

**THE CORPORATION OF THE
TOWN OF MATTAWA**

AGENDA

**REGULAR MEETING OF COUNCIL
MONDAY, NOVEMBER 12TH, 2012
7:00 P.M.**

**MUNICIPAL COUNCIL CHAMBERS
160 WATER STREET
MATTAWA, ONTARIO**

THE CORPORATION OF THE TOWN OF MATTAWA
A G E N D A
MUNICIPAL COUNCIL CHAMBERS
160 WATER STREET
MATTAWA, ONTARIO
MONDAY, NOVEMBER 12TH, 2012 @ 7:00 P.M.

- 1. Call to Order**
- 2. Disclosure of Pecuniary Interest and Nature Thereof**
- 3. Petitions & Delegations**
- 4. Correspondence**
 - 4.1 North Bay OPP Detachment – Re: Crime Stopper Rep for Mattawa Area Protection to Persons & Property Committee – Clerk
 - 4.2 AMO – Re: Ontario Releases First Ever Immigration Strategy General Government Services Committee – Clerk
 - 4.3 Calvin Township – Re: Request to Purchase Potable Water Environmental Services Committee – Clerk
 - 4.4 DNSSAB – Re: Cancellation of Community Start-Up and Maintenance Benefit Social & Family Services Committee – Clerk
 - 4.5 Ontario Federation of Anglers & Hunters – Re: Lake Nipissing Walleye Data Report Environmental Services Committee – Clerk
 - 4.6 Mattawa Hospital Auxiliary – Re: 2012 Tree of Lights Campaign General Government Services Committee – Clerk
 - 4.7 Contact North – Re: Post-Secondary Education Community Update General Government Committee – Clerk
 - 4.8 Ministry of Natural Resources – Re: Cottage Lease Policy in Algonquin Provincial Park General Government Services Committee – Clerk
 - 4.9 Industry Canada/FedNor – Re: Funding Approval for Light Industrial Park General Government Services Committee – Clerk
 - 4.10 Bonfield Township – Re: Invitation to Remembrance Day Ceremony General Government Services Committee – Clerk
 - 4.11 NBPSDHU – Re: Update on Financial Matters Health Services Committee – Clerk

Monday, November 12, 2012

Correspondence – Cont'd

- 4.12 MBEDC – Re: October 24th Meeting Agenda
Planning & Development Services Committee – Clerk
- 4.13 AMO – Re: Social Assistance Report
General Government Services Committee – Clerk
- 4.14 Mattawa & Area Food Bank – Re: Request for Environmental Services on Site
General Government Services Committee – Clerk
- 4.15 Ministry of Municipal Affairs & Housing – Re: 571 Pine Street Consent Application
Planning & Development Services Committee – Clerk
- 4.16 AMO – Re: Navigable Waters Protection Act Amendments
Environmental Services Committee – Clerk
- 4.17 Mattawa Historical Society – Re: Request for Gordon Dufoe Paintings
General Government Services Committee – Clerk
- 4.18 AMO – Re: Introduction of Local Food Act
General Government Services Committee – Clerk
- 4.19 AMO – Re: Municipalities Being Urged to Learn More About Pension Plans
General Government Services Committee – Clerk
- 4.20 Minister of Transportation – Re: Highway 17 Proposed No Stopping Zone
Transportation Services Committee – Clerk
- 4.21 NOHFC – Re: Funding Approval for Light Industrial Park
Planning & Development Services Committee – Clerk
- 4.22 Mr. Lee Therrien – Re: Request for Purchase Surplus Land
Planning & Development Services Committee – Clerk

5. Questions/Comments (public & Council) about the Content of the Agenda

6. Municipal Report Number 654

- **Minutes of Previous Meeting (s)**
- **Presentation of By-laws/Resolutions**
- **Adoption of Report**

7. Committee Reports

- 8. Questions from the Floor**
- 9. New/Old Business**
- 10. 2/3 (Special Resolutions – not previously circulated)**
- 11. In Camera (Closed) – None**
- 12. Return to Regular Session**
- 13. Adjournment**

Monday, November 12, 2012

Members of Council,

Attached please find Municipal Report Number 654 for consideration by Council.

Respectfully submitted

Wayne P. Belter
Administrator/Clerk/Treasurer

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THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT SERVICES

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: WAYNE P. BELTER

TITLE: ADOPTION OF THE MINUTES

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

It is respectfully recommended to Council that the minutes of the Regular Meeting of Monday October 22, 2012 be adopted as circulated.

Councillor L. Mick

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the regular meeting of Council held Monday, October 22nd, 2012 at 7:00 p.m. in the Municipal Council Chambers.

Present: Mayor D. Backer
Councillor N. Walters
Councillor C. Lacelle
Councillor L. Mick
Councillor P. Dupras
Wayne P. Belter, Clerk

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order
2. No Disclosure of Pecuniary Interest and Nature Thereof
3. Petitions & Delegations
4. Correspondence
5. No Questions/Comments about the Content of the Agenda
6. Municipal Report Number 653

Page No. 164

It is respectfully recommended to Council that the minutes of the Regular Meeting of Tuesday October 22, 2012 be adopted as circulated.

Carried

Page No. 165

That the Town of Mattawa supports the appointment of Mayor Dean Backer to the Mattawa Seniors Living Board of Directors.

Carried

Resolution Number 12-31

Moved by Councillor N. Walters

Seconded by Councillor C. Lacelle

That the Municipal Report Number 653 be adopted.

Carried

7. Committee Reports

7.1 *Public Works Department - McConnell Street Restoration – Trees and Shrubs*

7.2 *Public Works Department - Landfill Cost Sharing Proposal*

8. Questions from the Floor

9. New/Old Business

10. 2/3 (Special Resolutions – not previously circulated)

11. In Camera (Closed) Session – No

12. Return to Regular Session – N/A

13. Adjournment

The regular meeting of Council Monday, October 22, 2012 adjourned at 7:30 p.m.

Mayor

Clerk

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: PERSONNEL

CHAIRPERSON: COUNCILLOR C. LACELLE

DEPT. HEAD: WAYNE P. BELTER

TITLE: NEGOTIATION COMMITTEE FOR UNION COLLECTIVE AGREEMENT

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

In the correspondence section of the October 22, 2012 agenda, correspondence 4.2, advised CUPE Local 1465 wished to open negotiations on the expiring collective agreement.

As is customary, Council appoints a negotiating committee and uses the services of our HR consultant, Mr. Robert Young, to negotiate a new collective agreement for the union staff. Mr. Young, who spends his winters in Florida, is only available in April to negotiate a new contract.

The Union will be advised the municipality will be prepared to commence negotiations in April 2013.

Recommendation:

That Council appoints Councillor Lacelle, Dupras and Mick to form the municipal negotiating committee to negotiate the renewal of the CUPE Local 1465 collective agreement. Mr. Robert Young, the municipal HR consultant, and senior staff will assist the committee with the negotiations.

Councillor C. Lacelle

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: SOCIAL AND FAMILY SERVICES

CHAIRPERSON: COUNCILLOR M. L. ARROWSMITH

DEPT. HEAD: WAYNE P. BELTER

TITLE: COMMUNITY LIVING MATTAWA CORPORATE SPONSORSHIP

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

In the correspondence section of the October 22, 2012 agenda a letter (4.6) from Community Living Mattawa explaining the benefits the organization provides to area residents with development disabilities and the impact Community Living Mattawa has on the community with employment opportunities and local spending of their \$1.9 million annual budget. A part of their program is to solicit corporate sponsorship which is a \$50.00 annual fee. Council spoke of this request and suggested a Resolution of Support and donation to Community Living Mattawa would be appropriate.

Recommendation:

That the Town of Mattawa endorses the Mattawa Community Living organization and supports their initiatives by providing a \$50.00 corporate sponsorship.

Respectfully submitted

Councillor M. L. Arrowsmith

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: FINANCE

CHAIRPERSON: COUNCILLOR C. LACELLE

DEPT. HEAD: WAYNE P. BELTER

TITLE: FEDNOR AGREEMENT FOR LIGHT INDUSTRIAL PARK PROJECT

12-18 Draft By-Law _____ Item _____ Policy Recommendation

Mayor D. Backer and Members of Council:

In February 2012, Council approved Page 36 of Resolution Number 12-03, which stated:

“That Council authorizes the Staff to proceed with an application to FedNor and NOHFC for funding assistance in the development of land for the purpose of light industrial and commercial job creation opportunities.”

Applications and follow-up meeting with FedNor and NOHFC and potential tenants for the industrial park have been ongoing since the initial approval to apply.

FedNor has approved our application and is providing \$555,000.00 towards the Light Industrial Park subject to the conditions in their agreement which is recommended for Council approval.

Recommendation:

That the Town of Mattawa adopt By-law 12-18 which authorizes the signing of a grant funding agreement with FedNor in the amount of \$370,000.00 to assist in the development of a Light Industrial Park in the Brook Street area which is expected to cost approximately 1.1 million dollars to complete.

Respectfully submitted

Councillor C. Lacelle

THE CORPORATION OF THE TOWN OF MATTAWA

BY-LAW NUMBER 12-18

BEING a by-law to authorize the signing between HER MAJESTY THE QUEEN in the right of the Province of Ontario, represented by the Ministry of Industry, hereinafter referred to as “The Minister” and the Corporation of the Town of Mattawa for the establishment of a Light Industrial Park on municipally owned land.

WHEREAS Section 5, subsection (3) of the Municipal Act S.O. 2001, c.25, as amended, authorizes the Council to pass by-laws enacting agreements.

AND WHEREAS it is desirable to permit the Mayor and Clerk to sign the agreement, Schedule “A”, on behalf of the Corporation of the Town of Mattawa for the establishment of a Light Industrial Park on municipally owned land.

AND WHEREAS Schedule “A” is attached and forms part of this By-law.

NOW THEREFORE, the Council of the Corporation Town of Mattawa enacts as follows:

1. The Mayor and Clerk are authorized to execute the Agreement, Schedule “A”, on behalf of the Corporation Town of Mattawa, which will enter into an agreement with the Minister of Industry.

READ, PASSED AND ADOPTED this _____ day of _____, 2012.

Mayor

Clerk

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: FINANCE

CHAIRPERSON: COUNCILLOR C. LACELLE

DEPT. HEAD: WAYNE P. BELTER

TITLE: NOHFC AGREEMENT FOR LIGHT INDUSTRIAL PARK PROJECT

12-19 Draft By-Law _____ Item _____ Policy Recommendation

Mayor D. Backer and Members of Council:

In February 2012, Council approved Page 36 of Resolution Number 12-03, which stated:

“That Council authorizes the Staff to proceed with an application to FedNor and NOHFC for funding assistance in the development of land for the purpose of light industrial and commercial job creation opportunities.”

Applications and follow-up meeting with FedNor and NOHFC and potential tenants for the industrial park have been ongoing since the initial approval to apply.

NOHFC has approved a \$555,000.00 grant to be used to establish a Light Industrial Park on municipally owned land. They require the municipality to sign an agreement outlining the conditions of the grant and Council is being requested to approve the agreement.

Recommendation:

That the Town of Mattawa adopt By-law 12-19 which authorizes the signing of a grant funding agreement with NOHFC in the amount of \$555,000.00 to assist in the development of a Light Industrial Park in the Brook Street area which is expected to cost approximately 1.1 million dollars to complete.

Respectfully submitted

Councillor C. Lacelle

THE CORPORATION OF THE TOWN OF MATTAWA

BY-LAW NUMBER 12-19

BEING a by-law to authorize the signing between Northern Ontario Heritage Fund Corporation hereinafter referred to as “NOHFC” and the Corporation of the Town of Mattawa for the establishment of a Light Industrial Park on municipally owned land.

WHEREAS Section 5, subsection (3) of the Municipal Act S.O. 2001, c.25, as amended, authorizes the Council to pass by-laws enacting agreements.

AND WHEREAS it is desirable to permit the Mayor and Clerk to sign the agreement, Appendix “A”, on behalf of the Corporation of the Town of Mattawa for the establishment of a Light Industrial Park on municipally owned land.

AND WHEREAS Appendix “A” is attached and forms part of this By-law.

NOW THEREFORE, the Council of the Corporation Town of Mattawa enacts as follows:

1. The Mayor and Clerk are authorized to execute the Agreement, Appendix “A”, on behalf of the Corporation Town of Mattawa, which will enter into an agreement with the NOHFC.

READ, PASSED AND ADOPTED this _____ day of _____, 2012.

Mayor

Clerk

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: PLANNING & DEVELOPMENT SERVICES

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: WAYNE P. BELTER

TITLE: CONSULTING SERVICES FOR LIGHT INDUSTRIAL PARK
PROJECT

___ Draft By-Law Item X Policy Recommendation ___

Mayor D. Backer and Members of Council:

The Town of Mattawa has applied to the Federal and Provincial Governments for financial assistance to develop a light industrial park south of Brook Street on municipal property.

Financial assistance has now been approved and applications accompanied by appropriate reports and studies will need to be prepared to ensure Provincial and Federal legal/regulations are complied with.

The need for professional assistance from a knowledgeable development/planning/engineering firm is necessary to provide and negotiate the process. A light industrial park needs to be planned, designed, and built in accordance with all legal and regulatory requirements.

A knowledgeable firm, who operates in the Nipissing area, has done work in Mattawa, and is very well recognized for its professionalism and competence within the area of land development, is suggested to be hired to assist in this regard.

With the authorization of Council, staff will commence discussions with J. L. Richards and Associates to prepare a program with associated costs for JLR to provide consulting services to the municipality to achieve the desired results, a light industrial development on municipal property south of the CP Railway accessed by Brook Street.

Recommendation:

That Council authorizes staff to consult with J. L. Richards for the purpose of preparing a program outlining the work requirement to facilitate the development of a light industrial park south of Brook Street.

Respectfully submitted

Councillor L. Mick

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: ENVIRONMENTAL SERVICES

CHAIRPERSON: COUNCILLOR P. DUPRAS

DEPT. HEAD: MARC MATHON

TITLE: SEWER AND WATER FIELD OPERATOR POSTING

Draft By-Law Item Policy Recommendation

Mayor D. Backer and Members of Council:

Over the course of the past 18 months our department has had difficulty maintaining a full complement of certified sewer and water operators due to sickness, (long term & short term) and vacations. Our primary area of concern at this time is gaining another staff member certified at the level 1 sewage collection and sewer plant operator. If we can get another operator that also has a level 2 water plant operator, our staff would be complete and secure for the foreseeable future.

The department views it to be crucial at this point to issue a posting to see if there is a suitable candidate prepared to work in our department with the above noted qualifications. The addition of another staff member at this time is important as the winter approaches and we need a steady full staff to meet our winter activities needs.

Recommendation:

That Council authorize the Public Works Department to issue a posting in accordance with the collective agreement to fill a new position of Sewer & Water Field Operator and report back to Council with the results and recommendation for hiring.

Respectfully submitted,

Councilor P. Dupras