

**THE CORPORATION OF THE
TOWN OF MATTAWA**

AGENDA

**REGULAR MEETING OF COUNCIL
MONDAY, JUNE 11TH, 2012
7:00 P.M.**

**MUNICIPAL COUNCIL CHAMBERS
160 WATER STREET
MATTAWA, ONTARIO**

THE CORPORATION OF THE TOWN OF MATTAWA
A G E N D A
MUNICIPAL COUNCIL CHAMBERS
160 WATER STREET
MATTAWA, ONTARIO
MONDAY, JUNE 11TH, 2012 @ 7:00 P.M.

1. Call to Order

2. Disclosure of Pecuniary Interest and Nature Thereof

3. Petitions & Delegations

3.1 Pahapill and Associates – Re: Presentation of 2011 Financial Statements

4. Correspondence

4.1 Pinehill Cemetery Board – Re: Request for Donation for 2012
General Government Services Committee – Re: Clerk

4.2 Minister of Canadian Heritage and Official Languages – Re: Canada Day Grant
Recreation, Tourism & Special Projects Committee – Director of Recreation, Tourism
& Special Projects

4.3 Mayors Coalition for Affordable Sustainable Accountable Policing – Re: FCM State of
Cities and Communities Report
General Government Services Committee – Clerk

4.4 MBEDC – Re: May 30th Regular Meeting Agenda
Planning & Development Services Committee – Clerk

4.5 DNSSAB – Re: Northern Growth Plan Implementation Process for Northern Ontario
Social & Family Services Committee – Clerk

4.6 Canadian Energy Pipeline Association – Re: Pipeline Abandonment of Transmission
Pipelines
General Government Services Committee – Clerk

4.7 OMWA – Re: 2012 Membership Renewal
Environmental Services Committee – Clerk

4.8 DNSSAB – Re: Employment Resource Centre Reports
Social & Family Services Committee – Clerk

4.9 National Defence – Re: Letter of Appreciation for Adventure Training Weekend
Recreation, Tourism & Special Projects Committee – Director of Recreation, Tourism
& Special Projects

Monday, June 11, 2012

Correspondence – Cont'd

- 4.10 Ms. Linda Toupin – Re: Goods Exchange Day Idea
Environmental Services Committee – Clerk
- 4.11 Ms. Linda Toupin – Re: Annual Spring Clean-Up Idea
Environmental Services Committee – Clerk
- 4.12 Cassellholme – Re: Redevelopment Plans
Health Services Committee – Clerk
- 4.13 Ontario Power Generation – Re: Business Transformation
General Government Services Committee – Clerk
- 4.14 Independent Electricity System Operator – Re: 2011 Annual Report
Electricity, Gas & Telephone Committee – Clerk
- 4.15 Ministry of Transportation – Re: Province's Municipal Infrastructure Strategy
Transportation Services Committee – Clerk
- 4.16 Regional Municipality of Halton – Re: Universal Influenza Immunization Program
General Government Services Committee – Clerk
- 4.17 Ontario Heritage Trust – Re: 2012 Doors Open Ontario Guide
General Government Services Committee – Clerk
- 4.18 NBMCA – Re: April 25th Meeting Minutes
Conservation Authority Committee – Clerk
- 5. Questions/Comments (public & Council) about the Content of the Agenda**
- 6. Municipal Report Number 644**
 - Minutes of Previous Meeting (s)
 - Presentation of By-laws/Resolutions
 - Adoption of Report
- 7. Committee Reports**
 - 7.1 Mattawan Building Department Services Report – Building Department
- 8. Questions from the Floor**
- 9. New/Old Business**
- 10. 2/3 (Special Resolutions – not previously circulated)**

11. In Camera (Closed) – None

12. Return to Regular Session

13. Adjournment

Monday, June 11, 2012

Members of Council,

Attached please find Municipal Report Number 644 for consideration by Council.

Respectfully submitted

Wayne P. Belter
Administrator/Clerk/Treasurer

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THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT SERVICES

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: WAYNE P. BELTER

TITLE: ADOPTION OF THE MINUTES

Draft By-Law Item Policy Recommendation

Mayor D. Backer and Members of Council:

It is respectfully recommended to Council that the minutes of the Regular Meeting of Monday, May 28, 2012 be adopted as circulated.

Councillor L. Mick

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the regular meeting of Council held Monday, May 28th, 2012 at 7:00 p.m. in the Municipal Council Chambers.

Present: Mayor D. Backer
Councillor N. Walters
Councillor C. Lacelle
Councillor L. Mick
Councillor P. Dupras
Councillor M. L. Arrowsmith
David Burke, Deputy-Clerk

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order
2. No Disclosure of Pecuniary Interest and Nature Thereof
3. Petitions & Delegations
 - 3.1 Governor General's Canadian Leadership Tour – Colin Vickers, Beverley Bell and Jacques Begin made a presentation regarding the upcoming Governor General's Canadian Leadership Conference. The Town of Mattawa was selected for a site/community visit by the members of the Northern Ontario study group with this year's theme being "Leadership and Sustainable Communities". The study group will have a three hour visit in town including a stop at the Mattawa Museum and Explorer's Point.
4. Correspondence
5. No Questions/Comments about the Content of the Agenda
6. Municipal Report Number 643

Page No. 89

It is respectfully recommended to Council that the minutes of the Regular Meeting of Monday, May 14, 2012 be adopted as circulated.

Carried

Page No. 90

Attached are the Cheque Reports for the month of March 2012 and April 2012 which are submitted for your approval.

Carried

Page No. 91

That the Town of Mattawa in response to the Mattawa Hospital Auxiliary request for municipal participation in the relocation of the Tree of Lights to a tree at the Cenotaph park agrees and will have its streetlight contractor install the lights and provide the power for the lights conditional upon the Hospital Auxiliary receiving approval for the use of the Cenotaph property for the Tree of Lights from the Legion.

Carried

Page No. 92

It is therefore recommended that the Corporation of the Town of Mattawa advertise for a part-time Caretaker 2 in the Recreation and Cultural Services Department.

Carried

Resolution Number 12-15

Moved by Councillor L. Mick

Seconded by Councillor P. Dupras

That the Municipal Report Number 643 be adopted as amended.

Carried

7. Committee Reports
8. Questions from the Floor
9. New/Old Business
10. 2/3 (Special Resolutions – not previously circulated)

Resolution Number 12-14

Moved by Councillor P. Dupras

Seconded by Councillor M. L. Arrowsmith

- 2/3 *That Council of the Town of Mattawa supports the nomination of Councillor Lorne Mick for the position of Director – Rural Caucus on AMO Board of Directors.*
Carried

11. In Camera (Closed) Session – No
12. Return to Regular Session – N/A
13. Adjournment

The regular meeting of Council Monday, May 28, 2012 adjourned at 8:00 p.m.

Mayor

Clerk

Date: MONDAY JUNE 11TH, 2012

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THE CORPORATION TOWN OF MATTAWA

COMMITTEE: FINANCE

CHAIRPERSON: COUNCILLOR C. LACELLE

DEPT. HEAD: WAYNE P. BELTER

TITLE: CHEQUE REPORT FOR THE MONTH OF MAY 2012

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

Attached is the Cheque Report for the month of May 2012 which is submitted for your approval.

Respectfully submitted

Councillor C. Lacelle

Cheques

The Town of Mattawa

For the period 2012/05/01 to 2012/05/31

Cheque	Serial #	Issue Date	Vendor/Payee	Amount	Batch	Status
B012510		2012/05/03	FEDO01 FED OF NORTHERN ONT MUN	400.00	AQ00044	PRINTED
B012511		2012/05/03	BELL01 BELL CANADA	1,790.31	AC01079	PRINTED
B012512		2012/05/03	DUMBAC DUMONT BACKHOE SERVICES	6,934.00	AC01079	PRINTED
B012513		2012/05/03	FEDO01 FED OF NORTHERN ONT MUN	1,300.00	AC01079	PRINTED
B012514		2012/05/03	HYDR01 HYDRO ONE NETWORKS INC.	16,916.30	AC01079	PRINTED
B012515		2012/05/03	JACQ03 JACQUES BEGIN	164.89	AC01079	PRINTED
B012516		2012/05/03	MINI07 MINISTER OF FINANCE	80,701.00	AC01079	PRINTED
B012517		2012/05/03	MUNF01 MUN FINANCE OFFICERS ASSOC-ON	259.90	AC01079	PRINTED
B012518		2012/05/03	PESESE PERRON SEPTIC SERVICE	280.00	AC01079	PRINTED
B012519		2012/05/03	RELHOM RELIANCE HOME COMFORT	752.60	AC01079	PRINTED
B012520		2012/05/03	UNIO01 UNION GAS LIMITED	2,343.46	AC01079	PRINTED
B012521		2012/05/10	BELA15 BELANGER, CHAD	87.81	AC01080	PRINTED
B012522		2012/05/10	CANU01 CAN. UNION PUB. EMP.	560.26	AC01080	PRINTED
B012523		2012/05/10	DAVI01 DAVID J. BURKE "IN TRUST"	98.69	AC01080	PRINTED
B012524		2012/05/10	DIRE05 DIRECTOR,	1,186.66	AC01080	PRINTED
B012525		2012/05/10	HYDR01 HYDRO ONE NETWORKS INC.	7,893.62	AC01080	PRINTED
B012526		2012/05/10	JOHN01 JOHN DIXON LIBRARY	7,000.00	AC01080	PRINTED
B012527		2012/05/10	MINI01 MINISTER OF FINANCE	260.00	AC01080	PRINTED
B012528		2012/05/10	MINI03 MINISTER OF FINANCE	1,695.38	AC01080	PRINTED
B012529		2012/05/10	RECE01 RECEIVER GENERAL FOR CANADA	12,000.84	AC01080	PRINTED
B012530		2012/05/10	XTEMPL X-TREME EMBROIDERY PLUS	1,664.33	AC01080	PRINTED
B012531		2012/05/11	BANKPY THE BANK OF NOVA SCOTIA	20,998.96	AC01081	PRINTED
B012532		2012/05/11	CAISPY CAISSE POPULAIRE LTEE	14,601.90	AC01081	PRINTED
B012533		2012/05/17	PAUL03 PAUL LAFRENIERE CONTRACTING	6,522.56	AQ00045	PRINTED
B012534		2012/05/18	407ETR 407 ETR	20.51	AC01082	PRINTED
B012535		2012/05/18	ANTA01 ANTA	320.48	AC01082	PRINTED
B012536		2012/05/18	BELBRO BELANGER BROWNWAY BUS LINES	254.25	AC01082	PRINTED
B012537		2012/05/18	BELL03 BELL CANADA	83.50	AC01082	PRINTED
B012538		2012/05/18	BELL09 BELL MOBILITY	310.38	AC01082	PRINTED
B012539		2012/05/18	BELL10 BELL CANADA	229.43	AC01082	PRINTED
B012540		2012/05/18	BELTAX BELANGER TAXI	19.21	AC01082	PRINTED
B012541		2012/05/18	BERN01 BERNARD ROCHEFORT LTD.	8,005.49	AC01082	PRINTED
B012542		2012/05/18	BLAYEL BLAY ELECTRICAL	734.50	AC01082	PRINTED
B012543		2012/05/18	BLUWAV BLUEWAVE ENERGY	1,227.70	AC01082	PRINTED
B012544		2012/05/18	BOUL01 BOULANGER SERVICE STATION	211.16	AC01082	PRINTED
B012545		2012/05/18	CARUNI CARLETON UNIFORMS INC.	379.68	AC01082	PRINTED
B012546		2012/05/18	CESTA CANADIAN EMERGENCY SUPPLY & TR	1,873.54	AC01082	PRINTED
B012547		2012/05/18	HEBR01 H.E. BROWN SUPPLY	88.49	AC01082	PRINTED
B012548		2012/05/18	INSE01 INSERVUS MANAGEMENT SYSTEMS	98.09	AC01082	PRINTED
B012549		2012/05/18	JANV01 JANVEAUX FOREST PRODUCTS	1,175.20	AC01082	PRINTED
B012550		2012/05/18	MARARR MARY-LOU ARROWSMITH	363.00	AC01082	PRINTED
B012551		2012/05/18	MATT11 MATTAWA IDA	79.50	AC01082	PRINTED
B012552		2012/05/18	MATT29 MATTAWA & DISTRICT MUSEUM	15,000.00	AC01082	PRINTED
B012553		2012/05/18	MATT71 MATTAWA HARDWARE & GIFTS	53.03	AC01082	PRINTED
B012554		2012/05/18	MIKEPC MIKEY PC COMPUTER SERVICES	742.17	AC01082	PRINTED
B012555		2012/05/18	NEIL01 NEIL COMMUNICATIONS	57.63	AC01082	PRINTED
B012556		2012/05/18	OMVLIA ONT MOTOR VEHICLE LICENSE ISSUE	125.00	AC01082	PRINTED
B012557		2012/05/18	PAHAP PAHAPILL & ASSOCIATES	16,950.00	AC01082	PRINTED
B012558		2012/05/18	PION01 PIONEER PRODUCTS INC.	1,025.71	AC01082	PRINTED
B012559		2012/05/18	SMIL01 SMILE INFORMATION SERVICES	381.38	AC01082	PRINTED
B012560		2012/05/18	TECH01 TECH STANDARDS AND SAFETY AUTH	474.60	AC01082	PRINTED

Cheques

The Town of Mattawa

For the period 2012/05/01 to 2012/05/31

Cheque	Serial #	Issue Date	Vendor/Payee	Amount	Batch	Status
B012561		2012/05/18	THEM01 THE MATTAWA RECORDER	898.97	AC01082	PRINTED
B012562		2012/05/18	VIANET VIANET INTERNET SOLUTIONS	233.31	AC01082	PRINTED
B012563		2012/05/24	CANA09 CANADIAN PACIFIC RAILWAY CO.	1,573.18	AC01083	PRINTED
B012564		2012/05/24	CANPAR CANPAR TRANSPORT L.P.	8.59	AC01083	PRINTED
B012565		2012/05/24	CITY01 CITY OF NORTH BAY	10.00	AC01083	PRINTED
B012566		2012/05/24	CLIF01 CLIFFORD BASTIEN JR.	300.00	AC01083	PRINTED
B012567		2012/05/24	DEAN01 DEAN BACKER	732.00	AC01083	PRINTED
B012568		2012/05/24	LISPER LISE PERREAULT	300.00	AC01083	PRINTED
B012569		2012/05/24	LORN01 LORNE MICK	410.20	AC01083	PRINTED
B012570		2012/05/24	MARS05 MARSH INSTRUMENTATION LTD.	2,341.10	AC01083	PRINTED
B012571		2012/05/24	MATT45 MATTAWA VOYAGEUR DAYS	50,110.00	AC01083	PRINTED
B012572		2012/05/24	OMER01 OMERS	12,983.42	AC01083	PRINTED
B012573		2012/05/24	RECE01 RECEIVER GENERAL FOR CANADA	11,953.95	AC01083	PRINTED
B012574		2012/05/24	WORK01 WORKPLACE SAFETY & INS BOARD	1,896.59	AC01083	PRINTED
B012575		2012/05/25	BANKPY THE BANK OF NOVA SCOTIA	17,673.82	AC01084	PRINTED
B012576		2012/05/25	CAISPY CAISSE POPULAIRE LTEE	16,349.57	AC01084	PRINTED
B012577		2012/05/25	OAPSO ON ASSOC. OF PROPERTY STANDARD	565.00	AQ00046	PRINTED
B012578		2012/05/28	ACLA01 ACKLANDS-GRAINGER INC.	199.33	AC01085	PRINTED
B012579		2012/05/28	BAKE01 BAKER AND ASSOCIATES	298.32	AC01085	PRINTED
B012580		2012/05/28	LAPCEC CECILE LAPIERRE	300.00	AC01085	PRINTED
B012581		2012/05/28	NBDI01 N.B PARRY SOUND DISTRICT HEALTH	5,038.40	AC01085	PRINTED
B012582		2012/05/28	NIPD01 NIP DIS SOCIAL SERV ADMIN BD	19,330.59	AC01085	PRINTED
B012583		2012/05/28	PAUL03 PAUL LAFRENIERE CONTRACTING	6,522.56	AC01085	PRINTED
B012584		2012/05/28	UNIO01 UNION GAS LIMITED	1,298.78	AC01085	PRINTED
B012585		2012/05/28	WAYN03 WAYNE BELTER	242.69	AC01085	PRINTED
B012586		2012/05/28	BANKPY THE BANK OF NOVA SCOTIA	279.66	AC01086	PRINTED
B012587		2012/05/31	BERT01 BERT'S AUTOMOTIVE REPAIRS	2,623.52	AC01087	PRINTED
B012588		2012/05/31	BLAYEL BLAY ELECTRICAL	976.20	AC01087	PRINTED
B012589		2012/05/31	CARQ01 CARQUEST AUTO PARTS	427.20	AC01087	PRINTED
B012590		2012/05/31	CITY01 CITY OF NORTH BAY	2,208.00	AC01087	PRINTED
B012591		2012/05/31	CORJAC COREY JACKSON	1,122.50	AC01087	PRINTED
B012592		2012/05/31	DESCAR DESJARDINS CARD SERVICES	158.51	AC01087	PRINTED
B012593		2012/05/31	DUMBAC DUMONT BACKHOE SERVICES	6,934.00	AC01087	PRINTED
B012594		2012/05/31	FERN01 FERN'S DELIVERY	189.84	AC01087	PRINTED
B012595		2012/05/31	HEANEX HEALTH NEXUS	120.00	AC01087	PRINTED
B012596		2012/05/31	JIMAUC JIM AUCOIN	95.90	AC01087	PRINTED
B012597		2012/05/31	JOEJOH JOE JOHNSON EQUIPMENT INC.	809.09	AC01087	PRINTED
B012598		2012/05/31	MATT15 MATTAWA PETRO CENTRE	1,465.67	AC01087	PRINTED
B012599		2012/05/31	NEAR01 NEAR NORTH LABORATORIES INC.	1,649.81	AC01087	PRINTED
B012600		2012/05/31	NORT03 NORTHERN COMMUNICATION SERVIC	1,223.29	AC01087	PRINTED
B012601		2012/05/31	R&DREC R & D RECYCLING	1,256.57	AC01087	PRINTED
B012602		2012/05/31	RELHOM RELIANCE HOME COMFORT	273.65	AC01087	PRINTED
B012603		2012/05/31	RELIND RELIABLE INDUSTRIAL SUPPLY LTD.	502.69	AC01087	PRINTED
B012604		2012/05/31	SCOT03 KINTORA LTD C/O SCOTT'S DISCOUNT	61.18	AC01087	PRINTED
B012605		2012/05/31	SUPE01 SUPERIOR PROPANE INC.	59.33	AC01087	PRINTED
B012606		2012/05/31	SUPE03 SUPERIOR SAFETY INC.	1,838.48	AC01087	PRINTED
B012607		2012/05/31	TRUENO TRUE NORTH CHEVROLET CADILLAC	395.47	AC01087	PRINTED
				98 PRINTED	\$412,938.03	

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: FINANCE

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: WAYNE P. BELTER

**TITLE: INFRASTRUCTURE DEBENTURE LOAN FOR HIGHWAY 17
SEWER, WATER & SIDEWALK REHABILITATION PROJECT**

 X Draft By-Law Item Policy Recommendation

Mayor D. Backer and Members of Council:

The Highway 17 Sewer and Water Infrastructure program was recently completed by the Town of Mattawa. A major part of Mattawa's share of the project, \$1,198,141.36, is being financed through the Ontario Infrastructure and Lands Corporation.

Legal requirements include the municipality being required to pass the attached Borrowing By-law and the preparation and execution of the documents by legal Council.

In summary the municipality is borrowing \$1,198,141.36 which will be repaid to the Province over 15 years at a borrowing rate of 3.24%. The yearly payment in two installments will be \$101,484.84 for 15 years.

Recommendation:

That the Town of Mattawa approve By-law 12-12 which is a By-law authorizing the signing of financial agreements to enable the borrowing of funds through the Ontario Infrastructure and Lands Corporation in the form of a debenture. The agreement provides for the borrowing of \$1,198,141.36 over 15 years to finance the municipality's share of the Highway 17 Sewer, Water and Sidewalk Infrastructure Project.

Respectfully submitted

Councillor C. Lacelle

THE CORPORATION OF THE TOWN OF MATTAWA

BY-LAW NUMBER 12-12

A BY-LAW OF THE CORPORATION OF THE TOWN OF MATTAWA TO AUTHORIZE THE BORROWING UPON AMORTIZING DEBENTURES IN THE PRINCIPAL AMOUNT OF \$1,198,141.36 TOWARDS THE COST OF THE SEWER AND WATER HWY#17 - BRIDGE FINANCING

WHEREAS on June 6, 2011, the *Ontario Infrastructure and Lands Corporation Act, 2011* was proclaimed into force amalgamating the Ontario Realty Corporation, Ontario Infrastructure Projects Corporation, and the Stadium Corporation of Ontario Limited and such corporations were continued as a corporation without share capital under the name Ontario Infrastructure and Lands Corporation.

AND WHEREAS the *Municipal Act, 2001*, as amended (the "Act") provides that a municipality may incur a debt for municipal purposes, whether by borrowing money or in any other way, and may issue debentures and prescribed financial instruments and enter prescribed financial agreements for or in relation to the debt;

AND WHEREAS the Council of THE CORPORATION OF THE TOWN OF MATTAWA (the "Municipality") has passed each By-law enumerated in column (1) of Schedule "A" attached hereto and forming part of this By-law authorizing each project described in column (2) of Schedule "A", and authorizing the entering into of a Financing Agreement for the provision of temporary and long term borrowing from the Ontario Infrastructure and Lands Corporation ("OILC") in respect of each project (the "Financing Agreement") and the Municipality desires to issue debentures for each project in the respective amounts specified in column (5) of Schedule "A";

AND WHEREAS before authorizing each project the Municipality had its Administrator/Clerk/Treasurer update its most recent annual debt and financial obligation limit received from the Ministry of Municipal Affairs and Housing in accordance with the applicable regulation and, prior to authorizing each project, the Administrator/Clerk/Treasurer determined that the estimated annual amount payable in respect of each project would not cause the Municipality to exceed the updated limit and that the approval of each project by the Ontario Municipal Board was not required;

AND WHEREAS the Municipality has submitted an application to OILC for long term borrowing through the issue of debentures to OILC in respect of each project (the "Application") and the Application has been approved;

AND WHEREAS to provide long term financing for each project and to repay certain temporary advances in respect of each project made by OILC pursuant to the Financing Agreement dated effective as of August 09, 2010 (the "Advances"), it is now expedient to issue amortizing debentures in the principal amount of \$1,198,141.36 dated July 03, 2012 and maturing on July 03, 2027 and payable in semi-annual instalments of combined

(blended) principal and interest on the 3rd day of January and on the 3rd day of July in each of the years 2013 to 2027, both inclusive on the terms hereinafter set forth;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF MATTAWA ENACTS AS FOLLOWS:

1. For each project, the borrowing upon the credit of the Municipality of the principal sum of \$1,198,141.36 and the issue of amortizing debentures therefore upon the credit of the Municipality to be repaid in semi-annual instalments of combined (blended) principal and interest as hereinafter set forth, are hereby authorized.
2. The Mayor and the Administrator/Clerk/Treasurer of the Municipality are hereby authorized to cause any number of amortizing debentures to be issued for such sums of money as may be required for each project in definitive form, not exceeding in total the said sum of \$1,198,141.36 (the "Debentures"). The Debentures shall bear the Municipality's municipal seal and the signatures of the Mayor and the Administrator/Clerk/Treasurer of the Municipality, all in accordance with the provisions of the Act. The municipal seal of the Municipality and the signatures referred to in this section may be printed, lithographed, engraved or otherwise mechanically reproduced. The Debentures are sufficiently signed if they bear the required signatures and each person signing has the authority to do so on the date he or she signs.
3. The Debentures shall be in fully registered form as one or more certificates in the aggregate principal amount of \$1,198,141.36, in the name of OILC, or as OILC may otherwise direct, substantially in the form attached as Schedule "B" hereto and forming part of this By-law with provision for payment of principal and interest (other than in respect of the final payment of principal and outstanding interest on maturity upon presentation and surrender) by pre-authorized debit in respect of such principal and interest to the credit of such registered holder on such terms as to which the registered holder and the Municipality may agree.
4. In accordance with the provisions of section 25 of the *Ontario Infrastructure and Lands Corporation Act, 2011* as security for the payment by the Municipality of the indebtedness of the Municipality to OILC under the Debentures (the "Obligations"), the Municipality is hereby authorized to agree in writing with OILC that the Minister of Finance is entitled, without notice to the Municipality, to deduct from money appropriated by the Legislative Assembly of Ontario for payment to the Municipality, amounts not exceeding the amounts that the Municipality fails to pay OILC on account of the Obligations and to pay such amounts to OILC from the Consolidated Revenue Fund.
5. The Debentures shall all be dated the 3rd day of July, 2012 and shall be issued within two years after the day on which this By-law is enacted, and as to both principal and interest shall be expressed and be payable in lawful money of Canada. The Debentures shall bear interest at the rate of 3.24% and mature during a period of 15 years from the date thereof payable semi-annually in arrears as described in this section. The Debentures shall be paid in full by July 03, 2027 and payable in semi-annual instalments of combined (blended) principal and interest on

the 3rd day of January and on the 3rd of July in each of the years 2013 to 2027, both inclusive, in such period shall be as set forth in Schedule "C" attached hereto and forming part of this By-law ("Schedule "C").

6. Payments in respect of principal of and interest on the Debentures shall be made only on a day on which banking institutions in Toronto, Ontario, are not authorized or obligated by law or executive order to be closed (a "Toronto Business Day") and if any date for payment is not a Toronto Business Day, payment shall be made on the next following Toronto Business Day.
7. Interest shall be payable to the date of maturity of the Debentures and on default shall be payable on any overdue amounts both before and after default and judgment at a rate per annum equal to the greater of the rate specified on the Schedule as attached to and forming part of the Debentures for such amounts plus 200 basis points or Prime Rate (as defined below) plus 200 basis points, calculated on a daily basis from the date such amounts become overdue for so long as such amounts remain overdue and the Municipality shall pay to the registered holders any and all costs incurred by the registered holders as a result of the overdue payment. Any amounts payable by the Municipality as interest on overdue principal or interest and all costs incurred by the registered holders as a result of the overdue payment in respect of the Debentures shall be paid out of current revenue. Whenever it is necessary to compute any amount of interest in respect of the Debentures for a period of less than one full year, other than with respect to regular semi-annual interest payments, such interest shall be calculated on the basis of the actual number of days in the period and a year of 365 or 366 days as appropriate.

"Prime Rate" means, on any day, the annual rate of interest which is the arithmetic mean of the prime rates announced from time to time by the five major Canadian Schedule I banks, as of the issue date of this Debenture, Royal Bank of Canada, Canadian Imperial Bank of Commerce, The Bank of Nova Scotia, Bank of Montreal and The Toronto-Dominion Bank (the "Reference Banks") as their reference rates in effect on such day for Canadian dollar commercial loans made in Canada. If fewer than five of the Reference Banks quote a prime rate on such days, the "Prime Rate" shall be the arithmetic mean of the rates quoted by the remaining Reference Banks.

8. Each year in which a payment of an instalment of combined (blended) principal and interest becomes due, there shall be raised as part of the general levy the amounts of principal and interest payable in each year as set out in Schedule "C" to the extent that the amounts have not been provided for by any other available source including other taxes or fees or charges imposed on persons or property by a By-law of any municipality.
9. The Debentures may contain any provision for their registration thereof authorized by any statute relating to municipal debentures in force at the time of the issue thereof.
10. The Municipality shall maintain a registry in respect of the Debentures in which shall be recorded the names and the addresses of the registered holders and particulars

of the Debentures held by them respectively and in which particulars of the cancellation, exchanges, substitutions and transfers of Debentures, may be recorded and the Municipality is authorized to use electronic, magnetic or other media for records of or related to the Debentures or for copies of them.

11. The Municipality shall not be bound to see to the execution of any trust affecting the ownership of any Debenture or be affected by notice of any equity that may be subsisting in respect thereof. The Municipality shall deem and treat registered holders of Debentures as the absolute owners thereof for all purposes whatsoever notwithstanding any notice to the contrary and all payments to or to the order of registered holders shall be valid and effectual to discharge the liability of the Municipality on the Debentures to the extent of the sum or sums so paid. Where a Debenture is registered in more than one name, the principal of and interest from time to time payable on such Debenture shall be paid to or to the order of all the joint registered holders thereof, failing written instructions to the contrary from all such joint registered holders, and such payment shall constitute a valid discharge to the Municipality. In the case of the death of one or more joint registered holders, despite the foregoing provisions of this section, the principal of and interest on any Debentures registered in their names may be paid to the survivor or survivors of such holders and such payment shall constitute a valid discharge to the Municipality.
12. The Debentures will be transferable or exchangeable at the office of the Administrator/Clerk/Treasurer of the Municipality upon presentation for such purpose accompanied by an instrument of transfer or exchange in a form approved by the Municipality and which form is in accordance with the prevailing Canadian transfer legislation and practices, executed by the registered holder thereof or such holder's duly authorized attorney or legal personal representative, whereupon and upon registration of such transfer or exchange and cancellation of the Debenture or Debentures presented, the Mayor and the Administrator/Clerk/Treasurer shall issue and deliver a new Debenture or Debentures of an equal aggregate principal amount in any authorized denomination or denominations as directed by the transferee, in the case of a transfer or as directed by the registered holder in the case of an exchange.
13. The Mayor and the Administrator/Clerk/Treasurer shall issue and deliver new Debentures in exchange or substitution for Debentures outstanding on the registry with the same maturity and of like form which have become lost, stolen, mutilated, defaced or destroyed, provided that the applicant therefore shall have: (a) paid such costs as may have been incurred in connection therewith; (b) (in the case of a lost, stolen or destroyed Debenture) furnished the Municipality with such evidence (including evidence as to the certificate number of the Debenture in question) and indemnity in respect thereof satisfactory to the Municipality in its discretion; and (c) surrendered to the Municipality any mutilated or defaced Debentures in respect of which new Debentures are to be issued in substitution.
14. The Debentures issued upon any registration of transfer or exchange or in substitution for any Debentures or part thereof shall carry all the rights to interest if any, accrued and unpaid which were carried by such Debentures or part thereof and

shall be so dated and shall bear the same maturity date and, subject to the provisions of this By-law, shall be subject to the same terms and conditions as the Debentures in respect of which the transfer, exchange or substitution is effected.

15. The cost of all transfers and exchanges, including the printing of authorized denominations of the new Debentures, shall be borne by the Municipality. When any of the Debentures are surrendered for transfer or exchange the Administrator/Clerk/Treasurer of the Municipality shall: (a) in the case of an exchange, cancel and destroy the Debentures surrendered for exchange; (b) in the case of an exchange, certify the cancellation and destruction in the registry; and (c) enter in the registry particulars of the new Debenture or Debentures issued in exchange.
16. Reasonable fees for the substitution of a new Debenture or new Debentures for any of the Debentures that are lost, stolen, mutilated, defaced or destroyed and for the replacement of lost, stolen, mutilated, defaced or destroyed principal and interest cheques may be imposed by the Municipality. Where new Debentures are issued in substitution in these circumstances the Municipality shall: (a) treat as cancelled and destroyed the Debentures in respect of which new Debentures will be issued in substitution; (b) certify the deemed cancellation and destruction in the registry; (c) enter in the registry particulars of the new Debentures issued in substitution; and (d) make a notation of any indemnities provided.
17. Except as otherwise expressly provided herein, any notice required to be given to a registered holder of one or more of the Debentures will be sufficiently given if a copy of such notice is mailed or otherwise delivered to the registered address of such registered holder.
18. The Mayor and the Administrator/Clerk/Treasurer are hereby authorized to cause the Debentures to be issued, the Administrator/Clerk/Treasurer is hereby authorized to generally do all things and to execute all documents and other papers in the name of the Municipality in order to carry out the issue of the Debentures and the Administrator/Clerk/Treasurer is authorized to affix the Municipality's municipal seal to any of such documents and papers.
19. The proceeds realized in respect of the Debentures, after providing for the expenses related to their issue, if any, shall be apportioned and applied to each project and for no other purpose except as permitted by the Act.
20. Subject to the Municipality's investment policies and goals, the applicable legislation and the terms and conditions of the Debentures, the Municipality may, if not in default under the Debentures, at any time purchase any of the Debentures in the open market or by tender or by private contract at any price and on such terms and conditions (including, without limitation, the manner by which any tender offer may be communicated or accepted and the persons to whom it may be addressed) as the Municipality may in its discretion determine.

21. This By-law takes effect on the day of passing.

By-law read a first and second time this 11th day of June, 2012

By-law read a third time and finally passed this 11th day of June, 2012

Dean Backer, Mayor

Wayne Belter,
Administrator/Clerk/Treasurer

[AFFIX SEAL]

THE CORPORATION OF THE TOWN OF MATTAWA

Schedule "A" to By-law Number 12-12

By-law	Project Description	Approved Amount to be Financed Through the Issue of Debentures	Amount of Debentures Previously Issued	Amount of Debentures to be Issued	Term of Years of Debentures
10-19	Sewer and Water Hwy#17 - Bridge Financing	\$3,600,000.00	\$0.00	\$1,198,141.36	15

THE CORPORATION OF THE TOWN OF MATTAWA

Schedule "B" to By-law Number 12-12

No. 2012-01

\$1,198,141.36

C A N A D A
Province of Ontario
THE CORPORATION OF THE TOWN OF MATTAWA

FULLY REGISTERED 3.24% AMORTIZING DEBENTURE

THE CORPORATION OF THE TOWN OF MATTAWA, for value received, hereby promises to pay to

ONTARIO INFRASTRUCTURE AND LANDS CORPORATION ("OILC")

or registered assigns, subject to the Conditions attached hereto which form part hereof (the "Conditions"), upon presentation and surrender of this debenture by the maturity date of this debenture (July 03, 2027), the principal sum of

ONE MILLION, ONE HUNDRED NINETY-EIGHT THOUSAND, ONE HUNDRED FORTY-ONE DOLLARS THIRTY-SIX CENTS

----- (\$1,198,141.36) -----

by semi-annual instalments of combined (blended) principal and interest on the 3rd day of January and on the 3rd day of July in each of the years 2013 to 2027, both inclusive, in the amounts set forth in the attached Amortizing Schedule (the "Schedule") and subject to late payment interest charges pursuant to the Conditions, in lawful money of Canada. Interest shall be paid until the maturity date of this debenture, in like money in semi-annual payments from the 3rd day of July, 2012, or from the last date on which interest has been paid on this debenture, whichever is later, at the rate of 3.24% per annum, in arrears, on the specified dates, as set forth in the Schedule, in the manner provided in the Conditions. Interest shall be paid on default at the applicable rate set out in the Conditions both before and after default and judgment. The applicable rate of interest, the payments of principal and interest and the principal balance outstanding in each year are shown in the Schedule.

The Municipality, pursuant to section 25 of the *Ontario Infrastructure and Lands Corporation Act, 2011* (the "OILC Act, 2011") hereby irrevocably agrees that the Minister of Finance is entitled, without notice to the Municipality, to deduct from money appropriated by the Legislative Assembly of Ontario for payment to the Municipality, amounts not exceeding any amounts that the Municipality fails to pay OILC on account of indebtedness evidenced by this debenture, and to pay such amounts to OILC from the Consolidated Revenue Fund.

This debenture is subject to the Conditions.

DATED at THE CORPORATION OF THE TOWN OF MATTAWA the 3rd day of July, 2012

IN TESTIMONY WHEREOF and under the authority of By-law Number 12-12 of the Municipality duly passed on the 11th day of June, 2012 (the "By-law"), this debenture is sealed with the municipal seal of the Municipality and signed by the Mayor and by the Administrator/Clerk/Treasurer thereof.

Date of Registration: July 03, 2012

Dean Backer, Mayor

(Seal) _____

Wayne Belter,
Administrator/Clerk/Treasurer

OILC hereby agrees that the Minister of Finance is entitled to exercise certain rights of deduction pursuant to section 25 of the OILC Act, 2011 as described in this debenture.

Ontario Infrastructure and Lands Corporation

by: _____
Authorized Signing Officer

LEGAL OPINION

We have examined By-law Number 12-12 (the "By-law") of THE CORPORATION OF THE TOWN OF MATTAWA (the "Municipality") authorizing the issue of amortizing debentures in the principal amount of \$1,198,141.36 dated July 03, 2012 and maturing on July 03, 2027 and payable in semi-annual instalments of combined (blended) principal and interest on the 3rd day of January and on the 3rd day of July in each of the years 2013 to 2027, both inclusive.

In our opinion, the By-law has been properly passed and is within the legal powers of the Municipality. The debenture issued under the By-law in the within form (the "Debenture") is the direct, unsecured and unsubordinated obligation of the Municipality. The Debenture is enforceable against the Municipality subject to the special jurisdiction and powers of the Ontario Municipal Board over defaulting municipalities under the *Municipal Affairs Act*. This opinion is subject to and incorporates all the assumptions, qualifications and limitations set out in our opinion letter.

July 03, 2012

Lucenti, Orlando and Ellies Professional Corp

CONDITIONS OF THE DEBENTURE

Form, Denomination, and Ranking of the Debenture

1. The debentures issued pursuant to the By-law (collectively the "Debentures" and individually a "Debenture") are issuable as fully registered Debentures without coupons.
2. The Debentures are direct, unsecured and unsubordinated obligations of the Municipality. The Debentures rank concurrently and equally in respect of payment of principal and interest with all other debentures of the Municipality except for the availability of money in a sinking or retirement fund for a particular issue of debentures.
3. This Debenture is one fully registered Debenture registered in the name of OILC and held by OILC.

Registration

4. The Municipality shall maintain at its designated office a registry in respect of the Debentures in which shall be recorded the names and the addresses of the registered holders and particulars of the Debentures held by them respectively and in which particulars of the cancellation, exchanges, substitutions and transfers of Debentures, may be recorded and the Municipality is authorized to use electronic, magnetic or other media for records of or related to the Debentures or for copies of them.

Title

5. The Municipality shall not be bound to see to the execution of any trust affecting the ownership of any Debenture or be affected by notice of any equity that may be subsisting in respect thereof. The Municipality shall deem and treat registered holders of Debentures, including this Debenture, as the absolute owners thereof for all purposes whatsoever notwithstanding any notice to the contrary and all payments to or to the order of registered holders shall be valid and effectual to discharge the liability of the Municipality on the Debentures to the extent of the sum or sums so paid. Where a Debenture is registered in more than one name, the principal of and interest from time to time payable on such Debenture shall be paid to or to the order of all the joint registered holders thereof, failing written instructions to the contrary from all such joint registered holders, and such payment shall constitute a valid discharge to the Municipality. In the case of the death of one or more joint registered holders, despite the foregoing provisions of this section, the principal of and interest on any Debentures registered in their names may be paid to the survivor or survivors of such holders and such payment shall constitute a valid discharge to the Municipality.

Payments of Principal and Interest

6. The record date for purposes of payment of principal of and interest on the Debentures is as of 5:00 p.m. on the sixteenth calendar day preceding any Payment Date including the maturity date. Principal of and interest on the Debentures are payable by the Municipality to the persons registered as holders in the registry on the relevant record date. The Municipality shall not be required to register any transfer, exchange or substitution of Debentures during the period from any record date to the corresponding Payment Date.
7. The Municipality shall make all payments in respect of semi-annual instalments of combined (blended) principal and interest on the Debentures on each Payment Date commencing on January 03, 2013 (other than in respect of the final payment of principal and outstanding interest on the final maturity date upon presentation and surrender of this Debenture), by pre-authorized debit in respect of such interest and principal to the credit of the registered holder on such terms as the Municipality and the registered holder may agree.
8. The Municipality shall pay to the registered holder interest on any overdue amount of principal or interest in respect of any Debenture, both before and after default and judgment, at a rate per annum equal to the greater of the rate specified on the Schedule as attached to and forming part of the Debenture for such amount plus 200 basis points or Prime Rate (as defined below) plus 200 basis points, calculated on a daily basis from the date such amount becomes overdue for so long as such amount remains overdue and the Municipality shall pay to the registered holder any and all costs incurred by the registered holder as a result of the overdue payment.
9. Whenever it is necessary to compute any amount of interest in respect of the Debentures for a period of less than one full year, other than with respect to regular semi-annual interest payments, such interest shall be calculated on the basis of the actual number of days in the period and a year of 365 or 366 days as appropriate.
10. Payments in respect of principal of and interest on the Debentures shall be made only on a day on which banking institutions in Toronto, Ontario, are not authorized or obligated by law or executive order to be closed (a "Toronto Business Day"), and if any date for payment is not a Toronto Business Day, payment shall be made on the next following Toronto Business Day as noted on the Schedule.
11. The Debentures are transferable or exchangeable at the office of the Administrator/Clerk/Treasurer of the Municipality upon presentation for such purpose accompanied by an instrument of transfer or exchange in a form approved by the Municipality and which form is in accordance with the prevailing Canadian transfer legislation and practices, executed by the registered holder thereof or such holder's duly authorized attorney or legal personal representative, whereupon and upon registration of such transfer or exchange and cancellation of the Debenture or Debentures presented, a new Debenture or Debentures of an equal aggregate principal amount in any authorized denomination or denominations will be delivered as directed by the transferee, in the case of a transfer or as directed by the registered holder in the case of an exchange.

12. The Municipality shall issue and deliver new Debentures in exchange or substitution for Debentures outstanding on the registry with the same maturity and of like form which have become lost, stolen, mutilated, defaced or destroyed, provided that the applicant therefore shall have: (a) paid such costs as may have been incurred in connection therewith; (b) (in the case of a lost, stolen or destroyed Debenture) furnished the Municipality with such evidence (including evidence as to the certificate number of the Debenture in question) and indemnity in respect thereof satisfactory to the Municipality in its discretion; and (c) surrendered to the Municipality any mutilated or defaced Debentures in respect of which new Debentures are to be issued in substitution.
13. The Debentures issued upon any registration of transfer or exchange or in substitution for any Debentures or part thereof shall carry all the rights to interest if any, accrued and unpaid which were carried by such Debentures or part thereof and shall be so dated and shall bear the same maturity date and, subject to the provisions of the By-law, shall be subject to the same terms and conditions as the Debentures in respect of which the transfer, exchange or substitution is effected.
14. The cost of all transfers and exchanges, including the printing of authorized denominations of the new Debentures, shall be borne by the Municipality. When any of the Debentures are surrendered for transfer or exchange the Administrator/Clerk/Treasurer of the Municipality shall: (a) in the case of an exchange, cancel and destroy the Debentures surrendered for exchange; (b) in the case of an exchange, certify the cancellation and destruction in the registry; and (c) enter in the registry particulars of the new Debenture or Debentures issued in exchange.
15. Reasonable fees for the substitution of a new Debenture or new Debentures for any of the Debentures that are lost, stolen, mutilated, defaced or destroyed and for the replacement of lost, stolen, mutilated, defaced or destroyed principal and interest cheques may be imposed by the Municipality. Where new Debentures are issued in substitution in these circumstances the Municipality shall: (a) treat as cancelled and destroyed the Debentures in respect of which new Debentures will be issued in substitution; (b) certify the deemed cancellation and destruction in the registry; (c) enter in the registry particulars of the new Debentures issued in substitution; and (d) make a notation of any indemnities provided.
16. If OILC elects to terminate its obligations under the financing agreement entered into between the parties, OILC, at its discretion, shall assess any losses that it may incur as a result of the termination as follows: if on the date of termination the outstanding principal balance on the Debenture is less than the net present value of the Debenture, the Municipality shall pay the difference between these two amounts to OILC.

Notices

17. Except as otherwise expressly provided herein, any notice required to be given to a registered holder of one or more of the Debentures will be sufficiently given if a copy of such notice is mailed or otherwise delivered to the registered address of such registered holder. If the Municipality or any registered holder is required to give any

notice in connection with the Debentures on or before any day and that day is not a Toronto Business Day (as defined in section 10 of these Conditions) then such notice may be given on the next following Toronto Business Day.

Time

18. Unless otherwise expressly provided herein, any reference herein to a time shall be considered to be a reference to Toronto time.

Governing Law

19. The Debentures are governed by and shall be construed in accordance with the laws of the Province of Ontario and the federal laws of Canada applicable in Ontario.

Definitions:

- (a) **"Prime Rate"** means, on any day, the annual rate of interest which is the arithmetic mean of the prime rates announced from time to time by the five major Canadian Schedule I banks, as of the issue date of this Debenture, Royal Bank of Canada, Canadian Imperial Bank of Commerce, The Bank of Nova Scotia, Bank of Montreal and The Toronto-Dominion Bank (the **"Reference Banks"**) as their reference rates in effect on such day for Canadian dollar commercial loans made in Canada. If fewer than five of the Reference Banks quote a prime rate on such days, the **"Prime Rate"** shall be the arithmetic mean of the rates quoted by the remaining Reference Banks.

THE CORPORATION OF THE TOWN OF MATTAWA

Schedule "C" to By-law Number 12-12

Organization Name	The Town of Mattawa
Principal Amount	\$1,198,141.36
Annual Interest Rate	3.2400%
Loan Term (Year)	15
Debenture Date (m/d/yyyy)	7/3/2012
Maturity Date (m/d/yyyy)	7/5/2027
Payment Frequency	Semi Annual
Loan Type	Amortizing

Payment Date	Total Payment	Principal Amount	Interest Amount	Principal Balance
1/3/2013	\$50,742.42	\$31,332.53	\$19,409.89	\$1,166,808.83
7/3/2013	\$50,742.42	\$31,840.12	\$18,902.30	\$1,134,888.71
1/3/2014	\$50,742.42	\$32,355.93	\$18,386.49	\$1,102,612.78
7/3/2014	\$50,742.42	\$32,880.09	\$17,862.33	\$1,069,732.69
1/5/2015	\$50,742.42	\$33,412.75	\$17,329.67	\$1,036,319.94
7/3/2015	\$50,742.42	\$33,954.04	\$16,788.38	\$1,002,365.90
1/4/2016	\$50,742.42	\$34,504.09	\$16,238.33	\$967,861.81
7/4/2016	\$50,742.42	\$35,063.06	\$15,679.36	\$932,798.75
1/3/2017	\$50,742.42	\$35,631.08	\$15,111.34	\$897,167.67
7/4/2017	\$50,742.42	\$36,208.30	\$14,534.12	\$860,959.37
1/3/2018	\$50,742.42	\$36,794.88	\$13,947.54	\$824,164.49
7/3/2018	\$50,742.42	\$37,390.96	\$13,351.46	\$786,773.53
1/3/2019	\$50,742.42	\$37,996.69	\$12,745.73	\$748,776.84
7/3/2019	\$50,742.42	\$38,612.24	\$12,130.18	\$710,164.60
1/3/2020	\$50,742.42	\$39,237.75	\$11,504.67	\$670,926.85
7/3/2020	\$50,742.42	\$39,873.41	\$10,869.01	\$631,053.44
1/4/2021	\$50,742.42	\$40,519.35	\$10,223.07	\$590,534.09
7/5/2021	\$50,742.42	\$41,175.77	\$9,566.65	\$549,358.32
1/4/2022	\$50,742.42	\$41,842.82	\$8,899.60	\$507,515.50
7/4/2022	\$50,742.42	\$42,520.67	\$8,221.75	\$464,994.83
1/3/2023	\$50,742.42	\$43,209.50	\$7,532.92	\$421,785.33

Payment Date	Total Payment	Principal Amount	Interest Amount	Principal Balance
7/4/2023	\$50,742.42	\$43,909.50	\$6,832.92	\$377,875.83
1/3/2024	\$50,742.42	\$44,620.83	\$6,121.59	\$333,255.00
7/3/2024	\$50,742.42	\$45,343.89	\$5,398.73	\$287,911.31
1/3/2025	\$50,742.42	\$46,078.26	\$4,664.16	\$241,833.05
7/3/2025	\$50,742.42	\$46,824.72	\$3,917.70	\$195,008.33
1/5/2026	\$50,742.42	\$47,583.29	\$3,159.13	\$147,425.04
7/3/2026	\$50,742.42	\$48,354.13	\$2,388.29	\$99,070.91
1/4/2027	\$50,742.42	\$49,137.47	\$1,604.95	\$49,933.44
7/5/2027	\$50,742.36	\$49,933.44	\$808.92	\$0.00
Total	\$1,522,272.54	\$1,198,141.36	\$324,131.18	

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT SERVICES

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: WAYNE P. BELTER

TITLE: HOSPITAL SMOKE FREE BY-LAW

Draft By-Law Item Policy Recommendation

Mayor D. Backer and Members of Council:

The North Bay Parry Sound District Health Unit in conjunction with the Mattawa Hospital in 2008 requested the municipality's co-operation in passing a Smoke Free Hospital By-law to regulate smoking at the Mattawa Hospital.

As part of the ongoing Smoke Free By-law administration, Council is requested to approve the Smoke Free By-law agreement again which will continue the By-law's ability to be enforceable.

We are party to the agreement because the Hospital is located in our municipality and Council approval for the Health Unit's Tobacco Enforcement Officer to enforce the provisions of the By-law is necessary.

Recommendation:

That the Town of Mattawa authorizes the approval of By-law 12-13 which is a By-law authorizing the North Bay Parry Sound District Health Unit to enforce the No Smoking By-law at the Mattawa Hospital.

Respectfully submitted

Councillor L. Perreault

THE CORPORATION OF THE TOWN OF MATTAWA

BY-LAW NUMBER 12-13

BEING a By-law authorizing the signing of an agreement with the North Bay Parry Sound District Health Unit and the Mattawa Hospital to regulate smoking on the Mattawa Hospital property as per Schedule "A".

WHEREAS it is desirable to permit the Mayor and Clerk to sign the contract on behalf of the Corporation of the Town of Mattawa.

NOW THEREFORE, the Council of the Corporation of the Town of Mattawa enacts as follows:

The Mayor and Clerk are authorized to execute the agreement on behalf of the Corporation Town of Mattawa as attached and known as Schedule "A".

READ, PASSED AND ADOPTED this _____ day of _____ 2012.

Mayor

Clerk

MEMORANDUM OF UNDERSTANDING

Between

Corporation of the Town of Mattawa ("Town")

And

The Mattawa Hospital ("Hospital")

And

North Bay Parry Sound District Health Unit ("Health Unit")

Concerning

Enforcement of the Corporation of the Town of Mattawa's by-law #08-25 and subsequent amending by-law #09-20 ("by-law")

WHEREAS on November 10, 2008, the Corporation of the Town of Mattawa passed by-law # 08-25 being a by-law to regulate smoking on the Mattawa Hospital property and subsequent amending by-law #09-20, being a by-law to amend the set fines;

AND WHEREAS within this by-law "Enforcement Officers" are defined as a Municipal Law Enforcement Officer appointed by the Town of Mattawa Municipal Council for the enforcement of this by-law, a Police Officer for the policing agency having jurisdiction in the Town of Mattawa for the enforcement of Municipal by-laws, and any Tobacco Enforcement Officer employed by the North Bay Parry Sound District Health Unit who is also duly appointed by the Minister of Health and Long Term Care for the enforcement of the Smoke-Free Ontario Act and Regulations thereto;

AND WHEREAS all the parties agree to support, in the manner set out below, the implementation efforts of this by-law:

THE PARTIES, THEREFORE, AGREE AS FOLLOWS:

1. Between the date that this Memorandum of Understanding is entered into and December 31st, 2013, the Health Unit will:

- a. work with representatives of the Town and the Hospital to ensure compliance with the by-law;
- b. advise the Town and the Hospital from time to time of the names of the Health Unit's Tobacco Enforcement Officers authorized by the Medical Officer of Health to carry out inspections under and to enforce the provisions of the by-law;
- c. place copies of the Town's Smoking by-law on the Health Unit's website; and
- d. ensure ongoing communication with the Town and the Hospital, including a written report at year-end on complaints, inspections, warnings, charges and/or pending prosecution under the by-law.

2. Between the date that this Memorandum of Understanding is entered into and December 31st, 2013, the Town will:

- a. work with representatives of the Hospital and the Health Unit to ensure compliance with the by-law;
 - b. designate the Health Unit's Tobacco Enforcement Officers authorized by the Medical Officer of Health to enforce the provisions of the by-law as agents of the Town for the purpose of enforcing the by-law;
 - c. sign the *Schedule to the Memorandum of Understanding* and send an original copy to the Health Unit;
 - d. place copies of the Town's Smoking by-law on the Town's website;
 - e. communicate with the Hospital and the Health Unit regarding all amendments to the by-law; and
 - d. be responsible for all legal services required for the prosecution of charges laid under the by-law, and for any costs associated therewith.
3. Between the date that this Memorandum of Understanding is entered into and December 31st, 2013, the Hospital will:
- a. work with representatives of the Town and the Health Unit to ensure compliance with the by-law;
 - b. ensure ongoing communication with the Town and the Health Unit regarding the implementation of the by-law;
 - c. permit access to the Hospital at all times to any person lawfully empowered to enforce the by-law for that purpose;
 - d. ensure the cooperation of its employees in the enforcement of the by-law and prosecution of breaches of the same;
 - e. post and maintain signs setting out such information relating to the prohibition of smoking of tobacco; and
 - f. be responsible for the public education of the by-law and implementation.
4. The Parties shall meet from time-to-time during the effective period of this agreement to discuss adding additional terms to the agreement where the parties believe those terms are necessary.
5. The terms of this Memorandum of Understanding shall be effective from the date that it is entered into until December 31st, 2013. At the end of this time period this Memorandum of Understanding shall be reviewed and if required, a further agreement shall be signed for a mutually agreeable period of time.

THE CORPORATION OF THE TOWN OF MATTAWA

Wayne Belter
Administrator/Clerk/Treasurer

Date

NORTH BAY PARRY SOUND DISTRICT HEALTH UNIT

Dr. James Chirico
Medical Officer of Health/Executive Officer

Date

MATTAWA HOSPITAL

Guy Chartrand
Chief Executive Officer

Date

SCHEDULE

to the

Memorandum of Understanding

Signed by

**Dr. James Chirico, MOH/Executive Officer, Dean Backer, Mayor and Wayne Belter,
Administrator/Clerk/Treasurer**

on the

_____ day of _____, 2012

Whereas section 448(1) of the *Municipal Act*, 2001 provides as follows:

“Immunity – No proceeding for damages or otherwise shall be commenced against a member of council or an officer, employee or agent of a municipality or a person acting under the instructions of the officer, employee or agent for any act done in good faith in the performance or intended performance of a duty or authority under this Act or a by-law passed under it or for any alleged neglect or default in the performance in good faith of the duty or authority.”

The Corporation of the Town of Mattawa appoints the following Tobacco Enforcement Officers who are employees of the Health Unit as agents of the Town for the purposes of enforcing by-law No. 08-25 being a by-law to regulate smoking on the Mattawa Hospital’s property and subsequent amendment of by-law:

Paula Benoit
George Jessup
John Nolan

The Corporation of the Town of Mattawa agrees to indemnify the above noted Enforcement Officers against and from all loss, costs, claims and demands by third parties in respect of any injury or damage, caused by or contributed to the above noted inspectors in the performance of their duties as inspectors in relation to by-law No. 08-25 and subsequent amendment of by-law.

The Corporation of the Town of Mattawa further agrees that the above noted Enforcement Officers shall be added to The Corporation of the Town of Mattawa’s insurance policy as additional insured.

The term of this Schedule shall be from the date it is signed until December 31, 2013.

THE CORPORATION OF THE TOWN OF MATTAWA

Dean Backer
Mayor

Date

Wayne Belter
Administrator/Clerk/Treasurer

Date

NORTH BAY PARRY SOUND DISTRICT HEALTH UNIT

Dr. James Chirico
Medical Officer of Health/Executive Officer

Date

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT SERVICES

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: WAYNE P. BELTER

TITLE: 2012 AMO CONFERENCE

Draft By-Law Item Policy Recommendation

Mayor D. Backer and Members of Council:

As The General Government Chairperson, I attended the AMO conference in Windsor last year as Mattawa's representative and reported the conference was very worthwhile.

This year's conference is in Ottawa in mid-August and I would like to attend and represent the Town of Mattawa. The cost to attend will be approximately \$3,000.00 all inclusive.

Recommendation:

That the Town of Mattawa authorizes Councillor Lorne Mick to attend the AMO Conference in Ottawa August 19-22, 2012. Normal Travel Policy will apply.

Respectfully submitted

Councillor L. Mick

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: RECREATION, TOURISM & SPECIAL PROJECTS

CHAIRPERSON: COUNCILLOR N. WALTERS

DEPT. HEAD: WAYNE P. BELTER

**TITLE: GOVERNOR GENERAL'S CANADIAN LEADERSHIP
CONFERENCE**

Draft By-Law Item Policy Recommendation

Mayor D. Backer and Members of Council:

A presentation was made to Council May 28, 2012 regarding the Governor General's Canadian Leadership Conference. The Town of Mattawa is honoured to have been chosen as one of the few municipalities in Canada for a site visit by the members of the Northern Ontario study group.

The theme of this year's conference is "Leadership and Sustainable Communities". The study group will have a 3 hour visit in Mattawa including a stop at the Mattawa Museum and Explorers Point. The group will then walk over to the historic Mattawa River with a view of the Ottawa River and on to Main Street. The group will then gather at the MOON CAFÉ to hear 3 short presentations plus a question and answer period.

A brunch will be served thanks to the Corporation Town of Mattawa prior to the group's departure to Ottawa. A fact finding report from all study groups from across Canada will be made to the Governor General of Canada David Johnston.

Recommendation:

It is therefore recommended that the Corporation Town of Mattawa covers to cost of the Governor General Canadian Leadership Conference brunch. The Town of Mattawa is honoured to be a community visit by the Governor General's Study Group.

Respectfully submitted

Councillor N. Walters



Presentation to Town of Mattawa Municipal Council: Governor General's Canadian Leadership Conference 2012

The Governor General's Canadian Leadership Conference brings together Canada's future leaders from business, labour, government, NGOs, education and the cultural sector for a unique two-week experience aimed at broadening their perspectives on work, leadership, their communities, and their country. Approximately 230 participants will gather in Halifax for a plenary then travel to a province or region in a small group before joining the large group in Ottawa for a closing session.

Members of the Conference are Canadian citizens from different regions of Canada, different perspectives and different careers. All members share one thing in common: they are high potential individuals expected to achieve senior leadership positions in their organizations and communities.

The Conference use meetings, a focused study tour and presentations in order to examine the Conference Theme Leadership and Sustainable Communities. The study tours are not conventional "visits" to factories and organizations. Each host organization understands at the outset that uninhibited individual and group face to face discussions with people at all levels are essential to the success of the visit. The locations for the tours are selected because of their potential usefulness as learning sites. They are, in essence, the Study Conference laboratories.

Northern Ontario (ON 3) Tour (June 4-12)

- 14 members plus a military liaison officer
- Thunder Bay, Sault Ste. Marie, Detour Gold mine site, Sudbury, North Bay and Mattawa
- More than 40 different site visits ... variety such as Finnish breakfast; gold mine tour and meeting with Native leaders; NORAD; meeting with union leaders; wind farm; etc.

Return to Mattawa

- Beauty, history, character, interesting people, tenacity, ingenuity, welcoming, unique among visits
- Excellent program that will help as members reflect upon the Conference theme
- Opportunity to feature Mattawa and area

Colin Vickers, Co-chair Northern Ontario

Conference Theme: Leadership and Sustainable Communities

The 2012 Governor General's Canadian Leadership Conference will examine the role that leaders play in building prosperous, healthy and sustainable communities.

- The Conference will challenge participants to explore attitudes, actions and engagement on a range of issues and experiences from local and national perspectives, including:
- The economic, social and environmental dimensions of sustainability from the practical perspective of Canadian individuals and communities;
- Areas of commonality and difference on sustainability among Canadians of different regions, cultures and demographic groups;
- Examples of Canadian communities that have endured challenges to their sustainability and have examples of exemplary leadership that have made this happen;
- How new Canadians interpret sustainable communities from the perspective of their own cultural identity within the broader Canadian identity;
- The impact of global economic change and international trade on sustainable communities;
- The vital role of voluntarism and personal engagement in sustainable communities, and the leadership that shapes such engagement;
- How qualities of leadership help determine the capacity of communities to sustain their futures;
- The common threads running through our communities that determine our values and define us as Canadians;
- How and why effective leadership matters more than ever.



ENGLISH FRANÇAIS

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The Governor General's Canadian Leadership Conference



[HOME](#)

MEMBERS BY STUDY GROUP - ONTARIO 3: NORTH

[ABOUT THE GGCLC](#)

2012 CONFERENCE

	Name	Title	Organization	Home Province/ Territory
Format	Wendy Brookhouse	President	Black Star Wealth Partners	NS
Theme	Francis Carr	Members Representative	International Union of Operating Engineers - Local 115	BC
Guidelines for Applicants	Martin Daraiche	Vice President	NATIONAL Public Relations Inc	QC
Information Brochure	Sandy Harding	Provincial President	CUPE Local 2745	NB
Application	Robert Jacobucci	Director, Financial Reporting	TransCanada Corporation	AB
Guidelines for Sponsors	Ria Letcher	Executive Director	Dehcho First Nations	NT
Sponsor Endorsement Form	Sylvie Marois	Regional Director	BMO Bank of Montreal	QC
	Justine Mireembe	Biomedical Engineering Technology	Vancouver Coastal Health Richmond Hospital	BC
Opening Plenary Agenda	Shayon Mitra	Senior Project Manager II	Manitoba Public Insurance	MB
Closing Plenary Agenda	Ali Okhowat	Physician	McGill University	QC
Speakers	Sheri Ostridge	Senior Director, E-Comms and Marketing	Veterans Affairs Canada	PE
Accommodation and Meals	Michael Pulak	International Staff Representative	United Steelworkers	SK
	Bryce Stewart	Executive Director, Strategic Planning and Policy	Government of Alberta Executive Council	AB
Prospectus	Nathalie Stringer	Vice President	Canadian Union of Public Employees Quebec	QC
2012 Members		Regional Vice President	Canadian Union of Public Employees National	
EXECUTIVE	Edie Thome	Manager, Environmental Risk Management	BC Hydro	BC

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PHOTO GALLERY

RESOURCES

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The Conference is funded entirely by donations from organizations and individuals who support the development of skilled Canadian leadership

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2012 Members

[Click For More](#)

Alumni Portal

Access to additional resources for conference Alumni

[Click For More](#)

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: RECREATION, TOURISM & SPECIAL PROJECTS

CHAIRPERSON: COUNCILLOR N. WALTERS

DEPT. HEAD: WAYNE P. BELTER

TITLE: HIRING OF PART-TIME CARETAKER 2

Draft By-Law Item Policy Recommendation

Mayor D. Backer and Members of Council:

The Corporation of the Town of Mattawa advertised for a Caretaker 2 Part-Time person. This person is needed on occasions when staff is on vacation, sick or as needed. There is no guarantee of hours or regular scheduling for this part-time staff person.

Interviews were held with the following recommendation.

Recommendation:

It is respectfully recommended that the Caretaker 2 Part-Time position be filled as per the amendment to this recommendation.

Respectfully submitted

Councillor N. Walters

**REGULAR MEETING OF COUNCIL
MONDAY, JUNE 11TH, 2012**

#7. REPORTS

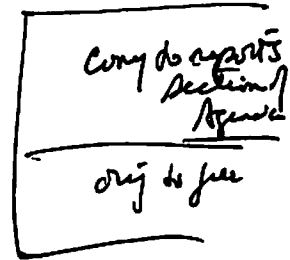
- 7.1 Building Department – Mattawan Township Building
Department Services

**MUNICIPAL COUNCIL CHAMBERS
160 WATER STREET
MATTAWA, ONTARIO**

REPORT

7.1

Date: Monday, May 28, 2012
Re: Mattawan Building Department Services
From: Marc Mathon, Chief Building Official



Over the course of the past few weeks we have received requests from the Township of Mattawan to consider providing building department services to them as their part time Chief Building Officer is no longer with them. On May 23, 2012 we received from Mattawan a formal letter detailing certain facts regarding the services required.

It should be noted that on the surface the volume of work does not appear to be great, however there are a number of considerations that must be addressed. The Twp reports an average of approximately 6 permits per year being processed of which there are at least 2 new dwellings built each year.

The Township reports that they do not have application or inspection forms on hand. Their letter implies that there is an expectation that we would need to undertake some administrative set up work to initiate the provision of these services. The number of hours required to undertake this administrative setup could be significant.

In Mattawan, the Chief Building Official (CBO) is also responsible for answering all zoning questions in collaboration with their consultant planner. In Mattawa, the planning department addresses these questions. This would require that our planning department develop a full understanding of the Twp of Mattawan zoning by-laws and official plan documentation. Our CBO is committed to heading two departments and simply does not have the time to learn zoning and official plan activities for the Twp of Mattawan. It would be our planning department that would have to comment on its time availability to set up and provide those services.

The new Ontario Building Code rules recently releases concerning energy efficiency ratings and the additional inspections required for each home, will require up to a dozen visits per house construction project. Additional to that will be the added time to address orders and legal issues that may come up. The Twp is prepared to pay \$50 per inspection and \$50 for plans review and permit issuance. Presently, our costs to undertake a complete plans review of a new house and issue a building permit exceeds \$100, with the expectation that the cost will increase as the full scope of the new energy efficiency ratings are implemented.

They propose to pay \$15 for solicitor inquiries which requires someone who is familiar with property files in Mattawan. This would require a trip to their office, the review, issuing the letter and return to our office. The cost to carry out these activities are far more than \$15, but more importantly is the time given up from other Town duties to carry out this service.

Should the CBO need to take a day and deal with legal issues in enforcement of the building code, the remuneration is \$150, whereas the actual cost is over \$300.

It is unclear as to whether OPG presently applies for building permits or whether the Twp allows them to construct without permits. The Ski Hill is a major commercial property with the potential to attract significant building in the near future.

The concern of the Building Department is more related to the potential development in Mattawan, than the present building activity. Our CBO is also our Public Works Superintendent, responsible for many activities that provide direct benefit to our own taxpayers. The concern expressed by management at this time is the time commitment that could be involved should Mattawan undergo a significant building boom which would redirect valuable time from Town of Mattawa priorities.

It is our opinion that we would be doing the Twp of Mattawan a disservice if we committed to undertaking this work under the present building activity, only to have to withdraw in the future due to our need to focus our administrative and technical staff on Town of Mattawa priorities.

With revenues from the province declining and services and responsibilities being increasing under continuous new regulations, it is our recommendation that we preserve our staff's time commitments as much as possible. The work load to service our own taxpayers increases from year to year, and we need to continue without a corresponding increase in resources.

There are some very competent consultants who are set up and equipped to provide these services at very reasonable costs. One that comes to mind is Brian Horsman who recently retired from the City of North Bay as their CBO and is offering his services to municipalities on a regular basis to undertake exactly this kind of task. Brian has worked for Callander, Powassan and is now providing services to the Twp of Bonfield. I encourage the Twp of Mattawan to seek out those services from him as it would represent the best use of taxpayer's money in the whole.

CORPORATION OF THE MUNICIPALITY OF MATTAWAN, ONT
947 HWY 533
PO Box 610
MATTAWA, Ontario P0H 1V0

Phone 705-744-5680

Fax 705-744-4141

23 May 2012

Marc Mathon
Town of Mattawa Public Works



Dear Sir:

With regard to the following:

Mattawan's Letter of request of Chief Building Official services from the Town of Mattawa, dated April 16, 2012
Information you requested about building permits per email 23 May 2012

I enclose copies of the following documents for your information and will summarize answers to your other questions:

By-Law 2006-010 being a by-law respecting Construction, Demolition and Change of Use Permits and Inspections including Schedule A "Permit Fees" and Schedule D "Inspections" Resolution 2006-013 – setting remuneration for the Chief Building Official of \$50 for processing permits, \$50 for each inspection, mileage etc.

Previously the Chief Building Official would review requests, plans, inspect the site and provide the application forms. The CBO maintained the files. Information and requests would be referred by this office to the CBO. Normally any zoning questions would be handled by the CBO in collaboration with Glenn Tunnock the Planner for the municipality. Any sewage requests are referred to the North Bay-Mattawa Conservation Authority. Currently, there are no application, nor inspection forms on hand.

For 2009 there were 7 permits issued with revenue of \$4,600. Value totaling \$515,000 (4 of these were dwellings with 1 being on water front.)

For 2010 there were 6 permits collecting \$2800. Value \$323,000 (2 of these were dwellings, 0 water front)

For 2011 there were 2 permits generating \$1150. Value \$223,000 (1 dwelling near water and 1 porch)

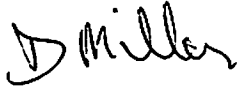
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2011 permit revenue was \$1150 with remuneration at \$2,810.06

The current budget is \$2,000 from permit fees, with \$4,500 estimated for expenses plus another \$1,000 budgeted for By-Law enforcement which Council hopes would offer assistance to the CBO in treating infractions.

Trusting this answers your questions. Please contact me should you have further questions.

Yours very truly,



Debbie Miller
Clerk-Treasurer

Encl

X Cc Mayor and Council
Town of Mattawa
PO Box 390
Mattawa, Ontario P0H 1V0

Mayor and Council
Municipality of Mattawan

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