01104	PRINTED
B012831		2012/08/23	TOWH01 TOWNSHIP OF MATTAWAN	2,406.62	AC01104	PRINTED
B012832		2012/08/23	VIANET VIANET INTERNET SOLUTIONS	233.31	AC01104	PRINTED
B012833		2012/08/23	WORK01 WORKPLACE SAFETY & INS BOARD	2,434.45	AC01104	PRINTED
B012834		2012/08/31	ANIFOR ANITA FORTIN	3,049.75	AC01105	PRINTED
B012835		2012/08/31	BELEMI EMILE BELANGER	185.00	AC01105	PRINTED
B012836		2012/08/31	BERT01 BERT'S AUTOMOTIVE REPAIRS	896.28	AC01105	PRINTED
B012837		2012/08/31	CARQ01 CARQUEST AUTO PARTS	2,386.28	AC01105	PRINTED
B012838		2012/08/31	CLAPRO CLAIMS PRO INC.	968.00	AC01105	PRINTED
B012839		2012/08/31	CLETEC CLEARTECH INDUSTRIES INC..	59.89	AC01105	PRINTED
B012840		2012/08/31	COLDAI DAISY COLLINS	4,633.00	AC01105	PRINTED
B012841		2012/08/31	DIXON DIXON ELECTRIC	6,969.16	AC01105	PRINTED
B012842		2012/08/31	DUMBAC DUMONT BACKHOE SERVICES	6,934.00	AC01105	PRINTED
B012843		2012/08/31	FERN01 FERN'S DELIVERY	113.00	AC01105	PRINTED
B012844		2012/08/31	GRAN03 GRAND & TOY	193.47	AC01105	PRINTED
B012845		2012/08/31	H2FLOW H2FLOW EQUIPMENT INC.	890.44	AC01105	PRINTED
B012846		2012/08/31	HUAR01 HUARD'S FRESHMART	75.01	AC01105	PRINTED
B012847		2012/08/31	LAPCEC CECILE LAPIERRE	300.00	AC01105	PRINTED
B012848		2012/08/31	MATFOO MATTAWA FOODLAND	1,209.45	AC01105	PRINTED
B012849		2012/08/31	MATT11 MATTAWA IDA	299.38	AC01105	PRINTED
B012850		2012/08/31	MATT65 MATTAWA SPORT & MARINE	123.10	AC01105	PRINTED
B012851		2012/08/31	MATT71 MATTAWA HARDWARE & GIFTS	244.90	AC01105	PRINTED
B012852		2012/08/31	METCON METCON SALES & ENGINEERING LTD.	303.97	AC01105	PRINTED
B012853		2012/08/31	MULDRA MULTI-DRAIN INC.	4,525.91	AC01105	PRINTED
B012854		2012/08/31	NADGER GERALDINE NADON	500.00	AC01105	PRINTED
B012855		2012/08/31	NBDHF NORTH BAY & DISTRICT HOSPITAL FO	24,000.00	AC01105	PRINTED
B012856		2012/08/31	NBDI01 N.B PARRY SOUND DISTRICT HEALTH	5,038.40	AC01105	PRINTED
B012857		2012/08/31	NEAR01 NEAR NORTH LABORATORIES INC,	13,558.08	AC01105	PRINTED
B012858		2012/08/31	NIPD01 NIP DIS SOCIAL SERV ADMIN BD	19,330.59	AC01105	PRINTED
B012859		2012/08/31	NIPPSM NIPISSING-PARRY SOUND MUTUAL AI	43.00	AC01105	PRINTED
B012860		2012/08/31	NORT03 NORTHERN COMMUNICATION SERVIC	194.19	AC01105	PRINTED
B012861		2012/08/31	PAUL03 PAUL LAFRENIERE CONTRACTING	6,522.56	AC01105	PRINTED
B012862		2012/08/31	PION01 PIONEER PRODUCTS INC.	999.94	AC01105	PRINTED
B012863		2012/08/31	R&DREC R & D RECYCLING	2,208.30	AC01105	PRINTED
B012864		2012/08/31	RELIND RELIABLE INDUSTRIAL SUPPLY LTD.	754.04	AC01105	PRINTED
B012865		2012/08/31	ROGOGL ROGER OGLETREE	100.00	AC01105	PRINTED
B012866		2012/08/31	RRCA01 R & R CARPENTRY	1,517.64	AC01105	PRINTED
B012867		2012/08/31	SCOT03 KINTORA LTD C/O SCOTT'S DISCOUNT	56.17	AC01105	PRINTED
B012868		2012/08/31	TELCOM 1391009 ONTARIO LIMITED	1,187.45	AC01105	PRINTED
B012869		2012/08/31	THEM01 THE MATTAWA RECORDER	2,093.61	AC01105	PRINTED
B012870		2012/08/31	VGLGRP V.G.L. GROUP LTD.	593.25	AC01105	PRINTED
B012871		2012/08/31	WILS01 WILSON'S BUILDERS SUPPLIES	3,298.63	AC01105	PRINTED
B012872		2012/08/31	WOSANO WORKPLACE SAFETY NORTH	762.75	AC01105	PRINTED
B012873		2012/08/31	BANKPY THE BANK OF NOVA SCOTIA	18,843.36	AC01106	PRINTED
B012874		2012/08/31	CAISPY CAISSE POPULAIRE LTEE	18,654.11	AC01106	PRINTED

Cheques

The Town of Mattawa

For the period 2012/08/01 to 2012/08/31

<i>Cheque</i>	<i>Serial #</i>	<i>Issue Date</i>	<i>Vendor/Payee</i>	<i>Amount</i>	<i>Batch</i>	<i>Status</i>
			99 PRINTED	\$487,113.87		

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT SERVICES

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: WAYNE P. BELTER

TITLE: MUNICIPAL ASSET MANGEMENT PLAN WORKSHIOP

Draft By-Law Item Policy Recommendation

Mayor D. Backer and Members of Council:

The Province announced a new funding program to assist small municipalities to prepare Asset Management Plans. These new plans will be required in support of any future application for provincial capital funding.

In order to understand the program a one day workshop is being offered, (the closest is in Sudbury), to understand the complexities of the new program.

The workshop cost is \$350.00 plus tax and is necessary for staff to properly understand this mandatory program.

Recommendation:

That Mr. D. Burke is authorized to attend the Municipal Asset Management Plan Workshop in Sudbury October 11, 2012. Normal travel policy will apply.

Respectfully recommended

Councillor L. Mick